



# Hillsboro School District 1J

May 26, 2020  
Board Meeting

## Board of Directors

Lisa Allen • Martin Granum • See Eun Kim • Erika Lopez • Yadira Martinez • Jaci Spross • Mark Watson

## Student Representatives to the Board of Directors

Danny Adzima • Maria Isabel Aguilar Alvarado • Andrew Goodwin

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Virtual Meeting

**Board Meeting Agenda**  
**May 26, 2020**  
**5:15 PM**

Please note that in light of current public health concerns related to COVID-19, this meeting will be a virtual meeting. Additional information regarding meeting access is available on [www.hsd.k12.or.us](http://www.hsd.k12.or.us). The estimated times listed below for specific agenda items are subject to change.

**1. 5:15 PM - Executive Session**

- A. ORS 192.660(2)(i)—Evaluation of the Superintendent  
Time: 5:15 PM, 30 minutes
- B. Recess Executive Session  
Presenter: Erika Lopez  
Time: 5:45 PM

**2. 5:45 PM - Work Session**

- A. Call to Order  
Presenter: Erika Lopez  
Time: 5:45 PM
- B. Board Self-Evaluation Orientation 5  
Presenter: Erika Lopez / Greg McKenzie  
Time: 5:45 PM, 15 minutes
- C. Discuss Board Leadership 8  
Presenter: Erika Lopez  
Time: 6:00 PM, 10 minutes
- D. Discuss 2020-21 Board Meeting Schedule 9  
Presenter: Mike Scott  
Time: 6:10 PM, 10 minutes
- E. COVID-19 Update 11  
Presenter: Mike Scott  
Time: 6:20 PM, 30 minutes
- F. Recess Board Meeting  
Time: 6:50 PM

**3. 7:00 PM - Regular Session**

- A. Call to Order and Flag Salute  
Presenter: Erika Lopez  
Time: 7:00 PM, 5 minutes
- B. Recognition / Proclamations  
Presenter: Erika Lopez  
Time: 7:05 PM, 5 minutes
  - 1. Proclamation; LGBTQ Pride Month 12
- C. Approval of Agenda  
**SAMPLE MOTION:** *I move that the Board of Director approve the agenda as printed.*

Time: 7:10 PM, 5 minutes	
D. Audience Time	
Time: 7:15 PM, 5 minutes	
E. Consent Agenda	
<i>Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.</i>	
<b>SAMPLE MOTION: I move that the Board of Directors approve the Consent Agenda as printed.</b>	
Presenter: Erika Lopez	
Time: 7:20 PM, 5 minutes	
1. Approve Routine Personnel Matters	13
2. Approve Minutes of April 28, 2020, Board Meeting	15
3. Approve Minutes of May 12, 2020, Board Meeting	20
F. Action Items	
1. Approve Lease Financing and Resolution for School Bus Purchase	22
<b>SAMPLE MOTION: I move that the Board of Directors approve the financing of 10 vehicles on a four-year lease, with an annual payment not to exceed \$332,466.60, and adopt a resolution for reimbursement, as required by U.S. Bank Government Leasing.</b>	
Presenter: Michelle Morrison	
Time: 7:25 PM, 5 minutes	
2. Elect NWRES D Board Member	27
<b>SAMPLE MOTION: I move that the Board of Directors endorse the Zone 3 candidate application as presented.</b>	
Presenter: Erika Lopez	
Time: 7:30 PM, 5 minutes	
3. Ratify Agreement with Hillsboro Classified United	28
<b>SAMPLE MOTION: I move that the Board of Directors approve the updated bargaining agreement language with Hillsboro Classified United, effective for the remainder of the current agreement which is through June 30, 2021, as tentatively agreed to by the District bargaining team.</b>	
Presenter: Kona Lew-Williams	
Time: 7:35 PM, 10 minutes	
G. Reports and Discussion	
1. Financial Report	30
Presenter: Michelle Morrison	
Time: 7:45 PM, 5 minutes	
H. HCU / HEA Reports	
Time: 7:50 PM, 10 minutes	
I. Discussion Time	
Time: 8:00 PM, 10 minutes	
J. Adjourn Regular Session	
Time: 8:10 PM	
4. Next Meetings of the Board of Directors:	
• June 23, 2020- Regular Session	

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**DISCUSS BOARD EVALUATION PROCESS AND TIMELINE**

**SITUATION**

The Board of Directors has engaged in the development and adoption of a coordinated evaluation system that includes the annual evaluation of the Superintendent, an annual Board self-evaluation process, and a District school-year-end summary that is aligned with the District's Strategic Plan.

Tonight's report will provide an overview of the annual Board self-evaluation process, and the timeline for this year's evaluation cycle.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

### BOARD EVALUATION TIMELINE

<u>Date (2020)</u>	<u>Process</u>
May <del>12</del> 26	<ul style="list-style-type: none"> <li>• Consultant provides self-evaluation process orientation to the Board <i>(Board Meeting – Work Session)</i></li> </ul>
May <del>13</del> 26 – June 14	<ul style="list-style-type: none"> <li>• Consultant collects evaluation information (360° feedback)</li> </ul>
May <del>13</del> 26 – June 14	<ul style="list-style-type: none"> <li>• Board members complete self-evaluation worksheets online</li> </ul>
June 15 – July 8	<ul style="list-style-type: none"> <li>• Consultant compiles Board self-evaluation worksheet data, prepares evaluation report</li> </ul>
July (date TBD)	<ul style="list-style-type: none"> <li>• Board self-evaluation report posted with Board Update</li> </ul>
August 10	<ul style="list-style-type: none"> <li>• Consultant presents the Board self-evaluation report to the Board; Board members draft goals <i>(Board Meeting – Work Session / Retreat)</i></li> </ul>
September 8 (tentative)	<ul style="list-style-type: none"> <li>• Board members review draft Board goals <i>(Board Meeting – Work Session)</i></li> </ul>
September 22 (tentative)	<ul style="list-style-type: none"> <li>• Board members adopt goals <i>(Board Meeting – Regular Session)</i></li> </ul>
<b><i>Suggested Future Schedule</i></b>	<ul style="list-style-type: none"> <li>• <i>Board evaluation scheduled every two years, with the next Board evaluation to be conducted in 2022.</i></li> </ul>

## Board Self-Evaluation Process (2020) - 360° Component

### 360° Feedback Groups and Collection Method

- Online Evaluation Survey Worksheet:
  - All HSD Board members
  - HSD Superintendent
  - HSD Cabinet with Confidential Board and Superintendent's Assistants
  - HSD Unions Leadership (HEA, HCU)
- Emailed interview form and telephone interviews:
  - Hillsboro Mayor
  - Hillsboro City Council Members
  - Hillsboro Schools Foundation (Aron Carleson, Matt Brennan)
  - Chamber of Commerce – Deanna Palm
  - School Board members in Washington County
  - NWRES D – Lisa Poehlitz
  - HSD PAC Officers

### Collection Method

- Online evaluation survey worksheet
  - Board and staff members will be directed to an online worksheet with a set of Standards for Board performance with performance indicators to be rated. All worksheets will be collected online using survey software similar to the Superintendent evaluation collection method.
    - All Board members will be collectively assigned the label "Board."
    - Because disaggregating the responses from staff members into individual groups risked identifying specific individuals, staff members will be aggregated into one group, labeled as "Other" in the online worksheet summary spreadsheet.
- Emailed interview form and telephone interviews:
  - Local leaders will be sent a different set of interview questions by e-mail message with instructions. Some interviews may be conducted via telephone. The local leader interview questions will be briefer and directed to their interaction with the Board, instead of rating Performance Indicators, which largely reflected the Board's work internal to the district.

### Interview questions for local leaders:

1. What is your position or your relationship with the HSD School Board?
2. From your observations, how effectively does the HSD School Board represent the Hillsboro School District, its students, its parents, and the Hillsboro community?
3. What does the HSD School Board do especially well? What are its strengths?
4. In what area does the HSD School Board need to improve?
5. What behaviors, skills, or involvement would you recommend to the HSD School Board members to become more effective leaders in the community?
6. If you could offer the Hillsboro School Board any piece of advice, what would it be?
7. From your perspective, what should be the HSD School Board priorities for next year?

**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**BOARD LEADERSHIP PLANNING**

**SITUATION**

The Board takes time each year to discuss the election of officers for the subsequent year. The election of Chair and Vice Chair will take place during the regular Board meeting in June. All seven Board members are eligible to run for office. The Board Chair will facilitate a discussion that allows each Board member to express an interest in running for office, and gives Board members an opportunity to ask questions, express the qualities they would like to see in the Chair and Vice Chair, and consider the decisions they must make for leadership.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors discuss Board leadership planning for 2020-21.



**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**DISCUSS 2020-21 BOARD MEETING SCHEDULE**

**SITUATION**

The Board annually sets the schedule of Board meeting dates for the upcoming school year. Board meetings are usually held on the second and fourth Tuesdays of the month, with some exceptions to accommodate school breaks. Proposed meeting dates for the 2020-21 school year are provided below for Board discussion. The Board is scheduled to approve the 2020-21 meeting dates on June 23, 2020.

<u>Date</u>	<u>Meeting / Session</u>
Wednesday, August 05, 2020	Full-Day Session (Retreat)
Tuesday, September 08, 2020	Work Session
Tuesday, September 22, 2020	Regular Session
Tuesday, October 13, 2020	Work Session
Tuesday, October 27, 2020	Regular Session
Tuesday, November 17, 2020	Regular Session
Tuesday, December 08, 2020	Regular Session
Tuesday, January 12, 2021	Work Session
Tuesday, January 26, 2021	Regular Session
Tuesday, February 09, 2021	Work Session
Tuesday, February 23, 2021	Regular Session
Tuesday, March 16, 2021	Half-Day Retreat and Regular Session
Tuesday, April 13, 2021	Work Session
Tuesday, April 27, 2021	Regular Session/Budget Committee Meeting
Thursday, May 6, 2021	Budget Committee Meeting
Tuesday, May 11, 2021	Work Session
Thursday, May 20, 2021	Budget Committee Meeting, if needed
Tuesday, May 25, 2021	Regular Session
Tuesday, June 22, 2021	Regular Session

## **RECOMMENDATION**

The Superintendent recommends that the Board of Directors discuss the Board meeting schedule for the 2020-21 school year.

**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**COVID-19 UPDATE**

**SITUATION**

The Board of Directors will receive an update on the District's COVID-19 plan.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to the information and ask any questions they may have.

# PROCLAMATION

*The Hillsboro School District celebrates the 20th anniversary that President Bill Clinton declared June "Gay & Lesbian Pride Month" and that on June 1, 2009, President Barack Obama expanded the commemoration further by declaring June to be Lesbian, Gay, Bisexual and Transgender Pride Month.*

*The Hillsboro School District recognizes that the struggle for dignity and equality for lesbian, gay, bisexual, transgender and questioning (LGBTQ) people is reflected in the tireless dedication of advocates and allies who strive to forge a more inclusive society.*

*The Hillsboro School District understands that LGBTQ individuals, including those who live in our local communities, face discrimination simply for being who they are and for who they love and there remains much work to do to extend the promise of our country to every person.*

*The Hillsboro School District commemorates the landmark Supreme Court decision of 2015 guaranteeing marriage equality in all 50 States was a historic victory for LGBTQ Americans and continues to affirm our belief that we are all more free when we are treated as equals.*

*The Hillsboro School District celebrates that the month of June is nationally recognized as a time to celebrate contributions of the LGBTQ community to our society and collective history.*

*The Board of Education of the Hillsboro School District do hereby proclaim the month of June 2020 to be:*

## LGBTQ PRIDE MONTH

*We urge all community members to join us in recognizing the many contributions and achievements of the LGBTQ community to the development and prosperity of our society.*



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*Erika Lopez, Board Chair*

**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**APPROVE ROUTINE PERSONNEL MATTERS**

The Superintendent recommends the Board of Directors:

- A. Ratify the acceptance of the retirement of the following licensed personnel:

**Shannon Walker**

Assignment: 1.0 FTE Classroom Teacher  
Location: Tobias Elementary School  
Effective Date: June 12, 2020  
Years of Service: 19 years

- B. Ratify the acceptance of the resignation of the following licensed personnel:

**Mary Brandenstein**

Assignment: 1.0 FTE Music Teacher  
Location: Glencoe High School  
Effective Date: June 12, 2020

**Lisa Carlsson**

Assignment: 0.5 FTE Elementary Resource Specialist  
Location: Ladd Acres Elementary School  
Effective Date: June 12, 2020

**Kristina Godfrey**

Assignment: 1.0 FTE 2<sup>nd</sup> Grade Teacher  
Location: Lincoln Street Elementary School  
Effective Date: June 12, 2020

**Brian Janssen**

Assignment: 1.0 FTE Music Teacher  
Location: North Plains Elementary School/ WV McKinney  
Elementary School  
Effective Date: June 12, 2020

**Lorrie McKedy**

Assignment: 1.0 FTE Counselor  
Location: Hillsboro High School  
Effective Date: June 12, 2020

**Justin Miller**

Assignment: 1.0 FTE Music Teacher  
Location: Liberty High School  
Effective Date: June 12, 2020

**David Reigel**

Assignment: 1.0 FTE Mathematics Teachers  
Location: Liberty High School  
Effective Date: June 12, 2020

- C. Ratify the acceptance of the resignation of the following administrative personnel:

**Kelly Cox**

Assignment: 1.0 FTE High School Assistant Principal  
Location: Hillsboro High School  
Effective Date: June 29, 2020

**Nabil Zerizef**

Assignment: 1.0 FTE Elementary School Principal  
Location: Farmington View Elementary School  
Effective Date: June 29, 2020

- D. Approve the employment of the following administrative personnel in the 2020-21 school year:

**Emily Caldwell**

Assignment: Elementary School Principal  
Location: Brookwood Elementary School  
Effective: July 1, 2020

**Tracy Garell**

Assignment: Director of Mental and Behavioral Health  
Location: Administration Center, Office for School Performance  
Effective: July 1, 2020

**MariaEugenia Olivar**

Assignment: High School Assistant Principal  
Location: Hillsboro High School  
Effective: July 1, 2020

**Karen Pérez-Da Silva**

Assignment: Director of Equity and Bilingual Programs  
Location: Administration Center, Office for School Performance  
Effective: July 1, 2020

**DRAFT**

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

April 28, 2020

District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair  
Martin Granum, Vice Chair  
Lisa Allen  
See Eun Kim  
Yadira Martinez  
Jaci Spross  
Mark Watson

Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Casey Waletich, Chief Operations Officer  
Jordan Beveridge, Chief Information Technology Officer

Student Representatives Present:

Maria Isabel Aguilar Alvarado  
Andrew Goodwin

Rose Roman, Assistant to the Board  
Devin Hunter, Technology Support  
Justin Arey, Web Specialist/Designer

Board Chair Erika Lopez called the meeting to order at 5:15 PM.

A. COVID-19 Update

Superintendent Mike Scott gave an update on HSD operations during the COVID-19 pandemic, including information on hotspots, internet accessibility, and graduation information.

B. Student Investment Account Update

Travis Reiman / Michelle Morrison / Superintendent Mike Scott, Assistant Superintendent Travis Reiman and Chief Financial Officer Michelle Morrison presented information on the status of the Student Investment Act grant application outlook for the upcoming year, including the potential budgetary impacts that will result due to the possibility of decreased funding.

C. 2020-2021 Calendar Discussion

Chief Human Resources Officer Kona Lew-Williams discussed the proposed changes to the 2020-2021 calendar, returning to a 191 day contract and a change to the last day of school.

D. Discuss Student Rep Interview Committee Recommendation

Student reps Andrew Goodwin and Maria Aguilar discussed the student led meet up. Directors Jaci Spross, See Eun Kim and Erika Lopez thanked all the candidates, discussed the interviews, and explained their selections.

E. Facilities Naming Process

Chief Operations Officer Casey Waletich discussed the process for naming two new school buildings.

F. Public Safety Replacement and Library Renewal Levies

Chief John Bennett of the Washington County Sheriff's Department and Library Manager Lisa Tattersall each spoke on behalf of the Safety and Library Levies.

G. Healthy and Safe School Plan

Chief Operations Officer Casey Waletich gave a brief overview of the Healthy and Safe School Plan.

Director Jaci Spross MOVED, SECONDED by Director Mark Watson, to approve the Health and Safe School Plan.

The MOTION CARRIED (7-0).

No further discussion took place.

H. Budget Committee Candidate Review

Chief Financial Officer Michelle Morrison discussed the vacancy created by Alexander Diaz moving out of District and introduced the two applicants.

I. CCAC End-of-Year Plan

Assistant Superintendent Travis Reiman gave a summary of the CCAC year end plan and thanks the committee for their work over the last year.

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, to approve the CCAC End-of-Year Plan.

The MOTION CARRIED (7-0).

No further discussion took place.

J. Recess Board Meeting

The Board recessed at 6:35 PM.

a. **REGULAR SESSION**

Board Present:

Erika Lopez, Chair  
Martin Granum, Vice Chair  
Lisa Allen  
See Eun Kim  
Yadira Martinez  
Jaci Spross  
Mark Watson

Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Casey Waletich, Chief Operations Officer  
Jordan Beveridge, Chief Information Technology Officer  
Rose Roman, Executive Assistant to the Board of Directors  
Gaspar Lopez Lopez, Bilingual Interpreter / Translator  
Mariana Roman, Bilingual Interpreter / Translator  
Devin Hunter, Technology Support  
Justin Arey, Web Specialist/Designer

Student Representatives Present:

Maria Isabel Aguilar Alvarado  
Andrew Goodwin



A. Call to Order and Flag Salute  
Board Chair Erika Lopez reconvened the meeting at 7:04 PM and led the Pledge of Allegiance.

B. Recognition / Proclamations

Proclamation

Board Chair Erika Lopez read the Teacher Appreciation Week proclamation.

Proclamation

Director Jaci Spross read the National School Nurses Week proclamation.

Proclamation

Director See Eun Kim read the Asian Pacific American Heritage Month proclamation.

Proclamation

Director Yadira Martinez read the Mental Health Awareness Month proclamation.

C. Approval of Agenda

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, to approve the agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

D. Audience Time

No audience members requested to address the Board regarding non-agenda items.

E. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Jaci Spross MOVED, SECONDED by Director Mark Watson, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of March 17, 2020, Board Meeting
2. Approve Minutes of April 14, 2020, Board Meeting
3. Approve Routine Personnel Matters
4. Approve Policies G, K/L

F. Action Items

1. Declare Surplus Equipment and Authorize Recycling of Technology Equipment  
Michelle Morrison presented the Declaring of Surplus Property.

Director Jaci Spross MOVED, SECONDED by Director Yadira Martinez, that the

Board of Directors accept the gifts and donations listed in the Board meeting packet.

The MOTION CARRIED (7-0).

2. Accept Gifts and Donations

Michelle Morrison presented the donations received from Kroger and Ladd Acres.

Director See Eun Kim MOVED, SECONDED by Director Mark Watson, that the Board of Directors accept the gifts and donations listed in the Board meeting packet.

The MOTION CARRIED (7-0).

No further discussion took place.

3. Budget Committee Appointment

Michelle Morrison presented the candidate that received the highest votes.

Director Mark Watson MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors appoint Monica Uribe to position 6.

The MOTION CARRIED (7-0).

Board Chair Erika Lopez thanked the applicants, and expressed the Board's gratitude for community participation in our committees.

4. Approve Contract for Butternut Creek Elementary School Domestic Water Pipe System Replacement

Chief Operations Officer Casey Waletich presented the very close bids from three approved contractors.

Director Lisa Allen MOVED, SECONDED by Director Jaci Spross, that the Board of Directors award the contract for the Butternut Creek Elementary School to 5 star Builders.

The MOTION CARRIED (7-0).

5. Approve Recommendation Regarding Student Representatives to the Board of Directors for the 2020-2021 School Year

Director Jaci Spross MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the recommendation of Mya Smith from Century High School, Ilhaam Ikramullah from Liberty High School, and Devlin Krill from Liberty High School (Member-at-Large)

The MOTION CARRIED (7-0).

Student representative Andrew Goodwin said that all three candidates of the recommended students were on the student rep google meet and I think all three will do a great job. Director SeeEun Kim pointed out that candidate Devlin Krill

attended the Hillsboro Online Academy for five years and thinks he will be an excellent member-at-large.

6. Approve Amended Calendar 2020-2021

Kona Lew-Williams presented the changes to the amended 2020-2021 Calendar.

Director Yadira Martinez MOVED, SECONDED by Director Jaci Spross, that the Board of Directors approve the amended 2020-2021 Calendar.

The MOTION CARRIED (7-0).

No further discussion took place.

G. Reports and Discussions

1. Financial Report (see written report)

Chief Financial Officer Michelle Morrison expressed thanks to the Business Office staff, who are working very hard and are managing this new work environment.

Board Chair Erika Lopez, Director Lisa Allen and Director Martin Granum gave kudos to the Business Office staff making sure everyone is getting paid and running smoothly.

H. Information - Administrative Regulation Updates

Board Chair Erika Lopez stated the Board's appreciation of the process of identifying the staff member.

I. HCU / HEA Reports

HEA president Jill Golay gave a timeline of events for teachers.

HCU President Melody Hansen spoke to how hard the teachers are working and how Classified are doing very different jobs than they normally are doing. Board Chair Erika Lopez thanked them for being front line workers during the pandemic.

J. Discussion Time

1) Student Representatives' Time

Student Representatives Andrew Goodwin and Maria Isabel Aguilar Alvarado discussed programs and events at their high schools.

2) Superintendent's Time

Superintendent Mike Scott celebrated the end of the policy rewrite process, discussed Bond progress, thanked the union representatives for their comments, and applauded the HSD staff for helping to keep instruction moving for students.

3) Board of Directors' Time

Board members each thanked HSD staff for their efforts during the school closure, expressed their pride in the HSD, and each other.

K. Adjourn Meeting

The meeting was adjourned at 8:15 PM.

**DRAFT**

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

May 12, 2020

Virtual Meeting

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair

Martin Granum, Vice Chair

Lisa Allen

See Eun Kim

Yadira Martinez

Jaci Spross

Mark Watson

Staff Present:

Mike Scott, Superintendent

Travis Reiman, Assistant Superintendent, Academic Services

Dayle Spitzer, Assistant Superintendent, School Performance

Beth Graser, Chief Communications Officer

Kona Lew-Williams, Chief Human Resources Officer

Michelle Morrison, Chief Financial Officer

Adam Stewart, Capital Projects Officer

Casey Waletich, Chief Operations Officer

Student Representatives Present:

Danny Adzima

Maria Isabel Aguilar Alvarado

Andrew Goodwin

Jordan Beveridge, Chief Information Technology Officer

Rose Roman, Executive Assistant to the Board of Directors

Kelly Waibel, Technology Support

Justin Arey, Specialist/Designer

Board Chair Erika Lopez called the meeting to order at 5:45 PM.

A. Award Contract for Hillsboro High School Fire Alarm System

Capital Projects Officer Adam Stewart presented the bids for the Hillsboro High School fire alarm system.

Director Mark Watson MOVED, SECONDED by Director Jaci Spross, that the Board of Directors award the contract for Hillsboro High School upgrade of existing fire alarm system to add additional smoke detection, horn strobes and replacement of the fire panel to Performance Systems Integration for the bid amount of \$289,442.

The MOTION CARRIED (7-0).

B. COVID-19 Update

Superintendent Mike Scott, Chief Communications Officer Beth Graser, and Assistant Superintendent Dayle Spitzer gave an update on District operations during the COVID-19 pandemic, including graduation ceremony plans, Kindergarten orientation/enrollment, and potential summer school programming.

C. Approve Amended Calendar 2019-2020

Chief Human Resources Officer Kona Lew-Williams presented the proposed amended calendar for the 2019-2020 school year, which includes staff furlough days and a change in the last day of school for students and staff.

Director Martin Granum MOVED, SECONDED by Director Mark Watson, that the Board of Directors approve the amended 2019-2020 Calendar.

The MOTION CARRIED (6-1). Director See Eun Kim gave the no vote.

Board members discussed the implementation of furlough days, the use of Cares Act funds, and potential reductions that are likely in the Fall.

D. Recess Meeting

The meeting was recessed at 6:40 PM.

**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**APPROVE FINANCING OF SCHOOL BUSES**

**SITUATION**

Each month, as part of the State School Fund (SSF) formula, the Hillsboro School District receives funds designated for the replacement of its school buses. These funds are accounted for in a separate Transportation Equipment Fund (Fund 299) in the District budget, not in the General Fund. Historically, these funds have been used to purchase new buses, both full sized and smaller custom buses. It is the District's intent to enter into a new four-year lease for seven full-sized Bluebird diesel conventional buses and three Bluebird custom diesel conventional buses.

The cost for these ten vehicles is anticipated to be approximately \$1,237,085. The principal and interest payments of approximately \$332,466.60 per year, for four years, and an annual interest rate not to exceed 3.0 percent, total \$92,781.38. Below is the estimated debt service schedule:

Payment #	Due Date	Total Payment
1	7/1/2020	\$332,466.60
2	7/1/2021	\$332,466.60
3	7/1/2022	\$332,466.60
4	7/1/2023	\$332,466.60
<b>TOTALS</b>		<b>\$1,329,866.40</b>

The Board approved the award bid for purchasing eight diesel school buses from Schetky Northwest, four propane, and three diesel buses from Western Bus Sales during the January 28, 2020, Board meeting. The district was awarded a Volkswagen Rebate for five buses in the amount of \$673,082, leaving a balance of \$1,237,085 to be financed by a low-interest equipment lease.

US Bank, the Lessee, requires the District to approve a resolution to authorize reimbursement from lease proceeds. The reimbursement process allows the District to work directly with vendors directly on order fulfillment, paying when each bus is received. Once all ten vehicles have been received, and US Bank listed as lienholder, the District may request reimbursement from lease proceeds.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors take action on the following motion:

*I move that the Board of Directors approve the financing of 10 vehicles on a*

*four-year lease, with an annual payment not to exceed \$332,466.60, and adopt a resolution for reimbursement, as required by U.S. Bank Government Leasing.*

## LEASE PROCEEDS REIMBURSEMENT RESOLUTION

### RESOLUTION NO. 052620

#### RESOLUTION OF THE HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS, DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE TAX-EXEMPT FINANCINGS FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH EQUIPMENT ACQUISITION

WHEREAS HILLSBORO SCHOOL DISTRICT 1J (the "Lessee") is a political subdivision organized and existing under the laws of OREGON; and

WHEREAS the Lessee has paid, beginning no earlier than July 1, 2020, and will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the equipment (the "Equipment"), as more fully described in Appendix A attached hereto; and

WHEREAS, the HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS of the Lessee (the "Board") has determined that the money to be advanced on and after the date hereof to pay the Expenditures is available only for a temporary period and it is necessary to reimburse the Lessee for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the "Obligations");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Lessee's intent to reimburse the Lessee with the proceeds of the Obligations for the Expenditures with respect to the Equipment made on and after July 1, 2020, the date hereof. The Lessee reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Obligations.

Section 2. Each Expenditure [was and] will (a) be of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditure) and (b) comply with all applicable US Bank Equipment Lease and Regulations.

Section 3. The maximum cost of the Equipment is expected to be \$ 1,237,085.00.

Section 4. The Lessee will make a reimbursement allocation, which is a written allocation by the Lessee that evidences the Lessee's use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid, or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain



“preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small Lessees” (based on the year of issuance and not the year of expenditure) and expenditures for Equipment of at least 4 years.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 26th day of May, 2020.

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Erika Lopez  
Chair, Board of Directors

Attested by:

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Mike Scott  
Superintendent

## APPENDIX A - DESCRIPTION OF PROJECT

Vehicles to be purchased under the lease agreement will be:

- seven (7) – conventional full-size diesel buses
- three (3) – full-size clean diesel conventional buses

Delivery to be made after July 1, 2020, and prior to December 31, 2020.

**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**ELECT NWRESD BOARD MEMBER**

**SITUATION**

Northwest Regional Education Service District (NWRESD) is divided into five zones. Members of the NWRESD board of directors are elected by the boards of component school districts to four-year, staggered terms. Candidates for positions on the NWRESD board of directors must have resided for at least one year in the Hillsboro School District, be registered voters, and not be employees of the NWRESD.

Hillsboro School District is represented by the Zone 3 position, which is currently filled by Lisa Poehlitz. Ms. Poehlitz, whose term will expire in June 2020, has reapplied for the position. She is the only applicant for the Zone 3 position.

After action by the Board, the election results will be sent to the NWRESD board of directors. The term of office for this position will begin on July 1, 2020, and end on June 30, 2024.

**RECOMMENDATION**

The Superintendent recommends the Board of Directors elect a member to the NWRESD board of directors for Zone 3.

*I move that the Board of Directors endorse the Zone 3 candidate application as presented.*

**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**RATIFY AGREEMENT WITH HILLSBORO CLASSIFIED UNITED**

**SITUATION**

Due to the passing of House Bill 2016 (HB2016), the Hillsboro Classified United (HCU) requested to negotiate with the District to implement changes and update contract language to better match the provisions of the House Bill. The scope of bargaining has included the following:

- Updating certain sections of article 4 *Union Rights* as the current classified management agreement has language that meets the HB2016 guidelines

On May 12, 2020 the District bargaining team reached a tentative agreement with HCU to update the language for article four on union rights. The main points of the tentative agreement are as follows:

Union Rights

**Release Time**

- Article 4.E.4. states a full time leave of up to three (3) years to a union president or designee for the purpose of serving as a representative of the union. Modification to this section include any time beyond the initial three years such service shall be dependent upon a discussion and the mutual agreement of the union and district.
- Article 4.E.5. states that in accordance with Oregon law, designated representatives of the Union shall be granted a reasonable amount of release time, to be defined as short term leaves from a pool of up to one thousand (1,000) hours per school year without loss of pay for the following purposes: The purposes included in this section were expanded to include all reasons stipulated in HB 2016. The District included language regarding the ability to engage in Union sanctioned training, conferences or advocacy activities.

**Information**

- Article 4.I.2. states the District will provide the Union with an editable digital spreadsheet containing information for each employee in the bargaining unit. The new language includes all the information outlined in HB 2016 and consolidating the multiple reports currently shared with the union to one report.

### **New Employee Orientation**

- Article 4.M. states the union shall be permitted to meet with newly hired bargaining unit employees for at least thirty (30) minutes during work hours without loss in compensation, seniority, leave accrual, or any other benefits for the newly hired employee or for designated representatives attending the meeting. This language was included since the District currently offers an online orientation for all new classified employees.

### **RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve the updated bargaining agreement language with Hillsboro Classified United, effective for the remainder of the current agreement which is through June 30, 2021, as tentatively agreed to by the District bargaining team.

*I move that the Board of Directors approve the updated bargaining agreement language with Hillsboro Classified United, effective for the remainder of the current agreement which is through June 30, 2021, as tentatively agreed to by the District bargaining team.*

**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**FINANCIAL REPORT**

Business Office – General Update. The Business Office collaborates with all departments in the District Office to provide a system of support for schools, so that principals can focus their attention on instructional leadership. Financial reports in upcoming months will feature examples of this collaboration, which promotes a culture of continuous improvement, learning, and responding to the changing needs of schools.

*Example 38: Fundraising and Advocacy during the Pandemic- targeting students in need*

Schools receive differentiated and integrated services rooted in an understanding of the needs of each school.” The Business Office worked closely with executive level school leadership to create communications designed to support Principals in guiding fundraising efforts by parent and community advocates. Although this is a change in plans for most groups, fundraising efforts are being re-targeted to students under the Principals school-wide per view and equity lens.

Finance Team – Accounts Payable, Banking, and Student Body Accounting. Finance Manager Jennifer Zavatsky and her staff are monitoring transactions carefully during the “Spending Freeze” strategy to save funds. There are already end-of-year purchasing restrictions in place at the end of May. However, transactions for restricted grants, bond activities, debt service, and related to distance learning for all will continue to occur for the remainder of the year. Jennifer is also focused on supporting creative fundraising efforts in order to protect staff from liability and personal risk while not inhibiting positive intentions and energy to support students and families in need.

Finance Team – Financial Reporting, Contracts and Grants. Manager of Business Services Jeff Jones is facilitating the initial fieldwork for the 2019-20 Comprehensive Annual Financial Report (CAFR or Audit). The final fieldwork and interim checkpoints have been calendared and the report is set for presentation to the Board in December.

Fiscal Specialist Christy Woodard has been working with the Hillsboro Schools Foundation, Communications, and Technology to link community support raised by HSF to students and families in need. Creating a smooth, yet complex mechanism for transparency and in alignment with best practices for purchasing. This is a challenge that she is definitely up to!

Payroll Team and Employee Benefits. Payroll Supervisor Kim Grannis and the Payroll team are working closely with Human Resources and the Benefits team to ensure payroll and leave information are posted correctly during the extended closure. Although the Governor’s Executive Order expressed “all school employees will be paid”, there are some that qualify for various types and levels of leave that may impact their wages.

Benefits Supervisor Lynette Coffman has been monitoring activities at the Oregon Educators Investment Boards (OEBB) for regulatory flexibilities and additional benefits for staff made available during the COVID 19 emergency period. Lynette is also working closely with Human Resources to administer the newly established (4/1/2020) FFCRA/COVID 19 Leave program so that staff that qualify for the federally expanded FMLA act can access it. Please follow [this link](#) for information about the FFCRA/COVID 19 program.

General Functions

The Business Office Recovery Team is working to track all COVID-19 related expenses and potential funding sources to recovery outlay wherever possible. Although the economic impact of the Coronavirus is yet to be determined, the Recovery Team is an ad-hoc work group aligned with the Business Office imperative to 1) minimize waste, and 2) maximize opportunities. If you would like more information or to discuss these or other Business Office items, please contact Michelle Morrison at 503-844-1527 or [morrisom@hsd.k12.or.us](mailto:morrisom@hsd.k12.or.us).

Workers' Compensation Report. In order to ensure accurate reports to the Board, and allow adequate time for the claims submitted each month to be fully processed, there is a one-month delay in reporting workers' compensation claims to the Board. The table below includes workers' compensation claims reported in March 2020.

The District received 3 workers' compensation claims in March. As of March 31, 2020, there were 29 open claims; 10 were for medical costs only, and 19 included time loss. There were no employees on modified work plans during March.

<b>Workers' Compensation Reports</b>			
	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
July	3	1	3
August	2	2	2
September	6	11	15
October	18	14	15
November	13	5	10
December	11	13	18
January	4	7	14
February	10	8	17
March	11	13	3
April	8	11	
May	18	15	
June	8	11	

<b>Yearly Total:</b>	<b>112</b>	<b>111</b>	<b>97</b>
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Student Incident Report. There is a one-month delay in reporting student incidents to the Board, in order to allow adequate time to ensure that these reports are complete and accurate. There were 43 student incidents reported in March.

<b>Student Incident Reports</b>						
	<b>2018-19 Total Incidents</b>	<b>Average Incidents Per School Day</b>	<b>Serious Injuries With 911 Transport</b>	<b>2019-20 Total Incidents</b>	<b>Average Incidents Per School Day</b>	<b>Serious Injuries With 911 Transport</b>
July	2	N/A	0	2	N/A	0
August	7	N/A	1	6	N/A	0
September	476	25.0	4	149	7.5	1
October	494	22.5	3	131	6.2	3
November	319	21.2	4	77	4.8	1
December	410	27.3	0	91	6.1	4
January	378	22.2	3	95	5.4	0
February	343	19.1	1	74	4.1	3
March	330	20.6	2	43	4.3	0
April	459	21.9	4			
May	437	19.9	3			
June	127	12.7	2			
<b>Yearly Total:</b>	<b>3,782</b>		<b>27</b>	<b>668</b>		<b>12</b>

Vehicle Accidents. There is a one-month delay in reporting vehicle accidents to the Board, in order to allow adequate time to ensure that monthly reports are accurate and complete. There were 0 bus accidents in March.



**HILLSBORO SCHOOL DISTRICT 1J**  
**May 26, 2020**  
**MONTHLY FINANCIAL REPORT - as of April 30, 2020**

Revenues	1st Quarter	2nd Quarter	January	February	March	3rd Quarter	April	4th Quarter	Fiscal YTD	Budget	% of Budget	Fiscal YTD	% of Budget
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	2019-20	2019-20		2018-19	
Taxes	\$342,964.85	\$73,215,257.85	\$1,091,164.17	\$307,936.48	\$1,429,504.80	\$2,828,605.45	\$111,837.54	\$111,837.54	\$76,498,665.69	\$75,807,061.00	100.91%	\$74,183,014	99.76%
Interest	\$161,479.44	\$231,056.52	\$139,163.08	\$138,423.55	\$116,108.55	\$393,695.18	\$73,561.40	\$73,561.40	\$859,792.54	\$1,308,101.00	65.73%	\$1,000,493	231.08%
Local Sources	\$185,455.14	\$294,164.22	\$154,648.57	\$22,682.67	\$25,913.15	\$203,244.39	\$6,145.61	\$6,145.61	\$689,009.36	\$1,945,785.00	35.41%	\$1,014,650	50.89%
<b>Total Local</b>	<b>\$689,899.43</b>	<b>\$73,740,478.59</b>	<b>\$1,384,975.82</b>	<b>\$469,042.70</b>	<b>\$1,571,526.50</b>	<b>\$3,425,545.02</b>	<b>\$191,544.55</b>	<b>\$191,544.55</b>	<b>\$78,047,467.59</b>	<b>\$79,060,947.00</b>	<b>98.72%</b>	<b>\$76,198,157.08</b>	<b>99.23%</b>
County/ESD	\$0.00	\$1,878,433.14	\$232,294.00	\$340,904.91	\$232,294.00	\$805,492.91	\$232,294.00	\$232,294.00	\$2,916,220.05	\$3,679,721.00	79.25%	\$3,051,301	85.41%
State Sources	\$45,801,440.21	\$34,256,122.49	\$11,340,157.00	\$11,483,621.88	\$12,390,842.06	\$35,214,620.94	\$11,681,995.00	\$11,681,995.00	\$126,954,178.64	\$140,165,278.00	90.57%	\$118,652,591	91.87%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other Sources	\$41.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41.24	\$0.00	0.00%	\$1,042,422	104.24%
Beginning Balance	\$10,090,542.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,090,542.29	\$8,999,197.00	112.13%	\$12,795,797.87	95.55%
<b>Total Revenue</b>	<b>\$56,581,923.17</b>	<b>\$109,875,034.22</b>	<b>\$12,957,426.82</b>	<b>\$12,293,569.49</b>	<b>\$14,194,662.56</b>	<b>\$39,445,658.87</b>	<b>\$12,105,833.55</b>	<b>\$12,105,833.55</b>	<b>\$218,008,449.81</b>	<b>\$231,905,143.00</b>	<b>94.01%</b>	<b>\$211,740,269.22</b>	<b>94.57%</b>
<b>Expenditures</b>													
<b>Instruction</b>													
Salaries	\$7,141,270.85	\$21,011,331.71	\$6,882,598.59	\$6,934,465.32	\$6,933,747.19	\$20,750,811.10	\$6,877,366.30	\$6,877,366.30	\$55,780,779.96	\$77,899,979.00	71.61%	\$55,811,677.85	75.85%
Benefits	\$3,910,203.09	\$11,969,321.48	\$3,843,622.96	\$3,927,017.00	\$3,893,054.42	\$11,663,694.38	\$3,878,438.94	\$3,878,438.94	\$31,421,657.89	\$44,181,206.00	71.12%	\$28,863,925.33	73.21%
Purchased Service	\$1,051,072.80	\$2,074,206.33	\$1,076,251.61	\$724,268.43	\$837,382.53	\$2,637,902.57	\$206,186.42	\$206,186.42	\$5,969,368.12	\$11,645,045.00	51.26%	\$6,664,571.46	55.53%
Supplies/Materials	\$533,286.41	\$405,547.42	\$132,494.98	\$84,715.63	\$79,579.75	\$296,790.36	\$32,869.90	\$32,869.90	\$1,268,494.09	\$3,061,627.00	41.43%	\$1,605,484.26	62.43%
Capital Purchases	\$0.00	\$11,359.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$19,859.00	\$0.00	0.00%	\$35,650.18	71.30%
Other	\$223,339.86	\$77,709.66	\$16,319.25	\$5,158.50	\$6,135.50	\$27,613.25	\$1,970.48	\$1,970.48	\$330,633.25	\$1,026,996.00	32.19%	\$194,779.23	64.99%
<b>Total Instruction</b>	<b>\$12,859,173.01</b>	<b>\$35,549,475.60</b>	<b>\$11,959,787.39</b>	<b>\$11,675,624.88</b>	<b>\$11,749,899.39</b>	<b>\$35,385,311.66</b>	<b>\$10,996,832.04</b>	<b>\$10,996,832.04</b>	<b>\$94,790,792.31</b>	<b>\$137,814,853.00</b>	<b>68.78%</b>	<b>\$93,176,088.31</b>	<b>72.83%</b>
<b>Support Services</b>													
Salaries	\$7,065,105.85	\$10,194,995.59	\$3,436,716.27	\$3,527,024.52	\$3,526,817.63	\$10,490,558.42	\$3,463,690.83	\$3,463,690.83	\$31,214,350.69	\$47,551,692.00	65.64%	\$30,201,558.39	62.43%
Benefits	\$4,210,727.41	\$6,358,073.73	\$2,108,116.83	\$2,154,613.55	\$2,096,046.47	\$6,358,776.85	\$2,120,795.12	\$2,120,795.12	\$19,048,373.11	\$26,969,090.00	70.63%	\$17,271,688.26	66.64%
Purchased Service	\$3,973,154.91	\$3,015,938.44	\$1,266,192.19	\$903,614.11	\$1,274,722.35	\$3,444,528.65	\$639,022.51	\$639,022.51	\$11,072,644.51	\$7,108,365.00	155.77%	\$10,107,676.02	126.00%
Supplies/Materials	\$1,604,901.14	\$1,402,437.48	\$360,017.70	\$241,101.54	\$269,395.97	\$870,515.21	\$101,210.30	\$101,210.30	\$3,979,064.13	\$1,868,881.00	212.91%	\$3,702,068.13	146.94%
Capital Purchases	\$28,911.63	\$21,040.00	\$12,219.00	\$0.00	\$0.00	\$12,219.00	\$0.00	\$0.00	\$62,170.63	\$0.00	0.00%	\$226,566.52	151.04%
Other	\$1,394,951.76	\$98,358.31	\$6,598.00	\$7,927.56	\$1,387.25	\$15,912.81	\$38,936.00	\$38,936.00	\$1,548,158.88	\$626,897.00	246.96%	\$1,329,933.81	92.35%
<b>Total Support</b>	<b>\$18,277,752.70</b>	<b>\$21,090,843.55</b>	<b>\$7,189,859.99</b>	<b>\$6,834,281.28</b>	<b>\$7,168,369.67</b>	<b>\$21,192,510.94</b>	<b>\$6,363,654.76</b>	<b>\$6,363,654.76</b>	<b>\$66,924,761.95</b>	<b>\$84,124,925.00</b>	<b>79.55%</b>	<b>\$62,839,491.13</b>	<b>72.71%</b>
<b>Community Services</b>													
Salaries	\$58,042.28	\$86,098.87	\$29,158.30	\$30,683.62	\$26,998.16	\$86,840.08	\$30,182.95	\$30,182.95	\$261,164.18	\$389,549.00	67.04%	\$263,932.84	85.07%
Benefits	\$34,299.20	\$55,208.05	\$18,824.65	\$22,629.60	\$18,616.61	\$60,070.86	\$19,165.77	\$19,165.77	\$168,743.88	\$220,935.00	76.38%	\$152,726.90	91.87%
Purchased Service	\$425.83	\$23,458.60	\$366.27	\$369.38	\$21,338.81	\$22,074.46	\$0.00	\$0.00	\$45,958.89	\$58,233.00	78.92%	\$41,252.09	80.18%
Supplies/Materials	\$35.74	\$2,530.74	\$0.00	\$226.75	\$3,140.45	\$3,367.20	\$0.00	\$0.00	\$5,933.68	\$15,310.00	38.76%	\$3,259.30	25.16%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,136.00	0.00%	\$0.00	0.00%
<b>Total Community Services</b>	<b>\$92,803.05</b>	<b>\$167,296.26</b>	<b>\$48,349.22</b>	<b>\$53,909.35</b>	<b>\$70,094.03</b>	<b>\$172,352.60</b>	<b>\$49,348.72</b>	<b>\$49,348.72</b>	<b>\$481,800.63</b>	<b>\$689,163.00</b>	<b>69.91%</b>	<b>\$461,171.13</b>	<b>84.57%</b>
<b>Capital Projects</b>													
Purchased Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
<b>Total Capital Projects</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>
Debt Service Payment	-\$71.34	-\$2,602.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,673.85	\$0.00	0.00%	-\$1.78	0.00%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	-\$1,308.53	0.00%
Contingency/Ending Balance	\$9,276,202.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,276,202.00	\$9,276,202.00	100.00%	\$8,999,197.00	100.00%
<b>Total Expenditures</b>	<b>\$40,505,859.42</b>	<b>\$56,805,012.90</b>	<b>\$19,197,996.60</b>	<b>\$18,563,815.51</b>	<b>\$18,988,363.09</b>	<b>\$56,750,175.20</b>	<b>\$17,409,835.52</b>	<b>\$17,409,835.52</b>	<b>\$171,470,883.04</b>	<b>\$231,905,143.00</b>	<b>73.94%</b>	<b>\$165,474,637.26</b>	<b>73.90%</b>