



Hillsboro School District 1J

December 3, 2013
Board Meeting

Board of Directors

Monte Akers • Adriana Cañas • Wayne Clift • Glenn Miller • Erik Seligman • Janeen Sollman • Kim Strelchun

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR

Board Meeting Agenda
December 3, 2013
5:30 PM

1. 5:30 p.m. Executive Session
ORS 192.660(2)(e)--Real Estate
2. 6:00 p.m. Work Session
 - A. Long-Range Planning Input 4
 - B. ELL Professional Development 16
 - C. OSBA Annual Convention Reports 17
 - D. Board Discussion Time
3. 7:30 p.m. Regular Session
Call to Order and Flag Salute
4. Recognition/Student Presentation
 - A. Recognition: HilHi Senior Logan Stugart, Member of the 2013 All-National Honor Choir 18
 - B. Student Presentation: HilHi Encore Ensemble
5. Approval of Agenda
6. Audience Time
Public participation in Board meetings is governed by Policy BDDH. Patrons may comment on specific agenda items at the beginning of the meeting or, at the discretion of the Board Chair, may be deferred to the time the item is before the Board as stated in the Agenda. Comments about non-agenda items will be heard during audience time at the beginning of the regular Board meeting.
7. Consent Agenda
The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chair will indicate when it will be discussed in the regular agenda.
 - A. Approve Minutes of October 1, 2013 19
 - B. Approve Minutes of October 22, 2013 23
 - C. Approve Routine Personnel Matters 33
 - D. Accept Donations 34
8. Action Items
 - A. Approve Resolution Authorizing Settlement with Mahlum Architects 36
Presenter: Adam Stewart
 - B. Award Copier Contract 37
Presenter: Adam Stewart

C. Approve Revisions to Policy JHCCA: Students - HIV, HBV, and AIDS and Delete Policy JHCCB: Students - HIV, AIDS Presenter: Elaine Fox	38
D. Approve Revisions to Policies IGBAB/JO: Education Records/Records of Students with Disabilities, IGBAB/JO-AR: Education Records/Records of Students with Disabilities Management, JOA: Directory Information, and JOB: Personally Identifiable Information Presenter: Don Wolff	43
E. Approve Revisions to Policies JEC: School Admissions and JECA: Admission of Resident Students Presenter: Saideh Haghighi	61
F. Approve Revisions to Policy IKAB: Student Progress Reports to Parents Presenter: Steve Larson	66
G. Elect Members to the OSBA Board of Directors Presenter: Kim Strelchun	69
H. Elect Members to the OSBA Legislative Policy Committee Presenter: Kim Strelchun	70
I. Vote on OSBA Resolution Presenter: Kim Strelchun	71
9. Reports and Discussion	
A. NWRESA Annual Report Presenter: Robyn Bean and Lisa Poehlitz	83
B. Financial Report Presenter: Adam Stewart	152
C. First Reading—Policy JHFF: Reporting Requirements Regarding Sexual Conduct with Students Presenter: Casey Waletich	157
D. First Reading—2013-14 Drug, Alcohol, and Tobacco Prevention Presenter: Casey Waletich	160
10. NWRESA/HCU/HEA Presidents' Time	
11. Superintendent's Time	
12. Board of Directors' Time	
13. Executive Session If needed, the Board may wish to go into Executive Session to discuss matters according to ORS 192.660. (Only used if the Board needs to come back to the Regular Session to take action.)	
14. Adjourn Regular Session	
15. Next Meetings of the Board of Directors:	
• December 17, 2013, regular session	
• January 14, 2014, work session	

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
LONG-RANGE PLANNING INPUT

SITUATION

Portions of the District continue to experience growth that will necessitate a review of school boundaries. More than 2,200 housing units are either under construction or have been approved through the permitting process. Because the majority of the growth is centered around a few District elementary schools, some school boundaries may need to be adjusted. The purpose of this report is to present the boundary process and gather Board input.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

BOUNDARY ADJUSTMENT PROCESS

GUIDING PRINCIPLES

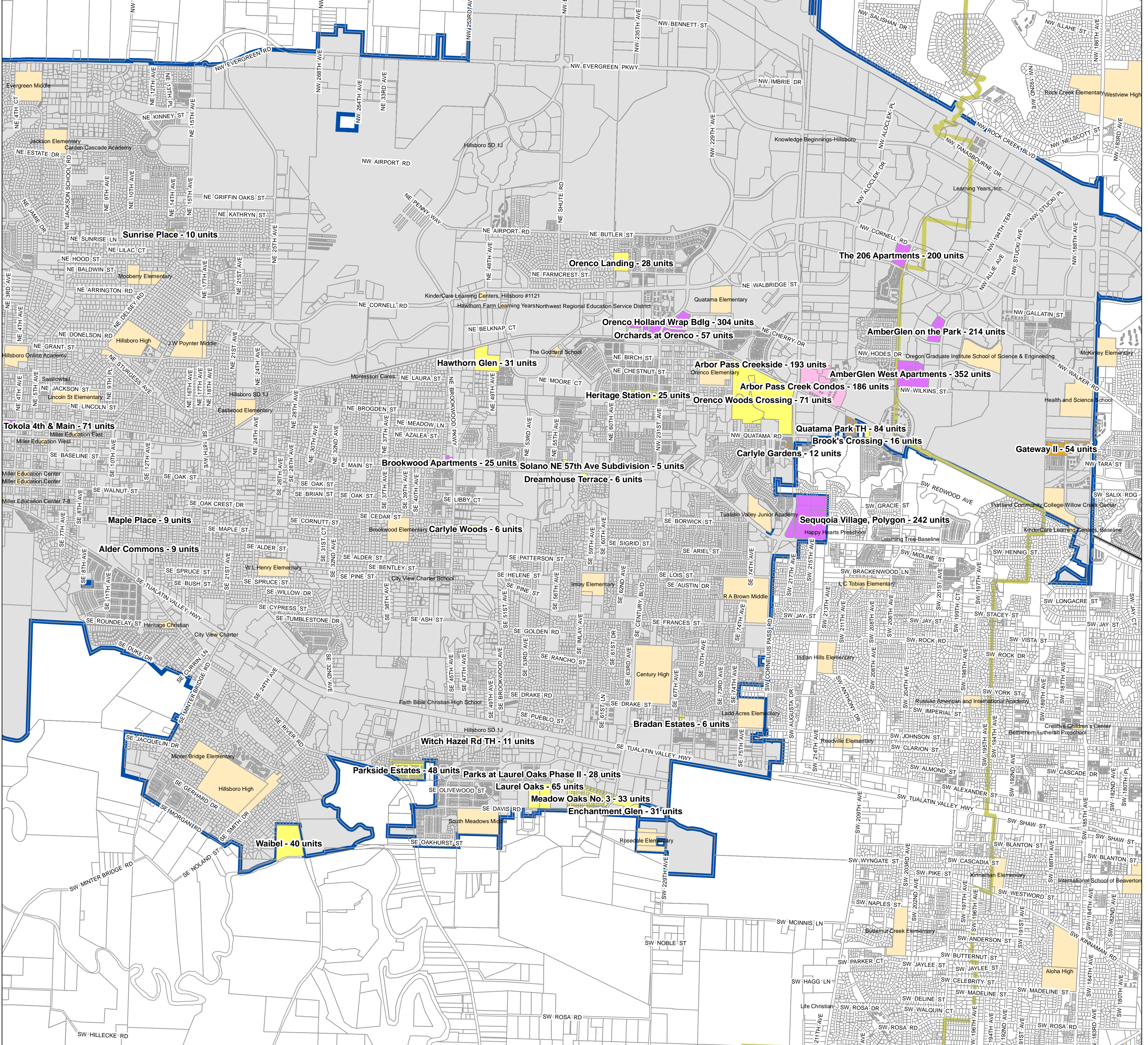
- Maintain existing Feeder Patterns – Keep students in existing feeder group
- Minimize the numbers of schools and students impacted by boundary adjustments
- Make adjustments for the long term – Avoid having to redraw boundaries for as long as possible
- Consider the transportation costs associated with any boundary adjustment
- Maintain existing neighborhoods
- Create an appeal process to allow students to stay at their current school, even if their neighborhood is moved to a new school through the boundary adjustment process
- Consider equity in the boundary adjustment process

It is understood that some of these Guiding Principles will be mutually exclusive

PROCESS

- Review Board Policy JC
- Review data collected by the Long Range Planning Committee (LRPC), including:
 - Current Enrollment by Building
 - New Developments
 - Anticipated new students due to New Developments by Building
 - Impact of Full-Day Kindergarten by Building
 - # of Previous Moves
- Form Boundary Adjustment Committee – Include Principal and Parent from each impacted school, a Board Member and Transportation staff
- Boundary Adjustment Committee Meetings:
 - Meeting #1 - January 15
 - Share Guiding Principles
 - Share data collected by LRPC
 - Discuss scope of work
 - Meeting #2 – January 22
 - Meeting #3 – January 29
 - Meeting #4 – February 5
- Community Meetings:
 - Boundary Committee shares work product from Meetings #1-#4
 - Gather input from Community
- Boundary Adjustment Committee Meetings – February 26 & March 5 (if needed):
 - Revise work product based on Community input
 - Generate Recommendation for School Board
- March 18
 - Boundary Adjustment Committee makes Boundary Adjustment Recommendation to Board

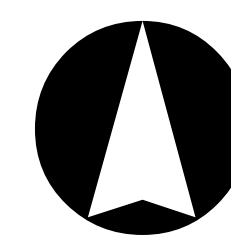
Development Name	Units	Development Name	Units
Orencia Central and East Podiums	371	Hawthorn Glen	31
Orencia Holland Wrap Bldg	304	Parks at Laurel Oaks Phase II	28
Sequoia Village, Polygon	242	Orencia Landing	28
The 206 Apartments	200	Heritage Station	25
Arbor Pass Creekside	193	Brookwood Apartments	25
Arbor Pass Creek Condos	186	Brook's Crossing	16
Quatama Park Townhomes	84	Carlyle Gardens	12
Orencia Woods Crossing	71	Witch Hazel Rd Townhomes	11
Tokola 4th & Main	71	Sunrise Place	10
Laurel Oaks	65	Maple Place	9
Orchards at Orencia	57	Alder Commons	9
Parkside Estates	48	Carlyle Woods	6
Alma Gardens	45	Dreamhouse Terrace	6
Waibel	40	Bradman Estates	6
Meadow Oaks No. 3	33	Solano NE 57th Ave Subdivision	5
Enchantment Glen	31	Quail Gardens	4
		Total	2,241



Current and Anticipated Residential Projects



- Housing Type**
- Single Family - Detached
 - Single Family - Row House
 - Apartment - >20 units/acre
 - Condominium
 - School District Boundary
 - Schools
 - City Limits



November 5, 2013

This map is derived from various digital database sources. While care has been taken to insure the accuracy of the information shown on this map, the City of Hillsboro assumes no responsibility or liability for any errors or omissions in this information. All data presented on this map is continually updated.

Hillsboro Planning Department
 503-681-6153
 150 East Main Street
 Hillsboro, Oregon 97123

<http://www.hillsboro-oregon.gov/Planning>

0 0.325 0.65 1.3 1.95 Miles

0 2,050 4,100 8,200 12,300 Feet

New Developments - Washington County

	<u>K-6</u>	<u>7-8</u>	<u>9-12</u>					
Single Family Home-Detached	0.35	0.09	0.15					
Single Family Home-Row House	0.19	0.05	0.08					
Condominiums	0.10	0.02	0.05					
Apartments-greater than 20 units/acre	0.15	0.03	0.06					
Apartments-less than 20 units/acre	0.35	0.08	0.15					
Manufactured Homes in Park	0.13	0.03	0.07					
					<u>K-6</u>	<u>7-8</u>	<u>9-12</u>	<u>Total K-12</u>
Baseline Woods	218	Single Family Homes			76.30	19.62	32.70	128.62
Baseline & 205th	230	Apartments greater than 20 units/acre			<u>34.50</u>	<u>6.90</u>	<u>13.80</u>	<u>55.20</u>
					110.80	26.52	46.50	183.82
					Tobias	Poynter	Liberty	
					<u>K-6</u>	<u>7-8</u>	<u>9-12</u>	<u>Total K-12</u>
Baseline Woods-West	74	Single Family Homes			25.90	6.66	11.10	43.66
Baseline & 205th					Tobias	Poynter	Liberty	
	522				136.70	33.18	57.60	227.48

7

New Developments - North Plains

	<u>K-6</u>	<u>7-8</u>	<u>9-12</u>
Single Family Home-Detached	0.35	0.09	0.15
Single Family Home-Row House	0.19	0.05	0.08
Condominiums	0.10	0.02	0.05
Apartments-greater than 20 units/acre	0.15	0.03	0.06
Apartments-less than 20 units/acre	0.35	0.08	0.15
Manufactured Homes in Park	0.13	0.03	0.07

		<u>K-6</u>	<u>7-8</u>	<u>9-12</u>	<u>Total K-12</u>	
Sunset Ridge	108	Single Family Homes	37.80	9.72	16.20	63.72

New Developments - City of Hillsboro

<u>Development</u>	<u># of Units</u>	<u>Type of Housing</u>	<u>Elementary School</u>	<u>Proj New Students</u>	<u>Middle School</u>	<u>Proj New Students</u>	<u>High School</u>	<u>Proj New Students</u>
Maple Place	9	Single Family-Row House	WL Henry Elementary School	1.71	South Meadows Middle School	0.45	Hillsboro High School	0.72
Parkside Estates	48	Single Family-Detached	Witch Hazel Elementary School	16.80	South Meadows Middle School	4.32	Hillsboro High School	7.20
Parks at Laurel Oaks - Phase II	28	Single Family-Row House	Witch Hazel Elementary School	5.32	South Meadows Middle School	1.40	Hillsboro High School	1.68
Laurel Oaks	65	Single Family-Detached	Witch Hazel Elementary School	22.75	South Meadows Middle School	5.85	Hillsboro High School	3.90
Meadow Oaks No. 3	33	Single Family-Detached	Witch Hazel Elementary School	11.55	South Meadows Middle School	2.97	Hillsboro High School	1.98
Enchantment Glen	31	Single Family-Detached	Witch Hazel Elementary School	10.85	South Meadows Middle School	2.79	Hillsboro High School	1.86
Witch Hazel Rd. Townhouses	11	Single Family-Row House	Witch Hazel Elementary School	2.09	South Meadows Middle School	0.55	Hillsboro High School	0.66
Orenco Landing	28	Single Family-Detached	West Union Elementary School	9.80	Poynter Middle School	2.52	Liberty High School	1.68
Solano NE 57th Ave Subdivision	5	Single Family-Detached	Quatama Elementary School	1.75	Poynter Middle School	0.45	Liberty High School	0.30
Dreamhouse Terrace	6	Single Family-Detached	Quatama Elementary School	2.10	Poynter Middle School	0.54	Liberty High School	0.36
Hawthorn Glen	31	Single Family-Detached	Quatama Elementary School	10.85	Poynter Middle School	2.79	Liberty High School	1.86
Heritage Station	25	Single Family-Detached	Quatama Elementary School	8.75	Poynter Middle School	2.25	Liberty High School	1.50
Orenco Holland Wrap Building	304	Condo	Quatama Elementary School	30.40	Poynter Middle School	6.08	Liberty High School	15.20
Orenco Central and East Podiums	371	Condo	Quatama Elementary School	37.10	Poynter Middle School	7.42	Liberty High School	18.55
Orchards at Orenco	57	Condo	Quatama Elementary School	5.70	Poynter Middle School	1.14	Liberty High School	2.85
Arbor Pass Creekside	193	Apartment > 20 units/acre	Quatama Elementary School	28.95	Poynter Middle School	5.79	Liberty High School	11.58
Arbor Pass Creek Condos	186	Apartment > 20 units/acre	Quatama Elementary School	27.90	Poynter Middle School	5.58	Liberty High School	11.16
Alma Gardens	45	Condo	Quatama Elementary School	4.50	Poynter Middle School	0.90	Liberty High School	2.25
Orenco Woods	71	Single Family-Detached	Orenco Elementary School	24.85	Poynter Middle School	6.39	Liberty High School	4.26
Sequoia Village	242	Condo	Orenco Elementary School	24.20	Poynter Middle School	4.84	Liberty High School	12.10
Quatama Park Townhouses	84	Single Family-Row House	Orenco Elementary School	15.96	Poynter Middle School	4.20	Liberty High School	5.04
Brooks Crossing	16	Single Family-Detached	Orenco Elementary School	5.60	Poynter Middle School	1.44	Liberty High School	0.96
Carlyle Gardens	12	Single Family-Row House	Orenco Elementary School	2.28	Poynter Middle School	0.60	Liberty High School	0.72
Sunrise Place	10	Single Family-Detached	Mooberry Elementary School	3.50	Poynter Middle School	0.90	Liberty High School	0.60
Waibel	40	Single Family-Detached	Minter Bridge Elementary School	14.00	South Meadows Middle School	3.60	Hillsboro High School	2.40
Alder Commons	9	Condo	Minter Bridge Elementary School	0.90	South Meadows Middle School	0.18	Hillsboro High School	0.45
Quail Gardens	4	Single Family-Detached	McKinney Elementary School	1.40	Evergreen Middle School	0.36	Glencoe High School	0.24
Tokola 4th & Main	71	Condo	Lincoln Street Elementary School	7.10	Evergreen Middle School	1.42	Glencoe High School	3.55
The 206 Apartments	200	Condo	Lenox Elementary School	20.00	Poynter Middle School	4.00	Liberty High School	10.00
Bradán Estates	6	Single Family-Detached	Ladd Acres Elementary School	2.10	Brown Middle School	0.54	Century High School	0.36
Brookwood Apartments	25	Condo	Eastwood Elementary School	2.50	Poynter Middle School	0.50	Liberty High School	1.25
Carlyle Woods	6	Single Family-Detached	Brookwood Elementary School	2.10	South Meadows Middle School	0.54	Hillsboro High School	0.36
	2,272			365.36		83.30		127.58

Amberglén West Apartments 352 BEAVERTON SCHOOL DISTRICT
 Amberglén on the Park 214 BEAVERTON SCHOOL DISTRICT
 Gateway II 54 BEAVERTON SCHOOL DISTRICT
 2,892
 3,512

New Developments - City of Hillsboro

<u>Elementary School</u>	<u>Housing Units</u>	<u>Proj New Students</u>	<u>Middle School</u>	<u>Housing Units</u>	<u>Proj New Students</u>	<u>High School</u>	<u>Housing Units</u>	<u>Proj New Students</u>
WL Henry Elementary School	9	1.71	South Meadows Middle School	280	22.65	Hillsboro High School	280	21.21
Witch Hazel Elementary School	216	69.36	Poynter Middle School	1,911	58.33	Liberty High School	1,911	102.22
West Union Elementary	28	9.80	Brown Middle School	6	0.54	Century High School	6	0.36
Quatama Elementary School	1,223	158.00	Evergreen Middle School	<u>75</u>	<u>1.78</u>	Glencoe High School	<u>75</u>	<u>3.79</u>
Orenco Elementary School	425	72.89						
Mooberry Elementary School	10	3.50						
Minter Bridge Elementary School	49	14.90						
McKinney Elementary School	4	1.40						
Lincoln Street Elementary School	71	7.10						
Lenox Elementary School	200	20.00						
Ladd Acres Elementary School	6	2.10						
Eastwood Elementary School	25	2.50						
Brookwood Elementary School	<u>6</u>	<u>2.10</u>						
	2,272	365.36		2,272	83.30		2,272	127.58

Total City and County

<u>Elementary School</u>		Approved Housing Units	Projected New Students	12/2/2013 Enrollment	Adjusted Enrollment	(w/ Portables) Building Capacity	(Over)/ Under Capacity
CENTURY/ BROWN FEEDER GROUP	Butternut Creek Elementary School			392	392	588	196
	Imlay Elementary School			531	531	644	113
	Indian Hills Elementary School			440	440	588	148
	Ladd Acres Elementary School	6	2.10	511	513	700	187
	Reedville Elementary School			233	233	476	243
	Tobias Elementary School			<u>515</u>	<u>652</u>	<u>700</u>	<u>48</u>
	TOTAL ELEMENTARY-CENTURY/BROWN FEEDER	6	138.80	2,622	2,761	3,696	935
GLENCOE/ EVERGREEN FEEDER GROUP	Free Orchards Elementary School			486	486	616	130
	Jackson Elementary School			550	550	644	94
	Lincoln Street Elementary School	71	7.10	573	580	672	92
	North Plains Elementary School	108	37.80	304	342	504	162
	Patterson Elementary School			480	480	700	220
	McKinney Elementary School	<u>4</u>	<u>1.40</u>	<u>479</u>	<u>480</u>	<u>532</u>	<u>52</u>
	TOTAL ELEMENTARY-GLENCOE/EVERGREEN FEEDER	183	46.30	2,872	2,918	3,668	750
HILHI/ SOUTH MEADOWS FEEDER GROUP	Brookwood Elementary School	6	2.10	349	351	672	321
	Farmington View Elementary School			223	223	420	197
	Groner Elementary School			140	140	392	252
	Minter Bridge Elementary School	49	14.90	512	527	616	89
	Rosedale Elementary School			397	397	644	247
	Witch Hazel Elementary School	216	69.36	611	680	644	-36
	WL Henry Elementary School	<u>9</u>	<u>1.71</u>	<u>429</u>	<u>431</u>	<u>616</u>	<u>185</u>
TOTAL ELEMENTARY-HILHI/SOUTH MEADOWS FEEDER	280	88.07	2,661	2,749	4,004	1,255	

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Total City and County

		Approved Housing	Projected New	12/2/2013 Enrollment	Adjusted Enrollment	(w/ Portables) Building Capacity	(Over)/ Under Capacity
		Units	Students				
<u>Elementary School</u>							
LIBERTY/ POYNTER FEEDER GROUP	Eastwood Elementary School	25	2.50	521	524	588	65
	Lenox Elementary School	200	20.00	433	453	532	79
	Mooberry Elementary School	10	3.50	490	494	672	179
	Orenco Elementary School	947	72.89	631	704	644	-60
	Quatama Elementary School	1,223	158.00	554	712	644	-68
	West Union Elementary	<u>28</u>	<u>9.80</u>	<u>283</u>	<u>293</u>	<u>476</u>	<u>183</u>
	TOTAL ELEMENTARY-LIBERTY/POYNTER FEEDER	2,433	266.69	2,912	3,179	3,556	377
ELEMENTARY TOTALS		2,902	539.86	11,067	11,607	14,924	3,317
<u>Middle School</u>							
	South Meadows Middle School	280	22.65	755	778	1,120	342
	Poynter Middle School	2,433	58.33	743	801	980	179
	Brown Middle School	6	33.72	748	782	980	198
	Evergreen Middle School	<u>183</u>	<u>11.50</u>	<u>836</u>	<u>848</u>	<u>844</u>	<u>-4</u>
	MIDDLE SCHOOL TOTALS	2,902	126.20	3,082	3,208	3,924	716
<u>High School</u>							
	Hillsboro High School	280	21.21	1,397	1,418	1,988	570
	Liberty High School	2,433	102.22	1,470	1,572	1,988	416
	Century High School	6	57.96	1,691	1,749	1,960	211
	Glencoe High School	<u>183</u>	<u>19.99</u>	<u>1,649</u>	<u>1,669</u>	<u>1,820</u>	<u>151</u>
	HIGH SCHOOL TOTALS	2,902	201.38	6,207	6,408	7,756	1,348

HILLSBORO SCHOOL DISTRICT ELEMENTARY CAPACITY VS. ENROLLMENT

School	Construction Date	Facility Age	Area/Acres	Floor Area Sq Ft	Classrooms	Kinder Rooms	Rooms needed for Full-Day Kinder	Portable Classrooms	Building Capacity w/ Portables	Building Capacity w/o Portables	Current Enrollment 12/2/2013	Students from New Units	2013-14 % of Capacity w/ Portables	2012-13 % of Capacity w/o Portables
Brookwood	1953	59	10.00	43,041	19	2	1	3	672	588	349	2.10	52.25%	59.71%
Butternut Creek	1977	35	13.64	34,840	16	2	1	3	588	504	392	0.00	66.67%	77.78%
Eastwood	1978	34	10.00	49,163	17	2	1	2	588	532	521	2.50	89.03%	98.40%
Farmington View	1950	62	7.88	22,867	12	1	0	2	420	364	223	0.00	53.10%	61.26%
Free Orchards	2008	4	11.26	73,500	20	2	1	0	616	616	486	0.00	78.90%	78.90%
Groner	1949	63	10.00	32,402	12	1	0	1	392	364	140	0.00	35.71%	38.46%
Imlay	2002	10	8.68	69,435	19	2	1	2	644	588	531	0.00	82.45%	90.31%
Indian Hills	1979	33	10.10	40,219	17	2	1	2	588	532	440	0.00	74.83%	82.71%
Jackson	1990	22	10.00	50,767	18	2	1	3	644	560	550	0.00	85.40%	98.21%
Ladd Acres	1968	44	15.00	60,825	21	2	1	2	700	644	511	2.10	73.30%	79.67%
Lenox	1978	34	9.95	51,074	17	2	1	0	532	532	433	20.00	85.15%	85.15%
Lincoln Street	2008	4	11.79	73,400	22	2	0	0	672	672	573	7.10	86.32%	86.32%
Minter Bridge	1980	32	10.00	49,163	18	2	0	2	616	560	512	14.90	85.54%	94.09%
Mooberry	1963	49	10.00	49,496	17	2	1	5	672	532	490	3.50	73.44%	92.76%
North Plains	1954	58	14.00	46,913	16	2	1	0	504	504	304	37.80	67.82%	67.82%
Orenco	2000	12	13.24	69,435	21	2	1	0	644	644	631	72.89	109.30%	109.30%
Patterson	2000	12	10.00	69,435	21	2	1	2	700	644	480	0.00	68.57%	74.53%
Quatama	2008	4	10.02	73,100	21	2	1	0	644	644	554	158.00	110.56%	110.56%
Reedville	1922	90	7.50	16,247	10	1	1	6	476	308	233	0.00	48.95%	75.65%
Rosedale	2009	3	9.01	73,700	21	2	1	0	644	644	397	0.00	61.65%	61.65%
Tobias	1992	20	9.00	50,000	19	2	1	4	700	588	515	136.70	93.10%	110.83%
W. Verne McKinney	1970	42	10.00	49,163	17	2	1	0	532	532	479	1.40	90.30%	90.30%
West Union	1948	64	12.34	42,757	16	1	1	0	476	476	283	9.80	61.51%	61.51%
Witch Hazel	2003	9	9.00	69,435	19	2	1	2	644	588	611	69.36	105.65%	115.71%
W. L. Henry	1968	44	10.00	52,813	17	2	0	3	616	532	429	1.71	69.92%	80.96%
ELEMENTARY SCHOOL TOTALS					443	46	20	44	14,924	13,692	11,067	539.86		

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HILLSBORO SCHOOL DISTRICT MIDDLE SCHOOL CAPACITY VS. ENROLLMENT

Classroom Capacity 28
 Portable Capacity 28

School	Construction Date	Facility Age	Area/Acres	Floor Area Sq Ft	Classrooms			Portable Classrooms	Building Capacity w/ Portables	Building Capacity w/o Portables	Current Enrollment 12/2/2013	Students from New Units	2013-14 % of Capacity w/ Portables	2012-13 % of Capacity w/o Portables
Brown	1963	49	30	95,414	35			0	980	980	748	33.72	79.77%	79.77%
Evergreen	1981	31	15	120,000	32			0	896	896	836	11.50	94.59%	94.59%
Poynter	1959	53	19.58	83,200	35			0	980	980	743	58.33	81.77%	81.77%
South Meadows	2009	3	9.67	153,000	40			0	1,120	1,120	755	22.65	69.43%	69.43%
MIDDLE SCHOOL TOTALS					142			0	3,976	3,976	3,082	126.20		

HILLSBORO SCHOOL DISTRICT HIGH SCHOOL CAPACITY VS. ENROLLMENT

Classroom Capacity 28
 Portable Capacity 28

School	Construction Date	Facility Age	Area/Acres	Floor Area Sq Ft	Classrooms			Portable Classrooms	Building Capacity w/ Portables	Building Capacity w/o Portables	Current Enrollment 12/2/2013	Students from New Units	2013-14 % of Capacity w/ Portables	2012-13 % of Capacity w/o Portables
Century	1997	15	37.5	265,000	70			0	1,960	1,960	1,691	57.96	89.23%	89.23%
Glencoe	1980	32	39	240,000	65			0	1,820	1,820	1,649	19.99	91.70%	91.70%
Hilhi	1969	43	48	253,652	71			1	2,016	1,988	1,397	21.21	70.35%	71.34%
Liberty	2003	9	44	288,897	71			0	1,988	1,988	1,470	102.22	79.09%	79.09%
Miller Ed 9-12	1943	69	3	20,552	14			0	392	392	71	0.00	18.11%	18.11%
HIGH SCHOOL TOTALS					291			1	8,176	8,148	6,278	201.38		

ADDED SPACE FOR FULL-DAY KINDERGARTEN

	<u>Half-Day</u>	<u>Full-Day</u>	<u>Add'l Classrooms</u>	<u>Add'l FTE</u>	<u>Add'l Classrooms Available</u>
Brookwood	2	1	1.0	1.0	Yes
Imlay	3		1.0	1.5	Yes
Butternut	3		1.0	1.5	Yes
Indian Hills	2		1.0	1.0	Yes
Reedville	2		1.0	1.0	Yes
Patterson	3		1.0	1.5	No
Free Orchards	2	1	1.0	1.0	Yes
Eastwood	2	1	1.0	1.0	Yes
Farmington View	1		0.0	0.5	Yes
Jackson	3		1.0	1.5	Yes
Tobias	3		1.0	1.5	Yes
Groner	1		0.0	0.5	Yes
Lenox	2		1.0	1.0	Yes
McKinney	3	1	1.0	1.5	Yes
Minter Bridge	1	2	0.0	0.5	Yes
Mooberry	2	1	1.0	1.0	Yes
North Plains	2		1.0	1.0	Yes
Orenco	3		1.0	1.5	Yes
Quatama	3		1.0	1.5	Yes
Ladd Acres	3		1.0	1.5	Yes
W.L. Henry	0	3	0.0	0.0	Yes
West Union	2		1.0	1.0	Yes
Witch Hazel	2	1	1.0	1.0	No
Lincoln Street	1	3	0.0	0.5	Yes
Rosedale	<u>2</u>	<u>1</u>	<u>1.0</u>	<u>1.0</u>	Yes
	53	15	20	26.5	

Additional Classrooms needed to go Full Day for all students = 2.0 (Patterson & Witch Hazel)

Additional FTE needed to go Full Day for all students = 26.5

Additional Cost of FTE to go Full Day (assume \$72,000/FTE) = \$1,908,000

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
ENGLISH LANGUAGE LEARNER PROFESSIONAL DEVELOPMENT

SITUATION

In 2011, the District began implementing a comprehensive Bilingual Program Model as a response to the persistent and unacceptable gap in achievement between English language learners (ELL) and other groups of students in District schools. The Bilingual Program Model is based on the work of the ELL Collaborative, a task force assembled by regional superintendents five years ago to document the research-based practices most likely to close the ELL achievement gap.

The Board will hear an overview of the District's investment in professional development, expectations for implementation in classrooms, and the impact on teachers.

The presentation will focus specifically on sheltered instruction and English language development (ELD) professional development strategies. The Board will review data showing the degree to which research-based practices are appearing in the classroom. The Board will also review teacher feedback forms that quantify the degree to which the professional development opportunities affect teacher readiness to serve students.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
OREGON SCHOOL BOARDS ASSOCIATION ANNUAL CONVENTION REPORT

SITUATION

Board members who attended the Oregon School Boards Association Annual Convention in Portland on November 15-16, 2013, will briefly share highlights of the conference.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
RECOGNITION: LOGAN STUGART

SITUATION

Hilhi senior Logan Stugart recently earned the honor of performing in Nashville, Tennessee, with the All-National Honor Choir, hosted by the National Association for Music Education. The All-National Choir is comprised of the best high school singers from across the country. Logan was one of 350 students nationwide to be selected for this honor and one of only four chosen from Oregon. On October 30, the choir performed in Nashville, Tennessee, under the baton of Dr. Rollo Dilworth of the Temple University School of Music. The performance was outstanding.

Logan began singing in kindergarten and was accepted into the Portland Boychoir before he turned eight years old. He has also performed with the Oregon Symphony and at Carnegie Hall in New York City.

Not only does Logan dedicate his time to singing, he also coaches youth football, is taking International Baccalaureate courses, played a starring role as Lysander in the recent Hilhi performance of Shakespeare's "A Midsummer Night's Dream," and is a member of the Hillsboro High School Encore Ensemble. Logan credits his success to his kindergarten teacher, his parents, and many hours of practice.

After he graduates, Logan is planning to major in vocal performance and possibly public policy at Vanderbilt, Rice, or the University of Virginia.

RECOMMENDATION

The Superintendent recommends the Board of Directors recognize Logan for his outstanding accomplishment of being selected for the All-National Honor Choir.

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
October 1, 2013
Hillsboro Civic Center, 150 W. Main Street, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Monte Akers, Vice Chair
Adriana Cañas
Wayne Clift
Glenn Miller
Erik Seligman
Janeen Sollman

City Council Present:

Jerry Willey, Mayor
Aron Carleson, Council President
Olga Acuña
Megan Braze
Steve Callaway
Darell Lumaco
Fred Nachtigal

HSD Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Beth Graser, Director, Communications
Laurie Boyd, Assistant to the Superintendent
Marva Wiebe, Assistant to the Board

City Staff Present:

Michael Brown, City Manager
Rob Dixon, Assistant City Manager
Steve Greagor, Assistant City Manager
Amber Ames, City Recorder

Others Present:

Eric Weyrauch, HCU
Maureen Barnhart, HEA
Luke Hammill, The Oregonian

Work Session

1. Joint Meeting with Hillsboro School Board and City Council. Mayor Jerry Willey called the meeting to order at 5:30 p.m. and welcomed everyone. Board Chair Kim Strelchun expressed her appreciation for the opportunity to meet together and to share with the community the important partnerships between the City of Hillsboro and the District. She also thanked the Mayor and City Council for leading the way in endorsing the District's general obligation bond. Participants briefly introduced themselves. Mayor Willey commented that the economic development team prides itself on recruitment and expansion; a key aspect of that is having an educated workforce. City Manager Michael Brown added that education enhancement is one of the City's top ten priorities. Superintendent Mike Scott explained that great partnerships are already in place between the City and District. City staff shared some of the existing partnerships, which include school resource officers, shared facility use for Hillsboro Parks and Recreation programs, shared funding on artificial turf and gym expansions, expansion of the role of the Youth Advisory Council, support of Youth Invasion and youth sports programs, and collaboration on a career-education opportunity for Evergreen Middle School students on the Crandall Reservoir project.

Board and City Council members worked in pairs to brainstorm ideas for continued partnerships. The following list was shared and discussed:

- Replicate reservoir project model
 - Especially at middle school level
 - Needs staff champions on both sides
- Expand parent/community engagement
- Expand vocational-technical opportunities
- Expand mentorship programs/adult interactions
- Add additional SROs and BLAST/Zone sites
- Increase career-related learning opportunities (e.g., City civics class, rotate through departments, could be model for other businesses)
- Continue sidewalk enhancement projects/crosswalks
- Bring arts/artists to schools
- City – use connections to bring partners to schools

- Encourage parent participation in Hillsboro 2035 revisioning
- Collaborate on anti-bullying campaign
- Share cross-marketing/promotion of messages
- Showcase student talent at Walters Cultural Arts Center

The work session was recessed at 6:51 p.m., and members of the City Council left to attend their regular city meeting.

Board Present:

Kim Strelchun, Chair
Monte Akers, Vice Chair
Adriana Cañas
Wayne Clift
Glenn Miller
Erik Seligman
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Beth Graser, Director, Communications
Laurie Boyd, Assistant to the Superintendent
Marva Wiebe, Assistant to the Board

Others Present:

Larry Brisbee, attorney
Eli Van Camp, attorney
Luke Hammill, The Oregonian

Executive Session

2. ORS 192.660(2)(h)—Legal Counsel. Board Chair Strelchun reconvened the meeting at 7:01 p.m. and moved the Board into executive session under ORS 192.660(2)(h)—legal counsel. Representatives of the media were specifically directed not to report on any of the deliberations during the executive session except to state the general subject of the session as previously announced. The Board discussed legal matters with their attorney; no action was taken. Board Chair Strelchun moved the Board out of executive session and back into the work session at 7:23 p.m.

Board Present:

Kim Strelchun, Chair
Monte Akers, Vice Chair
Adriana Cañas
Wayne Clift
Glenn Miller
Erik Seligman
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Beth Graser, Director, Communications
Laurie Boyd, Assistant to the Superintendent
Marva Wiebe, Assistant to the Board

Others Present:

Eric Weyrauch, HCU
Maureen Barnhart, HEA
Luke Hammill, The Oregonian
9 others

Work Session (continued)

3. Bond Progress Update. Board Chair Strelchun shared an update on the general obligation bond campaign. She reported that the Citizens for Hillsboro Schools committee has almost reached its fundraising target. She expressed appreciation for support for the campaign. The Cities of Hillsboro, Cornelius, and North Plains have all endorsed the District's bond. In addition, Intel, Nike, PGE, NW Natural, Vernier Software & Technology, Providence, Tuality, Kaiser Permanente, and a number of individuals have endorsed the bond. The committee is now redirecting its focus from fundraising to outreach. Board Chair Strelchun looked forward to conversations with District patrons. She reported that, due to the weather, the committee will focus more on phoning than on door-to-door conversations. She added that, for most patrons in the District, the bond will be the only item on their ballots. Director

Clift recommended scheduling some parent demonstration nights, if the bond is successful, to showcase some of the new technology.

4. Common Core Overview. Assistant Superintendent Steve Larson presented information on the District's implementation plans for the Common Core State Standards (CCSS). He explained that curriculum standards drive course expectations and common assessments. They also allow for differentiation, remediation, alignment to college standards, and curriculum development. In addition, standards provide context for collaboration and a system of accountability. The CCSS were adopted by the Oregon Board of Education on October 28, 2010, replacing the 2007 standards in English language arts and mathematics. Hillsboro's timeline for implementation includes awareness in 2011-12, evaluation and development in 2012-13, implementation in 2013-14, and assessment in 2014-15. Assistant Superintendent Larson reported that the District is on schedule. Teachers are beginning to integrate the new standards into their teaching this year. He noted that the new assessments will require students to actively demonstrate their knowledge, rather than having multiple choice questions. Office for School Performance staff has been working to develop planned course statements, curriculum maps, and pacing guides for teachers. Supports include content-area leadership teams, professional learning communities, formative/interim/summative assessment plans, and a cycle of continuous improvement planning. Board members thanked Assistant Superintendent Larson for his report and the hard work staff has invested in the implementation process. Director Miller requested information on which student data will be tracked. Director Seligman made a request for a brief recess before the next agenda item. Board Chair Strelchun recessed the meeting at 8:31 p.m.

5. Discuss Proposed Charter School Resolution. Board Chair Strelchun reconvened the meeting at 8:37 p.m. Director Seligman explained that he proposed a resolution or press release seeking charter school applications last month because he is a supporter of charter schools, and wants to make it clear that the Board is not hostile to charter schools. He further explained that charter schools are able to have smaller class because they are not held to the same regulations as the District. Director Akers asked about the comment that there is the perception the prior Board was hostile to charter schools. Director Seligman explained that he had heard this from some charter school proponents. Superintendent Scott explained that a change in state funding for charter schools in 2009 may account for fewer applications. Charter Schools used to be able to apply for \$50,000 in start-up funds, and \$500,000 in implementation funds; that money is no longer available. Director Clift requested additional information on the number of charter schools and applications received in the county. Director Seligman commented that even if the Board may be neutral regarding charter school applications, he would personally like to encourage them. Board members asked questions regarding the state funding formula for charter schools. Chief Financial Officer Adam Stewart explained that a minimum of 80 percent of ADM goes to the charter school and 20 percent is retained by the sponsoring district. He further explained that policy and administrative regulations provide the criteria for application approval. When a charter school application is approved, the next step in the process is to negotiate a charter agreement (contract) with the school. Board Chair Strelchun commented that she did not like the idea of saying the District is "open for business" to charter school applications; they need to be considered on a case-by-case basis. In addition, she felt it would send a negative message to District teachers about the Board's confidence in their work. Director Cañas commented that she did not support the resolution and did not feel that her role on the Board was to solicit charter school applications, although she is not opposed to them. She explained that a thorough review of a charter school proposal is very time consuming for the Board, and she would rather spend her time and energy on improving public education in the District. Director Clift commented that saying the Board was "hostile" may be too strong a word; however, there was a general philosophy that charter schools were not the way that the Board wanted to promote education. To an applicant, that could have been perceived as hostile. Director Sollman felt that the role of the Board is to support and promote the programs of the organization, challenging the issues and asking the hard questions as they arise. She felt that the proposed resolution sends the wrong message – that the Board does not believe in the District's Strategic Plan or in the work of its staff. She explained that she is a supporter of and regular visitor to City View Charter School, and would prefer to consider how the Board can strengthen that relationship. Director Sollman clarified that she is not hostile to charter school applicants, but that a successful proposal should offer a robust program that includes services for all students, including transportation and meals. If an application is received that meets all of the criteria, she would vote in its favor. Director Miller agreed that the Board's role is to promote the District, but did not agree that inviting new

ideas is necessarily a criticism of its staff. He commented that if a charter school proposal is not rigorous he would not support it; however, there is a component of the community that supports the smaller class sizes a charter school can provide. He added that he would like to see some wordsmithing before he would support a resolution in favor of charter applications. He didn't see the proposal as "open season" so much as a statement that the Board is open to this method for delivering education. He would like to see charter schools as a type of study lab for new ideas. Director Akers suggested the Board could clarify its views without a resolution or press release. Directors Miller and Akers volunteered to work on revising the wording, and will bring it back to a future meeting. Communications Director Graser suggested the Board review Policy LBE and administrative regulations LBE-AR for more information on public charter schools. Requested data on charter schools will be provided to the Board in an update. Director Cañas left the meeting at 9:25 p.m.

6. Board Discussion Time. Director Seligman commented that he liked the City Council's method of a light on each microphone indicating when a member wants to speak. He felt that it was less awkward than raising his hand. Board Chair Strelchun explained that the shape of the District's Board dais makes it difficult to see members when they raise their hands, but that she would try to be more observant.

Director Glenn Miller thanked everyone for sitting through a passionate and sometimes contentious set of discussions. He appreciated that Board members could discuss the issues respectfully.

Director Janeen Sollman commented that the book the Board is reading together this year, *The Five Dysfunctions of a Team*, considers conflict to be part of a healthy team's discussions.

Director Wayne Clift asked for the date the Board would discuss the book study. (It is scheduled for December 17.)

Director Monte Akers asked whether the District could include City View Charter School and Hillsboro Online Academy (HOA) in the *Hot News* newsletter. Communications Director Graser explained that HOA is welcome to submit an item at any time, but City View has its own governance system and method of sharing information, and *Hot News* was developed as an internal document. Board members felt that it would be good to invite City View to participate. Director Akers also thanked Assistant Superintendent Larson for his CCSS presentation and Board Chair Strelchun for her work on the bond campaign.

Superintendent Scott clarified that the presentation on CCSS was not intended to be political; it was strictly informational. The CCSS were adopted by the State of Oregon, and the District is required to implement them. He commented that the outburst from the person in the audience during the presentation was inappropriate.

Board Chair Strelchun expressed her appreciation for the District's teachers at a time when they are contending with many changes, including Synergy and a new evaluation process, adding that they must be putting in even more hours right now. The meeting was adjourned at 9:34 p.m.

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
October 22, 2013
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Monte Akers, Vice Chair
Adriana Cañas
Wayne Clift
Glenn Miller
Erik Seligman (on speaker phone)
Janeen Sollman

Others Present:

Chris Barry
Cathy Clark Thomas
Angie Ellis
Rebecca Lantz
Larry Thompson, CVCS
Val Bokma
Sue Miller
Brian Mosser
Deidre Opager
Charlotte Schuster
Eric Weyrauch, HCU
Maureen Barnhart, HEA
Luke Hammill, The Oregonian
Mike Federman, Hillsboro Tribune

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Elaine Fox, Executive Director, Student Services
Travis Reiman, Executive Director, School Performance
Beth Graser, Director, Communications
Laurie Boyd, Assistant to the Superintendent
Marva Wiebe, Assistant to the Board

1. Work Session

- a. Discuss Education Service District Participation. Board Chair Kim Strelchun called the meeting to order at 5:33 p.m. Superintendent Mike Scott explained that the District conducted an analysis of the services provided by the Northwest Regional Education Service District (NWRESD) to determine if it is receiving appropriate value in comparison to the money that could pass through to the District. He further explained that other school districts are also looking at this issue following passage of House Bill 3401, which allows school districts to take up to 65 percent of their ESD funds as pass-through dollars. He reported that the District was unable to come to an agreement with the NWRESD on revamping the core services offered; therefore, he proposed the District notify the NWRESD of its intent to take 65 percent of its funding as pass-through dollars. Superintendent Scott clarified that the District could, and likely would, still purchase some services back from the NWRESD with a portion of those funds. The Board asked questions regarding what other school districts in the region are likely to do and the potential impact of the District's withdrawal on core services. Board Chair Strelchun noted that the item was scheduled for action during the regular session portion of the meeting.
- b. College/Career Pathways Input. Assistant Superintendent Steve Larson reported on the District's work on development of college and career pathways action plans. The District convened a community work group in spring 2013 comprising representatives from the District, City of Hillsboro, Hillsboro Chamber of Commerce, Intel, Western Oregon University, Portland Community College, and Portland State University. The action plans, or "five bold steps," are:
 1. To bring business, community, and education partners together to re-envision learning environments, experiences, and opportunities
 2. To provide innovative, high-quality, rigorous opportunities at all levels in the community
 3. To create comprehensive community internship programs
 4. To develop and sustain a credit-articulation system with local universities and colleges
 5. To develop a joint communication plan between business, higher education, the city, and the District

Board members worked in small groups with staff to provide feedback and input on each of the action plans.

- c. Student Achievement Update. Superintendent Scott noted that student achievement scores have been a “hot topic” in the media recently. He and Assistant Superintendent Larson presented information on the District’s plan to raise student achievement, which includes:
- A comprehensive strategic plan that was built with 2012-13 results in mind
 - A clear principal supervision/accountability model
 - Office for School Performance alignment to support the instructional needs of schools
 - A Bilingual Program Model to address the growing needs of English-language learners
 - Professional development focused on highest-priority students
 - English-language development taught by classroom teachers and ESL teachers
 - Teachers using authentic assessments built in their professional learning communities and aligned to state standards
 - Special education and ESL staff that create mainstream models resulting in the inclusion of all students in core curriculum
 - A clear path for building a K-12 college and career trajectory
 - Implementation of HB 2220, SB 290, Common Core State Standards, Bridges and CPM math materials, and Synergy student information system with minimal complications

Assistant Superintendent Larson shared information, including student achievement data over the past five years, some of the changes and new initiatives that impacted student achievement, and comparators with districts of a similar size and demographic. Superintendent Scott acknowledged that continuous improvement takes time, and emphasized the need to stay the course. Board members asked for more information on supports that will be provided for two elementary schools that received Level 1 ratings on state report cards (W. L. Henry and Lincoln Street), referring to the ratings as an “emergency.” A specific plan to support student achievement at the two schools will be presented at the next Board meeting.

- d. Introduce Budget Committee Applicants. Chief Financial Officer Adam Stewart reported that the District received five applications for four openings on the Budget Committee. Applicants were invited to attend the work session to introduce themselves and share briefly why they would like to serve on the Budget Committee. Rebecca Lantz shared that she served on the Board for eight years, and has been involved with the District since serving on the first Strategic Plan committee in 2000. She has a deep knowledge of schools, has served on bargaining teams, was in charge of the 2006 bond campaign, and has a deep and persistent care for the Hillsboro School District. Cathy Clark Thomas commented that she has two students at Eastwood Elementary School and a younger daughter not yet in school. Her work involves handling budgets for a non-profit organization, and she would like to bring that expertise to help develop and monitor the District’s budget. She also serves on Eastwood’s Site Council and PTA, and would like to be better informed so she can be an advocate for the District. Angie Ellis shared that she has two students at Rosedale Elementary School. She is employed as a senior forecast analyst at Comcast, and has worked with budgets for ten years. She would like to make sure her children’s school experience is the best she can make it. Chris Barry noted that his current volunteer situation is ending, and he is seeking another opportunity to serve. He is naturally inclined toward problem solving, and is very passionate about the education of his four children. Chief Financial Officer Stewart explained that the fifth applicant was unable to attend the work session, but had served three terms on the Budget Committee and was seeking reappointment. Board Chair Strelchun clarified that during the regular session, all applicant names would be read and a hand vote would be conducted, with each Board member allowed four votes. Following the vote, the Board would determine which of the elected members would be appointed to the shorter term of the vacant position.
- e. Citizens’ Curriculum Advisory Committee. This item was moved to 8.j. on the regular session portion of the agenda due to time constraints.
- f. Board Discussion Time. This item was moved to the end of the regular session portion of the meeting due to time constraints. The meeting was recessed at 7:21 p.m.

Board Present:

Kim Strelchun, Chair
Monte Akers, Vice Chair
Adriana Cañas
Wayne Clift
Glenn Miller
Erik Seligman (by speaker phone)
Janeen Sollman

Others Present:

Damien Macalino, student
Will McCourt, student
Larry Thompson, CVCS
Chris Barry
Cathy Clark Thomas
Angie Ellis
Rebecca Lantz
Val Bokma
Kristina Gantt
Bassam Khalifeh
Sue Miller
Brian Mosser
Deidre Opager
Charlotte Schuster
Christy Woodard
Eric Weyrauch, HCU
Maureen Barnhart, HEA
Robyn Bean, NWRESA
Luke Hammill, The Oregonian
Mike Federman, Hillsboro Tribune

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Elaine Fox, Executive Director, Student Services
Travis Reiman, Executive Director, School Performance
Beth Graser, Director, Communications
Saideh Haghghi, Director, Human Resources and Equity
Don Wolff, Director, Technology Services
Laurie Boyd, Assistant to the Superintendent
Marva Wiebe, Assistant to the Board

2. Call to Order and Flag Salute. Board Chair Strelchun reconvened the meeting at 7:32 p.m. and led the Pledge of Allegiance.
3. Recognition. The Board recognized Jackson Elementary School third-grader Damien Macalino, who wrote and published the book, *What If An Alligator Ate An Avalanche?* His friend William drew the illustrations. Damien read the book aloud to Board members. He reported that he does not have any plans to write another book until he sells a few more copies of this one.

Glencoe junior Will McCourt, a singer and songwriter, sang and played three original songs on his guitar for the Board. Will also plays mandolin and ukulele, performing at local “open mic” events around Hillsboro.

Superintendent Scott and the Board also recognized Marva Wiebe, assistant to the Board, who is retiring November 30 after 21 years with the District.

4. Approval of Agenda. Director Janeen Sollman moved to approve the agenda. Director Monte Akers seconded the motion. The motion carried by a vote of 7-0.
5. Audience Time. Board Chair Strelchun explained the procedure for addressing the Board according to Policy BDDH: Public Participation in Board Meetings. One request was received to address the Board on a non-agenda item.

City View Charter School Board President Larry Thompson welcomed the Board back to a new school year and congratulated Kim Strelchun for having been elected as Chair. He also welcomed new Board members Glenn Miller and Erik Seligman. Mr. Thompson reported that City View is off to a good start, with all eight classrooms fully enrolled with 24 students each, and an additional waiting list of 280. He shared that City View is developing a one-page overview of the school, and will provide copies to the

- \$216.14 to Mooberry Elementary School
- \$233.97 to Ladd Acres Elementary School
- \$422.22 to Minter Bridge Elementary School
- \$498.28 to West Union Elementary School
- \$508.64 to Glencoe High School
- Donation of \$628.75 from Wells Foundation Educational Matching Gift Program to be used for general education and distributed as follows:
 - \$26.95 to Brookwood Elementary School
 - \$48.90 to Patterson Elementary School
 - \$552.90 to Imlay Elementary School

7. Action Items

- a. Proclaim American Education Week. Board Chair Strelchun read the following proclamation into the record:

PROCLAMATION

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility, and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees, be they certified, classified and technical support staff, or administrators, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, our nation is celebrating the week of November 17-23, 2013, as American Education Week with the theme "Great Public Schools: A Basic Right and Our Responsibility,"

NOW, THEREFORE, BE IT RESOLVED the Board of Directors of Hillsboro School District does proclaim the week of November 17-23, 2013, as American Education Week in Hillsboro School District.

The Board of Directors further encourages all citizens to extend their commitment to public education and to the future of our children by supporting our community's schools through the contribution of time and energy.

Director Miller moved that the Board proclaim November 17-23, 2013, as American Education Week. Director Cañas seconded the motion. Board members discussed how they would like to participate in the recognition of staff during the week. The motion carried by a vote of 7-0.

- b. Appoint Budget Committee Members. Chief Financial Officer Stewart explained that there were four openings on the District's Budget Committee and five applications were received. Four of the five applicants were able to attend the work session and explain briefly why they wanted to serve on the committee. The fifth applicant, Helen Noonan-Harnsberger, was not able to attend the work session, but has served on the Budget Committee since 2004 and was seeking reappointment. Board Chair Strelchun explained that the names of each candidate would be read and each Board member would have four votes to cast in favor. The votes were as follows:

- Rebecca Lantz, six votes (Directors Akers, Cañas, Miller, Sollman, Strelchun, and Seligman)
- Cathy Clark Thomas, six votes (Directors Akers, Cañas, Clift, Miller, Sollman, Strelchun)
- Angie Ellis, seven votes (all Board members)
- Chris Barry, seven votes (all Board members)
- Helen Noonan-Harnsberger, two votes (Directors Clift and Seligman)

The four members appointed to the Budget Committee were Rebecca Lantz, Cathy Clark Thomas, Angie Ellis, and Chris Barry. One of the positions was for the remaining two years of a vacant position; Ms. Lantz volunteered to fill that opening. Board Chair Strelchun thanked the applicants and welcomed the new members to the Budget Committee. She also suggested Chief Financial

Officer Stewart contact Ms. Noonan-Harnsberger and discuss other areas where she could support the District.

- c. Appoint Achievement Compact Advisory Committee. Assistant Superintendent Larson explained that the Board must appoint an Achievement Compact Advisory Committee (ACAC) annually. He noted that, this year, the committee has fewer union representatives. He further explained that a Board member may sit on the committee as a non-voting member. Director Akers moved to approve the slate of members to the ACAC as printed in the packet. Director Sollman seconded the motion. Board Chair Strelchun expressed the desire for greater participation, and asked if members of the community can serve on the committee. Assistant Superintendent Larson explained that the District is required to have representation from the two bargaining groups, but that he had some difficulty recruiting committee members since the Strategic Planning group does similar work. He invited Board members to let him know if they are aware of community members who would be interested. Director Cliff asked if the reduced interest in the committee was a reflection of feelings of dissatisfaction. Assistant Superintendent Larson explained that he did not think so; he has heard comments that the Strategic Planning group already does similar work. The motion carried by a vote of 7-0.
- d. Approve Education Service District Level of Participation. Superintendent Scott explained that the Board had held thorough discussions on the value of services received through the NWRESD, and the recommended level of participation for Hillsboro in the 2014-15 school year. He recommended the Board approve the resolution that was presented during the work session earlier in the evening. Director Cliff moved to approve the level of participation in the NWRESD as discussed in the work session. Director Miller seconded the motion. Director Cliff read the following resolution into the record:

*RESOLUTION TO REQUEST 65 PERCENT OF NWRESD STATE SCHOOL FUND
REVENUES RECEIVED ON BEHALF OF THE HILLSBORO SCHOOL DISTRICT
BE DISTRIBUTED DIRECTLY TO THE HILLSBORO SCHOOL DISTRICT*

*WHEREAS, House Bill 3401 was approved by the 2013 Oregon Legislature; and
WHEREAS, House Bill 3401 allows school districts in Clatsop, Columbia, Tillamook, Washington,
Lane, Hood River and Wasco Counties to request up to 65 percent of all amounts received from
the State School Fund and attributable to the school district directly from the Education Service
District; and
WHEREAS, House Bill 3401 requires that a school district board must make a request to the
Education Service District board by November 1 of the year prior to the school year for which the
request is being made; and
WHEREAS, House Bill 3401 requires the school district board to designate the percentage of
State School Fund attributable to the school district to be paid directly by the Education Service
District; and
WHEREAS, House Bill 3401 states that school districts designating more than 50 percent of the
State School Fund attributable to the school district may act only in advisory capacity for
decisions made in relation to the governance of the Education Service District;
NOW THEREFORE, the Hillsboro School District Board of Directors hereby notifies the
Northwest Regional Education Service District (NWRESD) that it elects to receive 65 percent of
the NWRESD State School Fund attributable to the Hillsboro School District for the 2014-15
school year to be paid directly to the Hillsboro School District.
This resolution serves as legal notification of this request. The Hillsboro School District Board of
Directors understands that by requesting 65 percent of the NWRESD State School Fund
attributable to the Hillsboro School District for the 2014-15 school year be paid directly to the
Hillsboro School District, the District may act only in an advisory capacity for decisions made in
relation to the governance of the Education Service District.*

Board members asked if the District will be buying back some services from the NWRESD, and if the Board can change the participation level at a later date. Superintendent Scott clarified that the District plans to purchase some services and that the level of participation in the NWRESD is an annual decision. The motion carried by a vote of 7-0.

- e. Approve Revisions to Policy IL: Assessment Program. Assistant Superintendent Larson presented Policy IL for Board approval. He explained that it was recommended for revision because NCLB supplemental services and transportation are no longer required due to the waiver the state received. The policy was presented for first reading at the September 24 Board meeting; no comments were received during the review period. Director Akers moved to approve the revisions to Policy IL: Assessment Program. Director Sollman seconded the motion. Director Seligman suggested the District retain the language “be provided supplemental services and public school options” and just delete the phrase “as required by law.” Assistant Superintendent Larson explained that federal law had previously required school districts to hold back 20 percent of their funding to provide the supplemental services and transfer school options; following the waiver, that funding was allocated to other services (e.g., after-school tutoring at the two schools designated as Level 1 schools) and is no longer available. However, transfer options are still available for families; the District is just not required to designate certain school choice transfer schools or provide transportation. Director Sollman asked if recent talk about another round of sequestration cuts would impact the District’s federal funding. Superintendent Scott clarified that federal grants are “forward funded,” so no additional cuts were anticipated before next year. The motion carried by a vote of 6-1, with Director Seligman voting against.
 - f. Approve Revisions to Policy DH: Crime Coverage for Employees and Officers. Chief Financial Officer Stewart presented Policy DH for Board approval. He explained that bonded employees were previously excluded from crime coverage policies, but the law has changed, and it is now permitted to include them. Crime coverage is more cost-effective than fidelity bond coverage. The policy was presented for first reading at the September 24 Board meeting; no comments were received during the review period. Director Miller moved to approve the revisions to Policy DH: Crime Coverage for Employees and Officers. Director Sollman seconded the motion. (Director Akers stepped out of the meeting at 8:48 p.m.) The motion carried by a vote of 6-0.
 - g. Approve Revisions to Policy GBEC: Drug-Free Workplace. Assistant Superintendent Debbie Ashley presented Policy GBEC: Drug-Free Workplace for Board approval. She explained that a minor addition to the policy was being recommended to clarify that District employees may not be under the influence of alcohol or illegal drugs or controlled substances in the workplace. The policy was presented for first reading at the September 24 Board meeting; no comments were received during the review period. Director Cañas moved to approve the revisions to GBEC: Drug-Free Workplace. Director Sollman seconded the motion. Director Clift asked what motivated the change. Assistant Superintendent Ashley reported that a personnel situation arose and, when the policy was reviewed, it was determined that the language was lacking; however, the District was still able to take action on the employee issue. The motion carried by a vote of 6-0. (Director Akers returned to the meeting at 8:51 p.m.)
 - h. Approve Revisions to IGBAG-AR: Special Education – Procedural Safeguards and IGBAJ-AR: Special Education – Free and Appropriate Public Education (FAPE). Executive Director Elaine Fox presented two administrative regulations (ARs) for Board approval. IGBAG-AR was recommended for revision to align with minor language changes in Oregon Administrative Regulations (OARs) pertaining to sending parents a Prior Written Notice form. The revision will not result in any change in the District’s current practice. IGBAJ-AR was recommended for revision as a result of recent revisions to OARs regarding the need to notify parents and obtain consent to use their public or private insurance to support special education and related services. The ARs were presented for first reading at the September 24 Board meeting; no comments were received during the review period. Director Sollman moved to approve the revisions to IGBAG-AR: Special Education – Procedural Safeguards and IGBAJ-AR: Special Education – Free and Appropriate Public Education (FAPE). Director Cañas seconded the motion. The motion carried by a vote of 7-0.
8. Reports and Discussion.
- a. Strategic Plan Performance Update. Superintendent Scott explained that the Board and staff have identified the Strategic Plan actions they will focus most closely on this year, and the evidence that will indicate success in achieving those goals. Superintendent’s cabinet members reviewed progress for October for their strategy areas. Key actions and indicators are posted on the District

website at <http://www.hsd.k12.or.us/AboutHSD/TheFutureofHSD/StrategicPlan20112016.aspx>. Director Seligman felt that he did not see the “equity emergency” reflected in the equity actions. He expressed concern that students in some neighborhoods were getting an inferior education. Superintendent Scott disagreed that students in the Level 1 schools are receiving an inferior education; rather, some students come to the District with much lower performance levels and, although they may not be reaching the “meets” or “exceeds” level, they may actually be making greater gains than other students. Director Clift asked clarifying questions in regard to the District’s Bilingual Teacher Pathway (BTP) program and how those candidates are identified. Director Sollman appreciated that the District was implementing the staff hiring and exit surveys suggested by the Board. She was excited about the community participation in Superintendent coffee chats. Director Cañas thanked Director Seligman for using the term “equity emergency” in regard to students in the Level 1 schools, adding that lower-performing students need support and interventions at an earlier age. Director Miller commented that while some schools may be in need of improvement, it was unfair to say that students are getting an “inferior” education when they come to the District so far behind. He affirmed that the District needs to figure out how to close the achievement gap, and looks forward to hearing the plan to support the Level 1 schools. Director Clift asked what the District can learn from other high-poverty schools that have been successful in closing the achievement gap, and how staff can apply those lessons. Director Akers commented that he would like to see data on where the low-performing students begin, adding that the Level 1 schools may actually be the District’s highest-performing schools. In addition, he asked when the Board would hear an update on anti-bullying efforts. (It will be shared at the December 17 work session.) The Board also discussed the desire for follow-up activities for those who have participated in Center for Educational Equity (CFEE) training.

- b. October 1 Enrollment Report. Assistant Superintendent Ashley noted that October 1 is the first official enrollment count each year. She reported that the District is up 250 students from October 1, 2012, which is the largest enrollment increase since 2006. The enrollment count is 400 students over projections made in the spring, which are generally conservative. Kindergarten enrollment is down, but does not appear to be a statewide trend. Director Sollman asked if it could be because the District does not offer full-day kindergarten. Chief Financial Officer Stewart noted that there was a large kindergarten class last year, so the fact that the District is down does not necessarily indicate a decline.
- c. Financial Report. Chief Financial Officer Stewart reported that the open enrollment process for health insurance was very successful, thanks to the benefits staff; every employee was enrolled in health insurance or had opted out for the year. In addition, the audit field work was completed and Business Office staff is preparing to write the Comprehensive Annual Financial Report (CAFR).
- d. First Reading—Policies JHCCA: Students – HIV, HBV, and AIDS (revise) and JHCCB: Students – HIV, AIDS (delete). Board Chair Strelchun noted that a group of policies and administrative regulations were being presented for first reading. Due to time constraints, she suggested Board members send their questions to the appropriate administrator during the review period. Executive Director Fox presented Policies JHCCA and JHCCB for first reading. She explained that, following the repeal of OAR 333-018-0030, the Oregon Health Authority recommends school districts replace the *Oregon Health Division Guidelines for Schools with Children who have Hepatitis B Virus or HIV Infection* with the revised Oregon Department of Education’s *Oregon School Health Services Manual: Communicable Disease* section. In addition, Oregon School Boards Association (OSBA) recommends the deletion of Policy JHCCB: Students - HIV, AIDS, and inclusion of language related to students with AIDS in Policy JHCCA.
- e. First Reading—Policies IGBAB/JO: Education Records/Records of Students with Disabilities, IGBAB/JO-AR: Education Records/Records of Students with Disabilities Management, JOA: Directory Information, and JOB: Personally Identifiable Information. Technology Services Director Don Wolff presented Policies IGBAB/JO, IGBAB/JO-AR, JOA, and JOB for first reading. He clarified that they are being recommended for revisions due to changes in Family Education Rights and Privacy Act (FERPA) regulations that occurred in 2011. The District recommends adoption of the proposed language revisions from OSBA. Director Clift asked whether new language regarding “a volunteer or contractor who performs an institutional service on behalf of the school” could permit

classroom volunteers to have greater access to student records for the purpose of assisting teachers (e.g., recording grades on assessments). Superintendent Scott explained that the District's legal counsel is clarifying the issue, and the Board will be updated when that process is completed.

- f. First Reading—Policies JEC: School Admissions and JECA: Admission of Resident Students. Human Resources Director Saideh Haghighi presented Policies JEC and JECA for first reading. She reported that they are being modified to include OSBA-recommended language regarding admission of eligible students not yet 21 years old who are receiving special education services, and a minor revision to maintain consistent language between the two policies.
 - g. First Reading—Policy IKAB: Student Progress Reports to Parents. Assistant Superintendent Larson presented Policy IKAB for first reading. He explained that changes are needed to IKAB to bring it in line with HB 2220 requirements. The District recommends adoption of the language provided by OSBA. Director Cliff asked for clarification on the wording that parents shall be informed annually of their student's progress on academic content standards, and how that ties in with the current report cards and progress reports received throughout the year. Assistant Superintendent Larson explained that, in addition to grade reports and progress reports, HB 2220 specifically requires that the District report proficiency on state-adopted academic standards annually. He further explained that District reporting exceeds the requirements of HB 2220.
 - h. Support Services Annual Report. Chief Financial Officer Stewart shared highlights from the annual support services report, which includes Facilities summer maintenance projects, Nutrition Services meal participation, and Transportation data. Board members asked questions about the dip in the number of meals served and whether the buses purchased were more expensive due to the new emissions requirements.
 - i. Risk Management Annual Report. Chief Financial Officer Stewart reviewed the annual risk management report with the Board, noting a reduction in liability claims (\$104,000 in 2012-13 versus \$386,000 in 2011-12), as well as an increase in the District's experience rating. He expressed his appreciation for the work of the District's risk manager, Yvonne Dukart.
 - j. Citizens' Curriculum Advisory Committee Update. Board Chair Strelchun noted that this item was held over from the work session due to time constraints. Executive Director Travis Reiman explained that he serves as the CCAC secretary and liaison to the Board. He reported that the CCAC held its first meeting of the school year on October 7, where they reviewed the duties of the committee and parliamentary procedures. Executive Director Reiman distributed a list of planned work topics for the committee, and requested the Board send him any feedback they may have. Director Sollman expressed her support for his efforts to engage the committee, and hoped that members might be able to observe teacher Peter Schmurr and his work with Kahn Academy programs. Director Sollman also reported that she spoke with CCAC chair Jennifer Zohar while canvassing for the bond, and was glad to hear Ms. Zohar's excitement regarding CCAC plans.
9. NWRESD/HCU/HEA Reports. NWRESD Chief Human Resources Officer Robyn Bean reported on the professional development provided for their related-services staff (school psychologists, motor team, vision team, etc.).

HEA President Maureen Barnhart commented that, while licensed staff see the value of the initiatives being implemented in the District and are working hard to incorporate them, there is a need to prioritize goals and focus on what works best for student engagement and education. She expressed appreciation that OSP executive directors attended a recent HEA representatives meeting. Ms. Barnhart expressed hope that together they can "think outside the box" to utilize staff in a more intentional way.

HCU President Eric Weyrauch reported that some classified staff members are feeling obligated to take work home or stay beyond their paid hours to accomplish increased workloads during this time of shrinking budgets and larger class sizes. In addition, he reported that some members are feeling uncertainty and anxiety about the increased use of volunteers and temporary staff. He commented that

volunteers are meant to enhance, not replace, regular staff. Mr. Weyrauch urged the Board to keep HCU concerns in mind as they move forward with the next budgeting cycle.

10. Superintendent's Time. Superintendent Mike Scott reported that another coffee chat was scheduled for the next morning at Longbottom Coffeehouse. He feels that the coffee chats have been of great value, and looks forward to continuing them throughout the year. He commended Executive Director Fox for holding a special education parent night focused on standards-based IEPs. The meeting was designed to provide parents with information on what they will be seeing as they participate in IEP meetings this year.
11. Board of Directors' Time. Director Erik Seligman thanked everyone for putting up with him participating via his iPad; he had no additional comments.

Director Adriana Cañas thanked everyone for a great Board meeting. She commented that curiosity is the most underused and underrated life skill.

Director Wayne Clift thanked members of the City View Charter School board of directors for attending the meeting. He commented that it was a shame they felt the need to participate during the three-minute public time slot, adding that the Board could do a better job of including them.

Director Glenn Miller expressed his sorrow regarding the recent accident in Forest Grove and the school shooting in Nevada.

Director Janeen Sollman noted that October is national Bullying Prevention Awareness Month, and some news reports indicate the shooting in Nevada was connected to bullying. She stressed the importance of evaluating how this district can be proactive instead of reactive on bullying (e.g., Rachel's Challenge). Director Sollman expressed her hope that the Board would not have to discuss the personnel report every month, adding that the practice of rehiring retirees is a financial savings to the District and it is important to consider what is in the best interest of students during the transition process. She reported that she met with the local Kiwanis Club while working to promote the bond, and learned more about the positive connections between the Kiwanis Club and student Key Clubs. She also thanked Mr. Weyrauch and Ms. Barnhart for their tireless efforts to support the bond campaign.

Director Monte Akers thanked Board assistant Marva Wiebe for her work to support the Board over the last few years.

Board Chair Kim Strelchun noted that several high schools were staging drama productions, including Hilhi's "Midsummer Night's Dream," Liberty's one-act plays, and Glencoe's "Southern Hospitality," which opens in two weeks. She also thanked Director Scott Palmer for allowing all students to attend Bag 'n Baggage performances free of charge and for offering internships and work opportunities. Board Chair Strelchun reminded the audience that ballots were sent out last week and are due back by November 5. She encouraged everyone to read their ballots and vote.

12. Follow-Up Items.

Request	Action
Report on supports being provided for District's Level 1 schools	Will be provided at November 12 work session
Information on what type of assistance classroom volunteers may provide	Will be provided in an update following legal opinion

13. Executive Session. No executive session was called.

14. Adjournment. The meeting was adjourned at 10:07 p.m.

HILLSBORO SCHOOL DISTRICT 1J
November 21, 2013
APPROVE ROUTINE PERSONNEL MATTERS

The Superintendent recommends the Board of Directors:

- A. Approve the employment of the following administrative personnel for the remainder of the 2013-14 school year.
1. **Matthew Coleman**
Assignment: Temporary Assistant Principal
Location: Lincoln Street Elementary
Effective Date: December 2, 2013
- B. Approve the employment of the following supervisor-specialist-technical personnel:
1. **Val Bokma**
Assignment: Executive Assistant to Board of Directors
Location: Administration Services
Effective Date: November 18, 2013
- C. Approve the employment of the following licensed personnel in the 2013-14 school year:
1. **Wendy Gregor**
Education: MA – Pacific University, Forest Grove, OR
Experience: None
Assignment: 0.55 FTE Learning Resource Center – Brown Middle School
 2. **Raquel Lemus Garcia**
Education: BA – Western Oregon University, Monmouth, OR
Experience: 6 years
Assignment: 1.0 FTE Dual Language Coach – Reedville Elementary School
 3. **Lizette Munoz-Cruz**
Education: MA – Portland State University, Portland, OR
Experience: 5 years
Assignment: 0.80 FTE Kindergarten Dual Language – Reedville Elementary School
 4. **Pam Sturtevant**
Education: MA – St. Michael's College, Colchester, VT
Experience: 9.5 years
Assignment: 1.0 FTE Care Coordinator – Administration Center
- D. Approve the employment of the following licensed personnel in the 2013-14 school year who have held temporary status:
1. **Heather Goldblatt**
Education: MA – Marylhurst University, Marylhurst, OR
Experience: 1 year
Assignment: 0.50 FTE Language Arts – Liberty High School
 2. **Renee Long**
Education: BA – Western Oregon University, Monmouth, OR
Experience: 1 year
Assignment: 0.40 FTE Math Teacher – South Meadows Middle School

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
ACCEPT GIFTS AND DONATIONS

SITUATION

District Policy KH states that the District may receive donations of gifts which may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures.

The purpose of this report is to describe to the Board the donations received that are valued at \$500 or more.

- Donation of a Baldwin 1943 Spinet Piano from Vince and Kathy Engel to South Meadows Middle School for the music and choir programs. The estimated value of the piano is \$2,300.
- Donation of a 32-unit table charging cart and two Chromebook charging carts from Anthro Corporation to Hillsboro School District. The value of the donation is \$5,447.
- Donation of \$1,567.92 from FEI to Tobias Elementary School for the purchase of Frey Scientific Cordless LED Microscopes.
- Donation of \$1,500 from Wilfredo Figueroa to Jackson Elementary School for 2nd and 5th grade science.
- Donation of \$1,000 from Timothy Alig to North Plains Elementary School for general education.
- Donation of \$2,686.46 from Reedville Elementary PTC to Reedville Elementary School for general education.
- Donation of \$3,300 from Eastwood PTA to Eastwood Elementary School to be used as follows:
 - \$500 for compact disk players for 3rd and 4th grade classrooms
 - \$800 for transportation of 6th grade students to Outdoor School
 - \$2,000 for the AmeriCorps program
- Donation of \$9,210 from Intel Involved Volunteer Grant Program to be used for general education and distributed as follows:
 - \$845 to Lenox Elementary School
 - \$8,365 to Mooberry Elementary School
- Donation of \$4,000 from McKinney PTO to McKinney Elementary School for technology upgrades.
- Donation of \$11,975 from Orenco Elementary Boosters to Orenco Elementary School for the purchase of iPads.
- Donation of \$1,025 from Patterson Booster Club to Patterson Elementary School for the literacy program.
- Donation of \$3,500 from Game Day Media to Liberty High School for the football program.

- Donation of \$7,000 from Quatama Coyote Community Club to Quatama Elementary School to be used as follows:
 - \$1,500 for the Robotics program
 - \$2,000 for the homework club
 - \$3,500 for the AmeriCorps program
- Donation of \$5,990 from Tobias PTO to Tobias Elementary School to be used as follows:
 - \$1,990 for general education
 - \$4,000 for the reading program

RECOMMENDATION

The Superintendent recommends the Board of Directors accept the donations.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
APPROVE RESOLUTION AUTHORIZING SETTLEMENT
WITH MAHLUM ARCHITECTS

SITUATION

The District is currently involved in a lawsuit over the Liberty High School Turf Fields. One of the parties to this lawsuit is Mahlum Architects. Through a lengthy mediation process, the District and Mahlum Architects have reached an agreement on the settlement of their issues related to this litigation. This agreement resolves these issues and dismisses Mahlum Architects from the ongoing litigation. The agreement does not apply to any other parties to the Liberty High School Turf Field lawsuit.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the resolution authorizing the settlement with Mahlum Architects.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
AWARD COPIER CONTRACT TO PACIFIC OFFICE AUTOMATION

SITUATION

The District requires multifunction copiers (MFD) and production reprographics equipment to replace existing equipment that is past its operational lifecycle. The District issued a Request for Information (RFI) to discern what systems and purchasing vehicles were available to meet current and future District reproduction needs and enhance productivity. Three companies responded to the RFI with initial proposals.

A review committee evaluated each initial proposal, based on the company's ability to meet workgroup MFD requirements and Print Shop system capabilities, provide support, and maintain the lowest overall cost of ownership. The review committee consisted of David Bryson, Don Wolff, Michelle Morrison, Ann Ballard, and Brent Gadwa. Three finalists were selected to submit equipment proposals. Finalists were Pacific Office Automation, Canon, and Xerox Corporation. All committee members agreed on the finalists.

Finalists submitted contract, pricing, and equipment proposals to the District. Each vendor made a 30-minute presentation to the committee on their systems, equipment, and proposal. Representatives from the committee made on-site evaluations of each finalist's hardware and software systems for reproduction and billing.

After evaluating equipment, system capabilities, support, overall cost of ownership, and the ability of the proposed systems to meet the District's current and future needs, Pacific Office Automation was selected to be the District's copier vendor of record. The proposal leverages the Oregon Educational Technology Purchasing Consortium (OETC) purchasing cooperative contract.

RECOMMENDATION

The Superintendent recommends the Board of Directors award a 60-month contract to provide multifunction copiers and copier maintenance to Pacific Office Automation.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
APPROVE REVISIONS TO POLICY JHCCA: HIV, HBV, AND AIDS
AND DELETE POLICY JHCCB: HIV, AIDS

SITUATION

Because Oregon Administrative Rule 333-018-0030 has been repealed, the Oregon Health Authority recommends that school districts replace the original *Oregon Health Division Guidelines for Schools with Children who have Hepatitis B Virus or HIV Infection* with the revised Oregon Department of Education's *Oregon School Health Services Manual: Communicable Disease* section.

In addition, OSBA recommends the deletion of Policy JHCCB: Students - HIV, AIDS, and inclusion of language related to students with AIDS in Policy JHCCA. The District currently complies with all requirements, and recommends approval of the OSBA changes.

These policies were presented for first reading on October 22; no comments were received during the review period.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the revisions to Policy JHCCA: HIV, HBV, and AIDS and delete Policy JHCCB: HIV, AIDS.

Hillsboro School District 1J

Code: JHCCA
Adopted: 07/96
Revised: 06/09

Students – HIV, and HBV, and AIDS**

~~This policy applies to students six years or older who are HIV or HBV¹ positive and are not special risk.~~

~~“Special risk” students as used in this policy and as defined by Oregon Department of Human Services, Health Services, means students who lack control of their body secretions or who display behaviors such as biting, spitting, or scratching, and/or who have uncoverable, oozing lesions.~~

The District will adhere strictly in policies and procedures to the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student infected with HIV or HBV or diagnosed with AIDS¹.

The District recognizes a parent (student) has no obligation to inform the District of an HIV, or HBV, or AIDS condition, and that the student has a right to attend school. If the District is informed of such a student, written guidelines shall be requested of the parent (student). These guidelines shall include who may have the information, who will give the information, how the information will be given, and where and when the information will be given.

When informed of the infection, and with written permission from the parent (student), the District will develop procedures for formulating an evaluation team. The team shall address the nature, duration, and severity of risk, as well as any modification of activities. The team shall continue to monitor the student’s condition.

Notification of alternative education programs shall be made to the parent or eligible student if an HIV, or HBV, or AIDS student withdraws from school.

The District shall also develop policies and/or procedures for rumor control, infection control, student accommodations, and public relations/media.

END OF POLICY

Legal Reference(s):

- | | | |
|-----------------------------|----------------------------------|----------------------------------|
| ORS 326.565 | ORS 339.250 | OAR 333-018-0000 |
| ORS 326.575 | ORS 433.008 | OAR 333-018-0005 |
| ORS 332.061 | ORS 433.045 | OAR 581-022-0705 |
| ORS 336.187 | OAR 333-012-0265 | OAR 581-022-1660 |
| ORS 339.030 | OAR 333-012-0270 | |

¹HIV - Human Immunodeficiency Virus; HBV - Hepatitis B Virus; AIDS - Acquired Immune Deficiency Syndrome
Students - HIV and HBV** - JHCCA
Page 1 of 2

~~OR HEALTH DIVISION, GUIDELINES FOR SCHOOLS WITH CHILDREN WHO HAVE HEPATITIS B VIRUS OR HIV INFECTION (2001).~~

OREGON SCHOOL HEALTH SERVICES MANUAL: COMMUNICABLE DISEASES APPENDIX IV. GUIDELINES FOR SCHOOLS WITH CHILDREN WHO HAVE BLOODBORNE PATHOGENS, OREGON DEPARTMENT OF EDUCATION 2012.

Students - HIV, AIDS**

This policy applies to HIV students five years of age or younger, special risk HIV students, as well as all students with AIDS.

“Special risk” students as used in this policy and as defined by Oregon Department of Human Services, Health Services, means students who lack control of their body secretions or who display behaviors such as biting, spitting, or scratching, and/or who have uncoverable, oozing lesions.

The District shall adhere strictly in policies and procedures to the Oregon Revised Statutes and Oregon Administrative Rules as they relate to a student infected with HIV or AIDS¹.

A student as defined by this policy with HIV or AIDS must notify the Superintendent for continued educational services.

If the parent or student does not notify the District, the Oregon Department of Human Services, Health Services, or local health department will issue an order to exclude the student from school, or the parent (student) may voluntarily withdraw from school. In either case, the District must notify the student and parent of alternative education programs.

If the District is informed, written guidelines shall be requested of the parent (student). These guidelines shall include who may have the student information, who will give the information, how the information will be given, and where and when the information will be given.

After the Oregon Department of Human Services, Health Services, or local health department evaluates the student’s risks to others, including any restrictions which may be required, this condition will be reported by the parents to the District.

When informed and with written permission from the parent (student), the District will develop procedures for formulating an evaluation team. The team shall address the nature, duration, and severity of risk, as well as any modification of activities. Monitoring of the student’s condition shall be included.

¹HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome

The District shall also develop policies and/or procedures for rumor control, infection control, student accommodations, and public relations/media.

END OF POLICY

Legal Reference(s):

[ORS 326.565](#)
[ORS 326.575](#)
[ORS 332.061](#)
[ORS 336.187](#)
[ORS 339.030](#)
[ORS 339.250](#)
[ORS 433.008](#)
[ORS 433.045](#)
[ORS 433.255](#)
[ORS 433.260](#)

[OAR 333-012-0270](#)
[OAR 333-018-0000](#)
[OAR 333-018-0005](#)
[OAR 333-018-0030](#)
[OAR 333-019-0031](#)
[OAR 581-022-0705](#)
[OAR 581-022-1660](#)
[OAR 581-022-1910](#)

OR Health Division, Guidelines for Schools with Children Who Have Hepatitis B Virus or HIV Infection (2001).

HILLSBORO SCHOOL DISTRICT 1J

December 3, 2013

APPROVE THE REVISIONS TO POLICIES IGBAB/JO: EDUCATION RECORDS/RECORDS OF STUDENTS WITH DISABILITIES, IGBAB/JO-AR: EDUCATION RECORDS/RECORDS OF STUDENTS WITH DISABILITIES MANAGEMENT, JOA: DIRECTORY INFORMATION, AND JOB: PERSONALLY IDENTIFIABLE INFORMATION

SITUATION

Policy IGBAB/JO: Education Records/Records of Students with Disabilities, IGBAB/JO-AR: Education Records/Records of Students with Disabilities Management, Policy JOA: Directory Information, and Policy JOB: Personally Identifiable Information are recommended for revision due to changes in regulations governing the Family Educational Rights and Privacy Act (FERPA). The major areas of change include clarification of allowable disclosure of directory information or personally identifiable information and an expanded definition of personally identifiable information.

Oregon School Boards Association (OSBA) has recommended language to bring these policies and the related administrative regulation into alignment with federal regulations.

These policies were presented for first reading on October 22; no comments were received during the review period.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the revisions to Policies IGBAB/JO: Education Records/Records of Students with Disabilities, IGBAB/JO-AR: Education Records/Records of Students with Disabilities Management, JOA: Directory Information, and JOB: Personally Identifiable Information.

Hillsboro School District 1J

Code: IGBAB/JO
Adopted: IGBAB 07/96
JO 07/96
Revised: 02/12

Education Records/Records of Students with Disabilities**

Education records are those records maintained by the District that are directly related to a student.

The primary reason for the keeping and maintaining of education records for students is to help the individual student in his/her educational development by providing pertinent information for the student, his/her teachers, and his/her parents. These records also serve as an important source of information to assist students in seeking productive employment and/or post-high school education.

The District shall maintain confidential education records of students in a manner that conforms with state and federal laws and regulations.

Information recorded on official education records should be carefully selected, accurate, verifiable, and should have a direct and significant bearing upon the student's educational development.

The District annually notifies parents or adult students that it forwards educational records requested by an educational agency or institution in which the student seeks to enroll or receive services, including special education evaluation services.

The District may impose certain restrictions and/or penalties until fees, fines, or damages are paid. Records requested by another district to determine a student's appropriate placement may not be withheld. Students or parents will receive written notice at least ten days in advance of any restrictions and/or penalties to be imposed until the debt is paid. The notice will include the reason the student owes money to the District, an itemization of the fees, fines, or damages owed, and the right of parents to request a hearing. District may pursue fees, fines, or damages through a private collection agency or other method available to the District. The District may waive fees, fines, and charges if the student or parents cannot pay, the payment of the debt could impact the health and safety of the student, or if the cost of collection would be more than the total collected, or there are mitigating circumstances, as determined by the Superintendent.

The District shall comply with a request from parents or an adult student to inspect and review records without unnecessary delay. The District provides to parents of a student with a disability or to an adult student with a disability the opportunity at any reasonable time to examine all of the records of the District pertaining to the student's identification, evaluation, educational placement, and free appropriate public education. The District provides parents or an adult student, on request, a list of the types and locations of education records collected, maintained, and used by the District.

The District annually notifies parents of all students, including adult students, currently in attendance that they have to right to:

1. Inspect and review the student's records;
2. Request the amendment of the student's educational records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights;
3. Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the student educational record rules authorize disclosure without consent. (See Board policy JOB – Personally Identifiable Information);
4. File with the U.S. Department of Education a complaint concerning alleged failures by the District to comply with the requirements of the Family Educational Rights and Privacy Act; and
5. Obtain a copy of the District's education records policy.

Regarding records to be released to District officials within the agency, the District's notice includes criteria for determining legitimate educational interest and the criteria for determining which school officials have legitimate educational interests. School officials may also include a volunteer or contractor who performs an institutional service on behalf of the school.

The District annually notifies parents and adult students of what it considers to be directory information and the disclosure of such. (See Board policy JOA – Directory Information).

The District shall give full rights to education records to either parent, unless the District has been provided legal evidence that specifically revokes these rights. Once the student reaches age 18, those rights transfer to the student.

A copy of this policy and administrative regulation shall be made available upon request to parents, students 18 years or older or emancipated, and the general public.

END OF POLICY

Legal Reference(s):

ORS 30.864
ORS 107.154
ORS 326.565
ORS 326.575
ORS 339.260

ORS 339.270
ORS 343.177(3)
ORAR 166-405-0010 to 166-415-0010
ORAR 581-021-0220 to -0430

ORAR 581-022-1660
ORAR 581-022-1670

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2006~~2011~~); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2006~~2011~~).
Assistance to States for the Education of Children with Disabilities, 34 C.F.R. § 300.501 (2006).

Education Records/Records of Students with Disabilities Management

1. Student Education Record

Student education records are those records that are directly related to a student and maintained by the District, or by a party acting for the District; however, this does not include the following:

- a. Records of instructional, supervisory, and administrative personnel and educational personnel ancillary to those persons that are kept in the sole possession of the maker of the record, used only as a personal memory aid, and are not accessible or revealed to any other person except a temporary substitute for the maker of the record;
- b. Records of the law enforcement unit of the District subject to the provisions of Oregon Administrative Rule (OAR) 581-021-0225;
- c. Records relating to an individual who is employed by the District that are made and maintained in the normal course of business, that relate exclusively to the individual in that individual's capacity as an employee, and that are not available for use for any other purpose. Records relating to an individual in attendance at the District who is employed as a result of his/her status as a student are education records and are not excepted under this section;
- d. Records on a student who is 18 years of age or older, or is attending an institution of postsecondary education, that are:
 - (1) Made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in his/her professional capacity or assisting in a paraprofessional capacity;
 - (2) Made, maintained, or used only in connection with treatment of the student; and
 - (3) Disclosed only to individuals providing the treatment. For purposes of this definition, "treatment" does not include remedial educational activities or activities that are part of the program of instruction at the District.
- e. Records that only contain information relating to activities in which an individual engaged after he/she is no longer a student at the District;
- f. Medical or nursing records which are made or maintained separately and solely by a licensed health-care professional who is not employed by the District, and which are not used for education purposes or planning.

The District shall keep and maintain a permanent record on each student which includes the:

- a. Name and address of the educational agency or institution;
- b. Full legal name of the student;
- c. Student birth date and place of birth;
- d. Name of parents;
- e. Date of entry in school;
- f. Name of school previously attended;
- g. Courses of study and marks received;
- h. Data documenting a student's progress toward achievement of state standards and must include a student's Oregon State Assessment results;
- i. Credits earned;
- j. Attendance;
- k. Date of withdrawal from school; and
- l. Such additional information as the District may prescribe.

The District may also request the social security number of the student and will include the social security number on the permanent record only if the eligible student or parent complies with the request. The request shall include notification to the eligible student or the student's parent(s) that the provision of the social security number is voluntary and notification of the purpose for which the social security number will be used.

The District shall retain permanent records in a minimum one-hour fire-safe place in the District, or keep a duplicate copy of the permanent records in a safe depository in another District location.

2. Confidentiality of Student Records

- a. The District shall keep confidential any record maintained on a student in accordance with OAR 581-021-0220 through 581-021-0430.
- b. The District shall protect the confidentiality of personally identifiable information at collection, storage, disclosure, and destruction stages.
- c. The District shall identify one official to assume responsibility for ensuring the confidentiality of any personally identifiable information.
- d. All persons collecting or using personally identifiable information shall receive training or instruction on state policies and procedures.

3. Rights of Parents and Eligible Students

The District shall annually notify parents and eligible students through the District student/parent handbook or any other means that are reasonably likely to inform the parents or eligible students of their rights. This notification shall state that the parent(s) or eligible student has a right to:

- a. Inspect and review the student's education records;
- b. Request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights;

- c. Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the applicable state or federal law authorizes disclosure without consent;
- d. Pursuant to OAR 581-021-0410, file with the Family Policy Compliance Office, United States Department of Education a complaint under 34 C.F.R. § 99.64 concerning alleged failures by the District to comply with the requirements of federal law; and
- e. Obtain a copy of the District policy with regard to student education records.

The notification shall also inform parents or eligible students that the District forwards education records requested under OAR 581-021-0255. The notification shall also indicate where copies of the District policy are located and how copies may be obtained.

If the eligible student or the student's parent(s) has a primary or home language other than English, or has a disability, the District shall provide effective notice.

These rights shall be given to either parent unless the District has been provided with specific written evidence that there is a court order, state statute, or legally binding document relating to such matters as divorce, separation, or custody that specifically revokes these rights.

When a student becomes an eligible student, which is defined as a student who has reached 18 years of age or is attending only an institution of postsecondary education and is not enrolled in a secondary school, the rights accorded to, and the consent required of, the parents transfer from the parents to the student. Nothing prevents the District from giving students rights in addition to those given to parents.

4. Parent's or Eligible Student's Right to Inspect and Review

The District shall permit an eligible student or student's parent(s) or a representative of a parent or eligible student, if authorized in writing by the eligible student or student's parent(s), to inspect and review the education records of the student, unless the education records of a student contain information on more than one student. In that case, the eligible student or student's parent(s) may inspect, review, or be informed of only the specific information about the student.

The District shall comply with a request for access to records:

- a. Within a reasonable period of time and without unnecessary delay;
- b. For children with disabilities before any meeting regarding an IEP, or any due process hearing, or any resolution session related to a due process hearing;
- c. In no case more than 45 days after it has received the request.

The District shall respond to reasonable requests for explanations and interpretations of the student's education record.

The parent(s) or eligible student shall comply with the following procedure to inspect and review a student's education record:

- a. Provide a written, dated, request to inspect a student's education record; and
- b. State the specific reason for requesting the inspection.

The written request will be permanently added to the student's education record.

The District shall not destroy any education record if there is an outstanding request to inspect and review the education record.

While the District is not required to give an eligible student or student's parent(s) access to treatment records under the definition of "education records" in OAR 581-021-0220(6)(b)(D), the eligible student or student's parent(s) may, at his/her expense, have those records reviewed by a physician or other appropriate professional of his/her choice.

If an eligible student or student's parent(s) so request, the District shall give the eligible student or student's parent(s) a copy of the student's education record. The District may recover a fee for providing a copy of the record, but only for the actual costs of reproducing the record unless the imposition of a fee effectively prevents a parent or eligible student from exercising the right to inspect and review the student's educational records. The District may not charge a fee to search for or to retrieve the education records of a student.

The District shall not provide the eligible student or student's parent(s) with a copy of test protocols, test questions and answers, and other documents described in Oregon Revised Statutes (ORS) 192.501(4) unless authorized by federal law.

The District will maintain a list of the types and locations of education records maintained by the District and the titles and addresses of officials responsible for the records.

Student's education records will be maintained at the school building at which the student is in attendance except for special education records which may be located at another designated location within the District. The administrator/principal or his/her designee shall be the person responsible for maintaining and releasing the education records.

5. Release of Personally Identifiable Information

Personally identifiable information shall not be released without prior written consent of the eligible student or student's parent(s) except in the following cases:

- a. The disclosure is to other school officials, including teachers, within the District who have a legitimate educational interest.

As used in this section, "legitimate educational interest" means a District official employed by the District as an administrator, supervisor, instructor, or staff support member; or a person serving on a school board who needs to review an educational record in order to fulfill his or her professional responsibilities, as delineated by their job description, contract, or conditions of employment. Contractors, consultants, volunteers, or other parties to whom an agency or institution has outsourced institutional services or functions may be considered a school official provided that party performs an institutional service or function for which the District would

otherwise use employees, is under the direct control of the District with respect to the use and maintenance of education records, and is subject to District policies concerning the redisclosure of personally identifiable information.

The District shall maintain, for public inspection, a list of the names and positions of individuals within the District who have access to personally identifiable information with respect to students with disabilities.

- b. The disclosure is to officials of another school within the District;
- c. The disclosure is to authorized representatives of:

- ~~(1) The Comptroller General of the United States;~~
- ~~(2) The Secretary of the United States Department of Education;~~
- ~~(3) State and local educational authorities; or~~
- ~~(4) The Oregon Secretary of State's Audit Division.~~ The U.S. Comptroller General, U.S. Attorney General, U.S. Secretary of Education or state and local education authorities or the Oregon Secretary of State Audits Division in connection with an audit or evaluation of federal or state supported education programs, or the enforcement of or compliance with federal or state supported education programs, or the enforcement of or compliance with federal or state regulations.

- d. The disclosure is in connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to:

- (1) Determine eligibility for the aid;
- (2) Determine the amount of the aid;
- (3) Determine the conditions for the aid; or
- (4) Enforce the terms and condition of the aid.

As used in this section, "financial aid" means any payment of funds provided to an individual that is conditioned on the individual's attendance at an educational agency or institution.

- e. The disclosure is to organizations conducting studies for, or on behalf of, the District to:

- (1) Develop, validate, or administer predictive tests;
- (2) Administer student aid programs; or
- (3) Improve instruction.

The District may disclose information under this section only if disclosure is to an official listed in paragraph (c) above and who enters into a written agreement with the District that:

- (1) Specifies the purpose, scope and duration of the study and the information to be disclosed;

- (2) Limits the organization to using the personally identifiable information only for the purpose of the study;
- (3) The study is conducted in a manner that does not permit personal identification of parents or students by individuals other than representatives of the organization; and
- (4) The information is destroyed when no longer needed for the purposes for which the study was conducted.

For purposes of this section, the term “organization” includes, but is not limited to, federal, state, and local agencies, and independent organizations.

f. The District may disclose information under this section only if the disclosure is to an official listed in paragraph (c) above who is conducting an audit related to the enforcement of or compliance with federal or state legal requirements and who enters into a written agreement with the District that:

- (1) Designates the individual or entity as an authorized representative;
- (2) Specifies the personally identifiable information being disclosed;
- (3) Specifies the personally identifiable information being disclosed in the furtherance of an audit, evaluation or enforcement or compliance activity of the federal or state supported education programs;
- (4) Describes the activity with sufficient specificity to make clear it falls within the audit or evaluation exception; this must include a description of how the personally identifiable information will be used;
- (5) Requires information to be destroyed when no longer needed for the purpose for which the study was conducted;
- (6) Identifies the time period in which the personally identifiable information must be destroyed; and
- (7) Establishes policies and procedures which are consistent with FERPA and other federal and state confidentiality and privacy provisions to insure the protection of the personally identifiable information from further disclosure and unauthorized use.

fg. The disclosure is to accrediting organizations to carry out their accrediting functions;

gh. The disclosure is to comply with a judicial order or lawfully issued subpoena. The District may disclose information under this section only if the District makes a reasonable effort to notify the eligible student or student’s parent(s) of the order or subpoena in advance of compliance, unless an order or subpoena of a federal court or agency prohibits notification to the parent(s) or student;

i. The disclosure is to comply with a judicial order or lawfully issued subpoena when the parent is a party to a court proceeding involving child abuse and neglect or dependency matters;

hj. The disclosure is to the parent(s) of a dependent student, as defined in Section 152 of the Internal Revenue Code of 1986;

ik. The disclosure is in connection with a health or safety emergency. The District shall disclose personally identifiable information from an education record to law enforcement, child protective services and health-care professionals, and other

appropriate parties in connection with a health and safety emergency if knowledge of the information is necessary to protect the health and safety of the student or other individuals. If the District determines that there is an articulable and significant threat, the District will document the information available at that time of determination and the rationale basis for the determination for the disclosure of the information from the educational records.

In making a determination whether a disclosure may be made under the health or safety emergency, the District may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. As used in this section, a “health or safety emergency” includes, but is not limited to, law enforcement efforts to locate a child who may be a victim of kidnap, abduction, or custodial interference, and law enforcement or child protective services efforts to respond to a report of child abuse or neglect pursuant to applicable state law or other such reasons that the District may in good faith determine a health or safety emergency.

- jl. The disclosure is information the District has designated as “directory information” (See Board policy JOA – Directory Information);
- km. The disclosure is to the parent(s) of a student who is not an eligible student or to an eligible student;
- ln. The disclosure is to officials of another school, school system, institution of postsecondary education, education service district (ESD), state regional program, or other educational agency that has requested the records, and in which the student seeks or intends to enroll or is enrolled or in which the student receives services. The term “receives services” includes, but is not limited to, an evaluation or reevaluation for purposes of determining whether a student has a disability;
- mo. The disclosure is to the Board during an executive session pursuant to ORS 332.061.
- p. The disclosure is to a caseworker or other representative, who has the right to access the student’s case plan, of a state or local child welfare agency or tribal organization that are legally responsible for the care and protection of the student, provided the personally identifiable information will not be disclosed unless allowed by law.

The District will use reasonable methods to identify and authenticate the identity of the parents, students, school officials, and any other parties to whom the District discloses personally identifiable information from educational records.

6. Record-Keeping Requirements

The District shall maintain a record of each request for access to and each disclosure of personally identifiable information from the education records of each student. Exceptions to the record-keeping requirements shall include the parent, eligible student, school official or his/her assistant responsible for custody of the records, and parties authorized by state and federal law for auditing purposes. The District shall maintain the record with the education records of the student as long as the records are maintained. For each request or disclosure the record must include:

- a. The party or parties who have requested or received personally identifiable information from the education records; and

- b. The legitimate interests the parties had in requesting or obtaining the information.

The following parties may inspect the record of request for access and disclosure to a student's personally identifiable information:

- a. The parent(s) or eligible student;
- b. The school official or his/her assistants who are responsible for the custody of the records;
- c. Those parties authorized by state or federal law for purposes of auditing the record-keeping procedures of the District.

7. Request for Amendment of Student's Education Record

If an eligible student or student's parent(s) believes the education records relating to the student contain information that is inaccurate, misleading, or in violation of the student's rights of privacy or other rights, he/she may ask the building level principal where the record is maintained to amend the record.

The principal shall decide, after consulting with the necessary staff, whether to amend the record as requested within a reasonable time after the request to amend has been made.

The request to amend the student's education record shall become a permanent part of the student's education record.

If the principal decides not to amend the record as requested, the eligible student or the student's parent(s) shall be informed of the decision and of his/her right to appeal the decision by requesting a hearing.

8. Hearing Rights of Parents or Eligible Students

If the building level principal decides not to amend the education record of a student as requested by the eligible student or the student's parent(s), the eligible student or student's parent(s) may request a formal hearing for the purpose of challenging information in the education record as inaccurate, misleading, or in violation of the privacy or other rights of the student. The District shall appoint a hearings officer to conduct the formal hearing requested by the eligible student or student's parent(s). The hearing may be conducted by any individual, including an official of the District, who does not have a direct interest in the outcome of the hearing. The hearings officer will establish a date, time, and location for the hearing, and give the student's parent(s) or eligible student notice of date, time, and location reasonably in advance of the hearing. The hearing will be held within 10 working days of receiving the written or verbal request for the hearing.

The hearings officer will convene and preside over a hearing panel consisting of:

- a. The principal or his/her designee;
- b. A member chosen by the eligible student or student's parent(s); and
- c. A disinterested, qualified third party appointed by the Superintendent/designee.

The parent(s) or eligible student may, at his/her own expense, be assisted or represented by one or more individuals of his/her own choice, including an attorney. The hearing shall be private. Persons other than the student, parent, witnesses, and counsel shall not be admitted. The hearings officer shall preside over the panel. The panel will hear evidence from the school staff and the eligible student or student's parent(s) to determine the point(s) of disagreement concerning the records. Confidential conversations between a licensed employee or District counselor and a student shall not be part of the records hearing procedure. The eligible student or student's parent(s) has the right to insert written comments or explanations into the record regarding the disputed material. Such inserts shall remain in the education record as long as the education record or contested portion is maintained and exists. The panel shall make a determination after hearing the evidence and make its recommendation in writing within 10 working days following the close of the hearing. The panel will make a determination based solely on the evidence presented at the hearing and will include a summary of the evidence and the reason for the decision. The findings of the panel shall be rendered in writing not more than 10 working days following the close of the hearing and submitted to all parties.

If, as a result of the hearing, the panel decides that the information in the education record is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall inform the eligible student or the student's parent(s) of the right to place a statement in the record commenting on the contested information in the record or stating why he/she disagrees with the decision of the panel. If a statement is placed in an education record, the District will ensure that the statement:

- a. Is maintained as part of the student's records as long as the record or contested portion is maintained by the District; and
- b. Is disclosed by the District to any party to whom the student's records or the contested portion are disclosed.

If, as a result of the hearing, the panel decides that the information is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall:

- a. Amend the record accordingly; and
- b. Inform the eligible student or the student's parent(s) of the amendment in writing.

9. Duties and Responsibilities When Requesting Education Records

The District shall, within 10 days of a student seeking initial enrollment in or services from the District, notify the public or private school, ESD, institution, agency, or detention facility or youth care center in which the student was formerly enrolled, and shall request the student's education records.

10. Duties and Responsibilities When Transferring Education Records

The District shall, ~~subject to ORS 339.260,~~ transfer originals of all requested student education records, including any ESD records relating to the particular student, to the new educational agency when a request to transfer the education records is made to the District. The transfer shall be made no later than 10 days after receipt of the request. For students in substitute care programs, the transfer must take place within five days of a request.

Readable copies of the following documents shall be retained:

- a. The student's permanent records for one year;
- b. Such special education records as are necessary to document compliance with state and federal audits for five years after the end of the school year in which the original was created. In the case of records documenting speech pathology and physical therapy services, until the student reaches age 21 or five years after last seen, whichever is longer.

Note: Education records shall not be withheld for student fees, fines, and charges if requested in circumstances described in ORS 326.575 and applicable rules of the State Board of Education or such records are requested for use in the appropriate placement of a student.

Disclosure Statement

Required for use in collecting personally identifiable information related to social security numbers.

On any form that requests the social security number (SSN), the following statement shall appear just above the space for the SSN:

“Providing your social security number (SSN) is voluntary. If you provide it, the school district will use your SSN for record-keeping, research, and reporting purposes only. The school district will not use your SSN to make any decision directly affecting you or any other person. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please read the statement on the back of this form that describes how your SSN will be used. Providing your SSN means that you consent to the use of your SSN in the manner described.”

On the back of the same form, or attached to it, the following statement shall appear:

“OAR 581-021-0250 (1)(j) authorizes school districts to ask you to provide your social security number (SSN). The SSN will be used by the district for reporting, research, and record keeping. Your SSN will also be provided to the Oregon Department of Education. The Oregon Department of Education gathers information about students and programs to meet state and federal statistical reporting requirements. It also helps school districts and the state research, plan, and develop educational programs. This information supports the evaluation of educational programs and student success in the workplace.”

The District and Oregon Department of Education may also match your SSN with records from other agencies as follows:

The Oregon Department of Education uses information gathered from the Oregon Employment Division to learn about education, training, and job market trends. The information is also used for planning, research, and program improvement.

State and private universities, colleges, community colleges, and vocational schools use the information to find out how many students go on with their education and their level of success.

Other state agencies use the information to help state and local agencies plan educational and training services to help Oregon citizens get the best jobs available.

Your SSN will be used only for statistical purposes as listed above. State and federal law protects the privacy of your records.

Directory Information**

Directory information means those items of personally identifiable information contained in a student education record which are not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information. The following directory information may be released to the public through appropriate procedures:

- Student's name;
- Student's address;
- Student's telephone listing;
- Student's electronic address;
- Student's photograph;
- Date and place of birth;
- Major field of study;
- Participation in officially recognized sports and activities;
- Weight and height of athletic team members;
- Dates of attendance;
- Degrees or awards received;
- Most recent previous school or program attended.

Public Notice

The District will give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information, the District's option to release such information, and the requirement that the District must, by law, release secondary students' names, addresses, and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request that the District withhold this information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the principal by the parent, student 18 years of age, or emancipated student within 15 days of annual public notice. A parent or student 18 years of age or an emancipated student may not opt out of directory information to prevent the District from disclosing or requiring a student to disclose their name, username, or institutional email address in a class in which the student is enrolled, or from requiring a student to disclose a student ID card or badge that exhibits information that has been properly designated directory information by the District in this policy.

Directory information shall be released only with administrative direction.

Directory information considered by the District to be detrimental will not be released.

Information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information.

END OF POLICY

Legal Reference(s):

[ORS 30.864](#)

[ORS 107.154](#)

[ORS 326.565](#)

[ORS 326.575](#)

[ORS 336.187](#)

[ORS 339.260](#)

[OAR 581-021-0220](#) to -0430

[OAR 581-022-1660](#)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (~~2006~~ 2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (~~2008~~ 2011).

No Child Left Behind Act of 2001, 20 U.S.C. § 7908 (2006).

Personally Identifiable Information**

Personally identifiable information includes, but is not limited to:

- Student's name, if excluded from directory information, as requested by the student/parent in writing;
- Name of the student's parent(s) or other family member;
- Address of the student or student's family, if excluded from directory information, as requested by the student/parent in writing;
- Personal identifier such as the student's social security number or student ID number or biometric record;
- A list of personal characteristics that would make the student's identity easily traceable such as student's date of birth, place of birth, and mother's maiden name;
- Other information, alone or in combination, that would make the student's identity easily traceable-;
- Other information requested by a person who the District reasonably believes knows the identity of the student to whom the educational record relates.

Prior Consent to Release

Personally identifiable information will not be released without prior signed and dated consent of the parent, student 18 years or older, or emancipated minor.

Notice of and/or request for release of personally identifiable information shall specify the records to be disclosed, the purpose of disclosure, and the identification of person(s) to whom the disclosure is to be made. Upon request of the parent or eligible student, the District will provide a copy of the disclosed record.

Exceptions to Prior Consent

The District may disclose personally identifiable information without prior consent under the following conditions:

- To personnel within the District who have legitimate educational interests;
- To personnel of an education service district or state regional program where the student is enrolled or is receiving services;
- To personnel of another school, another district, state regional program, or institution of post-secondary education where the student seeks or intends to enroll;
- To ~~personnel connected with an audit or evaluation of federal or state education programs or the enforcement of or compliance with federal or state legal requirements of the District~~ authorized representatives of the U.S. Comptroller General, U.S. Attorney General, U.S. Secretary of Education or state and local education authorities or the

Oregon Secretary of State Audits Division in connection with an audit or evaluation of federal or state-supported education programs or the enforcement of, or compliance with federal or state supported education programs, or the enforcement of or compliance with federal or state regulations;

- To personnel determining a financial aid request for the student;
- To personnel conducting studies for or on behalf of the District;
- To personnel in accrediting organizations fulfilling accrediting functions;
- To comply with a judicial order or lawfully issued subpoena;
- For health or safety emergency;
- By request of a parent of a student who is not 18 years of age;
- By request of a student who is 18 years of age or older or emancipated;
- Because information has been identified as "directory information;"
- To the courts when legal action is initiated;
- To court and state and local juvenile justice agencies;
- A judicial order or lawfully issued subpoena when the parent is a party to a court proceeding involving child abuse and neglect or dependency matters;
- To a caseworker or other representative of a state or local child welfare agency or tribal organization that is legally responsible for the care and protection of the student, including educational stability of children in foster care.

END OF POLICY

Legal Reference(s):

ORS 30.864	OAR 581-015-2000
ORS 107.154	OAR 581-021-02120 to -04430
ORS 326.565	OAR 581-022-1660
ORS 326.575	
ORS 336.187	
ORS 339.260	

~~Education of the Handicapped Act of 1975, as amended, 20 U.S.C., sections 1400-1427, as amended and renamed Individuals with Disabilities Act (IDEA), P.L. 101-476, 104 Stat 1103 (1990), as amended P.L. 105-17 (1977) [P.L. 94-142 is the well known "short" reference to this federal legislation].~~

~~Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g; 34 CFR Part 99 (2000).~~

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011).

Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).

Uninterrupted Scholars Act (USA), 2013 (P.L. 112-278, Jan. 14, 2013), 20 U.S.C. § 1221.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
APPROVE REVISIONS TO POLICIES JEC: SCHOOL ADMISSIONS
AND JECA: ADMISSION OF RESIDENT STUDENTS

SITUATION

District Policies JEC and JECA establish guidelines for student admission and registration into the Hillsboro School District. OSBA recommends inclusion of language regarding an eligible person receiving special education services who has not yet attained age 21.

In addition, to maintain consistency in terminology throughout both policies, the term “the Board” is being replaced by “the District.”

These policies were presented for first reading on October 22; no comments were received during the review period.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the revisions to Policies JEC: School Admissions and JECA: Admission of Resident Students.

Hillsboro School District 1J

Code: JEC
Adopted: 06/03
Revised: 06/11

School Admissions

All persons seeking admission to the District must satisfactorily meet all residency, academic, age, immunization, tuition, and other eligibility prerequisites for admission as set forth in state law, Board policy, and administrative procedures. All candidates for admission will be informed of admission requirements.

Students located in the District shall not be excluded from admission where they are otherwise eligible.

The District may admit an otherwise eligible person who is not receiving special education and who has not yet attained 21 years of age prior to the beginning of the current school year if the person is shown to be in need of additional education in order to receive a diploma.

The District shall admit an otherwise eligible person who has not yet attained age 21 prior to the beginning of the current school year if the person is receiving special education services and has not yet received a regular high school diploma, or has received a modified diploma, an extended diploma, or an alternative certificate.

State law requires students to be age 6 on or before September 1 to enter first grade, and age 5 on or before September 1 to enter kindergarten.

All new students must register in the school. Registration requirements include proof of the student's birth date, immunization records as required by law, and written permission to request previous school records.

Students admitted to any grade must show evidence of completing the prior grade levels.

Students located in the District shall not be excluded from admission solely because the student does not have a fixed place of residence or solely because the student is not under the supervision of a parent.

In all cases, it is preferable for a parent or guardian to accompany the student to enroll in the District.

END OF POLICY

Legal Reference(s):

[ORS 327.006](#)
[ORS 336.092](#)

[ORS 339.030](#)
[ORS 339.115](#)

[ORS 339.134](#)
[ORS 433.267](#)

[ORS 339.010](#)
[ORS 339.020](#)

[ORS 339.125](#)
[ORS 339.133](#)

[OAR 581-022-0705](#)

SB 215 (2007)Illegal Immigration and Immigration Reform Act of 1996, 8 U.S.C. §§ 1101, 1221, 1252, 1224, 1363, 1367 (2006).
McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C. §§ 11431-11435 (2005).

Admission of Resident Students

School-age students who live within the District attendance area may attend school without paying tuition.

1. All resident students between ages 5 and 19 shall be admitted free of charge to the schools of the District. Students who turn 19 years of age during the school year shall continue to be eligible for a free and appropriate public education for the remainder of the school year.
2. ~~The Board may admit otherwise eligible students who have not yet attained 21 years of age prior to the beginning of the current school year if they are shown to be in need of additional education in order to receive a diploma; or age 21 if receiving special education services and have not yet received a regular high school diploma. These students may attend school without paying tuition.~~ The District may admit an otherwise eligible person who is not receiving special education and who has not yet attained 21 years of age prior to the beginning of the current school year if the person is shown to be in need of additional education in order to receive a diploma.
3. The District shall admit an otherwise eligible person who has not yet attained age 21 prior to the beginning of the current school year if the person is receiving special education services and has not yet received a regular high school diploma, or has received a modified diploma, an extended diploma, or an alternative certificate.
34. The ~~Board~~ District may deny school admission to students who have become residents and who are expelled from other school districts.
45. The ~~Board~~ District shall deny school admission for at least one calendar year from the date of the expulsion to students who have become residents and who are under expulsion from another school district for a weapons policy violation.
56. Students with disabilities voluntarily placed outside of the home by their parent may continue to attend as a District resident the school the student was attending prior to the placement when the student's parent and school staff can demonstrate it is in the student's best interest.

END OF POLICY

Legal Reference(s):

[ORS 109.056](#)
[ORS 327.006](#)

[ORS 339.115](#)
[ORS 339.133](#)
[ORS 339.134](#)
[ORS 433.267](#)

SB 215 (2007)

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
APPROVE REVISIONS TO POLICY IKAB: STUDENT PROGRESS
REPORTS TO PARENTS

SITUATION

Policy IKAB directs the District to provide reports to parents regarding their student's academic performance. Following the passage of House Bill 2220, OSBA has recommended revisions to align Policy IKAB with the new expectations, including required reporting on progress toward academic standards.

This policy was presented for first reading on October 22; no comments were received during the review period.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the revisions to Policy IKAB: Student Progress Reports to Parents.

Student Progress Reports to Parents**

~~The Board believes that parents need and want to know how their students are performing in school. An effective dialogue between parents and teachers will benefit staff, students, and parents, and will help students be successful.~~

Parents shall be informed annually of their student's progress toward meeting or exceeding grade-level academic content standards, including but not limited to:

1. Information on progress in each subject area, including major goals used to determine the information;
2. Specific evidence of student progress on the continuum of knowledge and skills (academic content standards) of a subject area, upon request from a parent;
3. Student scores on all state and local assessments indicating any of the requirements that have been waived for the District or the individual, and time periods for the waiver; and
4. Student progress toward completion of diploma requirements to parents of students in Grades 9-12, including credits earned, demonstration of extended application, and demonstration of the Essential Skills.

The school will report a student's progress to the student and his/her parents. The report will be clear, concise, and accurate, and will provide a basis of understanding among teachers, parents, and students for the benefit of the individual student. The Board directs the administration to develop progress report forms or cards in accordance with this policy.

~~Parents will be notified as soon as possible when a child's performance or attitude shows marked or sudden change.~~

In an effort to promote effective communications with individuals with disabilities, the school will provide progress reports in an alternative format upon request and with appropriate advance notice.

Full consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

~~The Superintendent is directed to develop reporting procedures to keep parents apprised of student successes and problems.~~

END OF POLICY

Legal Reference(s):

[ORS 107.154](#)

[ORS 339.260](#)

[OAR 581-022-1670](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (~~2006~~ 2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (~~2006~~ 2011).

Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
ELECT MEMBER TO OREGON SCHOOL BOARDS
ASSOCIATION BOARD OF DIRECTORS

SITUATION

The OSBA governance model provides that member districts elect members to the OSBA board of directors. Washington County school districts are represented by positions 15 and 16, which are two-year, staggered terms. Position 15 is currently vacant and will be filled for the remaining one year of the term. Position 16 is open for election for the normal two-year term. The Hillsboro School District Board has one vote to cast for each open OSBA board position in its region.

Newly elected members of the OSBA board officially take office on January 1, 2014. Candidate questionnaires and resumes may be viewed on the OSBA website at http://www.osba.org/About%20OSBA/Article/OSBA_Elections-Board.aspx.

The nominees are listed below:

Position 15	LeeAnn Larsen	Beaverton School District
Position 16	Maureen Wolf	Tigard-Tualatin School District

Following the election, the Board secretary will record the votes electronically with OSBA. Ballots must be received by 5:00 p.m. on December 13.

RECOMMENDATION

The Superintendent recommends the Board of Directors vote for representatives on the OSBA board of directors for positions 15 and 16.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
ELECT MEMBER TO OREGON SCHOOL BOARDS
ASSOCIATION LEGISLATIVE POLICY COMMITTEE

SITUATION

The OSBA governance model provides that member districts elect members to the OSBA Legislative Policy Committee (LPC) every two years. Washington County school boards are represented by positions 15 and 16 on this committee, both of which are open for election. The Board has one vote to cast for each open OSBA LPC position in its region.

Newly elected members of the OSBA LPC officially take office on January 1, 2014. Candidate questionnaires and resumes may be viewed at the OSBA website:
http://www.osba.org/About%20OSBA/Article/OSBA_Elections-LPC.aspx .

The nominees are listed below:

Position 15	Jill Zurschmeide	Tigard-Tualatin School District
Position 16	Fred Marble	Forest Grove School District

Following the election, the Board secretary will record the vote electronically with OSBA. Ballots must be received by 5:00 p.m. on December 13.

RECOMMENDATION

The Superintendent recommends the Board of Directors vote for representatives on the OSBA Legislative Policy Committee for positions 15 and 16.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
VOTE ON OREGON SCHOOL BOARDS
ASSOCIATION RESOLUTION

SITUATION

OSBA member districts vote on OSBA proposed resolutions on an annual basis. The number of votes for resolutions is weighted according to the size of each member school district. The Board has two votes to cast for each resolution. The Board may choose to cast both votes the same way or to divide the votes.

One resolution has been submitted for member district vote (see attached).

Resolution 1. Resolution to amend the OSBA Constitution to change the election process.

Following the election, the Board secretary will record the votes electronically with OSBA. Ballots must be received by 5:00 p.m. on December 13.

RECOMMENDATION

The Superintendent recommends the Board of Directors vote on OSBA proposed Resolution 1.



Resolution to amend the OSBA Constitution to change election processes

WHEREAS, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally-elected public school boards, and

WHEREAS, elections for the Board of Directors of OSBA, the Legislative Policy Committee of OSBA and all elections on resolutions are governed by the OSBA Constitution, and

WHEREAS, the Constitution of OSBA has amended numerous times by the membership of the association, and

WHEREAS, some of the previous modifications to the elections process in the OSBA Constitution have created some internal inconsistencies within the Constitution, and

WHEREAS, the OSBA Board of Directors appointed a special elections committee of the Board to review the Constitution and the elections processes outlined in the Constitution, and

WHEREAS, the special elections committee met and reviewed and the elections process in the OSBA and recommended amending the OSBA Constitution, and

WHEREAS, after reviewing the recommended amendments to the OSBA Constitution as proposed by the special elections committee the OSBA Board of Directors approved the recommended amendments attached to this Resolution at its June 21, 2013 Board meeting.

THEREFORE, BE IT RESOLVED by the OSBA Board of Directors that the proposed amendments to the OSBA Constitution be placed before the membership for consideration during the 2013 OSBA election season, and

BE IT FURTHER RESOLVED that the proposed amendments to the OSBA Constitution and a copy of this resolution be forwarded to all member boards of the Association in accordance with the OSBA Board of Directors adopted elections calendar.

Submitted by: OSBA Board of Directors

Summary

This resolution, submitted by the OSBA Board, amends the OSBA Constitution.

The proposed changes to the constitution below, include: 1) explanations of each change, 2) current constitutional language and 3) proposed constitutional language that shows the changes.

Article 8: Membership Meetings

Section 1: Changes the date of the annual meeting from November to a date set by the board.

Current language: The annual meeting of this association shall be held in the month of November of each year at such place and time as set by the board of directors. Special meetings shall be called at such time and place as the president may deem necessary.

Proposed language: ~~The annual meeting of this association shall be held in the month of November of each year at such place and time as set by the board of directors.~~ **There shall be held an annual meeting of the association. The date, time and place of the annual meeting shall be set by the Board of Directors.** Special meetings shall be called at such time and place as the president may deem necessary.

Section 2: Adds e-mail as a method of meeting notification.

Current language: All member boards shall be officially notified of the place and time of all meetings by written notice, mailed to either the chairman or the clerk of all member boards at least 30 days prior to the date of the meeting. The board of directors shall cause such notice to be mailed.

Proposed language: All member boards shall be officially notified of the place and time of all meetings by written notice, mailed **via U.S. mail or electronic mail** to either the chairman or the clerk of all member boards at least 30 days prior to the date of the meeting. The board of directors shall cause such notice to be mailed.

Section 3: Modifies the functions of the annual membership meeting.

Current language: The functions of the membership meeting shall be to:

- (a) Approve legislative policies and priorities;
- (b) Approve any resolutions of the association;
- (c) Amend the constitution; and
- (d) Provide a forum for member discussion of the above issues at the annual

membership meeting.

- Proposed language:* The functions of the membership meeting shall be to:
- (a) ~~Approve legislative policies and priorities~~ Receive a report on the state of the association;
 - (b) ~~Approve any resolutions of the association~~ Receive a report on the finances of the association; and
 - (c) ~~Amend the constitution; and~~
 - (d) (c) Provide a forum for member discussion of the above issues at the annual membership meeting.

Section 4: This section is being moved from Article 8 to a new article 11 focused on the resolutions process.

Current language: A majority vote shall be required for resolutions submitted to the membership. Each member board shall have one vote on all resolutions except as follows:

K-12 Districts with an ADMr between 15,600 and 23,400 shall have 2 votes.

K-12 Districts with an ADMr between 23,400.1 and 31,200 shall have 3 votes.

K-12 Districts with an ADMr between 31,200.1 and 39,000 shall have 4 votes.

K-12 Districts with an ADMr between 39,000.1 and above shall have 5 votes.

Votes by member boards must be by official action of the local board with ballots returned to the OSBA offices by December 15.

Proposed language: ~~A majority vote shall be required for resolutions submitted to the membership. Each member board shall have one vote on all resolutions except as follows:~~

~~————— K-12 Districts with an ADMr between 15,600 and 23,400 shall have 2 votes.~~

~~————— K-12 Districts with an ADMr between 23,400.1 and 31,200 shall have 3 votes.~~

~~————— K-12 Districts with an ADMr between 31,200.1 and 39,000 shall have 4 votes.~~

~~————— K-12 Districts with an ADMr between 39,000.1 and above shall have 5 votes.~~

~~————— Votes by member boards must be by official action of the local board with ballots returned to the OSBA offices by December 15.~~

Section 4: This section is being moved from Article 8 to a new article 11 focused on the resolutions process.

Current language: All resolutions to be submitted to the annual meeting, including those recommended by the legislative policy committee, must be submitted in writing to the board of directors at the office of the association at least sixty (60) days prior to the annual meeting. Any recommendations so submitted shall be considered at the annual meeting. Details of each proposed resolution, along with an official ballot, shall be sent to the member boards at least thirty (30) days prior to the annual meeting.

Resolutions may be submitted for consideration by the membership in accordance with the timelines above, by an individual member board or by a regional organization of local member boards.

Proposed language: ~~All resolutions to be submitted to the annual meeting, including those recommended by the legislative policy committee, must be submitted in writing to the board of directors at the office of the association at least sixty (60) days prior to the annual meeting. Any recommendations so submitted shall be considered at the annual meeting. Details of each proposed resolution, along with an official ballot, shall be sent to the member boards at least thirty (30) days prior to the annual meeting.~~

~~Resolutions may be submitted for consideration by the membership in accordance with the timelines above, by an individual member board or by a regional organization of local member boards.~~

Article 9: Regional Organization

Section 5: Correct article reference.

Current language: A formal review of the regional structure of the association shall be conducted by the OSBA board of directors at least every three years. Any recommended changes to the regional structure shall be submitted to the membership in accordance with the provisions of Article 12.

Proposed language: A formal review of the regional structure of the association shall be conducted by the OSBA board of directors at least every three years. Any recommended changes to the regional structure shall be submitted to the membership in accordance with the provisions of Article ~~12~~ 11.

Article 10: Election Procedures

Article title: Changes the title to better identify the contents of the article.

Current language: Article 10: Election Procedures

Proposed language: Article 10: Election Procedures - **Board of Directors and Legislative Policy Committee.**

Section 1: Changes the date for election of officers.

Current language: Election of officers, board of director members and regional members of the legislative policy committee shall take place according to the following schedules:

- (a) Officers: By December 15;
- (b) Board of directors: Regional elections in accordance with the elections calendar adopted by the board;
- (c) Legislative policy committee: In conjunction with board regional elections in odd-numbered years in accordance with the elections calendar adopted by the board.

Proposed language: Election of officers, board of director members and regional members of the legislative policy committee shall take place according to the following schedules:

- (a) Officers: ~~By December 15~~ **By September 30**;
- (b) Board of directors: Regional elections in accordance with the elections calendar adopted by the board;
- (c) Legislative policy committee: In conjunction with board regional elections in odd-numbered years in accordance with the elections calendar adopted by the board.

Section 2: Specifies the start date for new officers

Current language: The terms of office for officers shall be one calendar year and until their successors are elected and qualified. The terms of office for board of director members shall be staggered and shall be for two calendar years and until their successors are elected and qualified. The terms of office for regionally elected members of the legislative policy committee shall be two calendar years. No officer except the secretary-treasurer shall serve two consecutive terms in the same office unless the director completed a term for another officer who was unable to complete a term and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms.

Proposed language: The terms of office for officers shall be one calendar year and ~~until their successors are elected and qualified~~ shall commence on January 1st. The terms of office for board of director members shall be staggered and shall be for two calendar years and until their successors are elected and qualified. The terms of office for regionally elected members of the legislative policy committee shall be two calendar years. No officer except the secretary-treasurer shall serve two consecutive terms in the same office unless the director completed a term for another officer who was unable to complete a term and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms.

Section 5: Removes inconsistent language regarding the date newly elected board of director members take office.

Current language: Nomination and election of the OSBA board of directors. Each regional candidate for a director position shall be nominated by a member board of that region by means of a nomination form.

- (a) Notice of position vacancies, candidate information packets, and official nomination forms shall be distributed to all incumbent directors and boards in eligible regions.
- (b) To nominate one or more of its members in its region the school board must send OSBA a formal resolution or motion of the board and timely submission of the nomination form(s) to the office of the OSBA. Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. Nominations will be closed by a date identified in the elections calendar adopted by the board.
- (c) Each regional director shall be elected by the member boards of that region. Such ballot shall be distributed to the member boards and shall be returned to the OSBA offices by dates identified in the elections calendar adopted by the board.

- (d) Each member board in the appropriate region shall have one vote in the regional elections for members of the board of directors. If a member district, Education Service District or Community College=s boundaries span more than one OSBA region, that member board must declare in which region it intends to vote and vote only in that region. The person receiving a majority of the votes cast for a position on the board of directors shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.
- (e) Newly elected regional directors of the OSBA board shall take office on January 1. However, the new board shall meet at least 10 days prior to the November membership meeting to nominate officers for the association (see Section 7 below).

Proposed language:

Nomination and election of the OSBA board of directors. Each regional candidate for a director position shall be nominated by a member board of that region by means of a nomination form.

- (a) Notice of position vacancies, candidate information packets, and official nomination forms shall be distributed to all incumbent directors and boards in eligible regions.
- (b) To nominate one or more of its members in its region the school board must send OSBA a formal resolution or motion of the board and timely submission of the nomination form(s) to the office of the OSBA. Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. Nominations will be closed by a date identified in the elections calendar adopted by the board.
- (c) Each regional director shall be elected by the member boards of that region. Such ballot shall be distributed to the member boards and shall be returned to the OSBA offices by dates identified in the elections calendar adopted by the board.

- (d) Each member board in the appropriate region shall have one vote in the regional elections for members of the board of directors. If a member district, Education Service District or Community College=s boundaries span more than one OSBA region, that member board must declare in which region it intends to vote and vote only in that region. The person receiving a majority of the votes cast for a position on the board of directors shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.

- (e) Newly elected regional directors of the OSBA board shall take office on January 1. ~~However, the new board shall meet at least 10 days prior to the November membership meeting to nominate officers for the association (see Section 7 below).~~

Section 7: Removes inconsistent language regarding the date officers are elected.

Current language: Election of officers of the OSBA.

- (a) Election of officers shall be made by the currently seated board of directors from their own membership at least 10 days prior to the November membership meeting. The nominations for the slate of officers may include more than one candidate for any officer position except for the president and past president.

- (b) The person receiving a majority of the votes cast for an officer position shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.

Proposed language: Election of officers of the OSBA.

- (a) Election of officers shall be made by the currently seated board of directors from their own membership ~~at least 10 days prior to the November membership meeting.~~ The nominations for the slate of officers may include more than one candidate for any officer position except for the president and past president.
- (b) The person receiving a majority of the votes cast for an officer position shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.

Article 11: Resolutions Elections Procedures

Adds a new article to the constitution with language previously found in article 8 for the purpose of making election procedures clearer.

Section 1: Taken from Article 8, section 5 of the current Constitution, this section specifies the process of submitting resolutions to the membership.

Current language: All resolutions to be submitted to the annual meeting, including those recommended by the legislative policy committee, must be submitted in writing to the board of directors at the office of the association at least sixty (60) days prior to the annual meeting. Any recommendations so submitted shall be considered at the annual meeting. Details of each proposed resolution, along with an official ballot, shall be sent to the member boards at least thirty (30) days prior to the annual meeting.

Resolutions may be submitted for consideration by the membership in accordance with the timelines above, by an individual member board or by a regional organization of local member boards.

Proposed language: All resolutions to be submitted to the ~~annual meeting, including those recommended by the legislative policy committee,~~ **membership for consideration** must be submitted in writing to the board of directors at the office of the association ~~at least sixty (60) days prior to the annual meeting~~ **by September 30th**. Any recommendations so submitted shall be ~~considered at the annual meeting~~ **distributed to the membership for consideration and vote**. Details of each proposed resolution, along with an official ballot, shall be sent to the member boards ~~at least thirty (30) days prior to the annual meeting of the association~~ **by October 15th**.

Resolutions may be submitted for consideration by the membership in accordance with the timelines above, by an individual member board or by a regional organization of local member boards.

Section 2: Taken from Article 8, section 4 of the current Constitution, this section provides additional votes on resolutions to districts with large student populations.

Current language: A majority vote shall be required for resolutions submitted to the membership. Each member board shall have one vote on all resolutions except as follows:

K-12 Districts with an ADMr between 15,600 and 23,400 shall have 2 votes.

K-12 Districts with an ADMr between 23,400.1 and 31,200 shall have 3 votes.

K-12 Districts with an ADMr between 31,200.1 and 39,000 shall have 4 votes.

K-12 Districts with an ADMr between 39,000.1 and above shall have 5 votes.

Votes by member boards must be by official action of the local board with ballots returned to the OSBA offices by December 15.

Proposed language: A majority vote shall be required for resolutions submitted to the membership. Each member board shall have one vote on all resolutions except as follows:

K-12 Districts with an ADMr between 15,600 and 23,400 shall have 2 votes.

K-12 Districts with an ADMr between 23,400.1 and 31,200 shall have 3 votes.

K-12 Districts with an ADMr between 31,200.1 and 39,000 shall have 4 votes.

K-12 Districts with an ADMr between 39,000.1 and above shall have 5 votes.

Votes by member boards must be by official action of the local board with ballots returned to the OSBA offices by December 15.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT
ANNUAL REPORT

SITUATION

The Northwest Regional Education Service District (NWRES D) provides numerous services to Hillsboro School District, including direct services to special education students. NWRES D Chief Human Resources Officer Robyn Bean and board member Lisa Poehlitz will present the annual report detailing the services to Hillsboro students by the NWRES D.

RECOMMENDATION

The Superintendent recommends the Board of Directors hear the NWRES D annual report and ask any questions they may have.

Northwest Regional
Education Service District

2012-13 ANNUAL REPORT



Serving the 20 School Districts in Clatsop, Columbia,
Tillamook, and Washington counties, Oregon.

NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT

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2012-2013

Administrators

Superintendent: James Sager

Assistant Superintendent: Paul Peterson

Chief Financial Officer: Janice Essenberg

Chief Human Resource Officer: Robyn Bean

Chief Information Officer: Rick Wahlstrom

Department Directors

Instructional Services: Art Anderson

EI/ECSE: Nancy Ford

Related Services: Joan Steiner

Schools: Kerri Smith

County Education Coordinators

Clatsop County: Paula Mills

Columbia County: Cindy Jaeger

Tillamook County: Kim Durrer



GUIDING PRINCIPLES

Our Customers

- Will be treated with respect, dignity, and professionalism.
- Will have fair and equal access to NWRESA programs and services.
- Will have ample opportunity for input regarding programs and services provided by the NWRESA, as well as evaluative responses regarding their quality.

Our Services

- Will be aligned to the needs and priorities of our component districts and the Oregon Department of Education.
- Will represent quality, innovative, and cost-effective options.
- Will maximize fiscal and human resources consistent with the district's mission and guiding principles.

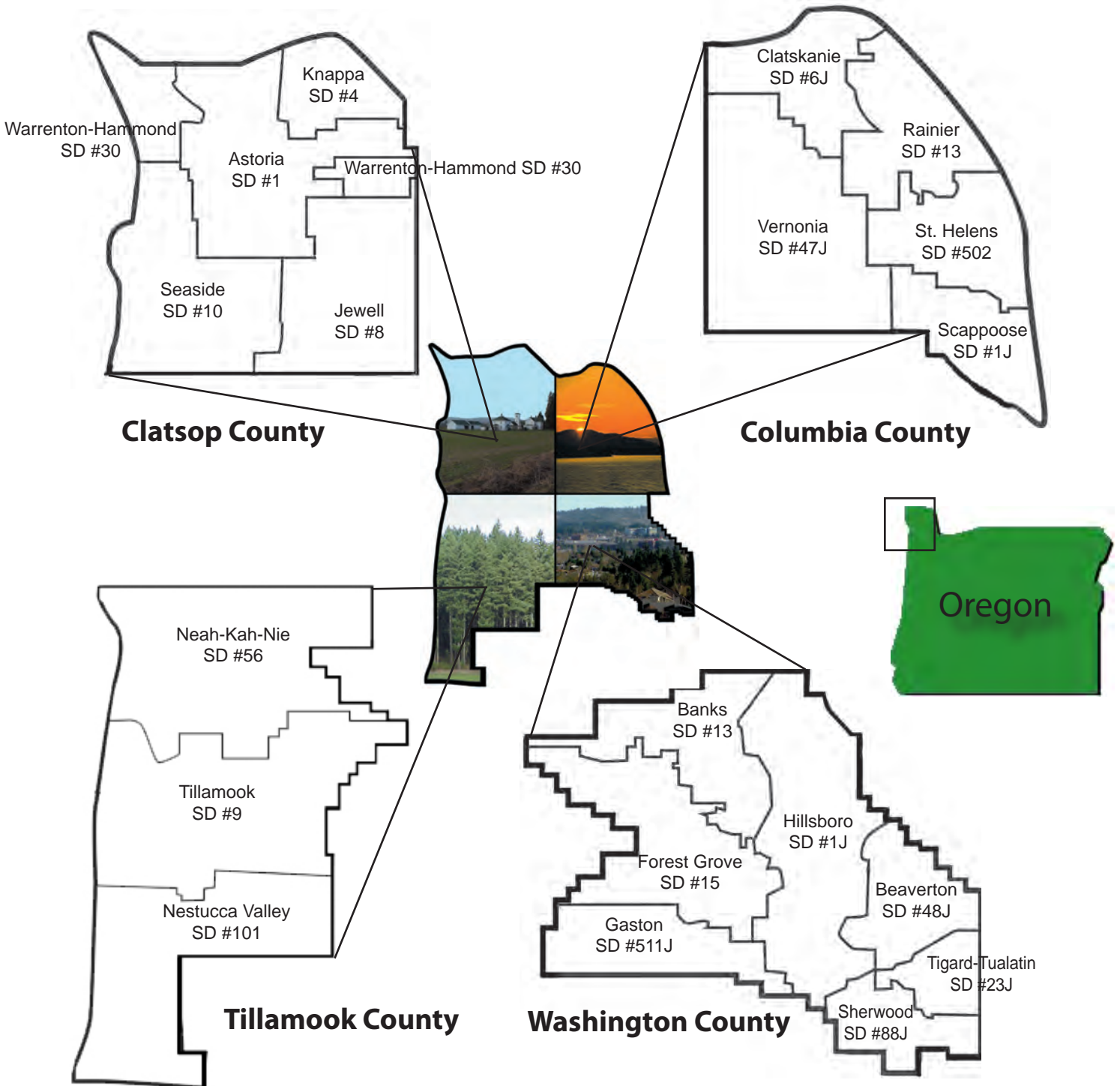
Our Staff

- Represent efforts to hire the most talented people, who are excited about working at NWRESA.
- Actively participate in continuous self and program improvement opportunities.
- Work in settings that communicate staff value and expectations of high performance.

MISSION STATEMENT

To provide equitable support to our school districts
in their mission to educate all students.

Four-County Service Area



2012-13 Board of Directors

The Northwest Regional Education Service District is governed by a nine-member board consisting of five elected directors, each representing specific school districts in the region, and four appointed directors from each of the following regional groups: higher education, social services, business community, and one at-large member. The Board works closely with the ESD's superintendent to determine district policies and to ensure the highest quality programs and services are being delivered to schools in the region.

RENÉE BRUCE, CHAIR

Social Service position

Renée has worked for Community Action for the past 19 years, and currently serves as Director of Family & Community Resources. She serves on the following boards; C.A.S.H. – Creating Assets Savings & Hope, Essential Health Clinic, Washington County Housing Advisory Board, and chairs the Washington County Childhood Care and Education Advisory Committee.

KATHLEEN SAMSEL, VICE CHAIR

Zone 2: Astoria, Jewell, Knappa, Seaside, Warrenton-Hammond, Neah-Kah-Nie, Nestucca Valley, Tillamook, Banks, and Forest Grove school districts

Kathleen retired from education in 2000 after teaching in the Hillsboro and Lake Oswego school districts. Her 32-year career included elementary principalships in McMinnville and Seaside. Kathy served on Clatsop Commission for Children and was on the board of the Salvation Army in Clatsop County. She is currently active in Community Tsunami Awareness Group (T.A.G.) and the Seaside Library Art Committee.

EARL FISHER

Zone 4: Beaverton (Beaverton and Sunset high school attendance areas), Clatskanie, Rainier, Scappoose, St. Helens, and Vernonia school districts

Earl retired from education with over 34 years of service. He spent the last three years of his career as Administrator of the Northwest Regional ESD's Clatsop Service Center in Astoria, retiring in 2003. Earl is a Columbia County Commissioner and on the Board of Directors for the Columbia County Commission on Children and Families, the Clatskanie Fire Dept., the St. John Hospital Foundation, and the Clatskanie Kiwanis.

DR. CONSTANCE GREEN

Higher Education position

Connie has been involved with Oregon Community College's for 39 years. In her professional journey she has served as Deputy Commissioner for Oregon Community Colleges, educational and workforce policy advisor to Governor Roberts, and post-secondary policy advisor to the State Board of Education. Connie has also had her own consulting company where she worked with organizations to address complex issues and improve policy and community relations.

MICHAEL INGALLS

Zone 5: Beaverton School District (Aloha, Southridge, and Westview high school attendance areas)

Michael has resided in Washington County since 1994. He has a bachelor of science degree in economics from Santa Clara University. He is an active member in his community, serving four years as a leader in Cub Scouts; volunteering in his children's elementary school; and coaching youth sports.

MARILYN McGLASSON

At-Large position

Marilyn retired in 2005 after serving seven years as superintendent of the Banks School District in Washington County. She currently sits on the Portland Community College Board of Directors. Marilyn is a former member of the Washington County ESD Board, Washington Service Center Advisory Committee, and superintendent of the former Farmington View School District.

LISA POEHLITZ

Zone 3: Hillsboro School District

Lisa is a resident of the Hillsboro area and former member of the Hillsboro School Board of Directors. Lisa currently is a 4-H and Girl Scout Leader.

CHRISTINE RILEY

Zone 1: Gaston, Sherwood, and Tigard-Tualatin school districts

Chris has served on Gaston School District Board of Directors for the past few years and is well acquainted with ESDs. She has been a strong advocate of public service and community volunteering.

ANN SAMUELSON

Business position

Ann is president of Astoria Mechanical and Trailblazer Construction. She also serves as a Clatsop County Commissioner for District 5. Ann has served on the Meth Prevention Team, Diversity Action Committee, and was a citizen lobbyist/author of SB 304 (Asbesto related issues) in a recent legislative session.

EARLY INTERVENTION/EARLY CHILDHOOD EDUCATION SERVICES

Overview



Component school districts may request evaluation of children, birth to age 5, who have suspected delays for the purpose of determining their eligibility for Early Intervention or Early Childhood Special Education services. The EI/ECSE Evaluation Team includes Early Childhood Education Specialists, Speech-Language Pathologists, Occupational Therapists, Physical Therapists, and School Psychologists. Evaluations include a review of existing information and developmental, speech, language, behavior, and psychological assessments, if needed. Evaluations are classified as File Review (review of existing records only), Partial Evaluation (only one developmental area assessed), or Full Evaluation (two or more developmental areas assessed). Language interpretation services are used with families who are not fluent in English.

Top Accomplishments and Key Focus Areas

TOP ACCOMPLISHMENTS IN 2012-13

- Transitioned 674 children to kindergarten on September 1, 2012: 44 children in Clatsop County; 67 children in Columbia County; 18 children in Tillamook County; and 545 children in Washington County.
- Completed 2,126 early intervention/early childhood special education evaluations. This is an increase of 24 evaluations over the previous school year.
- Piloted the Second Steps Curriculum in Washington County in a classroom in the Hillsboro Education Center, Tualatin Early Childhood Center, and Woodside Early Childhood Center. The curriculum focuses on development of social and emotional skills to support learning.

KEY FOCUS AREAS FOR 2013-14

- Continue to implement Positive Behavior Interventions and Supports (PBIS) for all Early Intervention and Early Childhood Special Education programs.
- Focus on implementing the Second Steps Curriculum in the Early Childhood Special Education programs to support PBIS.
- Continue to create new partnerships with community preschools to provide services for children enrolled in the Early Childhood Special Education program.
- Continue to increase child find activities, ensuring that eligible children and their families have access to services.
- Relocate Woodside Early Childhood Center to a new facility that will support the increase in the number of Beaverton-area children and families receiving services.

RELATED SERVICES

Overview

Related Services supports children from birth to age 21, specifically designed to provide access to specialists with training and experience in working with students with autism spectrum disorder (ASD), severe orthopedic impairments, vision impairments, hearing impairments, speech language impairments, and those who are medically fragile.

Programs and services include: assessments to determine special education eligibility and education planning; audiology; physical and occupational therapy; speech/language; specialized classrooms for deaf and hard of hearing students, and itinerant services (educational consultation and direct services) for students who are blind/visually impaired, deaf and hard of hearing, or have severe orthopedic impairments, and American Sign Language interpreters.



Top Accomplishments and Key Focus Areas

TOP ACCOMPLISHMENTS IN 2012-13

- Department specialists used iPads to provide direct services to students and to participate in meetings and trainings remotely. Specific uses with students included trialing the iPads as communication devices and the use of applications that supported academic learning and behavior management.
- Professional development targets in the Related Services Department focused on meeting the diverse needs of all students. The Speech Language Pathology team (SLP team) worked specifically in the area of neurodiversity*. Several members of this team attended specific trainings, and met as a Professional Learning Community (PLC) to discuss implementation and application of these methods in their work with students. Data collected on this project reflected great results with students.

KEY FOCUS AREAS FOR 2013-14

- The SLP team will continue implementing neurobiological learning systems in their work with students.
- The Related Services Team will finalize the individual program websites in order to have them up and running and accessible to districts, parents, and community members.
- The Audiology program is working with districts to create a smooth process for providing evaluations through contracted services to school districts, while also providing a full spectrum of services to the EI/ECSE program through a sub-grant.

**Neurodiversity is an approach to learning and disabilities which suggests that diverse neurological conditions appear as a result of normal variations in the human genome and frames neurodiversity as a natural human variation rather than a disease. Advocates reject the idea that neurological differences need to be (or can be) cured.*

Pictured above: Oregon Reign All Star goalball team proudly display their second-place trophy for the US National Tournament in Florida in November 2013. Goalball is a team sport for athletes who are blind and/or visually impaired. The team is sponsored by the Blind and Visually Impaired Student Fund in partnership with the Northwest Association for Blind Athletes and the Northwest Regional Education Service District.

DEPARTMENT OF SCHOOLS

Overview



Behavioral Programs: The district provides special education to students in kindergarten through 12th grade with a wide range of specialized classrooms and schools for children with significant developmental, emotional, and behavioral disabilities. Classes operated by NWRES D deliver instruction by licensed teachers and instructional assistants who provide the necessary supervision, special education, and related services.

GED Testing Services: The ESD offers GED (General Equivalency Diploma) testing to qualified applicants at the district's Regional Office in Hillsboro and at the Columbia Service Center in St. Helens.

Home School Registration Services: Oregon Revised Statutes require ESDs to provide monitoring services for students for whom parents have chosen home schooling. The online registration system provides access to parents for required paperwork and documentation.

Northwest Outdoor Science School: The program gives students opportunities to experience the natural world in an outdoor setting, including Residential Outdoor School and Spring Break Outdoor School for 5th and 6th graders, Environmental Education Field Studies for 5th - 8th grade classes, and Cascade Education Corps for at-risk high school students.

Top Accomplishments and Key Focus Areas

TOP ACCOMPLISHMENTS IN 2012-13

- Day Treatment Programs implemented alternative methods of assessment to allow high school students to meet the benchmarks required for awarding a regular diploma.
- Cascade and Pacific Academy students and staff worked together to develop curriculum and instructional practices relating to the better understanding of cultural diversity through classroom discussions and journal writing; participated together as a school-wide team at the Rose Festival Dragon Boat Races; and actively utilized best practices strategies presented by the Oregon Research Institute in the development of personal well-being and interpersonal effectiveness.
- Outdoor School continued to thrive in 2012-2013. The program hosted 6,971 students from 25 districts and numerous private schools from around Oregon. Great strides were made in adapting curriculum to incorporate more science inquiry-based activities for students.

KEY FOCUS AREAS FOR 2013-14

- Transition GED program from paper- to computer-based testing, beginning January 2014.
- Improve professional growth and development plans for staff through workshops and trainings on teaching effectiveness strategies and goal-setting practices.
- Student and staff safety will continue to be impacted through the use of positive behavior intervention systems (PBIS) and professional trainings focusing on de-escalation strategies and techniques (Oregon Intervention System).

Pictured above: A high school counselor leads students in a field study project during their stay at Northwest Outdoor Science School. The program served over 2,000 students from around the state during the 2012-13 school year.

SCHOOL IMPROVEMENT SERVICES

Overview

- The Instructional Services Department provides support and consultation services in curriculum and staff development as requested by the 20 component school districts. Services are designed to assist districts in meeting the requirements of school reform legislation.
- The Professional Development Department provides training and support to school districts focused on school improvement related to Oregon's Education Act for the 21st Century and supports school district staff in implementing professional development activities.
- School Improvement Specialists provide leadership, support, and consultation in the area of school improvement, curriculum instruction, and assessment.
- The ELL and Migrant program supports and collaborates with school districts to develop and implement ELL plans that are compliant with state and federal guidelines.



Top Accomplishments and Key Focus Areas

TOP ACCOMPLISHMENTS IN 2012-13

- Supported component districts in transitioning to the Common Core State Standards (CCSS) by:
 - Reviewing and revising Continuous Improvement Plans (C.I.P.) and Achievement Compacts
 - Meeting the measurement of student proficiency in the CCSS
 - Implementation of Regional Positive Behavioral Interventions and Supports (PBIS)
- Expanded the partnership with local universities by creating courses for Continuing Licensure and Masters of Arts in Teaching Programs.
- Provided trainings for districts in the Essential Skill of reading and writing graduation requirement.
- Hosted ODE writing assessment and trained staff to score 14,500 papers.
- Increased summer Migrant and ELL services by 30 percent.
- Expanded Migrant Summer School to serve three counties.
- Increased English Learner (EL) and Migrant Parental Advisory Committees in Tillamook, Nestucca Valley, St. Helens, and Seaside school districts.
- Created the pbis.nwresd.org website, which supports the implementation of district and school PBIS Leadership Teams regionally and beyond.
- Assisted in the integration of School-Wide Information System (SWIS) with Synergy Information System and provided SWIS Data Information System training to individual schools for data-based decision-making regarding student behavior for 15 school districts.
- Guided and supported the Regional Talented and Gifted (TAG) Network.

TECHNOLOGY DEPARTMENT

Overview

- **Services to Schools:** The Technology Services Group (TSG), as a part of Cascade Technology Alliance (CTA), is responsible for the day-to-day computer services for school districts and ESD staff served by Columbia Gorge, Multnomah, Northwest Regional, and Willamette ESDs. Services include internet connections, printing, network monitoring, file backup, and troubleshooting.
- **Software and Application Support:** CTA provides software support to districts for student e-mail accounts, student and fiscal systems, list servers, domain name servers, home school tracking, web development, special education K-12 census tracking, testing services, class registration system, library and textbook management, substitute management and employee absence tracking, online employee testing, background checking service, web-based surveys, and other system-wide data systems.
- **Information Services:** CTA provides regional data processing systems to school districts in the areas of finance, human resource management, student information management and data warehouse systems.
- **Testing and Assessment:** Testing documents received from school districts are scanned and scored, and the test reports are distributed to district administrative staff.
- **Instructional Technology, Media, and Videoconferencing:** Teachers and district instructional staff are provided with on-demand access to current, curriculum-relevant instructional videos via web streaming. Staff also consult and train regarding setting up technologically-based instructional systems. Videoconferencing scheduling and technical support are provided. Duplication services for district-produced media in DVD or VHS format is also

Top Accomplishments and Key Focus Areas

TOP ACCOMPLISHMENTS IN 2012-13

- Implemented Edupoint Synergy Student Information System for multiple Cascade Technology Alliance (CTA) partners. CTA is currently comprised of 26 districts, two ESDs and two charter schools.
- Created internal staff website – mynwresd.org.
- Expanded Instructional Technology support for districts through additional staffing.
- Consolidated substitute services between NWRESD and MESD.
- Implemented Asterisk open-source phone systems at multiple CTA districts.

KEY FOCUS AREAS FOR 2013-14

- Improve on-going support for Edupoint Synergy Student Information System districts.
- Continue implementing Edupoint Synergy Student Information System for additional school districts.
- Identify web platform and begin conversion of updated NWRESD external website.
- Implement on-line system for tracking PDUs for TSPC licensed substitute teachers.
- Redesign wide-area network for 2x annual growth.
- Implement Destiny Library system at several NWRESD districts and stage Beaverton School District implementation for fall 2014.

ADMINISTRATIVE AND SUPPORT SERVICES

Overview

- The 2012-13 Local Service Plan called for administrative and support services for component school districts, including but not limited to services designed to consolidate component school district business functions, liaison services between the department of education and component school districts and registration of children being taught by private teachers, parents or legal guardians pursuant to ORS 339.035.
- Administrative services provided within CORE* include courier, home school; emergency closure services; flashalert.net, superintendent services, service center administration, and county allocations. Business services are provided on a contracted basis.



Superintendent James Sager and Board Chair Renée Bruce present a Partner in Education award to Friends of Tryon Creek. Pictured from left: Renee Bruce; Sarah Kreisman, Tryon Creek Volunteer & Outreach Coordinator; Carl Axelsen Co-Chair of Tryon Creek Watershed Board; Susan Harrell, Cascade Academy teacher; and James Sager.

Top Accomplishments and Key Focus Areas

TOP ACCOMPLISHMENTS IN 2012-13

- Continued to develop our shared services model to help districts free up resources for the classroom.
- Worked with legislators to rebuild positive awareness of and support for NWRESD.
- Collaborated with component district superintendents to evaluate and implement cost savings in the areas of business and human resource functions.
- Worked alongside our 20 component district superintendents to develop a 2013-14 Local Service Plan that resulted in approval by their boards.
- Coordinated regular media contacts to share positive events and news within the agency.
- Mentored and assisted five new component district superintendents.

KEY FOCUS AREAS FOR 2013-14

- Coordinate regional Early Learning Council Hub application for Tillamook, Clatsop, and Columbia counties.
- Work with community, business, state leadership, and legislators to enhance positive awareness of and support for NWRESD.
- Work with component district superintendents to evaluate and implement cost-savings and consolidation in the areas of business, human resources, technology functions.
- Develop and implement a 2014-15 Local Service Plan that will result in approval by our NWRESD component school district boards.
- Mentor and assist our three new component district superintendents.
- Coordinate regularly with the media to share positive events and news within the agency.

* CORE: Twenty-five percent of the overall Resolution Plan is allocated to Core Services. Core Services are offered by the Northwest Regional ESD through an economy of scale model whereby services are made available to all districts in the region.

FINANCIAL OVERVIEW

2012-13 General Fund Revenues

State and Federal Revenues	\$24,767,289
Property Taxes	\$9,255,442
Beginning Fund Balance	\$4,399,063
Local Revenues	\$ 673,027
Other	\$982,639
Total Revenue	\$40,077,460

2012-13 General Fund Expenditures

Transfers and Transits	\$26,607,531
Support Services	\$7,956,668
Instruction	-
Debt Service	\$ 659,390
Capital Outlay	\$77,816
Total Expenditures	\$35,301,405

Ending Fund Balance \$4,776,055

Total Expenditures and Ending Fund Balance **\$40,077,460**

2012-13 School District Requirements

State School Fund	\$24,534,513
Property Taxes	\$9,255,422
Total SSF	\$33,389,955

Revenues

90% Requirement to Districts	\$30,410,960
2012-13 Service Credits	\$22,837,996
2012-13 Core Programs	\$8,656,850

Total Spent on Districts **\$31,494,846**

**Additional Resources Provided
by NWRES D** **\$1,083,887**

2013-14 Operations Budget

Attendance Services	\$222,892
Board of Directors	\$135,500
Business Services	\$1,219,946
Communications	\$109,778
Debt Service	\$660,000
Facilities	\$355,200
Human Resources/Reception	\$847,120
Office of the Assist. Superintendent	\$321,380
Office of the Superintendent	\$444,342
Technology Services	\$579,911
Transfers	\$1,107,000

TOTAL **\$6,003,069**

2012-13 Operations Expenditures

Attendance Services	\$213,197
Board of Directors	\$79,552
Business Services	\$1,034,790
Communications	\$105,618
Debt Service	\$659,390
Facilities	\$351,505
Human Resources/Reception	\$757,049
Office of the Assist. Superintendent	\$293,685
Office of the Superintendent	\$441,256
Other Executive Admin. Services	\$32,245
Technology	\$642,255
Transfers - ESD Operations	\$1,341,496

TOTAL **\$5,952,038**

SERVICE CREDIT ALLOCATIONS

	Resolution Plan ADMw w/Growth*	Percentage by Region	Percentage by County	2012-13 Service Credits	2013-14 Service Credits	Change
Clatsop County						
Astoria	2,181.20	1.85%	36.61%	\$417,856	\$443,843	\$25,987
Jewell	280.60	0.24%	4.71%	\$56,919	\$57,098	\$179
Knappa	625.10	0.53%	10.49%	\$122,533	\$127,199	\$4,666
Seaside	1,779.80	1.51%	29.87%	\$340,060	\$362,154	\$22,094
Warrenton-Hammond	1,090.80	0.93%	18.31%	\$217,701	\$221,963	\$4,262
Total	5,957.5	5.06%	100.00%	\$1,155,069	\$1,212,257	\$57,188
Columbia						
Clatskanie	974.00	0.83%	10.20%	\$195,836	\$198,195	\$2,359
Rainier	1,188.10	1.01%	12.45%	\$240,496	\$241,761	\$1,265
Scappoose	2,676.70	2.27%	28.04%	\$481,689	\$544,662	\$62,973
St. Helens	3,906.80	3.32%	40.93%	\$775,850	\$794,978	\$19,128
Vernonia	800.40	0.68%	8.38%	\$154,179	\$162,870	\$8,691
Total	9,546.0	8.10%	100.00%	\$1,848,050	\$1,942,466	\$94,416
Tillamook						
Neah-Kah-Nie	887.50	0.75%	22.79%	\$178,251	\$180,594	\$2,343
Nestucca Valley	718.70	0.61%	18.46%	\$139,731	\$146,245	\$6,514
Tillamook	2,287.20	1.94%	58.75%	\$448,901	\$465,412	\$16,511
Total	3,893.4	3.31%	100.00%	\$766,883	\$792,251	\$25,368
Washington						
Banks	1,285.80	1.09%	1.31%	\$255,428	\$261,642	\$6,214
Beaverton	45,191.20	38.37%	45.93%	\$8,753,490	\$9,195,763	\$442,273
Forest Grove	7,521.60	6.39%	7.64%	\$1,478,378	\$1,530,538	\$52,160
Gaston	620.10	0.53%	0.63%	\$120,906	\$126,181	\$5,275
Hillsboro	24,026.40	20.40%	24.42%	\$4,638,679	\$4,889,028	\$250,349
Sherwood	5,518.60	4.69%	5.61%	\$1,056,726	\$1,122,956	\$66,230
Tigard-Tualatin	14,222.30	12.08%	14.46%	\$2,764,387	\$2,894,034	\$129,647
Total	98,386.0	83.53%	100.00%	\$19,067,994	\$20,020,142	\$952,148
TOTAL	117,782.9	100.00%		\$22,837,996	\$23,967,116	\$1,129,120

CORE SERVICES

	2012-13 Total Cost	2012-13 Total Cost
Technology	\$4,149,261	
Special Education Administration	652,353	
School Improvement	913,923	
Service Centers	483,029	
Miscellaneous Core Services:		
Courier	\$40,500	
Home School	33,953	
Superintendent Activities	10,443	
Emergency Closure Network	9,912	
County Allocations	2,363,476	
Total CORE Services	\$8,656,850	
		County Allocations:
		Clatsop
		Columbia
		Tillamook
		Washington
		Total County Allocations
		\$2,363,476

EXPENDITURES BY DISTRICT

Clatsop County

Columbia County

	Astoria	Jewell	Knappa	Seaside	Warrenton-Harmond	Clatskanie	Rainier	Scappoose	St. Helens	Vernonia
SPECIAL STUDENT SERVICES										
Audiological Services	\$1,250.00		\$100.00	\$1,021.76	\$300.00	\$1,014.00			\$222.00	
Augmentative Communication/Assistive Tecy	\$3,281.25	\$487.50		\$2,250.00	\$2,250.00	\$1,200.00	\$3,750.00	\$2,325.00		\$1,837.50
Autism Spectrum Disorder (ASD)									\$40,760.00	
Deaf/Hard of Hearing Classrooms: Groner										
Deaf/Hard of Hearing Staffing							\$45,872.00			
ED/DD Program Staffing									\$341,668.00	
EI/ECSE Evaluations	\$37,058.00	\$552.00	\$4,136.00	\$33,632.00	\$26,376.00	\$19,560.00	\$10,512.00	\$38,522.61	\$44,942.00	\$10,120.00
Miscellaneous Special Education	\$750.72	\$259.72	\$464.25	\$1,408.23	\$682.20	\$210.00	\$125.00	\$255.00	\$534.00	
Nursing Services										
Occupational Therapy Services			\$9,880.00	\$59,280.00		\$21,736.00	\$19,760.00	\$53,253.20	\$60,840.00	\$7,904.00
Physical Therapy Services	\$15,989.47		\$4,845.00	\$15,504.00	\$14,535.00	\$2,890.00	\$4,845.00	\$14,535.00	\$14,535.00	\$4,845.00
School Psychologists	\$103,000.00	\$20,600.00	\$10,300.00	\$103,000.00	\$82,400.00	\$82,400.00		\$110,904.00	\$167,944.00	\$51,500.00
Speech & Language Services	\$272,550.00	\$35,241.00		\$274,469.00	\$163,530.00	\$61,800.00		\$51,500.00		\$72,100.00
Transportation (EI/ECSE)								\$22,645.87		
Vision Services										
DEPARTMENT OF SCHOOLS										
Cascade Academy								\$40,757.00		
Fire Science Program										
GED Testing										\$360.00
Lifeworks NW Day Treatment Programs										
Levi Anderson Learning Center				\$39,960.00						
ORVED (Oregon Virtual Education)	\$8,045.00		\$1,375.00	\$1,500.00			\$2,160.00	\$2,735.00	\$20,870.00	\$295.00
Outdoor Science School		\$1,989.00	\$7,879.50	\$17,365.01	\$9,009.67					
P.A.C.E. Program										
Pacific Academy										
INSTRUCTIONAL SERVICES										
Professional Development/Workshops		\$50.00	\$100.00	\$150.00	\$100.00	\$425.00	\$100.00	\$850.00	\$150.00	\$450.00
TECHNOLOGY SERVICES										
Data Warehouse	\$3,969.80	\$534.97	\$1,151.57	\$3,195.65		\$1,840.40	\$2,167.62		\$7,291.07	
Destiny: Library/Textbook Management System	\$7,956.81	\$665.55	\$2,175.66		\$3,727.11	\$3,415.42	\$4,539.26			\$2,524.25
Infinite Visions: Fiscal Management System	\$18,591.75	\$13,496.50	\$13,499.24	\$17,609.99	\$13,509.74	\$13,494.00	\$13,037.25	\$18,614.00	\$25,023.00	\$15,000.74
Public School Works Online Training for Staff	\$258.00	\$40.00	\$99.00	\$253.00	\$578.00	\$137.00		\$224.00	\$6,142.50	
Substitute Hiring and Support	\$7,364.58	\$1,480.08	\$2,695.20	\$6,695.35	\$4,981.51	\$4,159.38	\$4,804.86	\$8,326.70	\$15,057.35	\$3,549.61
Technology Staffing and Support Services	\$2,303.00	\$7,286.55	\$550.00	\$11,742.48	\$571.74	\$40,801.29	\$15,269.98	\$114,466.89	\$550.00	\$42,088.17
Testing & Assessment Scoring		\$7.97				\$1,274.24	\$2,125.05			\$397.80
OTHER SERVICES										
Business Services		\$10,000.00		\$100.19		\$40,000.00			\$385.50	
Truancy Services	\$336.00			\$3,808.00			\$1,036.00	\$8,344.00	\$22,960.00	
Miscellaneous Billing		\$35.02		\$20.00	\$1,070.00					
TOTAL	\$482,704.38	\$92,725.86	\$59,250.42	\$592,964.66	\$323,620.97	\$296,946.73	\$133,118.02	\$488,258.27	\$770,066.49	\$213,000.07

EXPENDITURES BY DISTRICT

Tillamook County

Washington County

	Neah-Kah-Nie	Nestucca Valley	Tillamook	Banks	Beaverton	Forest Grove	Gaston	Hillsboro	Sherwood	Tigard-Tualatin	TOTALS
SPECIAL STUDENT SERVICES											
Audiological Services	\$144.00		\$500.00		\$3,820.00		\$2,887.76	\$12,300.00	\$1,000.00	\$2,622.00	\$27,181.52
Augmentative Communication/Assistive Tech	\$4,500.00	\$637.50	\$7,500.00	\$600.00	\$51,500.00	\$4,500.00	\$3,375.00	\$216,300.00	\$2,250.00	\$10,300.00	\$318,843.75
Autism Spectrum Disorder (ASD)											\$40,760.00
Deaf/Hard of Hearing Classrooms: Groner					\$166,380.00			\$158,061.00		\$166,380.00	\$490,821.00
Deaf/Hard of Hearing Staffing			\$58,809.00	\$174.24	\$166,987.50		\$1,343.52	\$177,276.60	\$144.00	\$46,178.00	\$496,784.86
ED/DD Program Staffing					\$16,170.00	\$412,776.00		\$316,281.00			\$1,086,895.00
EI/ECSE Evaluations	\$14,029.00	\$10,864.00	\$33,555.00	\$12,863.00	\$659,309.00	\$115,253.00	\$6,216.00	\$437,894.00	\$49,284.00	\$188,679.00	\$1,753,356.61
Miscellaneous Special Education	\$171.48				\$661.00	\$30.00		\$374.00	\$100.00	\$120.00	\$6,145.60
Nursing Services				\$19,260.00		\$1,523.00	\$5,680.00	\$2,115.50	\$228,030.00	\$1,800.00	\$258,408.50
Occupational Therapy Services	\$19,760.00	\$16,796.00	\$44,460.00	\$29,640.00			\$4,032.00	\$474,960.00	\$88,920.00	\$154,040.00	\$1,065,261.20
Physical Therapy Services	\$15,504.00		\$29,355.30				\$6,336.00	\$106,560.00	\$63,350.88		\$313,629.65
School Psychologists	\$51,500.00		\$41,200.00	\$103,000.00				\$84,224.00		\$257,500.00	\$1,269,472.00
Speech & Language Services	\$112,492.50	\$61,800.00		\$42,283.00		\$104,387.00		\$576,800.00	\$1,887.08	\$413,765.00	\$2,244,604.58
Transportation (EI/ECSE)								\$204.75		\$3,657.15	\$26,507.77
Vision Services			\$1,494.00		\$1,476.00	\$1,152.00		\$815.76			\$4,937.76
DEPARTMENT OF SCHOOLS											
Cascade Academy				\$35,250.00	\$881,250.00			\$599,250.00	\$211,500.00	\$105,750.00	\$1,873,757.00
Fire Science Program								\$103,567.27			\$103,567.27
GED Testing						\$54,862.27		\$4,680.00			\$59,902.27
Lifeworks NW Day Treatment Programs				\$13,320.00	\$346,130.00	\$77,740.00		\$479,520.00	\$79,920.00	\$159,840.00	\$1,156,470.00
Levi Anderson Learning Center				\$50,540.00	\$827,726.00	\$7,360.00		\$403,970.00	\$39,960.00	\$39,960.00	\$1,409,476.00
ORVED (Oregon Virtual Education)	\$8,160.00		\$360.00	\$3,625.00				\$3,705.00	\$2,055.00	\$128,910.00	\$183,795.00
Outdoor Science School				\$16,480.00	\$69,151.23			\$121,379.67	\$50,391.00	\$68,280.00	\$361,925.08
P.A.C.E. Program				\$23,310.00		\$125,000.00		\$119,880.00	\$39,960.00		\$308,150.00
Pacific Academy					\$1,092,750.00			\$387,750.00		\$70,500.00	\$1,551,000.00
INSTRUCTIONAL SERVICES											
Professional Development/Workshops			\$100.00		\$250.00	\$50.00	\$100.00	\$1,050.00			\$3,925.00
TECHNOLOGY SERVICES											
Data Warehouse	\$1,277.64					\$13,893.15			\$9,647.15	\$25,961.08	\$70,930.10
Destiny: Library/Textbook Management System	\$3,252.99					\$21,940.31		\$15,545.35	\$18,089.67		\$83,832.38
Infinite Visions: Fiscal Management System	\$13,499.24	\$13,499.25		\$17,490.24		\$46,633.25	\$10,333.50	\$119,847.00	\$34,768.25	\$96,539.38	\$514,486.32
Public School Works Online Training for Staff	\$146.00	\$90.00	\$341.00	\$154.00		\$742.00	\$303.00		\$601.00		\$10,108.50
Substitute Hiring and Support	\$413.00	\$371.00	\$899.50	\$4,320.11		\$27,458.60	\$2,627.33	\$75,877.25	\$14,761.36	\$1,487.50	\$187,330.27
Technology Staffing and Support	\$18,963.97					\$1,000.00	\$550.00			\$57,775.68	\$313,919.75
Testing & Assessment Scoring	\$1,584.50			\$1,588.58	\$2,192.80	\$8,599.15	\$607.60	\$9.80	\$6,995.92	\$12,046.59	\$37,430.00
OTHER SERVICES											
Business Services		\$48,000.00									\$84,980.00
Truancy Services					\$8,680.00	\$58,828.00		\$5,656.00	\$2,352.00	\$33,012.00	\$145,012.00
Miscellaneous Billing	\$15,116.12	\$15,000.00	\$75,306.49	\$150.79	\$24.00	\$233.80	\$75.65	\$472.00	\$200.78	\$600.33	\$112,129.05
TOTAL	\$280,514.44	\$167,057.75	\$293,880.29	\$374,048.96	\$4,294,457.53	\$1,083,961.53	\$44,467.36	\$5,006,325.95	\$946,168.09	\$2,045,703.71	\$17,989,241.48

ADVISORY COMMITTEES

Advisory committees provide an important link between local school district personnel and ESD program supervisors. Committee members meet throughout the school year to discuss program needs, problem solve, and recommend improvements that will enhance the delivery of services to young children and students throughout the region. These committees continue to be an important resource to the ESD when planning and designing programs and services that are cost-effective and responsive to districts' needs.

EARLY INTERVENTION/EARLY CHILDHOOD EDUCATION

Clatsop County

Ford, Nancy	NWRES
Horecny, Patsy Lee	County Health & Human Services
Lindstrom, Brandi	Parent
Quackenbush, Jill	North Coast Parenting
Wallace, Lisa	Head Start
Collier, Leila	Knappa School District
Crouter, Teresa	North Coast Parenting
Eterno, Pat	Seaside Head Start
Evans, Janet	Commission on Children & Families
Heavenrich, Breanne	NWRES EI/ECSE
Mahoney, Judy	Healthy Kids and Healthy Families
Mestrich, Tara	Child Care Resource & Referral
Mills, Paula	NWRES
Tangen, Joyce	Warrenton Head Start
Visser, Liz	Astoria Head Start
Wallace, Lisa	Head Start

Tillamook County

Batchelder, Ann	Tillamook Medical Group
Boggs, Danell	Tillamook Family Counseling
Buckmaster, Heidi	Neah-Kah-Nie School District
Castle, Raedetta	Child & Family Dev. of CAT - NKN
Cortes, Laura	Parent
Durrer, Kim	NWRES
Ford, Nancy	NWRES
Hedrick, Kathryn	Nestucca Valley School District
Horton, Tira	DHS - Child Welfare
Lorette, Stacy	Healthy Start
Niskanen, Cerisa	Tillamook County Health Dept.
Oldenkamp, Erin	Tillamook County Health Dept.
Putman, Marlene	Tillamook County Health Dept.
Pyle, Monica	Child & Family Dev. of CAT - Tillamook
Walker, Linda	NWRES
Wayne, Michele	Child & Family Dev. Programs
Woodard, Shauna	Tillamook School District

Columbia County

Catt, Julie	Headstart
Clark, Cheri	Scappoose School District
Crawford, Dawn	Headstart
Cullen, Julianne	Headstart
Ford, Nancy	NWRES
Harbison, Toni	Public Health
Henkemeyer, Karen	County Resource & Referral Program
Jaeger, Cindy	NWRES
Kelly, Kathy	Oregon Head Start
Lewis, Sam	Columbia County Mental Health
Parsons, Elaine	Community Action Organization
Smith, Margie	Oregon Head Start
Spike Kenna, Jan	Commission on Children & Families
Tweed, Kimberly	Parent

Washington County

Cota, Kim	Developmental Disabilities
Baker, Amy	Wash. Co. Mental Health
Bruce, Rene	Family and Community Resources
Decker, Sarah	OCDC- Head Start
Ford, Nancy	NWRES
Freund, Peggy	NWRES
Henkemeyer, Karen	Wa. Co. Child Care Resource & Referral
Hooge, Holly	Citizen-at-Large
Kellogg, Lori	NWRES
McNee, Dolores	Wash. Co. Head Start
Moore, Carol	NWRES
Omel, Sue	Wash. Co. Human Services
Padgett, Jessica	Co-Chair, Parent 1
Shepherd, Karen	NWRES
Stotz, Diana	Commission on Children & Families
Taylor, Lisa	NWRES
Upton, Christy	Co-Chair, Beaverton District Rep.

ELL/MIGRANT ADVISORY COMMITTEES

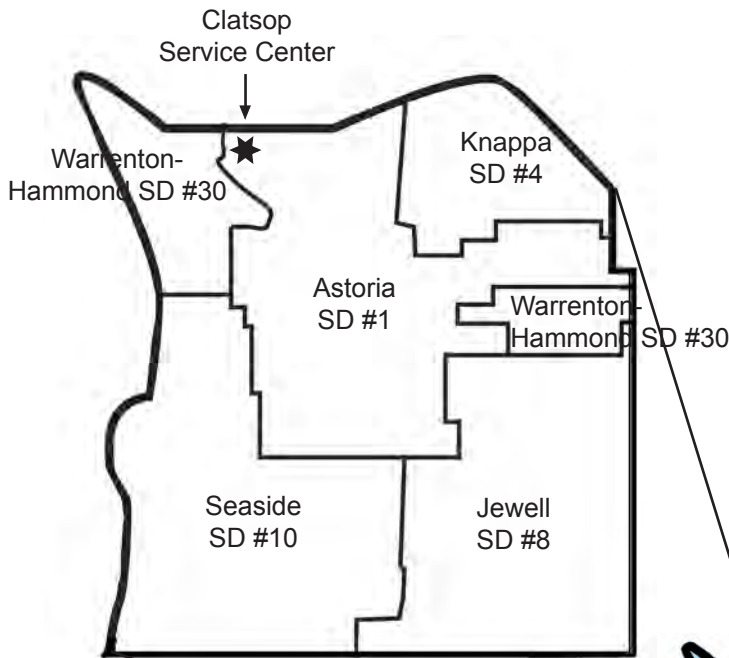
CLATSOP COUNTY	
Astoria School District	Lynn Jackson
Jewell School District	Jim Carlile Jerry Johns
Knappa School District	Leila Collier
Seaside School District	Sande Brown
Warrenton-Hammond	Angie Jannusch
COLUMBIA COUNTY	
Clatskanie School District	Jeff Baugham Rhonda Stecker
Rainier School District	Laurie Kash
Scappoose School District	Molly Nordwall
St. Helens School District	Lisa Rawlings
Vernonia School District	Aaron Miller
TILLAMOOK COUNTY	
Neah-Kah-Nie School District	Angie Douma
Nestucca Valley School District	Misty Wharton
Tillamook School District	Bruce Rhodes
WASHINGTON COUNTY	
Banks School District	Shelley Mitchell Liz Stark
Beaverton School District	Wei-Wei Lou
Forest Grove School District	Leonard Terrible
Gaston School District	Yvonne Rauch
Hillsboro School District	Olga Acuna
Tigard-Tualatin School District	Erin Lolic Tara Black

TECHNOLOGY ADVISORY COMMITTEES

	Technology	Finance Services	Student Services	Curriculum & Instruction
CLATSOP COUNTY				
Astoria School District	Mark Keyser	Louise Kallstrom	Tammi Arnold	Craig Hoppes
Jewell School District	Joan Harding	Jennifer Brandon	Allyce Chronister Joan Harding	Debra Brooks
Knappa School District	Tim Vandergrift	Nikki Fowler	Nikki Fowler	Jim Carlile
Seaside School District	Don Mespelt	Crickette Lovejoy Justine Hill	Don Mespelt	Rosemary Riddock
Warrenton-Hammond	Jayson Holmstead	Mike Moha	Annette Johnson Cheryl Jannusch	Craig Brewington Janice Schock
COLUMBIA COUNTY				
Clatskanie School District	Larry Cook	Janine Salsbury	Beth Greg	Yolanda Brackman
Rainier School District	Larry Cook	Elisabeth Guisinger	Lisa Skeans Erin Knox Larry Cook	Brad Ramey Paul Coakley
Scappoose School District	Bill Jensen Derek Reynolds	Mary Crum	Jami Schmid	Sue Hays
St. Helens School District	Ed Leader	Terri Burns	Donna Rethati	Lisa Rawlings
Vernonia School District	Glenda DeLemos	Dawn Plews	Kathi Fetch	Ken Cox
TILLAMOOK COUNTY				
Neah-Kah-Nie School District	Levi Nugent	Mark Sybouts	Kathie Sellars	Jay Kosik Jim Severson
Nestucca Valley School District	Gene Martin	Mike Schofield	Lisa Macia	Randy Wharton
Tillamook School District	Chas Sundling	Shannon Farrier	Gail Levesque Linda Kjemperud	Julia Kettner Jennifer Guarcello
WASHINGTON COUNTY				
Banks School District	Mike O'Reilly	Simon Levear	Mike O'Reilly	Mark Everett
Beaverton School District	Bruce Ruprecht	Joanne Ossanna	Sherry Miller	Gary Sehorn
Forest Grove School District	Brian Hawkins	Darrin Davidson	Debbie Thrush	Jennifer Frentress
Gaston School District	Scott Catino	Marie DuRette	Scott Catino Rita De Groen	Mike Durbin Lani Arakaki-Schadt
Hillsboro School District	Jon Goucher	Jim Harrington	Debra Giles-Murtha	Kathi Robinson
Sherwood School District	Brad Buys	Cyndi Turner	Rebecca Humphreys	Melissa Goff
Tigard-Tualatin School District	Susan James	Bonnie Maplethorpe	Susan James	Dan Goldman

Northwest Regional ESD Clatsop Service Center

Paula Mills, County Education Coordinator • (503) 325-2862
3194 Marine Drive • Astoria, OR 97103



Serving the School Districts of Clatsop County:

- Astoria SD #1
- Jewell SD #8
- Knappa SD #4
- Seaside SD #10
- Warrenton-Hammond SD #30



ASTORIA SCHOOL DISTRICT

Craig Hoppes, Superintendent

78 Alameda Ave. • Astoria, OR 97103
Phone: 503-325-6441 • Fax: 503-325-6524

www.astoria.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Services**
Children served: 95 Evaluations completed: 51
- **Low Incidence Regional Programs—52 students were served in these areas:**

Autism: 43	Deaf/Blind: 0
Hearing & Audiology: 4	Orthopedics: 3
Vision: 2	
- **Hours of service to children:**

EI/ECSE Evaluations: 630
EI/ECSE Special Education: 6,019
Low Incidence Regional Programs: 1,430
School Psychologists, Speech Language Services, and Motor Team: 6,251

SCHOOLS DEPARTMENT

- **ORVED—27 Online Courses Provided**
- **Home School Registration—74 students registered**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Astoria SD staff participated in 15 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, Best Practices Ells, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—151**
- **Multimedia Services: Streamings (Learn360)—1,204**

Astoria High School • Astoria Middle School
John Jacob Astor Elementary • Lewis & Clark Elementary

SERVICE CREDIT UTILIZATION

Special Student Services

Speech Language Services	\$272,550.00
School Psychologists	\$103,000.00
Physical and Occupational Therapy Services.....	\$15,989.47
Augmentative Communication/Assistive Technologist	\$3,000.00

Technology Services

Infinite Visions Server Hosting	\$1,000.00
Infinite Visions Maintenance Fee	\$17,591.75

Total credits used..... **\$413,131.22**

CONTRACTED SERVICES

Special Student Services

Evaluation of Children for Early Intervention Services	\$37,058.00
FM Rentals (Personal frequency modulation systems).....	\$1,250.00

Technology Services

Destiny Library and Textbook Licensing	\$7,956.81
Substitute Employees Management Services	\$6,591.08
CRIS Personnel Background Checks	\$773.50
Public School Works Online Employee Training	\$258.00

Other Services

Truancy Services	\$336.00
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Total contracted services **\$54,223.39**

ADDITIONAL SERVICES PURCHASED

ORVED.....	\$8,045.00
Data Warehouse.....	\$3,969.80
Tech Services - Cisco	\$2,303.00
OIS Training (Oregon Intervention System).....	\$750.72
Augmentative Communication/Assistive Technologist	\$281.25

Total additional services purchased **\$15,349.77**

TOTAL BILLED FY **\$482,704.38**

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

JEWELL SCHOOL DISTRICT

Alice Hunsaker, Superintendent

83874 Hwy. 103 • Seaside, OR 97138
Phone: 503-755-2451 • Fax: 503-755-0616

www.jewell.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Services**
Children served: 1 Evaluations completed: 1
- **Low Incidence Regional Programs—4 students were served in these areas:**

Autism: 4	Deaf/Blind: 0
Hearing & Audiology: 0	Orthopedics: 0
Vision: 0	
- **Hours of service to children:**

EI/ECSE Evaluations: 13
EI/ECSE Special Education: 137
Low Incidence Regional Programs: 243
School Psychologists, Speech Language Services, Motor Team: 791

SCHOOLS DEPARTMENT

- **Northwest Outdoor Science School—9 students participated**
- **Home School Registration—7 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Jewell SD staff participated in 6 training or coaching sessions in the areas of PBS-Positive Behavior Support, Best Practices Ells, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—30**
- **Multimedia Services: Streamings (Learn360)—854**
- **Tests Scored—3**

SERVICE CREDIT UTILIZATION

Special Student Services

Speech Language Services	\$20,600.00
School Psychologists	\$20,600.00
Evaluation of Children for Early Intervention Services	\$552.00

Technology Services

Infinite Visions Maintenance Fee	\$10,473.00
Testing and Assessment Services	\$7.97

Total credits used..... \$52,232.97

CONTRACTED SERVICES

Special Student Services

Speech Language Services	\$14,641.00
Augmentative Communication/Assistive Technologist	\$487.50

Technology Services

Infinite Visions Maintenance Fee	\$3,023.50
Substitute Employees Management Services	\$1,336.58
CRIS Personnel Background Checks	\$143.50
Public School Works Online Employee Training	\$40.00

Instructional Services

Outdoor School (5 days/4 nights).....	\$1,989.00
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Administrative Services

Business Services	\$10,000.00
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Total contracted services \$31,661.08

ADDITIONAL SERVICES PURCHASED

Technology Services.....	\$7,286.55
Destiny Library and Textbook Management	\$665.55
Data Warehouse Services	\$534.97
OIS Training (Oregon Intervention System)	\$159.72
Missing/Lost Special Ed Equipment	\$100.00
Workshops	\$50.00
W-2 and 1099 Forms	\$35.02

Total additional services purchased \$8,831.81

TOTAL BILLED FY..... \$92,725.86

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

KNAPPA SCHOOL DISTRICT

Jeff Leo, Superintendent

41535 Old Hwy. 30 • Astoria, OR 97103
Phone: 503-458-6166 • Fax: 503-458-5466

www.knappa.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Evaluation of Children for Early Intervention/Early Childhood Services**
Children served: 8 Evaluations completed: 6
- **Low Incidence Regional Programs—16 students were served in these areas:**
Autism: 13 Deaf/Blind: 0
Hearing & Audiology: 1 Orthopedics: 1
Vision: 1
- **Hours of service to children:**
EI/ECSE Evaluations: 79
EI/ECSE Special Education: 274
Low Incidence Regional Programs: 170
School Psychologists, Speech Language Services, Motor Team: 255

SCHOOLS DEPARTMENT

- **ORVED—5 Online Courses Provided**
- **Northwest Outdoor Science School—39 students participated**
- **Home School Registration—13 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Knappa SD staff participated in 7 training or coaching sessions in the areas of PBS-Positive Behavior Support, Best Practices Ells, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—120**
- **Multimedia Services: Streamings (Learn360)—48**

OTHER SERVICES

- **Truancy Enforcement—13 contacts (no cost to districts under 1,000 ADM)**

SERVICE CREDIT UTILIZATION

Special Student Services

Physical and Occupational Therapy Services.....	\$14,725.00
School Psychologist	\$10,300.00
Evaluation of Children for Early Intervention Services	\$4,136.00
FM Rentals (Personal frequency modulation systems).....	\$100.00

Technology Services

Infinite Visions Maintenance Fee	\$13,499.24
Substitute Employee Mgmt Services	\$2,579.70
Destiny Library and Textbook License and Hosting.....	\$2,175.66
Data Warehouse Services	\$1,151.57
Router Configuration and Support	\$550.00
CRIS Personnel Background Checking	\$115.50
Public School Works online Employee Training.....	\$99.00

Total credits used..... \$49,431.67

ADDITIONAL SERVICES PURCHASED

Outdoor School.....	\$7,879.50
ORVED.....	\$1,375.00
OIS Training (Oregon Intervention System)	\$464.25
Workshops	\$100.00

Total additional services purchased \$9,818.75

TOTAL BILLED FY..... \$19,637.50

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

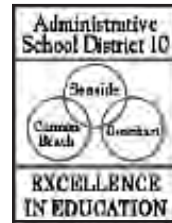
SEASIDE SCHOOL DISTRICT

Dr. Doug Dougherty, Superintendent

1801 S. Franklin St. • Seaside, OR 97138

Phone: 503-738-5591 • Fax: 503-738-3471

www.seaside.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Evaluation of Children for Early Intervention/Early Childhood Services**
Children served: 82 Evaluations completed: 45
- **Low Incidence Regional Programs—46 students were served in these areas:**
Autism: 45 Deaf/Blind: 0
Hearing & Audiology: 1 Orthopedics: 0
Vision: 0
- **Hours of service to children:**
EI/ECSE Evaluations: 525
EI/ECSE Special Education: 4,788
Low Incidence Regional Programs: 1,129
School Psychologists, Speech Language Services, Motor Team: 7,265

SCHOOLS DEPARTMENT

- **ORVED—5 Online Courses Provided**
- **Behavioral Programs Enrollment—Levi Anderson Day Treatment Program: 1**
- **Northwest Outdoor Science School—116 students participated**
- **Home School Registration—43 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Seaside SD staff participated in 14 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, Best Practices Ells, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—252**
- **Multimedia Services: Streamings (Learn360)—1,175**

OTHER SERVICES

- **Truancy Enforcement—83 contacts**

Seaside High School • Broadway Middle School
Cannon Beach Elementary • Gearhart Elementary • Seaside Heights Elementary

SERVICE CREDIT UTILIZATION

Special Student Services

Speech Language Services	\$212,550.00
School Psychologists	\$103,000.00
Occupational Therapists	\$59,280.00
Levi Anderson Learning Center	\$39,960.00
Physical Therapists	\$15,504.00
Evaluation of Children for Early Intervention Services	\$10,000.00
Augmentative Communication/Assistive Technologist	\$2,250.00

Total credits used..... \$442,544.00

CONTRACTED SERVICES

Special Student Services

Speech Language Pathologist Assistants.....	\$60,000.00
Evaluation of Children for Early Intervention Services	\$15,151.00
FM Rentals	\$800.00
Audiology Services	\$162.00

Technology Services

Infinite Visions.....	\$17,609.99
SmartFinder Absence System.....	\$5,533.35
Regional Data Warehouse	\$3,195.65
Router Configuration and Support	\$2,750.00
CRIS Personnel Background Checking	\$1,162.00
Public School Works Online Training	\$253.00

Total contracted services \$106,616.99

ADDITIONAL SERVICES PURCHASED

Outdoor School.....	\$17,365.01
Technology Services	\$8,992.48
Evaluation of Children for Early Intervention Services	\$8,481.00
Truancy Services	\$3,808.00
Speech Language Pathologist.....	\$1,919.00
ORVED.....	\$1,500.00
Equipment - Special Ed: Rental/Missing/Damaged	\$870.00
OIS Training (Oregon Intervention System).....	\$538.23
Workshops	\$150.00
W-2 and 1099 Forms	\$100.19
Audiology	\$59.76
Meals: Senate Bill 290 Meeting	\$20.00

Total additional services purchased \$43,803.67

TOTAL BILLED FY..... \$592,964.66

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

WARRENTON-HAMMOND SCHOOL DISTRICT

Mark Jeffery, Superintendent

820 SW Cedar Street • Warrenton, OR 97146

Phone: 503-861-2281 • Fax: 503-861-2911

www.whsd.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Evaluation of Children for Early Intervention/Early Childhood Services**
Children served: 51 Evaluations completed: 34
- **Low Incidence Regional Programs—29 students were served in these areas:**
Autism: 27 Deaf/Blind:
Hearing & Audiology: 0 Orthopedics: 1
Vision: 1
- **Hours of service to children:**
EI/ECSE Evaluations: 525
EI/ECSE Special Education: 2,462
Low Incidence Regional Programs: 1,094
School Psychologists, Speech Language Services, Motor Team: 4,158

SCHOOLS DEPARTMENT

- **Outdoor School—60 students participated**
- **Home School Registration—38 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Warrenton-Hammond SD staff participated in 14 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, Best Practices Ells, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—168**
- **Multimedia Services: Streamings (Learn360)—254**

OTHER SERVICES

- **Truancy Enforcement—65 contacts**

Warrenton High School • South Jetty High School • Young's Bay Ed. Program • Warrenton Grade

SERVICE CREDIT UTILIZATION

Special Student Services

Speech Language Pathologists	\$123,600.00
School Psychologists	\$82,400.00
Physical Therapist	\$14,535.00
Evaluation of Children for Early Intervention Services	\$13,000.00
Augmentative Communication/Assistive Technologist	\$2,250.00

Total credits used..... **\$235,785.00**

CONTRACTED SERVICES

Special Student Services

Speech Language Pathologists	\$39,930.00
FM Rentals (Personal frequency modulation systems)	\$300.00

Technology Services

Infinite Visions Maintenance Fee	\$13,509.74
Router Configuration and Support	\$550.00

Total contracted services **\$54,289.74**

ADDITIONAL SERVICES PURCHASED

Evaluation of Children for Early Intervention Services	\$13,376.00
Outdoor School.....	\$9,009.67
SmartFinder/Sub Hiring	\$3,816.01
Destiny Library and Textbook Mgmt	\$3,727.11
CRIS Background Checks.....	\$1,165.50
Vehicle Purchase (1997 Ford van).....	\$1,050.00
OIS Training (Oregon Intervention System)	\$682.20
Public School Works online Employee Training.....	\$578.00
Workshops	\$100.00
Technology Services.....	\$21.74
Meals: Senate Bill 290 Meeting	\$20.00

Total additional services purchased **\$33,546.23**

TOTAL BILLED FY..... **\$323,620.97**

CORE SERVICES

- Provided to all districts through the Local Service Plan -

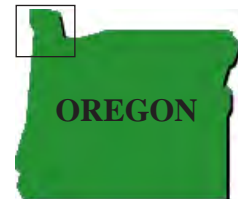
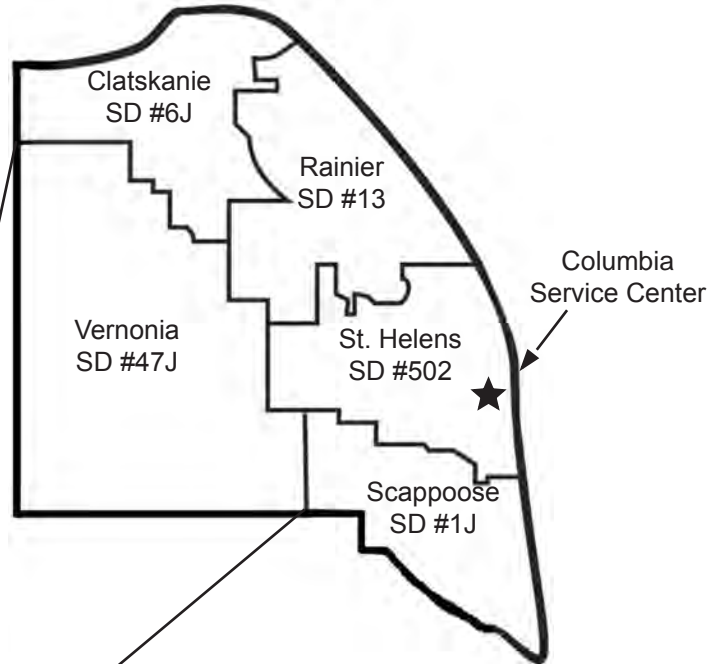
Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

Northwest Regional ESD Columbia Service Center

Cynthia Jaeger, County Education Coordinator • (503) 366-4100
800 Port Avenue • St. Helens, OR 97051

Serving the School Districts of Columbia County:

- Clatskanie SD #6J
- Rainier SD #13
- Scappoose SD #1J
- St. Helens SD #502
- Vernonia SD #47J



CLATSKANIE SCHOOL DISTRICT

Lloyd Hartley, Superintendent

555 SW Bryant St. • Clatskanie, OR 97016

Phone: 503-728-0587 • Fax: 503-728-0608

www.clat6j.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
Children served: 25 Evaluations completed: 24
- **Low Incidence Regional Programs—14 students were served in these areas:**
Autism: 11 Deaf/Blind: 0
Hearing & Audiology: 1 Orthopedics: 2
Vision: 0
- **Hours of service to children:**
EI/ECSE Evaluations: 289
EI/ECSE Special Education: 1,301
Low Incidence Regional Programs: 450
School Psychologists, Speech Language Services, Motor Team: 2,447

SCHOOLS DEPARTMENT

- **Home School Registration—57 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Clatskanie SD staff participated in 26 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, Best Practices Ells, Data Team and CIP coaching, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—73**
- **Multimedia Services: Streamings (Learn360)—732**
- **Tests Scored—59**

OTHER SERVICES

- **Truancy Enforcement—5 contacts (provided at no cost to districts with ADM under 1,000)**

SERVICE CREDIT UTILIZATION

Special Student Services

School Psychologist	\$82,400.00
Speech Language Pathologist.....	\$61,800.00
Physical and Occupational Therapy Services.....	\$24,626.00
Evaluation of Children for Early Intervention Services	\$19,560.00
Augmentative Communication/Assistive Technologist	\$1,200.00

Technology Services

Infinite Visions Maintenance Fee	\$13,494.00
Technology Services.....	\$8,177.21
District Level Technology Support.....	\$8,000.00
Destiny Library and Textbook Licensing	\$3,415.42
SmartFind Express Absence Reporting System	\$3,000.00
Regional Data Warehouse	\$1,840.40
Testing and Assessment.....	\$1,274.24
Substitute Employees mgmt Services	\$830.38
CRIS Personnel Background Checks	\$329.00
MSDS Basic Program - Online and Telephone Services	\$165.80

Total credits used..... \$230,112.45

CONTRACTED SERVICES

Special Student Services

FM Rentals (Personal frequency modulation systems).....	\$600.00
Audiologist	\$414.00

Total contracted services \$1,014.00

ADDITIONAL SERVICES PURCHASED

Business Services	\$40,000.00
Technology Services.....	\$24,458.28
Vehicle Purchase (Ford van).....	\$500.00
Workshops	\$425.00
OIS Training (Oregon Intervention System).....	\$210.00
Public School Works Online Employee Training.....	\$137.00
Meals: OSBA Fall Regional Dinner	\$70.00
Meals: Senate Bill 290 Meeting	\$20.00

Total additional services purchased \$65,820.28

TOTAL BILLED FY \$296,946.73

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

RAINIER SCHOOL DISTRICT

Michael Carter, Superintendent

28168 Old Rainier Rd. • Rainier, OR 97048
Phone: 503-556-3777 • Fax: 503-556-3778

www.rainier.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
Children served: 21 Evaluations completed: 14
- **Low Incidence Regional Programs—7 students were served in these areas:**
Autism: 7 Deaf/Blind: 0
Hearing & Audiology: Orthopedics: 0
Vision: 0
- **Hours of service to children:**
EI/ECSE Evaluations: 184
EI/ECSE Special Education: 1,626
Low Incidence Regional Programs: 1,681
School Psychologists, Speech Language Services, Motor Team: 478

SCHOOLS DEPARTMENT

- **ORVED—7 Online Courses Provided**
- **Home School Registration—80 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Rainier SD staff participated in 24 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, Best Practices Ells, Data Team and CIP coaching, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—73**
- **Multimedia Services:**
Streamings (Learn360)—678
Tests Scored—203

OTHER SERVICES

- **Truancy Enforcement—4 contacts**

Rainier Jr./Sr. High School
Rainier Alternative High School • Hudson Park Elementary

SERVICE CREDIT UTILIZATION

Special Student Services

Deaf/Hard of Hearing Staffing	\$45,872.00
Occupational Therapist.....	\$19,760.00
Evaluation of Children for Early Intervention Services	\$10,512.00
Physical Therapist	\$4,845.00
Augmentative Communication/Assistive Technologist	\$3,750.00

Technology Services

Infinite Visions Maintenance Fee	\$13,037.25
District Level Support	\$6,000.00
Destiny Library and Textbook License and Hosting	\$4,539.26
Testing and Assessment Scoring	\$2,125.05
CRIS Personnel Background Checks	\$339.50

Total credits used..... \$110,780.06

CONTRACTED SERVICES

Technology Services

SmartFind Express Absence Reporting System	\$4,465.36
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Total contracted services \$4,465.36

ADDITIONAL SERVICES PURCHASED

Network Services and Support	\$5,500.00
Technology Services.....	\$3,769.98
Vehicle Purchases ('96 Ford van, 2002 Ford van, 1989 GMC bus)	\$3,000.00
Data Warehouse	\$2,167.62
ORVED.....	\$2,160.00
Itinerant Teacher	\$1,036.00
OIS Training (Oregon Intervention System).....	\$125.00
Workshops	\$100.00
Meals: OSBA Fall Regional Meeting.....	\$14.00

Total additional services purchased \$17,872.60

TOTAL BILLED FY..... \$133,118.02

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

SCAPPOOSE SCHOOL DISTRICT

Stephen Jupe, Superintendent

33589 SE High School Way • Scappoose, OR 97056
Phone: 503-543-6374 • Fax 503-543-7011



www.scappoose.k12.or.us

Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
Children served: 60 Evaluations completed: 44
- **Low Incidence Regional Programs—36 students were served in these areas:**
Autism: 30 Deaf/Blind: 0
Hearing & Audiology: 3 Orthopedics: 2
Vision: 1
- **Hours of service to children:**
EI/ECSE Evaluations: 525
EI/ECSE Special Education: 3,578
Low Incidence Regional Programs: 2,600
School Psychologists, Speech Language Services, Motor Team: 4,329

SCHOOLS DEPARTMENT

- **ORVED—9 Online Courses Provided**
- **Outdoor School—24 students participated**
- **Behavioral Programs Enrollment**
- Cascade Academy: 1
- **Home School Registration—87 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Scappoose SD staff participated in 43 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, Best Practices Ells, Math, Data Team and CIP coaching, Unwrapping Standards, Priority Standards, and Common Core State Standards.

TECHNOLOGY SERVICES

- **Multimedia Services: Streamings (Learn360)—578**

OTHER SERVICES

- **Truancy Enforcement—14 contacts**

Scappoose High School • Scappoose Middle School • Grant Watts Elementary
Otto H.H. Petersen Elementary • Sauvie Island Elementary • Warren Elementary

SERVICE CREDIT UTILIZATION

Special Student Services

School Psychologist	\$110,904.00
Occupational Therapist	\$53,253.20
Speech Language Pathologist.....	\$51,500.00
Physical Therapist	\$14,535.00
Evaluation of Children for Early Intervention Services	\$9,911.00
Cascade Academy Behavioral Program	\$5,507.00
Augmentative Communication/Assistive Technologist	\$2,250.00

Technology Services

District Level Support	\$90,000.00
Infinite Visions Maintenance Fee	\$13,850.00
SmartFind Express Absence Reporting Sysetm	\$6,807.70
CRIS Personnel Background Checks	\$990.50
Public Works Online Employee Training	\$224.00

Other Services

Truancy Services	\$1,988.00
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Total credits used.....\$361,720.40

CONTRACTED SERVICES

Special Student Services

Cascade Academy.....	\$35,250.00
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Technology Services

Infinite Visions Maintenance Fee	\$4,764.00
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Total contracted services\$40,014.00

ADDITIONAL SERVICES PURCHASED

Evaluation of Children for Early Intervention Services	\$28,611.61
Technology Services.....	\$24,466.89
EL/ECSE Bus Transportation.....	\$22,645.87
Truancy Services	\$6,356.00
ORVED.....	\$2,735.00
Workshops	\$850.00
CRIS Background Checks	\$528.50
OIS Training (Oregon Intervention System).....	\$255.00
Augmentative Communication/Assistive Technologist	\$75.00

Total additional services purchased\$86,523.87

TOTAL BILLED FY.....\$488,258.27

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

ST. HELENS SCHOOL DISTRICT

Mark Davalos, Superintendent

474 N. 16th Street • St. Helens, OR 97051
Phone: 503-397-3085 • Fax: 503-397-1907

www.sthelens.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
Children served: 87 Evaluations completed: 58
- **Low Incidence Regional Programs—53 students were served in these areas:**
Autism: 40 Deaf/Blind: 0
Hearing & Audiology: 10 Orthopedics: 3
Vision: 0
- **Hours of service to children:**
EI/ECSE Evaluations: 788
EI/ECSE Special Education: 8,295
Low Incidence Regional Programs: 2,235
School Psychologists, Speech Language Services, Motor Team: 4,329

SCHOOLS DEPARTMENT

- **ORVED—71 Online Courses Provided**
- **Home School Registration—109 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

St. Helens SD staff participated in 14 training or coaching sessions in the areas of School Improvement Leadership, Best Practices Ells, and Math.

TECHNOLOGY SERVICES

- **SIS Support Contacts—263**
- **Multimedia Services: Streamings (Learn360)—997**

OTHER SERVICES

- **Truancy Enforcement—19 contacts**

St. Helens High School • St. Helens Middle School • Columbia County Education Campus
Columbia City School • Columbia River Youth Corps • Columbia City Elementary
Lewis & Clark Campus • McBride Elementary • Columbia County Education Campus

SERVICE CREDIT UTILIZATION

Special Student Services

Educational Assistants	\$256,200.00
School Psychologist	\$167,830.00
Teacher: Developmentally Delayed/Emotionally Disturbed.....	\$85,000.00
Occupational Therapist.....	\$60,840.00
Teacher: Autism Spectrum Disorder	\$40,760.00
Evaluation of Children for Early Intervention Services	\$35,000.00
Physical Therapist	\$14,535.00

Technology Services

Infinite Visions Maintenance Fee	\$25,023.00
SmartFind Express Absence Reporting System	\$9,792.50
Regional Data Warehouse	\$7,291.07
Public School Works Online Employee Training.....	\$6,142.50
Substitute Employee Mgmt Services	\$3,311.85
CRIS Personnel Background Checks	\$1,953.00
Router Configuration and Support	\$550.00

Other Services

Truancy Services	\$20,720.00
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Total credits used..... \$734,948.92

CONTRACTED SERVICES

Special Student Services

Teacher: Developmentally Delayed/Emotionally Disturbed.....	\$468.00
FM Rentals (Personal frequency modulation systems)	\$150.00
School Psychologist	\$114.00
Audiological Services.....	\$72.00

Total contracted services \$804.00

ADDITIONAL SERVICES PURCHASED

ORVED.....	\$20,870.00
Evaluation of Children for Early Intervention Services	\$9,942.00
Truancy	\$2,240.00
OIS Training (Oregon Intervention System).....	\$500.00
Accounts Payable Services.....	\$385.50
Workshops	\$150.00
Meals: Senate Bill 290 Meeting	\$90.00
Car Rental.....	\$88.07
Spanish Language Interpreter.....	\$34.00
Meals: OSBA Fall Regional Meeting.....	\$14.00

Total additional services purchased \$34,313.57

TOTAL BILLED FY..... \$770,066.49

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

VERNONIA SCHOOL DISTRICT

Dr. Ken Cox, Superintendent

475 Bridge Street • Vernonia, OR 97064
Phone: 503-429-5891 • Fax: 503-429-7742

www.vernonia.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
Children served: 22 Evaluations completed: 14
- **Low Incidence Regional Programs—12 students were served in these areas:**
Autism: 8 Deaf/Blind: 0
Hearing & Audiology: 2 Orthopedics: 2
Vision: 0
- **Hours of service to children:**
EI/ECSE Evaluations: 184
EI/ECSE Special Education: 1,464
Low Incidence Regional Programs: 395
School Psychologists, Speech Language Services, Motor Team: 1,990

SCHOOLS DEPARTMENT

- **ORVED—1 Online Course Provided**
- **Home School Registration—27 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Vernonia SD staff participated in 1 coaching session in the area of PBS-Positive Behavior Support.

TECHNOLOGY SERVICES

- **SIS Support Contacts—129**
- **Multimedia Services: Video Streaming (Learn360)—302**
- **Tests Scored—39**

OTHER SERVICES

- **Truancy Enforcement— 1contact (provided at no cost to districts with ADM under 1,000)**

Vernonia High School • Vernonia Middle School • Mist Elementary • Washington Elementary

SERVICE CREDIT UTILIZATION

Special Student Services

Speech Language Pathologists	\$72,100.00
School Psychologists	\$51,500.00
Occupational Therapist.....	\$7,904.00
Physical Therapist	\$4,845.00
Evaluation of Children for Early Intervention Services	\$2,000.00
Augmentative Communication/Assistive Technologist	\$1,837.50

Technology Services

Infinite Visions Maintenance Fee	\$15,000.74
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Total credits used..... \$155,187.24

CONTRACTED SERVICES

Technology Services

District Level Technology Support.....	\$29,920.00
Substitute Employee Mgmt Services	\$3,049.11
Destiny Library and Textbook License and Hosting.....	\$2,524.25
CRIS Personnel Background Checks	\$500.50

Total contracted services \$35,993.86

ADDITIONAL SERVICES PURCHASED

Technology Services.....	\$12,168.17
Evaluation of Children for Early Intervention Services	\$8,120.00
Workshops	\$450.00
Testing and Assesment Scoring.....	\$397.80
GED Testing	\$360.00
ORVED.....	\$295.00
Meals: OSBA Fall Regional Meeting.....	\$28.00

Total addiitonal services purchased \$21,818.97

TOTAL BILLED FY..... \$213,000.07

CORE SERVICES

- Provided to all districts through the Local Service Plan -

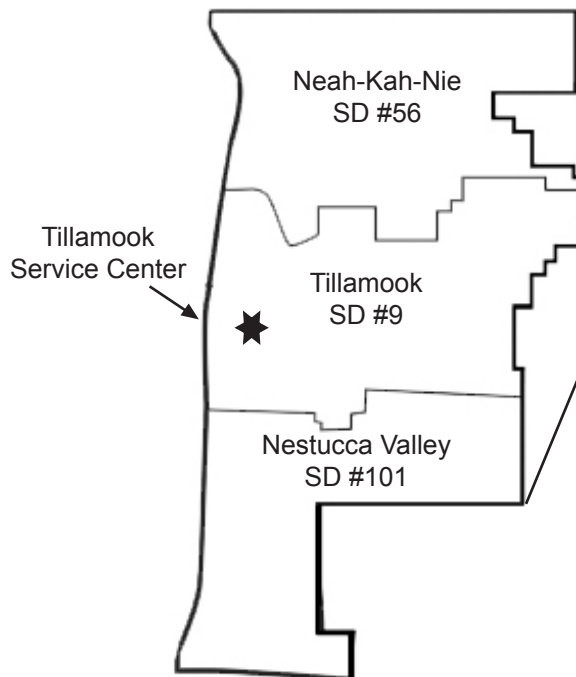
Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

Northwest Regional ESD Tillamook Service Center

Kim Durrer, County Education Coordinator • (503) 842-8423
2515 3rd Street • Tillamook, OR 97141

Serving the School Districts of Tillamook County:

- Neah-Kah-Nie SD #56
- Nestucca Valley SD #101
- Tillamook SD #9



NEAH-KAH-NIE SCHOOL DISTRICT

Paul Erlebach, Superintendent

504 N. 3rd Avenue • Rockaway Beach, OR 97136

Phone: 503-355-2222 • Fax: 503-355-3434

www.neahkahnie.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
Children served: 16 Evaluations completed: 17
- **Related Services—19 students were served in these areas:**
Autism: 16 Deaf/Blind: 0
Hearing & Audiology: 2 Orthopedics: 1
Vision: 0
- **Hours of service to children:**
EI/ECSE Evaluations: 210
EI/ECSE Special Education: 1,713
Low Incidence Regional Programs: 471
School Psychologists, Speech Language Services, Motor Team: 3,180

SCHOOLS DEPARTMENT

- **ORVED—28 Online Courses Provided**
- **Home School Registration—33 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

- **Professional/Technical Programs**
Health Occupations—number of students enrolled
 - Health Occupations Level I—1
 - Health Occupations Level II—1
 - Medical Terminology—1
 - Emergency Procedures—1
- **Hospitality, Tourism & Recreation Program (HTR): 3 students enrolled**
- **School Improvement Services:** Neah-Kah-Nie SD staff participated in 17 training or coaching sessions in the areas of Writing Scoring Guide training, Effective Teaching Strategies, PBS-Positive Behavior Support, Best Practices, English Learners, Data Teams, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—90**
- **Video Streaming (Learn360)—286**
- **Tests Scored—171**

OTHER SERVICES

- **Truancy Enforcement: 42 contacts**

SERVICE CREDIT UTILIZATION

Special Student Services

Speech Language Pathologist.....	\$61,800.00
School Psychologist	\$51,500.00
Speech Language Pathologist Assistant	\$49,912.50
Physical Therapist	\$12,808.00

Total credits used.....\$176,020.50

CONTRACTED SERVICES

Special Student Services

Occupational Therapist.....	\$19,760.00
Evaluation of Children for Early Intervention Services	\$14,029.00
Augmentative Communication/Assistive Technology	\$4,500.00
Physical Therapist	\$2,696.00
Speech Language Pathologist Assistant	\$780.00
Audiology	\$144.00

Technology Services

District Level Technology Services.....	\$15,000.00
Infinite Visions Server Hosting	\$13,499.24
Destiny Library System.....	\$3,252.99
CRIS Personnel Background Checks	\$413.00
Public School Works	\$146.00

Total contracted services\$74,220.23

ADDITIONAL SERVICES PURCHASED

Tillamook County Consortium Dues.....	\$15,000.00
ORVED Online Courses.....	\$8,160.00
Technology Services.....	\$3,963.97
Testing and Assessment Scoring	\$1,584.50
Data Warehouse	\$1,277.64
OIS Training (Oregon Intervention System).....	\$171.48
W-2 and 1099 Forms	\$76.12
Meals for Senate Bill 290 Meeting	\$40.00

Total additional services purchased\$30,273.71

TOTAL BILLED FY.....\$280,514.44

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

NESTUCCA VALLEY SCHOOL DISTRICT

Kathryn Hedrick, Superintendent

36925 Hwy. 101 S. • Cloverdale, OR 97112

Phone: 503-392-4892 • Fax: 503-392-9061

www.nestucca.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
Children served: 16 Evaluations completed: 15
- **Related Services—11 students were served in these areas:**
Autism: 7 Deaf/Blind: 1
Hearing & Audiology: 2 Orthopedics: 1
Vision: 0
- **Hours of service to children:**
EI/ECSE Evaluations: 184
EI/ECSE Special Education: 1,862
Low Incidence Regional Programs: 350
School Psychologists, Speech Language Services, Motor Team: 1,670

SCHOOLS DEPARTMENT

- **Home School Registration—25 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

- **Professional/Technical Programs**
Health Occupations—number of students enrolled
 - Health Occupations Level I—2
 - Health Occupations Level II—2
 - Medical Terminology—2
- **Hospitality, Tourism & Recreation Program (HTR): 6 students enrolled**
- **School Improvement Services:** Nestucca Valley SD staff participated in 47 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, Best Practices Ells, Math, Data Team and CIP coaching, Unwrapping Standards, Priority Standards, Common Formative Assessments, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—90**
- **Multimedia Services: Video Streaming (Learn360)—43**

OTHER SERVICES

- **Truancy Enforcement: 18 contacts**

Nestucca High School • Nestucca Valley Middle School • Nestucca Valley Elementary

SERVICE CREDIT UTILIZATION

Special Student Services

Speech Language Pathologist.....	\$61,800.00
Occupational Therapist.....	\$16,796.00
Evaluation of Children for Early Intervention Services.....	\$10,864.00
Augmentative Communication/Assistive Technology.....	\$637.50

Technology Services

Infinite Visions Maintenance Fee.....	\$13,499.25
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Total credits used..... \$103,596.75

ADDITIONAL SERVICES PURCHASED

Business Services.....	\$48,000.00
Tillamook County Consortium Dues.....	\$15,000.00
CRIS Background Checks.....	\$371.00
Public School Works Online Employee Training.....	\$90.00

Total additional services purchased \$63,461.00

TOTAL BILLED FY..... \$167,057.75

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

TILLAMOOK SCHOOL DISTRICT

Randy Schild, Superintendent

6825 Officers' Row • Tillamook, OR 97141
Phone: 503-842-4414 • Fax: 503-842-6854

www.tillamook.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
Children served: 45 Evaluations completed: 43
- **Low Incidence Regional Programs** - A total of 46 students were served in these areas:
Autism: 31 Deaf/Blind: 0
Hearing & Audiology: 4 Orthopedics: 7
Vision: 4
- **Hours of service to children:**
EI/ECSE Evaluations: 788
EI/ECSE Special Education: 3,873
Low Incidence Regional Programs: 2,562
School Psychologists, Speech Language Services, Motor Team: 2,159

SCHOOLS DEPARTMENT

- **ORVED**—2 Online Courses Provided
- **Home School Registraton**—73 students

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

- **Professional/Technical Programs**
Health Occupations—number of students enrolled
 - Health Occupations Level I—27
 - Health Occupations Level II—16
 - Medical Terminology—147
 - Emergency Procedures—21
- **Hospitality, Tourism & Recreation Program (HTR):** 19 students enrolled
- **School Improvement Services:** Tillamook SD staff participated in 7 training or coaching sessions in the areas of PBS-Positive Behavior Support, Best Practices Ells, and Writing Scoring Guide training.

TECHNOLOGY SERVICES

- **SIS Support Contacts**—171
- **Multimedia Services:** Video Streaming (Learn360)—131

Tillamook High School • Tillamook Options Program • Trask River/TYAC and Camp Tillamook
Tillamook Jr. High • East Elementary • Liberty Elementary • South Prairie Elementary

SERVICE CREDIT UTILIZATION

Special Student Services

ASL Interpreter.....	\$57,171.00
Occupational Therapist.....	\$44,460.00
School Psychologist	\$41,200.00
Evaluation of Children for Early Intervention Services	\$33,555.00
Physical Therapists	\$29,355.30
Augmentative Communication/Assistive Technology	\$7,500.00
Teacher: Deaf/Hard of Hearing	\$1,638.00
Teacher: Vision.....	\$1,494.00
FM System Rental (personal amplification device)	\$500.00
Total credits used.....	\$216,873.30

ADDITIONAL SERVICES PURCHASED

Career and Technical Education Staffing	\$37,125.95
Northwest Textbook Depository.....	\$20,389.66
Consortium Membership Dues 2012-13	\$15,000.00
ACF National Conference	\$1,754.68
OACTE.....	\$1,036.20
CRIS Background Checks.....	\$899.50
ORVED.....	\$360.00
Public School Works Online Training	\$341.00
Workshops	\$100.00
Total additional services purchased	\$77,006.99
TOTAL BILLED FY.....	\$293,880.29

CORE SERVICES

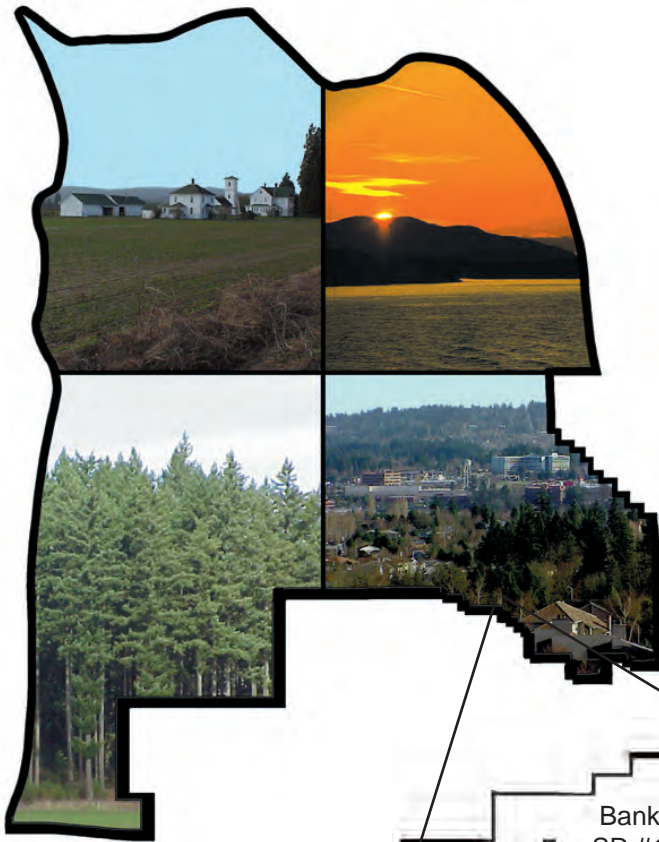
- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

Northwest Regional ESD

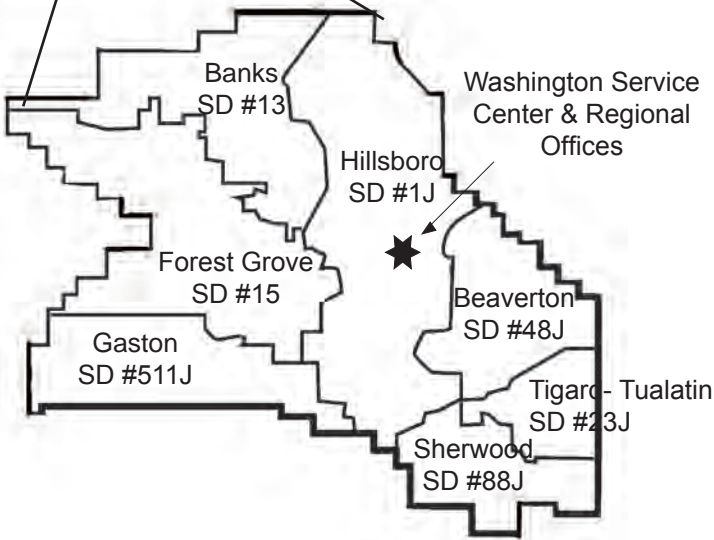
Washington Service Center/Regional Office

James Sager, Superintendent • (503) 614-1401
5825 NE Ray Circle • Hillsboro, OR 97124



Serving the School Districts of Washington County:

- Banks SD #13
- Beaverton SD #48J
- Forest Grove SD #15
- Gaston SD #511J
- Hillsboro SD #1J
- Sherwood SD #88J
- Tigard-Tualatin SD #23J



BANKS SCHOOL DISTRICT

Bob Huston, Superintendent

450 S. Main Street • Banks, OR 97106
Phone: 503-324-8591 • Fax: 503-324-6969

www.banks.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
 - Average number of children active in programs each month: 10
 - Average number of referrals in process each month: 1
- **Low Incidence Regional Programs—21 students were served in these areas:**

Autism: 18	Deaf/Blind: 0
Hearing & Audiology: 1	Orthopedics: 2
Vision: 0	
- **Hours of service to children:**
 - EI/ECSE Evaluations: 210
 - EI/ECSE Special Education: 790
 - Low Incidence Regional Programs: 494
 - School Psychologists, Speech Language Services, Motor Team: 2569

SCHOOLS DEPARTMENT

- **ORVED—12 Online Courses Provided**
- **Behavioral Programs Enrollment**
 - Cascade Academy: 1
 - Levi Anderson: 1
 - Lifeworks NW Day Treatment Programs: 1
 - P.A.C.E.: 1
- **Northwest Outdoor Science School—80 students participated**
- **Home School Registration—53 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Banks SD staff participated in 12 training or coaching sessions in the areas of PBS-Positive Behavior Support, Best Practices Ells, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—68**
- **Multimedia Services; Streamings (Learn360)—265**
- **Tests Scored—170**

Banks High School • Banks Jr. High School • Banks Elementary School

SERVICE CREDIT UTILIZATION

Special Student Services

School Psychologists.....	\$103,000.00
Speech Language Pathologist.....	\$41,200.00
Levi Anderson Learning Center	\$39,960.00
Occupational Therapist.....	\$29,640.00
Cascade Academy.....	\$20,300.00
Registered Nurse	\$19,260.00
Assistive Technology Specialist	\$600.00

Technology Services

Testing and Assessment Scoring.....	\$1,048.46
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Total credits used..... \$255,008.46

CONTRACTED SERVICES

Special Student Services

P.A.C.E.	\$23,310.00
Cascade Academy.....	\$14,950.00
Lifeworks Day Treatment Programs	\$13,320.00
Levi Anderson Learning Center	\$10,580.00
Teacher: Deaf/Hard of Hearing	\$174.24

Technology Services

Infinite Visions Maintenance Fee	\$14,150.24
SmartFinder Express Absence Reporting System	\$4,264.11
Testing and Assessment Scoring.....	\$540.12
Public School Works Staff Online Training	\$154.00
CRIS Background Checks.....	\$56.00

Total contracted services \$81,498.71

ADDITIONAL SERVICES PURCHASED

Outdoor School.....	\$16,480.00
Evaluation of Children for Early Intervention Services	\$12,863.00
ORVED.....	\$3,625.00
Infinite Visions	\$3,340.00
Speech Language Pathologist.....	\$1,083.00
W-2 and 1099 Forms	150.79

Total additional services purchased \$37,541.79

TOTAL BILLED..... \$374,048.96

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

BEAVERTON SCHOOL DISTRICT

Jeff Rose, Superintendent

16550 SW Merlo Road • Beaverton, OR 97006

Phone: 503-591-8000 • Fax: 503-591-4175

www.beaverton.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
 - Average number of children active in programs each month: 729
 - Average number of referrals in process each month: 68
- **Deaf Hard of Hearing Classroom Enrollment**
Groner Elementary School—4
- **Low Incidence Regional Program**—77 students were served in these areas:

Autism: 0	Deaf/Blind: 1
Hearing & Audiology: 47	Orthopedics: 4
Vision: 25	
- **Hours of service to children:**
 - EI/ECSE Evaluations: 9,719
 - EI/ECSE Special Education: 70,315
 - Low Incidence Regional Programs: 11,788
 - School Psychologists, Speech Language Services, Motor Team: 760

SCHOOLS DEPARTMENT

- **Behavioral Programs:**
 - Cascade Academy: 25 • Levi Anderson: 21
 - Pacific Academy: 31 • Lifeworks Day Treatment Programs: 9
- **Northwest Outdoor Science School**—830 students participated
- **Home School Registration**—932 students

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Beaverton SD staff participated in 12 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, Best Practices Ells, Writing Scoring Guide Training, and Essential Skills Training.

TECHNOLOGY SERVICES

- **Multimedia Services:** Video Streamings (Learn360)—16,712

OTHER SERVICES

- **Truancy Enforcement**—84 contacts

Elementary Schools: Aloha-Huber Park • Barnes • Beaver Acres • Bethany • Bonny Slope • Cedar Mill • Chehalem Cooper Mt. • Elmonica • Errol Hassel • Findley • Fir Grove • Greenway • Hazeldale • Hiteon • Jacob Wismer Kinnaman • McKay • McKinley • Montclair • Nancy Ryles • Oak Hills • Raleigh Hills • Raleigh Park • Ridgewood Rock Creek • Scholls Heights • Sexton Mt. • Springville • Terra Linda • Vose • West Tualatin View • Wm. Walker

SERVICE CREDIT UTILIZATION

Special Student Services

Pacific Academy	\$1,092,750.00
Cascade Academy	\$881,250.00
Levi Anderson Learning Center	\$799,200.00
Evaluation of Children for Early Intervention Services	\$375,000.00
Lifeworks Day Treatment Programs	\$319,680.00
Deaf/Hard of Hearing Staffing: ASL Interpreters.....	\$164,400.00
Deaf/Hard of Hearing Classroom: Groner Elementary	\$83,190.00
Augmentative Communication/Assistive Technology	\$51,500.00
Audiologist	\$720.00

Total credits used.....\$3,767,690.00

CONTRACTED SERVICES

Special Student Services

Deaf/Hard of Hearing Classroom: Groner Elementary	\$83,190.00
Lifeworks Day Treatment Programs	\$23,460.00
Levi Anderson Learning Center	\$19,930.00
ED/DD Staffing	\$16,170.00
Teacher: Vision	\$1,476.00
Deaf/Hard of Hearing Staffing: ASL Interpreters.....	\$762.50

Total contracted services\$144,988.50

ADDITIONAL SERVICES PURCHASED

Evaluation of Children for Early Intervention Services	\$284,309.00
Outdoor School.....	\$69,151.23
Truancy Services	\$8,680.00
Levi Anderson Learning Center	\$8,596.00
FM Rentals (Personal frequency modulation systems).....	\$3,100.00
Lifeworks Day Treatment Programs	\$2,990.00
Testing and Assesment Scoring	\$2,192.80
Deaf/Hard of Hearing Staffing: ASL Interpreters.....	\$1,825.00
Equipment - Rentals/Missing/Lost/Damaged	\$290.00
Itinerant Teacher	\$252.00
Workshops	\$250.00
Spanish Language Interpreter.....	\$119.00
Meals: OSBA Fall Regional Meetinhg.....	\$24.00

Total additional services purchased\$381,779.03

TOTAL BILLED FY.....\$4,294,457.53

Middle Schools: Cedar Park • Conestoga • Five Oaks • Highland Park • Meadow Park
 Mountain View • Stoller • Whitford
High Schools: Aloha • Arts & Communication Magnet Academy • Beaverton • International School
 Merlo Station • Southridge • Sunset • Westview • ESL Bilingual/Migrant Welcome Center

FOREST GROVE SCHOOL DISTRICT

Yvonne Curtis, Superintendent

1728 Main Street • Forest Grove, OR 97116

Phone: 503-3357-6171 • Fax: 503-359-2520

www.fgsd.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
 - Average number of children active in programs each month: 134
 - Average number of referrals in process each month: 13
- **Low Incidence Regional Programs**—115 students were served in these areas:

Autism: 80	Deaf/Blind: 1
Hearing & Audiology: 10	Orthopedics: 14
Vision: 10	
- **Hours of Service to Children:**
 - EI/ECSE Evaluations: 1,313
 - EI/ECSE Special Education: 1,246
 - Low Incidence Regional Programs: 4,598
 - School Psychologists, Speech Language Services, Motor Team: 1,585

SCHOOLS DEPARTMENT

- **Behavioral Programs Enrollment**
 - Lifeworks Day Treatment Programs: 2
 - P.A.C.E.: 3
- **Northwest Outdoor Science School**—48 students participated
- **Home School Registration**—152 students

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Forest Grove SD staff participated in 12 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, and Common Formative Assessments.

TECHNOLOGY SERVICES

- **SIS Support Contacts**—289
- **Multimedia Services: Streamings (Learn360)**—1,242
- **Tests Scored**—834

OTHER SERVICES

- **Truancy Enforcement**—480 contacts

SERVICE CREDIT UTILIZATION

Special Student Services

ED/DD Staffing	\$412,776.00
P.A.C.E. Program	\$125,000.00
Early Intervention/Early Childhood Evaluations	115,253.00
Speech Language Services	\$103,905.92
Lifeworks Day Treatment Programs	\$77,740.00
Levi Anderson Learning Center	\$7,360.00
Augmentative Communication/Assistive Technology	\$4,500.00
Nursing Services.....	\$1,523.00
Vision Specialists	\$1,152.00

Instructional Services

Teacher: GED Prep.....	\$54,862.27
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Technology Services

Infinite Visions Maintenance Fee	\$46,633.25
Destiny Library and Textbook License and Hosting.....	\$21,940.31
Substitute Employees Management Services.....	\$21,790.30
Regional Data Warehouse	\$13,893.15
Public School Works Online Staff Training	\$742.00
CRIS Background Checks.....	\$378.00

Other Services

Truancy Services	\$58,828.00
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Total credits used..... \$1,068,277.20

ADDITIONAL SERVICES PURCHASED

Testing and Assessment Scoring	\$8,599.15
Substitute Employees Management Services.....	5,290.30
Technology Services.....	\$1,000.00
Speech Language Services	\$481.08
W-2 and 1099 Forms	\$221.80
Workshops	\$50.00
Equipment - Rentals/Missing/Lost/Damaged	\$30.00
Meals: OSBA Fall Regional Meeting.....	\$12.00

Total additional services purchased \$15,684.33

TOTAL BILLED FY..... \$1,083,961.53

Forest Grove High School • Neil Armstrong Middle School
 Tom McCall Upper Elementary • Cornelius Elementary • Dilley Elementary
 Echo Shaw Elementary • Fern Hill Elementary • Gales Creek Elementary
 Harvey Clarke Elementary • Joseph Gale Elementary • Forest Grove Community School

GASTON SCHOOL DISTRICT

David Beasley, Superintendent

300 Park Street • Gaston, OR 97119
Phone: 503-985-0210 • Fax: 503-985-3366

www.gaston.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
 - Average number of children active in programs each month: 6
 - Average number of referrals in process each month: 1
- **Low Incidence Regional Programs—8 students were served in these areas:**

Autism: 6	Deaf/Blind: 0
Hearing & Audiology: 0	Orthopedics: 1
Vision: 1	
- **Hours of Service to children:**
 - EI/ECSE Evaluations: 79
 - EI/ECSE Special Education: 790
 - Low Incidence Regional Programs: 418
 - School Psychologists, Speech Language Services, Motor Team: 169

SCHOOLS DEPARTMENT

- **Home School Registration—45 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Gaston SD staff participated in 26 training or coaching sessions in the areas of School Improvement Leadership, PBS-Positive Behavior Support, Best Practices Ells, Math, Data Teams, Priority Standards, and Essential Skills Training.

TECHNOLOGY SERVICES

- **SIS Support Contacts—216**
- **Multimedia Services: Streamings (Learn360)—219**
- **Tests Scored—62**

OTHER SERVICES

- **Truancy Enforcement—17 contacts (provided at no cost to districts with ADM under 1,000)**

SERVICE CREDIT UTILIZATION

Special Student Services	
Physical Therapist	\$6,336.00
Evaluation of Children for Early Intervention Services	\$6,216.00
Registered Nurse	\$5,680.00
Occupational Therapist.....	\$4,032.00
Augmentative Communication/Assistive Technology	\$3,375.00
FM Rentals (Personal frequency modulation systems)	\$2,000.00
Deaf/Hard of Hearing Staffing	\$1,343.52
Audiologists.....	\$887.76
Technology Services	
Infinite Visions Maintenance Fee	\$10,333.50
Smartfinder Express	\$1,781.83
Substitute Employees Management Services	\$800.00
Testing and Assessment Scoring.....	\$607.60
Router Configuration and Support	\$550.00
Public School Works Staff Online Training	\$303.00
CRIS Background Checks	\$45.50
Other Services	
Workshops	\$100.00
W-2 and 1099 Forms	\$31.65
Total credits used.....	\$44,423.36

ADDITIONAL SERVICES PURCHASED

Meals: Senate Bill 1290 Meeting	\$20.00
Meals: OSBA Fall Regional Meeting.....	\$24.00
Total additional services purchased	\$44.00
TOTAL BILLED FY	\$44,423.36

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

HILLSBORO SCHOOL DISTRICT

Mike Scott, Superintendent

3083 NE 49th Place • Hillsboro, OR 97124
Phone: 503-844-1500 • Fax: 503-844-1540

www.hsd.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
 - Average number of children active in programs each month: 459
 - Average number of referrals in process each month: 42
- **Deaf Hard of Hearing Classroom Enrollment**
Groner Elementary School—4
- **Low Incidence Regional Programs—389 students were served in these areas:**

Autism: 317	Deaf/Blind: 2
Hearing & Audiology: 35	Orthopedics: 24
Vision: 11	
- **Hours of service to children:**
 - EI/ECSE Evaluations: 6,576
 - EI/ECSE Special Education: 45,296
 - Low Incidence Regional Programs: 15,110
 - School Psychologists, Speech Language Services, Motor Team: 18,120

SCHOOLS DEPARTMENT

- **ORVED—13 Online Courses Provided**
- **Behavioral Programs Enrollment:**
 - Cascade Academy: 17 • Levi Anderson: 10 • P.A.C.E.: 3
 - Pacific Academy: 11 • Lifeworks Day Treatment: 12
- **Fire Science (Level I and Level II):** The program is made available through a joint effort with Hillsboro School District, NWRES, and Washington County Fire District. The program serves over 50 students supplying staff and materials.
- **Northwest Outdoor Science School—1,471 students participated**
- **Home School Registration—770 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Hillsboro SD staff participated in 10 training or coaching sessions in the areas of PBS-Positive Behavior Support, College Credit, and Common Core State Standards.

TECHNOLOGY SERVICES

- **SIS Support Contacts—89**
- **Multimedia Services: Streamings (Learn360)—6,802**
- **Test Scoring—1**

OTHER SERVICES

- **Truancy Enforcement—48 contacts**

SERVICE CREDIT UTILIZATION

Special Student Services

Cascade Academy Slots.....	\$599,250.00
Speech Language Pathologists	\$576,800.00
Lifeworks Day Treatment Program.....	\$479,520.00
Evaluation of Children for Early Intervention Services.....	\$437,894.00
Occupational Therapists	\$414,960.00
Levi Anderson Learning Center	\$403,970.00
Pacific Academy	\$387,750.00
Educational Assistants: ED/DD/Behavioral Programs.....	\$316,281.00
Augmentative Communication/Assistive Technology	\$216,300.00
Deaf/Hard of Hearing Staffing	\$176,620.00
Deaf/Hard of Hearing Classrooms: Groner Elementary	158,061.00
P.A.C.E. Program	\$119,880.00
School Psychologists.....	\$84,224.00
Licensed Physical Therapist Assistant.....	\$75,000.00
Certified Occupational Therapist Assistant	\$60,000.00
Physical Therapist	\$31,560.00
Audiologist	\$7,200.00
FM Rentals (Personal frequency modulation systems).....	\$5,100.00
Nursing Services - Registered Nurse.....	\$1,678.00
Teacher: Vision.....	\$815.76
Nursing Services - Maxim Healthcare	\$437.50
Spanish Language Interpreter.....	\$374.00
Transportation: Early Childhood Program	\$204.75

Department of Schools

Outdoor School.....	\$121,379.67
Fire Science Program	\$103,567.27

Technology Services

Infinite Visions Support	\$119,847.00
SmartFinder Express/Sub Hiring	\$63,326.25
Destiny Library System.....	\$15,545.35
CRIS Background Checks	\$12,551.00
ORVED	\$2,945.00

Total credits used..... \$4,993,041.55

ADDITIONAL SERVICES PURCHASED

Truancy Services	\$5,656.00
GED Testing	\$4,680.00
Workshops	\$1,050.00
ORVED.....	\$760.00
Mentor Award - J. Miller	\$400.00
ASL Teacher - Extra Duty	\$356.60
ASL Interpreter.....	\$300.00
Meals: OSBA Fall Regional Meeting.....	\$72.00
Testing and Assessment Scoring	\$9.80

Total additional services purchased \$13,284.40

TOTAL BILLED FY..... \$5,006,325.95

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

Hillsboro School District

SHERWOOD SCHOOL DISTRICT

Heather Cordie, Superintendent

23295 SW Main St. • Sherwood, OR 97140

Phone: 503-825-5000 • Fax: 503-825-5001

www.sherwood.k12.or.us/



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
 - Average number of children active in programs each month: 55
 - Average number of referrals in process each month: 6
- **Low Incidence Regional Programs—51 students were served in these areas:**

Autism: 46	Deaf/Blind: 0
Hearing & Audiology: 2	Orthopedics: 2
Vision: 1	
- **Hours of service to children:**
 - EI/ECSE Evaluations: 788
 - EI/ECSE Special Education: 4,712
 - Low Incidence Regional Programs: 1,482
 - School Psychologists, Speech Language Services, Motor Team: 3,948.4

SCHOOLS DEPARTMENT

- **ORVED—7 Online Courses Provided**
- **Behavioral Programs Enrollment**
 - Cascade Academy: 6 • Levi Anderson: 1
 - P.A.C.E.: 1 • Lifeworks: 2
- **Northwest Outdoor Science School—379 students**
- **Home School Registration—181students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Sherwood SD staff participated in 1 PBS-Positive Behavior Support training.

TECHNOLOGY SERVICES

- **SIS Support Contacts—222**
- **Multimedia Services: Streamings (Learn360)—499**
- **Tests Scored—345**

OTHER SERVICES

- **Truancy Enforcement—36 contacts**

Sherwood High School • Laurel Ridge Middle School • Sherwood Middle School
Archer Glen Elementary • Edy Ridge Elementary • J. Clyde Hopkins Elementary • Middleton Elementary

SERVICE CREDIT UTILIZATION

Special Student Services

Nursing Services.....	\$228,030.00
Cascade Academy.....	\$211,500.00
Occupational Therapist.....	\$88,920.00
Lifeworks Day Treatment Program.....	\$79,920.00
Physical Therapist	\$63,350.88
Evaluation of Children for Early Intervention Services.....	\$40,468.00
Levi Anderson Learning Center	\$39,960.00
P.A.C.E. Program	\$39,960.00
Augmentative Communication/Assistive Technology	\$2,250.00
Speech Language Pathologist.....	\$1,456.16
FM Rentals (Personal frequency modulation systems).....	\$1,000.00
Itinerant Teacher - DHH.....	\$144.00

Technology Services

Infinite Visions Server Hosting	\$34,768.25
Destiny Library and Textbook Management.....	\$17,500.00
Regional Data Warehouse	\$9,647.15
SmartFinder/Sub Hiring	\$7,408.86
CRIS Personnel Background Checks	\$7,352.50
Testing and Assessment Scoring	\$6,995.92
Public School Works Online Training.....	\$601.00

Other Services

Truancy Services	\$2,352.00
W-2 and 1099 Forms	\$164.78

Total credits used.....\$883,749.50

CONTRACTED SERVICES

Other Services

Outdoor School.....	\$50,391.00
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Total credits used.....\$50,391.00

ADDITIONAL SERVICES PURCHASED

Evaluation of Children for Early Intervention Services.....	\$8,816.00
ORVED.....	\$2,055.00
Destiny Library and Textbook Management.....	\$589.67
Speech Language Pathologist.....	\$430.92
Equipment - Rentals/Missing/Lost/Damaged	\$100.00
Meals: OSBA Fall Regional Meeting.....	\$36.00

Total additional services purchased\$12,027.59

TOTAL BILLED FY.....\$946,168.09

CORE SERVICES

- Provided to all districts through the Local Service Plan -

Special Education Administration | School Improvement | Professional Development
 EL | Tech. Administration Support | SIS | Help Desk and Site Support | ISDS/Application Support
 Multimedia | Videoconferencing | Courier | Truancy Enforcement (Core to districts under 1,000 ADM)
 Service Center Administration | Superintendent Activities | Emergency Closure Network
 Home School Registration | County Allocations

TIGARD-TUALATIN SCHOOL DISTRICT

Ernie Brown, Superintendent

6960 SW Sandburg Road • Tigard, OR 97223

Phone: 503-431-4000 • Fax: 503-431-4047

www.ttsd.k12.or.us



Programs and Services

SPECIAL STUDENT SERVICES

- **Early Intervention/Early Childhood Special Education (EI/ECSE)**
 - Average number of children active in programs each month: 215
 - Average number of referrals in process each month: 20
- **Deaf Hard of Hearing Classroom Enrollment**
Groner Elementary—4
- **Low Incidence Regional Programs—102 students were served in these areas:**
 - Autism: 70
 - Hearing & Audiology: 13
 - Vision: 8
- **Hours of service to children:**
 - EI/ECSE Evaluations: 2,627
 - EI/ECSE Special Education: 21,888
 - Low Incidence Regional Programs: 6,925
 - School Psychologists, Speech Language Services, Motor Team: 12,002

SCHOOLS DEPARTMENT

- **Behavioral Programs Enrollment**
Cascade Academy: 3 • Lifeworks Day Treatment: 4 • Pacific Academy: 2 • Levi Anderson: 1
- **Northwest Outdoor Science School—854 students participated**
- **ORVED—661 Online Courses Provided**
- **Home School Registration—320 students**

INSTRUCTION AND SCHOOL IMPROVEMENT SERVICES

Tigard-Tualatin SD staff participated in 1 PBS-Positive Behavior Support training.

TECHNOLOGY SERVICES

- **SIS Support Contacts—74**
- **Multimedia Services: Streamings (Learn360)—3,148**
- **Tests Scored—1,154**

OTHER SERVICES

- **Truancy Enforcement—167 total contacts**

SERVICE CREDIT UTILIZATION

Special Student Services

Speech Language Pathologists	\$412,606.00
School Psychologists	\$257,500.00
Groner Deaf/HH Classrooms	\$166,380.00
Lifeworks Day Treatment Program	\$159,840.00
Evaluation of Children for Early Intervention Services	\$150,112.00
Cascade Academy.....	\$105,750.00
Occupational Therapist.....	\$79,040.00
Certified Occupational Therapy Assistant	\$75,000.00
Pacific Academy	\$70,500.00
ASL Assistant	\$45,800.00
Levi Anderson Learning Center	\$39,960.00
Assistive Technology Specialist	\$10,300.00
Nursing Services.....	\$1,800.00
Teacher: Deaf and Hard of Hearing.....	\$360.00
Audiology.....	\$72.00

Technology Services

Infinite Visions	\$78,188.25
District Level Technology Support	\$57,775.68
Regional Data Warehouse	\$15,000.00
Testing and Assessment Scoring	\$12,046.59
CRIS Background Checks	\$966.00

Other Services

Truancy Services	\$33,012.00
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Total credits used..... \$1,772,008.52

CONTRACTED SERVICES

Special Student Services

FM Rentals (Personal frequency modulation systems).....	\$2,500.00
Speech Language Pathologists	\$1,159.00
Digimaster 5000	\$50.00
Teacher: Deaf and Hard of Hearing.....	\$18.00

Total contracted services \$3,727.00

ADDITIONAL SERVICES PURCHASED

ORVED.....	\$128,910.00
Outdoor School.....	\$68,280.00
Evaluation of Children for Early Intervention Services	\$38,567.00
Infinite Visions.....	\$18,351.13
Regional Data Warehouse	\$10,961.08
Early Childhood Program Bus Transportation	\$3,657.15
W-2 and 1099 Forms	\$552.33
CRIS Background Checks	\$521.50
Equipment Rentals	\$120.00
Meals: OSBA Fall Regional Meeting.....	\$48.00

Total additional services purchased \$269,968.19

TOTAL BILLED FY..... \$2,045,703.71

Tigard-Tualatin School District



Northwest Regional Education Service District



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HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
FINANCIAL REPORT

Business Office. The Business Office has continued to target improvement in processes and practices this year. Strategies include meetings with office managers and department staff to ensure that practices are smooth and align with District policies, software training for staff (e.g., Outlook, Infinite Visions, and Google Docs), and meetings with vendors. Please note the specific accomplishments listed under each department within the Business Office.

Finance Team – Banking and Accounts Payable. The Finance team has been working on the 2012-13 financial statements for the comprehensive annual audit, while continuing to facilitate daily fiscal operations. This work includes tracking fixed assets, purchasing, and banking. Several contracts are under review, as is the activity around pre-qualifying vendors (e.g., copiers, energy services companies, contractors, and finance).

The Finance team has:

- Streamlined processes to create efficiencies: automation of year-end accruals, electronic Print Shop orders, and reduction of manual journal entries
- Created an Associated Student Body (ASB) accounting manual to improve best practices and provide guidance to all levels of staff
- Reduced audit findings on ASB accounts by educating office managers and bookkeepers on proper internal control procedures.
- Realized rebate savings due to purchasing paper by the “truckload” rather than purchasing by the case
- Streamlined technology purchases for transparency and traceability
- Worked to develop online payment options for parents to pay student fees using credit/debit cards

Payroll and Benefits Teams. The Payroll team worked diligently on reporting and aligning payroll with contractual obligations. Last-minute employee benefit selections presented a specific challenge this year, as employees were required to choose their insurance plans (and premiums) prior to the first paycheck of the school year. The impact of the monthly premium on September paychecks was a surprise for some employees, and many adjustments were required prior to October payroll.

Payroll and Benefits teams have:

- Processed a monthly payroll of over \$13,000,000
- Facilitated 17,962 benefit selections for 2,195 eligible employees
- Processed substitute pay and employee leaves from a web-based paperless platform
- Monitored and coordinated family leave requests of 74 staff members

Grants. Grant specialist Jeff Jones has been working with Office for School Performance staff to assemble detailed budgets for federal programs and general funds. Additionally, he is assisting the Finance team in preparing for the audit. Mr. Jones will be expanding his work to include Nutrition Services and the Business Office intranet system development. He has:

- Revised the presentation of grants on financial statements, including or excluding grants as needed to ensure the correct grants are listed
- Implemented a new payroll review system with grant secretaries and payroll. Grant secretaries are able to review payroll charges to their grants before payroll is posted. Their ability to verify that account numbers and personnel are correct prior to payroll being posted has resulted in fewer manual entries after payroll is posted, thus improving efficiency for everyone involved in the process.
- Provided training for secretaries and managers on the monitoring of grants to avoid over-budget expenditures
- Consolidated the monitoring of all grants by the grant specialist – some grants (e.g., Workers Investment Act, Child Care, and Nutrition) were divided among several Business Office employees in previous years

Systems Review Team. Systems currently under review by the team are:

- Financial software and workflow testing
- Contract reviews and vendor pre-qualifications

Workers' Compensation Report. Since October 1, 2013, one new Workers' Compensation claim was received. There are currently 26 open claims: 8 are for medical costs only and 18 include time loss. One employee was on modified a work plan during October.

Worker's Compensation Claims			
	2011-2012	2012-13	2013-14
July	0	2	4
August	3	4	5
September	7	6	3
October	8	7	1
November	4	3	
December	2	3	
January	7	4	
February	3	5	
March	5	5	
April	5	10	
May	2	4	
June	2	8	
Yearly Total:	48	61	13

Student Accident Report. There were 125 student accidents reported during October.

Student Incident Reports			
	2011-12	2012-13	2013-14
July	2	2	1
August	10	13	10
September	171	133	140
October	133	149	125
November	113	105	
December	67	127	
January	91	92	
February	104	118	
March	83	124	
April	113	108	
May	115	74	
June	33	30	
Yearly Total:	1,035	1,075	276

Vehicle Accidents – October 2013 – There were two bus accidents in October.

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
MONTHLY FINANCIAL REPORT - as of October 31, 2013

<i>Revenues</i>	July Actual	August Actual	September Actual	1st Quarter Actual	October Actual	2nd Quarter Actual	Fiscal YTD 2013-14	Budget 2013-14	% of 2013-14 Budget Expended	2012-13 Fiscal YTD	% of 2012-13 Budget Expended
Taxes	\$0.00	\$0.00	\$155,307.41	\$155,307.41	\$0.00	\$0.00	\$155,307.41	\$55,426,177.00	0.28%	\$296,882.79	0.54%
Interest	\$7,651.64	\$8,997.69	\$8,281.80	\$24,931.13	\$0.00	\$0.00	\$24,931.13	\$260,000.00	9.59%	\$40,436.40	16.17%
Local Sources	\$40,598.44	\$31,530.61	\$34,384.32	\$106,513.37	\$46,952.66	\$46,952.66	\$153,466.03	\$1,148,450.00	13.36%	\$91,510.19	8.21%
Total Local	\$48,250.08	\$40,528.30	\$197,973.53	\$286,751.91	\$46,952.66	\$46,952.66	\$333,704.57	\$56,834,627.00	0.59%	\$428,829.38	0.76%
County/ESD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$885,000.00	0.00%	\$46,129.90	6.15%
State Sources	\$17,386,235.68	\$8,687,289.00	\$8,687,289.00	\$34,760,813.68	\$8,687,289.00	\$8,687,289.00	\$43,448,102.68	\$107,025,258.00	40.60%	\$38,534,908.38	40.58%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,136,955.49	85.57%
Other Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$1,169.21	\$1,169.21	\$1,169.21	\$2,000,000.00	0.00%	\$100.00	0.00%
Beginning Balance	\$0.00	\$0.00	\$9,101,596.73	\$9,101,596.73	\$0.00	\$0.00	\$9,101,596.73	\$9,000,000.00	101.13%	\$9,637,118.51	102.59%
Total Revenue	\$17,434,485.76	\$8,727,817.30	\$17,986,859.26	\$44,149,162.32	\$8,735,410.87	\$8,735,410.87	\$52,884,573.19	\$175,744,885.00	30.09%	\$51,784,041.66	30.42%
<i>Expenditures</i>											
Instruction											
Salaries	\$33,927.43	\$90,369.22	\$4,984,642.64	\$5,108,939.29	\$5,316,638.66	\$5,316,638.66	\$10,425,577.95	\$62,598,059.38	16.65%	\$9,962,429.18	16.43%
Benefits	\$249.83	\$18,226.64	\$2,408,412.43	\$2,426,888.90	\$2,558,839.72	\$2,558,839.72	\$4,985,728.62	\$33,280,201.52	14.98%	\$5,084,695.33	16.48%
Purchased Service	\$225,346.27	\$174,378.96	\$174,291.23	\$574,016.46	\$207,570.87	\$207,570.87	\$781,587.33	\$2,410,692.28	32.42%	\$767,179.49	29.27%
Supplies/Materials	\$22,853.35	\$97,766.01	\$107,513.35	\$228,132.71	\$125,581.32	\$125,581.32	\$353,714.03	\$1,104,321.27	32.03%	\$350,621.51	21.55%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	-\$8,920.00	\$28,319.05	\$5,245.00	\$24,644.05	\$14,248.80	\$14,248.80	\$38,892.85	\$97,555.72	39.87%	\$66,006.84	50.58%
Total Instruction	\$273,456.88	\$409,059.88	\$7,680,104.65	\$8,362,621.41	\$8,222,879.37	\$8,222,879.37	\$16,585,500.78	\$99,490,830.17	16.67%	\$16,230,932.35	16.93%
Support Services											
Salaries	\$1,279,106.77	\$1,455,756.97	\$2,651,877.51	\$5,386,741.25	\$2,663,982.10	\$2,663,982.10	\$8,050,723.35	\$30,720,710.31	26.21%	\$7,721,551.85	25.55%
Benefits	\$702,781.95	\$755,668.88	\$1,450,934.80	\$2,909,385.63	\$1,464,235.91	\$1,464,235.91	\$4,373,621.54	\$17,266,259.48	25.33%	\$4,269,841.09	25.12%
Purchased Service	\$324,035.63	\$909,943.91	\$824,426.15	\$2,058,405.69	\$1,547,392.69	\$1,547,392.69	\$3,605,798.38	\$12,081,705.93	29.85%	\$2,545,892.63	21.89%
Supplies/Materials	\$127,301.56	\$177,451.80	\$224,013.56	\$528,766.92	\$546,915.34	\$546,915.34	\$1,075,682.26	\$5,413,997.82	19.87%	\$1,119,495.63	20.47%
Capital Purchases	\$21,370.25	\$19,878.53	\$80,393.82	\$121,642.60	\$16,901.00	\$16,901.00	\$138,543.60	\$213,401.00	64.92%	\$166,069.65	71.59%
Other	\$25,051.55	\$1,062,244.38	\$18,812.99	\$1,106,108.92	\$18,724.04	\$18,724.04	\$1,124,832.96	\$1,389,008.30	80.98%	\$1,067,389.21	82.82%
Total Support	\$2,479,647.71	\$4,380,944.47	\$5,250,458.83	\$12,111,051.01	\$6,258,151.08	\$6,258,151.08	\$18,369,202.09	\$67,085,082.84	27.38%	\$16,890,240.06	25.65%

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<i>Expenditures (continued)</i>	July Actual	August Actual	September Actual	1st Quarter Actual	October Actual	2nd Quarter Actual	Fiscal YTD 2013-14	Budget 2013-14	% of 2013-14 Budget Expended	Budget 2012-13	% of 2012-13 Budget Expended
Community Services											
Salaries	\$12,157.65	\$12,714.61	\$16,737.01	\$41,609.27	\$16,737.01	\$16,737.01	\$58,346.28	\$214,703.34	27.18%	\$57,311.49	27.19%
Benefits	\$6,673.43	\$6,837.51	\$8,480.12	\$21,991.06	\$8,989.42	\$8,989.42	\$30,980.48	\$110,332.00	28.08%	\$27,923.20	23.00%
Purchased Service	\$0.00	\$10.00	\$950.00	\$960.00	\$3,809.20	\$3,809.20	\$4,769.20	\$40,165.78	11.87%	\$17,739.83	36.44%
Supplies/Materials	\$19.79	\$344.88	\$0.00	\$364.67	\$106.59	\$106.59	\$471.26	\$3,398.90	13.87%	\$253.06	2.39%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$441.97	0.00%	\$0.00	0.00%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Total Community Services	\$18,850.87	\$19,907.00	\$26,167.13	\$64,925.00	\$29,642.22	\$29,642.22	\$94,567.22	\$369,041.99	25.63%	\$103,227.58	26.37%
Capital Projects											
Purchased Service	\$0.00	\$0.00	\$6,685.00	\$6,685.00	\$2,195.24	\$2,195.24	\$8,880.24	\$0.00	n/a	\$0.00	0.00%
Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Total Community Services	\$0.00	\$0.00	\$6,685.00	\$6,685.00	\$2,195.24	\$2,195.24	\$8,880.24	\$0.00	n/a	\$0.00	0.00%
Debt Service Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$532,800.00	0.00%	\$142,950.00	27.08%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,267,130.00	0.00%	\$0.00	0.00%
Total Expenditures	\$2,771,955.46	\$4,809,911.35	\$12,963,415.61	\$20,545,282.42	\$14,512,867.91	\$14,512,867.91	\$35,058,150.33	\$175,744,885.00	19.95%	\$33,367,349.99	19.60%

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
FIRST READING—POLICY JHFF: REPORTING REQUIREMENTS REGARDING
SEXUAL CONDUCT WITH STUDENTS

SITUATION

OSBA has recommended adding language to Policy JHFF to clarify reporting procedures pertaining to suspected sexual conduct with students. In the event that the person who is designated to receive the report is the suspected perpetrator, the assistant superintendent of Human Resources will receive the report. The District recommends adopting OSBA's suggested language.

RECOMMENDATION

The Superintendent recommends the Board of Directors review the first reading of Policy JHFF: Reporting Requirements Regarding Sexual Conduct with Students.

Reporting Requirements Regarding Sexual Conduct with Students

Sexual conduct by District employees as defined by Oregon law will not be tolerated. All District employees are subject to this policy.

“Sexual conduct” as defined by Oregon law is any verbal, physical, or other conduct by a school employee that is sexual in nature; directed toward a kindergarten through Grade 12 student; unreasonably interferes with a student’s educational performance; and creates an intimidating, hostile, or offensive educational environment. The definition for sexual conduct does not include behavior that would be considered child abuse as outlined by Oregon law and District Board policy JHFE and JHFE-AR — Reporting of Suspected Abuse of a Child.

Any District employee who has reasonable cause to believe that another District employee has engaged in sexual conduct with a student must immediately notify his/her immediate supervisor. If the immediate supervisor is the subject of the complaint, the employee will contact Human Resources.

When the District receives a report of suspected sexual conduct by a District employee, the District may decide to place the employee on paid administrative leave or in a position that does not involve direct, unsupervised contact with students while conducting an investigation. An investigation is a detailed inquiry into the factual allegations of a report of suspected sexual conduct that is based on interviews with the complainant, witnesses, and the District employee or student who is the subject of the report. If the subject of the report is a school employee, the investigation must meet any negotiated standards of an employment contract or agreement.

If, following the investigation, the report is substantiated, the District will inform the employee that the report has been substantiated and provide information regarding the appeal process. The employee may appeal the District’s decision through the appeal process provided by the District’s collective bargaining agreement. A substantiated report is one that (1) an educational provider has reasonable cause to believe is founded based on the available evidence after conducting an investigation; and (2) involves conduct that the educational provider determines is sufficiently serious to be documented in the employee’s personnel file.

If the employee decides not to appeal the determination or if the determination is sustained after an appeal, a record of the substantiated report will be placed in the employee’s personnel file. The employee will be notified that this information may be disclosed to a potential employer.

The District will post in each school building the name and contact information of the person designated to receive sexual conduct reports, as well as the procedures Human Resources will follow upon receipt of a report. In the event the designated person is the suspected perpetrator,

the assistant superintendent of Human Resources shall receive the report. When Human Resources takes action on the report, the person who initiated the report must be notified. The initiation of a report in good faith about suspected sexual conduct may not adversely affect any terms or conditions of employment, or the work environment of the complainant. If a student initiates a report of suspected sexual conduct by a District employee in good faith, the student will not be disciplined by the Board or any District employee.

The District will provide annual training to District employees, parents, and students regarding the prevention and identification of sexual conduct. The District will provide to employees at the time of hire a description of conduct that may constitute sexual conduct and a description of records subject to disclosure if a sexual conduct report is substantiated.

Educational providers shall follow hiring and reporting procedures as outlined in ORS 339.374 for all District employees.

END OF POLICY

Legal Reference(s):

ORS 339.370 to 339.400

[ORS 418.746](#) to 418.751

[ORS 419B.005](#) to 419B.045

~~HB 4016 (2012)~~

HILLSBORO SCHOOL DISTRICT 1J
December 3, 2013
FIRST READING—2013-14 DRUG, ALCOHOL, AND
TOBACCO PREVENTION PLAN

SITUATION

District Policy IGAEB directs an annual review and re-adoption of the District's Drug, Alcohol, and Tobacco Prevention programs. This report outlines curricular programs and activities that are provided to students as part of the District's comprehensive drug, alcohol, and tobacco prevention plan.

DISTRICT HEALTH CURRICULUM

In 2012, the Oregon Department of Education (ODE) revised the Oregon Health Education Standards (OHES). The District is in the process of implementing these new standards district wide.

Prevention is the basis for the national, state, and District standards. The key components for all levels of instruction are as follows:

- Comprehend concepts related to health promotion and disease prevention
- Access valid health information and health-promoting products and services
- Practice health-enhancing behaviors and reduce health risk
- Analyze the influences of culture, media, technology, and other factors on health
- Use interpersonal communication skills to enhance health
- Use goal setting to enhance health
- Use decision-making skills to enhance health
- Advocate for personal, family, and community health

The District text materials, approved by ODE, support these standards and address drug, alcohol, and tobacco prevention.

The District-adopted "Here's Looking at You 2000" program for Grades K-5 continues to be an important supplement to the adopted health curriculum. This program teaches students useful social skills such as self-control and resisting peer pressure, with a focus on "gateway" drugs such as nicotine, alcohol, and marijuana. Education and activities about cocaine and steroids are also provided. "Here's Looking at You 2000" is one of the curricula ODE has listed as effective for drug, alcohol, and tobacco prevention based on research studies.

The Second Steps curriculum is currently being used in elementary and middle schools. Second Steps is a pro-social/emotional curriculum designed to help students learn how to be empathetic, be problem solvers, use impulse control, and manage stress. Lessons are taught by classroom teachers in elementary schools and health teachers in middle schools. In addition, Grades 4 through 8 are exposed to Steps to Respect,

which enhances the Second Steps curriculum. This curriculum goes further with peer resistance, harassment, bullying, and anger management.

K-12 PREVENTION ACTIVITIES

The District continues to teach and reinforce substance abuse prevention through a variety of programs outside the regular curriculum.

Care Teams. Care Teams operate as an intervention strategy in Grades K-12 district-wide. The teams, made up of teachers, counselors, administrators, care coordinators, and school resource officers, identify potential at-risk students, assess the level of risk, and plan interventions. Risk factors include declining grades, erratic attendance, insubordination, frequent disciplinary referrals, disregard for personal appearance, drug talk, and a sudden change in friends. Interventions include parent contact, referral for outside evaluation and counseling, and case management of student progress in school. The link between home, school, and outside resource agencies is an important support for students at risk.

Peer Mediation/Mentoring. This is a peer-assistance program available at District high schools that serves as an informal safety net for students. Peer mediators are identified by students and teachers as individuals to whom students routinely turn for help. These students are provided training in active listening and other communication techniques. The goal of the program is to provide a caring listener for any student who is troubled, is considering using drugs/alcohol/tobacco, or is putting himself or herself at risk. Peer mediators are not trained to solve problems, but rather to refer their peers to qualified adults. Peer mediators have also worked with the Tobacco-Free Coalition of Washington County, and assisted during Red Ribbon Week – the national “Say No to Drugs” campaign.

BLAST/The Zone Programs. The District partners with Hillsboro Parks and Recreation (HPR) to provide after-school tutoring, academic support, and recreational activities for students who attend Brookwood, Butternut Creek, Eastwood, Free Orchards, Groner, W. L. Henry, Imlay, Indian Hills, Jackson, Ladd Acres, Lincoln Street, McKinney, Minter Bridge, Mooberry, Orenco, Patterson, Quatama, Reedville, Rosedale, Tobias, and Witch Hazel Elementary Schools. All middle schools participate in The Zone program through HPR. BLAST and The Zone include homework support, academic enrichment activities, life skills, and service learning five days per week for approximately 2.5 hours each day.

Family Resource Center. The Family Resource Center is located at the Miller Education Center. It provides information and referral services for a variety of family and student needs, including agencies helping with drug abuse and addiction. The District, Family Resource Center, Oregon Food Bank, and Portland Assistance League work together to provide emergency supplies of food and clothing to local families in crisis. The Family Resource Center has provided face-to-face information, referrals, and/or direct services to families for the past nine years. In addition, families receive assistance over the telephone.

School Resource Officers (SROs). The Hillsboro Police Department and the Washington County Sheriff's office provide an ongoing, visible deterrent to drug and alcohol activity at school. SROs assist in prevention by providing information on drug/alcohol/tobacco use and abuse, both in formal classroom settings and informally, through contact with students at lunchtime, during activities and, upon request, during individual conversations with students. They teach students about the legal consequences of drug/alcohol/tobacco use, and assist in the investigations referred to them by school administration. SROs are seen by school staff, parents, and students as effective partners in crime prevention, as well as drug/alcohol/tobacco education providers.

Student Safety Survey. A student safety survey has been administered annually to students to provide data regarding self-reported behaviors with respect to safety and drug/alcohol frequency of use. Results of the survey are used by schools and the District to measure the effectiveness of prevention programs and the perceptions of students related to drugs and alcohol. In addition, survey information is used to plan future programs to continue reducing student abuse of illegal substances.

The District uses the Oregon Student Wellness Survey and the Oregon Healthy Teens Survey to compare results with other districts and the state. The Oregon Student Wellness Survey (Grades 6, 8, 11) is administered in even-numbered years, and the Oregon Healthy Teens Survey (Grades 8, 11) is administered in odd-numbered years. The results below are from the 2013 Oregon Healthy Teen Survey and the 2012 Oregon Student Wellness Survey.

Category	Elementary Grade 6 2012	Elementary Grade 6 2013	Middle Grade 8 2012	Middle Grade 8 2013	High Grade 11 2012	High Grade 11 2013
Tobacco 30-day use	.9%	N/A	5.7%	4.9%	10.8%	9.5%
Alcohol 30-day use	5.1%	N/A	18.7%	11.4	34.8%	30.9%
Inhalants 30-day use	6.9%	N/A	6.3%	N/A	2.3%	N/A
Marijuana 30-day use	1.2%	N/A	9.0%	7.9%	23.3%	22.7%

Standards of Student Conduct and Athletic Handbook. These publications provide specific sanctions for the use, possession, or distribution of drugs, alcohol, or tobacco by students at any school site, school-sponsored activity, or school-sponsored sporting event.

Transition Planning. Brown, Evergreen, Poynter, and South Meadows Middle Schools offer transition programs for students entering Grade 7. WEB (Welcoming Everyone Back) training is led by a cadre of Grade 8 students who are trained before the beginning of the school year. The purpose of WEB is to provide a smooth entry into middle school by way of regularly planned activities throughout the year with the same

student leaders. WEB training is an extension of the transition activities currently offered at all four high schools, based on the LINK Crew program. LINK Crew is a research-based program to increase student participation, while decreasing attendance issues and other problems associated with lack of attachment to the school community.

All schools, Grades K-12, are working on greater articulation of transition activities within their feeder-school alignments. The goal is to have seamless transitions between the three school levels and between individual grades.

Care Coordinator Program. Care coordinators provide outreach to students and parents when high-risk behaviors have been observed. After conducting an informal assessment, care coordinators provide referral and case management services and psycho-education. Families are referred to community mental health, drug and alcohol treatment, and parent education programs. Care coordinators also lead District Flight Teams in response to school tragedies, and train Flight Team members to identify high-risk students. They coordinate District suicide prevention and intervention activities, including staff awareness trainings, intensive two-day intervention training, and District protocol development. All activities stress the importance of drug and alcohol awareness as related to suicide risk and prevention. Finally, the care coordinators facilitate parenting classes open to District parents of students in Grades 7-12. Topics include communication, positive discipline, and alcohol and drug prevention.

Positive Behavior Intervention Support (PBIS). PBIS is a well-designed, comprehensive, schoolwide system to support students in managing behavior. PBIS focuses on universal instruction and interventions to enhance positive behavior in students. PBIS educates students on consequences of negative behaviors, including substance abuse.

Oregon Adolescent Tobacco Prevention Program: Tobacco is a Drag - No lfs, Ands or Butts. This is an opportunity for all elementary school students to participate in a 50-minute interactive classroom program on tobacco prevention. This program is sponsored by Pacific University's School of Physician Assistant Studies.

Youth Contact Student Assistance Program. Contracted by the District, Youth Contact provides counseling services for students at all middle and high schools. These counselors work especially with students who have been identified as at risk of using drugs and/or alcohol, or have used drugs or alcohol and need support to help them stay free from further use. The counselors facilitate support groups, teach students strategies for avoiding risky situations, and reinforce good problem-solving and goal-setting skills. Hundreds of hours of individual and family counseling are provided by the Youth Contact counselors.

RECOMMENDATION

The Superintendent recommends the Board of Directors review the first reading of the 2013-14 Drug, Alcohol, and Tobacco Prevention Plan.