

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
August 5, 2020
Virtual Board Retreat

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Yadira Martinez
Jaci Spross
Mark Watson

Student Representatives Present:

Devlin Knill
Mya Smith
Ilhaam Ikramullah

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Jordan Beveridge, Chief Information Technology Officer
Adam Stewart, Capital Projects Officer
Casey Waletich, Chief Operations Officer
Olga Acuña, Director of Federal Programs
Elaine Fox, Executive Director of Student Services
Saideh Haghighi, Director of Equity and Human Resources
Audrea Neville, Executive Director of Schools
Francesca Sinapi, Executive Director of Schools
Brooke Nova, Coordinator of College and Career Pathways
Rose Roman, Executive Assistant to the Board of Directors
Justin Arey, Web Specialist/Designer
Devin Hunter, Technology Support
Maria Eugenia Olivar, High School Assistant Principal

Board Chair Erika Lopez called the meeting to order at 8:03 AM.

1. Team-Building Activity 1

Superintendent Mike Scott asked: What is something on your bucket list that you intend to accomplish in the next 10 years?

2. Calendar Update

Chief Human Resources Officer Kona Lew-Williams presented the revised 2020-2021 calendar.

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the revised 2020-2021 calendar.

The MOTION CARRIED (7-0).

No further comments or discussion

3. Extended Cabinet Overview

Superintendent Mike Scott explained the addition of an Extended Cabinet and introduced the staff members who will make up the extended cabinet.

4. Budget Update

Chief Financial Officer Michelle Morrison presented the budget update.

5. Fall 2020 Update
Assistant Superintendent Travis Reiman, Assistant Superintendent Dayle Spitzer, and Executive Directors of Schools Francesca Sinapi and Audrea Neville, spoke on Fall 2020 plans.
6. Recess Meeting
Time: 9:54 AM
7. Break
Time: 11 minutes
8. Reconvene Meeting
Time: 10:05 AM
9. Team-Building Activity 2
Due to time constraints, this agenda item was tabled.
10. Equity Plans 2020-21
Superintendent Mike Scott introduced Executive Director of Schools Francesca Sinapi and Director of Equity and Human Resources Saideh Haghighi who spoke to Equity Plans for 2020-21 school year.
11. SRO Discussion and Review of Data
Assistant Superintendent Dayle Spitzer who gave an update on the SRO survey including compiled data.
12. Recess Meeting
Time: 11:48 AM
13. Break
Time: 7 minutes
14. Reconvene Meeting
Time: 11:55 AM
15. Team-Building Activity 3
Due to time constraints, this agenda item was tabled.
16. Facilities Naming Process
Chief Operations Officer Casey Waletich spoke on the Facilities Naming process for the new elementary school in North Plains
17. Board Policy Review Process
Board Vice Chair Martin Granum discussed an idea to change the way the Board reviews policies.
18. Board Discussion – Goals and Priorities
Assistant Superintendent Travis Reiman discussed the HSD Strategic Plan and Continuous Improvement Plan (CIP).

19. Board Meeting Planning Document Review
Superintendent Mike Scott briefly previewed the Board meeting planning document.
20. Board Professional Development Discussion
 - a. Review of Board Budget
Chief Financial Officer Michelle Morrison reviewed the Board Budget for the 2020-21 school year.
 - b. Committee Opportunities
Superintendent Mike Scott discussed committee opportunities for Board members.
 - c. CUBE Professional Development
Superintendent Mike Scott presented information on the National School Board Association (NSBA) CUBE conference.
21. Recess Meeting
Time: 1:00 PM
22. Lunch Break
Time: 30 minutes
23. Reconvene Meeting
Time: 1:30 PM
24. Team-Building Activity 4
Superintendent Mike Scott asked: What was your first paid job?
25. Introduction of New Administrators
Superintendent Mike Scott introduced new Hillsboro High School Administrator Maria Eugenia Olivar.
26. Student Wellness
Coordinator of College and Career Pathways Brooke Nova discussed the Social, Emotional and Behavioral Health Plan.
27. Teamwork / Communication
 - a. Review Working Agreements
Superintendent Mike Scott and Board members made minor edits to the working agreements.
 - b. Political Involvement Criteria
Superintendent Mike Scott led a discussion on the criteria by which the Board issues statements. Board members discussed and provided feedback.
 - c. Communication
Board members discussed the Boardbook program used for Board meetings and communication between the Board, Superintendent, and staff.
28. Recess Meeting
Time: 3:01 PM

29. Break
Time: 6 minutes
30. Reconvene Meeting
Time: 3:07 PM
31. Team-Building Activity 4
Superintendent Mike Scott asked: What are you looking forward to in the 2020-2021 school year?
32. Evaluations
 - a. Superintendent Evaluation Letter
Board Chair Erika Lopez led a discussion on the draft of the Superintendent Evaluation letter. The recommended edits discussion was tabled for a future executive session.
 - b. Board Evaluation Results and Discussion
The Board Evaluation report that appeared in the packet is not a complete result, will be redone and discussed later. Board members discussed the lack of participation by Board members.
33. Bond Update
Capital Projects Officer Adam Stewart provided an update on Bond projects.
34. Adjourn Meeting
Erika Lopez adjourned the meeting at 3:54 PM.

Erika Lopez

Roseanna D. Brown

Approved September 22, 2020