

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
March 14, 2017  
District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

1. **WORK SESSION**

Board Present:

Wayne Clift, Chair  
Glenn Miller, Vice Chair  
Monte Akers  
Lisa Allen  
Erik Seligman  
Janeen Sollman\*  
\*(speaker phone and in person)  
Kim Strelchun

Staff Present:

Mike Scott, Superintendent  
Dayle Spitzer, Assistant Superintendent, School Performance  
Kona Lew-Williams, Chief Human Resources Officer  
Adam Stewart, Chief Financial Officer  
Beth Graser, Director, Communications  
Val Bokma, Assistant to the Board  
Sev Flores, Technology Support

Others Present:

Darell Lumaco, City of Hillsboro  
Patrick Preston, City of Hillsboro  
Devin Hunter, HCU  
Jill Golay, HEA  
Joseph Vermeire, HEA

Board Chair Wayne Clift called the meeting to order at 5:17 PM. Director Janeen Sollman initially attended via speaker phone, but arrived in person during the meeting.

a. Strategic Plan Goals Update

Superintendent Mike Scott presented an update on activities and accomplishments within the focal areas of the District's Strategic Plan. Strategic Plan updates are posted on the District website at:  
<http://www.hsd.k12.or.us/AboutHSD/TheFutureofHSD/StrategicPlan/StrategicPlanReporting.aspx>.

b. Bond / Long-Range Planning Update

Chief Financial Officer Adam Stewart provided an update on the progress of the Bond Advisory Committee. Key points that were discussed included:

- Plans for conducting community polling and developing a communication plan
- Community feedback received on the proposed bond packages during the February 16 open house
- Changes that the Bond Advisory Committee has made to the original proposed bond packages
- Potential supplemental funding sources, including construction excise tax funds and energy-related reimbursements and incentives
- Ballot measure scheduling
- Implications of also considering a local option levy

- Next steps:
  - Additional opportunities for community feedback have been scheduled (including open houses on March 23 and April 6)
  - The Bond Advisory Committee will meet on April 12 (and, potentially, April 19) to review new information, and formulate a recommendation to present to the Superintendent
  - The Superintendent is scheduled to deliver the recommendation to the Board on April 25
  - The Board is scheduled to take action on the recommendation on May 23

c. City of Hillsboro Local Option Measure – Informational Presentation

Patrick Preston, Public Affairs Manager for the City of Hillsboro presented an informational report regarding Measure 34-273, the proposed renewal of the current operating local option levy to maintain the City's police, fire, and parks services.

Following Mr. Preston's informational report, Darell Lumaco, Council President for the City of Hillsboro, addressed the Board, and asked Board members to endorse the measure. Board members discussed the request. Action will be taken during the regular session.

d. Board Discussion Time

1) New Board Member Orientation

Board members suggested improvements to the District's current "new Board member orientation" process. Director Lisa Allen led the discussion, explaining that she will be completing this project for the Leadership Oregon program, in which she is participating.

2) Board Discussion

Board members discussed District processes, recent events, and school funding.

e. Recess Board Meeting

The meeting was recessed at 6:48 PM.

**REGULAR SESSION**

**Board Present:**

Wayne Clift, Chair  
Glenn Miller, Vice Chair  
Monte Akers  
Lisa Allen  
Erik Seligman  
Janeen Sollman  
Kim Strelchun

**Staff Present:**

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Kona Lew-Williams, Chief Human Resources Officer  
Adam Stewart, Chief Financial Officer  
Elaine Fox, Executive Director, Student Services  
Casey Waletich, Executive Director, Facilities, Safety, Operations  
Beth Graser, Director, Communications  
Becky Kingsmith, Coordinator, Teaching and Learning, Secondary  
Arcema Tovar, Coordinator / Elementary Curriculum / Assessment  
Sandie Grinnell, TOSA / Science and STEAM Coach Leadership  
Val Bokma, Assistant to the Board  
Gaspar Lopez Lopez, Bilingual Interpreter  
Sev Flores, Technology Support

**Others Present:**

Michele Powers and  
Brookwood STEAM Club  
Students  
Leticia Aguilar  
Marina Alvarez  
Diana Cervantes  
Citlalic Estrada  
Karla Hernandez  
Elizabeth Moore  
Heidi Robinson  
Sara Sampson  
Fatima Urenda  
Devin Hunter, HCU  
Jill Golay, HEA

2. **Call to Order and Flag Salute**

Board Chair Wayne Clift reconvened the meeting at 7:04 PM and led the Pledge of Allegiance.

3. **RECOGNITION / PRESENTATION**

**Brookwood Elementary School – STEAM Club Members**

Third through sixth grade student members of the Brookwood Elementary School STEAM Club (Science, Technology, Engineering, Art, and Math) demonstrated their wind energy design models, and discussed the design process, test results, and lessons learned. Brookwood teacher Michele Powers shared information about the club and the project.

4. **Approval of Agenda**

Director Monte Akers MOVED, SECONDED by Director Kim Strelchun, to approve the agenda. The MOTION CARRIED (7-0).

5. **Audience Time**

The following audience members addressed the Board regarding District coaching decisions: Cory Matthews, Connie Bradley, Tristin Keffer, Tyler Rabang, and Josh Schertenleib.

Joel Lupro shared the story of his son's persistence and success in being accepted into the US Air Force Academy.

6. REPORTS AND DISCUSSION

a. Chicas Youth Development Program Report

Karla Hernandez and Marina Alvarez of Adelante Mujeres presented information regarding the supports and opportunities that the Chicas Youth Development Program provides to help ensure academic success for Latina girls in grades 3 through 12. Student participants Diana Cervantes, Fatima Urenda, and Citlalic Estrada discussed the positive impact that participation in the program has had on their lives, including providing new opportunities for them, and enhancing their personal growth.

b. Special Education Parent Partnership Group – Inclusion Report

Executive Director of Student Services Elaine Fox presented an overview of the District's inclusion blueprint, and a definition of inclusion that highlights the values of the District.

Heidi Robinson and Sara Sampson, members of the District's Special Education Parent Partnership Group, shared their goals and dreams for their children, and discussed their children's strengths, challenges, and successes, their school experiences, and the importance of inclusion, acceptance, and adequate support in schools.

c. First Reading – K-8 Science Materials Adoption

The first reading of K-8 science materials – Amplify Science K-5 and 6-8 – was presented by Travis Reiman, Assistant Superintendent of Academic Services; Becky Kingsmith, Coordinator of Secondary Teaching and Learning; Arcema Tovar, Coordinator of Elementary Curriculum and Assessment; Sandie Grinnell, Teacher on Special Assignment / Science and STEAM (Science / Technology / Engineering / the Arts / Math) Coach Leadership; and Elizabeth Moore, Citizens' Curriculum Advisory Committee (CCAC) Chair. In addition to Amplify Science K-5 and 6-8, a complementary investment in instructional technology was also recommended.

The presentation included an overview of the curriculum review and core instructional materials adoption cycle; the timeline for elementary, middle, and high school science materials adoption; and details of the science materials pilot program. Additional key points of the discussion included the cost / funding of the materials, technology requirements, plans for professional development, and strategies for including science in the school day.

CCAC Chair Elizabeth Moore explained that the CCAC voted unanimously to recommend the proposal to the Board for approval. The Board is scheduled to take action on the recommendation on April 25.

Appreciation was expressed for the Hillsboro Schools Foundation's donation of science kits for District classrooms.

d. Financial Report

Chief Financial Officer Stewart presented the monthly financial report. The report is included in the Board meeting packet.

Director Monte Akers requested an updated legal report, which will be prepared for the Board.

e. Policies—First Reading

*If no public comments or questions are received regarding these policies during the review period, they will be placed on the consent agenda for approval during the next regular meeting.*

1) Policy EBC/EBCA: Emergency Procedures and Disaster Plans; and Policy EBCB - Emergency Drills and Instruction

Executive Director of Facilities, Safety, and Operations Casey Waletich presented the first reading of policy EBC/EBCA: Emergency Procedures and Disaster Plans; and policy EBCB - Emergency Drills and Instruction for first reading. Oregon Schools Boards Association (OSBA) has recommended revisions to these District policies to align them with new legislation. Additional minor revisions have been recommended to improve clarity and streamline the text. Executive Director Waletich explained that the District already fulfills (and, in some areas, exceeds) the legal requirements for fire, earthquake, and safety drills.

Director Erik Seligman requested that the language in policy EBCB be modified to clarify that the drills are required in “each school.”

The proposed policy revisions are included in the Board meeting packet.

2) Policy ECACB - Unmanned Aircraft System (UAS), a.k.a. Drone; and Policy KGB - Public Conduct on District Property

Executive Director Casey Waletich presented the first reading of policy ECACB - Unmanned Aircraft System (UAS), a.k.a. Drone; and policy KGB - Public Conduct on District Property. The policy language is based on recommendations from OSBA to ensure that the District’s policies fulfill the requirements of new legislation.

Board members requested clarification regarding the definition of “unmanned aircraft system” in the policy, since the term could be interpreted as including radio controlled aircraft. Executive Director Waletich will follow up with clarification regarding the legal definition of this term.

Additional key points of the discussion included the need to fulfill legal requirements and enforce safe practices, while encouraging creative learning opportunities; and the differences between requirements related to drones that are operated by students as part of a course requirement versus the use of drones by third-parties on District property or at District-sponsored events.

These policies are included in the Board meeting packet.

7. CONSENT AGENDA

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Glenn Miller MOVED, SECONDED by Director Janeen Sollman, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Routine Personnel Matters
- b. Accept Donations
- c. Authorize 2017 Migrant Summer School Application

- d. Approve Designation – Newspaper of Record
- e. Approve Policy Revisions  
*The following policies were presented for first reading on February 28, 2017*
  - 1) Policy IKI: Academic Integrity
  - 2) Policy JOC: Legal Names of Students

8. ACTION ITEMS

- a. Act on Request to Endorse Ballot Measure 34-273: Renewal of Current Operating Levy for Police, Fire, and Parks (City of Hillsboro)  
Director Monte Akers MOVED, SECONDED by Director Lisa Allen, to endorse ballot measure 34-273: Renewal of Current Operating Levy for Police, Fire, and Parks (City of Hillsboro). The MOTION CARRIED (7-0).

9. NWRES D/HCU/HEA Reports

HCU President Devin Hunter emphasized the importance of conversations between employees and supervisors regarding the appropriate use of different types of leave, explaining that communication builds trust, demonstrates concern, and promotes decision-making that balances employees' health concerns with the need to ensure that important work is accomplished.

HEA President Jill Golay discussed the importance of ensuring that schools are a safe place for students, and developing a collaborative plan to provide training for school staff so they can access resources, provide support for those facing increased anxiety, and deal with situations that might arise as a result of immigration issues. Ms. Golay also discussed the need to find ways to fully fund schools.

10. Superintendent's Time

Superintendent Scott discussed the Hillsboro Schools Summit, commended students who participated, and thanked staff and attendees.

11. Board of Directors' Time

Board members discussed District and community events and programs.

12. Follow-Up Items

Agenda Item / Request	Action
Legal update requested.	Report provided.

13. Executive Session

No executive session was called.

14. Adjournment

The meeting was adjourned at 9:22 PM.



Approved April 25, 2017