



Hillsboro School District 1J

February 24, 2015
Board Meeting

Board of Directors

Monte Akers • Adriana Cañas • Wayne Clift • Glenn Miller • Erik Seligman • Janeen Sollman • Kim Strelchun

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS

Administration Center, 3083 NE 49th Place, Hillsboro, OR

Board Meeting Agenda

February 24, 2015

5:15 PM

1. 5:15 p.m. Work Session
 - A. First Reading - AdvancEd Accreditation Process 4
Presenter: Steve Larson
 - B. School-Based Health Center Update 6
Presenter: Adam Stewart
 - C. Boundary Discussion Procedure 7
Presenter: Mike Scott / Kim Strelchun
 - D. Budget Committee Update 8
Presenter: Mike Scott / Adam Stewart
 - E. Board Discussion Time
2. 7:30 p.m. Regular Session
Call to Order and Flag Salute
3. Recognition / Student Presentation
 - A. Student Presentation: Patterson Elementary School Fourth Graders - Anti-Bullying Campaign
Presenter: Monte Akers
4. Approval of Agenda
5. Audience Time
6. Consent Agenda
 - A. Approve Minutes of January 13, 2015, Board Meeting 9
 - B. Approve Minutes of January 27, 2015, Board Meeting 13
 - C. Approve Minutes of January 27, 2015, Public Hearing - City View Charter School Renewal Request 25
 - D. Approve Parent Organization Activities for Liability Insurance Coverage 27
 - E. Approve Routine Personnel Matters 29
 - F. Approve Extension and Non-extension of Temporary, Probationary, and Contract Teachers and Administrators 30
7. Action Items
 - A. Act on City View Charter School Renewal Request 40
Presenter: Mike Scott
 - B. Adopt Resolution to Admit Nonresident Students 45
Presenter: Beth Graser
 - C. Approve K-8 School Recommendation 46
Presenter: Steve Larson

D. Approve Proposal Regarding the November 2014 Inclement Weather Day Presenter: Debbie Ashley	47
8. Reports and Discussion	
A. First Reading - Mathematics Materials Adoption Presenter: Travis Reiman	48
B. Kindergarten Update Presenter: Steve Larson / Karen Murphy	49
C. Financial Report Presenter: Adam Stewart	50
D. Policies - First Reading	
1. Policy IKF: Graduation Requirements Presenter: Matt Smith	54
2. Policies KL: Public Complaints (revise) and KLD: Public Complaints about District Personnel (delete) Presenter: Debbie Ashley	64
9. NWRES D / HCU / HEA Reports	
10. Superintendent's Time	
11. Board of Directors' Time	
12. Executive Session If needed, the Board may wish to go into Executive Session to discuss matters according to ORS 192.660. (Only used if the Board needs to come back to the Regular Session to take action.)	
13. Adjourn Regular Session	
14. Next Meetings of the Board of Directors:	
• March 17, 2015 - Regular Session	
• April 7, 2015 - Work Session	

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
FIRST READING – ADVANCED ACCREDITATION PROCESS

SITUATION

Over the past few years, the District has been investigating various tools to help evaluate its efforts toward raising student achievement. While a number of organizational assessments are designed for this purpose, the District has decided to partner with AdvancEd to pursue systems accreditation. AdvancEd, the organization that accredits each of the District high schools, has demonstrated a significant track record for providing a thorough review, focusing on five specific standards:

Standard 1: Purpose and Direction

The system maintains and communicates at all levels of the organization a purpose and direction for continuous improvement that commits to high expectations for learning, as well as shared values and beliefs about teaching and learning

Standard 2: Governance and Leadership

The system operates under governance and leadership that promote and support student performance and school effectiveness

Standard 3: Teaching and Assessing for Learning

The system's curriculum, instructional design, and assessment practices guide and ensure teacher effectiveness and student learning across all grades and courses

Standard 4: Resources and Support Systems

The system has resources, and provides services in all schools that support its purpose and direction to ensure success for all students

Standard 5: Using Results for Continuous Improvement

The system implements a comprehensive assessment system that generates a range of data about student learning and system effectiveness, and uses the results to guide continuous improvement

In order to proceed with the full accreditation process, the District was required to establish candidacy. The candidacy process required that artifacts and evidence be provided under each of the standards, in order to demonstrate readiness for full accreditation. This process included a formal review by AdvancEd staff, and interviews with various stakeholders.

On January 6, 2015, the District was notified that it is a strong candidate for future accreditation. In order to proceed with the formal systems accreditation, AdvancEd

requires board approval to enter into the process. With this approval, an accreditation visit will be planned for either winter or spring of 2016.

RECOMMENDATION

The Superintendent recommends the Board of Directors review the first reading of the AdvancEd accreditation process, and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
SCHOOL-BASED HEALTH CENTER UPDATE

SITUATION

The School-Based Health Center (SBHC) at Century High School is well into its second year of operation. Lacey Beaty, Virginia Garcia's School-Based Health Center Manager, will be present to discuss the successes and challenges experienced during this school year. Ms. Beaty will also share Virginia Garcia's long-term plans for the SBHC at Century High School.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
BOUNDARY DISCUSSION PROCEDURE

SITUATION

During the February 10 Board work session, the Board discussed the process for engaging in boundary adjustment conversations with stakeholders. This evening, the Board will review the process revisions that were discussed on February 10.

RECOMMENDATION

The Superintendent recommends the Board of Directors review the process for engaging in boundary adjustment conversations with stakeholders.

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
BUDGET COMMITTEE UPDATE

SITUATION

The Budget Committee will receive periodic updates on the status of the District budget throughout the remainder of the 2014-15 school year.

During this budget update, Budget Committee members will hear a report on the most recent estimate of the 2015-16 budget. The Superintendent will review the District's 5-Step Reinvestment Plan, and provide the Budget Committee an opportunity to assist in prioritizing the elements of this plan.

RECOMMENDATION

The Superintendent recommends the Budget Committee listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

January 13, 2015

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers
Adriana Cañas
Glenn Miller
Erik Seligman
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Matt Smith, Executive Director, Secondary Education
Michelle Morrison, Director, Business Services
Beth Graser, Director, Communications
Greg Timmons, Principal, Liberty High School
Val Bokma, Assistant to the Board

City View Charter School:

Jeff Hays
Bassam Khalifeh
Becky Mills
Mark Needham
Larry Thompson
Kristine Sullens

Others Present:

Greg McKenzie, Window to Leadership
Devin Hunter, HCU
Maureen Barnhart, HEA
Jill Golay, HEA
Hannah Leone, The Oregonian
Kathy Fuller, Hillsboro Tribune

WORK SESSION: 6:00 P.M.

Board Chair Kim Strelchun called the meeting to order at 6:30 p.m. (Due to an activity with students prior to the work session, the meeting began later than scheduled.)

1. Update on Policy IKF: Graduation Requirements

Executive Director of Secondary Education Matt Smith presented options for revising policy IKF: Graduation Requirements, explaining that revisions are required in order to align the policy with new legal requirements and the District's college and career goals for students. He requested Board members' input, and answered their questions.

Aspects of the discussion included:

- The process of developing the options
- The importance of defining priorities, values, and expectations – and providing opportunities – that will provide multiple pathways for student success
- The need for early communication with parents and students regarding opportunities and requirements

Board members were advised to contact Executive Director Smith with any additional input they would like to provide.

2. PERS Bond Discussion

Chief Financial Officer Stewart provided information regarding an opportunity to issue bonds to offset the District's unfunded actuarial liability (UAL) with the Oregon Public Employees Retirement System (PERS), which currently totals \$40.2 million. The potential gains and risks of the proposal, and variables impacting the outcome, were discussed. Board members asked clarifying questions and requested additional information, which will be provided at a future date. This item is scheduled for Board action on January 27.

Board Chair Strelchun called for a motion to revise the agenda, moving the City View Charter School renewal request discussion forward on the agenda, as a courtesy to participants. Director Akers MOVED, SECONDED by Director Sollman, to revise the agenda. The MOTION CARRIED (7-0).

3. Discuss City View Charter School Renewal Request

Board members discussed the City View Charter School Board of Directors' request for a ten-year renewal of its existing charter. The request includes an increase in the enrollment cap to 432 students, and an increase in City View's percentage of the State School Fund to 90 percent. City View Charter School principal Jeff Hays, board president Mark Needham, and board member Larry Thompson were present to answer District Board members' questions.

Superintendent Scott recommended that the requests for a 10-year charter renewal and an increase in the enrollment cap be approved, but did not recommend approval for the request of increased funding. He explained that the District provides support to City View Charter School in several areas, including staffing, business services, student services, and access to professional development for staff members; that students who attend City View Charter School do not decrease the District's set costs (since these students are not all from a single class or area, the District's costs for staffing, transportation, and other related expenses, remain the same); that, after several years of budget reductions, the District needs to address challenges related to class size, curriculum renewal and adoption requirements, investments in college and career programs, restoring funds to athletics and activities, the arts, etc.; and that a decision to increase funding to City View Charter School is a decision to decrease the funding that supports students enrolled in the District.

Chief Financial Officer Stewart presented a comparison of City View's funding request and the District's funding recommendation for Board members to review.

Principal Hays shared that City View Charter School is educating students to the best degree possible with the available resources, and said that the reasons cited by Superintendent Scott for needing to retain the funds within the District are the same reasons why City View Charter School needs the additional funds. He also discussed City View's plans for expanding and relocating the school and providing additional services for students. He said that City View is making progress in working toward its goal of providing a special niche for students as part of the District.

Board members requested an opportunity to review the current contract between the District and City View Charter School, and the charter school's strategic business plan. They also requested additional information regarding the District's actual cost per student, and asked about potential methods for calculating the funding rate for charter school students. Board Chair Strelchun stated that, although staffing plans are developed using a student/staff ratio, the budget for schools within the District is not based on a per-student cost, but involves many considerations.

Additional key points of the discussion included student achievement requirements, teacher salaries, class sizes, services provided to students, staff retention, and training expenses.

Superintendent Scott and members of the Board emphasized that City View students are District students, and their success is important. They expressed appreciation for the learning options that City View Charter School provides for District students, the good working relationship between the District and the charter school, and the fact that City View students participate in District activities and athletic programs.

A public hearing regarding the City View Charter School renewal request is scheduled for January 27. The Board will take action on the request on February 24.

4. Board Leadership Discussion

Consultant Greg McKenzie from Window to Leadership, LLC, led the Board in a discussion of the evaluation tools / process for the Superintendent and the Board, and focus group facilitation skills.

Highlights of the discussion included:

- Revisions to the Superintendent evaluation process
- Aspects of the new Board evaluation process
- The future development of a District evaluation process
- The basis of the evaluations, and the interrelationships between the Board, the Superintendent, and other factors impacting the District's success
- Plans for scheduling and conducting focus groups within the community to receive input toward developing the District's budget and new strategic plan, and to provide insights into the roles and contributions of Board members
- Guidelines for facilitating group discussions

5. Discuss Legislative Priorities

Director of Communications Beth Graser presented a draft of the Board's priorities for advocacy during the 2015 Legislative Session. The draft was based on discussions that took place during the November 18 and December 9 Board meetings. Legislative priorities are scheduled for adoption on January 27.

Superintendent Scott reminded Board members of the upcoming Washington County Legislative Summit.

6. Board Discussion Time

Director Graser reminded Board members of the Hillsboro Schools Foundation Auction and Gala (February 21) and the Hillsboro Chamber of Commerce Crystal Apple Awards (February 26).

Board members had no additional information to share.

The meeting was adjourned at 9:54 p.m.

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
January 27, 2015
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers
Adriana Cañas
Glenn Miller
Erik Seligman
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Beth Graser, Director, Communications
Laurie Boyd, Assistant to the Superintendent
Val Bokma, Assistant to the Board

Others Present:

Ed Hayden, realtor
Hannah Leone, The Oregonian
Kathy Fuller, Hillsboro Tribune

1. EXECUTIVE SESSION: 5:15 P.M.

ORS 192.660(2)(e)—Real Estate

Board Chair Kim Strelchun called the meeting to order at 5:16 p.m., and moved the Board into executive session under ORS 192.660(2)(e)—real estate. The Board discussed real estate matters with their realtor; no action was taken. Board Chair Strelchun moved the Board out of executive session and recessed the meeting at 5:27 p.m.

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers
Adriana Cañas
Glenn Miller
Erik Seligman
Janeen Sollman

Budget Committee Present:

Angie Ellis
Betsy Julian
Jaime Rodriguez

Others Present:

Lisa Allen
Audrey Burdick
Sharon Elliott
Laurie Marshall
Usha Ramchandar
Mariah McCarty
Devin Hunter, HCU
Maureen Barnhart, HEA
Jill Golay, HEA
Hannah Leone, The Oregonian
Kathy Fuller, Hillsboro Tribune

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Travis Reiman, Executive Director, School Performance
Matt Smith, Executive Director, Secondary Education
Dayle Spitzer, Executive Director, Elementary Education
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Audrea Neville, Principal, Patterson Elementary School
Sandie Grinnell, TOSA / Science and STE(A)M Coach Leadership
Laurie Boyd, Assistant to the Superintendent
Val Bokma, Assistant to the Board

2. WORK SESSION: 5:45 P.M.

Board Chair Kim Strelchun called the work session to order at 5:27 p.m., and circulated the focus group schedule. The schedule will also be provided to Board members electronically.

Board Discussion Time (moved forward on the agenda)

This item was moved forward on the agenda. Board members shared the following thoughts:

- Board members and Superintendent Mike Scott discussed the recent legislative summit, provided an update on state budget information presented during the event, and commended students for passionately and eloquently sharing their perceptions and experiences with legislators.
- Director Adriana Cañas shared that she will not be running for re-election

Science, Technology, Engineering (Art), Mathematics (STE(A)M) Update

The report presented by District staff included the following information:

- A description of the structures that have been established to design, launch, and ensure the sustainability of the District's investment in STE(A)M

- A breakdown of the \$250,000 investment in the STE(A)M program that was included in the approved 2014-15 District budget.
- Highlights of some exemplary STE(A)M extracurricular programs that are underway in Hillsboro schools (e.g., robotics, computer coding, applications development, gardening, chemistry, and forensic science, with art incorporated into science activities)
- The support of parents and community members, the overwhelming participation and enthusiasm of students, and the benefits that these opportunities create for students (e.g., critical thinking, problem solving, enjoyment of the learning process, increased confidence, team work)
- Plans for continuing to develop the program and increase communications with parents and community members regarding the opportunities that are being presented

Board members asked questions about the supports that the District is providing for staff members, and emphasized the importance of ensuring that these opportunities are available at all District schools. STE(A)M coaches and other staff members were commended for their leadership, shared passion, and hard work.

Board Discussion Time (continued)

Director Glenn Miller shared the following information:

- He has recently been involved in meetings where the Hillsboro / Beaverton school district boundaries in the South Cooper Mountain area were discussed
- He and Director Akers were invited by Ed Bartholemy to attend a meeting regarding these boundaries, which included Mr. Bartholemy and Washington County Commission Chairman Andy Duyck
- Director Miller has spoken informally with some members of the Beaverton School District regarding this matter
- Director Miller provided a report to Hillsboro School District's Long-Range Planning Committee
- Director Miller requested that the possibility of exchanging land with Beaverton School District be added to a future agenda for Board discussion

In response, Board members shared the following thoughts:

- Director Sollman expressed concern because the meeting and conversations mentioned by Director Miller occurred without the participation or knowledge of Board leadership or the Board as a whole; she also stated that the decision regarding Mr. Bartholemy's previous boundary revision request was based on the legislative process
- Board Chair Strelchun shared that she became aware of the discussions when a member of the Beaverton School Board contacted her to find out what was happening
- Board Chair Strelchun discussed the procedure for adding a topic to a Board meeting agenda, and emphasized that it is essential that community members be involved in conversations regarding boundary changes, explaining that when the boundary question was previously discussed, members of both Hillsboro and Beaverton school boards agreed that the matter required a community decision
- Board members provided input regarding an agenda item that will be planned for a future meeting to discuss the Board's procedures for responding to land

transfer proposals, including a thorough communication plan to be followed when land issues arise

- It was also suggested that the notes from the mediation meetings with Beaverton School District be reviewed

Introduce Citizens' Curriculum Advisory Committee Applicant

Melanie Davis was not present for the work session. Her introduction was moved to the regular session.

Budget Committee Workshop

Superintendent Mike Scott, Assistant Superintendent Steve Larson, and Chief Financial Officer Adam Stewart presented information regarding the 2015-16 budget. Highlights of the discussion included:

- A review of a draft 5-step (5-biennium) plan
- A discussion of the anticipated funding shortfall, based on current state budget forecasts and COSA's / OSBA's estimates of the state-wide funding level that is necessary to maintain current service levels and implement full-day kindergarten
- A review of positive factors, risk factors, and uncertainties associated with budget projections
- Overview of next steps
 - The District administrative team will provide input regarding their priorities on the 5-step plan
 - Stakeholder gatherings will be scheduled at school locations
 - Three funding tiers will be developed after additional budget information becomes available
 - Budget Committee members will participate in the reinvestment prioritization process
 - Funding decisions will be based on the District's identified values
- Discussion of effective ways to communicate with the community regarding the District's vision for students and financial challenges, including the decrease in education funding that has occurred over the past several years, and the low level of funding for education in Oregon, compared with other states
- Discussion of the importance of ensuring that community members understand the actual cost of effective strategies (e.g., reducing class size), and have an opportunity to provide input regarding areas where they are willing to invest
- Discussion of the importance of communicating to the legislature that the District is not adequately funded, that it is difficult to ensure student success when funding is not reliable, and that students deserve better

The meeting was recessed at 7:23 p.m.

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers
Adriana Cañas
Glenn Miller
Erik Seligman
Janeen Sollman

Others Present:

City View Charter School:

Becky Mills
Mark Needham
Larry Thompson
Todd Sanna
Kristine Sullens
Keenan Myers

Liberty High School students

Melanie Davis

Nancy Hursh

Kathy Mikitka

Grove, Mueller & Swank, PC:

Larry Grant
Derek Ellerbrook

Irma Alonso

Heriberta Diaz

Laura Gomez

Betsy Julian

Mariah McCarty

Jaime Rodriguez

Devin Hunter, HCU

Maureen Barnhart, HEA

Jill Golay, HEA

Hannah Leone, The Oregonian

Kathy Fuller, Hillsboro Tribune

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Elaine Fox, Executive Director, Student Services
Travis Reiman, Executive Director, School Performance
Matt Smith, Executive Director, Secondary Education
Dayle Spitzer, Executive Director, Elementary Education
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Ann Ballard, Finance Manager
Sandie Grinnell, TOSA / Science and STE(A)M Coach Leadership
Laurie Boyd, Assistant to the Superintendent
Val Bokma, Assistant to the Board
Zaida Rosa, Bilingual Interpreter and Translator
Sindy AvilaGutierrez, Parent and Community Engagement Liaison

REGULAR SESSION 7:30 P.M.

Call to Order and Flag Salute. Board Chair Strelchun reconvened the meeting at 7:33 p.m. and led the Pledge of Allegiance.

4. RECOGNITION / PRESENTATION

Recognition: School Board Recognition Month - Proclamation

Superintendent Scott expressed appreciation for the important work of the Board, and read the following proclamation into the record:

Whereas school boards create a vision for what students should know and be able to do; and

Whereas school boards establish clear standards for student performance; and

Whereas school boards ensure that student assessments are tied to established standards; and

Whereas school boards are accountable to the community for operating schools that support student achievement; and

Whereas school boards align school district resources to ensure that students meet standards; and

Whereas school boards create a climate that supports the philosophy that all children can learn at high levels; and

Whereas school boards build collaborative relationships based on trust, teamwork, and shared accountability; and

Whereas school boards are committed to continuous education and training on issues related to student achievement;

Now, therefore, I, Mike Scott, hereby declare my appreciation to the members of Hillsboro School District's Board of Directors and proclaim the month of January 2015 to be School Board Recognition Month. I urge all citizens to join me in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.

Board members were honored with cards, posters, and a video created by District students and staff.

Presentation: Liberty High School Falcon Phenomenon

Liberty High School's a cappella group Falcon Phenomenon performed two musical arrangements, under the direction of instructor Anna Rikli.

5. APPROVAL OF AGENDA

Director Sollman MOVED, SECONDED by Director Akers, to approve the agenda. The MOTION CARRIED (7-0).

6. AUDIENCE TIME

Board Chair Strelchun explained the procedure for addressing the Board according to policy BDDH: Public Participation in Board Meetings. Two requests were received to address the Board on a nonagenda item: Kathy Mikitka and Nancy Hursh expressed concerns about sexual education. Ms. Mikitka asked how the District determines what is age-appropriate for students. Ms. Hursh asked what actions the District will take in the future to be informed regarding individuals who are responsible for developing policies.

Superintendent Scott provided the following information, in response to Ms. Mikitka's and Ms. Hursh's concerns and questions:

- The District follows the instructional standards set by the State of Oregon
- The Citizens' Curriculum Advisory Committee (CCAC), which provides a broad representation of the community, has reviewed the District's sexual education curriculum, and will continue to be engaged in this process
- The District has renewed its commitment to ensuring that parents receive information regarding the process for reviewing materials and for exempting students from instructional activities

- Hillsboro School District staff have never participated in or attended the Adolescent Sexuality Conference in Seaside
- Given the complexity of the process of developing policy and standards, being personally aware of all of the individuals who participate in this work is not feasible
- District staff will contact Ms. Mikitka with additional information

7. CONSENT AGENDA

Director Sollman MOVED, SECONDED by Director Cañas, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Minutes of November 18, 2014
- b. Approve Minutes of December 9, 2014
- c. Approve Routine Personnel Matters
- d. Accept Donations

8. ACTION ITEMS.

a. Appoint Citizens' Curriculum Advisory Committee (CCAC) Member

Executive Director Reiman described the function of the CCAC, explained that a committee member's resignation has resulted in a vacancy, and introduced Melanie Davis, the applicant whose appointment to the vacated position, through June 30, 2016, has been requested by the committee.

Board members discussed the application and appointment process.

Director Akers MOVED, SECONDED by Director Sollman, to appoint Melanie Davis to the CCAC. The MOTION CARRIED (7-0).

b. Accept 2013-14 Audit Report

Chief Financial Officer Stewart introduced Larry Grant and Derek Ellerbrook of Grove, Mueller & Swank, PC, the District's financial auditor. Mr Grant and Mr. Ellerbrook presented the audit report.

Director Miller MOVED, SECONDED by Director Akers, to accept the audit report for 2013-14. The MOTION CARRIED (7-0).

c. Approve Issuance of Pension Obligation Bonds

Chief Financial Officer Stewart presented information regarding the District's opportunity to issue bonds to offset its current \$39.86 million unfunded actuarial liability (UAL).

Directors Seligman and Akers expressed concerns about the potential risks involved in this action. Director Seligman referenced a Boston College report regarding pension obligation bonds. Director Akers said that he would vote in favor of the motion, but that he struggled with the fact that the District would be borrowing the public's money to invest, with a risk of loss.

Chief Financial Officer Stewart acknowledged an element of risk, but explained that the District must invest the funds in a conservative manner, and that other

Oregon school districts that have taken this action have experienced savings. Based on a review of the potential risks and potential gains, he recommended that the Board approve the issuance and sale of these bonds. He added that if interest rates rise above 5 percent before this action is taken, then the District will not proceed.

Director Miller MOVED, SECONDED by Director Cañas, to adopt the resolution authorizing the issuance, sale, and delivery of its full faith and credit pension bonds. The MOTION CARRIED (6-1), with Director Seligman voting in opposition.

d. Approve Real Estate Purchase

Chief Financial Officer Stewart explained that a Purchase and Sale Agreement was signed by the District several years ago for ten acres of property in South Hillsboro, although the exact location of the property had not, at that time, been determined. The location of the property has now been identified, and the District can close on the sale. The land is intended to be the site of a future elementary school.

Board Chair Strelchun clarified that funding for this purchase was approved in a previous bond and has been held in reserve.

Director Akers MOVED, SECONDED by Director Cañas, to approve the purchase of ten (10) acres from Hagg Lane, LLC, in the South Hillsboro Urban Growth Expansion Area, per the January 2011 Purchase and Sale Agreement, including amendments and exhibits, and authorize staff to apply for a ten-acre Property Line Adjustment from Washington County. The MOTION CARRIED (7-0).

e. Adopt 2015 Legislative Priorities

Director of Communications Beth Graser presented the Board's legislative priorities for adoption, and explained that the document will be a useful tool for Board members in their conversations with legislators.

Director Sollman MOVED, SECONDED by Director Cañas, to adopt the 2015 legislative priorities. The MOTION CARRIED (7-0).

Board members suggested formatting changes to highlight the first priority: stable and adequate funding for K-12 education.

Director Strelchun thanked Chief Financial Officer Stewart for his presentation during the recent legislative summit (with information shared by other districts), and commended students who participated for their incredible articulation and powerful message.

f. Approve Policy Revisions

1. Policy DJC: Bidding Requirements

Chief Financial Officer Stewart presented policy DJC: Bidding Requirements for approval.

Director Sollman MOVED, SECONDED by Director Miller, to approve the recommended revisions to policy DJC: Bidding Requirements. The MOTION CARRIED (6-0). Director Akers was not present for the vote.

Board Chair Strelchun recessed the Board meeting at 8:21 p.m., and convened the City View Charter School Renewal Request Public Hearing.

Board Chair Strelchun reconvened the Board meeting at 8:31 p.m.

9. REPORTS AND DISCUSSION

a. Discuss City View Charter School Renewal Request

Superintendent Scott expressed support for CVCS's request for a 10-year charter renewal and an enrollment cap increase to 432 students, but recommended that the Board not approve the request for additional funding. He emphasized that this recommendation is not a reflection of the quality of services at CVCS, but is related to the District's budget restrictions, and the need to reinvest in areas that have experienced many years of funding reductions.

Becky Mills, CVCS Office Manager (speaking on behalf of CVCS Principal Jeff Hayes, who was unable to attend the meeting), CVCS board member Larry Thompson, CVCS board president Mark Needham, and CVCS board member Todd Sanna discussed the charter school's role in the community, growth beyond the capacity of its current facility, current student waiting list, and funding needs. They also shared the following information and perspectives:

- Additional funding could provide a gym, a cafeteria and kitchen, an area for physical education, adequately sized classrooms, and salary increases for staff
- CVCS is attended by taxpayers' children, and should receive the same level of funding as other schools in Hillsboro
- If the request to increase CVCS's percentage of the State School Fund (SSF) to ninety percent is granted, the District will still retain a percentage of the SSF allocation for these students, as well as funding from other sources (e.g., Gain Share, bonds)
- CVCS struggles to provide technology services on a tight budget; the school does not have a paid technology support position, but functions with used equipment, which has required many volunteer hours to rebuild
- Suggested that, as options programs are being formed in Hillsboro schools, the District consider investing in a current program that has proven to be successful

Board members commended CVCS for the value of the program it provides, and expressed support for the ten-year renewal request and the request for an enrollment cap increase. Board members discussed the request for additional funding, and shared the following thoughts:

- Emphasized that CVCS students are District students
- Discussed the challenges involved in balancing support for students enrolled in CVCS with support for the needs of students in District schools

- Expressed concern regarding increasing funding to CVCS when District schools are struggling with large class sizes and many other funding concerns
- Asked whether it is possible to determine the value of services that the District already provides to CVCS, and the amount of additional funding that would be appropriate to provide
- Asked whether it is possible to negotiate the contract with CVCS with a funding line item, in addition to the percentage of SSF, and include this in the District's budget discussions
- Discussed finding ways to improve the District's partnership with CVCS and provide additional services (e.g., nutrition services)
- Clarified that:
 - The District currently has construction bonds, but no levies
 - The "average daily membership/weighted" (ADMw) is not based simply on the number of students, but is calculated using a formula that includes many elements, including the number English language learners, students in special education, students living in poverty, and other factors
 - All District schools are not equally funded (for example, a level 1 school might require the investment of more resources than a school where students are more successful)
- One Board member stated that CVCS students should automatically receive the same level of funding as students enrollment in the District

Ms. Mills said that partnering with the District in the areas mentioned during the Board discussion would be helpful. She shared that finding substitutes has been a challenge for CVCS, and partnering in this area would also be helpful.

Superintendent Scott explained that calculating a per-student cost is complicated by the many services that are not based on this type of formula (e.g., business office services, athletics, transportation), and that the suggestions of additional supports that might be provided will build on a previous conversation with CVCS regarding this matter.

Board Chair Strelchun requested that the possibility of providing additional supports be discussed further with CVCS. She reminded Board members that the charter renewal is an action item on the February 24 Board meeting agenda.

b. Announce School Board Election Process and Timeline

Director Graser provided information regarding the Board positions that will be on the 2015 ballot, and key dates for the election. She also invited anyone who is interested in candidacy to attend an information session at the District administration center.

Director Cañas announced that she will not run for re-election, as she is now a full-time student, working toward her teaching degree.

Board Chair Strelchun announced that she will run for re-election.

Director Clift did not announce a decision regarding re-election.

c. Inter-District Transfers Overview and Input - Open Enrollment Update

Director Graser provided information regarding the open enrollment and inter-district transfer processes, and answered Board members' questions. Board members asked whether surrounding districts intend to release students who wish to transfer. If this is the case, there is no compelling need for the District to participate in open enrollment. However, if neighboring districts are not planning to release students for transfer, then students who wish to leave their districts can only do so during open enrollment – not during the inter-district transfer window. In this case, Board members would like a reasonable number of openings at specific schools to be identified, taking into consideration capacity limits and the recent boundary adjustment process.

d. Financial Report

Chief Financial Officer Stewart presented the monthly financial report and answered Board members' clarifying questions. The report is included in the Board meeting packet.

10. NWRESA/HCU/HEA Reports

HEA President Maureen Barnhart expressed appreciation for the Board members and their hard work; in their honor, HEA has donated \$100 to the Oregon Education Association (OEA) Foundation

HCU President Devin Hunter shared the following thoughts:

- Emphasized the value of the work performed by classified staff, explaining that they create an environment that makes it possible for good instruction and learning to occur
- Thanked Board members for their work
- Thanked Superintendent Scott for providing an opportunity for him and Ms. Barnhart to discuss the 5-step reinvestment plan

11. Superintendent's Time

Superintendent Scott's comments included the following highlights:

- Shared that he met with Ms. Barnhart and Mr. Hunter to discuss the 5-step reinvestment plan, and that he will continue to engage with them during the prioritization process
- Discussed the recent listening session with middle school parents
- Shared that next week is counselor appreciation week; discussed the importance and complexity of the work of school counselors, and thanked them for their efforts and the crucial work that they perform
- Thanked City View staff and board members for coming and sharing their thoughts
- Thanked Board members for all of their time and work

12. Board of Directors' Time

Board members shared the following thoughts:

- Director Seligman
 - Thanked everyone
- Director Cañas
 - Announced that she will not be running for re-election

- Shared that in her position as a Board member, she has represented not just one community, but the many people with whom she interacts
- Expressed appreciation for her fellow board members, and their willingness to engage in conversation and share their different perspectives in order to accomplish what is best for children
- Director Clift
 - Spoke about the STE(A)M / STEM program, the unique and valuable opportunities that it creates for students, and the dedication of the staff members who are developing this program
 - Spoke about the recent chess tournament, and the benefits it presents for students
- Director Miller
 - Thanked City View staff and board members for attending, and expressed appreciation for all that they do to benefit students
- Director Sollman
 - Expressed appreciation for the opportunity to hear Dr. Ghandi speak at Century High School and the Hillsboro Civic Center
 - Expressed appreciation for the many opportunities to partner with the City of Hillsboro to develop internship opportunities for students
 - Spoke about her enjoyment of school visits, and the value of meeting staff and receiving their input and feedback
 - Referred to the recent Oregonian article regarding graduation rates in the state – and the final, positive paragraph about Hillsboro School District
 - Thanked everyone for their teamwork
- Director Akers
 - Spoke about the recent legislative summit, and the fact that the governor and legislature wants 40-40-20 by 2025, while reducing school funding
 - Spoke about Representative Susan McLain’s depth and knowledge of the legislative process
- Board Chair Strelchun
 - Thanked everyone for their tokens of appreciation, and shared how much she enjoys the artwork and cards from students
 - Commended Glencoe High School for honoring diversity during Heritage Week, and giving a voice to students from different backgrounds

13. Follow-Up Items

Request	Action
<u>CVCS Renewal Request:</u> Discuss with CVCS the possibility of providing additional supports	Meetings will be scheduled
<u>Open Enrollment:</u> Identify a reasonable number of openings at specific schools, taking into consideration capacity limits and the recent boundary adjustment process	Openings will be identified and shared at a future Board meeting

14. Executive Session. No executive session was called.

15. Adjournment. The meeting was adjourned at 10:10 p.m.

HILLSBORO SCHOOL DISTRICT 1J
CITY VIEW CHARTER SCHOOL RENEWAL REQUEST PUBLIC HEARING—MINUTES
January 27, 2015
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers
Adriana Cañas
Glenn Miller
Erik Seligman
Janeen Sollman

Others Present:

City View Charter School:

Becky Mills
Mark Needham
Larry Thompson
Todd Sanna
Kristine Sullens
Keenan Myers

Melanie Davis

Nancy Hursh

Kathy Mikitka

Grove, Mueller & Swank, PC:

Larry Grant
Derek Ellerbrook

Irma Alonso

Heriberta Diaz

Laura Gomez

Betsy Julian

Mariah McCarty

Jaime Rodriguez

Devin Hunter, HCU

Maureen Barnhart, HEA

Jill Golay, HEA

Hannah Leone, The Oregonian

Kathy Fuller, Hillsboro Tribune

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Elaine Fox, Executive Director, Student Services
Travis Reiman, Executive Director, School Performance
Matt Smith, Executive Director, Secondary Education
Dayle Spitzer, Executive Director, Elementary Education
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Ann Ballard, Finance Manager
Sandie Grinnell, TOSA / Science and STE(A)M Coach Leadership
Laurie Boyd, Assistant to the Superintendent
Val Bokma, Assistant to the Board
Zaida Rosa, Bilingual Interpreter and Translator
Sindy AvilaGutierrez, Parent and Community Engagement Liaison

Board Chair Strelchun convened the City View Charter School (CVCS) Renewal Request Public Hearing at 8:21 p.m. She declared the hearing open, and asked for public testimony.

Keenan Myers spoke in support of City View Charter School, explaining that he attended CVCS during his 1st through 8th grade years, and that the small class sizes allowed staff to identify his learning challenges, and help with the development of solutions. He said that every student should have an opportunity to learn in a situation where classes are small

enough to allow teachers to focus on all students as individuals, helping them to reach their greatest potential.

Jill Golay expressed concerns, on behalf of Hillsboro School District teachers, regarding City View Charter School's request for additional funding. She questioned whether it is a good time to reallocate funds – while the District's budget is uncertain, class sizes are so large, there is a possibility of reduced state funding, and full-day kindergarten will require additional resources. Ms. Golay invited the CVCS community to work with Hillsboro and surrounding communities to advocate for additional funds from legislators, and find new sources of the funding that all Oregon schools need.

Maureen Barnhart reminded Board members that District patrons hold them responsible to make every effort to reduce class size, ensure that school staff members are qualified to meet the diverse needs of students, and ensure that the resources required for students' success are available. Ms. Barnhart described current District needs related to drama, science, split classes, old textbooks, and crowded classrooms. She also described the effects of frustration and stress on teachers whose classes are so large that they cannot reach every child. Ms. Barnhart urged the Board to find non-monetary supports to provide to CVCS.

Receiving no further requests to comment, Board Chair Strelchun adjourned the hearing at 8:31 p.m.

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
APPROVE PARENT ORGANIZATION ACTIVITIES
FOR LIABILITY INSURANCE COVERAGE

SITUATION

In order for a parent organization, such as a PTO or Booster Club, to be covered under the District's liability insurance policy, certain information must be submitted to the Board for approval at a regularly scheduled Board meeting. This information must include the name of the school, the name of the organization, a list of all events, and the time period covered by the event list. Reports will be submitted to the Board twice a year. Activities that are not approved by the Board will not be covered by District liability insurance.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the list of parent organization activities to be covered under the District's liability insurance policy.

Parent Organization Activities
January 2015 - June 2015

School	Name of Organization	Description of Activity
Free Orchards Elementary	PTO	Bingo Night
		Dads and Donuts
		Moms and Muffins
		Fall Carnival
		Movie Night: 1-29-2015
		PTO Parent Meeting: 1st Thursday monthly
Tobias Elementary	PTO	PTO Board Meeting: 2-12-2015
		Valentine Supply Drive: 2-13-2015
		PTO Meeting: 2-19-2015
		PTO Board Meeting: 3-5-2015
		Retro Dance: 3-6-2015
		PTO Meeting: 3-12-2015
		Pancake Assembly: 4-3-2015
		PTO Board Meeting: 4-9-2015
		Chipotle Night Fundraiser: 4-10-2015
		PTO Meeting: 4-16-2015
		Dad's Flying Pancake Breakfast: 4-18-2015
		Staff Appreciation Week: 5-4-2015 - 5-8-2015
		Screen Free Week
		Wendy's Night: TBA
		Battle of the Books: TBA
		Reading Olympics: TBA
		Spring Book Fair: 5-11-2015 - 5-13-2015
		Spring Open House: TBA
		PTO Board Meeting: 5-14-2015
		PTO Meeting: 5-21-2015
North Plains Elementary	PTO	Field Day: TBA
		Staff Luncheon: Last day of school
		Monthly Meetings
		Fund Run
		Movie Night
		Spring Fling
		Bingo Night

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
APPROVE ROUTINE PERSONNEL MATTERS

The Superintendent recommends the Board of Directors:

- A. Ratify the acceptance of the retirement of the following administrative personnel:
 - 1. **Robert Macauley**
Assignment: Principal
Location: Glencoe High School
Effective Date: February 28, 2015

- B. Approve the employment of the following licensed personnel in the 2014-15 school year:
 - 1. **Joshua Bateman**
Education: MA – Pacific University, Forest Grove, OR
Experience: None
Assignment: 0.66 FTE Language Arts – Liberty High School

- C. Approve the employment of the following administrative personnel in the 2014-15 school year.
 - 1. **Robert Macauley**
Assignment: Principal
Location: Glencoe High School
Effective Date: March 1, 2015

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
APPROVE EXTENSION AND NON-EXTENSION OF TEMPORARY,
PROBATIONARY, AND CONTRACT TEACHERS AND ADMINISTRATORS

Resolved, that the Board of Directors accept the Superintendent's recommendation for the renewal of probationary teachers and administrators and for issuance of contracts to contract teachers and administrators.

1. Current first-year probationary teachers and administrators being offered one-year contracts for 2015-16 to second-year probationary status:

Second-Year Probationary Teachers

Adair, Cinthia	Aldrich, Christine	Arguelles, Omar
Battaglia, Darren	Bautista, Amanda	Baylis, Emily
Beale, Anne	Becker, Claire	Begley, Brandon
Bernard, Sara	Bethune, Amanda	Bizjak, Robert
Bliss, Robert	Bonilla, Jessica	Brennan, Rhianon
Briceno, Connie	Brown, Robin	Buck, Julie
Burger, Jennifer	Caldwell, Emily	Carlson, Sharon
Chavez Torres, Christian	Cina, Angela	Clagett, Eleanor
Cook, Beth	Coolman, Kathleen	Cruickshank, Mallory
Davenport, Tyler	DePosit, Evan	Diaz, Melanie
Dudley, Abigail	Ellis, Shelby	Espinoza, Diann
Fanger, Michael	Feely, Zachary	Fragoso, Joel
Franklin, Sara	Fuentes, Byron	Gainey, Kimberly
Gonzalez, Jessica	Grassman, Janette	Grimshaw, Deborah
Gross, Jacquelin	Gustin, Caitlin	Hansen, Anita
Harris, Kimberly	Heath, Christopher	Heider, Hayley
Hellstrom, Raymond	Helmandollar-Armatas, Mindi	Holland, Darci
Hubler, Kyle	Hufnagl, Kira	Hutchins, Mark
Job, Stacy	Johnson, Aaron	Johnston, Eric
Jones, Abby	Kang, Justine	Keller, Christopher
Kraft, Barbara	Lam, Rachel	Leishman, Rosalie
Lemons, Kelsey	Lewis, Sarah	Lopez, Aurora
Luther, Deborah	Major, Mandy	Marsh, Bonnie
Martinich, Jeffrey	Matias, Wilfred	McGraw, Shannon
Meeuwsen, Kelsey	Mendoza, Aida	Merritt, Brooke
Molenkamp, Marcell	Myrick, Mark	Nagisetty, Vytas
Nagler, Marc	Nossaman, Cali	Nuñez, Griseldo
Olsen, Tate	O'Neal-Sacks, Peggy	Orton-Boyd, Anna
Paulsen, Matthew	Phillips, Breanna	Pill-Kahan, Sharon
Pinkstaff, Aarin	Pollock, Amy	Post, Wendy
Prehn, Alison	Presley, Jonathan	Prevost, Rachel
Ramirez Florian, Maria	Ramos, Liza	Ratzke, Andrew

Reynoso, Ian
Riley, Dana
Schubmehl, Angela
Shotts, Tamara
Simpson, Karri
Steele, Tyler
Thex, Kelly
White, Patricia
Yabu, David

Rice, Dennis
Rojo, Jem
Self Jr, Charles
Shupe, Shayne
Spiegelberg, Annie
Stimson Clark, Adrienne
Tolchin, Abigail
Wilson, Sara

Richey, Amanda
Romero, Juan
Shaffer, Brandon
Silva, Celeena
Standish, Amanda
Tenorio, Jacob
Vandehey, Allison
Wong, Stella

Second-Year Probationary Administrators

Brodniak, Carmen
Juden, Wendy
Nova, Brooke
Servignat, Donna
Walters, Christie

Garcia, Lindsay
Kingsmith, Rebecca
Olvera, Gustavo
Thomas, Kathleen
Welch, Justin

Gulley, Otis
Morrison, Michelle
Ryan-Fear, Amanda
Vickery, David

2. Current second-year probationary teachers being offered one-year contracts for 2015-16; remaining at second-year probationary status:

Dearing, Katherine

3. Current second-year probationary teachers and administrators being offered one-year contracts for 2015-16 to third-year probationary status:

Third-Year Probationary Teachers

Abbott, Timisue
Barker, Alexis
Birkle, Patrick
Castro, Gabrielle
Dumbrow, Cheryl
Grinnell, Sandie
Hale, Helene
Hess, Kandi
Jarmer, Tristin
Kellar, Margaret
Luna, Juana
Matthews, Madeline
Nebel, Erik
Quillan, Eric
Sumner, Rachel
Teays, Alicia
Vandehey, Caitlin
Washington, Katherine
Woodard, Anna

Alvarez, Raynelle
Bearson, Hana
Bronson, Dawnmarie
Chavarria, Sania
Dundas, Kori
Gutierrez, Mary
Herrick, Rachel
Hoxie, Ryan
Jennings, Maxine
Kuchar, Amy
Lusk, Shannon
McCutchenne, Emmett
Odman, Matthew
Shaaban, Lori
Tarrel, Brandi
Thomas, Patricia
Vargas Fierro, Anabelle
Wierdsma, Lindsay

Anker, Ninon
Berg, Anne
Carlsson, Lisa
Dash, Maritza
Gallardo, Patricia
Hafner, Heather
Hertel, Kevin
Jager, Catherine
Jensen, Donna
Lemus Garcia, Raquel
Magnuson, Andrew
Muñoz Cruz, Lizeth
Peters, Melissa
Sturtevant, Pamela
Taylor, Emily
Twigg, Autumn
Vargas, Angela
Windle-Hanson, Tiffany

Third-Year Probationary Administrators

Aguilar, Lisa	Allen, John	Barraza, Jose
Barreras-Brown, Koreen	Muilenburg, Peter	Murphy, Karen
Shea, Karen	Sinapi, Francesca	Strande, Mike
Torres, Amy	Tovar, Arcema	Wolff, Don

4. Current third-year probationary teachers being offered two-year contracts for July 1, 2015, to June 30, 2017:

Akers, Lindsey	Bell, Michelle	Blanchard, Sarah
Bliss, Rachel	Borreggine, Michael	Brock, Andrea
Cerda, Graciela	Christensen, Haley	Coyle, Sarah
Flores, Christopher	Galvez, Adrienne	Gonzales, Gabriel
Gonzalez-Santos, Angel	Henningsen, Stephanie	Hoffman, Erica
Jones, Shannon	Kagawa, Ko	Kaller, Susan
Lux, Emily	McLemore, Rachel	Norman, Yvonne
Patterson, Todd	Phelps, Tyler	Ramirez, Irma
Renning, Elise	Riedl, Anna	Rikli, Anna
Roberson, Elizabeth	Rosenberger, Kellie	Rynearson, Joni
Waining, Sabrina	Webber, Carrie	Zephirin, Sarah

5. Current third-year probationary teachers being offered one-year contracts for 2015-16; remaining at third-year probationary status:

(None)

6. Current third-year probationary administrators being offered three-year contracts for July 1, 2015, to June 30, 2018, as contract administrators:

Farup-Romero, Robin	Thompson, Sonta
---------------------	-----------------

7. Current contract teachers being non-extended:

(None)

8. Current contract teachers being offered two-year contracts for July 1, 2015, to June 30, 2017, as contract teachers:

Abel, Connie	Abrams, Anne	Ackerman, Jessica
Ackerman, Patrick	Adair, Lindsay	Adam, Elias
Aflatooni, Rashawn	Ahern, Patrick	Allen, Angela
Alvarado, Deborah	Andersen, Linda	Anderson, Laura
Anderson, Megan	Anderson, Miriam	Anderson, Sheri
Angal, Sharon	Annis, Elizabeth	Aoki, Kasumi
Appert, Diane	Applegate, Shelley	Arrowsmith, Joel
Asanovic, Kim	Asher, Amanda	Avery, Lida
Babcock, Kathryn	Babcock, Mary	Babey, Sarah
Baca, Jason	Bader, Jessica	Bailie, Matthew

Banerjee, Marlenne
Barnes, John
Barrett, Elizabeth
Bayer, Kimberly
Bean, Teresa
Begg, Christine
Bennett, Brittany
Biddington, Tami
Bingham, Lindsey
Blasen, Mary
Blomberg, Kristin
Bonebrake, Deborah
Bourland, Madeleine
Brady, Michelle
Brick, Beverlee
Brosnan, Christopher
Buchanan, Rebecca
Buckles, Ashley
Burggraf, Delina
Burnett, Richard
Bushnell, Charlotte
Butler, Martyn
Bywater, Sarah
Callahan, Melinda
Cameron, Laurie
Campos, David
Canova, Erin
Carlisle, Timothy
Carney, Tamara
Carr, Patricia
Ceccarelli, Vanessa
Childs, Leeann
Chronister, Nicole
Ciliberto, Cristina
Clark, Tricia
Clemson, Donald
Cole, Sarah
Collins, William
Conroy, Joann
Corwin, Jeremy
Cotton, Keely
Crackel, Deanna
Crocker, Kathy
Cross, Judith
Cumpston, Gene

Barkman, Paula
Barnhart, Mary
Bastian, Ann
Bayer, William
Beeler, David
Bekken, Andrew
Benson, Linda
Billette, Karen
Bishop, Shelly
Blem, Deanna
Bloomer, Pamela
Bosshardt, Daniel
Bowman, Betsy
Brandt, Aliceson
Brittenham, Patrick
Brown, Brigitte
Buck, Nathaniel
Buckner, Brian
Burkhardt, Janice
Burnor, Cheryl
Busse, Linda
Buyas, Michelle
Cadiz, Emily
Callon, Christopher
Campa, Cristi
Campos, Gloria
Caputo, Christine
Carlson, Patricia
Carr, Connie
Carroll, Sharon
Cero, Elizabeth
Chipps, Andrew
Chung, Charles
Clark, Kimberly
Clayton, Heidi
Cleveland, Amy
Cole, Tamara
Conner, Jeremy
Cook, Brian
Corwin, Tarra
Covaciu, Sharon
Craytor, Samuel
Cronan, Lori
Crowell, Clark
Curiel, Moises

Barnes, Alice
Barnhorst, Dana
Batchelor, Kimberly
Beale, Nicole
Beeler, Perry
Belanger, Secret
Bice, Allyson
Billington, Matthew
Blanchard, Lynn
Blind, Salina
Bohm, Wayne
Bouker, Kim
Bradley, Tammy
Brauer, Robert
Bromley, Molly
Buchanan, Brent
Buck, Tammie
Bunting, Kyle
Burkhardt, Kelsi
Burr-Bates, Leesa
Butcher, Jill
Byrne, Michela
Cairns, Lisa
Calvert, Kevin
Campbell, Glenn
Canaga, Margaret
Carleton, Stacy
Carnes, Rachelle
Carr, Matthew
Cary-O'Brien, Nora
Cheek, Laura
Christianson, Mark
Ciliberto, Alano
Clark, Rebecca
Clemens, Ashley
Cloud-Fitzgerald, Fara
Coleman, Mark
Conner, Robin
Corbeau, Shannon
Cotton, Josiah
Crabtree, Kevin
Crisi, David
Cross, Alana
Crowell, Lindsay
Curtis, Karen

Cutburth, Paula
Daliposon, Lori
Davies, Robin
Dawson, Abby
Dean, Cecilia
DeBolt, Michelle
Delplanche, Deborah
Dessert, Kayla
Dials, Karen
Dilley, Darren
Dottarar, Holly
Dow, Diane
Drotning, Henry
Duncan, Rheanon
Dunn-Meier, Bradley
Duvall, Timothy
Edwards, Marci
Elliott, Samantha
Ellis, Melissa
Enck, Anna
Erickson, David
Evers, Nayoko
Farrell, Ashley
Ferchland, Jamie
Figueroa, Heather
Finster, Jaymie
Fisher, Sheryl
Flores, Michelle
Forsberg, Judith
Foster, Angie
Fowles, Sara
Furstenberg, Barbara
Galian, Julio
Gasper, Kelsey
George, Dori
Gerst, June
Gibbs, John
Girod, Douglas
Glaze, Marcus
Godsey, Zoe
Goldstein, Jaime
Goodman, Judith
Gorman, Cynthia
Gower, Jeffrey
Gray, Michelle

Dahl, Judy
Danielson, Amy
Davis, Audrey
Dawson, Jennifer
Debeljak, Anne
DeCoster, Amy
Denny, Sarah
DeWhitt, Shellie
Dickel, Jan
Doan, Jaimi
Douglas, David
Drake, Kelly
Duffy, Katherine
Dunlop, James
Duran, Liana
East, Catherine
Edwards, Michelle
Elliott, Sharon
Ellis, Scott
Englen, Andrew
Erlandsen, Gretchen
Evers-Selleck, Tracy
Fast, Dean
Ferguson, Kristin
Fink, Roger
Fishback, Layton
Fitzgerald, Katherine
Fong, Benjamin
Fosmark, Laurie
Foster, Candace
Fullwiler-Skaug, Wanda
Futter, Michael
Garrett, Jeanine
Gaumond, Carol
Gerber, Kirstin
Giansante, Dominic
Gibson, Emily
Givens, Michael
Glaze, Stacey
Golay, Jill
Golec, Alisha
Goodwin, Benjamin
Gorton, Brian
Grabel, Sonja
Greblo, Kelly

Dale, Cynthia
Danley, Tambra
Davis, Scott
Day, Sarah
DeBois, Erica
Deering, Robert
DePinto, Mike
Dezellem, Stacy
Dikeman, Donna
Dortch, Jason
Douthit, Brianna
Drake, Steven
Duggan, Derek
Dunn, Michael
Durgan, Kayse
Edlefsen, Sandra
Elison, Ruth
Ellis, Carrie
Ellsworth, Kimberly
Ereckson, Ezra
Estep, Christine
Factora, Holly
Feldhaus, Tina
Ferrante, Crystal
Fink, Stephenie
Fishback, Sean
Fleming, Carissa
Formel, Michele
Foster, Aaron
Fotland, Geoffrey
Funk, Debra
Gainey, David
Gary, Cheryl
Genduso, Nicole
Gerig, Stephanie
Giard, Heather
Gill, Eugene
Glasscock, Alicia
Godfrey, Brooke
Goldmann, Christine
Gonzalez, Magaly
Gorans, Micah
Gould, Elizabeth
Gran, Carissa
Greene, Danika

Greene, Vilay
Gregory, Jenae
Gurney, Lisa
Haberman, Amy
Hall, Troy
Hansen, Janice
Hanson, Paul
Harless, Jason
Harris, James
Harvey, Abigail
Hawbecker, Shelley
Hazen, Jeffery
Hedberg-Duff, Judith
Helligso, Emily
Henson, Bonnie
Hershberger, Anya
Hickey, Kristin
Hill, Alason
Hillis, Christina
Hollamon, Jeffrey
Holmen, James
Hopper, Douglas
Hudson, Miles
Hughes, Ladona
Hutchinson, Stacey
Israel-Greco, Dovina
Jaron, Debbie
Jellesed, Russell
Johnson, Danielle
Johnson, Steven
Joyce, Marilyn
Juster, David
Kaiser, Michiah
Kasper, Timothy
Keenan, Zachary
Kelly, Marsha
Kessler, Miranda
Kilgore, Celia
Kimple, Melanie
Kinsman, Laycee
Kivett, Stuart
Klugherz, Gabrielle
Kolstad, Marie
Kosmas, Christina
Kramer, Tim

Greenlee, Connie
Grenz, Carolyn
Gurske, Noelani
Hainline, Carolyn
Hammond, Neysa
Hansen, Joel
Harding, Megan
Harlin, Laura
Harsin, Sara
Haskell, Holly
Hawks, Rachelle
Heagh-Avritt, Kristina
Held, Colleen
Henderson, Amy
Hergert, Susan
Herzog, Jenice
Hickman, Logan
Hill, Heather
Hillis, Stephen
Holliger, Jeffrey
Holmes, Andrew
Horton, Shereen
Hufford, Rebecca
Hullinger, Gwendolyn
Incrovato, Jamie
Jackson, Scott
Jay, Ginger
Jenkins, Laurie
Johnson, Jennifer
Johnson, William
Jukkala, Jacy
Kahn, Ann
Karlin, Richard
Keck, Scott
Kellar, Scott
Kennedy, Catherine
Key, Mabel
Killeen, Diana
King, Joseph
Kirkpatrick, Suzanne
Klenz, Caitlin
Knight, Cora
Kopp, Allen
Kottkey, Kevin
Kristensen, Kurt

Greenwood, James
Grossen, Willow
Gutierrez, Kasia
Hall, Mary
Hancock, Melissa
Hanson, Krista
Harkins, Amanda
Harrington, Kimberly
Hartfeil, Marika
Haskins, Brook
Hayden, Sami
Hebard, Kyle
Heller, Kiley
Hendricks, Barbara
Hernandez, San
Heselwood, Marci
Hicks, Adrienne
Hill, Tamara
Hirata, Melisa
Holman, Sarah
Holscher, Linda
Howard, Laurie
Hugelier, Lisa
Huntzinger, William
Irvine, Brandon
James, Angela
Jeffery, Julie
Jennings, Jennifer
Johnson, Nicholas
Johnston, Jeffrey
Julien, Devon
Kaigler-Roudebush, Aubry
Kasper, Julie
Keenan, Cara
Keller, Sarah
Kerbs, Sharon
Kidby, Alex
Kim, Michelle
Kinion, Diane
Kirsch, Theresa
Klimke, Carly
Knox, Douglas
Kosmalski, Julie
Kramer, Susan
Krupa, Molly

Kruse, David
Kushner-Katz, Jane
Lacock, Mary
Landauer, Claude
Larrance, Amiya
Lassen, Jenny
Lavender, Jim
Lecorre, Jennifer
Leonard, Kelly
Lewis, Kimberly
Linehan, Elizabeth
Little, Linda
London, Jeannie
Loun, Matthew
Lugo-Estrada, Sonia
Lundy, Mattie
Magdaleno, Angelina
Maines, Sandra
Marshall, Cherylen
Martin, Michele
Martus, Carissa
Matykowski, Joel
Mayers, April
McBroom, Laura
McClure, Cheryl
McDowall, Mark
McIntosh, Pamela
McLain, Gina
Medina, Suzanne
Mendez, Yolanda
Metz, Antonia
Milio, Kristin
Miller, Tamara
Miyama, Dean
Monnier, Deborah
Morgan, Christina
Morley, James
Mudd, Michele
Munson, Shawna
Nahl, Elizabeth
Nave, Aaron
Nelson, Stacia
Ng, Robin
Nickens, Teresa
Ocon, Erin

Kuhlman, Stacy
La Tour, Christina
Lais, Paula
Lanthrum, Andrew
Larsen, Kristi-Jo
Laurance, Lydia
Laws, Kimberley
Ledgerwood, Steffan
Leslie, James
Liddell, Sarah
Linnell, Richard
Loescher, Laurie
Lopez De Leon, Hector
Lowe, William
Lule, Berta
Luther, Susan
Mahlum, Adam
Markealli, John
Marshall, Laurie
Martinak, Mayra
Massey, David
Matzelle, Rebecca
Mayers, David
McClain, Julie
McCullum, Heather
McGinley, Emily
McIrvin McMahan, Megan
Mecheski, Hayley
Meeuwssen, Jeffrey
Mergen, Reagan
Michaelis, Stephen
Miller Jr, Olson
Minch-Meehan, Nicole
Monahan, Annette
Moore, Dee
Morgan, Elizabeth
Mosqueda, Tiffany
Mullavey, Julie
Myers, Michaelene
Nasewytewa, Barbara
Naylor-Bluemmel, Malea
Neville, James
Nicholas, Laura
Nova, Matt
O'Connor, Michael

Kulle, Jennifer
Laack, Alia
Land, Reyna
Lardy, Paul
Larson, Nancy
Laurie, Kayla
Lawson, Karen
Lentz, Jamie
Levine, Amanda
Liebertz, Carol
Lins-Bafaro, Anne
Lohman, Heidi
Lopez, Sarah
Lower, Lisa
Lule-Jimenez, Alfonso
Lyle, Marla
Mahlum, Eric
Marquez, Anna
Marshall, Whitney
Martinez, Kimberly
Masters, Mary
Maxwell, Marie
Mayfield, Leslie
McClain, Stephanie
McDaniel, Cecilia
McHargue, Terri
McKernan, Cheryl
Mechling, Melinda
Meeuwssen, Jennifer
Merrill, Marty
Mikenis, Donna
Miller, Nyree
Mito Ahern, Nicole
Mones, Janie
Mooyman, Johannes
Morgan, Robin
Mowry, Brooke
Mumford, Andrea
Myers, Michelle
Nauert, James
Nelson, Katherine
Newman, Kathryn
Nichols, Raya
O'Brien, Amy
Ogbeide, Kara

O'Harrow, Laurie
 Olivar, Mariaeugenia
 Oster, Heather
 Page, Breanna
 Pak, Meagan
 Park, Morgan
 Parsons, Jennifer
 Paulson, Gina
 Perry, Edith
 Peterson, Christin
 Petrick, Kellie
 Phillips, Brett
 Pierce, Erika
 Porter, Kimberly
 Powers, Michele
 Prichard, Amy
 Pruss, Nathan
 Quimby, Morgan
 Rainey, Lisa
 Rattazzi, Darcy
 Ready, Denise
 Reaume, Debbie
 Reese, Laura
 Reid, Allison
 Reiter, David
 Remmel, Georgia
 Rice, Azusa
 Richardson, Margaret
 Richter-Furman, Jessica
 Riley, Sara
 Rivera, Patricia
 Robertson, Daniel
 Rodrick, Joseph
 Rogers, Stephen
 Rose, Cindy
 Ross, Lee
 Rousse, Denise
 Rykowski, Wendy
 Sahlfeld, Whitney
 Sanchez, Alondra
 Sandefer, Charmaine
 Saxton, Brent
 Schaefer, Allison
 Schlechter, Andrea
 Schmurr, Peter

O'Hollaren, Colleen
 Olivas, Julie
 Osterhaus, Julia
 Painter, Joseph
 Panayiotou, Shelley
 Paroulek, Suzanne
 Patron, John
 Pendergrass, Brian
 Peters, Dawn
 Peterson, Eric
 Pfister, Lisa
 Phipps, Jason
 Pinder, Roger
 Portinga, Teresa
 Pratt, Lana
 Pridemore, Brenda
 Purdy, Kelly
 Rabe, Janet
 Ramchandrar, Usha
 Ravensberg, Edward
 Reamer, Erin
 Reed, Suzanne
 Reeve, Paula
 Reigel, David
 Reiter, Juanita
 Retzlaff, Sara
 Rice, Rebecca
 Richmond, Susan
 Rider, Jami
 Rinck, Tracey
 Robbins, Jennifer
 Robinson, Kendra
 Rodriguez Siordia, Martha
 Rooke, Kelly
 Rosenthal, Dale
 Ross, Zachary
 Rueber, Kristen
 Sagapolu, Lisa
 Salter, Christopher
 Sanchez, Mario
 Satterlee, Scott
 Saxton, Wendy
 Schamber, Lynette
 Schlegel, Kendra
 Schneider, Jennifer

O'Leary, Sheila
 Orozco-Acosta, Christina
 Paden-Matsuzaki, Cynthia
 Paisley, Katherine
 Pape, Suzanna
 Parris, Rebecca
 Patten, William
 Penrod, Susan
 Petersen, Cheryl
 Peterson, Wendy
 Phelan, Valerie
 Phipps, Jonna
 Policar, Martin
 Powers, Gail
 Price, Michelle
 Pruss, Christa
 Quas, Autumn
 Raffaele, Michael
 Rappleyea, Lisa
 Ravins, Ashley
 Reardon, Susan
 Reese, Adam
 Reich, Barbara
 Reiman, Krista
 Reitmeier, Kimberlee
 Reyes, Sally
 Rice, Therese
 Richter, Lois
 Riendeau, Tiffany
 Rivas-Street, Paula
 Roberts, Dale
 Roby, Erin
 Rogers, Keona
 Rooke, Michaelle
 Ross, Benjamin
 Roth, Lauren
 Russell, Elizabeth
 Sahlfeld, Todd
 Salzwedel, Mark
 Sanchez, Roberto
 Saul, Connie
 Sayre, Terrence
 Scharosch, Lisa
 Schmidt, Angela
 Schoebel, Katrina

Scholl, Milton
Schwartz, Shannon
Seeborg, Sarah
Sell, Leslie
Severns, Raymond
Sheehan, Amy
Sheller, Laura
Shepherd, Erin
Siebert, Ashley
Sims-Cochran, Veva
Smith, Patricia
Smith, William
South, Tyler
Sriram, Shanthi
Steele, Matthew
Stellmon, Liisa
Stewart, Kathleen
Stinnett, Ronald
Strand, Jennifer
Striplin, Melinda
Summers, Jean
Sunnes, Victory
Talbot, Stacy
Taube, Christine
Taylor, Terri
Tesdal, Jane
Thalman, Mark
Thompson, Christy
Thomsen, Dardn
Tillman, Jessica
Trinh, Phuong
Turner-Baxter, Megan
Underhill, Jennifer
VanHorn, Eryn
Ventura, Carin
Vilante, Brooke
Wagoner, Melanie
Walker, Eric
Wallace, Jennifer
Ward, Deborah
Waterman, Daniel
Wear, Matthew
Weidkamp, Susan
Whitaker, Shannon
Wilkerson, Stephanie

Schott, Ann
Scoble, Cassandra
Seitz, Colleen
Sevenau, Jeanine
Shaner, Erik
Sheldon, Amy
Shelton, Jennifer
Sherwood, Christopher
Siems, Denise
Skipper, Brigitte
Smith, Sharma
Snyder, Julia
Sparks, Linda
Stanley, Richard
Stein, Peter
Stephens, Thomas
Stewart, Timothy
Stover, Mary
Stremme, Tanya
Stuve, Carmen
Sunagawa, Naomi
Szukalla, Vicki
Tamura, Lesley
Taylor, Aprille
Teegarden, Elizabeth
Tesdal, Ryan
Thoen, Nicole
Thompson, Lynette
Thomson, Judy
Timmons, Stephanie
Trosclair, Brett
Twigg, Neill
Vandebergh, Rhonda
VanWess, Janet
Vermeire, Joseph
Volk, Kristin
Wakeman, Bonnie
Walker, Shannon
Walls, Teresia
Warren, Dawna
Waters, Anna
Weber, Joanne
Welch, Kris
White, Christine
Williams, Samuel

Schranz, Barbara
Scott, Molly
Sele, Vance
Severance, Heather
Shearing, Richard
Shell, Melissa
Shelton, Katharina
Sidwell, Tiffany
Simantel, Cynthia
Smith, Christine
Smith, Trevor
Soon, Kevin
Sprecher, Karen
Stedman, Maria
Steiner, Christopher
Stewart, Casey
Stinger, Jason
Strachan, Suzette
Striplin, Mark
Sukhareva, Yelena
Sunday, Wendy
Takahashi, Guy
Tanedo, Lisa
Taylor, Diana
Terry, Ashlyn
Thacker, Nathaniel
Thoma, Nancy
Thompson, Nicole
Tierney, Anne
Toth, Ramona
Turner, Sarah
Uecker, Cindy
VanDyke, Erin
Vanzant, Amber
Vick, Michelle
Vorderbrueggen, Trina
Walker, David
Wallace, Deborah
Walsh, Angela
Washam, Amy
Waugh, Ellen
Wedel, Amanda
Whinery, Alan
Wickham, Barbara
Wilson, Joseph

Wilson-Fey, Kathryn
Winters, Melanie
Wrege, Berne
Wyndham, John
Young, Richard
Zaugg, Jaycee
Zielke, Patricia

Winesburgh, Christal
Wolf, Linda
Wright, Jeffrey
Yackel, Elizabeth
Youngren, Tara
Zehr, Heather
Zobrist, Lindsay

Winikka, Chris
Wood, Joseph
Wright, Mason
Young, Amber
Zagyva, Alia
Zerizef, Nabil
Zumwalt, Stephanie

9. Current contract administrators being offered three-year contracts for July 1, 2015, to June 30, 2018, as contract administrators:

Ashley, Debbie
Guise, Martha
Le, Julie
Longway, Lucinda
O'Mara Gregg
Schinderle, Scott
Steward, Adam

Bourget, Bruce
Haghighi, Saideh
Lew-Williams, Kona
Matsuo, John
Pede, Jon
Smith, Matthew
Waletich, Casey

Fox, Elaine
Harrington, Linda
Lomeli, Arturo
Neville, Andrea
Reiman, Travis
Smith, Rebecca

10. Temporary teachers employed on a 2014-15 contract, expiring June 30, 2015:

Alexander, Samantha
Barnaby, Sarah
Bauman, Daniel
Bragg, Joy
Carstens, Cheryl
Combs, Allison
Exo, Shari
Freudenthal, Shannon
Gordon, Nicole
Guzman Laboy, Yajaira
Harris, Erin
Hesselbein, Chris
Johnston, Christine
Kieser, Gary
Lee, Becky
Long, Renee
Maher, Una
Miller, Sarah
Owens, Kayeleigh
Quinn, Kelly
Taylor, Lisa Ann
Weaver, Anna

Allen, Keith
Barry, Jessica
Birch, Jeremy
Brinton, Kimberly
Casey, Kelsey
Crnich, Megan
Frascella, Fleur
Glaske, Heidi
Griffiths, Ashley
Hakkila, Kristin
Hawk, Nancy
Iversen, Renae
Johnston, Jennifer
Kilwein, Diane
Lewis, Melanie
Lopez Lopez, Azucena
McIntyre, Shannon
Murphy, Jenna
Pate, Shirley
Rivera, Maria
Walker, Natalie

Backus, Dean
Bateman, Joshua
Blair, Stephanie
Buswell, Kristy
Cichy, Bryan
Erikson, Daphne
French, Jessica
Godfrey, Kristina
Grimes, Zeke
Hammer, Christie
Heath, Olivia
Johnson, Andrew
Johnston, Mark
Laporte, Nardy
Lilley, Judy
Macsisak, Hilary
Meeuwsen, Laura
O'Neill, Kathleen
Phillips, Brittany
Schmidt, Andrea
Walter, Toni

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
ACT ON CITY VIEW CHARTER SCHOOL RENEWAL REQUEST

SITUATION

On December 17, 2014, the City View Charter School (CVCS) Board of Directors submitted a letter to the District requesting a renewal of its existing charter, with the following terms:

- Renewal period of ten (10) years
- Enrollment cap increase to 432 students
 - (Currently 216 students)
- Increase of State School Fund (SSF) amount to 90%
 - (Currently 80%)

Based on the funding reductions the District has experienced for the past several years, and the uncertainty of future funding, there are some concerns about granting CVCS's request for additional funding at this time. However, the District has discussed the possibility of providing additional services to CVCS that would help them with their bottom line, but would not reduce funds from the District's operating budget.

The charter school renewal process and timelines are specified in ORS 338.005 – 338.165, OAR 581-026-0400, and Board policy (BE-AR: Public Charter Schools. In accordance with these timelines, a public hearing regarding the request was conducted on January 27, 2015. Following the public hearing, the District has 30 days to approve the charter renewal or state in writing the reasons for denying the renewal request.

If the Board approves the charter renewal, the Board and the public charter school shall negotiate a new charter within 90 days, unless the Board and the public charter school agree to an extension of the time period. Notwithstanding the time period specified in the charter, an expiring charter shall remain in effect until a new charter is negotiated.

If the Board does not approve the charter renewal request, the charter school board may address the reasons for the denial and any remedial measures suggested by the Board, and submit a revised request for renewal within 30 days.

During tonight's meeting, the Board will receive a report on recent conversations with CVCS regarding additional services, and a recommendation regarding the charter renewal request. Unless an agreement is made with CVCS to extend the timeline specified in legal statutes, the Board must take action on the renewal request during tonight's meeting. The Board may act to renew the charter agreement, while reserving the right to negotiate terms and conditions of the contract, including the level of funding.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the City View charter renewal for a period of ten years; increase the enrollment cap to 432 students; charge District staff to work with CVCS to identify additional services that can be provided to assist them, up to a value of \$70,000 (five percent of current City View per pupil ADMw); and reserve the right to negotiate other terms and conditions of the contract.



City View Charter School

A School of Expeditionary Learning
www.cityviewcharter.org

December 17, 2014

Kim Strelchun
Chair, Hillsboro School District Board of Directors
3083 N.E. 49th Place
Hillsboro, OR 97124

Dear Ms. Strelchun

As provided by ORS 338.065 and in accordance with our current charter agreement, the City View Charter School Board of Directors and school community is requesting a 10 year renewal of its charter.

In addition to the charter renewal request I wish to inform you of our intention to request and negotiate an increase in the City View enrollment cap to 432 students and an increase of our percentage of SSF to 90%.

We look forward to working with you and the Hillsboro School District Board as we go through the charter renewal process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark Needham', is written over a horizontal line.

Mark Needham
Board President
City View Charter School

Investing in our Future

City View Charter School was established in September 2004 by local parents with the intention of providing the Hillsboro School District with opportunities to innovate and to expand its avenues for childhood education and enrichment. The focus of the school was in keeping with ORS 338.015: "It is the intent of this chapter that new types of schools, called public charter schools, be created as a legitimate avenue for parents, educators and community members to take responsible risks to create new, innovative and more flexible ways of educating children within the public school system. It is the intent that public charter schools may serve as models and catalysts for the improvement of other public schools and the public school system."

Over the last ten years City View has held true to its mission as a learning community of students, teachers, and parents who practice collaboration, lifelong learning, critical thinking and service to the community to nurture our curiosity, character and creativity – especially that of our students – by applying the philosophy and practices of Expeditionary Learning.

City View is an organic Hillsboro School District publicly-chartered, local non-profit school. We are not a for-profit franchise but are affiliated with Expeditionary Learning (EL), a nation-wide school improvement organization. Expeditionary Learning is a network of over 160 schools across the country. EL is a leader in the move to National Common Core Standards. It's unique activity based learning model is well suited to proficiency based instruction. City View has a flexible and nimble approach to meeting student and family needs such as special needs students, former home schooling families.

We have grown from our initial population of 60 students to 192, 24 students per class K-6, and a combined classroom of 7th & 8th graders. Our charter currently allows for 216 students and we are looking at opportunities to reconfigure our existing facility for one additional classroom to serve that number. We would like to expand and to provide the innovative educational opportunities provided by Expeditionary Learning to a larger number of Hillsboro students. Our strategic plan calls for enrollment growth to 432 students.

Our overall waitlist has seen a steady increase, over 300 children this year. However, the school's Board and Administrative Body know that our current location lacks the facilities we need to expand to our full potential. The size and configuration of the buildings and land, matched with current lease renegotiations, impede our ability to develop fully. We would like to see our school grow in proportion to the growth of the general school district. In addition to the requested enrollment increase City View is requesting an additional percentage increase of SSF funding to 90%.

ODE Charter School Rate Through HSD to City View is \$6823 per student	
Current 80% per student	\$5,458 to City View
At 85%	\$5,800
At 90%	\$6,141

Total Yearly SSF through HSD to City View			
% of SSF	SSF Amount	Amount of Increase	% of HSD Budget*
Total for year at 80%	\$1,074,814		0.560%
Total for year at 85%	\$1,138,578	\$63,764	0.594%
Total for year at 90%	\$1,202,342	\$127,529	0.627%
*HSD 2014-15 Board Approved Budget, General (Operational) Revenue Estimate			

With an increase in our school size and increase in funding we could begin to develop or expand the types of activities and facilities we need to thrive. These include a Physical Education Program with indoor and outdoor facilities, a Lunch Program with a kitchen to provide economically disadvantaged students free or reduced fee hot meals and dedicated small group work spaces for increased differentiation of instruction for special needs students.

The increase in SSF will help bridge the salary gap between HSD employees and City View employees in addition. Our strategic plan calls for measures to facilitate higher teacher retention rates. Bringing salary more in line with district will create a “like pay for like work” system.

2014-15 Licensed Staff	14-15 Wages at CV	14-15 Wages at HSD	Variance	
5 teachers with BA Education	\$170,905	\$227,372	\$56,467	
8 Teachers with MA Education	\$260,846	\$313,845	\$53,000	
			\$109,467	Total Wage Variance
			\$22,376	20.29% - 22.29% PERS
			\$10,947	Taxes on Total Wages
			\$142,790	Total cost to bring 13 teachers to HSD levels.

When our state legislature put the charter school bill into motion the intent was to give districts more flexibility to expand and explore diverse possibilities for educating and guiding our children. Because we live in a dynamic and ever evolving world it is our duty to maintain an education environment able to adjust to the demands. City View is a well-established institution with immeasurable value. Its flexibility is a testament to the ideology of Public Charter Schools. In the past five years City View has matured to the point where we are ready for the next step in our evolution and can continue on our trajectory of positive impact to the Hillsboro School District. It is our goal to be a more substantial part of the Hillsboro education community.

This is an excellent time to address HSD community calls to action for positive alternative educational models. Options programs are forming in various HSD schools. Why not expand an existing program that has proven to be successful?

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
ADOPT RESOLUTION TO ADMIT NONRESIDENT STUDENTS

SITUATION

During the 2011 Legislative Session, Oregon's elected leaders passed HB 3681, commonly known as the "open enrollment" law. This legislation details a process and timeline by which students may request attendance at a school in a district where they do not have legal residence, if they receive consent from the district where the school is located.

By March 1 of each year, school boards must determine whether they will give consent to students whose legal residence is not within their school district. If consent will be granted, boards shall establish standards by which consent will be given, including the number of persons to whom consent will be given for the school year.

It should be noted that, while a district is not required to admit nonresident students under the open enrollment provision, the decision not to participate does not preclude resident students from leaving for another district.

RECOMMENDATION

The Superintendent recommends the Board of Directors adopt the following resolution:

The Hillsboro School District 1J Board of Directors hereby resolves to admit nonresident students for the 2015-16 school year under the provisions of Oregon HB 3681. The Board further directs administration to determine and announce the number and location of available transfer slots, and to devise an equitable process by which students will be selected for the slots.

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
APPROVE K-8 SCHOOL RECOMMENDATION

SITUATION

A K-8 program in the Hillsboro School District would provide an option for students, particularly in outlying areas, to stay in their neighborhoods for a longer period of time, as well as potentially expanding the enrollment and capacity of the K-8 school. The possibility of implementing a K-8 program within the Hillsboro School District has been discussed by the Board and researched by staff during the past year. There are benefits and costs associated with this program model.

During tonight's Board meeting, staff will present a K-8 school recommendation, and answer Board members' questions regarding a transition plan for the program.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report, ask any questions they may have, and approve the K-8 recommendation.

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
APPROVE PROPOSAL REGARDING THE NOVEMBER 2014
INCLEMENT WEATHER DAY

SITUATION

On November 13, 2014, schools were closed due to inclement weather. The District is proposing that this day not be made up. This proposal takes into account the decisions of neighboring districts, instructional seat time requirements for the granting of Carnegie units, and contractual obligations with bargaining units.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the proposal to not make up the November 2014 inclement weather day.

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
FIRST READING – MATHEMATICS MATERIALS ADOPTION

SITUATION

In accordance with policy IIA-AR, the Office for School Performance facilitates teams of teachers, students, parents, community members, and administrators to improve instructional programs, develop curriculum, and make recommendations to the Board regarding the adoption of instructional materials within each academic content area.

This year, the Math Study Team is focused on identifying instructional materials for high school math courses that support the Common Core State Standards for Mathematics. The Math Study Team has data from action research conducted in high school math classrooms using Houghton Mifflin Harcourt AGA materials (both digital and print), Chromebooks, Open Educational Resources, and the Schoology learning management system. Tonight's report will include a presentation of the Math Study Team's recommendation for high school mathematics materials adoption, as well as a complementary investment in instructional technology. Presenters will include teachers, Citizens Curriculum Advisory Committee members, and District leaders.

RECOMMENDATION

The Superintendent recommends the Board of Directors review the first reading of the proposed adoption of mathematics materials.

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
KINDERGARTEN UPDATE

SITUATION

Effective autumn 2015, Oregon school districts will begin offering full-day kindergarten programs. Hillsboro School District has spent this year preparing for the curriculum, facilities, and professional development necessary to ensure a smooth implementation year. In addition, District staff has been developing various communication strategies to ensure that the community is well informed about this change.

The Board will be presented with a progress report and an opportunity to provide feedback.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
FINANCIAL REPORT

Business Office. January was a strong and productive start to 2015. The Business Office has several high-priority projects, in addition to the standard work, and department staff members continue to work better and smarter. Office-wide projects include: enhanced workflow (Infinite Visions software upgrade), preparation for full-day kindergarten, periodic office manager meetings, implementation of a new position control mechanism, and development of the 2015-16 budget. Continuous improvement and development of collaborative solutions are standard procedures for accounts payable, accounts receivable, banking, employee benefits, payroll, and general customer service.

Business Office staff members are working together to facilitate partnerships, support office staff throughout the District, and implement instructional and operational programs in alignment with the Strategic Plan. The development of the 2015-16 budget will be guided by the 5-Step Re-investment Plan, which was developed to increase student achievement.

Finance Team – Banking and Accounts Payable. Finance Manager Ann Ballard and the Finance Team have created a shared document for controls and periodic checkpoints that occur throughout the year. This tool will ensure timely processing and workflow efficiencies within the office. Cross-training for daily activities is also being accomplished to keep work moving when a staff member is out of the office. Additionally, team members are being trained for vendor/contract and student body accounting auditing, in order to provide additional support for office staff in schools and departments.

Payroll and Benefits Teams. Payroll Supervisor Kim Grannis and the Payroll Team continue to provide stellar processing and timely responses to employee questions and concerns. The team strives for accuracy and efficiency. Professional development includes PERS Employer Outreach and Affordable Care Act Reporting.

The Benefits Team has been working on revisions for the District's Staff Benefits web page, which receives more interaction from employees-at-large than any other page on the website. The Staff Benefits web page provides information and resource links to maximize District employees' access to fringe benefits. The Benefits Team also monitors both the licensed and classified insurance pools, and hosts the Benefits Advisory Group meetings.

Grants. Grants Fiscal Planning Specialist Jeff Jones is working closely with Student Services staff members to compile information necessary to document a High Cost Disability reimbursement request from the Department of Education. Additionally, Mr. Jones is monitoring grants throughout the District for expenditure and reporting compliance.

Risk Management Reports. The District has received 13 new Worker's Compensation claims since January 1, 2015. Currently, there are 20 open claims; 5 are for medical costs only and 15 include time loss. There were 4 employees on modified work plans during January.

Workers' Compensation Report.

Worker's Compensation Claims			
	2012-13	2013-14	2014-15
July	2	4	2
August	4	5	7
September	6	3	8
October	7	1	12
November	3	2	1
December	3	7	2
January	4	9	13
February	5	4	
March	5	7	
April	10	8	
May	4	5	
June	8	2	
Yearly Total:	61	57	45

Student Accident Report. There were 92 student accidents reported in January.

Student Incident Reports			
	2012-13	2013-14	2014-15
July	2	0	4
August	13	10	1
September	133	141	83
October	149	190	67
November	105	96	59
December	127	87	55
January	92	88	92
February	118	66	
March	124	47	
April	108	117	
May	74	73	
June	30	21	
Yearly Total:	1,075	936	361

Vehicle Accidents – January 2015. There were two minor bus accidents in January

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
MONTHLY FINANCIAL REPORT - as of January 31, 2014

	1st Quarter	2nd Quarter	January	3rd Quarter	Fiscal YTD	Budget	% of 2014-15	2013-14	% of 2013-14
<i>Revenues</i>	Actual	Actual	Actual	Actual	2014-15	2014-15	Budget Expended	Fiscal YTD	Budget Expended
Taxes	\$116,529.82	\$55,162,773.82	\$404,227.52	\$404,227.52	\$55,683,531.16	\$57,526,623.00	96.80%	\$52,512,693.70	95.29%
Interest	\$46,096.79	\$62,529.05	\$45.05	\$45.05	\$108,670.89	\$273,000.00	39.81%	\$87,402.11	34.96%
Local Sources	\$105,566.47	\$625,619.67	\$108,686.20	\$108,686.20	\$839,872.34	\$1,182,905.00	71.00%	\$586,102.09	52.57%
Total Local	\$268,193.08	\$55,850,922.54	\$512,958.77	\$512,958.77	\$56,632,074.39	\$58,982,528.00	96.02%	\$53,186,197.90	94.18%
County/ESD	\$1,946,988.00	\$1,623,468.08	\$0.00	\$0.00	\$3,570,456.08	\$2,125,000.00	168.02%	\$1,628,310.25	217.11%
State Sources	\$38,012,347.86	\$28,656,830.18	\$0.00	\$0.00	\$66,669,178.04	\$114,000,960.00	58.48%	\$69,952,444.43	73.66%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other Sources	\$157.50	\$969.50	\$50.00	\$50.00	\$1,177.00	\$0.00	0.00%	\$16,507.81	0.33%
Beginning Balance	\$14,456,891.66	\$0.00	\$0.00	\$0.00	\$14,456,891.66	\$16,664,788.00	86.75%	\$9,101,596.73	96.89%
Total Revenue	\$54,684,578.10	\$86,132,190.30	\$513,008.77	\$513,008.77	\$141,329,777.17	\$191,773,276.00	73.70%	\$133,885,057.12	78.64%
<i>Expenditures</i>									
Instruction									
Salaries	\$5,448,901.49	\$17,134,586.70	\$5,723,362.86	\$5,723,362.86	\$28,306,851.05	\$69,498,018.90	40.73%	\$26,550,847.53	43.80%
Benefits	\$2,795,105.30	\$8,604,672.03	\$2,872,100.30	\$2,872,100.30	\$14,271,877.63	\$35,129,973.95	40.63%	\$13,656,630.59	44.26%
Purchased Service	\$621,325.35	\$623,746.17	\$194,724.57	\$194,724.57	\$1,439,796.09	\$2,214,069.50	65.03%	\$1,367,978.36	52.20%
Supplies/Materials	\$323,804.62	\$413,020.12	\$120,721.70	\$120,721.70	\$857,546.44	\$1,263,490.44	67.87%	\$589,144.48	36.21%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$84,451.58	\$72,889.54	\$3,393.50	\$3,393.50	\$160,734.62	\$145,331.65	110.60%	\$115,430.56	88.46%
Total Instruction	\$9,273,588.34	\$26,848,914.56	\$8,914,302.93	\$8,914,302.93	\$45,036,805.83	\$108,250,884.44	41.60%	\$42,280,031.52	44.11%
Support Services									
Salaries	\$5,897,349.91	\$8,614,652.25	\$2,837,604.19	\$2,837,604.19	\$17,349,606.35	\$32,481,507.33	53.41%	\$15,943,100.14	52.75%
Benefits	\$3,205,475.03	\$4,936,500.88	\$1,648,299.71	\$1,648,299.71	\$9,790,275.62	\$19,223,685.00	50.93%	\$9,210,656.79	54.18%
Purchased Service	\$4,023,984.18	\$3,297,972.17	\$1,173,073.58	\$1,173,073.58	\$8,495,029.93	\$13,074,277.03	64.98%	\$6,176,517.47	53.12%
Supplies/Materials	\$1,444,630.03	\$1,228,843.58	\$409,625.60	\$409,625.60	\$3,083,099.21	\$6,221,385.53	49.56%	\$2,235,460.09	40.88%
Capital Purchases	\$9,014.25	\$0.00	\$0.00	\$0.00	\$9,014.25	\$684,588.00	1.32%	\$266,079.01	114.70%
Other	\$1,458,246.14	\$89,055.35	-\$50,952.53	-\$50,952.53	\$1,496,348.96	\$1,419,359.97	105.42%	\$1,149,012.46	89.15%
Total Support	\$16,038,699.54	\$18,167,024.23	\$6,017,650.55	\$6,017,650.55	\$40,223,374.32	\$73,104,802.86	55.02%	\$34,980,825.96	53.13%

<i>Expenditures (continued)</i>	1st Quarter Actual	2nd Quarter Actual	January Actual	3rd Quarter Actual	Fiscal YTD 2014-15	Budget 2014-15	% of 2014-15 Budget Expended	2013-14 Fiscal YTD	% of 2013-14 Budget Expended
Community Services									
Salaries	\$42,129.93	\$54,010.17	\$19,373.36	\$19,373.36	\$115,513.46	\$222,812.70	51.84%	\$117,382.04	55.70%
Benefits	\$23,696.02	\$33,198.82	\$10,624.93	\$10,624.93	\$67,519.77	\$129,862.05	51.99%	\$60,152.09	49.54%
Purchased Service	\$1,603.76	\$9,430.02	\$1,153.03	\$1,153.03	\$12,186.81	\$47,168.55	25.84%	\$11,613.99	23.85%
Supplies/Materials	\$968.32	\$281.81	\$0.00	\$0.00	\$1,250.13	\$6,789.03	18.41%	\$3,243.61	30.63%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	\$460.37	0.00%	\$500.00	0.00%
Total Community Services	\$68,398.03	\$97,620.82	\$31,151.32	\$31,151.32	\$197,170.17	\$407,092.70	48.43%	\$192,891.73	49.28%
Capital Projects									
Purchased Service	\$0.00	\$21,045.57	\$24,859.45	\$24,859.45	\$45,905.02	\$0.00	0.00%	\$25,922.64	0.00%
Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,486.00	0.00%
Total Community Services	\$0.00	\$21,045.57	\$24,859.45	\$24,859.45	\$45,905.02	\$0.00	0.00%	\$34,408.64	0.00%
Debt Service Payment	\$54,925.00	\$0.00		\$0.00	\$54,925.00	\$529,850.00	10.37%	\$63,900.00	12.10%
Grants	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Contingency	\$0.00	\$0.00		\$0.00	\$0.00	\$9,480,646.00	0.00%	\$0.00	0.00%
Total Expenditures	\$25,435,610.91	\$45,134,605.18	\$14,987,964.25	\$14,987,964.25	\$85,558,180.34	\$191,773,276.00	44.61%	\$77,552,057.85	45.55%

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
FIRST READING—POLICY IKF: GRADUATION REQUIREMENTS

SITUATION

Revisions to policy IKF: Graduation Requirements are necessary, in support of the District's college and career goals for students, and as a result of recent legislation.

The District's Graduation Committee, which was formed to discuss the District's goals and identify requirements, has gathered input from District leaders, and reviewed data, research, and policy regarding graduation requirements, including OSBA's recommended revisions for aligning the policy with the new legal requirements of House Bills 2193 and 2099. Based on the committee's input, three draft options for policy IKF were presented to the Board on January 13. After receiving input from the Board, the committee met and drafted a first reading proposal for policy IKF.

RECOMMENDATION

The Superintendent recommends the Board of Directors review the first reading of policy IKF: Graduation Requirements.

Graduation Requirements

The Board will establish graduation requirements for the awarding of a chancellor's diploma, standard diploma, modified diploma, extended diploma, and alternative certificate that meets or exceeds state requirements.

A student may satisfy graduation requirements in less than four years. The District will award a diploma to a student fulfilling graduation requirements in less than four years if consent is received by the student's parent or guardian, or by the student, if they are 18 years of age or older or emancipated.

Students and their parents will be notified annually of the requirements for all Hillsboro diplomas. See the graduation requirement manual for specific instructions.

~~A **Chancellor's Diploma** will be awarded to students who have satisfactorily completed all state and local graduation requirements, and those established by the Oregon University System for automatic entrance into an Oregon public university. A chancellor's diploma will be awarded to students in Grades 9 through 12 who complete a minimum of 26 credits that include at least:~~

- ~~1. Three credits of mathematics, including Algebra II;~~
- ~~2. Four credits of English;~~
- ~~3. Three credits of science;~~
- ~~4. Three credits of social sciences;~~
- ~~5. One credit in health education;~~
- ~~6. One credit in physical education;~~
- ~~7. One half credit of Career Development;~~
- ~~8. One half credit of Senior Seminar; and~~
- ~~9. Three credits in career and technical education, the arts, or a second language (with at least two credits of second language); and~~
- ~~10. Students must complete a total of 16 academic credits in English, mathematics, science, social science, and/or second language with a "C" or better in every course. A 3.4 GPA is also required.~~

Chancellor's Diploma

The Chancellor's Diploma will be awarded to students who have demonstrated their commitment to a rigorous course of study during high school in order to prepare for college and career success. The Chancellor's Diploma includes classes and requirements that promote critical thinking skills and an enriched learning experience. These requirements are aligned with general Oregon university admissions, but do not guarantee automatic acceptance. Students who earn a Chancellor's Diploma demonstrate the experience that is desired for every student in the Hillsboro School District. All students earning a Chancellor's Diploma will be recognized with a Chancellor's Diploma Recognition during the graduation ceremony.

<u>HSD Chancellor's Diploma Requirements</u>	<u>Graduating classes through 2018</u>	<u>Cohort class of 2019 and following years</u>	
Math (including Algebra 2)*	3.0	4.0	
English* (one unit in written comprehension)	4.0	4.0	
Science*	3.0	3.0**	**Minimum of 3 credits in each plus one additional credit in either; total = 7 credits
Social Sciences*	3.0	3.0**	
Science* / Social Sciences*		1.0**	
Health Education	1.0	1.0	
Physical Education	1.0	1.0	
Career and Technical Education (CTE), the Arts, and World Language* (with at least two credits of world language)	3.0	3.0	
Electives	7.0	5.0	
Senior Seminar (or Focused Program Internship credit)	0.5	0.5	
Career and College Development	0.5	0.5	
Total Credits	26.0	26.0	
*Academic Credit Requirements (English, mathematics, science, social science, and/or world language)			
Number of required academic credits	18.0	18.0	
Minimum number of required academic credits that must be completed in advanced-level coursework (as defined by AP, IB, or dual-credit designation)		4.0	
Required cumulative GPA in academic courses	3.4	3.0	
Minimum grade in every academic requirement course	C	C	
Required GPA in all coursework	3.0 GPA	3.0 GPA	
Proficiency in Essential Skills	Required	Required	

In addition to credit requirements as outlined in OAR 581-022-1130, a student must:

1. Demonstrate proficiency in the Essential Skills¹;
2. Develop an education plan and build an education profile;
3. Demonstrate extended application through a collection of evidence; and
4. Participate in career-related learning experiences.

Graduation Honors - Valedictorian and Salutatorian

Students who earn a Chancellor's Diploma may be eligible for Graduation Honors.

¹Each student shall demonstrate proficiency in Essential Skills adopted by the State Board of Education as provided in OAR 581-022-0615. Proficiency is required in reading in 2012, writing in 2013, and applying math in 2014.

Valedictorian

Students earning a Chancellor's Diploma and receiving an unweighted GPA of 4.0 for all classes taken will be recognized as Valedictorians. In the event that no students receive a 4.0 GPA, but earn a Chancellor's Diploma, the student(s) with the highest GPA will be recognized as the Valedictorian(s). More than one person may be recognized as the Valedictorian(s).

Salutarian

Student(s) who earn a Chancellor's Diploma and have the second highest unweighted GPA will be recognized as the Salutarian(s). More than one person may be recognized as the Salutarian(s).

Honors Graduate

The students who earn a Chancellor's Diploma and maintain above a 3.75 unweighted GPA will be recognized as Honors graduates.

Essential Skills

The District will allow English Language Learner (ELL) students to demonstrate proficiency in the Essential Skill of "Apply mathematics in a variety of settings" in the student's language of origin for those students who, by the end of their 11th grade year, are:

1. On track to meet all other graduation requirements; and
2. Unable to demonstrate proficiency in the Essential Skill in English.

The District will allow ELL students to demonstrate proficiency in Essential Skills other than "Apply mathematics in a variety of settings" in the student's language of origin for those students who by the end of their 11th grade year:

1. Are on track to meet all other graduation requirements;
2. Are unable to demonstrate proficiency in the Essential Skills in English;
3. Have been enrolled in a U.S. school for five years or less; and
4. Receive at least a level 3 (Intermediate) on the English Language Proficiency Assessment (ELPA).

~~Students receiving their diploma in 2012 will need to complete three credits of science; three credits in the arts, career/technical education, or a second language (in any one or combination thereof); and six credits of electives. Students who receive their diploma in 2014 must complete their math credits at the Algebra I level or higher.~~

Standard Diploma

A standard diploma will be awarded to students who have satisfactorily completed all state and local graduation requirements. Students completing the standard diploma may qualify for entrance to colleges, community colleges, military and trade schools. A standard diploma will be awarded to students in Grades 9 through 12 who complete a minimum of 24 credits that include at least:

- ~~1. Three credits of mathematics (at Algebra I level or higher);~~
- ~~2. Four credits of English (one unit in written comprehension);~~
- ~~3. Three credits of science;~~
- ~~4. Three credits of social sciences;~~
- ~~5. One credit in health education;~~
- ~~6. One credit in physical education;~~
- ~~7. One half credit of Career Development;~~
- ~~8. One half credit of Senior Seminar;~~

9. ~~Three credits in career and technical education, the arts, or a second world language.~~

<u>Standard Diploma Requirements</u>	<u>Required Credits</u>
Math (at Algebra I level or higher)	3.0
English (one unit in written comprehension)	4.0
Science	3.0
Social Sciences	3.0
Health Education	1.0
Physical Education	1.0
Career and College Development	0.5
Senior Seminar (or Focused Program Internship credit)	0.5
Career and Technical Education (CTE), the Arts, and World Language	3.0
Electives	7.0
Total Credits	26.0

The District shall offer students credit options, provided the method for obtaining such credits is described in the student's personal education plan, and the credit is earned by meeting requirements described in OAR 581-022-1131.

In addition to credit requirements as outlined in OAR 581-022-1130, a student must:

1. Demonstrate proficiency in the Essential Skills¹ of reading, writing, and apply math;
2. Develop an education plan and build an education profile;
3. Demonstrate extended application through a collection of evidence; and
4. Participate in career-related learning experiences.

~~Students receiving their diploma in 2012 will need to complete three credits of science; three credits in the arts, career/technical education, or a second language (in any one or combination thereof); and six credits of electives. Students who receive their diploma in 2014 must complete their math credits at the Algebra I level and higher.~~

Modified Diploma

A modified diploma will be awarded only to students who have demonstrated difficulty meeting the full set of academic standards established by the State Board of Education for a diploma, while receiving reasonable accommodations. Students completing the modified diploma may qualify for entrance to colleges, community colleges, military and trade schools. To be eligible for a modified diploma, a student must:

1. Have a documented history of difficulty maintaining grade-level achievement due to significant learning and instructional barriers; or
2. Have a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students ~~on or~~ after July 1, 2009, who complete 24 credits, which shall include:

- ~~1. Four credits in English;~~
- ~~2. Two credits in mathematics;~~
- ~~3. Two credits in science;~~
- ~~4. Two credits in social sciences;~~
- ~~5. One credit in health;~~

- ~~6. One credit in physical education;~~
- ~~7. Two and one-half credits of Career Development;~~
- ~~8. Eight and one-half electives, including one-half credit of Senior Seminar; and~~
- ~~9. One credit in career technology, the arts, or a second language.~~

<u>Modified Diploma Requirements</u>	<u>Required Credits</u>
Math	2.0
English	4.0
Science	2.0
Social Sciences	2.0
Health Education	1.0
Physical Education	1.0
Career and College Development	2.5
Electives (including 0.5 Senior Seminar or Focused Program Internship credit)	8.5 (0.5)
Career and Technical Education (CTE), the Arts, and World Language	1.0
Total Credits	24.0

In addition to credit requirements as outlined in OAR 581-022-11304, a student must:

1. Develop an education plan and build an education profile;
2. Demonstrate extended application through a collection of evidence; and
3. Participate in career-related learning experiences.

A student must also demonstrate proficiency in the Essential Skills of reading, writing, and apply math with reasonable modifications and accommodations. Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an IEP or 504, any modifications to work samples must be consistent with the requirements established in the IEP or 504 plan. Modifications are changes to the achievement level, construct, or measured outcome of an assessment. This means that IEP or school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard.
2. For a student not on an IEP, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed, and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a 504 plan may not receive a modified OAKS / SBAC assessment.

A student's school team shall decide that a student should work toward a modified diploma no earlier than the end of Grade 6, and no later than two years before the student's anticipated exit from high school. A student's school team may decide to revise a modified diploma decision. A student's school team may decide that a student who was not previously working toward a modified diploma should work toward one when the student is less than two years from anticipated exit from high school, if the documented history has changed.

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated difficulty meeting the full set of academic content standards for a diploma, while receiving modifications and accommodations. Students receiving an extended diploma may have varying educational opportunities after graduation to help meet IEP goals and objectives through age 21. To be eligible for an extended diploma, a student must:

1. While in Grade 9 through completion of high school, complete 12 credits which may not include more than 6 credits in a self-contained special education classroom, and will include:
 - a. Two credits of mathematics;
 - b. Two credits of English;
 - c. Two credits of science;
 - d. Three credits of history, geography, economics, or civics;
 - e. One credit of health;
 - f. One credit of physical education; and
 - g. One credit of the arts or a second language.

<u>Extended Diploma Requirements</u>	<u>Required Credits</u>
Math	2.0
English	2.0
Science	2.0
History, Geography, Economics, or Civics	3.0
Health Education	1.0
Physical Education	1.0
The Arts or a World Language	1.0
Total Credits	12.0

- ~~2. Have a documented history of difficulty maintaining grade-level achievement due to significant learning and instructional barriers; or~~
 - ~~3. Have a documented history of a medical condition that creates a barrier to achievements; and~~
 - ~~4. Participate in an alternate assessment beginning no later than Grade 6 and lasting for two or more assessment cycles; or~~
 - ~~5. Have a serious illness or injury that occurs after Grade 8 that changes the student's ability to participate in grade-level activities and that results in the student participating in alternate assessments.~~
2. Have a documented history of:
 - a. An inability to maintain grade level achievement due to significant learning and instructional barriers;
 - b. A medical condition that creates a barrier to achievement; or
 - c. A change in the student's ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

Beginning in grade five, or after a documented history to qualify for an extended diploma has been established, the District shall annually provide to the parents or guardians of the student, information about the availability and requirements of a modified diploma, an extended diploma, and an alternative certificate.

Alternative Certificate

An alternative certificate will be awarded to students who do not satisfy the requirements for a chancellor's diploma, standard diploma, modified diploma, or extended diploma, if the students meet minimum credit requirements established by the District. Students receiving an alternative certificate may have varying educational opportunities after graduation. Alternative certificates will be awarded based on individual student needs and achievement.

Other District Responsibilities

The District will ensure that students have onsite access to the appropriate resources to achieve a chancellor's diploma, standard diploma, modified diploma, extended diploma, or alternative certificate at each high school. The District will provide age-appropriate and developmentally appropriate literacy instruction to all students until graduation.

The District may not deny a student who has a documented history of difficulty maintaining grade-level achievement due to significant learning and instructional barriers, or of a medical condition that creates a barrier to achievement, the opportunity to pursue a diploma with more stringent requirements than a modified diploma or extended diploma for the sole reason the student has a documented history.

The District may award a modified diploma or extended diploma to a student only upon the written consent of the student's parent or guardian. The District shall receive the written consent during the school year in which the modified diploma or extended diploma is awarded. A student who is emancipated or has reached the age of 18 at the time the modified diploma or extended diploma is awarded may sign the consent.

A student shall have the opportunity to satisfy the requirements for a modified diploma, extended diploma, or alternative certificate in either within four years after starting the ninth grade, or until the student reaches the age of 21, if the student is entitled to a public education until the age of 21 under state or federal law.

A student may satisfy the requirements for a modified diploma, extended diploma, or alternative certificate in less than four years but not less than three years. In order to satisfy the requirements for a modified diploma, extended diploma, or alternative certificate in less than four years, the student's parent or guardian, or a student who is emancipated or has reached the age of 18, must provide written consent which clearly states that the parent, guardian, or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the District Superintendent / designee, who will annually report to the Superintendent of Public Instruction the number of such consents.

~~Beginning in Grade 5, the District will annually provide information of the availability and requirements of all diploma options, including a chancellor's diploma, standard diploma, modified diploma, extended diploma, and alternative certificate.~~

A student who received a modified diploma, extended diploma, or alternative certificate will have the option of participating in a high school graduation ceremony with the student's class.

A student on an IEP who receives a modified diploma, extended diploma, or alternative certificate shall have access to individually designed instructional hours, hours of transition services, and hours of other services that equals at least the total number of instructional hours that is required to be provided to students who are attending a public high school, unless reduced by the IEP team.

The District must provide a Summary of Performance to students who are graduating from secondary school with a regular standard diploma, or are leaving due to exceeding the age of eligibility for a free appropriate public education (end of school year in which they turn 21).

The District will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program.

Eligible students with disabilities are entitled to a Free Appropriate Public Education (FAPE) until the age of 21, even if they have earned a modified diploma, extended diploma, alternative certificate, or completion of a General Education Development document. The continuance of services for students with disabilities who receive a modified diploma, extended diploma, or alternative certificate is contingent on the IEP team determining the student's continued eligibility and need for special education services.

The District will issue a high school diploma, upon request, to a person who served in the Armed Forces², as specified in Oregon law, if the person was discharged or released under honorable conditions and has received either a General Educational Development, or a post-secondary degree, or has received a minimum score on the Armed Services Vocational Aptitude Battery.

END OF POLICY

Legal References:

ORS 329.095	~~OAR 581-021-0074~~	OAR 581-022-1210
ORS 329.451	OAR 581-022-0615	OAR 581-022-1215
ORS 332.107	OAR 581-022-0617	OAR 581-022-1350
ORS 332.114	OAR 581-022-1130	
ORS 338.115	OAR 581-022-1131	
ORS 339.115	OAR 581-022-1133	
ORS 339.505	OAR 581-022-1134	
ORS 343.295	OAR 581-022-1135	

²The policy applies to any person who:

1. Served in the Armed Forces of the U.S. at any time during:
 - a. World War I;
 - b. World War II;
 - c. The Korean Conflict; or
 - d. The Vietnam War;
2. Served in the Armed Forces of the U.S. and was physically present in:
 - a. Operation Urgent Fury (Grenada);
 - b. Operation Just Cause (Panama);
 - c. Operation Desert Shield/Desert Storm (Persian Gulf War);
 - d. Operation Restore Hope (Somalia);
 - e. Operation Enduring Freedom (Afghanistan); or
 - f. Operation Iraqi Freedom (Iraq);
3. Served in the Armed Forces of the U.S. in an area designated as a combat zone by the President of the U.S.

Cross References:

Policy IBDJA/LBD - Home-Schooled Students
Policy IGBHD - Program Exemptions
Policy IK - Academic Achievement
Policy IKAB - Student Progress Reports to Parents
Policy IKAC - High School Classes/Courses for Eighth Graders
Policy IKFA - Early Graduation

HILLSBORO SCHOOL DISTRICT 1J
February 24, 2015
FIRST READING—POLICIES KL: PUBLIC COMPLAINTS (REVISE) AND
KLD: PUBLIC COMPLAINTS ABOUT DISTRICT PERSONNEL (DELETE)

SITUATION

The proposed revision of policy KL: Public Complaints incorporates the District's current policy KLD: Public Complaints about District Personnel. The two policies are closely related in purpose and similar in content. It is anticipated that combining them will simplify and streamline the District's complaint procedures. Input has been received from Oregon School Boards Association to ensure that the policies align to current legal requirements and the District's bargaining agreements.

RECOMMENDATION

The Superintendent recommends the Board of Directors review the first reading of policies KL: Public Complaints (revise) and KLD: Public Complaints about District Personnel (delete).

Hillsboro School District 1J

Code: KL / KLD
Adopted: 07/96
Revised: 01/08

Public Complaints*

It is the Board's intent to handle public complaints in a fair and expedient manner. Complaints should ~~then~~, ~~therefore~~, be handled and resolved as closely to their origin as possible.

Complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints ~~that concern Board actions or Board operations~~ against the Superintendent or Board actions.

In working toward resolutions at the lowest possible level, the Board advises the public that the proper channeling of complaints involving instruction, discipline, learning materials, District program(s), or facilities is in the following order:

1. ~~Teacher~~ Subject of complaint;
2. Principal / Administrator;
3. Superintendent or designee;
4. Board.

The Superintendent will develop administrative regulations to explain the process and procedures to be followed. Copies of the process will be available at appropriate sites throughout the District.

Any complaint about school personnel other than the Superintendent will be investigated by the administration before consideration and action by the Board. ~~The Board will not hear charges against employees in open session unless an employee requests an open session.~~ Whenever a complaint about personnel is made directly to the Board as a whole or to a Board member as an individual, it will be referred to administration for study and possible solution.

While ~~audience members speaking during Board meeting open sessions~~ ~~speakers~~ may offer objective criticism of school operations and programs, the Board will not hear personal complaints concerning school personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander, and might prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chair will direct ~~the visitor~~ ~~these audience members~~ to the appropriate ~~means~~ ~~procedures~~ for Board consideration and disposition of legitimate complaints involving individuals.

Due process rights of all concerned parties will be protected throughout the complaint process.

Public Complaints * - KL / KLD

1-2

END OF POLICY

Legal Reference(s):

ORS 192.610 - 192.690

ORS 332.107

OAR 581-022-1940

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Hillsboro School District 1J

Code: KLD
Adopted: 07/96
Revised: 01/08

Public Complaints about District Personnel *

Whenever a complaint about personnel is made directly to the Board as a whole or to a Board member as an individual, it will be referred to administration for study and possible solution. The individual employee involved will be advised of the nature of the complaint and will be given every opportunity for explanation, comment, and presentation of the facts as he/she sees them.

If necessary, the administration, the person who made the complaint, or the employee involved may request a meeting with the Board for the purposes of further study and decision. Such meeting will be held in executive session unless the affected employee requests otherwise. Generally, all parties involved, including the school administration, will be asked to attend such a meeting for the purposes of presenting additional facts, making further explanations, and clarifying the issues.

Due process rights of all concerned parties will be protected throughout the complaint process.

END OF POLICY

Legal Reference(s):

ORS 192.660

ORS 332.107

OAR 581-022-1940