

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
June 23, 2020
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Yadira Martinez
Jaci Spross
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Casey Waletich, Chief Operations Officer
Jordan Beveridge, Chief Information Technology Officer
Olga Acuna, Director of Federal Programs
Andrea Neville, Executive Director of Schools
Elaine Fox, Executive Director of Student Services
Francesca Sinapi, Executive Director of Schools
Alex Oh, Security Supervisor
Brooke Nova, Director of CCP and Student Support Networks
Justin Arey, Web Specialist/Designer
Rose Roman, Assistant to the Board
Jill Golay, HEA President
Debbie Langworthy, HCU Representative
Kelli Waibel, Technology Support
Marianna Roman, Bilingual Interpreter / Translator

Student Representatives Present:

Danny Adzima
Maria Isabel Aguilar Alvarado
Andrew Goodwin
Ilhaam Ikramullah
Devlin Knill
Mya Smith

Board Chair Erika Lopez called the meeting to order at 5:16 PM.

A. **PAC Parent Report**

Director of Federal Programs Olga Acuña introduced the District PAC committee, with assistance from Education Liaison Dorotea Lopez Perez. Parent members Marisol Cariño, Marlene Olea, Monica Uribe, Guadalupe Sanchez, Laura Gomez, and Elizabeth Garcia Romero gave a presentation on the District PAC program. Information provided included PAC accomplishments, engagement highlights, data on families served by the program, type of services provided at each level of schools, community partners, and information on the family engagement liaisons and graduation coaches who serve the families and students. The Board asked questions and provided feedback to the PAC committee.

B. **Equity Leadership Update**

Superintendent Mike Scott gave an update on the work to establish a leadership structure for our equity work, and shared the framework for the 2020-21 school year along with an overview of phase 1 and phase 2 of equity planning.

C. **School Resource Officers Update**

Superintendent Mike Scott introduced Security Officer Alex Oh who gave information on police training requirements at the state and local level, the job title of school resource officers, the history of the association between the Hillsboro School District and the Hillsboro Police Department, historical program focuses, and the partnership between the Hillsboro School District, the Hillsboro Police Department, and the Washington County Sheriff Office. Board members and Student Representatives asked questions and provided input.

- D. COVID-19 Update
Due to time constraints, this agenda item was tabled.
- E. Discussion Time
Due to time constraints, this agenda item was tabled.
- F. Recess Board Meeting
The Board recessed at 6:56 PM.

a. REGULAR SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Erika Lopez, Chair	Mike Scott, Superintendent
Martin Granum, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Dayle Spitzer, Assistant Superintendent, School Performance
See Eun Kim	Beth Graser, Chief Communications Officer
Yadira Martinez	Kona Lew-Williams, Chief Human Resources Officer
Jaci Spross	Michelle Morrison, Chief Financial Officer
Mark Watson	Adam Stewart, Capital Projects Officer
	Casey Waletich, Chief Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Chief Information Technology Officer
Danny Adzima	Olga Acuna, Director of Federal Programs
Maria Isabel Aguilar Alvarado	Audrea Neville, Executive Director of Schools
Andrew Goodwin	Elaine Fox, Executive Director of Student Services
Ilhaam Ikramullah	Francesca Sinapi, Executive Director of Schools
Devlin Knill	Alex Oh, Security Supervisor
Mya Smith	Brooke Nova, Director of CCP and Student Support Networks
	Justin Arey, Web Specialist/Designer
<u>Budget Committee Members</u>	Rose Roman, Assistant to the Board
Kevin Murphy	Jill Golay, HEA President
Kyle Taylor	Debbie Langworthy, HCU Representative
Michael Smith	Kelli Waibel, Technology Support
Monica Uribe	

A. Call to Order and Flag Salute

Board Chair Erika Lopez reconvened the meeting at 7:02 PM and led the Pledge of Allegiance.

B. Recognition / Proclamations

1. Recognition and Appreciation – Outgoing Student Representatives

Outgoing Student Representatives gave a presentation and each made a statement about their year of service on the Board.

2. Appoint Student Representatives to the Board of Directors and Administer the Oath of Office

Director Mark Watson MOVED, SECONDED by Director Jaci Spross, that the Board of Directors appoint Ilhaam Ikramullah, Devlin Knill, and Mya Smith to serve as Student Representatives to the Board of Directors for the 2020-21 school year, and administer the oath of office.

The MOTION CARRIED (7-0).

The Oath of Office was administered to Student Representatives Ilhaam Ikramullah, Devlin Knill, and Mya Smith by Board Chair Erika Lopez.

C. Approval of Agenda

Director Jaci Spross MOVED, SECONDED by Director Yadira Martinez, to approve the amended agenda to include the COVID-19 update from the work session.

The MOTION CARRIED (7-0).

D. COVID-19 Update

Superintendent Mike Scott introduced the discussion. Chief Financial Officer Michelle Morrison provided information on liability insurance guidance received from OSBA. Assistant Superintendent Travis Reiman discussed the work happening in the Hillsboro School District to create a Blueprint for Fall 2020 that will be submitted to the state and county. Board members asked questions and provided feedback.

E. Recess Board Meeting

The Board recessed at 8:00 PM.

F. Hold Budget Hearing

The Board reconvened as the Budget Hearing at 8:00 PM. No public comments were received for the Budget Hearing.

G. Adjourned Budget Hearing

The Board recessed the Budget Hearing and reconvened the Regular Session Board meeting at 8:01 PM.

H. Audience Time

Two audience members requested to address the Board regarding the following non-agenda items.

Thad Fisco offered to provide information on disinfecting products to the District. Kiernan Hogard, a HSD parent, asked how HSD will adapt to ensure students are able to have ample opportunity to explore military careers and college scholarships and whether they will be given time to address students?

H. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Yadira Martinez MOVED, SECONDED by Director Lisa Allen, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

1. Approve Minutes of May 12, 2020, Board/Budget meeting
2. Approve Minutes of May 26, 2020, Board meeting
3. Approve Minutes of June 16, 2020, Board meeting
4. Approve Routine Personnel Matters
5. Approve Annual Clerk / Officer Designations

6. Approve Annual Depository
7. Annual Crime Policy
8. Approve Mileage Rate
9. Tuition Rates for Non-Resident Students

I. Reports and Discussions

1. Announce Budget Committee Vacancies

Chief Financial Officer Michelle Morrison thanked Christopher Clark and Michael Smith for their service on the Budget Committee. Positions are open until September 8, 2020 and appointments made in October of 2020.

2. Announce Community Curriculum Advisory Committee Vacancies

Assistant Superintendent Travis Reiman explained that seven positions will continue on the committee and seven positions are now open. He explained the survey used to identify representatives that mirror the student population of the Hillsboro School District. The committee is looking for more students, LGBTQ+, Black, Native, and Latino voices.

3. Financial Report (see written report)

Chief Financial Officer Michelle Morrison thanked staff and the HR department for their work on the furlough days process, the lack of incidents associated with very few people in buildings, and the cash flow report.

J. Action Items

1. Adopt Resolutions to Adopt the 2020-21 Budget, Appropriate the 2020-21 Budget, and Impose 2020-21 Taxes and Categorize the Tax Levy

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors adopt the Resolutions to Adopt the 2020-21 Budget, Appropriate the 2020-21 Budget, and Impose 2020-21 Taxes and Categorize the Levy, as shown in the June 23, 2020, Board meeting packet.

The MOTION CARRIED (7-0).

No further discussion took place.

2. Adjust Appropriations

Director Lisa Allen MOVED, SECONDED by Director Martin Granum, that the Board of Directors approve the adjusted appropriations for general and special revenue funds listed in the June 23, 2020, Board meeting packet.

The MOTION CARRIED (7-0).

No further discussion took place.

3. Accept Gifts and Donation

Director See Eun Kim MOVED, SECONDED by Director Mark Watson, that the

Board of Directors accept the donation of \$15,000 from North Plains PTO to North Plains Elementary School to be used for a new board reader.

The MOTION CARRIED (7-0).

No further discussion took place.

4. Award Contract for Construction of Interior Renovations, Site Improvements and Gymnasiums at Ladd Acres Elementary School, McKinney Elementary School and Jackson Elementary School

Adam Stewart

Director Martin Granum MOVED, SECONDED by Director Mark Watson, that the Board of Directors award the contract for Construction Management/General Contractor services as follows:

- Interior renovations, site improvements and gymnasium construction at Ladd Acres Elementary School to Lease Crutcher Lewis;
- Interior renovations, site improvements and gymnasium construction at McKinney Elementary School to Perlo Construction;
- Interior renovations, site improvements and gymnasium construction at Jackson Elementary School to Kirby Nagelhout Construction.

The MOTION CARRIED (7-0).

No further discussion took place.

5. Approve Extension of Superintendent's Contract

Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, that the Hillsboro School District Board of Directors approves the individual contract with the Superintendent, effective July 1, 2020, through June 30, 2023.

Director Jaci Spross thanked Superintendent Scott for his service. Board Chair Erika Lopez expressed her gratitude to Superintendent Scott for his commitment to the District.

The MOTION CARRIED (7-0).

6. Approve 2020-21 Board Meeting Dates

Director Jaci Spross MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approves the Board meeting dates for the 2020-21 school year.

Director Mark Watson asked if Board meetings will be held in person in the Fall. Superintendent Mike Scott discussed the state mandate for virtual meetings. Board Chair Erika Lopez advocated for an open air space for the August Retreat.

The MOTION CARRIED (7-0).

7. Elect Board Chair and Vice Chair

Director Martin Granum nominated Erika Lopez for Board Chair.

Director See Eun Kim nominated Martin Granum for Vice Chair.

Director Yadira Martinez MOVED, SECONDED by Director Mark Watson, that the Board of Directors close the nominations for Chair and Vice Chair of the Board of Directors.

The MOTION CARRIED (7-0).

Director Yadira Martinez MOVED, SECONDED by Director Lisa Allen, that the Board of Directors elect Erika Lopez for Chair of the Board of Directors.

The MOTION CARRIED (7-0).

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, that the Board of Directors elect Martin Granum for Vice Chair of the Board of Directors.

The MOTION CARRIED (7-0).

K. Policies First Read

Superintendent Mike Scott presented the policies for first read, Chief Financial Officer discussed the annual action required on policy DFAA, Director of CCP and Student Support Networks Brooke Nova provided information on the newly proposed policy JHH. Director Yadira Martinez and Erika Lopez inquired about the Volunteer policy.

L. HCU / HEA Reports

HCU Bargaining Officer Debbie Langworthy spoke on behalf of the Classified Union and gave an update on the HCU and thanked the District for including HCU in the Blueprint for Fall 2020.

HEA President Jill Golay expressed gratitude for being at the table in planning of the Blueprint for Fall 2020, and conveyed teachers worries for returning to buildings. She also recognized the LGBTQ community during June pride month and thanked the Board and Cabinet for their work.

M. Discussion Time

1) Student Representatives' Time

Maria Isabel Aguilar Alvarado thanked staff, Superintendent Mike Scott, each Board Members and reflected on her time on the Board.

Andrew Goodwin thanked teachers, Cabinet, Superintendent Scott, Board Members, and his fellow student reps and reflected on his time on the Board.

Danny Adzima reflected on her experience on the Board, thanked the Board and Cabinet, staff members and her fellow student reps and gave advice to incoming student representatives.

2) Superintendent's Time

Superintendent Mike Scott thanked the Board for their thoughtful discussion regarding SROs. He also thanked Erika Lopez and Martin Granum for their leadership on the Board. He welcomed the new student reps and provided next

steps for onboarding. He also thanked the outgoing student representatives for their service on the Board.

3) Board of Directors' Time

Jaci Spross thanked the outgoing student reps and reflected on the past year.

Lisa Allen expressed gratitude to the outgoing student reps and welcomed the new student reps to the Board.

Mark Watson reflected on the outgoing student reps and gave feedback on the SRO discussion.

Martin Granum thanked the union representatives for their participation, thanked and reflected on the outgoing student reps, thanked the HSD team for their work during the pandemic, thanked Superintendent Scott for his service and his leadership, thanked his fellow Board members, and gave advice to the new student representatives.

See Eun Kim reflected on her first year on the Board, thanked Superintendent Scott for his leadership, as well as the Cabinet and fellow Board members. See Eun also thanked the outgoing student reps for their service, thanked Budget Committee members for their commitment to the Board, and welcomed the new student reps.

Yadira Martinez reflected the outgoing student reps and welcomed the new student reps.

Erika Lopez thanked her fellow Board members, thanked and reflected on the outgoing student reps, welcomed the new student reps, thanked Superintendent Scott for his work and time, thanked the PAC parents for their presentation, and gave an update on future OSBA actions on diversity, equity and inclusion.

N. Adjourn Meeting

The meeting was adjourned at 9:12 PM.



Approved September 22, 2020