

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 October 27, 2020
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **WORK SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Chief Communications Officer
Yadira Martinez	Kona Lew-Williams, Chief Human Resources Officer
Jaci Spross	Michelle Morrison, Chief Financial Officer
Mark Watson	Casey Waletich, Chief Operations Officer
	Jordan Beveridge, Chief Information Technology Officer
<u>Student Representatives Present:</u>	Olga Acuña, Director of Federal Programs
Ilhaam Ikramullah	Elaine Fox, Executive Director of Student Services
Devlin Knill	Saideh Haghighi, Director of Equity and Human Resources
Mya Smith	Audrea Neville, Executive Director of Schools
	Francesca Sinapi, Executive Director of Schools
	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Corina Soriano, Technology Support

Board Chair Erika Lopez called the meeting to order at 5:15 PM

- A. Equity Professional Development
 Saideh Haghighi and Francesca Sinapi presented a student video, led a Jamboard to ask for definitions of key terms, and defined key terms.
- B. Community Curriculum Advisory Committee Selection Process
 Assistant Superintendent Travis Reiman introduced the selection process. Danny Adzima, Tom Hughes, Lauren Stillman, Isuru Salpitikorala, Christina Stephenson introduced themselves. Board members voted on their selections.
- C. Black Village Family Advisory Committee
 Assistant Superintendent Travis Reiman introduced the topic and Principal John Allen discussed the creation and evolution of the Black Village Family Advisory Committee (BVFAC). Chair Anna Woiwor-Bradley, Jahmai Cherry, Jelana Canfield, David Steinhauer, and Nancy Thomas introduced themselves to the Board. Anna Woiwor-Bradley explained the committee's name. BVFAC members discussed SROs from the perspective of the committee. Superintendent Mike Scott thanked the BVFAC members for their feedback.
- D. Budget Committee Selection Process
 Chief Financial Officer Michelle Morrison explained that the Budget Committee deadline has been extended a second time to recruit a diverse slate of candidates.
- E. Recess Board Meeting

Board Chair Erika Lopez recessed at 6:57 PM.

a. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Chief Communications Officer
Yadira Martinez	Kona Lew-Williams, Chief Human Resources Officer
Jaci Spross	Michelle Morrison, Chief Financial Officer
Mark Watson	Adam Stewart, Capital Projects Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Chief Information Technology Officer
Ilhaam Ikramullah	Olga Acuña, Director of Federal Programs
Devlin Knill	Elaine Fox, Executive Director of Student Services
Mya Smith	Saideh Haghghi, Director of Equity and Human Resources
	Audrea Neville, Executive Director of Schools
	Francesca Sinapi, Executive Director of Schools
	Justin Arey, Web Specialist/Designer
	Rose Roman, Executive Assistant to the Board
	Corina Soriano, Tech Support

A. Call to Order and Flag Salute

Board Chair Erika Lopez reconvened the meeting at 7:01 PM and led the Pledge of Allegiance.

B. Proclamations

Director See Eun Kim read the Native American Heritage Month Proclamation, Director Mark Watson read the American Education Week Proclamation, and Director Jaci Spross read the National Education Support Professionals Day Proclamation.

C. Approval of Agenda

Director Jaci Spross MOVED, SECONDED by Director Martin Granum, to approve the agenda as printed.

The MOTION CARRIED (7-0).

D. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Jaci Spross asked for clarification on BDDH and BDDH-AR.

Director Lisa Allen MOVED, SECONDED by Director Mark Watson, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

1. Approve Minutes of September 8, 2020, Board meeting
2. Approve Minutes of September 22, 2020, Board meeting
3. Approve Minutes of October 13, 2020, Board meeting
4. Approve Routine Personnel Matters
5. Approve Policies A-B, E
 - a. A/B: Board Governance and Operations
 - 1) BBF: Board Member Standards of Conduct
 - 2) BDDH: Public Comment at Board Meetings
 - 3) BDDH-AR: Public Comment at Board Meetings
 - b. E: Support Services
 - 1) ECACB: Use of Drones on District Property
 - 2) EEA: Student Transportation Services

E. Recess Board Meeting; Convene Meeting of the Local Contract Review Board (LCRB)

Chair Erika Lopez adjourned the Board meeting and convened the meeting of the LCRB at 7:08 PM.

F. Local Contractors Review Board: Review Findings of Fact for Use of a Construction Manager/General Contractor (CM/GC) for Construction of Interior Renovations, Upgrades to Mechanical, Electrical and Plumbing Systems, and Site Improvements at Farmington View Elementary School

Capital Projects Officer Adam Stewart discussed the findings of fact.

Director Martin Granum MOVED, SECONDED by Director See Eun Kim, that the Board of Directors, acting in the capacity of the Local Contract Review Board, review and approve the Findings of Fact supporting a specific exemption from competitive bidding requirements for use of the Construction Manager/General Contractor process for interior renovations, upgrades to mechanical, electrical and plumbing systems, and site improvements at Farmington View Elementary School.

The MOTION CARRIED (7-0).

No further discussion took place.

G. Local Contractors Review Board: Review and Approve Findings of Fact for Special Procurements and Exception from Competitive Bidding, and Authorize a Specific Sole Source Procurement

Chief Technology Officer Jordan Beveridge / Chief Financial Officer Michelle Morrison

Director Mark Watson MOVED, SECONDED by Director Martin Granum, that the Board of Directors, acting in the capacity of the Local Contract Review Board, approve the sole source procurement and Exemptions from Competitive Bidding, and authorize the purchase of Google Voice and G Suite for Education Enterprise Licenses from AmplifiedIT.

The MOTION CARRIED (7-0).

Chair Erika Lopez asked if reimbursement is available, Chief Financial Officer Michelle Morrison explained that it is not a reimbursable expense.

H. Adjourn Local Contract Review Board Meeting

Board Chair Erika Lopez adjourned to LCRB meeting at 7:15 PM

I. Audience Time

One audience member requested to address the Board regarding the following non-agenda items.

Erin Wardell submitted a comment regarding returning to in-person learning and opening school grounds.

J. Reports and Discussions

1. October 1st Enrollment

Chief Human Resources Officer Kona Lew-Williams explained the current enrollment numbers and how that compares to other districts around the state and nation. Capital Projects Officer Adam spoke to demographic reporting and boundary adjustments. Chief Financial Officer Michelle Morrison spoke on enrollment projections versus actuals as compared to other districts. Board members asked clarifying questions. Superintendent Mike Scott thanked the HR Department for their efforts as enrollment adjusts.

2. Financial Report (see written report)

Chief Financial Officer Michelle Morrison shared information from the Financial Report and offered to answer any questions. Director Martin Granum thanked Employee Benefits Supervisor Lynette Coffman from the Business Office for the work on PERS. Mark Watson inquired on bus driver hiring and Chief Operations Officer Casey Waletich explained the current need and hiring process.

3. Fall 2020 Update

Assistant Superintendent Travis Reiman discussed current plans for return to limited in-person instruction, assessment and coaching camp. Chief Operations Officer Casey Waletich spoke on the plans to return to athletics and activities. Board members asked clarifying questions

4. School Resource Officer Update

Assistant Superintendent Dayle Spitzer discussed the data from the recently completed student SRO survey. Board members asked clarifying questions. Director of Federal Programs Olga Acuña discussed District translation services. Superintendent Mike Scott discussed working with the Hillsboro Police Department and the Washington County Sheriffs Office on what they need for translation. Chair Erika Lopez discussed what the Hillsboro School District can do to create consistency regarding SROs in schools.

K. Action Items

1. Facilities Naming Process

Superintendent Mike Scott thanked Casey Waletich and the Facilities Naming Committee for their work, thanked David from the Grand Ronde Tribe for his presentation, Daria for sharing the Native American PAC feedback, and pointed the

Director Yadira Martinez MOVED, SECONDED by Director Martin Granum, that the Board of Directors approve its selection of Atfalati Ridge as the name for ES28, currently being constructed in North Plains.

The MOTION CARRIED (6-1). Erika Lopez, Martin Granum, Lisa Allen, See Eun Kim, Yadira Martinez, and Mark Watson vote yes. Jaci Spross voted no.

Director Jaci Spross reiterated her lack of support for naming a school after a person or group people.

2. Adopt Board Goals

Superintendent Mike Scott presented the Board Goals.

Director Lisa Allen MOVED, SECONDED by Director Jaci Spross, that the Board of Directors adopt their goals for the 2020-2021 school year.

The MOTION CARRIED (7-0).

No further discussion took place.

3. Notice of Intent to Purchase

Chief Technology Officer Jordan Beveridge and Chief Financial Officer Michelle Morrison

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors acknowledge the Notice of Intent to Purchase by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (7-0).

No further discussion took place.

4. Appoint CCAC Members

Assistant Superintendent Travis Reiman presented the candidates with the highest vote totals.

Director Jaci Spross MOVED, SECONDED by Director Lisa Allen, I move that the Board of Directors appoint the slate of candidates identified during this evening's work session to the open positions on the CCAC, as follows:

Tom Hughes
Lauren Stillman
Isuru Salpitikorala
Christina Stephenson

Patrick Maguire
Emily Gothard
Gary Jones
Danny Adzima

The MOTION CARRIED (7-0).

Vice Chair Martin Granum thanked all the candidates.

5. Accept Gifts and Donation

Chief Financial Officer Michelle Morrison explained that no donations were received over \$5000 during the month of September.

L. Policies First Read

Superintendent Mike Scott presented the policies for first reading.

1. I: Instruction

a. IGBAH AR: Special Education - Evaluation and Eligibility Procedures

2. J: Students

a. JEA: Compulsory Attendance

b. JECA: Admission of Resident Students

c. JGE: Expulsion

d. JHCC: Communicable Diseases - Student

e. JHCC-AR: Communicable Diseases - Student

f. JHCD/JHCDA: Medications

g. JHCD/JHCDA-AR: Medications

No further discussion took place.

M. HCU / HEA Reports

HCU president Melody Hansen thanked the Hillsboro School District for keeping Classified Staff working during CDL and thanked the Classified Staff for their work. HEA President Jill Golay expressed thanks to the Human Resources department and discussed the continued process of bargaining.

N. Discussion Time

1) Student Representatives' Time

Devlin Knill – Glad that we did the survey and for student involvement.

Mya Smith – Thankful the discussion and thanked the Black Village Family committee.

2) Superintendent's Time

Superintendent Mike Scott thanked Saideh Haghghi, Director of Equity and Human Resources and Francesca Sinapi, Executive Director of Schools for the Equity professional development, thanked the BVFAC for their discussion, and thanked staff for their presentation and information.

3) Board of Directors' Time

Director Jaci Spross – appreciated the speakers, cabinet, teaching and classified staff.

Director Lisa Allen – thanked staff, and cabinet members.

Director Mark Watson - thanked staff, cabinet, expressed appreciation for the equity professional development.

Vice Chair Martin Granum – attended the HSD Faith Luncheon, and expressed appreciation for the event.

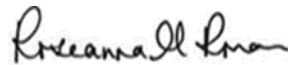
Director See Eun Kim – expressed appreciation for not rushing through the SRO discussion, and appreciates the work by staff and the community for participating in feedback and surveys. Looking forward to the joint meeting with the Hillsboro City Council.

Director Yadira Martinez – expressed appreciation for the presentations today, hearing from the BVFAC.

Chair Erika Lopez inquired about the comments taken from the SRO survey to insure that we are addressing concerns, and shared her desire for HSD to have plans to work on to share at the Joint meeting with the City of Hillsboro Council. She also shared that she is thankful for the equity professional development journey and thanked Director of Federal Programs Olga Acuna for her committee work.

O. Adjourn Meeting

Chair Erika Lopez adjourned the meeting at 9:04 PM.



Approved November 17, 2020