



# Hillsboro School District 1J

September 25, 2018  
Board Meeting

## Board of Directors

Lisa Allen • Martin Granum • Erika Lopez • Yadira Martinez • Jaci Spross • Kim Strelchun • Mark Watson

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, OR

**Board Meeting Agenda**  
**September 25, 2018**  
**5:15 PM**

Please note that the estimated times listed below for specific agenda items are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. 5:15 PM - Work Session
  - A. Discuss Budget Committee Applications / Introduce Applicants 5  
Presenter: Michelle Morrison  
Time: 5:15 PM, 10 minutes
  - B. Citizens' Curriculum Advisory Committee Candidates - Selection Process 7  
Presenter: Travis Reiman  
Time: 5:25 PM, 20 minutes
  - C. Erin's Law Update 9  
Presenter: Travis Reiman  
Time: 5:45 PM, 10 minutes
  - D. High School Schedule Update 10  
Presenter: Dayle Spitzer  
Time: 5:55 PM, 15 minutes
  - E. Middle School Redesign Update 11  
Presenter: Dayle Spitzer / Audrea Neville  
Time: 6:10 PM, 15 minutes
  - F. Discuss Board Goals 12  
Presenter: Lisa Allen / Mike Scott  
Time: 6:25 PM, 15 minutes
  - G. Board Discussion Time
  - H. Recess Board Meeting  
Time: 6:50 PM
2. 7:00 PM - Regular Session
  - A. Call to Order and Flag Salute  
Time: 7:00 PM, 5 minutes
  - B. Action Item
    1. Appoint Student Representatives to the Board of Directors and Administer the Oath of Office 13  
Presenter: Lisa Allen  
Time: 7:05 PM, 5 minutes
  - C. Student Presentation / Recognition
    1. Recognition: Sharon Angal, Quatama Elementary School Teacher, Recipient of Presidential Award 14  
Presenter: Yadira Martinez  
Time: 7:10 PM, 10 minutes

D. Approval of Agenda	
Time: 7:20 PM	
E. Audience Time	
Time: 7:20 PM, 10 minutes	
F. Reports and Discussion	
1. Citizens' Bond Oversight Committee Report	15
Presenter: Matt Buckingham / Adam Stewart	
Time: 7:30 PM, 20 minutes	
2. Hillsboro Schools Foundation - Annual Report	36
Presenter: Aron Carleson	
Time: 7:50 PM, 10 minutes	
3. Present Superintendent's Goals for 2018-19	37
Presenter: Mike Scott	
Time: 8:00 PM, 5 minutes	
4. Financial Report ( <i>see written report</i> )	39
Presenter: Michelle Morrison	
Time: 8:05 PM, 5 minutes	
G. Consent Agenda	
<i>Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.</i>	
Time: 8:10 PM, 5 minutes	
1. Approve Minutes of June 26, 2018, Board Meeting	44
2. Approve Minutes of August 6, 2018, Board Meeting	54
3. Approve Routine Personnel Matters	61
4. Accept Gifts and Donations	83
5. Readopt Board / Superintendent Working Agreements	84
6. Approve Policy Revisions ( <i>presented for first reading on June 26, 2018</i> )	
a. Policy DN: Disposal of District Property	85
b. Policy EEACA: School Bus Driver Examination and Training	87
c. Policies Regarding Personnel	90
1. Policy GCA: License Requirements	91
2. Policy GCI/GDI: Assignments and Transfers	93
3. Policy GCPB/GDPB: Resignation of Staff	94
d. Policy ECG: Vehicle Idling	95
H. Action Items	
1. Appoint Citizens' Curriculum Advisory Committee Members	97
Presenter: Travis Reiman	
Time: 8:15 PM, 5 minutes	
2. Appoint Audit Committee	99
Presenter: Michelle Morrison	
Time: 8:20 PM, 5 minutes	
3. Accept OSCIM Grant and Authorize Signing of Agreement	100
Presenter: Michelle Morrison	
Time: 8:25 PM, 5 minutes	

4. Award Contract for Construction Management / General Contractor Services 118  
for 2019 High School, Middle School, and Elementary School Projects  
Presenter: Adam Stewart  
Time: 8:30 PM, 5 minutes

I. HCU / HEA Reports  
Time: 8:35 PM, 5 minutes

J. Student Representatives' Time  
Time: 8:40 PM, 5 minutes

K. Superintendent's Time  
Time: 8:45 PM, 3 minutes

L. Board of Directors' Time  
Time: 8:48 PM, 17 minutes

M. Executive Session  
If needed, the Board may wish to go into executive session to discuss matters according to ORS 192.660. (Only used if the Board needs to come back to the regular session to take action.)

N. Adjourn Regular Session  
Time: 9:05 PM

3. Next Meetings of the Board of Directors

- October 2, 2018, Joint Work Session with Hillsboro City Council
- October 23, 2018, Regular Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**DISCUSS BUDGET COMMITTEE APPLICATIONS /**  
**INTRODUCE APPLICANTS**

**SITUATION**

State law and policy DBEA provide for the establishment of a Budget Committee to review the District’s proposed budget. The Hillsboro School District Budget Committee consists of seven members appointed by the Board, plus the seven elected Board members. To be eligible for appointment, Budget Committee members must live and be registered to vote in the District, and must not be officers, agents, or employees of the District. The appointed positions are for three-year terms, with staggered expiration dates.

Two Budget Committee positions will be filled in October 2018.

<b>Position</b>	<b>Expires</b>	<b>Member through June 30, 2018</b>	<b>Notes</b>
3	June 30, 2021	Nina Carlson	Ms. Carlson was reappointed to a three-year term in 2015.
4	June 30, 2021	Elizabeth Christensen	Ms. Christensen was appointed in 2017 to fill the final year of this term, as a result of the previous incumbent’s election to the Board of Directors.*

\*Oregon law provides that if an appointive member is unable to serve the full term for which the member was appointed, or an appointive member resigns prior to completion of the term, the governing body shall fill the vacancy by appointment for the unexpired term (ORS 294.414).

Vacancies on the Budget Committee were publicly announced in June, and applications were received through September 4. The following candidates submitted applications:

- Nina Carlson (request for reinstatement)
- Elizabeth Christensen (request for reinstatement)
- Kyle Taylor (new application)

During tonight’s work session, the Board is scheduled to review the Budget Committee applications, and applicants will have an opportunity to be introduced to Board members and share their reasons for applying to serve on the committee. During the October 23 work session, the Board is scheduled to select candidates, who will be appointed during the October 23 regular session.

## **RECOMMENDATION**

The Superintendent recommends that the Board of Directors review and discuss the Budget Committee applications and meet the applicants.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**CITIZENS' CURRICULUM ADVISORY COMMITTEE CANDIDATES –**  
**SELECTION PROCESS**

**SITUATION**

In accordance with policy IFF, the Board of Directors has established the Citizens' Curriculum Advisory Committee (CCAC) to provide for citizen involvement in the development of the schools' curriculum and instructional programs, and input into those curricular areas identified by the Board. The CCAC consists of parents and/or community members who reside in the District attendance area, and includes student representation, as appropriate.

CCAC members are appointed by the Board. The term of service for CCAC members is two years, and terms are staggered so that one-half of members' terms end each year. CCAC members who apply for reinstatement may be appointed by the Board to serve as many consecutive terms as are deemed appropriate.

The Board, in consultation with the CCAC chair and District staff, determines the number of participants that is sufficient to fulfill the responsibilities of the committee. In 2014, the Board agreed that the number of adult members serving on the committee in previous years (14) would serve as a baseline for the CCAC, with a goal of appointing four additional student members. If more or fewer qualified candidates apply, the Board, in consultation with District staff and the CCAC chair, will have the discretion to adjust the number of members, and define the process for appointing them.

Information regarding CCAC members who remained active on the committee throughout the 2017-18 school year, and candidates who have applied for appointment is provided below:

- Seven active CCAC members have continuing terms; and, as of this date, two new applications have been received.
- Last year, the Board appointed all five of the students who applied. Three of the five students became participating members of the committee. Two of the three participating students have graduated. The third participating student will continue serving on the committee as a high school student, and two new student applications have been received.

Based on the baseline of 14 committee members identified in 2014, CCAC leaders and District staff recommend that seven new committee members and three new student members be appointed. Together with the seven continuing members whose terms will not expire until June 2019, this will result in a committee of 14 members plus four student members.

CCAC openings were advertised during the summer. CCAC leaders and District staff have agreed to extend the application deadline and are recommending that the Board consider appointing candidates who have applied at this time, and review future applications as they are received.

During the September 11 Board work session, Board members reviewed the CCAC applications that had been received, met the applicants who were able to be present to introduce themselves, and discussed the selection process. During this evening's work session, new applicants and those who were unable to attend the September 11 Board meeting will be invited to introduce themselves, and Board members will identify a slate of candidates who will be officially appointed to fill the open positions during this evening's regular session.

New members who are appointed by the Board this evening will be able to participate in the first CCAC meeting of the 2018-19 school year on October 1.

## **RECOMMENDATION**

The Superintendent recommends that the Board of Directors identify a slate of candidates to be appointed to the Citizens' Curriculum Advisory Committee during the regular session.



**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**ERIN'S LAW UPDATE**

**SITUATION**

With the passage of Senate Bill 856 in 2015, the Oregon Legislature expanded Oregon Health Education standards to include annual lessons on sexual abuse prevention. This year the Citizens' Curriculum Advisory Committee will review the District's scope and sequence, and parent information nights will be scheduled to inform the community about this new content.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**HIGH SCHOOL SCHEDULE UPDATE**

**SITUATION**

Over the past several months, leaders in the Office for School Performance have been meeting with a group of high school stakeholders to discuss the possibility of considering a high school schedule change that has been requested by some of the District's teacher leaders. Tonight's report will provide an update on the process thus far and plans for next steps.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**MIDDLE SCHOOL REDESIGN UPDATE**

**SITUATION**

The middle school redesign committee has been meeting over the course of the last year to review best practices and available resources for a possible middle school redesign. Tonight's report will provide information on the process to date.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**DISCUSS 2018-19 BOARD GOALS**

**SITUATION**

The ongoing duties of the Board include resource allocation, formulating policy, and interacting with the community in support of the District mission. During the September 11 Board work session, the Board received its self-evaluation report and agreed to discuss goals for 2018-19 during the September 25 work session.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors discuss their goals for 2018-19.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**APPOINT STUDENT REPRESENTATIVES TO THE BOARD OF DIRECTORS AND**  
**ADMINISTER THE OATH OF OFFICE**

**SITUATION**

Because the Board values students' input on matters that are important to them, Board members have established a position of "Student Representative to the Board," beginning with the 2018-19 school year. Up to three students may serve during each one-year term, and no school may be represented by more than one position. The opportunity to serve as a student representative will rotate between schools on an annual basis, with students from Liberty High School, Century High School, and the Hillsboro Online Academy having the opportunity to participate in 2018-19; and students from Glencoe High School, Hillsboro High School, and the Miller Education Center having the opportunity to participate the following year.

This spring, five students applied to serve as Student Representatives to the Board of Directors (four students from Century High School, and one student from Liberty High School). On June 19, all of the students were interviewed by a sub-committee of Board members, and on June 26, the Board took action to accept the sub-committee's recommendation that Jessica Jose-Nickerson (CHS) and Samanta Vega Contreras (LHS) be appointed as Student Representatives to the Board of Directors for the 2018-19 school year. During this evening's regular session, these students will be appointed to their positions and begin their terms of service.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors take action on the following motion:

*I move that the Board of Directors appoint Jessica Jose-Nickerson and Samanta Vega Contreras to serve as Student Representatives to the Board of Directors for the 2018-19 school year.*

The Superintendent further recommends that Board Chair Lisa Allen administer the oath of office for the position of Student Representative to the Board of Directors to Jessica Jose-Nickerson and Samanta Vega Contreras.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**RECOGNITION: SHARON ANGAL, QUATAMA ELEMENTARY SCHOOL TEACHER,**  
**RECIPIENT OF PRESIDENTIAL AWARD**

**SITUATION**

Sharon Angal, third grade teacher at Quatama Elementary School, recently won a Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST). The PAEMST is the highest recognition available for K-12 math and science teachers in the United States.

As a PAEMST recipient, Angal was flown to Washington, D.C. for the award ceremony and to participate in discussions on STEM and STEM education priorities led by the White House Office of Science and Technology Policy (OSTP) and the National Science Foundation (NSF). She earned a \$10,000 award from NSF, as well as a presidential citation.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors recognize Sharon Angal for excellence in teaching and for her commitment to students.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**CITIZENS' BOND OVERSIGHT COMMITTEE REPORT**

**SITUATION**

As part of the 2017 bond campaign, the District committed to the formation of a Citizens' Bond Oversight Committee. The purpose and authority of the Oversight Committee is to convene quarterly or as needed to review progress on the projects detailed in the Hillsboro School District Bond Measure 34-278. The Committee will review program progress and monitor program spending and schedules. A written report describing program progress will be prepared following each Committee meeting. This written report will be shared with the Board of Directors and will be published on the Hillsboro School District website.

Tonight, the Hillsboro School Board of Directors will receive the first quarterly report from Citizens' Bond Oversight Committee Chair Matt Buckingham. Mr. Buckingham will provide information regarding 2018 bond projects, schedules, and budgets, and answer Board members' questions regarding the bond project and Citizens' Bond Oversight Committee activities.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**2017 Hillsboro School District Bond Program**  
**Citizen Bond Oversight Committee**  
**Initial Quarterly Presentation to**  
**Hillsboro School District Board of Directors**  
**September 25, 2018**

**Citizen Bond Oversight Committee Responsibility**

From the [Citizen Bond Oversight Committee Charter](#):

The Oversight Committee shall prepare and deliver regular meeting minutes as well as an annual report to the Board of Directors regarding program progress. The annual report shall include an overall assessment of the projects, schedules, spending trends and cost projections to ensure the purpose and promise of the Hillsboro School District Bond Measure 34-278 is fully realized.

The Citizen Bond Oversight Committee would like to amend this language slightly. Rather than a single annual report, we would like to present to the Board twice a year. One report would be in the spring, prior to the start of construction, and a second report would be delivered in the fall at the completion of construction. In addition, the Committee would continue to provide the Board with all agendas, minutes and materials from our monthly meetings.

**Citizen Bond Oversight Committee Activities**

The Citizen Bond Oversight Committee is composed of 10 community members and two Hillsboro School District students appointed by the School Board. The initial meeting of the Committee took place April 19, 2018. Additional meetings have taken place May 17, June 21, July 19, Aug. 23 and Sept. 20. At each meeting, the Committee is provided with an update of current construction project schedules and budgets, as well as updates on future construction project schedules and budgets. The Committee also reviews the current status of the Bond Project Contingency Funds. All [Committee materials](#) are available on the Hillsboro School District website.

**Bond Expenditures through August 2018**

Attached to this report are two Expenditure Reports. The first breaks down the entire bond by building. The spreadsheet includes several columns:

- Original Project Budget – This is the amount included in the Bond Promise for each project budget. The total of all of these projects is \$408,000,000, the amount approved by voters in November 2017.
- Current Project Budget – The Original Project Budget plus transfers between project budgets and any Bond Contingency transfers. The total Current Project Budget for all projects is \$418,000,500.



- Committed to Date – This represents the amount contractually committed to the project at this time. In the case of a 2019 or 2020 project, we may have committed dollars for Architectural or Engineering Services for Pre-Design work. For 2018 projects, the majority of the Current Project Budget will be committed because we have contracts in place for the work. The total Committed to Date for all projects is \$70,709,594.
- Paid to Date – This represents payments that have been made for work performed. In other words, we have written checks for this work. The total Paid to Date for all projects is \$30,209,776.

The second document attached to this report is in the same format, but represents just the 2018 projects.

### **Review of Summer 2018 Projects**

A total of 37 separate bond projects were completed during the summer of 2018, and a complete breakdown of project budgets is attached. A couple of notes regarding the terms used below: (1) Original Project Budget – this is the amount included in the original \$408 million bond promise; (2) Current Project Budget – the Original Project Budget plus or minus any funds that have been transferred from Bond Contingency. Complete budgets for all bond projects are attached; also attached is a budget worksheet for 2018 bond projects.

These projects included:

- **A Complete Remodel of Reedville Elementary –**
  - **Project Description** – A new modular building with a kitchen/cafeteria and five classrooms. Safety and security improvements, such as interior door locks, visual warning lights, new entry vestibule, card-key access (installed but not implemented), glass film at main door, perimeter security fencing, ADA-compliant entry ramp and seismic upgrades. Additional improvements, such as a new roof, air conditioning, direct digital control for HVAC, upgraded electrical service, replacement flooring, new tack boards and cabinets in all classrooms, a new staff restroom, and interior and exterior painting.
  - **Project Budget** – This project required a significant investment of Bond Contingency dollars that increased the Original Project Budget from \$7,847,891 to a Current Project Budget of \$11,352,891. These additional dollars were required to address Improvements Required by Code (sprinkler system improvements, ADA-compliant elevator, additional parking), Unforeseen Conditions (replace domestic water line, new sanitary sewer lines) and Additional Scope (renovate old kitchen/cafeteria into school library, replace boiler).
  - **Project Schedule** – Because of the added scope and complexity of the project, the start of school for students was delayed by two days. Work is still ongoing in the new modular kitchen/cafeteria with completion expected in mid-October.
- **Flexible Classroom Furniture at 11 Elementary Schools –**

- **Project Description** – New desks, chairs and flexible classroom seating at Butternut Creek, Farmington View, Free Orchards, Groner, Jackson, Lincoln Street, Mooberry, North Plains, Reedville, Tobias and Witch Hazel elementary schools.
  - **Project Budget** – The Original Project Budget for this work was \$2,239,907; the Current Project Budget remains at \$2,239,907.
  - **Project Schedule** – All old furniture was removed from classrooms and replaced with new furniture prior to staff returning in August.
- **New Synthetic Turf Fields with Lights at Hillsboro High School and Glencoe High School –**
    - **Project Description** – Construction of a new synthetic turf field with lights and new seven-lane track at Hillsboro High School. Construction of a new synthetic turf field with lights at Glencoe High School. The planned Glencoe field was enlarged, in part due to a donation from the Hillsboro Hops.
    - **Project Budget** – Hillsboro High School: The Original Project Budget for this work was \$4,156,592; the Current Project Budget is \$3,456,592. Glencoe High School: The Original Project Budget for this work was \$2,033,333; the Current Project Budget is \$3,033,333.
    - **Project Schedule** – Hillsboro High School: The field was complete and ready for use on Sept. 4. Glencoe High School: The field was anticipated to be complete and ready for use on Sept. 24.
- **Parent/Bus Drop-Off Improvements at 4 Elementary Schools –**
    - **Project Description** – Redesign of parent/bus drop-off areas at McKinney, Ladd Acres, Eastwood and Reedville elementary schools to separate cars, buses and pedestrians.
    - **Project Budget** – The Original Project Budget for this work was \$2,591,427; the Current Project Budget is \$3,381,427.
    - **Project Schedule** – All parking lots were complete prior to the first day of school, with the exception of Reedville Elementary School, which opened Sept. 7. Lighting and landscaping continues at all sites and is anticipated to be complete by mid-October.
- **Playground Replacement at 5 Elementary Schools –**
    - **Project Description** – Demolish old playgrounds at Butternut Creek, Farmington View, W.L. Henry, West Union and Reedville elementary school and replace with new, ADA-compliant play equipment, rubber tile and synthetic turf play areas.
    - **Project Budget** - The Original Project Budget for this work was \$756,000; the Current Project Budget is \$1,446,000.
    - **Project Schedule** – All elementary playgrounds were complete prior to the first day of school.
- **Replace Old Portable Classrooms with New Modular Buildings at 5 Elementary Schools –**
    - **Project Description** – Demolish old portable classroom buildings at Farmington View Elementary School (one double-classroom building), W.L. Henry

Elementary School (one double-classroom building), McKinney Elementary School (three single-classroom buildings) and Reedville Elementary School (five portable classrooms). We also relocated two double-classroom buildings to North Plains Elementary School, one from Reedville and one from Patterson. This was not part of the original bond scope, but was done to salvage the building from Reedville and increase capacity at North Plains until the new elementary school in North Plains is complete.

- **Project Budget** - The Original Project Budget for this work was \$1,476,565; the Current Project Budget is \$1,996,565.
- **Project Schedule** – The modular buildings at Farmington View and McKinney were complete and ready for students on the first day of school. The modular classrooms at Reedville were ready for students on their first day of school. However, the new kitchen will not open until mid- to late October. The new modular classroom building at W.L. Henry is scheduled to be occupied in late October; students will use the old portable classroom until the new building is ready.
- **Install New Digital Camera System and GPS on All School Buses –**
  - **Project Description** – Install new digital five-camera systems with GPS on all District buses.
  - **Project Budget** – The Original Project Budget for this work was \$744,188; the Current Project Budget is \$426,798.
  - **Project Schedule** – All buses were outfitted with digital camera systems and GPS before the start of school.
- **Roofing Projects at 3 Sites –**
  - **Project Description** – Repair and/or replace roofing at Tobias and North Plains elementary schools and Peter Boscow.
  - **Project Budget** – The Original Project Budget for this work was \$2,827,566; the Current Project Budget remains \$2,827,566.
  - **Project Schedule** – All roofing repairs were done prior to students and staff returning to school.
- **Boiler Repair at Brown Middle School –**
  - **Project Description** – Replace failing boiler at Brown Middle School.
  - **Project Budget** – The Original Project Budget for this work was \$587,447; the Current Project Budget remains \$587,447.
  - **Project Schedule** – All boiler repair work was done prior to students and staff returning to school.
- **Tech Enhanced Classroom Project –**
  - **Project Description** – To provide a 21st-century educational environment for every classroom in the District. This includes replacement of all CRT monitors, a mounted wireless digital projector, voice amplification system, wireless access point, projection whiteboard/screen and document camera.

- **Project Budget** – The Original Project Budget for this work was \$7,100,000; the Current Project Budget remains \$7,100,000.
- **Project Schedule** – To date, 317 of the District’s approximately 1,000 classrooms are complete.
- **Technology Infrastructure Upgrades –**
  - **Project Description** – Construction of a “dark fiber ring” to allow the District to provide for future bandwidth needs on an internal fiber system. Purchase a new VoIP (voice over IP) phone system districtwide, refresh the District’s wireless infrastructure, provide fence-to-fence wireless access at all school sites, refresh server infrastructure, install A/V equipment in all elementary school gyms, purchase student and teacher computers, upgrade District storage infrastructure, purchase classified employee computers, replace internal frame connection fiber.
  - **Project Budget** – The Original Project Budget for this work was \$23,100,000; the Current Project Budget remains \$23,100,000.
  - **Project Schedule** – A total of 4,680 student Chromebook computers were deployed to all schools between January and May 2018; iPads and Chromebooks have been purchased for all custodians in the District; several teacher desktop and laptop computers have been replaced.
- **Other Projects Not Part of Original Bond Promise –**
  - **Project** – Remove failing floor tile at Imlay and Mooberry elementary schools; **Budget** – \$120,000; **Schedule** – Complete.
  - **Project** – Construct walls in classrooms at Eastwood Elementary School; **Budget** – \$300,000; **Schedule** – We are awaiting final inspections by the City of Hillsboro, hope to complete in October.
  - **Project** – Replace stage rigging at Glencoe High School; **Budget** – \$200,000; **Schedule** – Complete.
  - **Project** – Construct dugouts for varsity softball field at Glencoe High School; **Budget** – \$300,000; **Schedule** – Still awaiting permits and approvals from the City; project will be complete prior to softball season.
  - **Project** – Purchase track equipment for new track at Hillsboro High School; **Budget** – \$75,000; **Schedule** – Equipment will be ordered and onsite prior to track season.
  - **Project** – Purchase new cafeteria tables for Hillsboro High School; **Budget** – \$45,000; **Schedule** – These products have a 12-to-15-week lead time; we are anticipating delivery in late October.
  - **Project** – Repair portion of Liberty High School track that has failed; **Budget** – \$150,000; **Schedule** – Complete.
  - **Project** – Construct walls between Rooms 19 and 20 at North Plains Elementary School; **Budget** – \$150,000; **Schedule** – Complete.
  - **Project** – Purchase and install new automatic security gate for Transportation Facility; **Budget** – \$135,500; **Schedule** – Complete.

**Update on 2019 Bond Projects**

At its Sept. 20, meeting, the Citizen Bond Oversight Committee reviewed preliminary plans for the replacement of Brookwood Elementary School and the new North Plains Elementary School. In coming months, the Committee will review preliminary plans for our 2019 projects. These include:

- Hillsboro High School remodel and CTE investment
- Glencoe High School expansion/remodel and CTE investment
- Century High School turf field/lights and CTE investment
- Liberty High School improvements and CTE investment
- Miller Big Picture improvements and CTE investment
- Evergreen High School expansion/remodel
- Brown Middle School improvements
- Poynter Middle School improvements
- Eastwood Elementary remodel to include a new modular building to replace four old portable classrooms and a new gym
- Mooberry Elementary remodel to include a new modular building to replace four old portable classrooms and a new gym
- Lenox Elementary improvements
- West Union Elementary improvements
- Jackson Elementary improvements
- Flexible classroom furniture for all remaining elementary schools
- Satellite Transportation/Maintenance Facility

**Update on Bond Contingency Funds**

In addition to the \$408 million approved by voters, the District received a \$51.6 million bond premium with the sale of the first \$320 million in bonds. The District also received a \$6.0 million Oregon School Capital Improvement Matching (OSCIM) grant and is anticipating approximately \$10.0 million in interest earnings. These additional funds have been allocated to three separate Bond Contingency Funds: Bond Contingency A, which is intended to add scope and address unforeseen bond project conditions; Bond Contingency B, which is intended to protect bond projects from escalating costs due to an extremely competitive construction market; and Bond Contingency C, which will allow the District to address construction needs not specifically identified in the bond but that meet the bond ballot language.

Here is a current accounting of these three Bond Contingencies:

Contingency A:	Anticipated Revenue	\$25.80 million	Bond Premium
		\$ 6.00 million	OSCIM Grant
	~	\$ 5.00 million	Interest Earnings
	Less: Transfer to Contingency C	<u>\$ 4.00 million</u>	
		\$32.80 million	
	Expenses thru 8/31/2018	\$ 6.84 million	
	Remaining Balance	\$25.96 million	

Contingency B:	Anticipated Revenue	\$25.80 million	Bond Premium
		~	\$ 5.00 million Interest Earnings
	Less: Transfer to Contingency C	<u>\$ 4.00 million</u>	
		\$26.80 million	
	Expenses thru 8/31/2018	\$ 1.25 million	
	Remaining Balance	\$25.55 million	
Contingency C:	Anticipated Revenue	\$ 4.00 million	Transfer - Contingency A
		<u>\$ 4.00 million</u>	Transfer - Contingency B
		\$ 8.00 million	
	Expenses thru 8/31/2018	\$ 1.54 million	
	Remaining Balance	\$ 6.46 million	

### **Challenges for Upcoming Bond Projects**

The Portland metro area is experiencing unprecedented growth, especially in investment in K-12 facilities. More than \$2 billion in K-12 bonds have passed in the past two years. This creates a very challenging market in which demand far exceeds supply for many of the trades involved in school construction. In addition, there remains uncertainty and concern over potential tariffs on steel and other construction essentials. The District is anticipating continued increases in costs and challenges in securing contractors and subcontractors. All of these conditions can have both budget and scheduling impacts. We are addressing these concerns by bidding bond projects as early as possible, purchasing long-lead items early and working hard to publicize our projects to prospective contractors and subcontractors as widely as possible.

9/18/2018



DRAFT

TOTAL HSD Grouped

School	Scope	Year	Jurisdiction	Original Project Budget	Current Project Budget	Committed to Date	Paid to Date	Uncommitted Budget	Remaining to be Paid	Current % Paid
Admin	Safety & Security	2020	City	\$ 322,963.00	\$ 322,963.00	\$ 8,830.50	\$ 825.00	\$ 314,132.50	\$ 8,005.50	0.26%
Admin	<b>Total All Projects</b>		<b>City</b>	<b>\$ 322,963.00</b>	<b>\$ 322,963.00</b>	<b>\$ 8,830.50</b>	<b>\$ 825.00</b>	<b>\$ 314,132.50</b>	<b>\$ 8,005.50</b>	<b>0.26%</b>
Bond	<b>Bond Issuance</b>			<b>\$ 5,859,998.00</b>	<b>\$ 4,984,998.00</b>	<b>\$ 1,008,151.97</b>	<b>\$ 1,008,151.97</b>	<b>\$ 3,976,846.03</b>	<b>\$ -</b>	<b>20.22%</b>
Bond	<b>Dst Costs</b>			<b>\$ 11,473,470.00</b>	<b>\$ 11,473,470.00</b>	<b>\$ 7,043,177.85</b>	<b>\$ 3,765,872.86</b>	<b>\$ 4,676,818.15</b>	<b>\$ 3,277,304.99</b>	<b>32.82%</b>
Bond	<b>Energy Incentives</b>			<b>\$ (4,300,000.00)</b>	<b>\$ (4,300,000.00)</b>					<b>0.00%</b>
Bond	<b>Technology - Infrastructure</b>			<b>\$ 15,932,500.00</b>	<b>\$ 15,932,500.00</b>	<b>\$ 9,746,270.80</b>	<b>\$ 245,388.29</b>	<b>\$ 6,186,229.20</b>	<b>\$ 9,500,882.51</b>	<b>1.54%</b>
Brookwood	Replacement	2019	City	\$ 41,993,410.00	\$ 40,493,410.00	\$ 3,164,747.57	\$ 1,539,426.96	\$ 37,328,662.43	\$ 1,625,320.61	3.80%
Brown	Boiler Replacement	2018	City	\$ 587,447.00	\$ 587,447.00	\$ 530,456.00	\$ 18,745.52	\$ 56,991.00	\$ 511,710.48	3.19%
Brown	FFE	2020	City	\$ 364,017.00	\$ 364,017.00	\$ -	\$ -	\$ 364,017.00	\$ -	0.00%
Brown	Improvements	2019	City	\$ 8,120,672.00	\$ 8,120,672.00	\$ 795,392.75	\$ 89,972.87	\$ 7,325,279.25	\$ 705,419.88	1.11%
Brown	Safety & Security	2018/2019	City	\$ 368,845.00	\$ 368,845.00	\$ 6,168.50	\$ 3,500.00	\$ 362,676.50	\$ 2,668.50	0.95%
Brown	Technology - Classrooms		City	\$ 466,157.00	\$ 466,157.00	\$ 323,398.23	\$ 244,354.87	\$ 142,758.77	\$ 79,043.36	52.42%
Brown	<b>Total All Projects</b>		<b>City</b>	<b>\$ 9,907,138.00</b>	<b>\$ 9,907,138.00</b>	<b>\$ 1,655,415.48</b>	<b>\$ 356,573.26</b>	<b>\$ 8,251,722.52</b>	<b>\$ 1,298,842.22</b>	<b>3.60%</b>
Butternut Creek	FFE	2018	County	\$ 205,493.00	\$ 205,493.00	\$ 168,840.95	\$ 121,214.45	\$ 36,652.05	\$ 47,626.50	58.99%
Butternut Creek	Improvements & Drop Off	2021	County	\$ 2,979,305.00	\$ 2,979,305.00	\$ 33,537.00	\$ 31,603.97	\$ 2,945,768.00	\$ 1,933.03	1.06%
Butternut Creek	Playgrounds	2018	County	\$ 189,000.00	\$ 339,000.00	\$ 290,114.92	\$ 211,599.05	\$ 48,885.08	\$ 78,515.87	62.42%
Butternut Creek	Replace 1 Double Portable	2021	County	\$ 295,313.00	\$ 295,313.00	\$ -	\$ -	\$ 295,313.00	\$ -	0.00%
Butternut Creek	Safety & Security	2021	County	\$ 200,501.00	\$ 200,501.00	\$ 2,604.00	\$ 825.00	\$ 197,897.00	\$ 1,779.00	0.41%
Butternut Creek	Technology - Classrooms		County	\$ 340,760.00	\$ 340,760.00	\$ 36,178.31	\$ 35,568.95	\$ 304,581.69	\$ 609.36	10.44%
Butternut Creek	<b>Total All Projects</b>		<b>County</b>	<b>\$ 4,210,372.00</b>	<b>\$ 4,360,372.00</b>	<b>\$ 531,275.18</b>	<b>\$ 400,811.42</b>	<b>\$ 3,829,096.82</b>	<b>\$ 130,463.76</b>	<b>9.19%</b>
Century	CTE	2019	City	\$ 3,500,000.00	\$ 3,500,000.00	\$ 525,745.72	\$ 85,601.49	\$ 2,974,254.28	\$ 440,144.23	2.45%
Century	FFE	2020	City	\$ 816,249.00	\$ 816,249.00	\$ -	\$ -	\$ 816,249.00	\$ -	0.00%
Century	New Turf/Lights	2019	City	\$ 2,333,334.00	\$ 3,033,334.00	\$ 218,861.92	\$ 41,870.00	\$ 2,114,472.08	\$ 176,991.92	1.38%
Century	Roofing	2020	City	\$ 2,714,335.00	\$ 2,714,335.00	\$ -	\$ -	\$ 2,714,335.00	\$ -	0.00%
Century	Safety & Security	2018/2019	City	\$ 643,246.00	\$ 643,246.00	\$ 203,562.05	\$ 179,834.21	\$ 439,683.95	\$ 23,727.84	27.96%
Century	Technology - Classrooms		City	\$ 1,099,139.00	\$ 1,099,139.00	\$ 585,375.24	\$ 550,760.68	\$ 513,763.76	\$ 34,614.56	50.11%
Century	Upgrade HVAC	2019	City	\$ 111,049.00	\$ 111,049.00	\$ -	\$ -	\$ 111,049.00	\$ -	0.00%
Century	<b>Total All Projects</b>		<b>City</b>	<b>\$ 11,217,352.00</b>	<b>\$ 11,917,352.00</b>	<b>\$ 1,533,544.93</b>	<b>\$ 858,066.38</b>	<b>\$ 9,683,807.07</b>	<b>\$ 675,478.55</b>	<b>7.20%</b>
Eastwood	FFE	2019	City	\$ 244,640.00	\$ 244,640.00	\$ -	\$ -	\$ 244,640.00	\$ -	0.00%
Eastwood	Improvements/New Gym/Play/Mod	2019	City	\$ 5,882,152.00	\$ 5,882,152.00	\$ 731,930.50	\$ 13,725.92	\$ 5,150,221.50	\$ 718,204.58	0.23%
Eastwood	Maintenance 2018	2018	City	\$ -	\$ 300,000.00	\$ 101,287.40	\$ 54,980.81	\$ 198,712.60	\$ 46,306.59	18.33%
Eastwood	Parent/Bus Drop-off Improvements	2018	City	\$ 744,188.00	\$ 1,004,188.00	\$ 900,620.11	\$ 490,630.51	\$ 103,567.89	\$ 409,989.60	48.86%
Eastwood	Safety & Security	2019	City	\$ 278,154.00	\$ 278,154.00	\$ 2,604.00	\$ 825.00	\$ 275,550.00	\$ 1,779.00	0.30%
Eastwood	Technology - Classrooms		City	\$ 337,597.00	\$ 337,597.00	\$ 92,510.45	\$ 91,901.09	\$ 245,086.55	\$ 609.36	27.22%

<b>Eastwood</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 7,486,731.00</b>	<b>\$ 8,046,731.00</b>	<b>\$ 1,828,952.46</b>	<b>\$ 652,063.33</b>	<b>\$ 6,217,778.54</b>	<b>\$ 1,176,889.13</b>	<b>8.10%</b>
Evergreen	FFE	2020	City	\$ 423,521.00	\$ 423,521.00	\$ -	\$ -	\$ 423,521.00	\$ -	0.00%
Evergreen	Improvements/Addition	2019	City	\$ 23,810,447.00	\$ 23,060,447.00	\$ 2,148,992.60	\$ 214,250.08	\$ 20,911,454.40	\$ 1,934,742.52	0.93%
Evergreen	Safety & Security	2019	City	\$ 356,083.00	\$ 356,083.00	\$ 6,858.00	\$ 3,300.00	\$ 349,225.00	\$ 3,558.00	0.93%
Evergreen	Technology - Classrooms		City	\$ 540,834.00	\$ 540,834.00	\$ 400,820.54	\$ 282,111.71	\$ 140,013.46	\$ 118,708.83	52.16%
<b>Evergreen</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 25,130,885.00</b>	<b>\$ 24,380,885.00</b>	<b>\$ 2,556,671.14</b>	<b>\$ 499,661.79</b>	<b>\$ 21,824,213.86</b>	<b>\$ 2,057,009.35</b>	<b>2.05%</b>
Facilities Maint	Safety & Security	2022	City	\$ 99,167.00	\$ 99,167.00	\$ 2,604.00	\$ 825.00	\$ 96,563.00	\$ 1,779.00	0.83%
<b>Facilities Maint</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 99,167.00</b>	<b>\$ 99,167.00</b>	<b>\$ 2,604.00</b>	<b>\$ 825.00</b>	<b>\$ 96,563.00</b>	<b>\$ 1,779.00</b>	<b>0.83%</b>
Farmington View	FFE	2018	County	\$ 157,440.00	\$ 157,440.00	\$ 146,796.70	\$ 105,240.95	\$ 10,643.30	\$ 41,555.75	66.85%
Farmington View	Improvements & Drop Off	2021	County	\$ 3,362,587.00	\$ 3,362,587.00	\$ 28,200.00	\$ 14,034.60	\$ 3,334,387.00	\$ 14,165.40	0.42%
Farmington View	Playgrounds	2018	County	\$ 189,000.00	\$ 424,000.00	\$ 418,047.13	\$ 146,206.38	\$ (54,047.13)	\$ 271,840.75	34.48%
Farmington View	Replace 1 Double Portable	2018	County	\$ 295,313.00	\$ 620,313.00	\$ 490,052.14	\$ 277,140.09	\$ (194,739.14)	\$ 212,912.05	44.68%
Farmington View	Safety & Security	2021	County	\$ 196,796.00	\$ 196,796.00	\$ 2,329.00	\$ 550.00	\$ 194,467.00	\$ 1,779.00	0.28%
Farmington View	Technology - Classrooms		County	\$ 207,473.00	\$ 207,473.00	\$ 53,620.04	\$ 53,010.68	\$ 153,852.96	\$ 609.36	25.55%
<b>Farmington View</b>	<b>Total All Projects</b>		<b>County</b>	<b>\$ 4,408,609.00</b>	<b>\$ 4,968,609.00</b>	<b>\$ 1,139,045.01</b>	<b>\$ 596,182.70</b>	<b>\$ 3,444,563.99</b>	<b>\$ 542,862.31</b>	<b>12.00%</b>
Free Orchards	FFE	2018	Cornelius	\$ 198,827.00	\$ 198,827.00	\$ 181,010.95	\$ 129,948.45	\$ 17,816.05	\$ 51,062.50	65.36%
Free Orchards	Safety & Security	2022	Cornelius	\$ 258,150.00	\$ 258,150.00	\$ 3,979.00	\$ 2,200.00	\$ 254,171.00	\$ 1,779.00	0.85%
Free Orchards	Technology - Classrooms		Cornelius	\$ 284,304.00	\$ 284,304.00	\$ 71,640.43	\$ 51,970.74	\$ 212,663.57	\$ 19,669.69	18.28%
<b>Free Orchards</b>	<b>Total All Projects</b>		<b>Cornelius</b>	<b>\$ 741,281.00</b>	<b>\$ 741,281.00</b>	<b>\$ 256,630.38</b>	<b>\$ 184,119.19</b>	<b>\$ 484,650.62</b>	<b>\$ 72,511.19</b>	<b>24.84%</b>
Glencoe	CTE	2019	City	\$ 3,500,000.00	\$ 3,500,000.00	\$ 361,566.50	\$ 51,069.68	\$ 3,138,433.50	\$ 310,496.82	1.46%
Glencoe	FFE	2020	City	\$ 808,302.00	\$ 808,302.00	\$ -	\$ -	\$ 808,302.00	\$ -	0.00%
Glencoe	Improvements/Addition	2019	City	\$ 22,990,456.00	\$ 24,517,258.00	\$ 2,016,650.64	\$ 254,165.62	\$ 22,500,607.36	\$ 1,762,485.02	1.04%
Glencoe	Maintenance 2018	2018	City	\$ -	\$ 500,000.00	\$ 185,956.78	\$ 6,987.78	\$ 314,043.22	\$ 178,969.00	1.40%
Glencoe	New Turf/Lights	2018	City	\$ 2,333,333.00	\$ 3,033,333.00	\$ 2,598,355.99	\$ 1,772,762.02	\$ 434,977.01	\$ 825,593.97	58.44%
Glencoe	Safety & Security	2018/2019	City	\$ 470,374.00	\$ 443,572.00	\$ 165,615.31	\$ 153,091.67	\$ 277,956.69	\$ 12,523.64	34.51%
Glencoe	Technology - Classrooms		City	\$ 1,209,444.00	\$ 1,189,444.00	\$ 674,384.66	\$ 588,114.76	\$ 515,059.34	\$ 86,269.90	49.44%
<b>Glencoe</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 31,311,909.00</b>	<b>\$ 33,991,909.00</b>	<b>\$ 6,002,529.88</b>	<b>\$ 2,826,191.53</b>	<b>\$ 27,989,379.12</b>	<b>\$ 3,176,338.35</b>	<b>8.31%</b>
Groner	FFE	2018	County	\$ 112,295.00	\$ 112,295.00	\$ 108,466.32	\$ 78,256.57	\$ 3,828.68	\$ 30,209.75	69.69%
Groner	Improvements	2021	County	\$ 2,490,170.00	\$ 2,490,170.00	\$ -	\$ -	\$ 2,490,170.00	\$ -	0.00%
Groner	Playgrounds	2021	County	\$ 189,000.00	\$ 189,000.00	\$ -	\$ -	\$ 189,000.00	\$ -	0.00%
Groner	Safety & Security	2021	County	\$ 218,791.00	\$ 218,791.00	\$ 3,493.50	\$ 825.00	\$ 215,297.50	\$ 2,668.50	0.38%
Groner	Technology - Classrooms		County	\$ 214,487.00	\$ 214,487.00	\$ 61,603.84	\$ 60,994.48	\$ 152,883.16	\$ 609.36	28.44%
<b>Groner</b>	<b>Total All Projects</b>		<b>County</b>	<b>\$ 3,224,743.00</b>	<b>\$ 3,224,743.00</b>	<b>\$ 173,563.66</b>	<b>\$ 140,076.05</b>	<b>\$ 3,051,179.34</b>	<b>\$ 33,487.61</b>	<b>4.34%</b>
Hare Field	Pipe Replacement	2020	City	\$ 59,904.00	\$ 59,904.00	\$ -	\$ -	\$ 59,904.00	\$ -	0.00%
<b>Hare Field</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 59,904.00</b>	<b>\$ 59,904.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 59,904.00</b>	<b>\$ -</b>	<b>0.00%</b>
HilHi	CTE	2019	City	\$ 3,500,000.00	\$ 3,500,000.00	\$ 294,596.06	\$ 36,814.32	\$ 3,205,403.94	\$ 257,781.74	1.05%
HilHi	FFE	2020	City	\$ 660,571.00	\$ 660,571.00	\$ -	\$ -	\$ 660,571.00	\$ -	0.00%
HilHi	Improvements/Upgrade	2019	City	\$ 17,328,526.00	\$ 18,828,526.00	\$ 1,693,585.46	\$ 203,155.69	\$ 17,134,940.54	\$ 1,490,429.77	1.08%
HilHi	Maintenance 2018	2018	City	\$ -	\$ 120,000.00	\$ 46,641.82	\$ 5,746.32	\$ 73,358.18	\$ 40,895.50	4.79%
HilHi	New Turf/Lights and Track	2018	City	\$ 4,156,592.00	\$ 3,456,592.00	\$ 3,056,940.64	\$ 2,760,936.57	\$ 1,274,651.36	\$ 296,004.07	79.87%
HilHi	Safety & Security	2019	City	\$ 568,871.00	\$ 568,871.00	\$ 7,958.00	\$ 4,400.00	\$ 560,913.00	\$ 3,558.00	0.77%
HilHi	Technology - Classrooms		City	\$ 1,007,841.00	\$ 1,007,841.00	\$ 518,125.75	\$ 426,174.27	\$ 489,715.25	\$ 91,951.48	42.29%



<b>HilHi</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 27,222,401.00</b>	<b>\$ 28,142,401.00</b>	<b>\$ 5,617,847.73</b>	<b>\$ 3,437,227.17</b>	<b>\$ 23,399,553.27</b>	<b>\$ 2,180,620.56</b>	<b>12.21%</b>
Imlay	FFE	2019	City	\$ 273,290.00	\$ 273,290.00	\$ -	\$ -	\$ 273,290.00	\$ -	0.00%
Imlay	Flooring	2018	City	\$ -	\$ 120,000.00	\$ 62,435.00	\$ 62,435.00	\$ 57,565.00	\$ -	52.03%
Imlay	Roofing	2020	City	\$ 116,885.00	\$ 116,885.00	\$ -	\$ -	\$ 116,885.00	\$ -	0.00%
Imlay	Safety & Security	2020	City	\$ 281,303.00	\$ 281,303.00	\$ 3,979.00	\$ 2,200.00	\$ 277,324.00	\$ 1,779.00	0.78%
Imlay	Technology - Classrooms		City	\$ 491,342.00	\$ 491,342.00	\$ 38,327.88	\$ 37,718.52	\$ 453,014.12	\$ 609.36	7.68%
<b>Imlay</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 1,162,820.00</b>	<b>\$ 1,282,820.00</b>	<b>\$ 104,741.88</b>	<b>\$ 102,353.52</b>	<b>\$ 1,178,078.12</b>	<b>\$ 2,388.36</b>	<b>7.98%</b>
Indian Hills	FFE	2019	County	\$ 238,326.00	\$ 238,326.00	\$ -	\$ -	\$ 238,326.00	\$ -	0.00%
Indian Hills	Improvements	2020	County	\$ 1,726,472.00	\$ 1,726,472.00	\$ -	\$ -	\$ 1,726,472.00	\$ -	0.00%
Indian Hills	Replace 1 Double Portable	2020	County	\$ 295,313.00	\$ 295,313.00	\$ -	\$ -	\$ 295,313.00	\$ -	0.00%
Indian Hills	Safety & Security	2020	County	\$ 178,737.00	\$ 178,737.00	\$ 2,604.00	\$ 825.00	\$ 176,133.00	\$ 1,779.00	0.46%
Indian Hills	Technology - Classrooms		County	\$ 332,246.00	\$ 332,246.00	\$ 81,727.01	\$ 81,117.65	\$ 250,518.99	\$ 609.36	24.41%
<b>Indian Hills</b>	<b>Total All Projects</b>		<b>County</b>	<b>\$ 2,771,094.00</b>	<b>\$ 2,771,094.00</b>	<b>\$ 84,331.01</b>	<b>\$ 81,942.65</b>	<b>\$ 2,686,762.99</b>	<b>\$ 2,388.36</b>	<b>2.96%</b>
Jackson	FFE	2018	City	\$ 283,870.00	\$ 283,870.00	\$ 230,288.64	\$ 165,300.64	\$ 53,581.36	\$ 64,988.00	58.23%
Jackson	Improvements/New Gym	2021	City	\$ 3,788,587.00	\$ 3,788,587.00	\$ 8,000.00	\$ 7,990.92	\$ 3,780,587.00	\$ 9.08	0.21%
Jackson	Parent/Bus Drop-off Improvements	2019	City	\$ 826,875.00	\$ 1,286,875.00	\$ 1,082,340.75	\$ 188,274.51	\$ 204,534.25	\$ 894,066.24	14.63%
Jackson	Safety & Security	2021	City	\$ 283,942.00	\$ 283,942.00	\$ 3,979.00	\$ 2,200.00	\$ 279,963.00	\$ 1,779.00	0.77%
Jackson	Technology - Classrooms		City	\$ 380,675.00	\$ 380,675.00	\$ 38,757.39	\$ 38,148.03	\$ 341,917.61	\$ 609.36	10.02%
<b>Jackson</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 5,563,949.00</b>	<b>\$ 6,023,949.00</b>	<b>\$ 1,363,365.78</b>	<b>\$ 401,914.10</b>	<b>\$ 4,660,583.22</b>	<b>\$ 961,451.68</b>	<b>6.67%</b>
Ladd Acres	FFE	2019	City	\$ 269,549.00	\$ 269,549.00	\$ -	\$ -	\$ 269,549.00	\$ -	0.00%
Ladd Acres	Improvements/New Gym	2020	City	\$ 5,068,809.00	\$ 5,068,809.00	\$ -	\$ -	\$ 5,068,809.00	\$ -	0.00%
Ladd Acres	Parent/Bus Drop-off Improvements	2018	City	\$ 1,103,051.00	\$ 1,473,051.00	\$ 1,280,907.96	\$ 508,721.04	\$ 192,143.04	\$ 772,186.92	34.54%
Ladd Acres	Playgrounds	2020	City	\$ 189,000.00	\$ 189,000.00	\$ -	\$ -	\$ 189,000.00	\$ -	0.00%
Ladd Acres	Safety & Security	2018/2020	City	\$ 448,001.00	\$ 448,001.00	\$ 130,281.00	\$ 117,465.40	\$ 317,720.00	\$ 12,815.60	26.22%
Ladd Acres	Technology - Classrooms		City	\$ 366,755.00	\$ 366,755.00	\$ 84,528.18	\$ 83,918.82	\$ 282,226.82	\$ 609.36	22.88%
Ladd Acres	Water Pipe Replacement	2020	City	\$ 165,297.00	\$ 520,297.00	\$ 27,596.30	\$ 25,528.35	\$ 492,700.70	\$ 2,067.95	4.91%
<b>Ladd Acres</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 7,610,462.00</b>	<b>\$ 8,335,462.00</b>	<b>\$ 1,523,313.44</b>	<b>\$ 735,633.61</b>	<b>\$ 6,812,148.56</b>	<b>\$ 787,679.83</b>	<b>8.83%</b>
Lenox	FFE	2019	County	\$ 238,517.00	\$ 238,517.00	\$ -	\$ -	\$ 238,517.00	\$ -	0.00%
Lenox	Improvements & Drop Off	2019	County	\$ 4,295,421.00	\$ 4,295,421.00	\$ 562,877.50	\$ 19,485.18	\$ 3,732,543.50	\$ 543,392.32	0.45%
Lenox	Safety & Security	2019	County	\$ 504,678.00	\$ 504,678.00	\$ 2,879.00	\$ 1,100.00	\$ 501,799.00	\$ 1,779.00	0.22%
Lenox	Technology - Classrooms		County	\$ 331,976.00	\$ 331,976.00	\$ 35,492.92	\$ 34,883.56	\$ 296,483.08	\$ 609.36	10.51%
<b>Lenox</b>	<b>Total All Projects</b>		<b>County</b>	<b>\$ 5,370,592.00</b>	<b>\$ 5,370,592.00</b>	<b>\$ 601,249.42</b>	<b>\$ 55,468.74</b>	<b>\$ 4,769,342.58</b>	<b>\$ 545,780.68</b>	<b>1.03%</b>
Liberty	Chiller	2019	City	\$ 957,211.00	\$ 957,211.00	\$ 26,430.00	\$ -	\$ 930,781.00	\$ 26,430.00	0.00%
Liberty	CTE	2019	City	\$ 3,500,000.00	\$ 3,500,000.00	\$ 562,349.72	\$ 77,246.09	\$ 2,937,650.28	\$ 485,103.63	2.21%
Liberty	FFE	2020	City	\$ 782,093.00	\$ 782,093.00	\$ -	\$ -	\$ 782,093.00	\$ -	0.00%
Liberty	Maintenance 2018	2018	City	\$ -	\$ 150,000.00	\$ 132,153.19	\$ 125,232.19	\$ 17,846.81	\$ 6,921.00	83.49%
Liberty	Roofing	2019	City	\$ 104,089.00	\$ 104,089.00	\$ -	\$ -	\$ 104,089.00	\$ -	0.00%
Liberty	Safety & Security	2018/2019	City	\$ 548,099.00	\$ 548,099.00	\$ 189,548.87	\$ 166,209.84	\$ 358,550.13	\$ 23,339.03	30.32%
Liberty	Technology - Classrooms		City	\$ 970,178.00	\$ 970,178.00	\$ 578,438.70	\$ 495,816.34	\$ 391,739.30	\$ 82,622.36	51.11%
<b>Liberty</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 6,861,670.00</b>	<b>\$ 7,011,670.00</b>	<b>\$ 1,488,920.48</b>	<b>\$ 864,504.46</b>	<b>\$ 5,522,749.52</b>	<b>\$ 624,416.02</b>	<b>12.33%</b>
Lincoln Street	FFE	2018	City	\$ 263,180.00	\$ 263,180.00	\$ 241,503.94	\$ 173,082.19	\$ 21,676.06	\$ 68,421.75	65.77%
Lincoln Street	Safety & Security	2022	City	\$ 286,130.00	\$ 286,130.00	\$ 3,979.00	\$ 2,200.00	\$ 282,151.00	\$ 1,779.00	0.77%

Lincoln Street	Technology - Classrooms		City	\$ 337,189.00	\$ 337,189.00	\$ 127,899.23	\$ 108,229.54	\$ 209,289.77	\$ 19,669.69	32.10%
<b>Lincoln Street</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 886,499.00</b>	<b>\$ 886,499.00</b>	<b>\$ 373,382.17</b>	<b>\$ 283,511.73</b>	<b>\$ 513,116.83</b>	<b>\$ 89,870.44</b>	<b>31.98%</b>
Maintenance	New Vehicle	2019	City	\$ -	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	0.00%
<b>Maintenance</b>	<b>Total All Projects</b>			<b>\$ -</b>	<b>\$ 30,000.00</b>			<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>0.00%</b>
Miller ED E	Improvements	2021	City	\$ 1,300,966.00	\$ 1,300,966.00	\$ -	\$ -	\$ 1,300,966.00	\$ -	0.00%
Miller ED E	Safety & Security	2021	City	\$ 179,573.00	\$ 179,573.00	\$ 2,329.00	\$ 550.00	\$ 177,244.00	\$ 1,779.00	0.31%
Miller ED E	Technology - Classrooms		City	\$ 65,635.00	\$ 65,635.00	\$ 1,479.76	\$ 870.40	\$ 64,155.24	\$ 609.36	1.33%
<b>Miller ED E</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 1,546,174.00</b>	<b>\$ 1,546,174.00</b>	<b>\$ 3,808.76</b>	<b>\$ 1,420.40</b>	<b>\$ 1,542,365.24</b>	<b>\$ 2,388.36</b>	<b>0.09%</b>
Miller Ed W	Improvements	2019	City	\$ 5,838,260.00	\$ 6,088,260.00	\$ 624,196.49	\$ 61,293.33	\$ 5,464,063.51	\$ 562,903.16	1.01%
Miller Ed W	Safety & Security	2018/2019	City	\$ 226,476.00	\$ 226,476.00	\$ 3,904.00	\$ 2,125.00	\$ 222,572.00	\$ 1,779.00	0.94%
Miller Ed W	Technology - Classrooms		City	\$ 61,541.00	\$ 61,541.00	\$ 81,922.66	\$ 70,551.26	\$ (20,381.66)	\$ 11,371.40	114.64%
<b>Miller Ed W</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 6,126,277.00</b>	<b>\$ 6,376,277.00</b>	<b>\$ 710,023.15</b>	<b>\$ 133,969.59</b>	<b>\$ 5,666,253.85</b>	<b>\$ 576,053.56</b>	<b>2.10%</b>
Minter Bridge	FFE	2019	City	\$ 241,180.00	\$ 241,180.00	\$ -	\$ -	\$ 241,180.00	\$ -	0.00%
Minter Bridge	Improvements/New Gym & Drop Off	2020	City	\$ 5,693,405.00	\$ 5,693,405.00	\$ -	\$ -	\$ 5,693,405.00	\$ -	0.00%
Minter Bridge	Maintenance 2018	2018	City	\$ -	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	\$ 170,000.00	0.00%
Minter Bridge	Replace 1 Double Portable	2020	City	\$ 295,313.00	\$ 295,313.00	\$ -	\$ -	\$ 295,313.00	\$ -	0.00%
Minter Bridge	Safety & Security	2020	City	\$ 234,933.00	\$ 234,933.00	\$ 2,604.00	\$ 825.00	\$ 232,329.00	\$ 1,779.00	0.35%
Minter Bridge	Technology - Classrooms		City	\$ 348,420.00	\$ 348,420.00	\$ 37,130.43	\$ 36,521.07	\$ 311,289.57	\$ 609.36	10.48%
<b>Minter Bridge</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 6,813,251.00</b>	<b>\$ 6,983,251.00</b>	<b>\$ 39,734.43</b>	<b>\$ 37,346.07</b>	<b>\$ 6,943,516.57</b>	<b>\$ 172,388.36</b>	<b>0.53%</b>
Mooberry	FFE	2018	City	\$ 232,311.00	\$ 232,311.00	\$ 205,888.95	\$ 146,518.95	\$ 26,422.05	\$ 59,370.00	63.07%
Mooberry	Improvements/New Gym/Play/Mod	2019	City	\$ 6,296,797.00	\$ 6,296,797.00	\$ 810,692.50	\$ 52,307.00	\$ 5,486,104.50	\$ 758,385.50	0.83%
Mooberry	Safety & Security	2020	City	\$ 218,791.00	\$ 218,791.00	\$ 2,604.00	\$ 825.00	\$ 216,187.00	\$ 1,779.00	0.38%
Mooberry	Technology - Classrooms		City	\$ 357,189.00	\$ 357,189.00	\$ 91,987.17	\$ 91,377.81	\$ 265,201.83	\$ 609.36	25.58%
<b>Mooberry</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 7,105,088.00</b>	<b>\$ 7,105,088.00</b>	<b>\$ 1,111,172.62</b>	<b>\$ 291,028.76</b>	<b>\$ 5,993,915.38</b>	<b>\$ 820,143.86</b>	<b>4.10%</b>
North Plains	FFE	2018	North Plains	\$ 166,480.00	\$ 166,480.00	\$ 166,186.20	\$ 118,550.45	\$ 293.80	\$ 47,635.75	71.21%
North Plains	Improvements/New Gym	2018/2021	North Plains	\$ 6,297,102.00	\$ 6,297,102.00	\$ 272,578.92	\$ 228,578.92	\$ 6,024,523.08	\$ 44,000.00	3.63%
North Plains	Maintenance 2018	2018	North Plains	\$ -	\$ 150,000.00	\$ 141,087.24	\$ 117,484.07	\$ 8,912.76	\$ 23,603.17	78.32%
North Plains	Relocate Portable from Reedville/Patterson	2018	North Plains	\$ -	\$ 295,000.00	\$ 284,687.73	\$ 187,803.46	\$ 10,312.27	\$ 96,884.27	63.66%
North Plains	Safety & Security	2021	North Plains	\$ 228,515.00	\$ 228,515.00	\$ 3,493.50	\$ 825.00	\$ 225,021.50	\$ 2,668.50	0.36%
North Plains	Technology - Classrooms		North Plains	\$ 277,502.00	\$ 277,502.00	\$ 35,196.03	\$ 34,586.67	\$ 242,305.97	\$ 609.36	12.46%
<b>North Plains</b>	<b>Total All Projects</b>		<b>North Plains</b>	<b>\$ 6,969,599.00</b>	<b>\$ 7,414,599.00</b>	<b>\$ 903,229.62</b>	<b>\$ 687,828.57</b>	<b>\$ 6,511,369.38</b>	<b>\$ 215,401.05</b>	<b>9.28%</b>
<b>North Plains</b>	<b>New ES</b>	<b>2020</b>	<b>North Plains</b>	<b>\$ 38,587,500.00</b>	<b>\$ 38,587,500.00</b>	<b>\$ 2,467,891.00</b>	<b>\$ 746,652.05</b>	<b>\$ 36,119,609.00</b>	<b>\$ 1,721,238.95</b>	<b>1.93%</b>
Orengo	FFE	2019	City	\$ 332,643.00	\$ 332,643.00	\$ -	\$ -	\$ 332,643.00	\$ -	0.00%
Orengo	Rooftop Condenser Replacement	2022	City	\$ 57,302.00	\$ 57,302.00	\$ -	\$ -	\$ 57,302.00	\$ -	0.00%
Orengo	Safety & Security	2022	City	\$ 313,601.00	\$ 313,601.00	\$ 3,979.00	\$ 2,200.00	\$ 309,622.00	\$ 1,779.00	0.70%
Orengo	Technology - Classrooms		City	\$ 395,982.00	\$ 395,982.00	\$ 97,320.14	\$ 96,710.78	\$ 298,661.86	\$ 609.36	24.42%
<b>Orengo</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 1,099,528.00</b>	<b>\$ 1,099,528.00</b>	<b>\$ 101,299.14</b>	<b>\$ 98,910.78</b>	<b>\$ 998,228.86</b>	<b>\$ 2,388.36</b>	<b>9.00%</b>
Patterson	FFE	2019	City	\$ 230,448.00	\$ 230,448.00	\$ -	\$ -	\$ 230,448.00	\$ -	0.00%
Patterson	Rooftop Condenser Replacement	2022	City	\$ 57,302.00	\$ 57,302.00	\$ -	\$ -	\$ 57,302.00	\$ -	0.00%
Patterson	Safety & Security	2022	City	\$ 289,290.00	\$ 289,290.00	\$ 3,979.00	\$ 2,200.00	\$ 285,311.00	\$ 1,779.00	0.76%
Patterson	Technology - Classrooms		City	\$ 398,869.00	\$ 398,869.00	\$ 92,685.26	\$ 92,075.90	\$ 306,183.74	\$ 609.36	23.08%
<b>Patterson</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 975,909.00</b>	<b>\$ 975,909.00</b>	<b>\$ 96,664.26</b>	<b>\$ 94,275.90</b>	<b>\$ 879,244.74</b>	<b>\$ 2,388.36</b>	<b>9.66%</b>

Peter Boscow	Improvements (Seismic)	2021	City	\$ 687,534.00	\$ 687,534.00	\$ -	\$ -	\$ 687,534.00	\$ -	0.00%
Peter Boscow	Roofing	2018/2021	City	\$ 615,953.00	\$ 615,953.00	\$ 315,088.00	\$ 237,445.60	\$ 300,865.00	\$ 77,642.40	38.55%
Peter Boscow	Safety & Security	2021	City	\$ 91,127.00	\$ 91,127.00	\$ 2,329.00	\$ 550.00	\$ 88,798.00	\$ 1,779.00	0.60%
Peter Boscow	Technology - Classrooms		City	\$ -	\$ 20,000.00	\$ 20,938.63	\$ 20,422.07	\$ (938.63)	\$ 516.56	102.11%
<b>Peter Boscow</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 1,394,614.00</b>	<b>\$ 1,414,614.00</b>	<b>\$ 338,355.63</b>	<b>\$ 258,417.67</b>	<b>\$ 1,076,258.37</b>	<b>\$ 79,937.96</b>	<b>18.27%</b>
Poynter	FFE	2020	City	\$ 381,105.00	\$ 381,105.00	\$ -	\$ -	\$ 381,105.00	\$ -	0.00%
Poynter	Improvements	2019	City	\$ 19,074,319.00	\$ 18,324,319.00	\$ 1,596,233.25	\$ 108,274.40	\$ 16,728,085.75	\$ 1,487,958.85	0.59%
Poynter	Safety & Security	2018/2019	City	\$ 410,963.00	\$ 410,963.00	\$ 6,168.50	\$ 3,500.00	\$ 404,794.50	\$ 2,668.50	0.85%
Poynter	Technology - Classrooms		City	\$ 528,262.00	\$ 528,262.00	\$ 336,317.47	\$ 275,311.67	\$ 191,944.53	\$ 61,005.80	52.12%
<b>Poynter</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 20,394,649.00</b>	<b>\$ 19,644,649.00</b>	<b>\$ 1,938,719.22</b>	<b>\$ 387,086.07</b>	<b>\$ 17,705,929.78</b>	<b>\$ 1,551,633.15</b>	<b>1.97%</b>
Quatama	FFE	2019	City	\$ 252,099.00	\$ 252,099.00	\$ -	\$ -	\$ 252,099.00	\$ -	0.00%
Quatama	Safety & Security	2022	City	\$ 288,075.00	\$ 288,075.00	\$ 3,979.00	\$ 2,200.00	\$ 284,096.00	\$ 1,779.00	0.76%
Quatama	Technology - Classrooms		City	\$ 320,484.00	\$ 320,484.00	\$ 117,604.31	\$ 97,517.31	\$ 202,879.69	\$ 20,087.00	30.43%
<b>Quatama</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 860,658.00</b>	<b>\$ 860,658.00</b>	<b>\$ 121,583.31</b>	<b>\$ 99,717.31</b>	<b>\$ 739,074.69</b>	<b>\$ 21,866.00</b>	<b>11.59%</b>
Reedville	FFE	2018	County	\$ 122,064.00	\$ 122,064.00	\$ 138,239.88	\$ 89,931.20	\$ (16,175.88)	\$ 48,308.68	73.68%
Reedville	Improvements	2018	County	\$ 7,420,406.00	\$ 11,015,406.00	\$ 7,121,069.38	\$ 4,158,018.89	\$ 3,124,336.62	\$ 2,963,050.49	37.75%
Reedville	Maintenance 2018	2018	County	\$ -	\$ 10,000.00	\$ 5,093.15	\$ 4,647.50	\$ 4,906.85	\$ 445.65	46.48%
Reedville	Safety & Security	2018	County	\$ 305,421.00	\$ 205,421.00	\$ 78,082.50	\$ 27,232.31	\$ 127,338.50	\$ 50,850.19	13.26%
Reedville	Technology - Classrooms		County	\$ 198,090.00	\$ 198,090.00	\$ 102,097.04	\$ 44,834.10	\$ 95,992.96	\$ 57,262.94	22.63%
<b>Reedville</b>	<b>Total All Projects</b>		<b>County</b>	<b>\$ 8,045,981.00</b>	<b>\$ 11,550,981.00</b>	<b>\$ 7,444,581.95</b>	<b>\$ 4,324,664.00</b>	<b>\$ 3,336,399.05</b>	<b>\$ 3,119,917.95</b>	<b>37.44%</b>
Rosedale	FFE	2019	City	\$ 221,262.00	\$ 221,262.00	\$ -	\$ -	\$ 221,262.00	\$ -	0.00%
Rosedale	Roofing	2021	City	\$ 60,799.00	\$ 60,799.00	\$ -	\$ -	\$ 60,799.00	\$ -	0.00%
Rosedale	Safety & Security	2021	City	\$ 276,953.00	\$ 276,953.00	\$ 3,979.00	\$ 2,200.00	\$ 272,974.00	\$ 1,779.00	0.79%
Rosedale	Technology - Classrooms		City	\$ 297,315.00	\$ 297,315.00	\$ 123,571.97	\$ 103,902.28	\$ 173,743.03	\$ 19,669.69	34.95%
<b>Rosedale</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 856,329.00</b>	<b>\$ 856,329.00</b>	<b>\$ 127,550.97</b>	<b>\$ 106,102.28</b>	<b>\$ 728,778.03</b>	<b>\$ 21,448.69</b>	<b>12.39%</b>
<b>South Hillsboro</b>	<b>New ES</b>	<b>2021</b>	<b>City</b>	<b>\$ 38,587,500.00</b>	<b>\$ 38,587,500.00</b>	<b>\$ 104,658.00</b>	<b>\$ 10,051.43</b>	<b>\$ 38,482,842.00</b>	<b>\$ 94,606.57</b>	<b>0.03%</b>
South Meadows	FFE	2020	City	\$ 370,549.00	\$ 370,549.00	\$ -	\$ -	\$ 370,549.00	\$ -	0.00%
South Meadows	Improvements	2022	City	\$ 280,668.00	\$ 280,668.00	\$ -	\$ -	\$ 280,668.00	\$ -	0.00%
South Meadows	Safety & Security	2018/2022	City	\$ 368,845.00	\$ 368,845.00	\$ 159,112.96	\$ 147,359.74	\$ 209,732.04	\$ 11,753.22	39.95%
South Meadows	Technology - Classrooms		City	\$ 404,667.00	\$ 404,667.00	\$ 260,505.86	\$ 206,760.39	\$ 144,161.14	\$ 53,745.47	51.09%
<b>South Meadows</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 1,424,729.00</b>	<b>\$ 1,424,729.00</b>	<b>\$ 419,618.82</b>	<b>\$ 354,120.13</b>	<b>\$ 1,005,110.18</b>	<b>\$ 65,498.69</b>	<b>24.86%</b>
Tobias	FFE	2018	County	\$ 221,954.00	\$ 221,954.00	\$ 192,771.95	\$ 137,782.45	\$ 29,182.05	\$ 54,989.50	62.08%
Tobias	Parent/Bus Drop-off Improvements	2021	County	\$ 303,877.00	\$ 303,877.00	\$ -	\$ -	\$ 303,877.00	\$ -	0.00%
Tobias	Roofing	2018	County	\$ 1,503,698.00	\$ 1,503,698.00	\$ 875,632.17	\$ 592,708.17	\$ 628,065.83	\$ 282,924.00	39.42%
Tobias	Safety & Security	2021	County	\$ 218,244.00	\$ 218,244.00	\$ 4,868.50	\$ 2,200.00	\$ 213,375.50	\$ 2,668.50	1.01%
Tobias	Technology - Classrooms		County	\$ 413,457.00	\$ 413,457.00	\$ 91,055.89	\$ 90,446.53	\$ 322,401.11	\$ 609.36	21.88%
<b>Tobias</b>	<b>Total All Projects</b>		<b>County</b>	<b>\$ 2,661,230.00</b>	<b>\$ 2,661,230.00</b>	<b>\$ 1,164,328.51</b>	<b>\$ 823,137.15</b>	<b>\$ 1,496,901.49</b>	<b>\$ 341,191.36</b>	<b>30.93%</b>
Transportation	Cameras on Buses	2018	City	\$ 744,188.00	\$ 426,798.00	\$ 417,426.00	\$ 411,798.00	\$ 9,372.00	\$ 5,628.00	96.49%
Transportation	Improvements	2022	City	\$ 672,875.00	\$ 772,875.00	\$ 550.00	\$ 550.00	\$ 772,325.00	\$ -	0.07%
Transportation	Maintenance 2018	2018	City	\$ -	\$ 135,500.00	\$ 84,245.00	\$ -	\$ 51,255.00	\$ 84,245.00	0.00%
Transportation	New Building	2019	City	\$ 16,352,831.00	\$ 18,330,221.00	\$ 1,650,385.00	\$ 410,162.11	\$ 16,679,836.00	\$ 1,240,222.89	2.24%
<b>Transportation</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 17,769,894.00</b>	<b>\$ 19,665,394.00</b>	<b>\$ 2,152,606.00</b>	<b>\$ 822,510.11</b>	<b>\$ 17,512,788.00</b>	<b>\$ 1,330,095.89</b>	<b>4.18%</b>

W.L. Henry	FFE	2019	City	\$ 173,971.00	\$ 173,971.00	\$ -	\$ -	\$ 173,971.00	\$ -	0.00%
W.L. Henry	Improvements/New Gym & Drop Off	2020	City	\$ 7,370,599.00	\$ 7,370,599.00	\$ 32,701.17	\$ 24,335.97	\$ 7,337,897.83	\$ 8,365.20	0.33%
W.L. Henry	Playgrounds	2018	City	\$ 189,000.00	\$ 329,000.00	\$ 294,040.94	\$ 233,334.00	\$ 34,959.06	\$ 60,706.94	70.92%
W.L. Henry	Replace 2 Double Portables	2018	City	\$ 590,626.00	\$ 540,626.00	\$ 559,152.17	\$ 221,872.67	\$ 31,473.83	\$ 337,279.50	41.04%
W.L. Henry	Safety & Security	2020	City	\$ 419,897.00	\$ 419,897.00	\$ 2,879.00	\$ 1,100.00	\$ 417,018.00	\$ 1,779.00	0.26%
W.L. Henry	Technology - Classrooms		City	\$ 338,638.00	\$ 338,638.00	\$ 47,053.99	\$ 46,444.63	\$ 291,584.01	\$ 609.36	13.72%
<b>W.L. Henry</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 9,082,731.00</b>	<b>\$ 9,172,731.00</b>	<b>\$ 935,827.27</b>	<b>\$ 527,087.27</b>	<b>\$ 8,286,903.73</b>	<b>\$ 408,740.00</b>	<b>5.75%</b>
W.V. McKinney	FFE	2019	City	\$ 235,585.00	\$ 235,585.00	\$ -	\$ -	\$ 235,585.00	\$ -	0.00%
W.V. McKinney	Improvements/New Gym	2020	City	\$ 4,310,183.00	\$ 4,310,183.00	\$ 77,458.64	\$ 37,179.95	\$ 4,232,724.36	\$ 40,278.69	0.86%
W.V. McKinney	Maintenance 2018	2018	City	\$ -	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	\$ 170,000.00	0.00%
W.V. McKinney	Parent/Bus Drop-off Improvements	2018	City	\$ 744,188.00	\$ 904,188.00	\$ 778,661.74	\$ 256,678.53	\$ 125,526.26	\$ 521,983.21	28.39%
W.V. McKinney	Replace 2 Double Portables	2018	City	\$ 590,626.00	\$ 540,626.00	\$ 562,975.17	\$ 297,041.81	\$ 27,650.83	\$ 265,933.36	54.94%
W.V. McKinney	Safety & Security	2020	City	\$ 254,381.00	\$ 254,381.00	\$ 2,604.00	\$ 825.00	\$ 251,777.00	\$ 1,779.00	0.32%
W.V. McKinney	Technology - Classrooms		City	\$ 308,404.00	\$ 308,404.00	\$ 46,645.22	\$ 46,035.86	\$ 261,758.78	\$ 609.36	14.93%
<b>W.V. McKinney</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 6,443,367.00</b>	<b>\$ 6,723,367.00</b>	<b>\$ 1,468,344.77</b>	<b>\$ 637,761.15</b>	<b>\$ 5,305,022.23</b>	<b>\$ 1,000,583.62</b>	<b>9.49%</b>
West Union	FFE	2019	County	\$ 202,176.00	\$ 202,176.00	\$ -	\$ -	\$ 202,176.00	\$ -	0.00%
West Union	Improvements	2019	County	\$ 2,640,000.00	\$ 2,640,000.00	\$ 410,392.50	\$ 3,800.00	\$ 2,229,607.50	\$ 406,592.50	0.14%
West Union	Playgrounds	2018	County	\$ 189,000.00	\$ 354,000.00	\$ 319,538.53	\$ 291,467.01	\$ 34,461.47	\$ 28,071.52	82.34%
West Union	Safety & Security	2019	County	\$ 317,794.00	\$ 317,794.00	\$ 3,493.50	\$ 825.00	\$ 314,300.50	\$ 2,668.50	0.26%
West Union	Technology - Classrooms		County	\$ 280,138.00	\$ 280,138.00	\$ 72,095.61	\$ 71,486.25	\$ 208,042.39	\$ 609.36	25.52%
<b>West Union</b>	<b>Total All Projects</b>		<b>County</b>	<b>\$ 3,629,108.00</b>	<b>\$ 3,794,108.00</b>	<b>\$ 805,520.14</b>	<b>\$ 367,578.26</b>	<b>\$ 2,988,587.86</b>	<b>\$ 437,941.88</b>	<b>9.69%</b>
Witch Hazel	FFE	2018	City	\$ 275,993.00	\$ 275,993.00	\$ 253,896.97	\$ 174,590.47	\$ 22,096.03	\$ 79,306.50	63.26%
Witch Hazel	Roofing	2022	City	\$ 134,128.00	\$ 134,128.00	\$ -	\$ -	\$ 134,128.00	\$ -	0.00%
Witch Hazel	Safety & Security	2018/2022	City	\$ 310,136.00	\$ 310,136.00	\$ 93,928.80	\$ 91,649.80	\$ 216,207.20	\$ 2,279.00	29.55%
Witch Hazel	Technology - Classrooms		City	\$ 375,708.00	\$ 375,708.00	\$ 97,688.23	\$ 97,078.87	\$ 278,019.77	\$ 609.36	25.84%
<b>Witch Hazel</b>	<b>Total All Projects</b>		<b>City</b>	<b>\$ 1,095,965.00</b>	<b>\$ 1,095,965.00</b>	<b>\$ 445,514.00</b>	<b>\$ 363,319.14</b>	<b>\$ 650,451.00</b>	<b>\$ 82,194.86</b>	<b>33.15%</b>
<b>GRAND TOTALS</b>				<b>\$ 408,000,000.00</b>	<b>\$ 418,000,500.00</b>	<b>\$ 70,709,594.29</b>	<b>\$ 30,209,775.80</b>	<b>\$ 350,927,431.71</b>	<b>\$ 40,839,818.49</b>	<b>7.23%</b>



9/18/2018

DRAFT

TOTAL HSD

Grouped

Fund 417

School	Scope	Year	Jurisdiction	Original Project Budget	Current Project Budget	Committed to Date	Paid to Date	Uncommitted Budget	Remaining to be Paid	Current % Paid
Brown	Boiler Replacement	2018	City	\$ 587,447.00	\$ 587,447.00	\$ 530,456.00	\$ 18,745.52	\$ 56,991.00	\$ 511,710.48	3.19%
<b>Brown</b>	<b>Total All Projects</b>			<b>\$ 587,447.00</b>	<b>\$ 587,447.00</b>	<b>\$ 530,456.00</b>	<b>\$ 18,745.52</b>	<b>\$ 56,991.00</b>	<b>\$ 511,710.48</b>	<b>3.19%</b>
Butternut Creek	FFE	2018	County	\$ 205,493.00	\$ 205,493.00	\$ 168,840.95	\$ 121,214.45	\$ 36,652.05	\$ 47,626.50	58.99%
Butternut Creek	Playgrounds	2018	County	\$ 189,000.00	\$ 339,000.00	\$ 290,114.92	\$ 211,599.05	\$ 48,885.08	\$ 78,515.87	62.42%
<b>Butternut Creek</b>	<b>Total All Projects</b>			<b>\$ 394,493.00</b>	<b>\$ 544,493.00</b>	<b>\$ 458,955.87</b>	<b>\$ 332,813.50</b>	<b>\$ 85,537.13</b>	<b>\$ 126,142.37</b>	<b>61.12%</b>
Eastwood	Maintenance 2018	2018	City	\$ -	\$ 300,000.00	\$ 101,287.40	\$ 54,980.81	\$ 198,712.60	\$ 46,306.59	18.33%
Eastwood	Parent/Bus Drop-off Improvements	2018	City	\$ 744,188.00	\$ 1,004,188.00	\$ 900,620.11	\$ 490,630.51	\$ 103,567.89	\$ 409,989.60	48.86%
<b>Eastwood</b>	<b>Total All Projects</b>			<b>\$ 744,188.00</b>	<b>\$ 1,304,188.00</b>	<b>\$ 1,001,907.51</b>	<b>\$ 545,611.32</b>	<b>\$ 302,280.49</b>	<b>\$ 456,296.19</b>	<b>41.84%</b>
Farmington View	FFE	2018	County	\$ 157,440.00	\$ 157,440.00	\$ 146,796.70	\$ 105,240.95	\$ 10,643.30	\$ 41,555.75	66.85%
Farmington View	Playgrounds	2018	County	\$ 189,000.00	\$ 424,000.00	\$ 418,047.13	\$ 146,206.38	\$ (54,047.13)	\$ 271,840.75	34.48%
<b>Farmington View</b>	<b>Total All Projects</b>			<b>\$ 641,753.00</b>	<b>\$ 1,201,753.00</b>	<b>\$ 1,054,895.97</b>	<b>\$ 528,587.42</b>	<b>\$ (238,142.97)</b>	<b>\$ 526,308.55</b>	<b>43.98%</b>
Free Orchards	FFE	2018	Cornelius	\$ 198,827.00	\$ 198,827.00	\$ 181,010.95	\$ 129,948.45	\$ 17,816.05	\$ 51,062.50	65.36%
<b>Free Orchards</b>	<b>Total All Projects</b>			<b>\$ 198,827.00</b>	<b>\$ 198,827.00</b>	<b>\$ 181,010.95</b>	<b>\$ 129,948.45</b>	<b>\$ 17,816.05</b>	<b>\$ 51,062.50</b>	<b>65.36%</b>
Glencoe	Maintenance 2018	2018	City	\$ -	\$ 500,000.00	\$ 185,956.78	\$ 6,987.78	\$ 314,043.22	\$ 178,969.00	1.40%
Glencoe	New Turf/Lights	2018	City	\$ 2,333,333.00	\$ 3,033,333.00	\$ 2,598,355.99	\$ 1,772,762.02	\$ 434,977.01	\$ 825,593.97	58.44%
<b>Glencoe</b>	<b>Total All Projects</b>			<b>\$ 2,333,333.00</b>	<b>\$ 3,533,333.00</b>	<b>\$ 2,784,312.77</b>	<b>\$ 1,779,749.80</b>	<b>\$ 749,020.23</b>	<b>\$1,004,562.97</b>	<b>50.37%</b>
Groner	FFE	2018	County	\$ 112,295.00	\$ 112,295.00	\$ 108,466.32	\$ 78,256.57	\$ 3,828.68	\$ 30,209.75	69.69%
HilHi	Maintenance 2018	2018	City	\$ -	\$ 120,000.00	\$ 46,641.82	\$ 5,746.32	\$ 73,358.18	\$ 40,895.50	4.79%
HilHi	New Turf/Lights and Track	2018	City	\$ 4,156,592.00	\$ 3,456,592.00	\$ 3,056,940.64	\$ 2,760,936.57	\$ 1,274,651.36	\$ 296,004.07	79.87%
<b>HilHi</b>	<b>Total All Projects</b>			<b>\$ 4,268,887.00</b>	<b>\$ 3,688,887.00</b>	<b>\$ 3,212,048.78</b>	<b>\$ 2,844,939.46</b>	<b>\$1,351,838.22</b>	<b>\$ 367,109.32</b>	<b>77.12%</b>
Imlay	Flooring	2018	City	\$ -	\$ 120,000.00	\$ 62,435.00	\$ 62,435.00	\$ 57,565.00	\$ -	52.03%
<b>Imlay</b>	<b>Total All Projects</b>			<b>\$ -</b>	<b>\$ 120,000.00</b>	<b>\$ 62,435.00</b>	<b>\$ 62,435.00</b>	<b>\$ 57,565.00</b>	<b>\$ -</b>	<b>52.03%</b>
Jackson	FFE	2018	City	\$ 283,870.00	\$ 283,870.00	\$ 230,288.64	\$ 165,300.64	\$ 53,581.36	\$ 64,988.00	58.23%
<b>Jackson</b>	<b>Total All Projects</b>			<b>\$ 283,870.00</b>	<b>\$ 283,870.00</b>	<b>\$ 230,288.64</b>	<b>\$ 165,300.64</b>	<b>\$ 53,581.36</b>	<b>\$ 64,988.00</b>	<b>58.23%</b>
Ladd Acres	Parent/Bus Drop-off Improvements	2018	City	\$ 1,103,051.00	\$ 1,473,051.00	\$ 1,280,907.96	\$ 508,721.04	\$ 192,143.04	\$ 772,186.92	34.54%
<b>Ladd Acres</b>	<b>Total All Projects</b>			<b>\$ 1,103,051.00</b>	<b>\$ 1,473,051.00</b>	<b>\$ 1,280,907.96</b>	<b>\$ 508,721.04</b>	<b>\$ 192,143.04</b>	<b>\$ 772,186.92</b>	<b>34.54%</b>
Liberty	Maintenance 2018	2018	City	\$ -	\$ 150,000.00	\$ 132,153.19	\$ 125,232.19	\$ 17,846.81	\$ 6,921.00	83.49%

<b>Liberty</b>		<b>Total All Projects</b>		\$ -	\$ 150,000.00	\$ 132,153.19	\$ 125,232.19	\$ 17,846.81	\$ 6,921.00	<b>83.49%</b>
Lincoln Street	FFE	2018	City	\$ 263,180.00	\$ 263,180.00	\$ 241,503.94	\$ 173,082.19	\$ 21,676.06	\$ 68,421.75	65.77%
<b>Lincoln Street</b>		<b>Total All Projects</b>		\$ 263,180.00	\$ 263,180.00	\$ 241,503.94	\$ 173,082.19	\$ 21,676.06	\$ 68,421.75	<b>65.77%</b>
Minter Bridge	Maintenance 2018	2018	City	\$ -	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	\$ 170,000.00	0.00%
<b>Minter Bridge</b>		<b>Total All Projects</b>		\$ -	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	\$ 170,000.00	<b>0.00%</b>
Mooberry	FFE	2018	City	\$ 232,311.00	\$ 232,311.00	\$ 205,888.95	\$ 146,518.95	\$ 26,422.05	\$ 59,370.00	63.07%
<b>Mooberry</b>		<b>Total All Projects</b>		\$ 232,311.00	\$ 232,311.00	\$ 205,888.95	\$ 146,518.95	\$ 26,422.05	\$ 59,370.00	<b>63.07%</b>
North Plains	FFE	2018	North Plains	\$ 166,480.00	\$ 166,480.00	\$ 166,186.20	\$ 118,550.45	\$ 293.80	\$ 47,635.75	71.21%
North Plains	Maintenance 2018	2018	North Plains	\$ -	\$ 150,000.00	\$ 141,087.24	\$ 117,484.07	\$ 8,912.76	\$ 23,603.17	78.32%
North Plains	Relocate Portable from Reedville/Patterson	2018	North Plains	\$ -	\$ 295,000.00	\$ 284,687.73	\$ 187,803.46	\$ 10,312.27	\$ 96,884.27	63.66%
<b>North Plains</b>		<b>Total All Projects</b>		\$ 166,480.00	\$ 611,480.00	\$ 591,961.17	\$ 423,837.98	\$ 19,518.83	\$ 168,123.19	<b>69.31%</b>
Reedville	FFE	2018	County	\$ 122,064.00	\$ 122,064.00	\$ 138,239.88	\$ 89,931.20	\$ (16,175.88)	\$ 48,308.68	73.68%
Reedville	Improvements	2018	County	\$ 7,420,406.00	\$ 11,015,406.00	\$ 7,121,069.38	\$ 4,158,018.89	\$ 3,124,336.62	\$ 2,963,050.49	37.75%
Reedville	Maintenance 2018	2018	County	\$ -	\$ 10,000.00	\$ 5,093.15	\$ 4,647.50	\$ 4,906.85	\$ 445.65	46.48%
Reedville	Safety & Security	2018	County	\$ 305,421.00	\$ 205,421.00	\$ 78,082.50	\$ 27,232.31	\$ 127,338.50	\$ 50,850.19	13.26%
<b>Reedville</b>		<b>Total All Projects</b>		\$ 7,847,891.00	\$ 11,352,891.00	\$ 7,342,484.91	\$ 4,279,829.90	\$ 3,240,406.09	\$ 3,062,655.01	<b>37.70%</b>
Tobias	FFE	2018	County	\$ 221,954.00	\$ 221,954.00	\$ 192,771.95	\$ 137,782.45	\$ 29,182.05	\$ 54,989.50	62.08%
Tobias	Roofing	2018	County	\$ 1,503,698.00	\$ 1,503,698.00	\$ 875,632.17	\$ 592,708.17	\$ 628,065.83	\$ 282,924.00	39.42%
<b>Tobias</b>		<b>Total All Projects</b>		\$ 1,725,652.00	\$ 1,725,652.00	\$ 1,068,404.12	\$ 730,490.62	\$ 657,247.88	\$ 337,913.50	<b>42.33%</b>
Transportation	Cameras on Buses	2018	City	\$ 744,188.00	\$ 426,798.00	\$ 417,426.00	\$ 411,798.00	\$ 9,372.00	\$ 5,628.00	96.49%
Transportation	Maintenance 2018	2018	City	\$ -	\$ 135,500.00	\$ 84,245.00	\$ -	\$ 51,255.00	\$ 84,245.00	0.00%
<b>Transportation</b>		<b>Total All Projects</b>		\$ 744,188.00	\$ 562,298.00	\$ 501,671.00	\$ 411,798.00	\$ 60,627.00	\$ 89,873.00	<b>73.23%</b>
W.L. Henry	Playgrounds	2018	City	\$ 189,000.00	\$ 329,000.00	\$ 294,040.94	\$ 233,334.00	\$ 34,959.06	\$ 60,706.94	70.92%
W.L. Henry	Replace 2 Double Portables	2018	City	\$ 590,626.00	\$ 540,626.00	\$ 559,152.17	\$ 221,872.67	\$ 31,473.83	\$ 337,279.50	41.04%
<b>W.L. Henry</b>		<b>Total All Projects</b>		\$ 779,626.00	\$ 869,626.00	\$ 853,193.11	\$ 455,206.67	\$ 66,432.89	\$ 397,986.44	<b>52.35%</b>
W.V. McKinney	Maintenance 2018	2018	City	\$ -	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	\$ 170,000.00	0.00%
W.V. McKinney	Parent/Bus Drop-off Improvements	2018	City	\$ 744,188.00	\$ 904,188.00	\$ 778,661.74	\$ 256,678.53	\$ 125,526.26	\$ 521,983.21	28.39%
W.V. McKinney	Replace 2 Double Portables	2018	City	\$ 590,626.00	\$ 540,626.00	\$ 562,975.17	\$ 297,041.81	\$ 27,650.83	\$ 265,933.36	54.94%
<b>W.V. McKinney</b>		<b>Total All Projects</b>		\$ 1,334,814.00	\$ 1,614,814.00	\$ 1,341,636.91	\$ 553,720.34	\$ 323,177.09	\$ 957,916.57	<b>34.29%</b>
West Union	Playgrounds	2018	County	\$ 189,000.00	\$ 354,000.00	\$ 319,538.53	\$ 291,467.01	\$ 34,461.47	\$ 28,071.52	82.34%
<b>West Union</b>		<b>Total All Projects</b>		\$ 189,000.00	\$ 354,000.00	\$ 319,538.53	\$ 291,467.01	\$ 34,461.47	\$ 28,071.52	<b>82.34%</b>
Witch Hazel	FFE	2018	City	\$ 275,993.00	\$ 275,993.00	\$ 253,896.97	\$ 174,590.47	\$ 22,096.03	\$ 79,306.50	63.26%
<b>Witch Hazel</b>		<b>Total All Projects</b>		\$ 275,993.00	\$ 275,993.00	\$ 253,896.97	\$ 174,590.47	\$ 22,096.03	\$ 79,306.50	<b>63.26%</b>
		<b>GRAND TOTALS</b>		\$24,114,984.00	\$31,118,094.00	\$23,649,552.25	\$14,682,626.47	\$7,288,541.75	\$9,306,925.78	<b>47.18%</b>

2018 Bond Projects

PROGRAM CONTINGENCY A	Improvements Required by Code	Unforeseen Conditions	Schedule Adherence	Additional Scope	Design Clarification	Explanation
<b>Reedville Elementary School</b>						
Improve Fire Sprinkler System	\$225,000					New library/classroom area (formerly cafeteria/kitchen) require new sprinkler riser.
Elevator - Upgrade ADA Path of Travel	\$200,000					Currently wheelchair access to ground floor is only available by outside ramps
Added Onsite Parking Stalls/Johnston Street half-street improvements	\$600,000					Washington County improvements to 209th Ave. and Johnson St. will eliminate existing on-street parking and require District to increase parking capacity of new parking lot
Revise Estimate for 209th St. half-street improvements	\$695,000					Estimate for Johnson St. half-street improvements to be constructed by Washington County
Johnston St./209th temporary facilities work	\$75,000					Reedville Johnson Street/209th Ave. Temp Facilities, i.e. lights and sidewalks until half-street improvements are constructed in Summer 2019.
Replace Domestic Water Line		\$250,000				Existing galvanized steel water lines are failing
Address Sanitary Sewer System issues		\$100,000				Issues with sanitary sewer system have come to light since original bond project list was put together
Additional Expense to Complete Classrooms and Renovation Work by Start of School			\$300,000			We have more work than we can do over our 10 week summer work window. We will be asking contractors to work additional hours and weekends to meet our construction deadline
Renovate Library/Classroom area where Kitchen/Cafeteria used to be				\$300,000		Original Bond project list included a new Kitchen/Cafeteria but did not include renovation of old Kitchen/Cafeteria space
Replace Boiler with More Efficient Heating System				\$250,000		Original scope included leaving boiler only for gym and corridors. More efficient and cost effective to remove boiler completely. This will also allow us to relocate the custodial room to accommodate new Fire Sprinkler Riser (see #1)
Improve Quality of Modular Classroom Design				\$500,000		Original design provided modular building for Kitchen/Cafeteria and replacement of portables with new modular buildings. New design incorporates all Kitchen/Cafeteria, restrooms and 5 classrooms into single modular unit. This will require more foundation and site work.
<b>Farmington View Elementary School</b>						
Playground Replacement	\$100,000			\$75,000		Rubber tile fall protection is considered an "impervious surface" and requires water treatment of the playground area. Addition of 1,500 sq. ft. of synthetic turf area was not included in original scope
Asphalt play area between Playground and Modular Classroom				\$60,000		Asphalt play area between Playground and Modular Classroom
Modular Classroom Building				\$225,000		New modular building included restrooms which was not part of original bond scope. Additional cost for adding restroom square footage and plumbing costs.
<b>West Union Elementary School</b>						
Playground Replacement	-\$10,000			\$175,000		Rubber tile fall protection is considered an "impervious surface" and requires water treatment of the playground area. Addition of 1,500 sq. ft. of synthetic turf area was not included in original scope
<b>Butternut Creek Elementary School</b>						
Playground Replacement	\$75,000			\$75,000		Rubber tile fall protection is considered an "impervious surface" and requires water treatment of the playground area. Addition of 1,500 sq. ft. of synthetic turf area was not included in original scope
<b>WL Henry Elementary School</b>						
Playground Replacement	\$65,000			\$75,000		Rubber tile fall protection is considered an "impervious surface" and requires water treatment of the playground area. Addition of 1,500 sq. ft. of synthetic turf area was not included in original scope
<b>North Plains Elementary School</b>						
Relocate Portable Building from Reedville Elementary and Patterson				\$120,000		Portable classroom building re-located from Reedville and Patterson Elementary Schools
<b>Imlay Elementary School</b>						

Remove floor tile and replace with polished concrete				\$120,000		Remove failing asbestos floor tile and replace with polished concrete
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**Cameras on Buses**

Cameras on Buses					\$10,000	Connect bus cameras to network at Transportation
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**Hilhi Synthetic Turf Field/Lights/Track**

Hilhi Turf Field/Track/Lights - Reimburse Contingency for unused funds					-\$175,000	Hilhi Turf Field/Track/Lights - Reimburse Contingency for unused funds
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**TOTAL CONTINGENCY A - 2018 PROJECTS      \$2,025,000      \$350,000      \$300,000      \$1,975,000      -\$165,000**

**NET CONTINGENCY A FOR 2018 PROJECTS      \$4,485,000**



2019 Bond Projects

PROGRAM CONTINGENCY A	Improvements Required by Code	Unforeseen Conditions	Schedule Adherence	Additional Scope	Design Clarification	Explanation
<b>Satellite Transportation Facility - High School CTE Projects</b>						
Add: Diesel Mechanics shop space/equipment/classroom				\$1,750,000		Original design of Satellite Transportation Facility did not include Diesel Mechanics CTE Program
<b>Evergreen Middle School Improvements</b>						
Addition and Improvements					-\$750,000	Soderstrom Architects met with engineers and building staff and provided a cost estimate indicating we could reasonably reduce this budget by \$750,000 (from \$23.81 million to \$23.06 million)
<b>Poynter Middle School Improvements</b>						
Adjust budget based on 4/26/2018 estimate from Soderstrom Architects					-\$750,000	Soderstrom Architects met with engineers and provided a cost estimate indicating we could reasonably reduce this budget by \$750,000 (from \$18.32 million to \$17.57 million)
<b>Hillsboro High School Improvements</b>						
Hillsboro High School Improvements				\$1,500,000		Added scope to replace ceilings in classrooms to improve student experience.
<b>Glencoe High School Improvements</b>						
Glencoe High School Improvements				\$1,500,000		Added scope for painting and other interior improvements to improve student experience
<b>Brookwood Elementary School Replacement</b>						
Adjust budget based on 5/4/2018 Estimate from LCG Pence					-\$1,500,000	LCG Pence provided a cost estimate based on DLR Architects schematic design indicating we could reasonably reduce this budget by \$1,500,000 (from \$41.9 million to \$40.4 million)
<b>Ladd Acres Elementary School</b>						
Domestic Water Pipe Replacement					\$355,000	Original design only replaced failing galvanized pipe in the tunnels. This will allow us to replace the pipe all the way to the fixture.
<b>Miller Big Picture Campus</b>						
Domestic Water Pipe Replacement					\$250,000	Original design only replaced failing galvanized pipe in the tunnels. This will allow us to replace the pipe all the way to the fixture.
<b>TOTAL CONTINGENCY A - 2019 PROJECTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,750,000</b>	<b>-\$2,395,000</b>	
<b>NET CONTINGENCY A FOR 2019 PROJECTS</b>					<b>\$2,355,000</b>	
<b>TOTAL CONTINGENCY A - ALL PROJECTS TO DATE</b>	<b>\$2,025,000</b>	<b>\$350,000</b>	<b>\$300,000</b>	<b>\$6,725,000</b>	<b>-\$2,560,000</b>	
<b>TOTAL CONTINGENCY A</b>					<b>\$6,840,000</b>	

**2018 Bond Projects**

<b>PROGRAM CONTINGENCY B</b>	<b>Cost Escalation</b>	<b>Schedule Adherence</b>	<b>Explanation</b>
<b>Eastwood Elementary School</b>			
Parent Bus/Drop Off Improvements	\$260,000		Cost escalation over original budget estimate due to cost increase and late bidding of project
<b>Jackson Elementary School</b>			
Parent Bus/Drop Off Improvements	\$460,000		Cost escalation over original budget estimate due to cost increase and late bidding of project
<b>Ladd Acres Elementary School</b>			
Parent Bus/Drop Off Improvements	\$370,000		Cost escalation over original budget estimate due to cost increase and late bidding of project
<b>McKinney Elementary School</b>			
Parent Bus/Drop Off Improvements	\$160,000		Cost escalation over original budget estimate due to cost increase and late bidding of project
<b>Total Program Contingency B - 2018 Projects</b>	<b>\$1,250,000</b>		

**2018 Bond Projects**

<b>PROGRAM CONTINGENCY C</b>	<b>Cost Escalation</b>	<b>Explanation</b>
<b>Eastwood Elementary School</b>		
Wall Construction Project	\$300,000	Add walls to elementary classrooms - Labor + Supplies
<b>Glencoe High School</b>		
Stage Rigging Replacement	\$200,000	Replace stage rigging which fire marshal has declared unsafe due to loss of fire-retardant
New Dugouts and Athletic Equipment	\$300,000	Dugouts for varsity softball and athletic equipment
<b>Hillsboro High School</b>		
New Track equipment and storage	\$75,000	Purchase equipment for and storage for equipment at new Hilhi Track
Purchase new Cafeteria Tables	\$45,000	Purchase new cafeteria tables
<b>Liberty High School</b>		
Track Repair	\$150,000	Repair portion of track that has failed
<b>Transportation Facility</b>		
Automatic Gate	\$135,500	Purchase new Automatic Gate
<b>North Plains Elementary School</b>		
Wall Construction Project	\$150,000	Construct wall between rooms 19 and 20
Relocate Portable Building	\$175,000	Portable classroom building re-located from Reedville and Patterson Elementary Schools
<b>Reedville Elementary School</b>		
New Sinks	\$10,000	Purchase new sinks
<b>Minter Bridge Elementary School</b>		
Wall Construction Project	\$170,000	Add walls to elementary classrooms - Labor + Supplies
<b>McKinney Elementary School</b>		
Wall Construction Project	\$170,000	Add walls to elementary classrooms - Labor + Supplies
<b>Maintenance Department</b>		
Purchase new shop vehicle	\$30,000	Purchase new shop vehicle
<b>Total Program Contingency C - 2018 Projects</b>	<b>\$1,910,500</b>	

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**HILLSBORO SCHOOLS FOUNDATION – ANNUAL REPORT**

**SITUATION**

Hillsboro Schools Foundation (HSF) is a nonprofit organization whose mission is to cultivate community engagement and funding to inspire excellence in Hillsboro schools. To give Hillsboro students a competitive advantage, HSF has made a commitment over the past 18 years to:

- Partner with the Hillsboro School District to enhance education for students
- Increase corporate investments and individual giving that falls outside normal K-12 funding
- Foster public engagement for the benefit of students
- Enhance volunteer involvement in fundraising

HSF makes Hillsboro's schools stronger and more relevant to students' educational needs by bringing the community together to enhance the public education experience of every Hillsboro-area student:

- Providing innovative and enrichment grants in technology, science, math, multi-cultural programs, reading, language, music, arts, and after-school programs
- Offering fund-raising opportunities for high school clubs through its phone-a-thon annual appeal
- Encouraging businesses to become more involved in providing unique educational experiences that help to develop the future workforce of Hillsboro
- Encouraging teachers to go beyond the core curriculum to engage and excite students with unique learning experiences

Members of the HSF Board of Directors will present a report to the Hillsboro School District Board of Directors regarding its accomplishments, its continuing commitment to enhancing education through competitive grants, and its current campaign to raise and invest funds for robust middle school Technology Exploration classes.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**PRESENT SUPERINTENDENT GOALS FOR 2018-19**

**SITUATION**

Part of the Superintendent’s job is to guide the District toward successful completion of goals, and report progress toward goal attainment to the Board on a routine basis.

Superintendent Goals for 2018-19

- Implement the programs, structures, and instructional strategies necessary to complete the agreed-upon action items and goals for year three of the Strategic Plan in the areas of Community, Culture, and Career:

Strategic Plan Area	SMART Goals
<ul style="list-style-type: none"> <li>○ <u>Community:</u> All students will be known by NAME, STRENGTH, and NEED so supports, enrichments, opportunities, and connections can be made in SCHOOLS and in the COMMUNITY to ensure that students successfully graduate with career- and college-readiness skills.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Train 100% of secondary school administrators, counselors, and graduation coaches to use our student information system and data warehouse to identify which students are known by name, strength, and need by spring 2019.</li> <li>✓ Increase by 10% the number of students participating in career-related internships by spring 2019.</li> </ul>
<ul style="list-style-type: none"> <li>○ <u>Culture:</u> All schools will foster a POSITIVE, SUPPORTIVE, and INCLUSIVE school and classroom culture that enables learning.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Offer professional development regarding trauma-informed practices to all staff, with a goal of growing the skill set of 200 classified staff, by spring 2019.</li> <li>✓ Increase by 5% the number of students in historically underserved groups on track in 9th grade (achieving at least 6 credits) in 2018-19 vs. 2017-18.</li> </ul>
<ul style="list-style-type: none"> <li>○ <u>Career:</u> All students will have learning experiences with clear PURPOSE, ENGAGEMENT, and ASSESSMENT to ensure learning and career and college readiness.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Offer professional development regarding trauma-informed practices to all staff, with a goal of growing the skill set of 200 classified staff, by spring 2019.</li> <li>✓ Increase by 5% the number of students in historically underserved groups on track in 9th grade (achieving at least 6 credits) in 2018-19 vs. 2017-18.</li> </ul>

- Provide professional development opportunities for Board members to further their understanding of District practices, instructional models, and systems to increase student achievement.
- Expand efforts to influence educational developments beyond the District by serving in regional and state leadership positions.
- Partner with other school districts' higher education institutions to create funding and programmatic opportunities to diversify the educational workforce.
- Advocate with legislators throughout the 2018-19 school year and legislative session to provide adequate funding for K-12 education.

## **RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**FINANCIAL REPORT**

Business Office – General Update. The Business Office collaborates with all departments in the District Office to provide a system of support for schools, so that principals can focus their attention on instructional leadership. Financial reports in upcoming months will feature examples of this collaboration, which promotes a culture of continuous improvement, learning, and responding to the changing needs of schools.

Example 21: Operations Leadership – Differentiation for New Administrators.

During a recent monthly Operations Professional Learning Communities (PLC) meeting, team members shared personal professional approaches to providing centralized support to administrators. The discussion included strategies focused on developing working relationships and providing both initial and ongoing support for new administrators. Technology Services created School Profiles 2.0, which provides a dynamic snapshot for easy identification of school needs, and will provide support for both new and experienced administrators.

Finance Team – Accounts Payable, Banking, and Student Body Accounting. The Business Office welcomed two new staff members to the Finance team over the summer. Fiscal Planning Specialist Jennifer Zavatsky was selected to fill the position vacated by Koral Unger at the end of 2017-18, and Tiffany McGowen joined the team in July, to provide support for bond-related activities and payables.

The Finance team was especially busy during August, as schools and departments prepared for staff and students to return to school. The team office space was reconfigured to accommodate additional team members, provide a work area, and improve manual workflows. Special thanks to Facilities and Human Resources staff for providing support during the reconfiguration process.

Finance Team – Financial Reporting and Grants.

Manager of Business Services Jeff Jones and grants Fiscal Planning Specialist Christy Woodard been working to finalize all fund activities, and to develop the annual comprehensive audit report for fiscal year 2017-18. In preparation for opening schools to students and staff, Mr. Jones and Ms. Woodard worked closely with administrators on program planning and budgets. Another focus this summer was the annual contract review for services provided to students, support areas, and appropriate contract renewals. The District has been selected to participate in an Oregon Department of Education pilot project for Medicaid Billing for services that the District provides to students, with the intent of generating additional funding for expanding student support services.

Payroll Team and Employee Benefits. Payroll Supervisor Kim Grannis and the Payroll team have worked closely with Human Resources staff to prepare for the first large payroll

of 2018-19 on September 20, 2018. The payroll included all 10-month and 12-month employees. Licensed and classified union contracts are still being negotiated. As a result, licensed and classified positions were set up based on the prior year's salary schedule, with step advancement salary increases only for eligible staff. There is no increase of District insurance contributions at this time.

Congratulations to Benefits Supervisor Lynette Coffman and the Benefits team for a very successful open enrollment campaign. Timely benefits enrollment is vital in order to have accurate benefit deductions and net pay on September paychecks. In addition to ongoing work with both unions to administer insurance pools, the Benefits team held several enrollment support sessions during open enrollment at several schools and departments. The sessions allowed the team to answer questions about benefits and assist employees with enrollment. Additionally, the team hosted a benefits fair on August 29 to showcase basic and optional staff benefits, and to provide support and assistance with benefits enrollment for employees who attended the fair.

Workers' Compensation Report. In order to ensure accurate reports to the Board, and allow adequate time for the claims submitted each month to be fully processed, there is a one-month delay in reporting workers' compensation claims to the Board. The table below includes workers' compensation claims reported in July 2018.

The District received one (1) worker's compensation claim in July 2018. As of July 30, 2018, there were 20 open claims; 10 were for medical costs only, and 10 included time loss. There were two (2) employees on modified work plans during July.

<b>Workers' Compensation Reports</b>			
	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
July	3	3	1
August	6	2	
September	7	6	
October	15	18	
November	17	13	
December	7	11	
January	5	4	
February	11	10	
March	12	11	
April	13	8	
May	10	18	
June	149	8	
<b>Yearly Total:</b>	<b>120</b>	<b>112</b>	<b>1</b>



Student Incident Report. There is a one-month delay in reporting student incidents to the Board, in order to allow adequate time to ensure that these reports are complete and accurate. There were two (2) student incidents reported in July.

<b>Student Incident Reports</b>						
	<b>2017-18 Total Incidents</b>	<b>Average Incidents Per School Day</b>	<b>Serious Injuries With 911 Transport</b>	<b>2018-19 Total Incidents</b>	<b>Average Incidents Per School Day</b>	<b>Serious Injuries With 911 Transport</b>
July	8	N/A	0	2	0	0
August	1	N/A	0			
September	267	14.0	2			
October	298	14.9	1			
November	191	11.9	0			
December	177	16.1	1			
January	324	16.2	1			
February	192	11.3	2			
March	237	13.9	2			
April	255	12.7	0			
May	363	16.5	1			
June	168	15.3	2			
<b>Yearly Total:</b>	<b>2,481</b>		<b>12</b>	<b>2</b>		<b>0</b>

Vehicle Accidents. There is a one-month delay in reporting vehicle accidents to the Board, in order to allow adequate time to ensure that monthly reports are accurate and complete. There was one (1) bus accident in July.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**MONTHLY FINANCIAL REPORT - as of August 31, 2018**

<b>Revenues</b>	<b>July Actual</b>	<b>August Actual</b>	<b>1st Quarter Actual</b>	<b>Fiscal YTD 2018-19</b>	<b>Budget 2018-19</b>	<b>% of 2018-19 Budget Expended</b>	<b>Fiscal YTD 2017-18</b>	<b>% of 2017-18 Budget Expended</b>
Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$74,411,338.00	0.00%	\$0.00	0.00%
Interest	\$40,967.55	\$49,422.27	\$90,389.82	\$90,389.82	\$432,960.00	20.88%	\$83,998.00	20.76%
Local Sources	\$3,909.81	\$43,966.22	\$47,876.03	\$47,876.03	\$1,946,433.00	2.46%	\$175,227.00	9.79%
<b>Total Local</b>	<b>\$44,877.36</b>	<b>\$93,388.49</b>	<b>\$138,265.85</b>	<b>\$138,265.85</b>	<b>\$76,790,731.00</b>	<b>0.18%</b>	<b>\$259,225.00</b>	<b>0.36%</b>
County/ESD	\$0.00	\$0.00	\$0.00	\$0.00	\$3,572,545.00	0.00%	\$0.00	0.00%
State Sources	\$21,003,956.00	\$10,495,597.00	\$31,499,553.00	\$31,499,553.00	\$129,148,385.00	24.39%	\$33,702,725.00	25.92%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other Sources	\$11.24	\$11.24	\$22.48	\$22.48	\$1,000,000.00	0.00%	\$1,005,674.00	0.00%
Beginning Balance	\$12,487,099.66	\$0.00	\$12,487,099.66	\$12,487,099.66	\$13,392,374.00	93.24%	\$0.00	0.00%
<b>Total Revenue</b>	<b>\$33,535,944.26</b>	<b>\$10,588,996.73</b>	<b>\$44,124,940.99</b>	<b>\$44,124,940.99</b>	<b>\$223,904,035.00</b>	<b>19.71%</b>	<b>\$34,967,624.00</b>	<b>16.00%</b>
<b>Expenditures</b>								
<b>Instruction</b>								
Salaries	\$26,021.45	\$109,273.57	\$135,295.02	\$135,295.02	\$73,582,790.06	0.18%	\$129,636.00	0.17%
Benefits	\$11,200.22	\$39,308.46	\$50,508.68	\$50,508.68	\$39,425,261.32	0.13%	\$33,701.00	0.09%
Purchased Service	\$224,712.98	\$137,907.05	\$362,620.03	\$362,620.03	\$12,202,173.73	2.97%	\$500,129.00	11.90%
Supplies/Materials	\$114,656.65	\$83,259.18	\$197,915.83	\$197,915.83	\$3,056,652.63	6.47%	\$144,807.00	7.50%
Capital Purchases	\$0.00	\$700.00	\$700.00	\$700.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$43,400.00	\$2,211.25	\$45,611.25	\$45,611.25	\$1,064,722.26	4.28%	\$35,455.00	19.23%
<b>Total Instruction</b>	<b>\$419,991.30</b>	<b>\$372,659.51</b>	<b>\$792,650.81</b>	<b>\$792,650.81</b>	<b>\$129,331,600.00</b>	<b>0.61%</b>	<b>\$843,728.00</b>	<b>0.69%</b>
<b>Support Services</b>								
Salaries	\$1,642,534.02	\$1,786,608.27	\$3,429,142.29	\$3,429,142.29	\$48,376,347.38	7.09%	\$3,389,541.00	8.53%
Benefits	\$931,620.29	\$965,786.89	\$1,897,407.18	\$1,897,407.18	\$25,919,785.53	7.32%	\$1,855,768.00	7.45%
Purchased Service	\$1,739,163.41	\$1,055,828.97	\$2,794,992.38	\$2,794,992.38	\$8,022,210.02	34.84%	\$2,303,712.00	15.39%
Supplies/Materials	\$250,650.93	\$508,457.30	\$759,108.23	\$759,108.23	\$1,869,430.55	40.61%	\$811,268.00	22.80%
Capital Purchases	\$8,283.00	\$78,116.45	\$86,399.45	\$86,399.45	\$0.00	0.00%	\$46,503.00	45.61%
Other	\$27,296.70	\$1,184,828.19	\$1,212,124.89	\$1,212,124.89	\$840,130.52	144.28%	\$1,179,101.00	79.89%
<b>Total Support</b>	<b>\$4,599,548.35</b>	<b>\$5,579,626.07</b>	<b>\$10,179,174.42</b>	<b>\$10,179,174.42</b>	<b>\$85,027,904.00</b>	<b>11.97%</b>	<b>\$9,585,893.00</b>	<b>11.31%</b>

<i>Expenditures (continued)</i>	July Actual	August Actual	1st Quarter Actual	Fiscal YTD 2018-19	Budget 2018-19	% of 2018-19 Budget Expended	2017-18 Fiscal YTD	% of 2017-18 Budget Expended
<b>Community Services</b>								
Salaries	\$14,305.41	\$14,305.41	\$28,610.82	\$28,610.82	\$310,265.99	9.22%	\$28,610.00	9.03%
Benefits	\$6,846.38	\$6,845.82	\$13,692.20	\$13,692.20	\$166,238.84	8.24%	\$13,932.00	8.63%
Purchased Service	\$0.00	\$0.00	\$0.00	\$0.00	\$51,451.16	0.00%	\$238.00	0.27%
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$12,951.80	0.00%	\$1,441.00	22.19%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$4,426.21	0.00%	\$0.00	0.00%
<b>Total Community Services</b>	<b>\$21,151.79</b>	<b>\$21,151.23</b>	<b>\$42,303.02</b>	<b>\$42,303.02</b>	<b>\$545,334.00</b>	<b>7.76%</b>	<b>\$44,221.00</b>	<b>7.69%</b>
<b>Capital Projects</b>								
Purchased Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
<b>Total Capital Projects</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>
Debt Service Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$8,999,197.00	0.00%	\$0.00	0.00%
<b>Total Expenditures</b>	<b>\$5,040,691.44</b>	<b>\$5,973,436.81</b>	<b>\$11,014,128.25</b>	<b>\$11,014,128.25</b>	<b>\$223,904,035.00</b>	<b>4.92%</b>	<b>\$10,473,842.00</b>	<b>4.79%</b>

1. **EXECUTIVE SESSION**

ORS 192.660(2)(d)—Labor Negotiator Consultation

Board Present:

Lisa Allen, Chair  
Kim Strelchun, Vice Chair  
Martin Granum  
Erika Lopez  
Yadira Martinez  
Jaci Spross  
Mark Watson

Administration / Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Casey Waletich, Chief Operations Officer  
Val Bokma, Assistant to the Board

Board Chair Lisa Allen called the meeting to order at 5:15 PM, and moved the Board into executive session under ORS 192.660(2)(d)—labor negotiator consultation. The Board discussed labor negotiations. No action was taken. Board Chair Allen moved the Board out of executive session and recessed the meeting at 5:33 PM.

2. **WORK SESSION**

Board Present:

Lisa Allen, Chair  
Kim Strelchun, Vice Chair  
Martin Granum  
Erika Lopez  
Yadira Martinez  
Jaci Spross  
Mark Watson

Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Adam Stewart, Capital Projects Officer  
Casey Waletich, Chief Operations Officer  
Val Bokma, Assistant to the Board  
Jorge Tello Alvarado, Technology Support

Board Chair Lisa Allen reconvened the meeting at 5:33 PM.

a. **Discuss Compensation for Non-Union Employees**

Chief Human Resources Officer Kona Lew-Williams presented a recommendation to the Board for a three-year agreement with non-union employees, explaining that this would align the term of their agreement with the timelines for the licensed and classified employee groups. The recommendations impact compensation and work calendars, and are included in the Board meeting packet. Chief Human Resources Officer Lew-Williams explained that the recommendation includes additional work days for elementary school principals, assistant principals, and coordinators because these staff members' workloads have increased over time.

b. Discuss Recommendations for Student Representatives to the Board of Directors

Director Kim Strelchun reported that all five candidates who applied to serve as student representatives to the Board of Directors were interviewed by a team consisting of Directors Kim Strelchun, Jaci Spross, and Erika Lopez. Director Strelchun presented the interview team's recommendation that Samanta Vega Contreras (Liberty High School) and Jessica Jose-Nickerson (Century High School) be appointed to serve as Student Representatives to the Board of Directors for the 2018-19 school year.

During the regular session, the Board took action to accept the interview team's recommendations. The students are scheduled to be appointed and begin their terms of service during the September 25 Board meeting.

c. Review Summer Retreat Agenda

Superintendent Mike Scott presented a draft agenda for the August 6 Board retreat. Board members provided feedback and suggestions.

d. Bond Update

Capital Projects Officer Adam Stewart presented an update on the status of current bond construction projects and the planning process for upcoming projects. He also introduced the newly redesigned bond webpage; discussed the work of the Citizens' Bond Oversight Committee; discussed the specific exemption from competitive bidding requirements for the use of the construction management / general contractor (CM/GC) process for summer 2019 bond construction projects, which the Board, in its capacity as the Local Contract Review Board for the Hillsboro School District, would be asked to approve during the regular session; and provided information regarding a proposal to create a bond "Contingency C" fund, using \$8 million from Contingency A and B funds, to cover the cost of maintenance projects that meet the criteria included in the bond ballot language, but were not included in the bond program, explaining that the Citizens' Bond Oversight Committee is supportive of this proposal.

e. Board Leadership Discussion

Board Chair Lisa Allen described the nomination and election process for the positions of Board chair and vice chair. Directors Jaci Spross and Erika Lopez confirmed their interest in serving as Board vice chair for 2018-19, and Board Chair Lisa Allen confirmed her interest in continuing to serve as Board chair. Board members discussed qualities that are valuable in these leadership positions. Elections for the chair and vice chair positions were conducted during the regular session.

f. Board Discussion Time

Superintendent Mike Scott presented information regarding a policy service offered by Oregon School Boards Association (OSBA) that includes reviewing and recommending updates to all District policies within a timeframe of up to 18 months. Board members expressed support for moving forward with this process. A representative of OSBA will be scheduled to provide additional information during the September 11 Board work session.

Board members and the Superintendent re-signed the Board / Superintendent working agreements that the Board approved in October 2017, so the signatures of all current Board members would be included.

Board members discussed their recent and upcoming activities, District events and processes, and upcoming community events.

g. Recess Board Meeting

The meeting was recessed at 6:54 PM.

**REGULAR SESSION**

Board Present:

Lisa Allen, Chair  
Kim Strelchun, Vice Chair  
Martin Granum  
Erika Lopez  
Yadira Martinez  
Jaci Spross  
Mark Watson

Administration / Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Adam Stewart, Capital Projects Officer  
Casey Waletich, Chief Operations Officer  
Don Wolff, Chief Information Officer

Others Present:

John Abel, Cornerstone  
Management Group, Inc.  
Devin Hunter, HCU  
Jill Golay, HEA

Val Bokma, Assistant to the Board  
Martha Méndez Bolaños, Bilingual Interpreter / Translator  
Gaspar Lopez Lopez, Bilingual Interpreter / Translator  
Jorge Tello Alvarado, Technology Support

3. Call to Order and Flag Salute

Board Chair Lisa Allen reconvened the meeting at 7:05 PM and led the Pledge of Allegiance.

4. Approval of Agenda

Director Kim Strelchun MOVED, SECONDED by Director Jaci Spross, to approve the agenda. The MOTION CARRIED (7-0).

5. Recess Board Meeting; Convene Budget Hearing

6. Hold Budget Hearing

Board Chair Lisa Allen announced the final public hearing prior to Board adoption for the 2018-19 budget. She declared the budget hearing open at 7:06 PM, and asked for public testimony. Hearing no requests to comment, Board Chair Allen closed the budget hearing at 7:07 PM.

7. Adjourn Budget Hearing; Convene Meeting of the Local Contract Review Board

Board Chair Lisa Allen adjourned the budget hearing and convened a meeting of the Local Contract Review Board (LCRB) at 7:07 PM.

a. Public Hearing Regarding Exemptions from Competitive Bidding Requirements for the Use of a Construction Management / General Contractor (CM/GC) Process for Summer 2019 Bond Construction Projects

1) Public Testimony

Board Chair Lisa Allen declared the public hearing of the Local Contract Review Board open at 7:08 PM and asked for public testimony regarding the findings of

fact. Hearing no requests to comment, Board Chair Allen closed the hearing at 7:09 PM.

2) Review and Approve Findings of Fact for Use of a Construction Management / General Contractor (CM/GC) Process for Summer 2019 Bond Construction Projects

The LCRB reviewed the Hillsboro School District draft findings of fact supporting the use of a CM/GC process for summer 2019 bond construction projects, as presented by Capital Projects Officer Adam Stewart and included in the Board meeting packet.

Director Kim Strelchun MOVED, SECONDED by Director Erika Lopez, that the Board of Directors, acting in the capacity of the Local Contract Review Board, approve the Findings of Fact supporting a specific exemption from competitive bidding requirements for the use of the CM / GC process for the following projects: Evergreen Middle School, Poynter Middle School, Glencoe High School, Miller Big Picture, Hillsboro High School, Brown Middle School, Eastwood Elementary School, and Mooberry Elementary School. The MOTION CARRIED (7-0).

8. **Adjourn Meeting of the Local Contract Review Board; Reconvene Board Meeting**

Board Chair Lisa Allen adjourned the meeting of the Local Contract Review Board and reconvened the Board meeting at 7:11 PM.

9. Audience Time

Hillsboro School District nurses Tracy Evers-Selleck and Cameron Martinez addressed the Board on behalf of District nurses regarding the nurses' duties, caseloads, and staffing level.

10. REPORTS AND DISCUSSION

a. Announce Budget Committee Vacancies

Chief Financial Officer Michelle Morrison announced that positions 3 and 4 on the District Budget Committee will be vacant, effective July 1, 2018, because these terms will expire on June 30. Interested community members are invited to apply, applications must be received by September 4, 2018, and the Board is scheduled to appoint candidates to fill the vacant positions during the regular session in October. Additional information regarding the Budget Committee and eligibility requirements is included in the Board meeting packet.

b. Announce Citizens' Curriculum Advisory Committee Vacancies

Assistant Superintendent Travis Reiman announced that several positions will be open on the Citizens' Curriculum Advisory Committee, effective July 1, 2018. He provided information regarding the number of members with continuing terms, those with terms ending who have committed to reapplying, and the status of student members; and he recommended that the Board appoint a combination of seven new and / or continuing members plus three new student members. Applications must be submitted by September 4, and the Board is scheduled to appoint candidates during the September regular Board meeting session. Board members requested that applicants be invited to introduce themselves to the Board during the September 11 work session. Additional information regarding the CCAC and eligibility requirements is included in the Board meeting packet.

c. Curriculum Adoption Cycle (Postpone Selection of Instructional Materials)

Assistant Superintendent Travis Reiman reported on the District's intention to notify the Oregon Department of Education of the need to continue to postpone the adoption of instructional materials in the following academic content areas, as a result of multiple years of budget reductions: World Languages, Health and Physical Education, Social Science, Art, and Language Arts. The District is currently implementing a K-8 science adoption and a freshman physics adoption, and is on-track to select materials for chemistry and biology.

Assistant Superintendent Reiman explained that, although not on cycle with the purchase of instructional materials in the specified content areas, the District is fulfilling the requirements of teaching to the adopted standards in each of these areas by utilizing strategies that include developing and updating curriculum maps and materials and utilizing open source materials that meet grade-level standards. He also explained that the cost of a K-12 adoption in any content area is estimated at \$1.2 million (with possible additional costs for technology), and the District sets aside \$400,000 per year for three years in order to fund each content area adoption.

d. Communications Department Update

Chief Communications Officer Beth Graser provided an overview of the work and accomplishments of the Communications Department.

e. Financial Report

Chief Financial Officer Michelle Morrison presented the monthly financial report, which is included in the Board meeting packet.

f. Policies – First Reading

The following policies were presented for first reading, and are included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular Board meeting session.

- 1) Policy DN: Disposal of District Property
- 2) Policy EEACA: School Bus Driver Examination and Training
- 3) Policies Regarding Personnel
  - a) Policy GCA: License Requirements
  - b) Policy GCI/GDI: Assignments and Transfers
  - c) Policy GCPB/GDPB: Resignation of Staff
- 4) Policy ECG: Vehicle Idling; and ECG-AR: Idling Reduction Guidance Plan

11. CONSENT AGENDA

*Consent agenda items are distributed to Board members in advance for study and enacted with a single motion.*

Director Erika Lopez MOVED, SECONDED by Director Kim Strelchun, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Minutes of May 8, 2018, Board Meeting
- b. Approve Minutes of May 22, 2018, Board Meeting
- c. Approve Routine Personnel Matters
- d. Accept Donations
- e. Establish Tuition Rates for Nonresident Students



- f. Approve Annual Depository, Auditor, Legal Counsel, Newspaper, and Agent Designations
- g. Approve Annual Clerk/Officer Designations
- h. Approve Annual Crime Policy Coverage Limits
- i. Establish Mileage Reimbursement Rate
- j. Approve Workers' Compensation Resolution Regarding Volunteers of Hillsboro School District
- k. Readopt Policy DFAA: Capital Project Fund
- l. Readopt Policy IGBC: Title IA/Parental and Family Involvement
- m. Approve Policy Revisions (presented for first reading on May 22, 2018)
  - 1) Policy EBBB: Injury / Illness Reports
  - 2) Policy JOA: Directory Information
  - 3) FF-AR-1: Naming of School Mascots
  - 4) Policies Regarding Evaluations
    - a) Policy CCG: Evaluation of Administrators
    - b) Policy GCN/GDN: Evaluation of Staff
  - 5) Policies Regarding Special Education
    - a) Policy IGBA: Students with Disabilities – Child Identification Procedures
    - b) Policy IGBAG-AR: Special Education – Procedural Safeguards
    - c) Policy IGBAH: Special Education – Evaluation Procedures
    - d) Policy IGBAJ: Special Education – Free Appropriate Public Education (FAPE)
    - e) Policy IGBAJ-AR: Special Education – Free Appropriate Public Education (FAPE)

Director Jaci Spross asked that the Board receive quarterly reports regarding the District's investments, per policy DFAA.

## 12. ACTION ITEMS

- a. Adopt Resolutions to Adopt the 2018-19 Budget, Appropriate the 2018-19 Budget, and Impose 2018-19 Taxes and Categorize the Tax Levy

Chief Financial Officer Michelle Morrison presented the resolutions to adopt and appropriate the 2018-19 budget in the total amount of \$611,526,114; and to impose and categorize taxes at the rate of \$4.9749 per \$1,000 of assessed value for operations, and in the amount of \$34,451,602 for bonds.

Director Jaci Spross MOVED, SECONDED by Director Kim Strelchun, that the Board of Directors adopt the Resolutions to Adopt the 2018-19 Budget, Appropriate the 2018-19 Budget, and Impose 2018-19 Taxes and Categorize the Levy, as shown in the June 26, 2018, Board meeting packet . The MOTION CARRIED (7-0).
- b. Approve Compensation for Non-Union Employees (2018-2021)

Chief Human Resources Officer Kona Lew-Williams presented a recommendation for a three-year agreement with executive management, administrators, and confidential and supervisory-technical employees, aligning the duration of their compensation agreement with the duration of the licensed and classified employee groups' agreements. Chief Human Resources Officer Lew-Williams explained that in the past, when negotiations were in progress with the licensed employee group and included factors that were relevant to nonrepresented employees, the District specified that these factors be "equivalent" when approving the agreement with the non-union employees.

In addition to outlining compensation for non-union employees, the recommendation also increases the number of work days for elementary school principals, assistant principals, and coordinators. The recommendation is included in the Board meeting packet.

Director Martin Granum MOVED, SECONDED by Director Jaci Spross, that the Board of Directors approve the 2018-2021 individual contracts with executive management, administrators, confidential, and supervisory-technical employees. The MOTION CARRIED (7-0).

c. Review Superintendent's Performance and Approve Performance Evaluation

Board Chair Lisa Allen read Superintendent Mike Scott's evaluation letter into the record. The letter is included in the Board meeting packet, and will be placed in Superintendent Scott's personnel file.

Director Martin Granum MOVED, SECONDED by Director Erika Lopez, that the Board of Directors commend the Superintendent for his leadership of the Hillsboro School District, and direct that the evaluation letter be placed in his personnel file. The MOTION CARRIED (7-0).

d. Approve Extension of Superintendent's Contract

Director Jaci Spross MOVED, SECONDED by Director Kim Strelchun, that the Board of Directors approve the 2018-19 individual contract with the Superintendent, with a one-year extension through June 30, 2021. The MOTION CARRIED (7-0).

e. Approve Recommendations Regarding Student Representatives to the Board of Directors

Director Kim Strelchun MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the interview team's recommendations that Samanta Vega Contreras and Jessica Jose-Nickerson be appointed as Student Representatives to the Board of Directors. The MOTION CARRIED (7-0).

Director Kim Strelchun commended all five of the student applicants for their qualifications.

f. Approve Nonprofit Low-Income Housing Property Tax Exemption Request

Chief Financial Officer Michelle Morrison explained that in February 2012, the Hillsboro School District Board of Directors adopted a resolution to support Washington County's non-profit low-income housing property tax exemption through June 2015, with plans to evaluate the impact of the program after that time period. Since no exemption requests have been received, there has not yet been any financial impact to the District, and Washington County has asked that the Board renew its support for the property tax exemption.

Director Erika Lopez MOVED, SECONDED by Director Martin Granum, that the Board of Directors adopt the following resolution: The Hillsboro School District 1J Board of Directors hereby approves the use of exemptions from District-assessed property taxes on the value of certain properties that qualify for property administered by Washington County, as provided in the non-profit corporation low-income housing program authorized under ORS 307.540 through 307.548. Board approval of this

exemption extends until the statutory sunset date of the program. The MOTION CARRIED (7-0).

g. Declare Surplus Property and Authorize Demolition of Obsolete Elementary School Playground Equipment and Portable Classroom Building

Per policy DN: Disposal of District Property, Capital Projects Officer Adam Stewart asked the Board to declare the following property surplus and authorize its demolition:

- Obsolete playground equipment at Butternut Creek Elementary School, Farmington View Elementary School, West Union Elementary School, and W. L. Henry Elementary School
- The obsolete portable classroom building at Farmington View Elementary School

These obsolete items have no resale value and will be replaced by new equipment as part of the bond program.

Director Yadira Martinez MOVED, SECONDED by Director Jaci Spross, that the Board of Directors declare the obsolete playground equipment at Butternut Creek, Farmington View, West Union, and W. L. Henry elementary schools, and the portable classroom building at Farmington View Elementary School, as surplus and authorize their demolition as part of the 2017 bond program. The MOTION CARRIED (6-0). Director Kim Strelchun was not present during the vote.

h. Authorize Granting of Easement to City of Hillsboro for Turn Lane at Brookwood Parkway and 49th Place

Chief Financial Officer Michelle Morrison explained that a right-of-way agent has contacted the District on behalf of the City of Hillsboro regarding an easement on District property that is needed for the construction of a turn lane from NE Brookwood Parkway onto NE 49<sup>th</sup> Place to improve access to the District administration center and the new First Tech Credit Union headquarters. The District's realtor has confirmed that the compensatory offer of \$26,200 is of fair market value and the District administration center will not lose any parking space as a result of granting this easement. A project overview and diagrams are included in the Board meeting packet.

Director Mark Watson MOVED, SECONDED by Director Jaci Spross, that the Board of Directors authorize the administration to execute the necessary documents to grant an easement to the City of Hillsboro for a traffic turn lane from Brookwood Parkway onto NE 49th Place, Hillsboro, for the consideration of \$26,200. The MOTION CARRIED (6-0). Director Kim Strelchun was not present during the vote.

i. Approve Contractor Prequalification: Low-Voltage Electricians

Chief Information Officer Don Wolff explained that the District issued a Request for Qualification (RFQ) on May 29, 2018, for the purpose of prequalifying low-voltage electrical contractors, and the selection team has prequalified all seven of the respondents. He asked the Board to review and approve the list.

Director Jaci Spross MOVED, SECONDED by Director Erika Lopez, that the Board of Directors review and approve the list of prequalified low-voltage electrical contractors. The MOTION CARRIED (7-0).

j. Adjust Appropriations

In accordance with Local Budget Law, Chief Financial Officer Michelle Morrison presented adjusted appropriations for general and special revenue funds to the Board for approval. Details of the adjustments are included in the Board meeting packet.

Director Martin Granum MOVED, SECONDED by Director Mark Watson, that the Board of Directors approve the adjusted appropriations for general and special revenue funds listed in the June 26, 2018, Board meeting packet. The MOTION CARRIED (7-0).

k. Approve Revisions to Policy AC: Nondiscrimination

Chief Human Resources Officer Kona Lew-Williams presented revisions to policy AC: Nondiscrimination to the Board for approval.

Director Erika Lopez MOVED, SECONDED by Director Yadira Martinez, that the Board of Directors approve the revisions to policy AC: Nondiscrimination. The MOTION CARRIED (7-0).

l. Approve Revisions to Policy JBB: Educational Equity

Assistant Superintendent Travis Reiman presented proposed policy JBB: Educational Equity to the Board for approval.

Director Jaci Spross MOVED, SECONDED by Director Kim Strelchun, that the Board of Directors approve the revisions to policy JBB: Educational Equity. The MOTION CARRIED (7-0).

m. Approve 2018-19 Board Meeting Dates

Superintendent Mike Scott presented the proposed 2018-19 Board meeting schedule for approval. The schedule is included in the Board meeting packet.

Director Yadira Martinez MOVED, SECONDED by Director Kim Strelchun, that the Board of Directors approve the Board meeting dates for the 2018-19 school year. The MOTION CARRIED (7-0).

n. Elect Board Chair and Vice Chair

Board Chair Lisa Allen opened the floor to nominations for Board Chair for 2018-19. Director Kim Strelchun nominated Director Lisa Allen for the position of Board Chair. Hearing no further nominations, Board Chair Allen closed the nominations. The vote in favor of Director Allen was unanimous (7-0).

Board Chair Lisa Allen then opened the floor to nominations for Board Vice Chair for 2018-19. Director Martin Granum nominated Director Erika Lopez for the position of Board Vice Chair, and Director Kim Strelchun nominated Director Jaci Spross for the position of Board Vice Chair. Hearing no further nominations, Board Chair Allen closed the nominations.

Director Erika Lopez was elected to the position of Board Vice Chair for 2018-19 (4-3). Directors Martin Granum, Yadira Martinez, Lisa Allen, and Erika Lopez voted in favor of Director Erika Lopez; and Directors Mark Watson, Kim Strelchun, and Jaci Spross voted in favor of Jaci Spross.

13. NWRES D/HCU/HEA Reports

HCU President Devin Hunter discussed the busy summer work schedule; the value of teamwork, collaboration, good leadership, and genuine concern for others; bargaining; and the comprehensive job description review process.

HEA President Jill Golay discussed the value of teamwork and collaboration, and thanked everyone for working together, accomplishing great things for students, despite significant funding challenges.

14. Superintendent’s Time

Superintendent Scott thanked the Board for his evaluation letter, thanked staff for the great work they accomplish, and thanked the Board for their sustained collaborative work in the community. He also discussed the recent graduation ceremonies and the District’s value of ensuring that schools provide a safe and welcoming environment for all students.

15. Board of Directors’ Time

Board members discussed District events, programs, and processes, including graduation ceremonies; the bond work that is being accomplished; the support that community members provide for schools; and the challenges created by inadequate funding for education; and they commended staff for their hard work.

16. Follow-Up Items

Agenda Item / Request	Action
Policy DFAA: Capital Project Fund	Director Jaci Spross asked that the Board receive quarterly reports regarding the District’s investments.

17. Executive Session

No executive session was called.

18. Adjournment

The meeting was adjourned at 9:02 PM.

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS--MINUTES  
August 6, 2018  
The River House, 4000 SE Rood Bridge Road, Hillsboro, OR 97123

**WORK SESSION / RETREAT**

Board Present:

Lisa Allen, Chair  
Erika Lopez, Vice Chair  
Martin Granum  
Yadira Martinez  
Jaci Spross  
Kim Strelchun  
Mark Watson

Administration / Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Beth Graser, Chief Communications Officer  
Kona Lew-Williams, Chief Human Resources Officer  
Michelle Morrison, Chief Financial Officer  
Adam Stewart, Capital Projects Officer  
Casey Waletich, Chief Operations Officer  
Don Wolff, Chief Information Officer  
Olga Acuña, Director, Federal Programs  
Val Bokma, Assistant to the Board  
Sev Flores, Technology Support

Others Present:

Sweta Moorthy, Coalition of  
Communities of Color  
Edna Nyamu, Coalition of  
Communities of Color  
Lori Sattenspiel, OSBA  
Greg McKenzie, NextUp  
Leadership (speaker phone)  
Ed Hayden, Realtor

Board Chair Lisa Allen called the meeting to order at 8:07 AM.

- A. Breakfast and Team-Building Activity 1  
Chief Human Resources Officer Kona Lew-Williams facilitated a team-building activity with Board and Cabinet members.
- B. Recess Board Meeting; Convene Meeting of the Local Contract Review Board  
Board Chair Lisa Allen recessed the Board meeting and convened a meeting of the Local Contract Review Board (LCRB) at 8:28 AM.
  1. Public Hearing Regarding Exemptions from Competitive Bidding Requirements
    - a. Public Testimony  
Board Chair Lisa Allen declared the public hearing of the Local Contract Review Board open at 8:29 AM and asked for public testimony regarding the Findings of Fact allowing special procurements and exemptions from competitive bidding, and authorizing the use of a specific professional services provider, NIS Consulting, when the administrative project management team believes this is in the best interest of the Hillsboro School District. Hearing no requests to comment, Board Chair Allen closed the hearing at 8:30 AM.

Chief Information Officer Don Wolff presented an overview of the Findings of Fact, which are included in the Board meeting packet.

- b. ACTION: Review and Approve Findings of Fact for Use of a Request for Proposal with Competitive Bid Process for the Security Systems in Buildings in 2018-2022

Director Jaci Spross MOVED, SECONDED by Director Kim Strelchun, that the Board of Directors, acting in the capacity of the Local Contract Review Board, approve the Findings of Fact supporting a specific exemption from competitive bidding requirements for the use of the Request for Proposals with Competitive Bid process for the security systems installation at all schools and the administration center. The MOTION CARRIED (7-0).

- c. ACTION: Review and Approve Findings of Fact for Special Procurements and Exception from Competitive Bidding, and Authorize a Specific Professional Services Provider

Director Jaci Spross MOVED, SECONDED by Director Erika Lopez, that the Board of Directors, acting in the capacity of the Local Contract Review Board, approve the Findings of Fact allowing Special Procurements and Exemptions from Competitive Bidding, and authorize the use of a specific professional services provider, NIS Consulting, when the administrative project management team believes this is in the best interest of the Hillsboro School District. The MOTION CARRIED (7-0).

- C. Adjourn Meeting of the Local Contract Review Board; Reconvene Board Meeting

Board Chair Lisa Allen adjourned the meeting of the Local Contract Review Board and reconvened the Board meeting at 8:35 AM.

- D. ACTION: Approve Revised Agreement Regarding Easement for Turn Lane at NE Brookwood Parkway and NE 49th Place, Hillsboro

Chief Financial Officer Michelle Morrison explained that, following the Board's approval on June 26 of the previous easement agreement, the District was notified that the project schematics needed to be re-engineered. The revised easement agreement is included in the Board meeting packet. The revised compensation, based on fair market value, is \$39,202.

Director Jaci Spross MOVED, SECONDED by Director Kim Strelchun, that the Board of Directors approve an easement to the City of Hillsboro for a traffic turn lane from NE Brookwood Parkway onto NE 49th Place, Hillsboro, for consideration of fair market value. The MOTION CARRIED (7-0).

- E. Board Professional Development – Equity Report and Discussion

- 1. Leading with Race Report – Presentation of Findings

Coalition of Communities of Color representatives Shweta Moorthy and Edna Nyamu presented an overview of the cross-cultural findings of the Leading with Race report, focusing on opportunity gaps in education, and facilitated a discussion among Board members of their opportunities to respond to the call to action in the report summary.

- 2. Equity Discussion

Superintendent Mike Scott presented the five-year changes in graduation rates for student demographics. Board and Cabinet members discussed the achievement gap, the District's goals for student success, factors that contribute to student

success, and the use of data to help ensure that students are receiving the supports they need. Board members suggested topics for upcoming work sessions that could assist them in their equity work.

F. Recess Meeting

The meeting was recessed at 10:15 AM.

G. Break

H. Reconvene Meeting

The meeting was reconvened at 10:28 AM.

I. Team-Building Activity 2

Superintendent Mike Scott led the Board in a team-building activity.

J. Planning Ahead

1. 2016-2021 Strategic Plan

a. Year 2 Highlights (2017-18)

Board members received an update on the District's progress and accomplishments related to the 2017-18 Work Plan and SMART goals.

b. Year 3 Planning / Goals (2018-19)

Assistant Superintendents Travis Reiman and Dayle Spitzer and Chief Communications Officer Beth Graser presented a draft of the District's 2018-19 annual work plan and SMART goals and received Board members' input.

2. Oregon School Boards Association (OSBA) Advocacy / HSD Local Option Levy Discussion

a. OSBA's Plans for the Upcoming Biennium

OSBA Director of Legislative Services Lori Sattenspiel discussed OSBA's legislative priorities for the upcoming biennium and its advocacy plans regarding public school funding. She outlined steps that the Hillsboro School District Board of Directors can take to align their legislative priorities and advocacy plans with OSBA's efforts, and emphasized the importance of communicating with legislators and community members regarding the obstacles that hinder student success.

*Note: The following items were discussed / took place at this time:*

- *O.1: Board Meeting Planning Document Review (see page 4)*
- *O.3: 2019-20 Board Meeting Dates (see page 5)*
- *K: Recess Meeting*
- *L: Lunch Break*
- *M: Reconvene Meeting*



b. Local Option Levy Discussion

- Review Data Regarding Community Perception and Appetite for Local Option Levy
- Strategy / Timing Discussion

Chief Communications Officer Beth Graser provided an overview of the District's funding status and options, including the budget reductions that have occurred over the past ten years, projected revenue for the 2017-2019 biennium, the potential benefits and challenges of local option levy funding, and legislative advocacy regarding K-12 funding. She suggested that the Board revisit the topic of a local option levy during the summer 2019 retreat, and recommended that their decision regarding a local option levy be delayed until at least the summer of 2019 – or, if the November 2019 ballot will include school funding legislation, no earlier than May 2020. Board members discussed possible timelines for a local option ballot measure; the importance of having the support of the District's City, County, and community partners; the need for a funding solution at the state level; and actions that can be taken prior to revisiting this topic.

*Note: The following item was discussed at this time:*

- *O.2: Board Discussion – Goals and Priorities (see page 5)*

K. Recess Meeting

*Note: The meeting was recessed at 12:27 PM, following item O3: 2019-20 Board Meeting Dates.*

L. Lunch Break

M. Reconvene Meeting

The meeting was reconvened at 1:05 PM.

N. Team-Building Activity 3

Superintendent Scott led the Board in a team-building activity.

*Note: The following items were discussed at this time:*

- *R: Bond Update (see page 6)*
- *S: Action: Authorize Leasing of Warehouse Space for Bond Projects (see page 6)*

O. Planning Ahead

1. Board Meeting Planning Document Review

*Note: This item was discussed following item J.2.a: OSBA's Plans for the Upcoming Biennium.*

Superintendent Mike Scott received suggestions from Board members regarding Board meeting agenda planning for the 2018-19 school year, scheduling visits to District schools and facilities, participation in community events, and additional information the Board would like to receive.

*Note: The following item was discussed at this time:*

- *O.3: 2019-20 Board Meeting Dates (see page 5)*

2. Board Discussion – Goals and Priorities

*Note: This item was discussed following item J.2.b: Local Option Levy Discussion.*

Board members discussed their goals and priorities for the 2018-19 school year and agreed to continue this discussion after the September 11 presentation of their self-evaluation report.

3. 2019-20 Board Meeting Dates

*Note: This item was discussed following item O.1: Board Meeting Planning Document Review.*

Board members reviewed and expressed support for a proposed Board meeting schedule for the 2019-20 school year. The proposed schedule will be presented to the Board for approval in June 2019.

P. Board Professional Development Discussion

1. Committee Opportunities

Superintendent Scott presented opportunities for Board members to serve on various committees in 2018-19. Board members discussed their interest and availability to serve on the Superintendent's committees.

2. OSBA Summer Conference Reports

Directors Erika Lopez and Yadira Martinez shared highlights of the OSBA Summer 2018 Board Conference in Bend, Oregon, which they attended in July.

3. NSBA Conference Planning

Board members discussed opportunities to attend upcoming National School Boards Association (NSBA) conferences. Board Chair Lisa Allen and Director Kim Strelchun expressed an interest in attending the 2019 conference in Philadelphia, Pennsylvania (March 30 – April 1, 2019). They will confirm their plans before the registration window opens.

Director Mark Watson may be interested in attending the 2020 conference in Chicago, Illinois (April 4 - 6, 2020).

Q. Review of Board Budget

- Review of Expenditures
- Planning

Chief Financial Officer Michelle Morrison presented an overview of the Board's expenditures in the 2017-18 school year and the Board's budget for 2018-19, and provided information regarding purchasing and expense reimbursement procedures. Superintendent Scott outlined the procedure for accessing professional development funds. Board members discussed whether restrictions should be placed on NSBA conference attendance, and agreed that funding should be approved for those who are interested in and available to attend.

R. Bond Update

*Note: This item was discussed following item N: Team-Building Activity 3.*

Capital Projects Officer Adam Stewart presented an update on the progress and status of the summer 2018 bond projects.

S. ACTION: Authorize Leasing of Warehouse Space for Bond Projects

Capital Projects Officer Adam Stewart explained that in order to control budgets and schedules for the upcoming bond projects, the District plans to order and store long-lead items and other materials. He explained that the District's warehouse space is currently overflowing, and asked the Board to authorize the administration to approve the 48-month lease of a warehouse space, for an approximate cost of \$251,000 plus operating expenses, following approval by the District's legal counsel. Capital Projects Officer Stewart and the District's realtor Ed Hayden answered Board members questions regarding cost factors, the length of the lease, security, and potential liability.

Director Jaci Spross MOVED, SECONDED by Director Kim Strelchun, that the Board of Directors authorize the administration to sign a 48-month lease with Griffin Oaks Flex, LLC, for 8,789 square feet of warehouse space, at an approximate base rent cost of \$251,000 plus operating expenses, with terms approved by the District's legal counsel. The MOTION CARRIED (7-0).

Capital Projects Officer Stewart invited Board members to join the Citizens' Bond Oversight Committee on August 23 for a field trip to view bond projects at several school locations. He also invited one or more Board members to serve on the interview team for respondents to the request for proposals (RFP) for a construction management / general contractor (CM/GC) for the 2019-20 bond projects.

T. Recess Meeting

The meeting was recessed at 3:33 PM, following item Q: Review of Board Budget.

U. Break

V. Reconvene Meeting

The meeting was reconvened at 3:43 PM.

W. Team-Building Activity 4

This item was cancelled, due to time limitations.

X. Teamwork / Communication / Evaluations

1. Superintendent / Board / District Evaluation Timelines

Board members reviewed the draft Superintendent and Board evaluation timelines, and agreed with the suggestion that the Board evaluation be scheduled every two years (during non-election years), with the next Board evaluation to be conducted during the summer / fall of 2020.

2. Board Evaluation Orientation

Attending via speaker phone, Consultant Greg McKenzie presented a brief orientation on the Board evaluation process. Board members will complete self-evaluation worksheets online in August, and an evaluation report will be presented

to the Board on September 11. Board members agreed that it would be valuable to receive input from Cabinet members in this year's process.

3. Review Working Agreements

Superintendent Mike Scott received input from Board members regarding the Board / Superintendent working agreements, which are annually updated and readopted by the Board. A draft document, with Board members' suggested edits, will be provided for the Board to review during the September 11 work session.

4. Communication

Board members discussed communication protocols.

Y. Information / Updates

1. Dual Credit Report

Assistant Superintendent Travis Reiman presented a report on dual credit opportunities for students, including progress that has been made, benefits to students, partnerships, and current challenges.

2. Security Advisory Committee

Superintendent Mike Scott and Chief Operations Officer Casey Waletich presented an update on the Community Safety Advisory Committee, which will meet twice each year, be co-facilitated by the Superintendent and Chief Operations Officer, and include members of the School Board, local law enforcement, District staff (licensed, non-licensed, school- and District-level administrators, and the District Safety Officer), parents, and students. The first meeting will be scheduled in October.

Z. Board Discussion Time

Board members discussed District processes, goals, and partnerships, and provided brief summaries of their recent and upcoming activities.

AA. Final Team Builder / Adjourn

Superintendent Mike Scott led the Board in a team-building activity.

The meeting was adjourned at 5:21 PM.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**APPROVE ROUTINE PERSONNEL MATTERS**

The Superintendent recommends that the Board of Directors:

- A. Ratify the acceptance of the resignation of the following administrative personnel:

**Louis Bailey**

Assignment: 1.0 FTE Principal  
Location: Hillsboro High School  
Effective Date: June 30, 2018

**Courtney Leonard**

Assignment: 1.0 FTE Assistant Principal  
Location: Hillsboro High School  
Effective Date: June 30, 2018

- B. Ratify the acceptance of the retirement of the following licensed personnel:

**William Patten**

Assignment: 1.0 FTE Social Studies Teacher  
Location: Miller Education Center  
Effective Date: June 18, 2018  
Years of Service: 23 years

**Michaëlle Florence Rooke**

Assignment: 1.0 FTE English Second Language Teacher  
Location: Witch Hazel Elementary School  
Effective Date: June 18, 2018  
Years of Service: 20 years

**Denise Rousse**

Assignment: 1.0 FTE 2/3 Grade Teacher  
Location: Brookwood Elementary School  
Effective Date: June 18, 2018  
Years of Service: 12 years

**Mark Thalman**

Assignment: 1.0 FTE Language Arts  
Location: Evergreen Middle School  
Effective Date: June 18, 2018  
Years of Service: 35 years

C. Ratify the acceptance of the resignation of the following licensed personnel:

**Robert Bliss**

Assignment: 1.0 FTE Social Studies/Talented and Gifted/ International  
Baccalaureate Teacher  
Location: Hillsboro High School  
Effective Date: June 18, 2018

**Michael Borreggine**

Assignment: 1.0 FTE Life Skills Teacher  
Location: Hillsboro High School  
Effective Date: June 18, 2018

**Len Bryan**

Assignment: 1.0 FTE TOSA - District Media Specialist  
Location: Office for School Performance  
Effective Date: June 18, 2018

**Maranda Camera**

Assignment: 1.0 FTE 5<sup>th</sup> Grade  
Location: Eastwood Elementary School  
Effective Date: June 18, 2018

**Casey Connor**

Assignment: 1.0 FTE Physical Education  
Location: South Meadows Middle School  
Effective Date: June 18, 2018

**Jennifer Cooper Munoz**

Assignment: 1.0 FTE Language Arts  
Location: South Meadows Middle School  
Effective Date: June 18, 2018

**Cynthia Davidson**

Assignment: 0.2 FTE General Education Specialist  
Location: Ladd Acres Elementary School  
Effective Date: June 18, 2018

**David Douglas**

Assignment: 1.0 FTE Business Manager/Marketing  
Location: Liberty High School  
Effective Date: June 18, 2018

**Julie Going**

Assignment: 1.0 FTE English Language Learner  
Location: Quatama Elementary School  
Effective Date: June 18, 2018

**Jessica Gonzalez**

Assignment: 1.0 FTE 5<sup>th</sup>/6<sup>th</sup> Grade  
Location: Reedville Elementary School  
Effective Date: August 31, 2018

**April Gouldsbrough**

Assignment: 1.0 FTE Autism/Support Specialist  
Location: Students Services  
Effective Date: June 18, 2018

**Lynette Harthold**

Assignment: 1.0 FTE Science  
Location: Brown Middle School  
Effective Date: June 18, 2018

**Julie Jeffery**

Assignment: 1.0 FTE 4<sup>th</sup> Grade Teacher  
Location: Witch Hazel Elementary School  
Effective Date: June 18, 2018

**William Johnson**

Assignment: 1.0 FTE Drama/AVID  
Location: Century High School  
Effective Date: October 20, 2017

**Jeremy Kane**

Assignment: 1.1 FTE Music  
Location: Orenco Elementary School  
Effective Date: June 18, 2018

**Christine Nutters**

Assignment: 1.0 FTE Counselor  
Location: Century High School  
Effective Date: June 18, 2018

**Liza Ramos**

Assignment: 1.0 FTE 2<sup>nd</sup>/3<sup>rd</sup> Grade Teacher  
Location: Minter Bridge Elementary School  
Effective Date: April 8, 2018

**Dustin Ruth**

Assignment: 1.0 FTE Life Skills  
Location: Imlay Elementary School  
Effective Date: June 18, 2018

**Charles Self Jr.**

Assignment: 1.0 FTE Activities Director/Leadership  
Location: Glencoe High School  
Effective Date: June 18, 2018

**Raymond Severns**

Assignment: 1.0 FTE Band  
Location: Jackson Elementary School/Patterson Elementary School/McKinney Elementary School/Glencoe High School  
Effective Date: June 18, 2018

**Janine Smith**

Assignment: 1.0 FTE Music Teacher  
Location: Mooberry Elementary School  
Effective Date: June 18, 2018

**Kathryn Stilwell**

Assignment: 1.0 FTE Academic Options Coordinator  
Location: Liberty High School  
Effective Date: June 18, 2018

**Amber Vanzant**

Assignment: 1.0 FTE 1<sup>st</sup> Grade  
Location: Rosedale Elementary School  
Effective Date: June 18, 2018

**Laurie Williams**

Assignment: 1.0 FTE School Counselor  
Location: Miller Education Center  
Effective Date: June 18, 2018

**Anna Wooley**

Assignment: 1.0 FTE Bilingual Coach  
Location: Mooberry Elementary School  
Effective Date: June 18, 2018

D. Approve the employment of the following administrative personnel:

**Yolanda Coleman**

Assignment: 1.0 FTE Principal  
Location: Quatama Elementary School  
Effective Date: July 2, 2018

**Deborah Hunt**

Assignment: 1.0 FTE Principal  
Location: Indian Hills Elementary School  
Effective Date: July 2, 2018



**Jennifer McCalley**

Assignment: 1.0 FTE Principal  
Location: Imlay Elementary School  
Effective Date: July 2, 2018

- E. Approve the employment of the following licensed personnel in the 2018-19 school year:

**Arig Aboulenein**

Education: MA – Chapman University, Orange, CA  
Experience: 2 years  
Assignment: 1.0 FTE Science – Hillsboro High School

**Elizabeth Acosta**

Education: BA – The University of Toledo, Toledo, MS  
Experience: None  
Assignment: 1.0 FTE Counselor – Evergreen Middle School

**Sydnee Alm**

Education: BA – The University of Toledo, Toledo, MS  
Experience: None  
Assignment: 1.0 FTE Speech Language Pathologist – Evergreen Middle School

**Marcos Alvarez Dominguez**

Education: BA – Universidad Politecnica de Madrid, Madrid, Spain  
Experience: 1 year  
Assignment: 1.0 FTE Physical Education – South Meadows Middle School

**Debra Atwood**

Education: MA – Southern Utah University – Cedar City, UT  
Experience: 11 years  
Assignment: 1.0 FTE Kindergarten – Quatama Elementary School

**Talline Awabdeh**

Education: MA – George Fox University, Portland, OR  
Experience: None  
Assignment: 1.0 FTE Social Studies – Liberty High School

**Maria Ayala**

Education: BA – Portland State University, Portland, OR  
Experience: 5 years  
Assignment: 1.0 FTE 5<sup>th</sup> Grade – Eastwood Elementary School

**Nicole Ayd**

Education: MA – Oregon State University, Corvallis, OR  
Experience: None  
Assignment: 0.8 FTE Physical Education – North Plains Elementary School

**Adam Barash**

Education: MA – University of Georgia, Athens, GA  
Experience: 13 years  
Assignment: 1.0 FTE Social Studies – South Meadows Middle School

**Alexander Berger**

Education: MA – George Fox University, Newberg, OR  
Experience: None  
Assignment: 1.0 FTE Language Arts– Evergreen Middle School

**Mark Bernhardt**

Education: MA – Concordia University, Portland, OR  
Experience: 13 years  
Assignment: 1.0 FTE Social Communication Center – Butternut Creek Elementary School

**Kevin Blanco**

Education: BA – University of North Texas, Denton, Texas  
Experience: 4 years  
Assignment: 1.0 FTE Secondary Resource Specialist – R. A. Brown Middle School

**Kyle Molly Blum**

Education: MA – University of Portland, Portland, OR  
Experience: 2 years  
Assignment: 1.0 FTE 6<sup>th</sup> Grade – Witch Hazel Elementary School

**Shelby Boyd**

Education: MA – Portland State University, Portland, OR  
Experience: 6 years  
Assignment: 1.0 FTE Kindergarten – Tobias Elementary School

**Mary Brandenstein**

Education: BA – Millikin University, Decatur, IL  
Experience: 4 years  
Assignment: 1.0 FTE Music/Choir – Glencoe High School

**Kevin Brown**

Education: MA – College of Saint Mary, Omaha, NE  
Experience: 2 years  
Assignment: 1.0 FTE English Language Learner – Glencoe High School

**Jeremy Buxton**

Education: MA – Multnomah University, Portland, OR  
Experience: 8 years  
Assignment: 1.0 FTE Language Arts – Evergreen Middle School

**Zachary Centers**

Education: MA – Pacific University, Forest Grove, OR  
Experience: None  
Assignment: 1.0 FTE AVID-Tutorial/Language Arts/Social Studies – Hillsboro High School

**Riley Chun**

Education: MA – Pacific University, Forest Grove, OR  
Experience: None  
Assignment: 1.0 FTE 3<sup>rd</sup> /4<sup>th</sup> Grade – Lincoln Street Elementary School

**Leigh Church**

Education: MA – The University of New Mexico, Albuquerque, NM  
Experience: 25 years  
Assignment: 1.0 FTE Activities Director – Glencoe High School

**Kayla Cosman**

Education: MA – Concordia University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE 5<sup>th</sup>/6<sup>th</sup> Grade – Mooberry Elementary School

**Casey Crane**

Education: MA – University of Oregon, Eugene, OR  
Experience: None  
Assignment: 1.0 FTE Music/Band – Glencoe High School

**Emily Davenport**

Education: BA – George Fox University, Newberg, OR  
Experience: None  
Assignment: 1.0 FTE Music – Orenco Elementary School

**Michelle Ericksen**

Education: MA – George Fox University, Newberg, OR  
Experience: 2 years  
Assignment: 1.0 FTE Music Specialist – Eastwood Elementary School

**Brenda Faulder**

Education: BA – National University, San Diego California, CA  
Experience: 2 years  
Assignment: 1.0 FTE 5<sup>th</sup> Grade Dual Language – Mooberry Elementary School

**Jacob Ferrie**

Education: BA – University of South Dakota, Vermilion, SD  
Experience: 2 years  
Assignment: 1.0 FTE 5<sup>th</sup> Grade – Indian Hills Elementary School

**Rachel Foote Allen**

Education: BA – The City College of New York, New York, NY  
Experience: None  
Assignment: 1.0 FTE Music – Rosedale Elementary School

**Camille Fuller**

Education: BA – Oregon State University, Corvallis, OR  
Experience: None  
Assignment: 1.0 FTE 5<sup>th</sup> Grade – Patterson Elementary School

**Christopher Gabriel**

Education: BA – Portland State University, Portland, OR  
Experience: 2 years  
Assignment: 1.0 FTE Music – Quatama Elementary School

**Cesar G Garcia**

Education: BA – California State Polytechnic University, Pomona, CA  
Experience: 3 years  
Assignment: 1.0 FTE 3<sup>rd</sup> Grade – Free Orchards Elementary School

**Esmeralda Garcia**

Education: BA – Washington State University, Vancouver, WA  
Experience: 4 years  
Assignment: 1.0 FTE 3<sup>rd</sup> Grade – Reedville Elementary School

**Mariana Garcia**

Education: BA – Portland State University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE Elementary Resource Specialist – Mooberry Elementary School

**Marta Garzon Arango**

Education: MA – University of Oviedo, Asturias, Spain  
Experience: 7 year  
Assignment: 1.0 FTE Science – South Meadows Middle School

**Douglas Girod**

Education: BA – Pacific Lutheran University, Tacoma, WA  
Experience: 37 years  
Assignment: 0.333 FTE Academic Options – Liberty High School

**Jennifer Gonnuscio**

Education: MA – Pacific University Oregon, Forest Grove, OR  
Experience: 7 years  
Assignment: 0.5 FTE 6<sup>th</sup> Grade – Rosedale Elementary School

**Anne Gorham**

Education: MA – San Jose State University, San Jose, CA  
Experience: 2 years  
Assignment: 1.0 FTE Science – Liberty High School

**Peter Goritz**

Education: MA – University of California - Davis, Davis, CA  
Experience: 4 year  
Assignment: 1.0 FTE Science – R. A. Brown Middle School

**Roger Grinnell**

Education: MA – University of Nevada, Las Vegas, AZ  
Experience: None  
Assignment: 1.0 FTE Student Success Coach – Lincoln Street Elementary School

**Jennie Hall**

Education: MA – Utah State University, Logan, UT  
Experience: 8 years  
Assignment: 1.0 FTE School-to-Career Specialist – Glencoe High School

**Jacquelyn Hallquist**

Education: BA – Portland State University, Portland, OR  
Experience: 14 years  
Assignment: 1.0 FTE Life Skills – Imlay Elementary School

**Erin Hanson**

Education: MA – Portland State University, Portland, OR  
Experience: 12 years  
Assignment: 1.0 FTE Counselor – Orenco Elementary School

**Kathline Harcq**

Education: MA – Pacific University Oregon, Forest Grove, OR  
Experience: 6 years  
Assignment: 1.0 FTE Student Success Coach – Reedville Elementary School/Tobias Elementary School/Imlay Elementary School

**Hannah Hardt**

Education: MA – Concordia University, Portland, OR  
Experience: None  
Assignment: 1.0 FTE Physical Education – Hillsboro High School

**Samuel Honse**

Education: BA – Oregon State University, Corvallis, OR  
Experience: 3 years  
Assignment: 1.0 FTE Mathematics – Brown Middle School

**Stacia Haynes**

Education: MA – Seattle Pacific University, Seattle, WA  
Experience: 4 years  
Assignment: 1.0 FTE School Counselor - Imlay Elementary School

**Keri Imada**

Education: BA – Oregon State University, Corvallis, OR  
Experience: 1 year  
Assignment: 1.0 FTE 2<sup>nd</sup> Grade – Orenco Elementary School

**Heather Jarrell**

Education: MA – Portland State University, Portland, OR  
Experience: 3 years  
Assignment: 1.0 FTE Elementary Resource Specialist – Farmington View Elementary School/Minter Bridge Elementary School

**Jason Jones**

Education: MA – Georgia State University, Atlanta, GA  
Experience: 6 years  
Assignment: 0.83 FTE Secondary Resource Specialist – Century High school

**Amanda Kissinger**

Education: MA – Portland State University, Portland, OR  
Experience: 11 years  
Assignment: 1.0 FTE Advanced Mathematics – Hillsboro High School

**Molar Koborsi**

Education: BA – Portland State University, Portland, OR  
Experience: 5 years  
Assignment: 1.0 FTE Music – Mooberry Elementary School

**Tyson Langford**

Education: MA – Portland State University, Portland, OR  
Experience: 7 years  
Assignment: 1.0 FTE Health-Physical Education – Hillsboro High School

**Jason Lenahan**

Education: BA – Western Michigan University, Kalamazoo, MI  
Experience: 10 years  
Assignment: 1.0 FTE Physical Education – WL Henry Elementary School

**Allison Lodine**

Education: MA – University of Portland, Portland, OR  
Experience: None  
Assignment: 1.0 FTE 5<sup>th</sup>/6<sup>th</sup> Grade – Jackson Elementary School

**Kristin Loupe**

Education: MA – Portland State University, Portland, OR  
Experience: None  
Assignment: 0.5 FTE Counselor – Miller Education High School

**Haley Lowman**

Education: MA – Midwestern University, Glendale, AZ  
Experience: None  
Assignment: 1.0 FTE Speech Language Pathologist – Glencoe High School/Century High School/Liberty High School

**Sarah Malick**

Education: MA – Portland State University, Portland, OR  
Experience: None  
Assignment: 1.0 FTE Counselor – Century High School

**Megan Marchand**

Education: MA – Oregon State University, Corvallis, OR  
Experience: None  
Assignment: 1.0 FTE Community Transitions Program – Hillsboro High School

**Lori Marston**

Education: MA – Pacifica University, Forest Grove, OR  
Experience: 14 years  
Assignment: 1.0 FTE Social Learning Center – West Union  
Elementary School

**Daniel Martin Bellido**

Education: BA – University of Zaragoza, Zaragoza, Spain  
Experience: 18 years  
Assignment: 1.0 FTE 2<sup>nd</sup> Grade – Lincoln Street Elementary School

**Jesus Martinez**

Education: BA – California State University, Stanislaus, Turlock,  
CA  
Experience: 7 years  
Assignment: 1.0 FTE 6<sup>th</sup> Grade Dual Language – Minter Bridge  
Elementary School

**Avery Marvin**

Education: MA – Lewis & Clark College, Portland, OR  
Experience: 6 years  
Assignment: 1.0 FTE Biology – Liberty High School

**Crystal Maunu**

Education: MA – George Fox University, Newberg, OR  
Experience: None  
Assignment: 1.0 FTE English Language Learner – Imlay Elementary  
School/Minter Bridge Elementary School

**Amanda McCoy**

Education: BA – Concordia University, Portland, OR  
Experience: 6 years  
Assignment: 1.0 FTE Secondary Resource Specialist – Liberty High  
School

**Antonia Mete**

Education: MA – University of Oregon, Eugene, OR  
Experience: 5 years  
Assignment: 0.6 FTE Speech Language Pathologist – Groner K-8  
School

**Jennifer Morgan**

Education: BA – Wayne State University, Detroit, MI  
Experience: 5 years  
Assignment: 1.0 FTE Physical Education – Minter Bridge Elementary  
School



**Jeremy Nesbitt**

Education: MA – Grand Canyon University, Phoenix, AZ  
Experience: 14 years  
Assignment: 1.0 FTE Marketing Teacher/Business Manager – Liberty High School

**Thu Ngo**

Education: MA – University of California - Irvine, Irvine, CA  
Experience: 11 years  
Assignment: 1.0 FTE Language Arts – Liberty High School

**Marti Noceras Mulet**

Education: BA – University of Les Illes Balears – Palma, Spain  
Experience: 9 years  
Assignment: 1.0 FTE 6<sup>th</sup> Grade – Witch Hazel Elementary School

**Amelia Nordlund**

Education: MA – Concordia University, Portland, OR  
Experience: 1 year  
Assignment: 0.667 FTE Social Studies – Liberty High School

**Jennifer Norwood**

Education: MA – Willamette University, Salem, OR  
Experience: 7 years  
Assignment: 0.5 FTE Language Arts – Liberty High School

**Thomas Olen**

Education: MA – Lewis & Clark College, Portland, OR  
Experience: None  
Assignment: 1.0 FTE Science – Liberty High School

**Patricia Panozzo**

Education: BA – Lewis University, Romeoville, Illinois  
Experience: None  
Assignment: 1.0 FTE 5<sup>th</sup> Grade – Butternut Creek Elementary School

**Victoria Parsloe**

Education: MA – Maine College of Art, Portland, ME  
Experience: None  
Assignment: 1.0 FTE Art – Poynter Middle School

**Isabella Pena**

Education: MA – Pacific University Oregon, Forest Grove, OR  
Experience: 1 year  
Assignment: 0.75 FTE Business – Century High School

**Kaitlin Peters**

Education: MA – Nazareth College, Rochester, NY  
Experience: None  
Assignment: 0.6 FTE Elementary Resource Specialist – Reedville Elementary School

**Anna Posthumus**

Education: MA – Lewis & Clark College, Portland OR  
Experience: 1 year  
Assignment: 1.0 FTE Student Support Wellness Counselor – Evergreen Middle School/Poynter Middle School

**Jennifer Ranger**

Education: BA – Western Washington University, Bellingham, WA  
Experience: None  
Assignment: 1.0 FTE Success Coach – Butternut Creek Elementary School/Indian Hills Elementary School/ Ladd Acres Elementary School

**Timothy Reichenbach**

Education: MA – Portland State University, Portland, OR  
Experience: None  
Assignment: 1.0 FTE CTE – Social Studies/Business Manager – Hillsboro High School

**Meaghan Reid**

Education: MA – Western Oregon University, Monmouth, OR  
Experience: None  
Assignment: 0.8 FTE Social Studies – Brown Middle School

**Michelle Reith**

Education: BA – Pacific University, Forest Grove, OR  
Experience: None  
Assignment: 0.5 FTE General Education Specialist – Lincoln Street Elementary School

**Kristen Rekow**

Education: BA – Washington State University, Pullman, WA  
Experience: 17 years  
Assignment: 1.0 FTE Child Services/Family & Consumer Science – Liberty High School

**Kayla Rice**

Education: BA – California State University, Fullerton, Fullerton, CA  
Experience: None  
Assignment: 1.0 FTE Physical Education – Evergreen Middle School

**Christine Robbins**

Education: MA – Concordia University, Portland, OR  
Experience: 6 years  
Assignment: 1.0 FTE 1<sup>st</sup> Grade – Rosedale Elementary School

**Laury Rodriguez**

Education: BA – Portland State University, Portland, OR  
Experience: 3 years  
Assignment: 1.0 FTE Math/Science – Liberty High School

**Carmen Rodriguez Aparicio**

Education: BA – University of Cordoba, Cordoba, Spain  
Experience: 9 years  
Assignment: 1.0 FTE 6<sup>th</sup> Grade – Lincoln Street Elementary School

**Katherine Salzwedel**

Education: BA – Oregon State University, Corvallis, OR  
Experience: None  
Assignment: 0.2 FTE TOSA – STEM – Ladd Acres Elementary School

**Hope Sarafa**

Education: MA – San Jose State University, San Jose, CA  
Experience: 15 years  
Assignment: 0.5 FTE Home Instructor – Student Services

**Cassondra Sauve**

Education: MA – Willamette University, Salem, OR  
Experience: 5 years  
Assignment: 1.0 FTE Drama/Language Arts – Century High School

**Amy Schroeder**

Education: MA - Portland State University, Portland, OR  
Experience: 19 years  
Assignment: 1.0 FTE Behavior Specialist – North Plains Elementary School

**Jory Shene**

Education: MA – University of Phoenix, Tigard, OR  
Experience: 5 years  
Assignment: 1.0 FTE Mathematics – Glencoe High School

**Justin Shiltz**

Education: MA – Ashford University, San Diego, CA  
Experience: 10 years  
Assignment: 1.0 FTE Social Studies – Glencoe High School

**Anthony Sinclair**

Education: MA – Lewis and Clark College, Portland, OR  
Experience: 3 years  
Assignment: 1.0 FTE Secondary Resource Specialist – South Meadows Middle School

**Kristine Sinclair**

Education: MA – Portland State University, Portland, OR  
Experience: 9 years  
Assignment: 1.0 FTE Autism Consultant/Support Specialist – Student Services

**Shane Sipp**

Education: MA – Oregon State University, Corvallis, OR  
Experience: 13 years  
Assignment: 1.0 FTE 4<sup>th</sup> Grade – Brookwood Elementary School

**Jessica Smith**

Education: MA – George Fox University, Newberg, OR  
Experience: None  
Assignment: 1.0 FTE Art/Language Arts – Century High School

**Brianna Stephenson**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 0.667 FTE Language Arts – Liberty High School

**Odelsa Taylor**

Education: BA – Portland State University, Portland, OR  
Experience: 2 years  
Assignment: 0.8 FTE 3<sup>rd</sup> Grade – Reedville Elementary School

**Scott A Thomas**

Education: MA – American College of Education, Indianapolis, IN  
Experience: 8 years  
Assignment: 1.0 FTE Activities Director/Language Arts/Leadership – Century High School

**Tracy Vanden Berg**

Education: MA – Concordia University, Portland, OR  
Experience: 18 years  
Assignment: 1.0 FTE TOSA / Dean of Students – Glencoe High School

**Rosa Villeda**

Education: BA – Adventist University of Central America, Alajuela Costa Rica  
Experience: 10 years  
Assignment: 1.0 FTE 5<sup>th</sup> Grade – Mooberry Elementary School

**Kimberly Walters**

Education: MA – George Fox University, Newberg, OR  
Experience: 6 Years  
Assignment: 0.4 FTE Physical Education – South Meadows Middle School

**Shelby Walton-Clark**

Education: BA – Gonzaga University, Spokane, WA  
Experience: 2 years  
Assignment: 1.0 FTE 4<sup>th</sup>/5<sup>th</sup> Grade – Witch Hazel Elementary School

**David Wayne**

Education: MA – Brigham Young University, Provo, UT  
Experience: None  
Assignment: 1.0 FTE CTE – Computer Science – Hillsboro High School

**Jennifer Williams**

Education: MA – Pacific University, Forest Grove, OR  
Experience: 17 years  
Assignment: 1.0 FTE Student Success Coach – Patterson Elementary School/North Plains Elementary School/Lincoln Street Elementary School

**Dawn Wilson**

Education: MA – University of Alaska Fairbanks, Fairbanks, AK  
Experience: 18 years  
Assignment: 1.0 FTE Secondary Resource Specialist – Century High School

**Regina Winkle-Bryan**

Education: MA – Lewis and Clark College, Portland, OR  
Experience: None  
Assignment: 0.667 FTE Language Arts – Hillsboro High School

**Alice Zysett**

Education: MA – Western Oregon University, Monmouth, OR  
Experience: 28 years  
Assignment: 1.0 FTE English Language Learner/General Education/Language Arts – Glencoe High School

- F. Approve the employment of the following licensed personnel in the 2018-19 school year, who have held temporary status:

**Ryan Abshere**

Education: MA – California State University - Sacramento, Sacramento, CA  
Experience: 4 years  
Assignment: 1.0 FTE Student Support and Wellness Counselor – South Meadows Middle School/ R.A Brown Middle School

**Kayleen Alumbaugh**

Education: MA – Harding University, Searcy, AR  
Experience: 5 years  
Assignment: 1.0 FTE 1<sup>st</sup> Grade – Rosedale Elementary School

**Devon Baker**

Education: MA – Oregon State University, Corvallis, OR  
Experience: 19 years  
Assignment: 0.5 FTE Science – Liberty High School

**Mark Bernhardt**

Education: MA – Concordia University, Portland, OR  
Experience: 7 years  
Assignment: 1.0 FTE Social Communications Center – Butternut Creek Elementary School

**Caitlin Bull**

Education: BA – St. Olaf College, Northfield, MN  
Experience: 1 year  
Assignment: 1.0 FTE English Language Learner Specialist – Evergreen Middle School

**LeAndre Butler**

Education: BA – Portland State University, Portland, OR  
Experience: 2 years  
Assignment: 1.0 FTE 3<sup>rd</sup> Grade – Imlay Elementary School

**Juan Francisco Carceles**

Education: BA – Universidad de Murcia, Murcia, Spain  
Experience: 5 years  
Assignment: 1.0 FTE 5<sup>th</sup> Grade – Lincoln Street Elementary School

**Shane Cooley**

Education: MA – George Fox University, Portland, OR  
Experience: 1 year  
Assignment: 0.8 FTE Physical Education – Butternut Creek Elementary School

**Tara Dolan**

Education: MA – Montanan State University, Bozeman, MT  
Experience: 5 years  
Assignment: 1.0 FTE Counselor – Brown Middle School

**Jena Duhn**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 1.0 FTE Kindergarten – Mooberry Elementary School

**Izza Dye**

Education: BA – Oregon State University, Corvallis, OR  
Experience: 1 year  
Assignment: 1.0 FTE 4<sup>th</sup> Grade – Eastwood Elementary School

**Chelsea Fryer**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 1.0 FTE Alternative Education – Miller Education Center

**Maria Galindo Sanz**

Education: MA – Complutense University of Madrid, Madrid, Spain  
Experience: 26 years  
Assignment: 1.0 FTE 4<sup>th</sup> Grade – Lincoln Street Elementary School

**Montserrat Garcia Ruiz**

Education: MA – San Antonio Catholic University of Murcia, Murcia, Spain  
Experience: 4 years  
Assignment: 1.0 FTE 1<sup>st</sup> Grade – Minter Bridge Elementary School

**Bethany Harvey**

Education: MA – Portland State University, Portland, OR  
Experience: 2 years  
Assignment: 1.0 FTE Counselor – Poynter Middle School

**Jennifer Hershberger**

Education: BA – Iowa State University, Ames, IA  
Experience: 13 years  
Assignment: 1.0 FTE English Learner – Hillsboro High School

**Keri Imada**

Education: BA – Oregon State University, Corvallis, OR  
Experience: 1 year  
Assignment: 1.0 FTE 2<sup>nd</sup> Grade – Orenco Elementary School

**Nicholas Ingalls**

Education: MA – Oregon State University, Corvallis, OR  
Experience: None  
Assignment: 1.0 FTE Math – Century High School

**Justin Keeth**

Education: MA – Portland State University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE Music – Imlay Elementary School

**Sommer Kirk**

Education: BA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 1.0 FTE Kindergarten – Brookwood Elementary School

**Christopher Lindley**

Education: MA – Concordia University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE 1<sup>st</sup> Grade – Eastwood Elementary School

**Sheila Loe**

Education: MA – Louisiana Tech University, Ruston, LA  
Experience: 33 years  
Assignment: 1.0 FTE Life Skills – Hillsboro High School

**Ruby Dawn Lyman**

Education: MA – Pacific University, Forest Grove, OR  
Experience: 4 years  
Assignment: 1.0 FTE 2<sup>nd</sup>/3<sup>rd</sup> Grade – Brookwood Elementary School

**Reagan Mergen**

Education: MA – Portland State University, Portland, OR  
Experience: 7 years  
Assignment: 1.0 FTE Elementary Resource Specialist – Lincoln Street Elementary School

**Megan McCaffrey**

Education: MA – Marywood University, Scranton, PA  
Experience: 6 years  
Assignment: 0.917 FTE Graphic Design/Marketing/Yearbook – Liberty High School

**Miriam Miranda-Diaz**

Education: MA – Portland State University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE Student Support Wellness Counselor – Office of School Performance



**Marisa Rogers**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 1.0 FTE 3<sup>rd</sup> Grade – Rosedale Elementary School

**Brianna Stephenson**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 0.667 FTE Language Arts – Liberty High School

**Denice Smith**

Education: BA – California State University, Bakersfield, CA  
Experience: 12 years  
Assignment: 1.0 FTE Kindergarten – Rosedale Elementary School

**Molly Smith**

Education: MA – University of Portland, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE 1<sup>st</sup> Grade – North Plains Elementary School

**Wendy Steele**

Education: MA – Northwestern University, Evanston, IL  
Experience: 22 years  
Assignment: 0.8 FTE Music/Band – Reedville Elementary School/Butternut Elementary School

**Anne Story**

Education: MA – Pacific University, Forest Grove, OR  
Experience: 8 years  
Assignment: 1.0 FTE Social Communication Center – Patterson Elementary School

**Katherine Sweeney**

Education: MA – Portland State University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE Elementary Resources Specialist – Jackson Elementary School

**Julie Tramelli**

Education: MA – Montana State University - Northern, Havre, MT  
Experience: 32 years  
Assignment: 1.0 FTE Secondary Resources Specialist – Hillsboro High School

**Maria Villamaqua**

Education: MA – George Fox University, Newberg, OR  
Experience: 1 year  
Assignment: 0.8 FTE Mentor – Office of School Performance

**Courtney Webster**

Education: MA – Portland State University, Portland, OR  
Experience: 1 year  
Assignment: 1.0 FTE 3<sup>rd</sup> Grade – McKinney Elementary School

**Maya Wheeler**

Education: MA – Marylhurst University, Marylhurst, OR  
Experience: 1 year  
Assignment: 1.0 FTE 4<sup>th</sup> Grade – Rosedale Elementary School

**Ruth Whitnah**

Education: MA – Eastern Oregon University, La Grande, OR  
Experience: 2 years  
Assignment: 1.0 FTE Life Skills Teacher – Evergreen Middle School

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**ACCEPT GIFTS AND DONATIONS**  
**(as of August 31, 2018)**

**SITUATION**

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures.

The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

- Donation of \$5,000 from Hillsboro Community Foundation to Hillsboro School District for the Una Voz Mariachi band program
- Donation of \$7,000 from Michael and Laura McMurray to Hillsboro School District for the Team Up for Students program
- Donation of \$5,000 from Stan Miller to Miller Education Center for student college scholarships
- Donation of \$5,113.32 from Mooberry Community Corral to Mooberry Elementary School to be used as follows:
  - \$937.73 for magnetic dry erase boards
  - \$4,175.59 for classroom supplies
- Donation of \$5,586.93 from Farmington View Bobcat Boosters to Farmington View Elementary School to be used as follows:
  - \$580.93 for library books
  - \$646.00 for Vex Robotics program
  - \$4,360.00 for Chromebooks
- Donation of \$37,399.50 from Glencoe Youth Basketball to Glencoe High School for new basketball hoops and installation

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors accept these donations.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**READOPT BOARD / SUPERINTENDENT WORKING AGREEMENTS**

**SITUATION**

The Board of Directors is the educational policy-making body for the Hillsboro School District. In order to effectively meet the District's challenges, it is essential that the Board and Superintendent function together as a leadership team. The Board / Superintendent working agreements, a tool that facilitates unity among the team members, is annually reviewed and readopted by the Board. The Board reviewed updates to the working agreements during the August 6 and September 11, 2018, work sessions.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors readopt the Board / Superintendent working agreements.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**APPROVE REVISIONS TO POLICY DN: DISPOSAL OF DISTRICT PROPERTY**

**SITUATION**

Revisions to policy DN: Disposal of District Property have been recommended by Oregon School Boards Association (OSBA) to clarify that district property that was purchased using state, federal or private grants, and has been declared as surplus property, shall be disposed of according to the provisions of the grant or in compliance with state or federal regulations.

Recommended revisions to policy DN were presented to the Board for first reading on June 26, 2018. No public comments or questions were received regarding this policy during the review period.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve the revisions to policy DN: Disposal of District Property.

# Hillsboro School District 1J

Code: DN  
Adopted: 07/96  
Revised: 04/08; \_\_\_\_\_

## Disposal of District Property

The Board may, at any time, declare District property as surplus and authorize its disposal when such property is no longer useful to the District, unsuitable for use, too costly to repair, or obsolete.

If reasonable attempts to dispose of surplus properties fail to produce a monetary return to the District, the Superintendent or designee may dispose of them in another manner.

If the district property was purchased with state, federal or private grant funds, disposal of the property shall be made as outlined in the grant or by state or federal regulations.

END OF POLICY

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### Legal Reference(s):

ORS 279B.055

ORS Chapters 279A, 279B and 279C

ORS 332.155

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e)

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**APPROVE REVISIONS TO POLICY EEACA:**  
**SCHOOL BUS DRIVER EXAMINATION AND TRAINING**

**SITUATION**

Revisions to policy EEACA: School Bus Driver Examination and Training have been recommended by Oregon School Boards Association (OSBA) to ensure that the policy aligns with legislative changes to Oregon Administrative Rule (OAR) 581-053-0004, Administration of Pupil Transportation, regarding the required training, examination, and testing of school bus drivers.

Recommended revisions to policy EEACA were presented to the Board for first reading on June 26, 2018. No public comments or questions were received regarding this policy during the review period.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve the revisions to policy EEACA: School Bus Driver Examination and Training.

# Hillsboro School District 1J

Code: EEACA  
Adopted: 07/96  
Revised: 11/08; \_\_\_\_\_

## Bus Drivers

School bus driver selection procedures will be developed to ensure acceptance of drivers whose capabilities are commensurate with job responsibilities. ~~Each~~ All new school bus drivers will be selected for ~~his/her~~ their potential for improving the fleet's record and performance.

1. School bus driver selection will be based on: investigating application references; a motor vehicles report from the Department of Motor Vehicles; a criminal records check; a ~~pre-employment physical, drug and alcohol test; other physical requirements; a planned oral interview, tests conducted by the district; and~~ a driver-training program; and verification that the driver's physical examination was certified by a medical examiner. This medical examiner's certificate must have been listed in the Federal Motor Carrier Safety Administration's National Registry of Certified Medical Examiners as of the date of the issuance for the bus driver's examination certificate.
2. No school bus driver shall be placed on a route or in any vehicle transporting students who does not meet the qualifications of the Oregon Revised Statutes, Administrative Rules, and the Oregon Department of Education which include: a Commercial Driver License; an acceptable driving record; and the qualifications listed in District policies, or the written regulations listed by the administrator responsible for the transportation department without a school bus permit or certificate issued by the Oregon Department of Education (ODE).
3. No school bus driver shall be placed in any vehicle subject to commercial driver's license requirements or permitted to perform any other safety-sensitive functions who does not comply with applicable provisions of the Omnibus Transportation Employee Testing Act of 1991.
4. In emergencies, only school bus drivers who are on the Oregon Department of Education emergency driver's list will be used.

All school bus drivers are required to inform the District within 15 days of any change in their driving or criminal records that could affect their eligibility to maintain the necessary Oregon Department of Education approval for licensing. ~~This includes convictions for moving violations or involvement in a chargeable accident in his/her own personal vehicle.~~

A school bus manufacturer, school bus dealer, or school bus mechanic is not required to have a school bus endorsement while operating a school bus that is not transporting students.

END OF POLICY

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Legal Reference(s):



[ORS 659.840](#)  
[ORS 659A.300](#)  
[ORS 659A.306](#)  
ORS Chapters [801](#), [802](#), [807](#), [809](#), [811](#), [813](#)  
[ORS 807.038](#)  
[ORS 820.110](#)

[OAR 581-053-0006](#)  
[OAR 581-053-0015](#)  
OAR 581-053-0002  
OAR 581-053-0003  
OAR 581-053-0004  
OAR 581-053-0031  
OAR 581-053-0040  
OAR 581-053-0053  
OAR 581-053-0060

[HB 2268 \(2007\)](#)

Omnibus Transportation Employee Testing Act of 1991, 49 U.S.C. §§ 31301-31317; 49 C.F.R. Parts 40, 382, 391-395 (200616)

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**APPROVE REVISIONS TO POLICIES REGARDING PERSONNEL:**  
**POLICY GCA: LICENSE REQUIREMENTS;**  
**POLICY GCI/GDI: ASSIGNMENTS AND TRANSFERS; AND**  
**POLICY GCPB/GDPB: RESIGNATION OF STAFF**

**SITUATION**

Revisions to the following policies are based on recommendations from the Oregon School Boards Association (OSBA) to reflect recent legislative changes, including Senate Bill 205, Oregon Administrative Rule 584-050-0020, and the provisions of the Every Student Succeeds Act (ESSA) of 2015:

- Policy GCA: License Requirements
- Policy GCI/GDI: Assignments and Transfers
- Policy GCPB/GDPB: Resignation of Staff

Recommended revisions to these policies were presented to the Board for first reading on June 26, 2018. No public comments or questions were received regarding this policy during the review period.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve the revisions to policies GCA: License Requirements; GCI/GDI: Assignments and Transfers; and GCPB/GDPB: Resignation of Staff.

## License Requirements

Licensed personnel must have a valid and appropriate license on file with the District as of the first day of their assignment and must maintain such certification; failure to do so will result in the teacher/administrator being placed on unpaid leave until the appropriate license is obtained or until the employee is terminated. The Board, in adhering to Oregon Revised Statutes, shall require all applicants selected for employment for positions that require Teacher Standards and Practices Commission (TSPC) licensing, to hold a valid Oregon license issued by the TSPC as a condition of employment. The district must be able to verify the current license of applicants offered employment before the Board will consider approving their employment.

If an applicant's license application with the TSPC is pending, the district may allow the applicant to teach for 90 calendar days after the date of submission of the application, if the applicant has:

1. Submitted an application in the manner and form required by the TSPC, including payment of all required fees;
2. Completed a background clearance conducted by the TSPC that includes having:
  - a. Furnished fingerprints, if required;
  - b. Provided satisfactory responses to character questions in the form and manner required by the TSPC; and
  - c. Completed a criminal records check pursuant to state law and a background check through the interstate clearinghouse for revoked or suspended licenses, and is eligible for a teaching license.

The district will complete a review of the applicant's employment history prior to beginning employment.

The district will verify the employee is properly licensed on the 91st calendar day after the application was submitted to the TSPC, if the employee's license application is pending and the employee is teaching in the district.

This 90-day teaching option will only be applied to those positions of high need, specialty areas or emergency assignments as determined by the district.

The verification of TSPC licensure includes all license endorsements. It shall be each licensed staff member's responsibility to keep all endorsements current.

END OF POLICY

**Legal Reference(s):**

[ORS 339.374](#)  
[ORS 342.120](#) to-342.203

[OAR 584-050-0035](#)  
[OAR 584-200-0020](#)

# Hillsboro School District 1J

Code: **GCI/GDI**  
Adopted: 7/96  
Readopted: 11/25/08; \_\_\_\_\_

## Assignment and Transfer

The assignment of employees to positions in the District, the creation of new positions, the deletion of existing positions, the determination of position descriptions and changes thereto, the determination of duration and hours of work including the assignment of overtime, the location of work assignments and other matters related to direction of the work force shall be determined by the Superintendent.

Requests for a change in an employee assignment may be initiated by the employee or by the Superintendent in accordance with the negotiated agreement.

Assignment of all personnel employed by the district will be made under the direction of the superintendent or designee.

The superintendent or designee will develop procedures for the voluntary and involuntary transfer of employees within the district, aligning the procedures with the provisions of the negotiated agreement. These procedures will be based on filling the district's personnel needs.

END OF POLICY

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### Legal Reference(s):

[ORS 236.610 to -236.630](#)  
[ORS 236.620](#)  
[ORS 236.630](#)

[OAR 581-022-1720](#)

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311-6322 (2006).

# Hillsboro School District 1J

Code: **GCPB/GDPB**

Adopted: 7/96

Revised/Readopted: 11/25/08; 12/15/09; \_\_\_\_\_

## Resignation of Employees

A licensed staff member who wishes to resign from his/her their position with the dDistrict must give written notice of at least 60 days prior to the date he/she wishes to leave District employment at or upon the time of resignation. The sSuperintendent or designee is authorized to accept the resignation effective the day it is received and either release the teacher immediately from further teaching or administrative obligations, or inform the teacher that he/she must continue teaching for part or all of the 60-day period.

Where less than 60-days notice is given, the Board may request that the Teacher Standards and Practices Commission discipline the licensee. Exceptions due to emergency or other extenuating circumstances may be considered by the Board.

In accordance with the classified-management agreement, a A classified staff member who wishes to resign from his/her their position with the dDistrict must file a written notice in the human resources department at least two weeks prior to the date he/she wishes to leave District employment. The Ssuperintendent or designee is authorized to accept the resignations of classified employees effective the day it is received.

END OF POLICY

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### Legal Reference(s):

[ORS 342.553](#)

[ORS 652.140](#)

[OAR 581-022-1720](#)

[OAR 584-050-0020](#)

Pierce v. Douglas County Sch. Dist., 297 Or. 363 (1984).

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**APPROVE PROPOSED POLICY ECG: VEHICLE IDLING**

**SITUATION**

Proposed policy ECG: Vehicle Idling has been developed to reflect the District's commitment to maintaining a healthy and safe school environment and ensuring the efficient use of resources, and in response to input from Board and community members. The process of developing the policy and administrative regulation included reviewing the policies of other school districts and local government organizations and the policy samples provided by the Oregon School Boards Association, and considering the needs of students and the operating specifications of the District's vehicles. The policy applies to all drivers of District vehicles; community members are also encouraged to refrain from idling their vehicles on District property.

Recommended revisions to policy ECG were presented to the Board for first reading on June 26, 2018. No public comments or questions were received regarding this policy during the review period.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve proposed policy ECG: Vehicle Idling.

# Hillsboro School District 1J

Code: ECG  
Adopted: \_\_\_  
Revised / Readopted: \_\_\_

## Vehicle Idling

The Board recognizes that a safe and healthy school environment is important in contributing to the health of students and adults. Clean air is essential to creating a healthy learning environment for students to participate in the educational process.

Unnecessary vehicle idling emits pollutants, wastes fuel and wastes financial resources. Therefore, a goal of the district is to eliminate unnecessary idling by all district vehicles, and to establish a way to minimize this practice (unnecessary idling) in all vehicles on district property. Appropriate idling times may vary due to weather conditions.

The Superintendent or designee will develop guidelines consistent with this policy and a process for the regular review of the guidelines.

END OF POLICY

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### Legal Reference(s):

ORS 332.107

Consolidated Appropriations Act, 2005, Pub. L. No. 108-447, 118 Stat. 2809



**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**APPOINT CITIZENS' CURRICULUM ADVISORY COMMITTEE MEMBERS**

**SITUATION**

In accordance with policy IFF, the Board of Directors has established the Citizens' Curriculum Advisory Committee (CCAC) to provide for citizen involvement in the development of the schools' curriculum and instructional programs, and input into those curricular areas identified by the Board. The CCAC consists of parents and/or community members who reside in the District attendance area, and includes student representation, as appropriate.

CCAC members are appointed by the Board. The term of service for CCAC members is two years, and terms are staggered so that one-half of members' terms end each year. CCAC members who apply for reinstatement may be appointed by the Board to serve as many consecutive terms as are deemed appropriate.

The Board, in consultation with the CCAC chair and District staff, determines the number of participants that is sufficient to fulfill the responsibilities of the committee. In 2014, the Board agreed that the number of adult members serving on the committee in previous years (14) would serve as a baseline for the CCAC, with a goal of appointing four additional student members. If more or fewer qualified candidates apply, the Board, in consultation with District staff and the CCAC chair, will have the discretion to adjust the number of members, and define the process for appointing them.

Information regarding CCAC members who remained active on the committee throughout the 2017-18 school year, and candidates who have applied for appointment is provided below:

- Seven active CCAC members have continuing terms; and, as of this date, two new applications have been received.
- Last year, the Board appointed all five of the students who applied. Three of the five students became participating members of the committee. Two of the three participating students have graduated. The third participating student will continue serving on the committee as a high school student, and two new student applications have been received.

Based on the baseline of 14 committee members identified in 2014, CCAC leaders and District staff recommend that seven new committee members and three new student members be appointed. Together with the seven continuing members whose terms will not expire until June 2019, this will result in a committee of 14 members plus four student members.

CCAC openings were advertised during the summer. CCAC leaders and District staff have agreed to extend the application deadline and are recommending that the Board

consider appointing candidates who have applied at this time, and review future applications as they are received.

During the September 11 Board work session, Board members reviewed the CCAC applications that had been received, met the applicants who were able to be present to introduce themselves, and discussed the selection process. During this evening's work session, new applicants and those who were unable to attend the September 11 Board meeting were invited to introduce themselves, and Board members identified a slate of candidates who will be officially appointed to fill the open positions during this evening's regular session.

New members who are appointed by the Board this evening will be able to participate in the first CCAC meeting of the 2018-19 school year on October 1.

## **RECOMMENDATION**

The Superintendent recommends that the Board of Directors take action on the following motion:

*I move that the Board of Directors appoint the slate of candidates identified during this evening's work session to the open positions on the CCAC, as follows:.*

- *Appoint the following candidates to the CCAC two-year positions:*
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
- *Appoint the following candidates to the two-year student positions:*
  - \_\_\_\_\_
  - \_\_\_\_\_
- *[If additional student applications are received prior to the meeting] Appoint the following candidate to the one-year student position:*
  - \_\_\_\_\_

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**APPOINT AUDIT COMMITTEE**

**SITUATION**

The Board appoints an Audit Committee annually to maintain communication between the Board and the District's audit firm. This committee includes one or more Board members, the Chief Financial Officer, and supporting staff. The Audit Committee will meet with the auditors before they begin their major field work, and again after they conclude their work in the fall. The second meeting will include a report on the 2017-18 audit, and a conversation about the District's fiscal management. The Audit Committee reports to the Board following the second meeting. The Audit Committee may also meet at other times, if needed.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors appoint one or more Board members to the Audit Committee for the 2018-19 school year.

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**ACCEPT OREGON SCHOOLS CAPITAL IMPROVEMENT MATCHING (OSCIM)**  
**GRANT AND AUTHORIZE SIGNING OF AGREEMENT**

**SITUATION**

The 2015 Oregon Legislature passed Senate Bill 447, the Oregon Schools Capital Improvement Matching Grant (OSCIM) program. The intent of this program was to provide matching grant funds to school districts with the hope that these matching funds could help increase community support for school facility bond elections. These funds are distributed in the form of matching grants in two different ways. Sixty (60) percent of the grants are awarded on a “priority” basis with, in this case, priority given to smaller, more rural, districts with lower property values. The remaining forty (40) percent of grants are awarded on a “first-in-line” basis, based on when applications are submitted. In order to qualify for OSCIM grant funding, a district must submit to the Oregon Department of Education an application that describes the types of projects the grant dollars will be used to fund, a facilities assessment, and a long-range facility plan. A pro-rated amount of the entire funding pool is allocated for each election cycle, only districts that plan to have a bond ask on that ballot are allowed to apply, and a district must successfully pass its bond measure in order to collect the OSCIM grant dollars.

On November 14, 2017, following the successful November 7 election, Hillsboro School District was notified that the District had been awarded a \$6 million OSCIM grant from the “first-in-line” program. In order to finalize this OSCIM Grant process the School Board must accept the grant, and authorize and approve the Grant Agreement and the signing of the Grant Agreement. Tonight, the Board will be asked to accept these funds and approve the attached resolution.

As part of the bond recommendation to the School Board, the Bond Advisory Committee included a list of projects to be funded if dollars were available. This list included the following items:

- purchase land for additional school capacity;
- improve/replace tennis courts;
- window replacements;
- additional roofing, portable replacements.
- Pavement/sidewalk/hardscape replacement
- Upgrading new elementary school gymnasiums to “immediate occupancy”

The District hopes that the OSCIM grant dollars will allow some or all of these projects to be completed.

## **RECOMMENDATION**

The Superintendent recommends that the Board of Directors take action on the following motion:

*I move that the Board of Directors accept the OSCIM Grant award in the amount of \$6,000,000 and authorize the District's Chief Financial Officer to execute the OSCIM Grant Agreement in substantially the form attached to the resolution.*

**RESOLUTION ACCEPTING OSCIM GRANT AWARD AND AUTHORIZING  
APPROVAL OF AGREEMENT**

**WHEREAS**

1. The Oregon Legislature enacted Senate Bill 447, which created the Oregon School Capital Improvement Matching Program (OSCIM); and
2. On November 14, 2017, the Oregon Department of Education formally notified the District that the District qualified for and was awarded a capital matching grant of \$6,000,000 under the OSCIM Grant Program, contingent on provision of matching funds by the District; and
3. At the November 7, 2017, general election, District voters approved the issuance of general obligation bonds in the amount of \$408,000,000 for capital costs, thereby providing necessary matching funds; and
4. In order to receive the OSCIM Grant, the District must enter into an OSCIM Grant Agreement with the Oregon Department of Education in the form of a contract attached to this resolution; and
5. The OSCIM Grant Agreement requires the District Board of Directors to authorize and approve the OSCIM Grant Agreement and authorize the execution of the agreement by a representative of the District.

**THEREFORE, BE IT RESOLVED**, that the Hillsboro School District Board of Directors:

1. Hereby accepts the OSCIM Grant award of \$6,000,000; and
2. Authorizes execution of an OSCIM Grant Agreement in substantially the form attached to this resolution; and
3. Authorizes and directs the Chief Financial Officer, Michelle Morrison, to execute the OSCIM Grant Agreement on behalf of the District.

\_\_\_\_\_  
**DISTRICT CLERK**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**BOARD CHAIR**

\_\_\_\_\_  
**Date**

**STATE OF OREGON ARTICLE XI-P GENERAL OBLIGATION BOND PROGRAM  
GRANT AGREEMENT**

This Grant Agreement (“Agreement”) is made by the State of Oregon, acting by and through its Department of Education (“ODE”) and Hillsboro SD 1J (“Grantee”) for financing of the project referred to above and described in Exhibit A (the “Project”). This Agreement becomes effective only when fully signed and approved as required by applicable law.

This Agreement includes the following exhibits, incorporated into and made a part of this Agreement:

- Exhibit A: Project Description
- Exhibit A-1: Project Budget
- Exhibit B: Evidence of Grantee Authorization and Local GO Bonds Matching Amount
- Exhibit C: Form of Disbursement Request
- Exhibit D: Project Completion Report

**SECTION 1 – DEFINITIONS OF KEY TERMS**

The following capitalized terms have the meanings assigned below.

“Act” means Article XI-P of the Oregon Constitution and applicable laws of the State, including, without limitation, Oregon Revised Statutes (“ORS”) 286A.796 to 286A.806, all as amended from time to time, inclusive.

“Agreement” has the meaning set forth above.

“Bond Counsel” means a law firm that serves as bond counsel to the State because it has knowledge and expertise in the field of municipal law and issues opinions that are generally accepted by purchasers of municipal bonds.

“Bonds” means, the State of Oregon General Obligation Bonds or other obligations which may be issued in one or more series and from time to time pursuant to the Act, a portion of the sale proceeds of which are used to fund the Grant.

“Bond Bill” means the budget authorization for bond issuance established under ORS 286A.035 for the issuance of the Bonds by the State pursuant to the Act.

“Capital Costs” has the meaning given in Article XI-P of the Oregon Constitution.

“Code” means the Internal Revenue Code of 1986, as amended, including any implementing regulations and any administrative or judicial interpretations.

“Counsel” means an Assistant or Special Assistant Attorney General of the State who advises the State.

“Default” means an event which, with notice or lapse of time or both, would become an Event of Default.

“Delivery Date” means the date on which the Bonds are issued and the proceeds are delivered to the State.

“Disbursement Request” means the request from the Grantee to ODE for disbursement of all or a portion of the Grant Amount as set forth in Section 4, in the form and containing the information and certifications set forth in Exhibit C.

“Event of Default” has the meaning set forth in Section 8.

“Grant” means the grant funds provided by the State through the Oregon School Capital Improvement Matching Program to match the Grantee’s Local GO Bonds, as further described in Section 2.

“Grant Amount” means the amount of proceeds from the sale of the Bonds, not to exceed \$6,000,000.00

“Grantee’s Counsel” means local counsel to the Grantee, bond counsel to the Grantee or any combination thereof.

“Local GO Bonds” means the general obligation bonds approved by the voters of the Grantee for the purpose of financing the Project for which the Grantee applied for the Grant from the State.

“Matching Amount” has the meaning set forth in Section 3.

“ODE” has the meaning set forth above.

“Project” means the project identified in the ballot measure title, question and summary approved by the voters of the Grantee, which is attached to Exhibit A.

“Project Completion Deadline” means no longer than 36 months after the respective Delivery Date of the Bonds issued to fund the Project Costs or such longer period of time as may be agreed in writing by the parties to this Agreement.

“Project Costs” means Grantee’s actual costs associated with the Project to the extent those costs are (a) Capital Costs that are necessary and directly used for the Project, (b) capital expenditures for federal income tax purposes within the meaning of Section 1.150-1(b) of the Code, and (c) eligible or permitted uses of the Grant under the Act and this Agreement. Project Costs do not include internal costs charged to the Project by Grantee or payments made to Related Parties. Project Costs do not include any costs that cannot be paid for with proceeds of Bonds the interest on which is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986.

“Related Parties” means, in reference to governmental units or 501(c)(3) organizations, members of the same controlled group within the meaning of Section 1.150-1(e) of the Code, and



in reference to any person that is not a governmental unit or a 501(c)(3) organization, a related person as defined in Section 144(a)(3) of the Code.

“State” means the State of Oregon, acting by and through its agencies including but not limited to ODE, Treasury, and any other agency authorized to administer proceeds and payment of the Bonds.

“Treasury” means the Office of the State Treasurer of the State of Oregon.

## SECTION 2 – GRANT

- A. ODE shall provide the Recipient, and the Recipient shall accept from ODE, the Grant in an aggregate amount not to exceed the Grant Amount. The Grant will be made from the proceeds from the sale of the Bonds.
- B. Notwithstanding that this Agreement may be executed and delivered by the parties prior to the date the Bonds are issued by the State, nothing in this Agreement is intended to obligate the State to issue the Bonds. The Bonds shall be issued only as provided under the Act, by the State Treasurer, with the concurrence of the Director of the Oregon Department of Administrative Services, subject to (1) the request of the Superintendent of Public Instruction, pursuant to ORS 286A.798(1)(a), and (2) the Bond Bill for the biennium.
- C. Notwithstanding that the Grantee may issue its Local GO Bonds with original issue premium or original issue discount, in no event shall the Grant Amount exceed the lesser of (i) the proceeds of the Local GO Bonds received by the Grantee or (ii) the principal amount of the Local GO Bonds.

## SECTION 3 – MATCHING AMOUNT

Pursuant to the Act, the Grantee hereby represents, warrants and certifies to the State, Treasury, ODE, Bond Counsel and Counsel that the “matching funds” required under Article XI-P of the Oregon Constitution (the “Matching Amount”) shall be evidenced prior to the disbursement of any portion of the Grant by the State to the Grantee, consistent with the requirements of Section 4 of this Agreement. The Matching Amount shall:

- (a) meet or exceed the Grant Amount;
- (b) be from Local GO Bonds that have been issued by the Grantee; and
- (c) be confirmed to the satisfaction of the State, Counsel and Bond Counsel by the delivery of the documentary evidence as set forth in Exhibit B hereto, all of which shall be true and correct.

## SECTION 4 – DISBURSEMENTS

- A. Disbursement Requests. To receive any portion of the Grant Amount, Grantee shall deliver to ODE its Disbursement Request. Grantee's Disbursement Request must describe all work performed with particularity and shall itemize and explain all expenses for which reimbursement or direct payment is claimed in detail, including sufficient detail to allow ODE to determine the extent to which such expenses are Capital Costs.
- B. Conditions to Disbursements. Notwithstanding that this Agreement may be executed and delivered by the parties prior to the date the Local GO Bonds are issued by the Grantee, the obligation of the State to disburse any portion of the Grant to the Grantee under this Agreement is expressly conditioned on the satisfaction of all of the following conditions on each date of disbursement.
- (1) Local GO Bonds must be closed and proceeds delivered to the Grantee within six months of the date of the election at which the Local GO Bonds were approved.
  - (2) Delivery of the documentary evidence of the Matching Amount, as required by Section 3(c) of this Agreement, satisfactory to the State, Counsel and Bond Counsel.
  - (3) Execution and delivery of this Agreement by an authorized officer of Grantee and the State.
  - (4) Delivery of an opinion of Grantee's Counsel that satisfies the requirements set forth in Section 4. C. of this Agreement.
  - (5) The representations, certifications, covenants and warranties made by Grantee in this Agreement are true and correct as if made on such date.
  - (6) There is no Default or Event of Default.
  - (7) The State has received net proceeds from the sale of the Bonds sufficient to make the disbursements, and ODE, in the reasonable exercise of its administrative discretion, has sufficient funding, appropriations, limitations, allotments, allocation and other expenditure authority to authorize the disbursement.
  - (8) The State has received the Certificate from the Grantee's auditors described in Section 6. F. hereof.
  - (9) Satisfaction of all terms and conditions for disbursements as set forth herein.
- C. Opinion of Grantee's Counsel. On or before the date of the first Disbursement Request, there shall be delivered to the State, Counsel and Bond Counsel, an opinion of Grantee's Counsel, subject to appropriate assumptions, qualifications, certifications and representations, acceptable to the State, Counsel and Bond Counsel, to the effect that (i) the Grantee has issued valid general obligation bonds (which may be satisfied by a reliance letter addressed to the State on the approving opinion of bond counsel to the Grantee with respect to the Local GO Bonds); and (ii) this Agreement has been duly executed and

delivered by, and constitutes a valid and binding obligation of, Grantee, enforceable against Grantee in accordance with its terms and that Grantee has taken all actions necessary to and has full authority and power to incur and perform its obligations under this Agreement and to receive financing for and to carry out the Project.

D. Disbursement by ODE; Waiver of Conditions.

- (1) Upon receipt of a Disbursement Request, satisfaction of the conditions set forth in this Agreement and ODE's review and approval of the Project Costs set forth in the Disbursement Request, ODE shall disburse or cause to be disbursed the requested portion of the Grant Amount to Grantee as soon as practicable and not later than 30 days after ODE has received the Disbursement Request.
- (2) ODE may, in its sole discretion, waive any of the conditions to disbursement set forth in this Agreement and otherwise determine to disburse or cause to be disbursed any portion of the Grant Amount to the Grantee in the event of a written appeal from the Grantee that demonstrates financial need or other unforeseen circumstances.

E. Disbursement Deadline. The State's obligation to make, and the Grantee's right to request, disbursements under this Agreement terminates on the Project Completion Deadline.

**SECTION 5 – USE OF FINANCIAL ASSISTANCE**

- A. Use of Proceeds. Grantee shall use disbursements of the Grant only to reimburse itself or to pay directly for Project Costs incurred by Grantee as set forth in and in compliance with Grantee's certifications in its Disbursement Request.
- B. Project Costs Otherwise Paid. Grantee understands that federal tax law prohibits the State and the Grantee from issuing more tax-exempt debt than necessary to pay Project Costs. Accordingly, Grantee may not use any proceeds of the Grant to pay Project Costs that have otherwise been provided for, whether from proceeds of the Grantee's own tax-exempt debt, by proceeds of a third party grant whose use is restricted to the payment of costs of the Project, or by equity of the Grantee otherwise irrevocably dedicated to pay costs of the Project.
- C. Earnings on Bond Proceeds. Any earnings on proceeds of the Bonds will be retained by the State and may be applied to any purposes consistent with the Act and subject to the limitations of the Internal Revenue Code with respect to the use of the proceeds of the Bonds.
- D. Unexpended Proceeds. If the full Grant Amount is not required to pay Project Costs that were incurred by Grantee on or before the Project Completion Deadline, the State will retain the excess and may apply such amounts to any purposes consistent with the Act and

subject to the limitations of the Internal Revenue Code with respect to the use of proceeds of the Bonds.

- E. No Grant Amounts to Satisfy Matching Amount. The Recipient shall in no circumstances use the Grant Amount to satisfy the Matching Amount requirement of the Act.

**SECTION 6 – REPRESENTATIONS AND WARRANTIES OF GRANTEE**

Grantee represents and warrants to the State:

- A. Organization and Authority.
- (1) Grantee is a school district, as defined in ORS 328.001(3), validly created and existing under the laws of the State of Oregon.
  - (2) The official actions by which Grantee has authorized the Project, the Local GO Bonds and the execution, delivery and performance of this Agreement are attached hereto as set forth in Exhibit B. Grantee will use the Project as set forth in the authorizing documents for its Local GO Bonds attached hereto in Exhibits A and B.
  - (3) Grantee has all necessary right, power and authority under its organizational documents and under Oregon law to (a) execute and deliver this Agreement, (b) incur and perform its obligations under this Agreement, and (c) receive financing for and carry out the Project.
  - (4) This Agreement has been duly authorized and executed by an authorized representative of Grantee, and when executed by ODE, is legal, valid and binding, and enforceable in accordance with its terms.
- B. Full Disclosure. Grantee has disclosed in writing to ODE all facts that reasonably could have a material adverse effect on the Project, or the ability of Grantee to perform all obligations required by this Agreement. Grantee has made no false statements of fact, nor has it omitted information necessary to prevent any statements from being misleading, regarding the Matching Amount, the Grant, the Project and this Agreement. The information contained in this Agreement is true and accurate in all respects.
- C. Pending Litigation. Except as disclosed by Grantee in writing to ODE, there is no litigation or formal governmental administrative proceedings, including any environmental or other matters, pending (or to the knowledge of Grantee, threatened) against or affecting Grantee, in any court or before any governmental authority or arbitration board or tribunal, that, if adversely determined, would materially adversely affect the Project or the ability of Grantee to perform all obligations required by this Agreement.

D. No Defaults.

- (1) No Defaults or Events of Default exist or occur upon authorization, execution or delivery of this Agreement.
- (2) Grantee has not violated, and has not received notice of any claimed violation of, any agreement or instrument related to the Project to which it is a party or by which the Project or its property may be bound, that would materially adversely affect the Project or the ability of Grantee to perform all obligations required by this Agreement.

E. Compliance with Existing Agreements and Applicable Law. The authorization and execution of, and the performance of all obligations required by, this Agreement will not: (i) cause a breach of a material agreement, indenture, mortgage, deed of trust, or other instrument, to which Grantee is a party or by which the Project or any of Grantee's property or assets may be bound; (ii) violate any provision of the organizational or other documents pursuant to which Grantee was organized or established; or (iii) violate any laws, regulations, ordinances, resolutions, or court orders related to Grantee, the Project or Grantee's properties or operations.

F. Certificate of Capitalization of Project Costs. Grantee agrees to provide ODE with a certificate from an independent accountant or firm of independent accountants stating that any Project Costs for repair, remediation or deferred maintenance of Grantee facilities are eligible to be capitalized under generally accepted accounting principles promulgated by GASB.

G. Governmental Consent. Grantee has obtained or will obtain all permits and approvals, and has made or will make all notifications, declarations, filings or registrations, required for the making and performance of its obligations under this Agreement and undertaking and completion of the Project, including without limitation, all land use approvals and development permits required under local zoning or development ordinances, state law and federal law for the use of the land on which the Project will be located. "Land use approvals and development permits" includes, but is not limited to, any necessary "land use decision" or "limited land use decision" as those terms are defined by ORS 197.015(10) and (12).

**SECTION 7 – COVENANTS OF GRANTEE**

Grantee covenants as follows for so long as the Bonds and any obligations issued to refund the Bonds are outstanding:

A. Compliance with Laws. Grantee shall comply with all applicable laws, rules, regulations and orders of any court or governmental authority that relate to this Agreement, the Project and the Matching Amount. These laws, rules, regulations and orders are incorporated by reference in this Agreement to the extent required by law.

B. Reporting Obligations.

- (1) Within 90 days after the Project Completion Date, Grantee shall furnish the State with a final report on Grantee's expenditure of the Grant and the Matching Amount; and
- (2) Grantee shall provide such additional reports as the State may reasonably request from time to time.

C. Coordination with State. The Grantee agrees to work with the State to facilitate the cost-effective issuance and sale of the Bonds, and to provide any information and execute such documents, agreement and certificates as the State, Counsel or Bond Counsel may reasonably request in connection with the sale and issuance of the Bonds from time to time.

D. Real Property. Legal title to all real property financed with the Grant shall be owned in fee simple by Grantee, free and clear of all encumbrances other than minor encumbrances. Grantee shall maintain a standard form of title insurance policy for the value of the purchase price of the property, and where appropriate will purchase endorsements to that policy in amounts to cover improvements. Where Grantee suffers a loss that is covered by title insurance, insurance proceeds will be used to remedy the loss if possible and if not, proceeds will be paid to the State, not to exceed the amount necessary to call or defease the portion of the Bonds relating to the Project (including all allocable costs of issuance).

E. Operation and Maintenance of the Project. Grantee agrees to complete the Project consistent with the approval by the voters of the Grantee of the Local GO Bonds and in accordance with the Project plans, specifications and budget and, if applicable, to contract with competent, properly licensed and bonded contractors and professionals in accordance with the Oregon Public Contracting Code and all other applicable federal, state and local laws regulating projects of the same type and purpose. If applicable, Grantee agrees to have plans and specifications for the Project prepared by a licensed architect or licensed engineer and to require that the Project meets applicable standards of survival in good condition. Prior to commencement of Project construction, if any, Grantee shall require the general contractor for the Project, if any, to procure and maintain in full force and effect throughout the entire time of construction and until one year after the date construction of the Project is complete, a performance and payment bond for the faithful performance and payment of all of the contractor's obligations for the total cost of the Project. The Grantee shall be named as the obligee on the bond. Grantee shall operate and maintain the Project in good repair and operating condition so as to preserve the public education benefits of the Project, including making all necessary and proper repairs, replacements, additions, and improvements.

F. Insurance, Damage. Grantee shall maintain insurance policies with responsible insurers or self-insurance programs, insuring against liability and risk of direct physical loss, damage or destruction of the Project, at least to the extent that similar insurance is customarily carried by governmental units constructing, operating and maintaining similar

facilities. If the Project or any portion is destroyed, insurance proceeds will be used to restore the Project to its prior condition if possible and if not, proceeds will be paid to the State, not to exceed the amount necessary to call or defease the portion of the Bonds relating to the Project (including all allocable costs of issuance), unless Grantee has informed the State in writing that the insurance proceeds will be used to rebuild the Project.

- G. Sales, Leases and Encumbrances. So long as the Bonds, or any obligations issued to refund the Bonds, are outstanding, Grantee shall not sell, transfer, encumber, lease or otherwise dispose of any property paid for with disbursements of the Grant, unless the State has granted prior, written consent. In the case of sale, lease, exchange, transfer or other disposition of any substantial portion of or interest in the Project, Grantee shall, within 30 days of receipt of any proceeds from such disposition, pay such proceeds to the State, not to exceed the amount necessary to call or defease the portion of the Bonds relating to the Project (including all allocable costs of issuance), for the defeasance or prepayment of debt service on such Bonds, unless the State agrees otherwise in writing.
- H. Condemnation Proceeds. If the Project or any portion is condemned, within 30 days of receipt of any condemnation proceeds, Grantee shall pay such proceeds to the State, not to exceed the amount necessary to call or defease the portion of the Bonds relating to the Project (including all allocable costs of issuance), unless Grantee has, after consultation with the State and Bond Counsel, informed the State in writing that the condemnation proceeds will be used to rebuild the Project. The State shall consult with Bond Counsel and Grantee regarding the use of any proceeds paid to the State.
- I. Financial Records. Grantee shall keep accurate books and records for the use of the Grant and the Matching Amount, and maintain them according to generally accepted accounting principles established by the Governmental Accounting Standards Board (or any successor thereto) in effect at the time.
- J. Inspections; Information. Grantee shall permit the State and any party designated by the State: (i) to inspect the Project and (ii) to inspect and make copies of any accounts, books and records, including, without limitation, Grantee's records regarding receipts, disbursements, contracts, investments and any other related matters. Grantee shall supply any reports and information related to the Project as the State may reasonably require.
- K. Records Maintenance. Grantee shall retain and keep accessible all books, documents, papers, and records that are directly related to this Agreement, the Project, the Grant or the Matching Amount until the date that is three years following the later of the final maturity or earlier retirement of all of the Bonds (including the final maturity or redemption date of any obligations issued to refund the Bonds) or such longer period as may be required by other provisions of this Agreement or applicable law.
- L. Notice of Default. Grantee shall give ODE prompt written notice of any Default as soon as any senior administrative or financial officer of Grantee becomes aware of its existence or reasonably believes a Default is likely.

- M. Indemnity; Release. To the extent permitted by law, Grantee shall defend, indemnify, save and hold harmless and release the State, its officers and employees from and against any and all claims, demands, suits, actions, proceedings, losses, damages, liability and court awards including costs, expenses, and reasonable attorneys’ fees and expenses at trial, on appeal and in connection with any petition for review, related to: (a) the tax-exempt status of interest on the Bonds and any expenses incurred or amounts paid in connection with an inquiry, investigation, audit or similar proceeding by the Internal Revenue Service, the Securities and Exchange Commission, Municipal Securities Rulemaking Board and any other federal, state, governmental or quasi-governmental body with regulatory jurisdiction over the Bonds arising from the Project or the actions, omissions or representations of Grantee; (b) any federal arbitrage and rebate penalties arising from the actions of Grantee; (c) the construction, use or condition of the Project; and (d) any actual or alleged act or omission by Grantee, or its employees, agents or contractors.
- N. Representations and Covenants Regarding the Tax-Exempt Status of the Bonds. Grantee acknowledges that the Grant will be funded with the proceeds of Bonds the interest on which is excluded from gross income for federal tax purposes. Grantee further acknowledges that the tax status of the Bonds could be adversely affected if Grantee’s representations regarding the Project Costs are unreasonable or if Grantee includes, as Project Costs, amounts that are properly characterized as working capital expenditures. Grantee agrees to comply with all applicable provisions of the Code necessary to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes.

## SECTION 8 – EVENTS OF DEFAULT

Any of the following constitutes an “Event of Default” of Grantee:

- A. Any false or misleading representation is made by or on behalf of Grantee, in this Agreement or in any document provided by Grantee to the State related to this Grant, the Matching Amount or the Project.
- B. Grantee fails to perform any obligation required under this Agreement, other than those referred to in subsection A of this Section 8, and that failure continues for a period of 30 calendar days after written notice specifying such failure is given to Grantee by ODE, or such longer period as ODE may agree to in writing, if ODE determines Grantee has instituted and is diligently pursuing corrective action.

## SECTION 9 – REMEDIES

- A. Remedies. Upon any Event of Default, the State may pursue any or all remedies in this Agreement, and any other remedies available at law or in equity (including specific performance, but not including acceleration) to collect amounts due or to become due or to enforce the performance of any obligation of Grantee. Remedies may include, but are not limited to:



- (1) Terminating ODE’s commitment and obligation to make any further disbursements of the Grant under this Agreement.
- (2) While any of the Grant remains undisbursed, withholding amounts otherwise due to Grantee.
- (3) Requiring repayment of the Grant (including any costs of defeasing the portion of the Bonds relating to the Project (including all allocable costs of issuance), if necessary and the State’s costs of exercising its remedies under this Agreement, including reasonable attorney’s fees and costs.

If, as a result of an Event of Default, the State demands return of the portion of the Grant moneys related to the Event of Default, the State may deduct such amount from other payments due from the State or any agency of the State to Grantee and legally available for such purpose, including but not limited to, any disbursements to Grantee from the State School Fund (after any moneys paid by ODE under an intercept agreement pursuant to the State School Bond Guaranty Program, ORS 328.284 or 238.698 or other intercept agreements entered into prior to the date of this Agreement) and any payment to Grantee from the State under any other agreement, present or future, between the State or any agency of the State and Grantee.

- B. Application of Moneys. Any moneys collected by the State pursuant to Section 9.A will be applied first, to pay any reasonable attorneys’ fees and other fees and expenses incurred by the State; then, to repay any Grant proceeds owed; and last, to pay any other amounts due and payable under this Agreement.
- C. No Remedy Exclusive; Waiver; Notice. No remedy available to the State is intended to be exclusive, and every remedy will be in addition to every other remedy. No delay or omission to exercise any right or remedy will impair or is to be construed as a waiver of such right or remedy. No single or partial exercise of any right, power or privilege under this Agreement will preclude any other or further exercise thereof or the exercise of any other such right, power or privilege. The State is not required to provide any notice in order to exercise any right or remedy, except as set forth in Section 8.B.
- D. Default by the State; Remedies of Grantee. In the event the State defaults on any obligation in this Agreement, Grantee’s remedy will be limited to injunction, special action, action for specific performance, or other available equitable remedy for performance of the State’s obligations.

**SECTION 10 – MISCELLANEOUS**

- A. Time is of the Essence. Grantee agrees that time is of the essence under this Agreement.
- B. Relationship of Parties; Successors and Assigns; No Third Party Beneficiaries.

- (1) Nothing in this Agreement gives, or is to be construed to give, directly or indirectly, to any third persons any rights and benefits greater than those enjoyed by the general public.
- (2) This Agreement will be binding upon and inure to the benefit of ODE, Grantee, and their respective successors and permitted assigns.
- (3) Grantee may not assign or transfer any of its rights or obligations or any interest in this Agreement without the prior written consent of ODE, which consent will not be unreasonably withheld. ODE may grant, withhold or impose conditions on such consent in its sole discretion. In the event of an assignment, Grantee shall pay, or cause to be paid to ODE, any fees or costs incurred because of such assignment, including but not limited to reasonable attorneys' fees of ODE's Counsel and Bond Counsel. Any approved assignment is not to be construed as creating any obligation of the State beyond those in this Agreement, nor ODE's assignment relieve Grantee of any of its duties or obligations under this Agreement.
- (4) Grantee hereby approves and consents to any assignment or transfer of the administration of this Agreement that ODE deems to be necessary to any other agency of the State.

C. Disclaimer of Warranties; Limitation of Liability. Grantee agrees that:

- (1) The State makes no warranty or representation, either express or implied, as to the value, design, condition, merchantability or fitness for particular purpose or fitness for any use of the Project or any portion of the Project, or any other warranty or representation.
- (2) In no event is the State, any agency of the State or its agents liable or responsible for any direct, indirect, incidental, special, consequential or punitive damages in connection with or arising out of this Agreement or the existence, furnishing, functioning or use of the Project.

D. Notices. All notices to be given under this Agreement must be in writing and addressed as shown below, or to other addresses that either party may hereafter indicate pursuant to this section. Notices may only be delivered by personal delivery or mailed, postage prepaid. Any such notice is effective five calendar days after mailing, or upon actual delivery if personally delivered.

If to ODE: Michael Elliott, School Facilities Coordinator  
Department of Education  
255 Capitol Street NE  
Salem, Oregon 97310

If to Grantee: Michelle Morrison, Chief Financial Officer  
Hillsboro School District  
3083 NE 49<sup>th</sup> Place  
Hillsboro, Oregon 97124

- E. No Construction Against Drafter. This Agreement is to be construed as if the parties drafted it jointly.
- F. Severability. If any term or condition of this Agreement is declared by a court of competent jurisdiction as illegal, invalid or unenforceable, that holding will not invalidate or otherwise affect any other provision.
- G. Survival. Except as provided in Section 7.K and 7.N, and notwithstanding any other provision of this Agreement, the obligations of the parties under this Agreement survive disbursement of the Grant Amount and payment of the Bonds and do not terminate until the date that the Bonds, including any obligations issued to refund the Bonds are no longer outstanding.
- H. Amendments, Waivers. This Agreement may not be amended without the prior written consent of the State (and when required, Counsel or review by Bond Counsel) and Grantee. This Agreement may not be amended in a manner that is not in compliance with the Act or the provisions of the Code applicable to obligations bearing interest that is excludable from gross income. No waiver or consent is effective unless in writing and executed by the party against whom such waiver or consent is sought to be enforced. Such waiver or consent will be effective only in the specific instance and for the specific purpose given.

In the event that federal rules or federal laws change in a manner that affects the administration of this Agreement, the proceeds of the Bonds or the payment of debt service on the Bonds, the State and the Grantee agree to cooperate to implement any amendments to this Agreement that the parties deem necessary.

- I. Attorneys' Fees and Other Expenses. To the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act, the prevailing party in any dispute arising from this Agreement is entitled to recover its reasonable attorneys' fees and costs at trial and on appeal. Reasonable attorneys' fees cannot exceed the rate charged to the State by its attorneys.
- J. Choice of Law; Designation of Forum; Federal Forum. The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement.

Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County (unless Oregon law requires that it be brought and conducted in another county). Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

Notwithstanding the prior paragraph, if a claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for the District of Oregon. This paragraph applies to a claim brought against the

State only to the extent Congress has appropriately abrogated the State's sovereign immunity and is not consent by the State to be sued in federal court. This paragraph is also not a waiver by the State of any form of defense or immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

- K. Integration. This Agreement (including all exhibits, schedules or attachments) constitutes the entire agreement between the parties on the subject matter. There are no unspecified understandings, agreements or representations, oral or written, regarding this Agreement.
- L. False Claims. Grantee will refer to the ODE contact designated to receive notices under this Agreement any credible evidence that a principal, employee, agent, sub-grantee contractor, contractor or other person has submitted a false claim under the False Claims Act, ORS180.750 to 180.785, or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving funds provided under this Grant Agreement.
- M. Execution in Counterparts. This Agreement may be signed in several counterparts, each of which is an original and all of which constitute one and the same instrument.

[SIGNATURE PAGE FOLLOWS]

Grantee, by its signature below, acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions.

**STATE OF OREGON**  
acting by and through the  
Department of Education

[SCHOOL DISTRICT]

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name: Michelle Morrison  
Title: Chief Financial Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO LEGAL SUFFICIENCY IN ACCORDANCE WITH ORS 291.047:**

\_\_\_\_\_  
[ ], Assistant Attorney General

**HILLSBORO SCHOOL DISTRICT 1J**  
**September 25, 2018**  
**AWARD CONTRACT FOR CONSTRUCTION MANAGEMENT / GENERAL**  
**CONTRACTOR (CM/GC) SERVICES FOR 2019 HIGH SCHOOL, MIDDLE SCHOOL,**  
**AND ELEMENTARY SCHOOL PROJECTS**

**SITUATION**

During the June 26, 2018, Board meeting, the Board, acting as the Local Contract Review Board, approved the use of the Construction Management/General Contractor alternative construction method for the summer 2019 bond construction projects. On August 2, 2018, the District published a Request for Proposals for these services.

The District separated the CM/GC projects into three awards: 1) the 3 High School Projects (Glencoe Addition/Renovation, Hillsboro High School Renovation and Miller Big Picture Renovation); 2) the 3 Middle School Projects (Evergreen Addition/Renovation, Brown Renovation and Poynter Renovation); and 3) the 2 Elementary School Projects (Mooberry Renovation/Gym/Portable Classroom Replacement and Eastwood Renovation/Gym/Portable Classroom Replacement). The District received 2 responses for the High School Projects (LCG Pence and P&C Construction), 2 responses for the Middle School Projects (P&C Construction and Inline Construction) and 2 responses for the Elementary Projects (Inline Construction and Five Star Builders).

Following the screening process the team agreed to interview all four of these firms. On Monday, August 20th, an interview team consisting of School Board Member Kim Strelchun, Mary Dolan, Mathieu Jacobs, Rick Rainone, Casey Waletich and Adam Stewart interviewed the four firms. Following the interviews, the team met to discuss the interviews and rank the firms. The interview team used the following criteria to rank the firms:

- Quality of the Team proposed for these projects
- Quality of the Approach to the Projects presented during the Interview
- Responses to interview questions

The result of this process is a recommendation to award the contract for Construction Management/General Contractor services as follows:

- Glencoe High School Addition/Renovation, Hillsboro High School Renovation and Miller Big Picture Renovation to LCG Pence;
- Evergreen Middle School Addition/Renovation, Brown Middle School Renovation and Poynter Middle School Renovation to P&C Construction;
- Mooberry Elementary School Renovation/Gym/Portable Classroom Replacement to Inline Construction;
- Eastwood Renovation/Gym/Portable Classroom Replacement to Five Star Builders.

## RECOMMENDATION

The Superintendent recommends that the Board of Directors take action on the following motion:

*I move that the Board of Directors award the contract for Construction Management/General Contractor services as follows:*

- *Glencoe High School Addition/Renovation, Hillsboro High School Renovation and Miller Big Picture Renovation to LCG Pence;*
- *Evergreen Middle School Addition/Renovation, Brown Middle School Renovation and Poynter Middle School Renovation to P&C Construction;*
- *Mooberry Elementary School Renovation/Gym/Portable Classroom Replacement to Inline Construction;*
- *Eastwood Renovation/Gym/Portable Classroom Replacement to Five Star Builders.*