

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
December 8, 2020
Virtual Meeting

1. WORK SESSION

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Jaci Spross
Mark Watson

Student Representatives Present:

Devlin Knill
Mya Smith
Ilhaam Ikramullah

Others Present:

Linda Seeley, Applicant
Michael Smith, Applicant
Dawn Wallace, Applicant
Caitlyn Mitchel-Markley, Applicant
Patrick Sippel, Applicant
Eric Muehter, Applicant
Kristine Adams Wannaberg, Applicant
Heather Gurko, NA PAC
Larry Grant, Grove, Mueller, & Swank

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Olga Acuña, Director of Federal Programs
Saideh Haghighi, Director of Equity and Human Resources
Audrea Neville, Executive Director of Schools
Francesca Sinapi, Executive Director of Schools
Arcema Tovar, Director of Elementary Teaching & Learning
Brooke Nova, Director of CCP and Student Support Networks
Daria Martin Bigham, Project Manager, Title VI
Justin Arey, Web Specialist/Designer
Rose Roman, Executive Assistant to the Board
Kelli Waibel, Technology Support
Jeff Jones, Manager of Business Services
Jenny Sanchez, NA PAC, Special Education Assistant
Catherine Jager, NA PAC, Secondary Resource Specialist
Debbie Langworthy, HCU
Melody Hansen, HCU

Board Chair Erika Lopez called the meeting to order at 5:16 PM

A. Budget Committee Applications

Chief Communications Financial Officer Michelle Morrison introduced the candidates for the budget committee. Candidates introduced themselves to the Board and Board members asked questions and thanked the candidates for their applications. Board members voted and two candidates were identified to move forward to appointment in the regular session.

B. Native American PAC Report

Assistant Superintendent Travis Reiman, and Director of Federal Programs Olga Acuña introduced the PAC. Daria Martin Bigham gave an overview of the Native American PAC. Heather Gurko discussed SB13. Catherine Jager spoke on her experiences as a teacher within the HSD. Jenny Sanchez spoke about the naming of facilities and mascots in the HSD. Board members commented and thanked PAC members for their participation.

- C. Social, Emotional, and Behavioral Health Plan
Director of CCP and Student Support Networks Brooke Nova gave an overview of the Social, Emotional, and Behavior Health Plan for the 2020-21 school year.
- D. Bilingual Program 2020-21 Update
Agenda item tabled due to time constraints.
- E. Support Services Report
Agenda item tabled due to time constraints.
- F. Recess Board Meeting
Board Chair Erika Lopez recessed at 7:01 PM.

2. REGULAR SESSION

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Jaci Spross
Mark Watson

Student Representatives Present:

Devlin Knill
Mya Smith
Ilhaam Ikramullah

Others Present:

Ryan Wells, City of Cornelius
Larry Grant, Grove, Mueller, & Swank

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Adam Stewart, Capital Projects Officer
Olga Acuña, Director of Federal Programs
Audrea Neville, Executive Director of Schools
Francesca Sinapi, Executive Director of Schools
Justin Arey, Web Specialist/Designer
Rose Roman, Executive Assistant to the Board
Kelli Waibel, Technology Support
Jill Golay, HEA President
Melody Hansen, HCU
Debbie Langworthy, HCU

A. Call to Order and Flag Salute

Board Chair Erika Lopez reconvened the meeting at 7:05 PM, read a Land Acknowledge and led the Pledge of Allegiance.

B. Approval of Agenda

Director Mark Watson MOVED, SECONDED by Director Martin Granum, to approve the agenda as printed.

The MOTION CARRIED (6-0).

No further discussion took place.

C. Audience Time

No audience members requested to address the Board regarding the following non-agenda items.

D. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Lisa Allen MOVED, SECONDED by Director Mark Watson, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0).

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of November 17, 2020, Board meeting
2. Approve Routine Personnel Matters
3. Approve Policies A-B, G, I, J, K/L
 - a. A/B: Board Governance and Operations
 - 1) ACB: All Students Belong
 - 2) ACB-AR: Bias Incident Complaint Procedure
 - b. G: Personnel
 - 1) GBDA: Expression of Milk or Breast-feed in the Workplace
 - 2) GBEA: Workplace Harassment
 - 3) GBEA-AR: Workplace Harassment Reporting and Procedure
 - 4) GBEB: Communicable Diseases – Staff
 - 5) GBEB-AR: Communicable Diseases – Staff
 - 6) GBEDA: Drug and Alcohol Testing and Record Query - Transportation Personnel
 - 7) GBEDA-AR: Drug and Alcohol Testing and Record Query - Transportation Personnel
 - c. J: Students
 - 1) JHFF: Reporting Requirements Regarding Sexual Conduct with Students
 - 2) JHFF/GBNAA: Reporting Requirements for Suspected Sexual Misconduct with Students
 - 3) JHFF/GBNAA-AR: Suspected Sexual Conduct Report Procedures and Form

E. Action Items

1. Elect Members to OSBA Board of Directors and Legislative Policy Committee
 Director Mark Watson MOVED, SECONDED by Director Martin Granum, that the Board of Directors cast its vote for LeeAnn Larsen for the OSBA Board of Directors, position 15.

The MOTION CARRIED (6-0).

Board Chair Erika Lopez thanked Beaverton counterparts, LeeAnn Larsen, and her fellow Board members for their work and service to students.

2. City of Cornelius Municipal Code Revision
 Chief Financial Officer Michelle Morrison discussed the change to the Municipal Code.

Director Jaci Spross MOVED, SECONDED by Director Martin Granum, that the Board of Directors approve the change to Cornelius Municipal Code 3.35.030 that removes the "55 and over" residential requirement for affordable housing tax exemption applications.

The MOTION CARRIED (6-0).

Director Jaci Spross asked questions regarding the implications to the HSD. Michelle Morrison explained that this is unique to the City of Cornelius. Ryan Wells, Community Development Director for the City of Cornelius, explained that the change in code would align Cornelius with other cities around them, and would have no immediate financial impact to the HSD. Martin Granum asked if it

would impact our funding, Michelle Morrison confirmed that it wouldn't. Lisa Allen asked how many affordable housing units will be made available to families. Ryan Wells shared the plan to create more housing. Erika Lopez asked if there are plans in the future that would impact the HSD. Ryan Wells shared that there aren't at this time, but this is preemptive work.

3. Adopt Legislative Priorities

Chief Communications Officer Beth Graser discussed the draft of Legislative Priorities for the 2021-2023 session.

Director See Eun Kim MOVED, SECONDED by Director Lisa Allen, that the Board of Directors adopt the proposed 2021-2023 legislative priorities.

The MOTION CARRIED (6-0).

No further discussion took place.

4. Appoint Budget Committee Applicants

Director Jaci Spross MOVED, SECONDED by Director Mark Watson, that the Board of Directors appoint the slate of candidates identified during the work session to the two vacant positions on the Budget Committee as follows:

- o Appoint Dawn Wallace to position 1, which expires on June 30, 2023
- o Appoint Michael Smith to position 2, which expires on June 30, 2023

The MOTION CARRIED (6-0).

Chair Erika Lopez thanked all of the applicants to the Budget Committee.

5. Accept Comprehensive Annual Financial Report for 2019-2020

Chief Financial Officer Michelle Morrison

Director Mark Watson MOVED, SECONDED by Director Martin Granum, that the Board of Directors accept the Comprehensive Annual Financial Report for 2019-2020.

The MOTION CARRIED (6-0).

Director Jaci Spross pointed out that the HSD has received an excellent review for 25 consecutive years. Director Martin Granum pointed out that District is in compliance in all areas and that the District achieved the four percent goal that it set.

F. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison presented the Financial Report.

2. Construction Timeline for ES #29 (South Hillsboro Elementary School)

Capital Projects Officer Adam Stewart discussed the pending demographers report and the possible need to delay construction of ES #29.

- G. Recess Board Meeting; Convene Meeting of the Local Contract Review Board (LCRB)
Time: 7:59 PM
1. Local Contractors Review Board: Review Findings of Fact for Use of Design-Build for Construction of a New Building on an Existing Site
Capital Projects Officer Adam Stewart discussed the Findings of Fact at the Pathways Center.
- Director Martin Granum MOVED, SECONDED by Director Mark Watson, that the Board of Directors, acting in the capacity of the Local Contract Review Board, review and approve the Findings of Fact supporting the use of the Design-Build method for the Pathways Center.
- The MOTION CARRIED (6-0).
- Chair Erika Lopez asked about the competitive bidding process. Adam Stewart expressed confidence in getting good bids. Mark Watson asked about the number of modular buildings. Adam Stewart discussed the modular buildings from the Bond.
- H. Adjourn Local Contract Review Board Meeting
Time: 8:07 PM
- I. Policies First Read
Assistant Superintendent Travis Reiman discussed the new All Students Belong policy and Administrative Regulation.
1. G: Personnel
 - a. GBN/JBA - Sexual Harassment
 - b. GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure
 - c. GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure
- J. HCU / HEA Reports
HCU President Melody Hansen thanked classified for their work during the pandemic. HCU put together a bargaining team and have an upcoming meeting with the District, and expressed concerns about returning to school amid rising COVID-19 cases in the District. HEA President Jill Golay explained that HEA members have voted on MOU and that the results will be shared soon, and that bargaining has started and is ongoing.
- K. Discussion Time
- 1) Student Representatives' Time
Mya Smith acknowledged topics from her ethnic studies class and appreciation for the discussion.
Ilhaam Ikrahmullah thanked for Board for their open-mindedness and the conversation on Native Americans.
 - 2) Superintendent's Time
Superintendent Mike Scott expressed appreciation for the Board recognition of the audit, and additionally thanked Jeff Jones for his work. He shared that OSAA has provided new guidance for three distinct, six-week long sports seasons. He also

stated that we will continue to follow the guidelines laid out by the State and thanked the Board and staff for their hard work.

3) Board of Directors' Time

Director See Eun Kim thanked outgoing budget committee members and new committee members and expressed her excitement to see that a land acknowledgement will happen from here on out.

Vice Chair Martin Granum recognized Jaci's earlier remarks and her courageousness. He also announced that he will seek another term on the Board and asked Erika Lopez to continue as Chair.


Director Mark Watson thanked Michelle Morrison for continuing the legacy of financial responsibility, and stated that he intends to run again.

Director Lisa Allen shared that she is not up for election, and looks forward to hearing from other Board colleagues on their decisions to continue or not.

Chair Erika Lopez acknowledged Jaci's comment and courageousness. She shared that she will seek another term and run again, will accept Chair position if that is what the Board wants. Thankful to staff for their collaboration.

L. Adjourn Meeting

Chair Erika Lopez adjourned the meeting at 8:32 PM.



Approved January 26, 2021