

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 May 25, 2021
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Martin Granum, Vice Chair	Mike Scott, Superintendent
Lisa Allen	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Adam Stewart, Capital Projects Officer
Yadira Martinez	Beth Graser, Chief Communications Officer
Jaci Spross	Kona Lew-Williams, Chief Human Resources Officer
Mark Watson	Michelle Morrison, Chief Financial Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Olga Acuña, Director of Federal Programs
Devlin Knill	Elaine Fox, Executive Director of Student Services
	Saideh Haghighi, Director of Equity and Human Resources
<u>Others Present:</u>	Audrea Neville, Executive Director of Schools
Matt Buckingham, CBOC	Francesca Sinapi, Executive Director of Schools
	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support
	Melody Hansen, HCU
	Jill Golay, HEA

Board Vice Chair Martin Granum called the meeting to order at 5:46 PM

- A. Citizen Bond Oversight Committee Report
 Capital Projects Officer Adam Stewart, along with Citizens Bond Oversight Committee Chair Matt Buckingham, gave an update on Bond projects and summer 2021 plans.
- B. Board Leadership Planning
 Vice Chair Martin Granum lead a discussion on Board Leadership for next year.
- C. Non-Union Employee Salary Discussion
 Chief Human Resources Officer Kona Lew-Williams and Chief Financial Officer Michelle Morrison gave an update on non-union employee salary discussions.
- D. In-Person Learning Update
 Superintendent Mike Scott gave an overview of the topic, including expectations from the state level. Assistant Superintendent Travis Reiman gave an update on Washington County COVID cases and positivity rate numbers, mask guidance, summer programming, and learning acceleration planning. Chief Communications Officer Beth Graser discussed instructional options for 2021-22, and graduation planning updates.
- E. Recess Board Meeting
 Board Vice Chair Martin Granum recessed at 6:51 PM.

2. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Martin Granum, Vice Chair	Mike Scott, Superintendent
Lisa Allen	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Beth Graser, Chief Communications Officer
Yadira Martinez	Kona Lew-Williams, Chief Human Resources Officer
Jaci Spross	Michelle Morrison, Chief Financial Officer
Mark Watson	Casey Waletich, Chief Operations Officer
	Adam Stewart, Capital Projects Officer
<u>Student Representatives Present:</u>	Olga Acuña, Director of Federal Programs
Devlin Knill	Elaine Fox, Executive Director of Student Services
	Audrea Neville, Executive Director of Schools
	Francesca Sinapi, Executive Director of Schools
	Rose Roman, Executive Assistant to the Board
	Hugo Salmeron, Technology Support
	Jill Golay, HEA President
	Melody Hansen, HCU
	Alex Oh, Public Safety Chief
	Morgan Quimby, TOSA - OSP
	Jill Golay, HEA President
	Melody Hansen, HCU President

- A. Call to Order and Flag Salute
Board Vice Chair Martin Granum reconvened the meeting at 7:01 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Vice Chair Martin Granum read a Land Acknowledgement.
- C. Recognitions and Proclamations
Director Lisa Allen read the LGBTQ Pride Month Proclamation.
- D. Approval of Agenda
Director Mark Watson MOVED, SECONDED by Director See Eun Kim, to approve the agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.
- E. Audience Time
Six audience members submitted comments to the Board to be read at a later time.
- F. Consent Agenda
Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Lisa Allen MOVED, SECONDED by Director Yadira Martinez, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of April 27, 2021 Board Meeting
2. Approve Minutes of May 11, 2021 Board Meeting
3. Approve Routine Personnel Matters
4. Approve High School Courses: Translation and Interpretation

G. Action Items

1. School Resource Officer Intergovernmental Agreement Approval

Superintendent Mike Scott gave a final overview of the agreement. Vice Chair Martin Granum complimented the work done.

Director See Eun Kim MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the School Resource Officer Intergovernmental Agreement between the Hillsboro School District and the Washington County Sheriff's Office.

The MOTION CARRIED (6-0). No further discussion took place.

2. Award Contract for Hillsboro High School Concrete Replacement

Capital Projects Officer Adam Stewart presented the contract for Hillsboro High School concrete replacement.

Director Yadira Martinez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors award the contract for Hillsboro High School Concrete Replacement project to 5 Star Builders for the base bid amount of \$455,228.71.

The MOTION CARRIED (6-0).

Director Mark Watson compliment 5 star Builders for continuing to work with HSD.

3. Authorization of Summer Childcare RFP and Advance Award

Chief Financial Officer Michelle Morrison gave an overview of the RFP process.

Director Yadira Martinez MOVED, SECONDED by Director Jaci Spross, that the Board of Directors authorize the Summer Childcare Request for Proposals and Advance Award of service contracts to organizations qualified through the Request for Proposal Process.

The MOTION CARRIED (6-0).

Director Mark Watson asked about the timeline of approving the RFP process. Vice Chair Martin Granum thanked Chief Financial Officer Michelle Morrison for bringing the information to the Board.

4. Approve Salary Adjustments for Non-Union Employees
Kona Lew-Williams / Michelle Morrison

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the 2021-2024 individual contracts with executive management, administrators, confidential, and supervisory-technical employees.

The MOTION CARRIED (6-0).

Mark Watson complimented the work done and highlighted non-union HSD employees.

H. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report.

I. Policies First Read

1. C - General School Administration

- a. CBA: Qualifications and Duties of the Superintendent
Presenter: Kona Lew-Williams

2. I - Instruction

- a. IIBGA: Electronic Communication System
Presenter: Jordan Beveridge
b. IIBGA-AR: Electronic Communication System
Presenter: Jordan Beveridge

3. J - Students

- a. JGA: Corporal Punishment
Presenter: Dayle Spitzer
b. JHCA/JHCB: Immunizations, Physical Examinations, Vision Screening/Eye Examinations and Dental Screening
Presenter: Travis Reiman

J. HCU / HEA Reports

HCU President Melody Hansen expressed HCU excitement to continue bargaining, talked about sub shortage, extended thanks and appreciation for all classified staff. HEA President Jill Golay congratulated students Mya Smith and Ian Sayre for winning HEA scholarships, thanked current student reps for their time, and thanked Director Martin Granum and Director Jaci Spross for their service to the Board.

K. Discussion Time

1) Student Representatives' Time

Devlin Knill thanked everyone for their hard work on these meetings.

2) Superintendent's Time

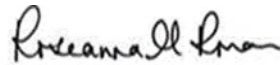
Superintendent Mike Scott explained waiting to congratulate new board members until results have been certified, highlight CCP meeting tomorrow, looking forward to release of guidance from the state for the Fall tomorrow, highlighted the valedictorian/salutatorian lunch and graduation in the coming weeks.

2) Board of Directors' Time

Director Mark Watson congratulated student representative Mya Smith and student Ian Sayre on their HEA scholarships, thanked Travis Reiman for the work being done in preparation for summer, and is looking forward to another four years on the Board, and meeting with people who didn't vote for him. Director Jaci Spross stated she will miss serving on the Board. Director Yadira Martinez looked forward to the CCP meeting, and agreed that she also is willing to meet with parents and community members who don't agree with what the Board is doing. Director See Eun Kim is looking forward to graduation. Director Lisa Allen reminded the Board about the Summer Reading Program at the Hillsboro Public Library. Vice Chair Martin Granum reminded us about the election certification process and the anticipated certification date, explained that none of contests qualify for automatic recount, but it could be requested by a candidate.

L. Adjourn Meeting

Vice Chair Martin Granum adjourned the meeting at 7:45 PM.



Approved June 22, 2021