



Hillsboro School District 1J

February 11, 2020

Board Meeting

Board of Directors

Lisa Allen • Martin Granum • See Eun Kim • Erika Lopez • Yadira Martinez • Jaci Spross • Mark Watson

Student Representatives to the Board of Directors

Danny Adzima • Maria Isabel Aguilar Alvarado • Andrew Goodwin

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR

Board Meeting Agenda
February 11, 2020
5:15 PM

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. 5:15 PM - Work Session

- | | |
|--|----|
| A. Discuss Student Reps Process/Timelines
Presenter: Mike Scott / Erika Lopez
Time: 5:15 PM, 15 minutes | 4 |
| 1. Selection Process / Timeline | 5 |
| 2. Feedback from Student Reps | |
| B. Bilingual Educator Recruitment and Educator Pathways
Presenter: Kona Lew-Williams / Kim Bayer / Brian Haats
Time: 5:30 PM, 25 minutes | 10 |
| C. Local Service Plan Discussion
Presenter: Mike Scott
Time: 5:55 PM, 20 minutes | 11 |
| D. Student Investment Account (SIA) Application Update
Presenter: Travis Reiman
Time: 6:15 PM, 45 minutes | 19 |
| E. Recess Meeting
Time: 7:00 PM | |
| F. Break
Time: 10 minutes | |
| G. Reconvene Meeting
Time: 7:10 PM | |
| H. Recognition: School Counselors Week
Presenter: Erika Lopez
Time: 7:10 PM, 5 minutes | 20 |
| I. Student Success Act - Public Comment Session
Presenter: Erika Lopez
Time: 7:15 PM, 60 minutes | 21 |
| J. Discussion Time
Time: 8:15 PM, 15 minutes | |
| 2. Adjourn
Time: 8:30 PM | |
| 3. Next Meetings of the Board of Directors: | |
| • February 25, 2020 - Regular Session | |
| • March 17, 2020 - Half Day Retreat / Regular Session | |

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

HILLSBORO SCHOOL DISTRICT 1J
February 11, 2020
DISCUSS STUDENT REPRESENTATIVE POSITIONS AND PLANNING

SITUATION

Because the Board values the input of students on matters that are important to them, Board members established a position of “Student Representative to the Board,” beginning with the 2018-19 school year.

It was determined that up to three students would be appointed each year, to serve from September through June, and no school would be represented by more than one position. The opportunity to serve as a student representative would rotate between schools on an annual basis, with students from Liberty High School, Century High School, and the Hillsboro Online Academy having the opportunity to participate in 2020-21; and students from Glencoe High School, Hillsboro High School, and the Miller Education Center having the opportunity to participate the following year.

During this evening’s work session, Board members will discuss the timeline and process for selecting Student Representatives to serve during the 2020-21 school year, and will receive feedback from the current Student Representatives regarding their experiences in the position.

RECOMMENDATION

The Superintendent recommends that the Board of Directors and Student Representatives discuss the timeline and process for selecting Student Representatives to serve during the 2020-21 school year.

STUDENT REPRESENTATIVE RECRUITMENT / SELECTION PROCESS – KEY POINTS FOR 2020-21 TIMELINE DISCUSSION

- Board updates throughout the process
- Recruitment (English / Spanish) via:
 - Monday Notes (beginning 2/17/20)
 - Hot News (beginning 2/17/20)
 - District website
 - Mike will tweet announcement
 - Information sessions at the schools (current Student Reps / Board members) (week of March 2 – include dates in announcements)
- Applications (English / Spanish) due 4/3/20
 - Google form, Google doc, PDF
- Board identifies the interview subcommittee (at least two Board members and at least one current Student Representative), selects applicants to interview, finalizes interview questions (4/10/20)
- Students invited to interview (Board secretary sends email); interview questions provided to students (4/12/20)
- Interviews conducted by subcommittee (public meeting) (week of April 2)
- BU regarding interview committee's recommendations (4/24/20)
- Discussion of recommendations during Board work session (4/28/20)
- Approval of recommendations during Board regular session (4/28/20)
- Letter emailed to students notifying them of the Board's decision (5/02/20)
- Students appointed during Board regular session (6/23/20)
- Mentoring schedule created – Board input requested (by the beginning of July)
- Orientation (last week of July) (Superintendent, Board Chair, Board Secretary)
- Students receive invitations to District events (Board meetings, Faith luncheon, etc.) (as appropriate)

Student Board Representatives 2020-21 **Applications Due April 3, 2020**

Background

The Hillsboro School Board would like to extend the opportunity for students to apply to serve as Student Representatives to the Board for the 2020-21 school year. The Board will select three students to serve for each one-year term.

No school will be represented by more than one student position during the course of a school year.

- The opportunity to serve as a student representative will rotate on an annual basis. Liberty, Century, and Hillsboro Online Academy students will have the opportunity to participate during the 2020-21 school year. Glencoe, Hilhi, and Miller Education students will have the opportunity to serve during the 2021-22 school year.

Student Board Representative Eligibility

1. Student Board Representatives must attend one of Hillsboro School District's high schools, Hillsboro Online Academy or Miller Education Center.
2. Student Board Representatives must be a junior or senior during the 2020-21 school year.
3. Student Board Representatives shall serve a one-year term.
4. Three Student Board Representatives may serve on the Board per year.

Selection of Student Board Representatives

1. Students wishing to serve as Student Board Representatives will apply for the position in the spring. The year of service will begin the following September.
2. A committee consisting of at least two Board members shall conduct interviews and make a recommendation to the rest of the Board regarding representatives.
3. The selection of Student Board Representatives shall be based on the completed application and materials supplied by the applicant, the interview, and staff recommendations.
4. Should a Student Board Representative position become vacant prior to January 1, the Board may appoint a replacement who will serve until the end of the current school year.

Student Board Representative Participation Guidelines

Student Board Representatives will:

1. Speak to the interests of students by expressing the views of high school students, and the representative's own views
2. Attend School Board meetings and act in an advisory capacity to the Board
3. Be provided a place to sit at Board meetings
4. Have the same privileges of discussion that apply to Board members
5. When appropriate, exercise a non-binding (advisory) recommendation on matters brought before the Board
6. Read the Board packet before each meeting, and be prepared to discuss agenda items
7. Meet with the Superintendent and Board secretary as needed
8. Serve as liaisons to keep channels of communication open between the Board and students

Student Board Representatives may be asked to serve on District and/or Board committees when appropriate.

Student Board Representatives may be asked to represent the District and/or Board at events when appropriate.

Student Board Representatives may not participate in matters brought before the Board that require executive session, or that raise concerns related to confidentiality of students or school personnel.

Application may be submitted via [Google form](#) or paper form (see below).

**Student Board Representative Application
Due by April 3, 2020**

Name: _____

Address: _____

Phone: _____

Email Address: _____

Current School: _____ Current Grade: _____

Anticipated Graduation Date: _____

Write a short essay (500 words) responding to the following questions:

1. Why would you like to be a high school Student Representative to the Board of Directors?
2. What involvement have you had at high school and in the Hillsboro community, and what has that involvement meant to you as a student?
3. If you could change one aspect of the Hillsboro School District, what would it be, and how would you change it?

List the names of two high school staff member references.

Reference Name: _____

Reference Name: _____

Thank you for applying. You will be notified of the status of your application. If you have any questions, please contact Rose Roman at 503-844-1789, or romanr@hsd.k12.or.us.

Please send your application and materials by April 3 to:

Rose Roman, Executive Assistant to the Board of Directors
Hillsboro School District
3083 NE 49th Place
Hillsboro, OR 97124
romanr@hsd.k12.or.us

Student Board Representative Interview Questions

Candidate: _____ Date: _____

1. What personal strengths/experiences will you bring to enhance the work of the Board?
2. If you should be selected as a student representative to the Board, what do you see as your role on the Board? In the school?
3. What do you hope to accomplish as a student representative to the Board?
4. What do you expect to learn from your Board experience?
5. How will you work to represent the views of a wide range of students?
6. The Board meets on Tuesday evenings twice a month. Occasionally, there are extra meetings and/or committee meetings at other times. There are also opportunities to attend school events during both days and evenings. What challenges do you anticipate in meeting this time commitment?
7. Do you have any questions that we can address for you?

HILLSBORO SCHOOL DISTRICT 1J
February 11, 2020
BILINGUAL EDUCATOR RECRUITMENT AND EDUCATOR PATHWAYS

SITUATION

The Board will be presented with information by the Human Resources department on the following:

- Bilingual Educator Recruitment
- Educator Pathways

Tonight's report will provide a brief history and data regarding bilingual educator recruitment and creating an educator pathway for classified staff.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
February 11, 2020
NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT (NWRES D)
LOCAL SERVICE PLAN DISCUSSION

SITUATION

In accordance with ORS 334.175, local school districts must approve their education service district's Local Service Plan for the following school year prior to March 1 of the current year. In order for the local service plan to take effect for the 2020-21 school year, it must be approved by at least two-thirds of the component school districts representing over 50 percent of all regional students.

The Northwest Regional Education Service District (NWRES D), in concert with regional superintendents, developed the attached Local Service Plan to bring to the region's 20 school districts; and local school districts' boards of directors are now reviewing the plan. The Hillsboro School District Board of Directors is scheduled to adopt a resolution approving the NWRES D Local Service Plan for the 2020-21 school year during their February 25, 2020, Board meeting.

RECOMMENDATION

The Superintendent recommends that the Board of Directors review the NWRES D Local Service Plan and ask any questions they may have.

Northwest Regional ESD

2020-21 Local Service Plan



Northwest Regional
Education Service District

5825 NE Ray Circle | Hillsboro, OR 97124-6436

T: 503-614-1428 F: 503-614-1440 Toll-Free: 1-800-990-7500

www.nwresd.org

Northwest Regional Education Service District

[Dan Goldman](#), Superintendent

Washington Service Center

5825 NE Ray Circle
Hillsboro, OR 97124
Phone: 503-614-1428
Toll-Free in Oregon: 1-888-990-7500

Clatsop Service Center

[Elizabeth Friedman](#), Administrator
3194 Marine Drive
Astoria, OR 97103
Phone: 503-325-2862

Columbia Service Center

[Cynthia Jaeger](#), Administrator
800 Port Avenue
St. Helens, OR 97051
Phone: 503-366-4100

Tillamook Service Center

[Kim Lyon](#), Administrator
2515 3rd Street
Tillamook, OR 97051
Phone: 503-842-8423

NWRESD Board of Directors

CHAIR

Cunningham, Karen | Zone 5
Beaverton, OR

VICE CHAIR

Poehlitz, Lisa | Zone 3
Sherwood, OR

Riley, Christine | Zone 1
Gaston, OR

Erickson, Tony | Zone 4
Scappoose, OR

Tomlin, Ross | Higher Ed TBCC
Tillamook, OR

Hollandsworth, Dave | Zone 2
Tillamook, OR

McGlasson, Marilyn | At-Large
Hillsboro, OR

Bruce, Renee | Social Services
Beaverton, OR

Judd, DaWayne | Business
Beaverton, OR

Board Zones

- 1: School Districts: Gaston, Sherwood and Tigard-Tualatin
 - 2: School Districts: Astoria, Jewell, Knappa, Seaside, Warrenton-Hammond, Neah-Kah-Nie, Nestucca Valley, Tillamook, Banks and Forest Grove
 - 3: School District: Hillsboro
 - 4: School District: Beaverton (Partial), Clatskanie, Rainier, Scappoose, St. Helens, and Vernonia
 - 5: School District: Beaverton (Partial)
-

Northwest Regional Education Service District

Local Service Plan

Each ESD's component school districts are to pass the Local Service Plan following these guidelines: It must be passed by 2/3 of the districts representing more than 50% of the student population. The Local Service Plan must contain, and every ESD must provide, the following services:

- Programs for children with special needs, including but not limited to special education services, services for at-risk students and professional development for employees who provide those services.
- Technology support for component school districts and the individual technology plans of those districts, including but not limited to technology infrastructure services, data services, instructional technology services, distance learning and professional development for employees who provide those services.
- School improvement services for component school districts, including but not limited to services designed to support component school districts in meeting the requirements of state and federal law, services designed to allow the education service district to participate in and facilitate a review of the state and federal standards related to the provision of a quality education by component school districts, services designed to support and facilitate continuous school improvement planning, services designed to address school wide behavior and climate issues and professional technical education and professional development for employees who provide those services.
- Administrative and support services for component school districts, including but not limited to services designed to consolidate component school district business functions, liaison services between the Department of Education and component school districts and registration of children being taught by private teachers, parents or legal guardians pursuant to ORS 339.035.
- Other services that an education service district is required to provide by state or federal law, including but not limited to services required under ORS 339.005 to 339.090.

Proposed NWRESD 2020-21 Local Service Plan: Service Credits

	2020-21 Projection 11.4.19	2019-20 SSF Est 3.4.19
Estimated SSF Allocation (based on 51% SSF 6/19)	\$ 50,521,492	\$ 48,788,794
ESD Operations @ 10%	5,052,149	4,878,879
Local Service Plan @ 90%	45,469,343	43,909,915
Beaverton (39.5%)	17,776,009	17,186,804
Hillsboro (20.35%)	9,151,383	8,886,262
Amount Available for 18 Districts	18,541,951	17,836,849
CORE Services - 25% of Plan	4,635,488	4,459,212
Service Credits - 75% of Plan	\$ 13,906,463	\$ 13,377,636

County	District	ODE Report 5/6/2019 2017-18 Ex. ADMw	ODE Report 5/6/2019 2018-19 Ex. ADMw	Growth	Local Service Plan ADMw w/ Growth	% of Total	Estimated 2020-21 Service Credit Allocation	Amount per ADMw	2019-20 Service Credit Allocation	Difference
Clatsop	Astoria	2,220.95	2,191.45	(29.5)	2,191.45	4.38%	\$ 609,244	\$ 278.01	\$ 595,905	\$ 13,339
	Jewell	300.48	286.47	(14.0)	286.47	0.57%	79,641	278.01	77,375	2,266
	Knappa	659.83	656.10	(3.7)	656.10	1.31%	182,402	278.01	181,780	622
	Seaside	1,945.50	2,001.92	56.4	2,058.34	4.11%	572,238	278.01	509,843	62,395
	Warrenton-Hammond	1,236.42	1,265.90	29.5	1,295.38	2.59%	360,128	278.01	329,842	30,286
Columbia	Clatskanie	920.00	933.57	13.6	947.14	1.89%	263,314	278.01	249,341	13,973
15	Rainier	1,061.10	1,044.73	(16.4)	1,044.73	2.09%	290,445	278.01	291,865	(1,420)
	Scappoose	2,757.90	2,796.08	38.2	2,834.26	5.67%	787,951	278.01	740,696	47,255
	St. Helens	3,441.02	3,330.49	(110.5)	3,330.49	6.66%	925,908	278.01	933,036	(7,128)
	Vernonia	751.30	746.72	(4.6)	746.72	1.49%	207,595	278.01	197,110	10,485
Tillamook	Neah-Kah-Nie	1,017.89	1,034.74	16.9	1,051.59	2.10%	292,352	278.01	269,842	22,510
	Nestucca Valley	669.79	681.46	11.7	693.13	1.39%	192,697	278.01	176,671	16,026
	Tillamook	2,598.50	2,652.03	53.5	2,705.56	5.41%	752,171	278.01	705,213	46,958
Washington	Banks	1,299.44	1,279.49	(20.0)	1,279.49	2.56%	355,710	278.01	258,488	97,222
	Forest Grove	7,555.66	7,446.73	(108.9)	7,446.73	14.89%	2,070,261	278.01	2,018,000	52,261
	Gaston	729.97	744.98	15.0	759.99	1.52%	211,284	278.01	195,351	15,933
	Sherwood	6,010.74	5,992.85	(17.9)	5,992.85	11.98%	1,666,069	278.01	1,585,543	80,526
	Tigard-Tualatin	14,936.79	14,701.13	(235.7)	14,701.13	29.39%	4,087,054	278.01	3,961,736	125,318
	TOTAL	50,113.28	49,786.84	(326.4)	50,021.55	100.00%	\$ 13,906,463		\$ 13,277,637	\$ 628,826

Proposed NWRESD 2020-21 Local Service Plan: County Allocations

Total Available for Allocation	\$	1,699,798
Base per County =	\$	125,000 x 4
		500,000
Available by ADMw		1,199,798

County	District	Resolution Plan ADMw w/ Growth	County Base	Allocation Outside of Base	Total 2020-21 Allocation Per County	Total 2019-20 Allocation Per County	Increase
Clatsop	Astoria	2,191.5					
	Jewell	286.5					
	Knappa	656.1					
	Seaside	2,058.3					
	Warrenton-Hammond	1,295.4					
	Total Clatsop County	6,487.7	\$ 125,000	\$ 155,612	\$ 280,612	\$ 255,816	\$ 24,796
Columbia	Clatskanie	947.1					
	Rainier	1,044.7					
	Scappoose	2,834.3					
	St. Helens	3,330.5					
	Vernonia	746.7					
	Total Columbia County	8,903.3	125,000	213,552	338,552	313,185	25,367
Tillamook	Neah-Kah-Nie	1,051.6					
	Nestucca Valley	693.1					
	Tillamook	2,705.6					
	Total Tillamook County	4,450.3	125,000	106,743	231,743	213,330	18,413
Washington	Banks	1,279.5					
	Forest Grove	7,446.7					
	Gaston	760.0					
	Sherwood	5,992.9					
	Tigard-Tualatin	14,701.1					
	Total Washington County	30,180.2	125,000	723,891	848,891	758,443	90,448
TOTAL		50,021.6	\$ 500,000	\$ 1,199,798	\$ 1,699,798	\$ 1,540,773	\$ 159,025

Proposed NWRESD 2020-21 Local Service Plan: Core Services Budget

<u>Program</u>	<u>2019-20 Adopted Budget</u>	<u>2020-21 Projected Budget</u>
Instructional Services		
Professional Development Strands BSD + HSD	299,424	343,050
Professional Development Strands CORE Dist	208,951	236,221
Regional Innovations Fund BSD + HSD	550,000	550,000
Total Instructional Services	\$ 1,058,375	\$ 1,129,271
Technology		
Network Services	326,757	339,827
Help Desk	111,311	115,763
Application Support/Development	507,917	528,234
Technical Engineering Coop	423,507	440,447
Student Information System	812,016	844,497
Library Services	162,480	168,979
Total Technology Services	2,343,988	2,437,748
Miscellaneous Services		
Miscellaneous		
Home School	15,000	15,000
Emergency Closure Network	10,500	10,500
County Allocations	1,540,773	1,699,798
Total Miscellaneous Services	1,566,273	1,725,298
Total Core Services	\$ 4,968,636	\$ 5,292,317
Summary		
Core Allocation (25% of the 90%)	4,459,212	4,635,488
ESD Added Contribution for PD Staff	501,112	522,244
Beaverton and Hillsboro	849,424	893,050
Amount Available for Core Services:	5,809,748	6,050,782

RESOLUTION AUTHORIZING NWRESD LOCAL SERVICE PLAN FOR 2020-21

BE IT RESOLVED by the Board of Directors of _____ School District in _____ County, Oregon, that for the nature and extent of Core Services, Service Credits, and the County Allocation Fund described in the proposed local service plan and in compliance with the provisions of ORS 334.175, the school board of said school district hereby approves the Northwest Regional Education Service District Local Service Plan for the 2020-21 school year.

ADOPTED this _____ day of _____ 2020.

ATTEST:

Board Chair

Superintendent

Please email the signed document by March 1, 2020 to:

Lauren Slyh O’Driscoll
lslyh@nwresd.k12.or.us
Northwest Regional Education Service District
5825 NE Ray Circle
Hillsboro, Oregon 97124

HILLSBORO SCHOOL DISTRICT 1J
February 11, 2020
STUDENT INVESTMENT ACCOUNT (SIA) APPLICATION UPDATE

SITUATION

District staff are in the process of creating a grant application for Student Investment Account (SIA) revenue as required by the Oregon Department of Education (ODE). The SIA application will include goals associated eliminating disparities in educational outcomes across demographic groups, as well as investments in mental and behavioral health as required by ODE. The SIA application will include priorities from the District's needs assessment work, as well as input from staff and from the diverse communities we serve.

Tonight's update will include a new draft of the Student Investment Account (SIA) budget, including rationale for each proposed investment. The Board will also be informed regarding the application timeline and accountability metrics associated with the Student Investment Account.

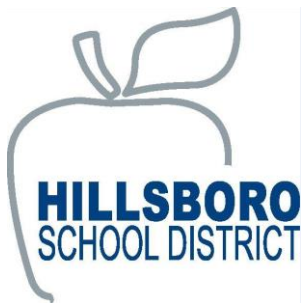
RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

PROCLAMATION

- WHEREAS** *school counselors are employed in public schools to help students reach their full potential; and*
- WHEREAS** *school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and*
- WHEREAS** *school counselors help parents focus on ways to further the educational, personal and social growth of their children; and*
- WHEREAS** *school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and*
- WHEREAS** *school counselors seek to identify and utilize community resources that can enhance and compliment comprehensive school counseling programs and help students become productive members of society; and*
- WHEREAS** *comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school;*
- THEREFORE,** *the Board of Education of the Hillsboro School District do hereby extend our gratitude to the counselors of the Hillsboro School District.*

SCHOOL COUNSELORS WEEK



We urge all citizens to join us in recognizing the dedication and hard work of school counselors in preparing today's students for tomorrow's world.

Hillsboro School District Board of Directors

HILLSBORO SCHOOL DISTRICT 1J
February 11, 2020
STUDENT SUCCESS ACT PUBLIC HEARING

SITUATION

During the Board work session on February 11, 2020, the District will hold a public comment session where students, staff, parents, and community members can share their thoughts on how the District should invest funds received through the Student Success Act. The comment session will begin at 7:15 PM in the Board Room, 3038 NE 49th Place, Hillsboro, OR 97124.

RECOMMENDATION

The Superintendent recommends that the Board of Directors conduct a public hearing to allow comments on the Student Success Act and ask any questions they may have.

HOLD PUBLIC HEARING REGARDING THE USE OF STUDENT SUCCESS ACT FUNDING

“The next item of business will be to conduct a public hearing so that students, staff, parents, and community members can share their thoughts on how the District should invest funds received through the Student Success Act. Public comments will be limited to this topic only. The Student Success Act was passed by the Oregon State Legislature in 2019 and provides an opportunity to fund schools at a higher level. In order to access these funds, the District must participate in a public engagement process in order to fully understand the priorities of the community for the reinvestment dollars. This is a time for public testimony regarding the topic of Student Success Act funding; the Board will have an opportunity for questions and comments during the “Discussion” portion of the agenda. Any patron who wishes to speak on this topic should complete an “Intent to Speak” form, located on the back table, and submit it to the Board secretary.”

Public participation in Board meetings is governed by Policy BDDH.

Speakers should state their name and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Three minutes will be allowed for an individual speaker; five minutes will be allowed for a visitor who is speaking on behalf of a group.

Speakers may offer objective criticism of district operations and programs, but in public sessions, the Board will not hear comments regarding any individual district staff member. Commendations involving staff members should be sent to the superintendent. Channels for the Board’s review of legitimate complaints involving individuals include Board policy KL—Public Complaints.

The Board thanks all visitors for their presence, and appreciates the input of community members.

- Board Chair declares the hearing open and asks if there is any public testimony
- Board hears any testimony that may be forthcoming
- Board Chair declares the hearing closed