

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

April 14, 2020

Virtual Meeting

1. **WORK SESSION**

Board Present:

Erika Lopez, Chair
Martin Granum, Vice Chair
Lisa Allen
See Eun Kim
Yadira Martinez
Jaci Spross
Mark Watson

Staff Present:

Mike Scott, Superintendent
Travis Reiman, Assistant Superintendent, Academic Services
Dayle Spitzer, Assistant Superintendent, School Performance
Beth Graser, Chief Communications Officer
Kona Lew-Williams, Chief Human Resources Officer
Michelle Morrison, Chief Financial Officer
Adam Stewart, Capital Projects Officer
Casey Waletich, Chief Operations Officer
Jordan Beveridge, Chief Information Technology Officer
Rose Roman, Assistant to the Board
Devin Hunter, Technology Support
Justin Arey, Web Specialist/Designer

Student Representatives Present:

Danny Adzima
Maria Isabel Aguilar Alvarado
Andrew Goodwin

Board Chair Erika Lopez called the meeting to order at 5:15 PM.

A. COVID-19 Update

Superintendent Mike Scott gave an update on District operations during the COVID-19 pandemic including locker pick-up at middle/high schools, grading guidelines passed down by ODE, and summer school ideas. Assistant Superintendent Dayle Spitzer spoke about teacher office hours, graduation requirements and on-track status for seniors, and graduation ceremony ideas. Capital Projects Officer Adam Stewart spoke to the status of Bond project construction throughout the closure.

B. Budget and Student Investment Account Update

Chief Financial Officer Michelle Morrison spoke of the current financial position of the District and the outlook for the coming year. She discussed the District's SIA application and the potential impact on funding that the COVID-19 state of emergency might create.

C. ACTION ITEM: Adopt Revised Planning Calendar for the 2020-21

Chief Financial Officer Michelle Morrison discussed the need to revise the 2020-2021 Budget Planning Calendar.

Director Jaci Spross MOVED, SECONDED by Director Mark Watson, to adopt the revised planning calendar for the 2020-21 budget.

The MOTION CARRIED (7-0).

D. Corporate Activity Tax Update

Capital Project Officer Adam Stewart discussed the Corporate Activity Tax that went into effect on January 1, 2020 and the proposed plan to collect a flat 1% fee to cover the tax implications of the District.

E. Award Contracts for Hillsboro High School Parking Lot Improvements

Chief Projects Office Adam Stewart presented the bids for the Hillsboro High School parking lot improvement projects.

Director Mark Watson MOVED, SECONDED by Director Martin Granum, that the Board of Directors award the base bid contract for Hillsboro High School parking lot improvements to Baker Rock in the amount of \$298,355.

The MOTION CARRIED (7-0).

Director Mark Watson MOVED, SECONDED by Director See Eun Kim, that the Board of Directors award Bid Alternate #1 to Baker Rock in the amount of \$61,200.

The MOTION CARRIED (7-0).

Vice Board Chair Martin Granum noted that Baker Rock is a longstanding local firm in the community.

F. Early Learning Partnership Report

Director of Federal Programs Olga Acuña and Associate Coordinator of Early Learning Kelly Purdy discussed the current early learning program, the community partner organizations and future expansion plans.

G. Student Representative Selection Process

Board Chair Erika Lopez led a discussion with Board members and Student Reps regarding next year's Student Rep selection process, including the idea of having a member-at-large in order to continue with three student representative positions.

H. School Health Center Expansion Grant Update

Consultant Lacey Beaty discussed the findings of the school health center needs assessment conducted at South Meadows Middle School. Lacey recommends the School Nurse Model and noted that SMMS has space and is eager to host in their building.

I. Alternate Education Revisioning

Assistant Superintendent Dayle Spitzer, along with College and Career Coordinator Brooke Nova and Alternative Programs Principal Tiffany Mosqueda, spoke to building an alternative education program for students, and creating a needs assessment for students.

J. Facilities Naming Process

This agenda item was tabled for a later date due to time constraints.

K. ACTION ITEM: Language Arts Adoption Approval

Director Lisa Allen MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the Language Arts Adoption.

The MOTION CARRIED (7-0).

No further discussion

L. ACTION ITEM: Approve Purchase of Language Arts Adoption Curriculum and Materials from McGraw Hill

Chief Financial Officer Michelle Morrison and Capital Projects Officer Adam Stewart spoke to the availability of Bond funds to fund the Language Arts curriculum.

Director Mark Watson MOVED, SECONDED by Director Lisa Allen, that the Board of Directors:

1. Approve McGraw Hill as a sole source provider of curriculum, digital Resources, teacher materials, and textbooks per ORS 279B.075;
2. Accelerate access to professional development, curriculum, digital resources, teacher materials, and textbooks; and
3. Approve potential single or multi-year financing options not to exceed \$2,470,000, for devices, textbooks, teachers' editions, multi-year licenses, and other related costs.

The MOTION CARRIED (7-0).

Board members expressed their concern for using Bond funds and acknowledge the need for renewed curriculum.

M. Discussion Time

1) Student Representatives' Time

The three Student Representatives to the Board each spoke about their respective schools and their thoughts on school closures during the COVID-19 pandemic.

2) Superintendent's Time

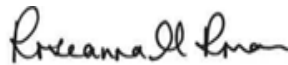
Superintendent Mike Scott praised the Language Arts adoption team, as well as expressed appreciation to HSD as a whole.

3) Board of Directors' Time

Board members thanked staff who were involved with the Language Arts adoption process, praised administrators, teachers, and staff for their work and long hours during the COVID-19 state of emergency. Additional praise was given the the HSD Communication department for their constant, thorough and timely communication to the community.

2. Adjourn Meeting

The meeting was adjourned at 9:57 PM.



Approved April 28, 2020