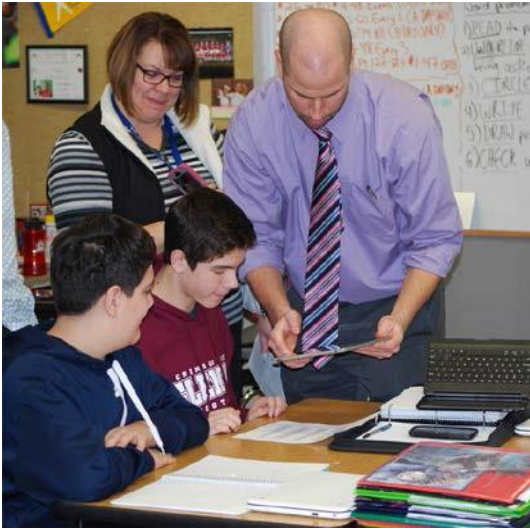




Hillsboro School District 1J

July 21, 2015
Board Meeting

Board of Directors

Monte Akers • Lisa Allen • Wayne Clift • Glenn Miller • Erik Seligman • Janeen Sollman • Kim Strelchun

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS

Administration Center, 3083 NE 49th Place, Hillsboro, OR

Board Meeting Agenda

July 21, 2015

5:30 PM

1. 5:30 p.m. Work Session
 - A. Review Summer Work Session Agendas 4
Presenter: Mike Scott
 - B. Board Leadership Planning 5
Presenter: Kim Strelchun
 - C. Boundary Update 6
Presenter: Mike Scott / Adam Stewart
 - D. Summer Conference Reports 7
Presenter: Kim Strelchun, Glenn Miller, Erik Seligman, Lisa Allen
 - E. Discuss Metro Policy Advisory Committee (MPAC) Nomination 8
Presenter: Kim Strelchun
 - F. Board Discussion Time
2. 7:30 p.m. Regular Session
Call to Order and Flag Salute
3. Recognition / Student Presentation
 - A. Student Presentation: Lincoln Street Sixth Grade Students - Legacy Books
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 - G. Approve Annual Clerk / Officer Designations 33
 - H. Approve Annual Crime Policy Coverage Limits 34
 - I. Readopt Policy DFAA: Capital Project Fund 35
 - J. Readopt Policy IGBC: Title I / Parental Involvement 40
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L. Approve Resolution to Extend Workers' Compensation to Volunteers	43
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9. Reports and Discussion	
A. Curriculum Adoption Cycle: Postpone Selection of Instructional Materials Presenter: Beth Graser	51
B. New High School Course Follow-up Report Presenter: Beth Graser	52
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10. NWRESD / HCU / HEA Reports	
11. Superintendent's Time	
12. Board of Directors' Time	
13. Executive Session If needed, the Board may wish to go into Executive Session to discuss matters according to ORS 192.660. (Only used if the Board needs to come back to the Regular Session to take action.)	
14. Adjourn Regular Session	
15. Next Meetings of the Board of Directors:	
• August 17, 2015 - Summer Retreat / Regular Session	
• September 8, 2015 - Work Session	

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
REVIEW SUMMER WORK SESSION AGENDAS

SITUATION

The Board will review and discuss agenda items planned for the summer extended work session on August 17, 2015.

RECOMMENDATION

The Superintendent recommends the Board of Directors review and discuss the summer work session agenda.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
BOARD LEADERSHIP PLANNING

SITUATION

The Board takes time each year to discuss the election of officers for the subsequent year. The election of Chair and Vice Chair will take place during the regular Board meeting in July. All seven Board members are eligible to run for office. The Board Chair will facilitate a discussion that allows each Board member to express an interest in running for office, and gives Board members an opportunity to ask questions, express the qualities they would like to see in the Chair and Vice Chair, and consider the decisions they must make for leadership.

RECOMMENDATION

The Superintendent recommends the Board of Directors discuss Board leadership planning for 2015-16.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
BOUNDARY UPDATE

SITUATION

The Board will receive an update on the status of boundary adjustment discussions that have taken place between Hillsboro and Beaverton School District representatives.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and provide feedback.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
SUMMER CONFERENCE REPORTS

SITUATION

Four Board members attended the Oregon School Boards Association Summer Conference in Bend, Oregon, July 17 – 19, 2015. Directors Lisa Allen, Glenn Miller, Erik Seligman, and Kim Strelchun will briefly share highlights of this conference.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to these reports and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
DISCUSS METRO POLICY ADVISORY COMMITTEE (MPAC) NOMINATION

SITUATION

John Hayes, chair of the Forest Grove School District Board of Directors, has requested that the Hillsboro School District Board of Directors endorse him for the position of school board representative to the Metro Policy Advisory Committee. In this position, Mr. Hayes would represent all Metro area school boards to the committee.

The Board will discuss Mr. Hayes' endorsement request during the work session, and vote on his endorsement request during the regular session.

RECOMMENDATION

The Superintendent recommends the Board of Directors discuss Mr. Hayes' endorsement request.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
ADMINISTER OATH OF OFFICE

SITUATION

In accordance with policies and law governing the election of members to the Board of Directors, an election was held May 19, 2015. One new director was elected, and two directors were re-elected. The three directors who will take the oath of office are:

Position 4	Kim Strelchun, incumbent
Position 5	Lisa Allen
Position 7	Wayne Clift, incumbent

RECOMMENDATION

The Superintendent recommends that Board Chair Kim Strelchun administer the oath of office to Vice Chair Wayne Clift and Director Lisa Allen, and Vice Chair Clift administer the oath of office to Board Chair Strelchun:

I, _____, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Oregon, and the laws thereof, and the policies of Hillsboro School District 1J. During my term, I will faithfully and impartially discharge the duties of the Office of School Board Member to the best of my ability, so help me God.

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

June 9, 2015

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers (on speaker phone)
Adriana Cañas (arrived at 5:30)
Glenn Miller
Erik Seligman (on speaker phone)
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Beth Graser, Director, Communications
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent

1. EXECUTIVE SESSION 5:15 P.M.

ORS 192.660(2)(d)—Labor Negotiator Consultation

Board Chair Kim Strelchun called the meeting to order at 5:20 p.m., and moved the Board into executive session under ORS 192.660(2)(d)—labor negotiator consultation. Directors Monte Akers and Erik Seligman attended via speaker phone. The Board discussed labor negotiations; no action was taken. Board Chair Strelchun moved the Board out of executive session and recessed the meeting at 5:36 p.m.

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers (on speaker phone)
Adriana Cañas
Glenn Miller
Erik Seligman (on speaker phone)
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Travis Reiman, Executive Director, School Performance
Dayle Spitzer, Executive Director, Elementary Education
Beth Graser, Director, Communications
Michelle Morrison, Director, Business Services
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent
Sev Flores, Technology Support

Budget Committee Present:

Nina Carlson
Angie Ellis
Betsy Julian
Jaime Rodriguez

Others Present:

Lisa Allen, Board member-elect	Greg Ellis	Kathy Fuller, Hillsboro Tribune
Michael Brown, City of Hillsboro	Devin Hunter, HCU	Luke Hammill, The Oregonian
Mark Clemons, City of Hillsboro	Maureen Barnhart, HEA	

2. WORK SESSION 6:15 P.M.

Board Chair Strelchun reconvened the meeting at 5:36 p.m. Directors Akers and Seligman attended via speaker phone.

City of Hillsboro Urban Renewal Discussion

Mark Clemons, Hillsboro's Economic Development Director, and Michael Brown, Hillsboro's City Manager, presented information regarding the City's urban renewal plan for north Hillsboro, explaining that goals of development in this area include job growth, creating opportunities for new private investments and local businesses, increasing tax revenues for public services and schools, and meeting regional goals by supporting redevelopment inside the urban growth boundary (UGB). They explained that Hillsboro's industrial district is the "high tech" center of Oregon, with 32,000 employees and wages that are 216% higher than the metropolitan average. There is a potential in this area for more than 10,000 additional jobs, \$2 billion in annual payroll, and \$153 million in annual state income tax; but there is international competition for industrial businesses, and investments are necessary in order to attract these businesses.

Under Oregon Revised Statutes (ORS) 457, property taxes from new businesses in a specific area can be used to fund infrastructure in that area. Investments are phased with new development, and the new property taxes are restored to the tax rolls after the projects have been built and paid for. This "tax increment financing" has been identified as potentially the best tool to meet the north Hillsboro development objectives.

The timeline for developing the north Hillsboro urban renewal plan includes a planning and reporting phase (scheduled for April through August 2015), and an adoption phase (scheduled for September through December 2015). The focus of the global marketing strategy that is being created includes research and development companies, corporate headquarters, and manufacturing companies related to electronics, silicon, and semi-conductors.

Board members asked clarifying questions about the urban renewal plan and its impact on the District. Board Chair Strelchun requested that the District be given an opportunity to provide information regarding the implications of decisions that could impact schools (e.g., decisions that would lead to boundary adjustments), as these changes can result in significant expenditures of staff time and impact the focus on student achievement.

Budget Update – Reinvestment Discussion

The Budget update discussion was moved forward on the agenda, in consideration of the schedules of Budget Committee members.

Superintendent Mike Scott and Chief Financial Officer Adam Stewart explained that on May 7, 2015, the Budget Committee voted to approve the proposed Hillsboro School District budget for 2015-16, with \$820,000 in reinvestments, and requested an opportunity to participate in future discussions regarding funding priorities, if the District received additional funds for the 2015-2017 biennium. The June 2015 state quarterly revenue forecast indicates that an estimated additional \$3.6 million will be distributed to Hillsboro School District for the second year of the biennium (2016-17). Based on the District's Five-Step Reinvestment plan, Superintendent Scott and Chief Financial Officer Stewart proposed the following additional reinvestments:

- PE / Music at the Elementary Level – additional investment of \$393,354
 - Increase the number of PE / Music sections at elementary school from 10 to 11 (4.2 additional licensed FTE)
- Increase Classified Hours / Days – additional investment of \$321,788
 - Extend calendars for select classified positions; increase the number of classified discretionary hours at the building level
- Lower Class Size / Reduce Staffing Ratio at the Middle School Level – additional investment of \$406,411
 - Increase licensed FTE to reduce staffing ratio in middle schools (4.34 additional licensed FTE)
- PERS Reserve Fund – additional investment of \$500,000
 - Bank a portion of the funds to help offset PERS increases in 2017-2019

Budget Committee members discussed various aspects of the reinvestment recommendations. Budget Committee members Nina Carlson, Angie Ellis, Betsy Julian, and Jaime Rodriguez expressed support for the recommended reinvestments. Board member Erik Seligman requested an increase in the amount set aside for PERS reserves.

The budget hearing is scheduled to take place during the June 9 regular session, prior to the Board's adoption of the District's 2015-16 budget. Two sets of budget resolutions will be available for Board action: one version includes the recommended reinvestments, and the other reflects the budget approved by the Budget Committee on May 7.

Assistant Superintendent Steve Larson provided an update on the plans that are being developed for the \$200,000 reinvestment to support talented and gifted (TAG) / advanced students, and the \$200,000 reinvestment in athletics and activities that were approved by the Budget Committee on May 7, 2015. He clarified that the District's reinvestment in TAG / advanced students would serve as "seed money," and there is a possibility that additional funds might be received from the state. The ideas being developed to support TAG students and their parents and teachers have received positive feedback at the schools.

The athletics / activities reinvestment plan that is being developed divides the additional approved \$200,000 reinvestment between athletics and activities, with \$130,000 budgeted for athletics, and \$70,000 budgeted for activities. (A performing arts investment of \$130,000 was included in the 2014-15 budget.) In order to maximize opportunities for students to participate in athletic programs, benefit the greatest number of students, and decrease the need for fundraising and the strain on principals' discretionary budgets, the athletics reinvestment plan focuses on Oregon School Activities Association (OSAA) recognized programs, and includes funding for an additional coaching position for several of these programs.

Director Sollman discussed the impact of budget cuts on student participation in non-OSAA programs (e.g., tennis, swimming, and lacrosse), and the burden that falls on students, parents, and booster clubs involved in these programs, including the responsibilities for providing and/or funding coaching, transportation, and the cost of facility rentals, when school budgets are reduced.

Board Chair Strelchun said that the details of the athletics / activities reinvestment plan are not essential for the Board's approval of the budget, and postponing further discussion would allow input to be received from additional stakeholders.

Discuss Nonunion and Superintendent Compensation

Assistant Superintendent Debbie Ashley explained that the Board is scheduled to take action during the regular session regarding compensation for nonunion employees and the Superintendent. Based on the need for consistent, competitive salaries, and the fact that the District is still bargaining with both classified and licensed employee groups, Assistant Superintendent Ashley recommended that the Board approve the following resolution, which was discussed during the April 28 Board work session:

The Hillsboro School District 1J Board of Directors hereby resolves that, for 2015-16, the District will increase its total expenditures on the salary and employee benefits of the Superintendent, Cabinet members, administrators, confidential, supervisory, and technical / specialist personnel by the same percentage as it ultimately increases its expenditures on licensed personnel as a result of the collective bargaining process, including in this expenditure the same District insurance contribution that is bargained for licensed employees.

Board Chair Strelchun reported that, as of last year, the Superintendent's compensation and benefits package was not competitive with the compensation and benefits of superintendents in smaller surrounding districts.

Thoughtexchange Report

The Thoughtexchange report was moved to the regular session.

Board Discussion Time

Board members shared the following thoughts:

- National Association of Student Councils (NASC) 2016 annual conference
 - Board Chair Strelchun announced that an additional action item was being added to the regular session agenda. She explained that Century High School has been selected to host the NASC 2016 annual conference, and verification of Board approval must be received by the organization prior to June 19. She also said that the majority of the cost is expected to be the in-kind provision of facility use.
 - Director Janeen Sollman emphasized the honor that this selection represents for the District, and the tremendous opportunities this event provides for students.
 - Director Graser shared that this is a significant commerce opportunity for Hillsboro and surrounding areas.
 - Director Adriana Cañas discussed the student leadership opportunities presented by this event.
- Confucius Institute
 - Director Sollman expressed her excitement about the Confucius Institute at Ladd Acres Elementary School.
 - Board Chair Strelchun said that the Confucius Institute is also in progress at Jackson Elementary School.

- Proud to be HSD festival
 - Board Chair Strelchun commended Director Graser and her team for their many hours of work, and the tremendous success of the Proud to be HSD festival.
 - Director Sollman discussed the opportunities the festival provided for community members to learn about the programs available in District schools.
- Graduation ceremonies
 - Board Chair Strelchun commended the District facilities crew for their attention to the many details that made graduation a special event for students and their families.
- Oregon School Board Association (OSBA) summer conference
 - Board members were asked to confirm their OSBA summer conference attendance plans with the Board secretary by June 11, if they had not already done so.

The meeting was recessed at 7:14 p.m.

Board Present:

Kim Strelchun, Chair
Wayne Clift, Vice Chair
Monte Akers (speaker phone)
Adriana Cañas
Glenn Miller
Erik Seligman (speaker phone)
Janeen Sollman

Staff Present:

Mike Scott, Superintendent
Debbie Ashley, Assistant Superintendent, Human Resources
Steve Larson, Assistant Superintendent, School Performance
Adam Stewart, Chief Financial Officer
Elaine Fox, Executive Director, Student Services
Travis Reiman, Executive Director, School Performance
Olga Acuña, Director, Federal Grants
Beth Graser, Director, Communications
Val Bokma, Assistant to the Board
Laurie Boyd, Assistant to the Superintendent
Sindy AvilaGutierrez, Parent and Community Engagement Liaison
Martha MendezBolanos, Migrant Home School Consultant
Gaspar LopezLopez, Hispanic Community Outreach Worker
Sev Flores, Technology Support
Diana Kleintob, Technology Support

Others Present:

Ladd Acres students and families	Lana Pratt	Devin Hunter, HCU
Lisa Allen, Board member-elect	Jaime Rodriguez	Maureen Barnhart, HEA
Julie Kasper	Fran Sinapi	Kathy Fuller, Hillsboro Tribune
Gavin Mannen		

3. REGULAR SESSION 7:30 P.M.

Call to Order and Flag Salute

Board Chair Strelchun reconvened the meeting at 7:34 p.m., and led the Pledge of Allegiance. Directors Akers and Seligman attended via speaker phone.

4. RECOGNITION / PRESENTATION

Student Presentation: Ladd Acres Elementary School – Astro Advisory Team and Honor Choir

The Ladd Acres Elementary School Astro Advisory Team introduced the Ladd Acres Honor Choir. The choir performed two musical selections for the Board.

Recognition: Outgoing Board Member – Adriana Cañas

Board members, Superintendent Scott, and Director of Federal Grants Olga Acuña recognized outgoing Board member Adriana Cañas for her six years of service to the District, presenting her with a certificate of appreciation, an engraved school bell, a step stool signed by Cabinet members, and flowers. Director Acuña was commended for her work as a Latina community leader, her commitment to quality education for District students, and her willingness to be a voice for students who often do not have a voice.

Director Cañas spoke about her journey, and shared that her work on behalf of students will continue, with a focus on inspiring them with excitement about the United States of America, the Constitution of the United States, and the importance of voting. She thanked her fellow Board members for their work, and for allowing her to serve students.

5. APPROVAL OF AGENDA

Director Sollman MOVED, SECONDED by Director Cañas, to approve the agenda with the following amendments: addition of Action Item (f) Student Council Conference. The MOTION CARRIED (7-0).

The Thoughtexchange report was moved from the work session to the regular session, as agenda item 12d (Reports and Discussion).

6. AUDIENCE TIME

Board Chair Strelchun explained the procedure for addressing the Board according to policy BDDH: Public Participation in Board Meetings. No audience members requested to address the Board.

7. ***Recess Board meeting, convene budget hearing***

8. Hold Budget Hearing

Board Chair Strelchun announced the final public hearing prior to Board adoption for the 2015-16 budget. She declared the Budget Hearing open at 8:04 p.m., and asked for public testimony. Hearing no requests to comment, Board Chair Strelchun closed the Budget Hearing.

9. ***Adjourn budget hearing, reconvene Board meeting***

Board Chair Strelchun reconvened the Board meeting at 8:05 p.m.

10. CONSENT AGENDA

Director Miller MOVED, SECONDED by Director Clift, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Minutes of May 7, 2015, Budget Committee Meeting
- b. Approve Minutes of May 12, 2015, Board Meeting
- c. Approve Minutes of May 26, 2015, Board Meeting
- d. Approve Routine Personnel Matters
- e. Accept Donations

11. ACTION ITEMS

- a. Adopt Resolutions to Adopt 2015-16 Budget, Appropriate 2015-16 Budget, and Impose 2015-16 Taxes and Categorize Tax Levy

Chief Financial Officer Stewart presented the resolutions to adopt and appropriate the 2015-16 budget and to impose and categorize the tax levy. Two versions of the resolutions were presented. The first version included recommended increases above the budget approved on May 7 by the Budget Committee. These recommended increases were based on revenue increases recently announced by the state, and were discussed with the Budget Committee during the June 9 work session. The second version reflected the budget as it was approved on May 7 by the Budget Committee. The administration recommended that the version of the budget containing the increased expenditures be adopted by the Board of Directors.

Board Chair Strelchun added that, although Budget Committee members did not vote on the revisions, they were supportive of the amended version of the budget.

Director Sollman MOVED, SECONDED by Director Miller, that the Board of Directors of Hillsboro School District 1J adopt the budget for fiscal year 2015-16 in the total amount of \$286,795,298 now on file at the District Administration Center, Hillsboro, Oregon. The MOTION CARRIED (6-1), with Director Seligman opposed.

Director Miller MOVED, SECONDED by Director Sollman, that the Board of Directors of Hillsboro School District 1J appropriate the funds for fiscal year 2015-16, as described on page 33 of the June 9, 2015, Board meeting packet. The MOTION CARRIED (7-0).

Director Miller MOVED, SECONDED by Director Sollman, that the Board of Directors of the Hillsboro School District 1J impose the taxes provided for in the Adopted Budget at the rate of \$4.9749 per \$1,000 of assessed value for operations, and in the amount of \$31,662,107 for bonds; and that these taxes be imposed and categorized for tax year 2015-16 upon the assessed value of all taxable property within the District, as described on page 34 of the June 9, 2015, Board meeting packet. The MOTION CARRIED (7-0).

- b. Review Superintendent's Performance and Approve Performance Evaluation

Board Chair Strelchun explained that the Board has completed a review of Superintendent Scott's performance, and she read his evaluation letter into the record.

Director Sollman MOVED, SECONDED by Director Clift, to approve the Superintendent's evaluation letter, as printed in the June 9, 2015, Board meeting packet. The MOTION CARRIED (7-0).

Board members thanked Superintendent Scott for his hard work, and commended him for his leadership, honesty, and integrity; his commitment to students and their futures; his dedication to building relationships that include staff, students, community members, and city officials; and the District's accomplishments, including national recognition for the College and Career Pathways (CCP) program, participation in the AdvancEd accreditation process, high school graduation rates, and scholarships awarded to students. Board Chair Strelchun added that the Superintendent's evaluation letter reflects not only his performance, but also the quality of his Cabinet.

Superintendent Scott's evaluation letter was printed in the Board meeting packet, and will be placed in his personnel file.

c. Approve Compensation for Nonunion Employees and the Superintendent for 2015-16

Compensation for the Superintendent, Cabinet members, administrators, confidential, supervisory, and technical / specialist personnel is authorized annually by the Board. Assistant Superintendent Debbie Ashley presented the following resolution for the Board's approval:

The Hillsboro School District 1J Board of Directors hereby resolves that, for 2015-16, the District will increase its total expenditures on the salary and employee benefits of the Superintendent, Cabinet members, administrators, confidential, supervisory, and technical / specialist personnel by the same percentage as it ultimately increases its expenditures on licensed personnel as a result of the collective bargaining process, including in this expenditure the same District insurance contribution that is bargained for licensed employees.

Director Clift MOVED, SECONDED by Director Cañas, to adopt the resolution. The MOTION CARRIED (7-0).

d. Approve Extension of the Superintendent's Contract

Director Miller MOVED, SECONDED by Director Sollman, to approve the following resolution:

Be it resolved that the Hillsboro School District Board of Directors approves the 2015-16 individual contract with the Superintendent, with a one-year extension through June 30, 2018. The MOTION CARRIED (7-0).

e. Approve Board Meeting Dates for 2015-16

Director Sollman MOVED, SECONDED by Director Miller, to approve the Board meeting dates for the 2015-16 school year. The MOTION CARRIED (7-0).

The August 17 Board summer retreat is currently scheduled for 8:30 a.m to 6:00 p.m.

Director Akers left the meeting at 8:29 p.m.

f. National Association of Secondary School Principals' and National Association of Student Councils' 2016 Conference Hosting Agreement

Century High School Leadership Advisor Julie Kasper explained that the District has been notified that Century High School has been selected as the site of the National Association of Student Councils' (NASC's) June 2016 annual conference. Conference host responsibilities include securing hotel accommodations for out-of-town attendees, arranging for meeting space, providing security, transportation, general logistics, etc. The cost of hosting the conference is currently estimated to be \$77,300; however, it is anticipated that the cost will be offset by support from partnerships, donations, volunteers, corporate sponsorships, and fundraising.

More than 935 students and advisors are expected to attend the conference. Travel expenses prevent many students from attending conferences in other states; therefore, hosting this event will provide a unique opportunity for local students to participate in a national conference. Furthermore, serving on conference committees will provide valuable leadership opportunities for students.

It is staff's recommendation that the Board authorize signature of the Conference Hosting Agreement between the National Association of Student Councils and the Hillsboro School District. Assistant Superintendent Steve Larson informed the Board that being selected to host this conference is an honor for the District, and a valuable experience for students, and that the Office for School Performance is prepared to assist with funding, if necessary.

Director Sollman MOVED, SECONDED by Director Miller to agree to the terms of hosting the National Association of Student Councils' 2016 Conference at Century High School. The MOTION CARRIED (6-0)

12. REPORTS AND DISCUSSION

a. Announce Budget Committee Vacancies

Chief Financial Officer Stewart announced that there will be two vacancies on the Budget Committee, since the terms of two committee members will expire on June 30, 2015. The positions are currently held by Nina Carlson (position 3) and Rebecca Lantz (position 4). Chief Financial Officer Stewart said that Ms. Carlson has confirmed her interest in reapplying, but he has not yet had an opportunity to speak with Ms. Lantz. Budget Committee applications will be accepted through September 4, 2015.

b. Announce Citizens' Curriculum Advisory Committee (CCAC) Vacancies.

Executive Director Travis Reiman announced that there will be eight vacancies on the CCAC, effective June 30, due to a combination of resignations and expiring terms, and based on the fact that there are currently 15 committee members. He explained that the Board, in consultation with the CCAC chair and District officials, will determine the number of committee members annually, as they consider the quality of the applications received, and the size of the

applicant pool. He added that Kim Thayer, whose term is ending, plans to reapply for committee membership.

Recruitment strategies were discussed. CCAC Chair Lisa Allen spoke about the importance of diversity on the CCAC in order to ensure that the committee adequately represents the District's students and families. She also emphasized the value of the perspectives and classroom experiences shared by student committee members.

Ms. Allen was commended for her professional, fair, and organized leadership of the committee; committee members were commended for their dedication and hard work.

c. Financial Report

Chief Financial Officer Stewart presented the monthly financial report. The report is included in the Board meeting packet.

d. Thoughtexchange Report

The Thoughtexchange report was moved from the work session to the regular session.

Director of Communications Beth Graser shared the results of the District's recent Thoughtexchange process, and answered Board members' questions.

13. NWRESD / HCU / HEA Reports

HCU President Devin Hunter shared the following thoughts:

- He enjoyed the Proud to be HSD festival, student performances, and graduation ceremonies.
- He commended students and staff for their hard work and accomplishments.
- He expressed excitement about the District's planned reinvestments.
- He suggested that additional training on management issues (e.g., personnel development, labor laws, contractual issues, conflict resolution, and complaint procedures) be offered to administrators.
- He wished everyone a wonderful summer.

HEA President Maureen Barnhart said she is honored to represent Hillsboro teachers, who continue to work on behalf of students, despite inadequate state support.

14. Superintendent's Time

Superintendent Scott shared the following thoughts:

- Thanked Director Graser for the incredible amount of effort invested in the Proud to be HSD festival
- Thanked the facilities crew for their hard work and dedication, and their role in the success of the Proud to be HSD festival and the graduation ceremonies
- Thanked Cabinet members for their energy, passion, and hard work in support of students
- Thanked Director Cañas for her many years – and hundreds of hours – of service

15. Board of Directors' Time.

Board members shared the following thoughts:

- Director Seligman
 - Expressed appreciation for the opportunity to attend the meeting remotely
- Director Cañas
 - Did not share any additional comments
- Director Clift
 - Thanked Director Cañas for her years of service
 - Thanked the District for a great year
 - Said he is proud to serve the Hillsboro School District
- Director Sollman
 - Shared her excitement about the Proud to be HSD Festival
 - Spoke about her appreciation for the unique tone of each graduation celebratory ceremony, and the teamwork demonstrated by staff and students
 - Expressed her appreciation for the investments of staff members, programs, and partnerships in creating success for students
 - Said that she will miss working with Director Cañas
 - Expressed her passion for the District's work of educating well-rounded children, and said she is "proud to be HSD"
- Director Miller
 - Thanked Director Cañas for her years of service, and said he looks forward to seeing her journey continue
 - Said he appreciated the opportunity to attend all six graduations and congratulate students on their work and accomplishments
- Director Strelchun
 - Spoke about the unsurpassed fulfillment of handing out graduation diplomas (and, especially, handing a diploma to her own child)
 - Thanked everyone for their work in making the Proud to be HSD festival a success, and spoke about the opportunity it provided for community members to glimpse the magic moments that happen every day in District schools
 - Commended the facilities crew for their amazing work in support of the graduation ceremonies
 - Said she is excited to watch what Director Cañas does next, and to see her children continue their education

16. Follow-Up Items

Request	Action
•	

17. Executive Session. No executive session was called.

18. Adjournment. The meeting was adjourned at 9:34 p.m.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
APPROVE ROUTINE PERSONNEL MATTERS

The Superintendent recommends the Board of Directors:

- A. Ratify the acceptance of the retirement of the following administrative personnel:

Steve Callaway

Assignment: Principal
Location: Tobias Elementary School
Effective Date: June 30, 2015

Julie Le

Assignment: Coordinator, Student Services
Location: Administration Center
Effective Date: June 30, 2015

- B. Ratify the acceptance of the resignation of the following administrative personnel:

Stephen Larson

Assignment: Assistant Superintendent
Location: Administration Center
Effective Date: June 30, 2015

Molly Siebert

Assignment: Principal
Location: Imley Elementary School
Effective Date: June 30, 2015

- C. Ratify the acceptance of the resignation of the following supervisory / technical personnel:

Carol Hatfield

Assignment: Transportation Supervisor 3
Location: Transportation
Effective Date: June 30, 2015

- D. Ratify the acceptance of the retirement of the following licensed personnel:

Rebecca Hufford

Assignment: Marketing
Location: Glencoe High School
Effective Date: June 16, 2015

E. Ratify the acceptance of the resignation of the following licensed personnel:

Christopher Brosnan

Assignment: 1st Grade
Location: Quatama Elementary School
Effective Date: June 16, 2015

Micah Gorans

Assignment: SLC
Location: Witch Hazel Elementary School
Effective Date: June 16, 2015

Amy Kuchar

Assignment: SLC
Location: Rosedale Elementary School
Effective Date: June 16, 2015

Stacy Kuhlman

Assignment: 3rd Grade
Location: Ladd Acres Elementary School
Effective Date: June 16, 2015

Emily Lux

Assignment: LRC
Location: Poynter Middle School
Effective Date: June 16, 2015

Gabe Nagler

Assignment: Science
Location: South Meadows Middle School
Effective Date: June 16, 2015

Jonathan Presley

Assignment: Science
Location: Liberty High School
Effective Date: June 16, 2015

Jessica Tillman

Assignment: 2nd Grade
Location: W. L. Henry Elementary School
Effective Date: June 16, 2015

Jeff Wright

Assignment: Support Specialist
Location: Student Services
Effective Date: July 31, 2015

- F. Approve the employment of the following administrative personnel in the 2015-16 school year:

Dayle Spitzer

Assignment: Assistant Superintendent
Location Administration Center
Effective Date: July 1, 2015

Travis Reiman

Assignment: Assistant Superintendent
Location Administration Center
Effective Date: July 1, 2015

Grant Corliss

Assignment: Executive Director
Location Administration Center
Effective Date: July 1, 2015

Carol Hatfield

Assignment: Director
Location Transportation
Effective Date: July 1, 2015

Andrew Bekken

Assignment: Principal
Location Tobias Elementary School
Effective Date: July 1, 2015

Alano Ciliberto

Assignment: Principal
Location Imlay Elementary School
Effective Date: July 1, 2015

- G. Approve the employment of the following licensed personnel in the 2015-16 school year:

Allizon Bieker

Education: MA – Alaska Pacific University, Anchorage, AK
Experience: 9 years
Assignment: 0.8 FTE School Psychologist – Student Services

Elena De Jesus Hernandez

Education: MA – George Fox University, Newberg, OR
Experience: None
Assignment: 1.0 FTE Dual Language – Minter Bridge Elementary School

Michelle Dinsmore

Education: MA – Concordia University, Portland, OR
Experience: None
Assignment: 0.75 FTE ELL – Butternut Creek Elementary School

Laura Eubanks

Education: MA – Portland State University, Portland, OR
Experience: None
Assignment: 0.9 FTE SLP – Mooberry Elementary School
0.1 FTE SLP – Rosedale Elementary School

John Gaffney

Education: MA – Portland State University, Portland, OR
Experience: 7 years
Assignment: 0.667 FTE Athletic Director – Glencoe High School
0.333 FTE Senior Projects – Glencoe High School

Tiffany Gale

Education: BA – George Fox University, Newberg, OR
Experience: 7 years
Assignment: 1.0 FTE 1st Grade – North Plains Elementary School

Anabel Grinnell

Education: MA – National University, San Diego, CA
Experience: 17 years
Assignment: 1.0 FTE Kinder Dual Language – Eastwood Elementary School

Colleen Johnston

Education: MA – Walden University, Naples, FL
Experience: 9 years
Assignment: 1.0 FTE IB Language Arts / Literature – Hillsboro High School

Nicholas Kish

Education: MA – Lewis and Clark College, Portland, OR
Experience: None
Assignment: 1.0 FTE 5th Grade – Free Orchards Elementary School

Elizabeth Larson

Education: MA – Pacific University, Forest Grove, OR
Experience: None
Assignment: 1.0 FTE ERC – Witch Hazel Elementary School

Jessica Mendonca

Education: MA – Oregon State University, Corvallis, OR
Experience: 1 year
Assignment: 1.0 FTE 1st Grade – Rosedale Elementary School

Kaitlan McGuinness

Education: MA – University of Oregon, Eugene, OR
Experience: None
Assignment: 1.0 FTE SLC – Rosedale Elementary School

Lauren Pohl

Education: MA – Portland State University, Portland, OR
Experience: 5 years
Assignment: 1.0 FTE 2nd Grade Dual Language – Mooberry Elementary School

Loryn Reed

Education: BA – Wartburg College, Waverly, IA
Experience: 1 year
Assignment: 0.8 FTE ERC – Brookwood Elementary School
0.2 FTE ERC – Orenco Elementary School

Stacy Roberts

Education: MA – Western Oregon University, Monmouth, OR
Experience: None
Assignment: 1.0 FTE Bilingual Social Studies – Hillsboro High School

Sarah Shaffer

Education: MA – University of Portland, Portland, OR
Experience: 1 year
Assignment: 1.0 FTE Kindergarten – McKinney Elementary School

Lindsay Shimmel

Education: MA – Corban University, Salem, OR
Experience: 2 years
Assignment: 1.0 FTE 4th Grade – Indian Hills Elementary School

Oneida Trainor

Education: MA – Portland State University, Portland, OR
Experience: None
Assignment: 0.7 FTE SLP – Hillsboro High School
0.3 FTE SLP – South Meadows Middle School

Kim Watson

Education: MA – George Fox University, Newberg, OR
Experience: None
Assignment: 0.5 FTE ELL – Rosedale Elementary School

Samantha Westover

Education: BA – University of Portland, Portland, OR
Experience: None
Assignment: 1.0 FTE 3rd Grade Dual Language – Witch Hazel
Elementary School

Rochelle Zekmeister

Education: MA – Portland State University, Portland, OR
Experience: None
Assignment: 1.0 FTE 4th Grade – Farmington View Elementary School

- H. Approve the employment of the following supervisory / technical personnel in the 2015-16 school year:

Carol Helfer

Assignment: Human Resources Specialist
Location: Administration Center
Effective Date: July 1, 2015

Molly Siebert

Assignment: Evaluation and Student Management Specialist
Location: Administration Center
Effective Date: July 1, 2015

Dave Peterson

Assignment: Supervisor, Maintenance
Location: Facilities
Effective Date: July 1, 2015

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
TUITION RATES FOR NONRESIDENT STUDENTS

SITUATION

Each year, students who are not residents of Hillsboro School District wish to enroll in Hillsboro schools. If an agreement is made with another Oregon school district, Hillsboro is allowed to include the student in Hillsboro School District's enrollment, and receive state formula funding. Occasionally, there is a student who does not qualify for state funding, and tuition is charged.

The cost of educating a student increases as the student progresses from the elementary to secondary level. The following calculations are based on actual 2014-15 expenditures and enrollment:

<u>COST CENTER</u>	<u>APPROPRIATIONS</u>	<u>ENROLLMENT FORECAST</u>	<u>BUDGET PER STUDENT</u>
Elementary	\$73,983,142	11,019	\$6,714
Secondary	\$63,991,342	9,459	\$6,766
Districtwide	\$44,396,220	20,478	\$2,168

The recommended tuition rates are calculated by adding the appropriate grade-level cost to the Districtwide cost. The numbers were then rounded down to an even amount.

RECOMMENDATION

The Superintendent recommends the Board of Directors adopt the following tuition rates for non-resident students for whom we do not receive state formula revenue:

Grade K - 6	\$8,882 per year
Grade 7 - 12	\$8,934 per year
Special needs students	Actual estimated cost

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
ESTABLISH SUBSTITUTE TEACHER PAY RATES FOR 2015-16

SITUATION

Minimum pay rates for substitute teachers are defined in Oregon law. Districts are required to pay licensed substitutes at least 85 percent of the statewide average daily pay for beginning teachers. For 2015-16, the state minimum rate for substitute teachers is \$173.76 per day. Hillsboro's daily rate for substitute teachers will be \$173.76 per day, and Hillsboro School District licensed retirees will be paid a daily substitute rate of \$188.76. There is currently a severe shortage of licensed substitutes, and the retiree substitute rate will keep the District competitive, while providing an incentive for District retirees.

The minimum rate for long-term substitutes (after ten consecutive days) is defined in the law as 1/190th of each district's own base salary for a beginning teacher with a BA degree. For Hillsboro, the rate is \$204.42 per day.

RECOMMENDATION

The Superintendent recommends the Board of Directors establish the 2015-16 pay rates for substitute teachers at \$173.76 per day for the first ten days, \$188.76 for retirees for the first ten days, and \$204.42 per day effective the eleventh consecutive working day of any one assignment.

**HILLSBORO SCHOOL DISTRICT 1J
2015-16
SUBSTITUTE TEACHER PAY RATES**

First 10 Days:

(Percent of statewide average starting pay)

	<u>State Minimum</u>	<u>Hillsboro Rate</u>	
2010-11 (85%)	\$159.47	\$160.00	(\$20.00/hr)
2011-12 (85%)	\$162.25	\$162.25	(\$20.25/hr)
2012-13 (85%)	\$161.48	\$161.48	(\$20.20/hr)
2013-14 (85%)	\$170.76	\$170.76	(\$21.35/hr)
2014-15 (85%)	\$171.52	\$171.52	(\$21.44/hr)
2015-16 (85%)	\$173.76	\$173.76	(\$21.72/hr)

After 10 days:

(1/190th of District base salary)

	<u>Hillsboro Minimum</u>	<u>Hillsboro Rate</u>	
2010-11	\$187.61	\$188.00	(\$23.50/hr)
2011-12	\$190.88	\$190.88	(\$23.86/hr)
2012-13	\$189.98	\$189.98	(\$23.75/hr)
2013-14	\$187.11	\$187.11	(\$23.38/hr)
2014-15	\$201.78	\$201.78	(\$25.22/hr)
2015-16	\$204.42	\$204.42	(\$25.55/hr)

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
ESTABLISH CLASSIFIED SUBSTITUTE RATES FOR 2015-16

SITUATION

The Hillsboro School District will continue with the established substitute rates from the 2014-15 school year, with the exception of the custodial substitute rate, which has been increased to be competitive with surrounding districts.

Type	Hourly Rate 2015-16
Bus Drivers	\$14.89
Campus Security	\$12.00
Clerical/Secretarial	\$12.00
Courier	\$12.00
Custodial	\$12.50
Food Service	\$11.05
On-Call Maintenance 2	\$14.62
REA	\$12.00
SEA 1 & 2	\$12.00
SEA 3	\$14.00

Note: There may be exceptions to these approved rates on an individual basis, as reviewed and approved by Human Resources.

RECOMMENDATION

The Superintendent recommends the Board of Directors establish the above-listed 2015-16 pay rates for classified substitutes.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
APPROVE ANNUAL DEPOSITORY, AUDITOR, LEGAL COUNSEL,
NEWSPAPER, AND AGENT DESIGNATIONS

SITUATION

Oregon Revised Statutes require an annual designation of Depository, Auditor, Legal Counsel, Newspaper of Record, and Agents of Record for Insurance.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the following designations:

TITLE:	DESIGNEE:
District Depository of Funds	U.S. Bank, Oregon State of Oregon Local Government Investment Pool
Legal Counsel	Brisbee and Stockton, LLC The Hungerford Law Firm, LLP
Bond Counsel	Hawkins Delafield & Wood LLP
Newspaper of Record	The Hillsboro Argus The Hillsboro Tribune
Insurance Agent of Record – Property/Liability/Casualty	Brown & Brown Northwest - Special Districts Association of Oregon
Insurance Agent of Record – Workers’ Compensation Insurance	Propel Insurance - Special Districts Association of Oregon
Insurance Agent of Record – Voluntary Student Accident Insurance	Myers, Stevens, Toohey and Company
District Financial Auditor	Grove, Mueller & Swank, P.C.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
APPROVE ANNUAL CLERK / OFFICER DESIGNATIONS

SITUATION

Oregon Revised Statutes require an annual designation of District Clerk, Deputy Clerk, Budget Officer, Authorized Signers, Finance Officer, Custodian of Funds, and Surplus Property Authority.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the following designations:

TITLE:	DESIGNEE:
District Clerk	Mike Scott, Superintendent
Deputy Clerk	Adam Stewart, Chief Financial Officer
Budget Officer	Adam Stewart, Chief Financial Officer
Authorized Signers	Adam Stewart, Chief Financial Officer, and Mike Scott, Superintendent Facsimile signatures are authorized.
Finance Officer	Adam Stewart, Chief Financial Officer
Custodian of Funds	Adam Stewart, Chief Financial Officer
Surplus Property Authority	Adam Stewart, Chief Financial Officer, and Casey Waletich, Executive Director of Facilities, Safety and Operations

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
APPROVE CRIME POLICY COVERAGE LIMITS
TO COMPLY WITH ORS 332.525

SITUATION

Oregon Revised Statute 332.525 requires the District to annually establish fidelity-bond amounts for those authorized to handle District funds, and ensure they are bonded by a surety company authorized in Oregon. The Oregon Secretary of State's office accepts the Special Districts Association of Oregon / Travelers Commercial Crime Policy as meeting this statutory requirement.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the following designation and limit:

Comprehensive Crime Policy	Coverage Limit
National Union Fire Insurance Company	\$1,000,000

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
READOPT POLICY DFAA: INVESTMENT POLICY – CAPITAL PROJECT FUND

SITUATION

District Policy DFAA provides for the investment of the Capital Project Fund. This fund receives the proceeds from bond sales, and makes the payments for the construction and purchases authorized at the bond election. The time period from a bond sale to completion of a project often extends over several years. This policy allows the District to make investments with maturities that match the planned expenditures over the extended time period. The policy requires annual readoption. Attached is a copy of the current policy.

RECOMMENDATION

The Superintendent recommends the Board of Directors readopt Policy DFAA: Investment Policy - Capital Project Fund.

Hillsboro School District 1J

Code: DFAA
Adopted: 07/96
Revised: 04/08

Investment Policy – Capital Project Fund

Scope

This investment policy applies to activities of the Hillsboro School District with regard to investing the financial assets of the Capital Project Fund.

Funds will be invested in compliance with the provisions of ORS 294.035 through 294.048, ORS 294.125 through 294.155, ORS 294.155, ORS 294.810, and other applicable statutes.

Investments will be in accordance with these policies and written administrative procedures. Investment of tax-exempt borrowing proceeds will comply with the "arbitrage" restrictions of Section 148 of the Internal Revenue Code of 1986.

Objectives

The District's investment objectives are:

1. Preservation of capital and the protection of investment principal;
2. Conformance with federal, state, and other legal requirements;
3. Maintenance of sufficient liquidity to meet operating requirements.

Delegation of Authority

The Chief Financial Officer (CFO) is designated as the investment officer of the District and is responsible for investment decisions and activities, under the direction of the Superintendent.

Prudence

The standard of prudence to be used by the investment officer in the context of managing the overall portfolio shall be the prudent investor rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Investment Diversification

The CFO will diversify the portfolio to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual financial institutions, or maturities.

Percent of Diversification by Instrument	Maximum Portfolio
US Treasury Obligations (Bills, notes, and bonds)	100%
US Government Agency Securities and Instrumentalities of Government- Sponsored Corporations	100%
Certificates of Deposit (CD) Commercial Banks	25%
Certificates of Deposit (CD) Savings and Loan Associations	10%
State of Oregon Investment Pool	100%

Diversification by Financial Institutions

Certificates of Deposit (CDs) - Commercial Banks
No more than 15 percent of the total portfolio with any one financial institution.

Certificates of Deposit (CDs) - Savings and Loan Associations
Amount per institution based on capital adequacy guidelines; in any case not to exceed 10 percent of the total portfolio with any one institution.

State of Oregon Investment Pool - State Pool
With the exception of pass-through funds (in and out within 10 days), no more than \$34 million total or 100 percent of the total portfolio.

Investment Maturity

Investment maturities for the Capital Project Fund shall be scheduled to coincide with projected cash flow needs. Investments which exceed 18 months shall be limited to US Treasury Obligations and US Government Agency Securities and Instrumentalities of Government Sponsored Corporations.

Qualified Institutions

The CFO shall maintain a list of all authorized dealers and financial institutions which are approved for investment purposes. Any firm is eligible to make an application to the investment officer and upon due consideration and approval will be added to the list. Additions or deletions to the list will be made at the director's discretion. At the request of the CFO the firms performing investment services for the District shall provide their most recent financial statements or Consolidated Report of Condition (call report) for review. At minimum, the CFO

shall conduct an annual evaluation of each firm's credit worthiness to determine whether it should be on the authorized list. Securities dealers not affiliated with a bank shall be required to have an office located in Oregon or Washington.

Safekeeping and Collateralization

Investment securities purchased by the District will be delivered by either book entry or physical delivery, and held in third-party safekeeping by a bank designated as primary agent. The trust department of the bank designated as primary agent will be considered to be a third party for the purposes of safekeeping of securities purchased from that bank. The purchase and sale of securities will be on a payment versus delivery basis. The primary agent shall issue a safekeeping receipt to the District listing a specific instrument, rate, maturity, and other pertinent information.

Deposit-type securities (e.g., certificates of deposit) shall be collateralized through the state collateral pool as required by ORS for any amount exceeding FDIC or FSLIC coverage, recognizing that ORS requires only 25 percent collateral. Other investments shall be collateralized by the actual security held in safekeeping by the primary agent.

Monitoring and Adjusting the Portfolio

The investment officer will routinely monitor the contents of the portfolio, the available markets, and the relative values of competing instruments and will adjust the portfolio accordingly.

Internal Controls

The investment officer shall maintain a system of written internal controls, which shall be reviewed annually by the independent auditor. The controls shall be designed to prevent loss of public funds due to fraud, error, misrepresentation, or imprudent actions.

Accounting Method

Investments will be carried at amortized cost. Gains or losses from investments will be credited or charged to investment income at the time of sale. Premiums or discounts on securities shall be amortized/ accredited over the life of the securities. The District shall comply with Generally Accepted Accounting Principles (GAAP).

Reporting Requirements

The investment officer shall generate daily and monthly reports for management purposes. In addition, the Board will be provided quarterly reports which will include data on investment instruments being held, as well as any narrative necessary for clarification.

Review and Adoption

This policy shall be reviewed not less than annually, and shall expire if not readopted annually.

END OF POLICY

Legal Reference(s):

ORS 294.135a

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
READOPT POLICY IGBC: TITLE I / PARENTAL INVOLVEMENT

SITUATION

District Policy IGBC provides for the involvement of parents in the District's Title I program. The policy requires annual review and readoption by the Board. The Superintendent recommends no changes to the policy at this time.

RECOMMENDATION

The Superintendent recommends the Board of Directors readopt Policy IGBC: Title I / Parental Involvement.

Hillsboro School District 1J

Code: IGBC
Adopted: 07/96
Revised: 05/09

Title I/Parental Involvement**

The Board recognizes that parent involvement is vital to achieve maximum educational growth for students participating in the District's Title I program. Therefore, in compliance with federal law and Oregon Department of Education guidelines, the District shall meet with parents to provide information regarding their school's participation in the Title I program and its requirements.

The Superintendent shall ensure equivalence among schools in teachers, administration, and other staff, and in the provisions of curriculum materials and instructional supplies.

The Board directs the Superintendent to ensure that each of the District's schools participating in the Title I program meet annually. Parents of participating students shall be informed of their right to be involved in the development of the District's parental involvement policy, overall Title I plan, and school-parent compact.

The District shall, to the extent practicable, provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of homeless students, and parents of migratory students. Information and school reports will be provided in a format and language parents understand.

In cooperation with parents, the District's policy, plan, and compact shall be reviewed annually and updated periodically to meet the changing needs of parents and the schools, and distributed to parents of participating students in an understandable and uniform format and, to the extent practicable, in a language the parents can understand.

The Superintendent shall develop administrative regulations, as necessary, to implement this policy and meet the requirements of the law.

END OF POLICY

Legal Reference(s):

[ORS 343.650](#)

[ORS 343.660](#)

[OAR 581-015-0750](#)

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311-6322 (2006).

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
ESTABLISH 2015-16 MILEAGE REIMBURSEMENT RATE

SITUATION

Board Policy DLC: Expense Reimbursement states that “approved mileage will be reimbursed at the IRS rate in effect July 1 for the July through June fiscal year. The rate will be renewed annually.”

As of July 1, 2015, the IRS mileage reimbursement rate is \$0.575 per mile.

RECOMMENDATION

The Superintendent recommends the Board of Directors establish the District's mileage reimbursement rate for the 2015-16 school year at \$0.575 per mile.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
APPROVE RESOLUTION TO COVER VOLUNTEERS
UNDER WORKERS' COMPENSATION

SITUATION

Each July, the Board is asked to approve a resolution to provide Workers' Compensation coverage for volunteers. This coverage has been provided as part of the District's Workers Compensation policy to cover volunteers, including Board members and student workers.

It is beneficial from a liability standpoint for the District to have these worker classes covered under Workers' Compensation, as it protects the District under Exclusive Remedy. This means that a volunteer, including a Board member or student worker, who is injured during the course and scope of their duties could not bring a lawsuit against the District outside of Workers' Compensation coverage, which has specific limits.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the resolution to cover volunteers under Workers' Compensation.

Volunteer Resolution

Resolution No.: _____

A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF:

WHEREAS, the above district elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers as indicated below (checked "Applicable") and listed on the attached Volunteer Election Form(s).

Board Members Applicable ☒ Not Applicable ☐

Public Officials on unpaid boards will be covered only for administrative and clerical functions while performing their authorized duties as elected officials.

Public Safety Volunteers Applicable ☐ Not Applicable ☒

Public Safety Volunteers are covered at the assumed monthly wage indicated on the attached Volunteer Election Form(s).

Other Volunteers Applicable ☒ Not Applicable ☐

Non-public safety volunteers and board members volunteering for duties other than administration and clerical functions will use the attached Volunteer Election Form(s) to keep track of their hours and have their assumed payroll reported in the correct Class Code for all their types of work using Oregon minimum wage.

A roster of active board members and volunteers will be kept monthly for reporting purposes and submitted to SDAO quarterly or more frequently upon request.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of

_____ to provide workers' compensation coverage as indicated above.

ADOPTED by the Board of Directors of _____

on _____
(date)

Name and Title of Authorized Representative

ATTEST BY: _____ DATE: _____

Print Name and Title: _____

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
ACCEPT GIFTS AND DONATIONS

SITUATION

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures.

The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

- Donation of \$2,000 from Patterson PTA to Patterson Elementary School to be used for general education
- Donation of \$6,500 from Witch Hazel PTA to Witch Hazel Elementary School to be used for general education
- Donation of \$6,797.18 from Jackson PTA to Jackson Elementary School to be used for general education
- Donation of \$7,020 from Orenco Booster Club to Orenco Elementary School to be used for technology
- Donation of \$9,596.76 from Community Partners to be distributed and used as follows:
 - \$4,600.00 to Brookwood Elementary School for the thriving schools program
 - \$4,996.78 to Minter Bridge Elementary School for general education
- Donation of \$61,375 from the Intel Involved Volunteer Grant Program to be distributed and used as follows:
 - \$2,000 to the Glencoe High School baseball program
 - \$3,100 to the Glencoe High School robotics program
 - \$3,975 to Jackson Elementary School for general education
 - \$5,670 to Liberty High School for the basketball program
 - \$6,385 to Century High School for the girls' lacrosse program
 - \$6,540 to Hillsboro High School for the girls' basketball program
 - \$6,720 to Glencoe High School for the Science, Technology, Engineering, and Math (STEM) program
 - \$8,600 to Century High School for general education
 - \$9,040 to Hillsboro High School for the water polo program
 - \$9,345 to Century High School for the band program

RECOMMENDATION

The Superintendent recommends that the Board of Directors accept these donations.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
APPROVE PARENT ORGANIZATION ACTIVITIES
FOR LIABILITY INSURANCE COVERAGE

SITUATION

In order for a parent organization, such as a Parent / Teacher Organization (PTO) or Booster Club, to be covered under the District's liability insurance policy, certain information must be submitted to the Board for approval during a regularly scheduled Board meeting. This information must include the name of the school, the name of the organization, a list of all events, and the time period covered by the event list. Reports will be submitted to the Board twice a year. Activities that are not approved by the Board will not be covered by the District's liability insurance.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the list of parent organization activities to be covered under the District's liability insurance policy.

Parent Organization Activities
July 2015 - December 2015

School	Name of Organization	Description of Activity
Brookwood Elementary	Brookwood Booster Club	Booster Club Meetings
		Jog-a-thon
		Spirit Day Treat Sales
		Wreath Fundraiser
		Family Movie Night
		Fall Bazaar and Book Fair
Butternut Creek	Butternut Creek PTC (Parent Teacher Club)	Monthly meetings, 2nd Tuesday
		School Carnival and Bingo
		Movie Night
		Family Game Night
		Father / Daughter Dance
		Family Fitness Night
Farmington View	Bobcat Boosters	Auction and Bingo Night
		Monthly Meetings
McKinney	McKinney PTO	Family Movie Night
		PTO Meetings
		Ice Cream Social
		Kinder Breakfast
		September Fun Run
Patterson	Patterson Booster Club	Fall Festival
		Panther Dash
		Dads and Doughnuts
		Movie Night
Quatama	Coyote Community Club	Booster Club Meetings
		Monthly Meetings
		Ice Cream Social
W L Henry	W L Henry PTO	Holiday Bazaar
		PTO Meetings
		Fill the Envelope Fundraiser
		Walk-a-Thon
		Outdoor Movie
		Carnival
		Talent Show
		Storytelling Festival

Century	Century Booster Club	Monthly Meetings / Apparel Sale
Glencoe	Glencoe PTO	Warrior Dash Fundraiser
		Air Show Fundraiser
		Freshman Connection Night
		Tide Store
		GHS Career Center
		PTO Meetings
		Back-to-School envelope stuffing
		Schedule Change Days
		Back-to-School Night
		Homecoming Dance
		Homecoming Parade
		Fall Conference Staff Dinner
		Fall Conference Staff Breakfast
		ASPIRE / PLAN testing
		Winter Formal Dance
		Graduation Party Planning
		First Week of School
		Staff Appreciation
		Parent Conferences
Liberty	Liberty Community Club	Monthly Meetings
		Teacher Conference Dinner
		Graduation BBQ

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
ELECT BOARD CHAIR AND VICE CHAIR

SITUATION

As part of its organizational meeting every year, the Board must elect a Chair and Vice Chair. The incumbent Chair will preside over the meeting until a successor is elected, whereupon the successor will assume the duties of Board Chair. Separate elections must be held for the Board Chair and Vice Chair positions.

RECOMMENDATION

The Superintendent recommends Board Chair Kim Strelchun accept nominations and conduct elections for Chair and Vice Chair offices for the 2015-16 school year.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
METRO POLICY ADVISORY COMMITTEE (MPAC) NOMINATION

SITUATION

John Hayes, chair of the Forest Grove School District Board of Directors, has requested that the Hillsboro School District Board of Directors endorse him for the position of school board representative to the Metro Policy Advisory Committee. In this position, Mr. Hayes would represent all Metro area school boards to the committee.

The Board will discuss Mr. Hayes' endorsement request during the work session, and vote on his endorsement request during the regular session.

RECOMMENDATION

The Superintendent recommends the Board of Directors determine whether to endorse Mr. Hayes for the position of school board representative to the Metro Policy Advisory Committee.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
CURRICULUM ADOPTION CYCLE:
POSTPONE SELECTION OF INSTRUCTIONAL MATERIALS

SITUATION

Pursuant to [Division 22](#) requirements regarding the adoption of instructional materials, school districts must annually notify both the Board of Directors and the public regarding their intentions to postpone curriculum adoption cycles prescribed by the Oregon Department of Education. The District is currently implementing a high school math adoption, and is engaged in a K-12 science adoption. In some other content areas, the District continues to not align with the state's established timeline.

At this time, the Hillsboro School District intends to notify the Oregon Department of Education of the need to continue to postpone the adoption of instructional materials for the following academic content areas: Science, World Languages, Health and Physical Education, Social Science, and Art. This postponement is the result of multiple years of budget reductions.

Laws regarding the adoption of instructional materials are changing, due to the broad availability of digital resources, and the ability to access information on the Internet in ways that challenge the lifespan of paper textbooks. The District will continue to report on this requirement annually until the State Board of Education provides revised guidance.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report regarding the postponement of materials, including Science, World Languages, Health and Physical Education, Social Science, and Art, and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
NEW HIGH SCHOOL COURSE FOLLOW-UP REPORT

SITUATION

During the 2014-15 school year, the Hillsboro School District offered a Community Service Learning elective for the first time. This report will provide a brief summary of participation data and outcomes for students.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
FINANCIAL REPORT

Business Office. The Business Office is working hard to close the school (and fiscal) year – conducting year-end meetings with office managers, bookkeepers, and grant stewards; updating user roles in the District’s Infinite Visions software, as a result of staffing changes throughout the District; conducting a survey of support staff to solicit feedback on potential improvements in office procedures and processes to ensure Business Office systems work well within the controls required by guiding regulations and District policy; and finalizing the 2015-16 adopted budget, which is now available on the District website.

Finance Team – Banking and Accounts Payable. Finance Manager Ann Ballard and the finance team have finalized and released the Student Body Accounting Manual 2.0. The manual, which was designed as a reference and guide for use in the schools, provides examples of student body accounting transactions, and is available in the District’s Document Center and on the District website.

Payroll Team. Payroll Supervisor Kim Grannis and the payroll team have processed the final paychecks for 2014-15. June is an exceptionally busy month for the payroll team, requiring that four payrolls be posted to accommodate 10- and 12-month employees, and any additional non-contract hours worked for training or June projects. As the District approached the end of the fiscal year, the payroll team worked closely with human resources staff and the benefits team to ensure that staff were paid correctly and that any benefits carried through the summer are covered.

Benefits Team. The benefits team has worked with the Benefits Advisory Group, Hillsboro Education Association leaders, and Hillsboro Classified Union leaders to identify plan selections for 2015-16. Per current bargained agreements, the licensed and classified unions maintain an internal insurance pool to mitigate high premium costs for families. The 2015-16 insurance pool rate reductions that affect staff payroll deductions were set this month. Additionally, the licensed staff group will be testing a “preferred plan” paired with “Health Reimbursement Arrangements” (HRAs). These creative strategies enable District staff to minimize out-of-pocket costs for medical, dental, and vision insurance.

Grants. Grants Coordinator Jeff Jones worked closely with District grant managers to finalize spending for 2014-15 in accordance with grant eligibility rules. Mr. Jones also supports the Nutrition Services program and assists with both High Cost Disability and Indirect Rate certification for the District.

Risk Management. Risk Manager Leah McCarthy has gathered liability and workers’ compensation premium quotes for 2015-16. Ms. McCarthy is working with the District’s carriers and agents to build a comprehensive profile for the District. To minimize the District’s expenses for worker’s compensation, Employee Leaves Assistant Rhonda

Crouch and Ms. McCarthy are working together to return injured staff to modified duty as soon as possible.

Workers' Compensation Report. The District has received 8 additional workers' compensation claims in June 2015. Currently, there are 36 open claims; 16 are for medical costs only, and 20 include time loss. There were 6 employees on modified work plans during June.

Worker's Compensation Claims			
	2012-13	2013-14	2014-15
July	2	4	2
August	4	5	7
September	6	3	8
October	7	1	12
November	3	2	1
December	3	7	2
January	4	9	13
February	5	4	5
March	5	7	11
April	10	8	10
May	4	5	8
June	8	2	8
Yearly Total:	61	57	87

Student Accident Report. There were 36 student accidents reported in June.

Student Incident Reports			
	2012-13	2013-14	2014-15
July	2	0	4
August	13	10	1
September	133	141	83
October	149	190	67
November	105	96	59
December	127	87	55
January	92	88	92
February	118	66	95
March	124	47	76
April	108	117	98
May	74	73	97
June	30	21	36
Yearly Total:	1,075	936	763

Vehicle Accidents – June 2015. There was one bus accident in June.

HILLSBORO SCHOOL DISTRICT 1J
July 21, 2015
MONTHLY FINANCIAL REPORT - as of June 30, 2015

	1st Quarter	2nd Quarter	3rd Quarter	April	May	June	4th Quarter	Fiscal YTD	Budget	% of 2014-15	2013-14	% of 2013-14
<i>Revenues</i>	Actual	Actual	Actual	Actual	Actual	Preliminary Actual	Actual	2014-15	2014-15	Budget Expended	Fiscal YTD	Budget Expended
Taxes	\$116,529.82	\$55,162,773.82	\$2,347,160.19	\$169,534.44	\$243,582.62	\$1,537,705.66	\$1,950,822.72	\$59,577,286.55	\$57,526,623.00	103.56%	\$56,019,233.63	101.65%
Interest	\$46,096.79	\$62,529.05	\$81,550.81	\$24,001.60	\$23,746.11	\$0.00	\$47,747.71	\$237,924.36	\$273,000.00	87.15%	\$169,754.64	67.90%
Local Sources	\$105,566.47	\$625,619.67	\$358,991.05	\$44,163.20	\$127,778.36	\$89,853.23	\$261,794.79	\$1,351,971.98	\$1,182,905.00	114.29%	\$1,035,474.92	92.87%
Total Local	\$268,193.08	\$55,850,922.54	\$2,787,702.05	\$237,699.24	\$395,107.09	\$1,627,558.89	\$2,260,365.22	\$61,167,182.89	\$58,982,528.00	103.70%	\$57,224,463.19	101.33%
County/ESD	\$1,946,988.00	\$1,623,468.08	\$738,920.67	\$332,163.21	\$0.00	\$0.00	\$332,163.21	\$4,641,539.96	\$4,755,000.00	97.61%	\$2,391,742.90	318.90%
State Sources	\$38,012,347.86	\$28,656,830.18	\$29,673,975.08	\$10,045,476.00	\$16,710,471.13	-\$83,196.35	\$26,672,750.78	\$123,015,903.90	\$114,000,960.00	107.91%	\$112,428,451.53	118.39%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other Sources	\$157.50	\$969.50	\$342.50	\$157.50	\$25.00	\$1,811.50	\$1,994.00	\$3,463.50	\$0.00	0.00%	\$2,017,729.31	40.35%
Beginning Balance	\$14,456,891.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,456,891.66	\$16,664,788.00	86.75%	\$9,101,596.73	96.89%
Total Revenue	\$54,684,578.10	\$86,132,190.30	\$33,200,940.30	\$10,615,495.95	\$17,105,603.22	\$1,546,174.04	\$29,267,273.21	\$203,284,981.91	\$194,403,276.00	104.57%	\$183,163,983.66	107.59%
<i>Expenditures</i>												
Instruction												
Salaries	\$5,449,320.95	\$17,134,586.70	\$17,273,784.77	\$5,704,026.89	\$5,802,670.85	\$16,344,156.70	\$27,850,854.44	\$67,708,546.86	\$68,385,586.10	99.01%	\$63,317,495.73	104.44%
Benefits	\$2,795,224.11	\$8,604,672.03	\$8,644,998.90	\$2,783,085.12	\$2,813,393.43	\$8,225,531.82	\$13,822,010.37	\$33,866,905.41	\$35,011,740.95	96.73%	\$32,755,199.18	106.16%
Purchased Service	\$621,325.35	\$628,924.79	\$728,234.45	\$193,402.68	\$202,778.89	\$52,485.00	\$448,666.57	\$2,427,151.16	\$2,514,069.50	96.54%	\$2,197,806.88	83.86%
Supplies/Materials	\$323,804.62	\$415,244.27	\$321,716.17	\$111,694.55	\$240,212.45	\$275,953.11	\$627,860.11	\$1,688,625.17	\$1,648,490.44	102.43%	\$1,244,549.69	76.50%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$84,451.58	\$72,889.54	\$8,170.52	\$2,045.00	\$4,581.08	\$0.00	\$6,626.08	\$172,137.72	\$210,331.65	81.84%	\$124,358.06	95.30%
Total Instruction	\$9,274,126.61	\$26,856,317.33	\$26,976,904.81	\$8,794,254.24	\$9,063,636.70	\$24,898,126.63	\$42,756,017.57	\$105,863,366.32	\$107,770,218.64	98.23%	\$99,639,409.54	103.95%
Support Services												
Salaries	\$5,897,124.15	\$8,609,576.64	\$8,659,748.61	\$2,845,086.62	\$2,913,849.96	\$5,543,149.48	\$11,302,086.06	\$34,468,535.46	\$34,067,578.93	101.18%	\$31,951,241.19	105.71%
Benefits	\$3,205,375.18	\$4,956,926.70	\$4,896,101.51	\$1,592,690.02	\$1,597,601.42	\$3,256,442.04	\$6,446,733.48	\$19,505,136.87	\$19,796,953.83	98.53%	\$18,504,125.34	108.85%
Purchased Service	\$4,023,531.77	\$3,298,312.71	\$2,896,928.66	\$1,171,359.57	\$1,353,001.33	\$1,175,195.58	\$3,699,556.48	\$13,918,329.62	\$13,686,777.40	101.69%	\$11,488,552.59	98.80%
Supplies/Materials	\$1,440,940.59	\$1,231,686.21	\$1,547,507.86	\$354,462.69	\$675,530.95	\$685,972.97	\$1,715,966.61	\$5,936,101.27	\$6,071,385.53	97.77%	\$4,152,716.82	75.94%
Capital Purchases	\$9,014.25	\$0.00	\$50,267.50	\$0.00	\$5,535.13	\$0.00	\$5,535.13	\$64,816.88	\$684,588.00	9.47%	\$459,086.44	197.91%
Other	\$1,163,577.38	\$89,058.49	-\$45,383.68	\$86,786.50	\$12,200.99	\$2,795.44	\$101,782.93	\$1,309,035.12	\$1,569,359.97	83.41%	\$1,227,814.73	95.27%
Total Support	\$15,739,563.32	\$18,185,560.75	\$18,005,170.46	\$6,050,385.40	\$6,557,719.78	\$10,663,555.51	\$23,271,660.69	\$75,201,955.22	\$75,876,643.66	99.11%	\$67,783,537.11	102.95%

<i>Expenditures (continued)</i>	1st Quarter Actual	2nd Quarter Actual	3rd Quarter Actual	April Actual	May Actual	June Prelinary Actual	4th Quarter Actual	Fiscal YTD 2014-15	Budget 2014-15	% of 2014-15 Budget Expended	2013-14 Fiscal YTD	% of 2013-14 Budget Expended
Community Services												
Salaries	\$42,129.93	\$54,010.17	\$62,020.92	\$19,353.10	\$0.00	\$0.00	\$19,353.10	\$177,514.12	\$223,672.70	79.36%	\$169,244.71	80.30%
Benefits	\$23,696.02	\$33,198.82	\$32,589.38	\$9,772.94	\$18,933.43	\$32,039.58	\$60,745.95	\$150,230.17	\$130,327.05	115.27%	\$121,162.98	99.79%
Purchased Service	\$1,603.76	\$9,430.02	\$5,865.34	\$1,795.06	\$9,799.15	\$19,779.70	\$31,373.91	\$48,273.03	\$47,168.55	102.34%	\$32,622.37	67.00%
Supplies/Materials	\$968.32	\$330.88	\$1,712.76	\$15.51	\$8,988.21	\$3,100.09	\$12,103.81	\$15,115.77	\$6,789.03	222.65%	\$12,879.68	121.61%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$537.41	\$537.41	\$537.41	\$0.00	0.00%	\$269.58	0.00%
Other	\$0.00	\$700.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,700.00	\$460.37	0.00%	\$500.00	0.00%
Total Community Services	\$68,398.03	\$97,669.89	\$102,188.40	\$30,936.61	\$38,720.79	\$55,456.78	\$125,114.18	\$393,370.50	\$408,417.70	96.32%	\$336,679.32	86.01%
Capital Projects												
Purchased Service	\$0.00	\$21,045.57	\$36,737.68	\$17,401.19	\$8,633.76	\$4,375.18	\$30,410.13	\$88,193.38	\$0.00	0.00%	\$25,922.64	0.00%
Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,466.00	0.00%
Total Community Services	\$0.00	\$21,045.57	\$36,737.68	\$17,401.19	\$8,633.76	\$4,375.18	\$30,410.13	\$88,193.38	\$0.00	0.00%	\$43,388.64	0.00%
Debt Service Payment	\$349,593.76	-\$3.14	\$474,925.00	\$0.00	\$0.00		\$0.00	\$824,515.62	\$867,350.00	95.06%	\$532,800.00	100.92%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$9,480,646.00	0.00%	\$0.00	0.00%
Total Expenditures	\$25,431,681.72	\$45,160,590.40	\$45,595,926.35	\$14,892,977.44	\$15,668,711.03	\$35,621,514.10	\$66,183,202.57	\$182,371,401.04	\$194,403,276.00	93.81%	\$168,335,814.61	98.88%