



# Hillsboro School District 1J

February 28, 2017  
Board Meeting

## Board of Directors

Monte Akers • Lisa Allen • Wayne Clift • Glenn Miller • Erik Seligman • Janeen Sollman • Kim Strelchun

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, OR

**Board Meeting Agenda**  
**February 28, 2017**  
**5:15 PM**

1. 5:15 PM - Work Session
  - A. Annual Student Achievement Report 4  
Presenter: Dayle Spitzer
  - B. Budget Update 5  
Presenter: Adam Stewart
  - C. Bond / Long-Range Planning Update 6  
Presenter: Adam Stewart
  - D. High School Academic Program Development Process Update 7  
Presenter: Travis Reiman
  - E. Board Discussion Time
  - F. Recess Board Meeting
2. 7:00 PM - Regular Session  
Call to Order and Flag Salute
3. Approval of Agenda
4. Audience Time
5. Reports and Discussion
  - A. Policies - First Reading  
*If no public comments or questions are received regarding these policies during the review period, they will be placed on the consent agenda for approval during the next regular meeting.*
    1. Policy IKI - Academic Integrity 8  
Presenter: Dayle Spitzer
    2. Policy JOC - Legal Names of Students 10  
Presenter: Don Wolff
  - B. Financial Report (*see written report*) 12  
Presenter: Adam Stewart
6. Consent Agenda  
*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*
  - A. Approve Minutes of January 10, 2017, Board Meeting 17
  - B. Approve Minutes of January 24, 2017, Board Meeting 20
  - C. Approve Routine Personnel Matters 27
  - D. Accept Donations 29
  - E. Approve Extension and Non-extension of Temporary, Probationary, and Contract 30

Teachers and Administrators	
F. Approve New High School Course Proposal: Advanced Placement Psychology <i>(This course proposal was presented for first reading on January 24, 2017)</i>	40
G. Approve Policy Revisions <i>(The following policies were presented for first reading on January 24, 2017)</i>	
1. Policy IL: Assessment Program; Delete Policy ILBA: Assessment Exemption	49
7. Action Items	
A. Adopt Resolution to Admit Nonresident Students Presenter: Beth Graser	54
B. Adopt Resolution Approving the NWRESD Local Service Plan Presenter: Mike Scott	55
8. NWRESD / HCU / HEA Reports	
9. Superintendent's Time	
10. Board of Directors' Time	
11. Executive Session If needed, the Board may wish to go into Executive Session to discuss matters according to ORS 192.660. (Only used if the Board needs to come back to the Regular Session to take action.)	
12. Adjourn Regular Session	
13. Next Meetings of the Board of Directors:	
• March 14, 2017 - Regular Session	
• April 4, 2017 - Work Session	

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**ANNUAL STUDENT ACHIEVEMENT REPORT**

**SITUATION**

Throughout the fall and winter, the District receives performance data for the previous school year from the Department of Education, with graduation and drop-out data arriving in late January / early February. The District uses this data to update the Key Academic Achievement Indicators brochure.

Staff will provide the Board with a draft copy of the Key Academic Achievement Indicators brochure for 2015-16, and will lead a discussion regarding the results, including graduation rate data, and plans for future improvement.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report, participate in the discussion, and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**BUDGET UPDATE**

**SITUATION**

The Budget Committee will receive periodic updates on the status of the District budget throughout the remainder of the 2016-17 school year. During this budget update, Budget Committee members will hear a report on the most recent estimates of the 2016-17 and 2017-18 budgets.

**RECOMMENDATION**

The Superintendent recommends that the Budget Committee listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**BOND / LONG-RANGE PLANNING UPDATE**

**SITUATION**

The Board will receive an update on the Bond Advisory Committee community meeting that took place on February 16, and on preparations for the March 8 Bond Advisory Committee meeting. During the March 8 meeting, the Committee will review feedback from District staff and administrators, school board members, and community members regarding the two bond packages presented at the February 16 community meeting. The Board will also hear from staff regarding future community outreach opportunities.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**HIGH SCHOOL ACADEMIC PROGRAM DEVELOPMENT PROCESS UPDATE**

**SITUATION**

This fall, leaders from the Office for School Performance gathered input from community members, staff, students, and families regarding shared values around educational outcomes for students. Citizens' Curriculum Advisory Committee (CCAC) members reviewed and analyzed the input, drafting a "Hillsboro School District Core Values" document, and recommendations of best practices for ability grouping and heterogeneous grouping of students. This information was used to inform the development of the District's draft 2017-18 high school course catalog. The public was invited to view the draft course catalog and forecasting sheets at an academic program development open house, ask questions, and provide input. The final 2017-18 high school course catalog is posted on the District's website.

During tonight's report, the Board will receive an update on the work that has been accomplished to date, and the timeline for next steps.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**FIRST READING – POLICY IKI: ACADEMIC INTEGRITY**

**SITUATION**

Proposed revisions to Board policy IKI - Academic Integrity reflect recent legislative changes regarding the use of suspension or expulsion as a form of discipline. Oregon School Boards Association (OSBA) recommends that school districts refer to Oregon Revised Statute (ORS) 339.250 prior to imposing a suspension or an expulsion on a student as discipline, when conditions or events are related to academic dishonesty. Additional minor revisions to the policy are recommended to improve clarity and streamline the text.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors review the first reading of policy IKI: Academic Integrity.



## Academic Integrity

The Board believes that students should strive to achieve their academic goals. This objective is accomplished through honest and diligent effort by students to understand the subject matter, themselves, and the world in which they live. The Board desires to encourage the development of critical thinking skills in students, to show them the benefits of setting and accomplishing goals, and to help students realize the satisfaction and reward of learning.

Students are expected to put forth their best effort on tests and assignments, and not deliberately underperform. Students are expected to demonstrate respect toward their instructors and peers by encouraging and facilitating learning. Engaging in various forms of cheating or academic dishonesty does not permit students to realize the full extent of the educational experience or their full academic potential.

Students are encouraged to converse with others and assist other students except when it doing so is in a manner that is not inconsistent with testing or assignment instructions. This dialogue or exchange of ideas both inside and outside the classroom helps facilitate learning by everyone. Assisting others is prohibited, however, when it would constitute academic dishonesty. Prohibited events include, but are not limited to, using or sharing prohibited study aids or other written materials on tests or assignments. Academic dishonesty also includes sharing, collaborating, or communicating with others on tests or assignments, before or during tests or assignments, in violation of directions by the class instructor. Academic dishonesty may also include knowingly sharing false information or knowingly misleading another to reach a false answer or conclusion. Furthermore, students are expected to put forth their best effort and not deliberately underperform on tests or assignments.

Students who engage in academic dishonesty must either complete the invalidated summative assessment or an alternative assessment chosen by staff. Discipline may include detention; prohibiting the student from participating in school-sponsored activities or events; denial or revocation of school-conferred titles, distinctions, honors, or privileges; or suspension or expulsion<sup>1</sup>.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)  
[ORS 339.240](#)  
[ORS 339.250](#)  
[OAR 581-021](#)-0050 to -0075

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<sup>1</sup>Use of suspension or expulsion as discipline for a student in violation of this policy is limited to criteria found in Oregon Revised Statute (ORS) 339.250.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**FIRST READING – POLICY JOC: LEGAL NAMES OF STUDENTS**

**SITUATION**

Oregon Administrative Rule (OAR) 581-022-1670 allows school districts to create a cross-referencing system between students' requested names and their legal names for time periods that are consistent with state archive rules, as outlined in OAR 166-400-0060. Oregon School Boards Association (OSBA) has recommended revisions to Board policy JOC: Legal Names of Students to align the policy with these statutes.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors review the first reading of policy JOC: Legal Names of Students.

# Hillsboro School District 1J

Code: JOC  
Adopted: ~~06/09~~ ████

## Legal Names of Students

The District will ~~not~~ consider requests to use names other than the student's legal name. Such requests, if honored, may be entered into the computer system so long as a cross-referencing system is established to locate the student's records with the student's legal name.

Legal last names will be changed by the District only upon receipt of a copy of a court order.

END OF POLICY

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### Legal Reference(s):

[OAR 581-022-1670](#)

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**FINANCIAL REPORT**

Business Office. The Business Office collaborates with all departments in the District Office to provide a system of support for schools, so that principals can focus their attention on instructional leadership. Financial reports in upcoming months will feature examples of this collaboration, which promotes a culture of continuous improvement, learning, and responding to the changing needs of schools.

Example 7: Assessing Support Services Performance

Support services directors meet each month to align their departments' efforts and eliminate redundant work. During a recent meeting, they decided to implement an annual check-in meeting with principals, in order to streamline the process of receiving input and gathering qualitative data for use in improving the value of support services that are provided to schools.

The District is entering the budget season and, based on the State's biennial projections, is anticipating a significant budget shortfall.

Finance Team – Accounts Payable, Banking, and Student Body Accounting. The Finance team has been providing office managers with training and support that is focused on processing internal expenses, such as field trips and printing.

Additionally, Finance Manager Koral Unger has been working closely with bookkeepers to provide support regarding changes in class fee requirements.

Finance Team – Financial Reporting and Grants. Finance Manager Jeff Jones has been organizing and compiling information for the High-Cost Disability Reimbursement Report that is due in March. This is an intensive project that yields significant revenue for the general fund. Mr. Jones also continues to support grant coordinators throughout monthly payroll and reimbursement cycles; and he is working with Rian Petrick, Director of Extracurricular Programs and Community Outreach, to set up accounting for sponsorship and other programs.

Payroll Team and Employee Benefits. Payroll Supervisor Kim Grannis and the Payroll team have been working closely with Human Resources staff to determine payroll processes for employees who were on protected leave during the December and January inclement weather days, and those who elect to use paid or unpaid leave, instead of making up the days.

Lynette Coffman and the Benefits team have worked diligently on the Affordable Care Act reports for 2016. Ms. Coffman is facilitating informational presentations for employees regarding PERS benefits and financial planning. She is also working with American Fidelity to implement a new, voluntary, pre-tax commuter benefit for employees who utilize public transportation. Information regarding the new benefit will be provided to staff after the details are finalized.

Risk Management Report. Risk Manager Leah McCarthy reports that SafeSchools has recently made improvements in its reporting system to provide greater flexibility for school districts in the reporting and tracking of student and staff accidents. The District can now add custom fields to SafeSchools reports and pull ad hoc reports, as needed.

For student accident reporting, the District will be able to add questions that will capture whether or not 911 was called, and / or students were transported to a hospital. The additional questions will enhance the clarity of reports, and facilitate determining whether student accidents were major or minor.

Improvements in the SafeSchools reporting system will also result in greater flexibility in staff accident reporting, allowing the District to add custom fields to capture the data needed to determine whether or not an incident should be reported as a Workers' Compensation claim. (District staff have been using a separate process for reporting staff accidents.)

The District will transition to reporting student and staff accidents in the SafeSchools system, beginning in the 2017-18 school year. Staff training, assisted by SafeSchools, will begin in August.

Workers' Compensation Report. In order to ensure accurate reports to the Board, and allow adequate time for the claims submitted each month to be fully processed, there is a one-month delay in reporting workers' compensation claims to the Board. The table below includes workers' compensation claims reported in December 2016.

The District received 7 workers' compensation claims in December 2016. As of December 31, 2016, there were 52 open claims; 29 were for medical costs only, and 23 included time loss. There were 8 employees on modified work plans during December.

<b>Worker's Compensation Claims</b>			
	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>
July	1	3	3
August	9	2	6
September	10	10	7
October	12	8	15
November	3	7	17
December	6	13	7
January	16	11	
February	6	11	
March	11	12	
April	8	10	
May	11	8	
June	8	9	
<b>Yearly Total:</b>	<b>101</b>	<b>104</b>	<b>55</b>

Student Incident Report. There is a one-month delay in reporting student incidents to the Board, in order to allow adequate time to ensure that these reports are complete and accurate. There were 104 student incidents reported in December.

<b>Student Incident Reports</b>			
	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>
July	4	0	1
August	1	6	14
September	83	181	249
October	156	243	291
November	64	160	235
December	59	43	104
January	94	134	
February	98	177	
March	78	165	
April	109	183	
May	106	175	
June	36	68	
<b>Yearly Total:</b>	<b>888</b>	<b>1,467</b>	<b>894</b>

Vehicle Accidents. There is a one-month delay in reporting vehicle accidents to the Board, in order to allow adequate time to ensure that monthly reports are accurate and complete. There were two bus accidents in December.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**MONTHLY FINANCIAL REPORT - as of January 31, 2017**

	1st Quarter Actual	2nd Quarter Actual	January Actual	3rd Quarter Actual	Fiscal YTD 2016-17	Budget 2016-17	% of 2016-17 Budget Expended	2015-16 Fiscal YTD	% of 2015-16 Budget Expended
<b>Revenues</b>									
Taxes	\$109,310.56	\$64,476,457.96	\$647,239.70	\$647,239.70	\$65,233,008.22	\$67,230,674.00	97.03%	\$62,405,414.95	102.41%
Interest	\$81,966.99	\$125,616.10	\$73,739.45	\$73,739.45	\$281,322.54	\$307,952.00	91.35%	\$166,869.40	58.75%
Local Sources	\$171,595.72	\$158,497.71	\$35,817.64	\$35,817.64	\$365,911.07	\$1,895,229.00	19.31%	\$341,526.50	20.05%
<b>Total Local</b>	<b>\$362,873.27</b>	<b>\$64,760,571.77</b>	<b>\$756,796.79</b>	<b>\$756,796.79</b>	<b>\$65,880,241.83</b>	<b>\$69,433,855.00</b>	<b>94.88%</b>	<b>\$62,913,810.85</b>	<b>99.98%</b>
County/ESD	\$1,231,316.67	\$1,084,075.85	\$371,355.14	\$371,355.14	\$2,686,747.66	\$3,253,669.00	82.58%	\$2,289,695.31	51.06%
State Sources	\$42,832,700.76	\$30,180,029.68	\$10,011,774.00	\$10,011,774.00	\$83,024,504.44	\$124,345,402.00	66.77%	\$71,572,521.73	58.04%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other Sources	\$1,299.83	\$21.47	\$0.00	\$0.00	\$1,321.30	\$0.00	0.00%	\$1,370.86	0.00%
Beginning Balance	\$14,558,454.24	\$0.00	\$0.00	\$0.00	\$14,558,454.24	\$13,657,752.00	106.59%	\$17,604,269.16	105.67%
<b>Total Revenue</b>	<b>\$58,986,644.77</b>	<b>\$96,024,698.77</b>	<b>\$11,139,925.93</b>	<b>\$11,139,925.93</b>	<b>\$166,151,269.47</b>	<b>\$210,690,678.00</b>	<b>78.86%</b>	<b>\$154,381,667.91</b>	<b>74.44%</b>
<b>Expenditures</b>									
<b>Instruction</b>									
Salaries	\$6,436,607.45	\$19,059,051.03	\$6,280,891.92	\$6,280,891.92	\$31,776,550.40	\$79,116,611.61	40.16%	\$31,139,019.45	41.56%
Benefits	\$2,844,733.12	\$8,960,535.84	\$2,925,033.93	\$2,925,033.93	\$14,730,302.89	\$37,786,428.92	38.98%	\$14,150,351.28	43.09%
Purchased Service	\$1,140,044.50	\$2,012,191.92	\$450,893.00	\$450,893.00	\$3,603,129.42	\$2,969,803.33	121.33%	\$1,766,736.83	50.37%
Supplies/Materials	\$472,197.15	\$528,485.54	\$80,229.10	\$80,229.10	\$1,080,911.79	\$1,424,484.63	75.88%	\$942,867.31	47.96%
Capital Purchases	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	0.00%	\$7,561.25	0.00%
Other	\$92,659.90	\$30,646.50	\$44,374.11	\$44,374.11	\$167,680.51	\$197,254.76	85.01%	\$109,733.00	57.01%
<b>Total Instruction</b>	<b>\$10,989,242.12</b>	<b>\$30,590,910.83</b>	<b>\$9,781,422.06</b>	<b>\$9,781,422.06</b>	<b>\$51,361,575.01</b>	<b>\$121,494,583.25</b>	<b>42.27%</b>	<b>\$48,116,269.12</b>	<b>42.42%</b>
<b>Support Services</b>									
Salaries	\$6,801,083.05	\$9,810,749.04	\$3,179,992.07	\$3,179,992.07	\$19,791,824.16	\$38,038,656.98	52.03%	\$18,276,262.54	49.92%
Benefits	\$3,342,995.19	\$5,208,548.81	\$1,669,309.37	\$1,669,309.37	\$10,220,853.37	\$18,419,332.24	55.49%	\$9,136,354.39	44.70%
Purchased Service	\$3,062,442.43	\$3,622,139.72	\$878,026.30	\$878,026.30	\$7,562,608.45	\$13,509,529.66	55.98%	\$8,209,790.79	60.77%
Supplies/Materials	\$2,184,610.24	\$1,192,448.24	\$464,800.02	\$464,800.02	\$3,841,858.50	\$6,489,844.64	59.20%	\$3,682,308.87	57.39%
Capital Purchases	\$655,901.84	-\$387,857.42	\$46,756.39	\$46,756.39	\$314,800.81	\$250,052.97	125.89%	\$254,172.40	137.83%
Other	\$1,125,621.02	\$62,046.53	\$22,038.35	\$22,038.35	\$1,209,705.90	\$1,536,470.53	78.73%	\$1,196,668.28	98.14%
<b>Total Support</b>	<b>\$17,172,653.77</b>	<b>\$19,508,074.92</b>	<b>\$6,260,922.50</b>	<b>\$6,260,922.50</b>	<b>\$42,941,651.19</b>	<b>\$78,243,887.02</b>	<b>54.88%</b>	<b>\$40,755,557.27</b>	<b>52.00%</b>

<i>Expenditures (continued)</i>	1st Quarter Actual	2nd Quarter Actual	January Actual	3rd Quarter Actual	Fiscal YTD 2016-17	Budget 2016-17	% of 2016-17 Budget Expended	2015-16 Fiscal YTD	% of 2015-16 Budget Expended
<b>Community Services</b>									
Salaries	\$70,120.54	\$73,677.42	\$21,268.87	\$21,268.87	\$165,066.83	\$264,225.41	62.47%	\$127,458.26	53.46%
Benefits	\$27,206.39	\$32,721.85	\$10,520.00	\$10,520.00	\$70,448.24	\$109,906.57	64.10%	\$59,140.94	42.14%
Purchased Service	\$16,710.96	\$33,310.59	\$6,450.00	\$6,450.00	\$56,471.55	\$36,069.36	156.56%	\$92,842.99	411.02%
Supplies/Materials	\$1,974.63	\$5,284.31	\$15.72	\$15.72	\$7,274.66	\$3,043.15	239.05%	\$1,685.86	37.13%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	\$1,568.52	0.00%	\$700.00	0.00%
<b>Total Community Services</b>	<b>\$116,012.52</b>	<b>\$145,694.17</b>	<b>\$38,254.59</b>	<b>\$38,254.59</b>	<b>\$299,961.28</b>	<b>\$414,813.01</b>	<b>72.31%</b>	<b>\$281,828.05</b>	<b>69.30%</b>
<b>Capital Projects</b>									
Purchased Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,909.22	0.00%
Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
<b>Total Capital Projects</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$19,909.22</b>	<b>0.00%</b>
Debt Service Payment	\$38,205.05	\$0.00	\$0.00	\$0.00	\$38,205.05	\$826,118.76	4.62%	\$341,893.76	40.31%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,604,527.00	0.00%	\$0.00	0.00%
<b>Total Expenditures</b>	<b>\$28,316,113.46</b>	<b>\$50,244,679.92</b>	<b>\$16,080,599.15</b>	<b>\$16,080,599.15</b>	<b>\$94,641,392.53</b>	<b>\$210,583,929.04</b>	<b>44.94%</b>	<b>\$89,515,457.42</b>	<b>43.16%</b>



HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
January 10, 2017  
District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

DRAFT

**WORK SESSION**

**Board Present:**

Wayne Clift, Chair  
Glenn Miller, Vice Chair  
Monte Akers  
Lisa Allen  
Erik Seligman  
Janeen Sollman (speaker phone)  
Kim Strelchun

**Staff Present:**

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Kona Lew-Williams, Chief Human Resources Officer  
Adam Stewart, Chief Financial Officer  
Beth Graser, Director, Communications  
Michelle Morrison, Director, Business Services  
Val Bokma, Assistant to the Board  
Laurie Boyd, Assistant to the Superintendent  
Diana Kleintob, Technology Support

**Others Present:**

Devin Hunter, HCU  
Jill Golay, HEA

Board Chair Wayne Clift called the meeting to order at 5:16 PM.

a. **Bond / Long-Range Planning Update**

Chief Financial Officer (CFO) Adam Stewart reported that the Bond Advisory Committee conducted its third meeting on January 4, and reviewed six school bond package alternatives. CFO Stewart reviewed each package with the Board, explaining how the packages were developed. Board members discussed various aspects of the packages, funding priorities, cost savings, and the importance of effective communication with the public.

Selected packages will be presented at a public open house for community feedback. The Bond Advisory Committee is currently scheduled to make recommendations to the Board during the April work session, and the Board is scheduled to take action during the April regular session.

Documents that have been received and reviewed by the Bond Advisory Committee, including the alternative bond packages, have been posted on the District's website.

b. **Budget Process / Priorities**

Superintendent Mike Scott and Chief Financial Officer Adam Stewart presented the most recent information regarding the District's 2017-18 budget, and a preview of the budget development process, including an update on the work being accomplished by the Smarter School Spending team. Based on the Governor's proposed budget that was released in December, the District anticipates a budget shortfall for 2017-18, but the initial budget proposal of the Oregon Legislature's Joint Ways and Means Committee Co-Chairs has not yet been released.

c. **ACTION: Adopt Legislative Priorities**

Director of Communications Beth Graser presented for adoption the Board's 2017-2019 legislative priorities, which are included in the Board packet. The Board

previously provided feedback on the draft legislative priorities during the December 6 Board meeting.

Director Graser also presented a proposed brochure format for highlighting the Board's legislative priorities, and received feedback. The brochure is expected to be ready to share with legislators during the 2017 Washington County Schools Legislative Summit. Board members discussed the scheduling change for this event, and their attendance plans.

Director Kim Strelchun MOVED, SECONDED by Director Lisa Allen, to adopt the 2017-2019 legislative priorities, as presented. The MOTION CARRIED (7-0).

d. Board / Superintendent Advisory Team (BSAT) and Student Communications (S-COMM) Team – Student Input Report

Superintendent Mike Scott discussed the development of the Board / Superintendent Advisory Team (BSAT), and explained that he and Board members who serve on the committee have spoken with approximately 80 students (primarily ninth and tenth graders) at four schools in the past couple of months, receiving the students' input on matters that are important to them. Superintendent Scott and Directors Janeen Sollman, Kim Strelchun, and Lisa Allen shared key points of these conversations, which included suggestions for facilitating students' transitions from middle school to high school, the importance of forming good connections with teachers, suggestions for designing an ideal school experience, access to counselors, willingness to travel to other schools within the District for electives, and access to additional information regarding course offerings.

Additional meetings with students will be scheduled during the upcoming months.

Director of Communications Beth Graser discussed the development of the Student Communications (S-COMM) Team, which provides an opportunity for students to present their stories, receive mentoring, and work on projects. Nineteen students applied, were interviewed, and were welcomed to the S-COMM Team. The team blends aspects of a club, an extracurricular activity, and a long-term job shadow, providing a valuable opportunity for students to learn together.

e. Board Discussion

Board members discussed the need to replace the District iPads that were issued to them several years ago, and provided input regarding their preferences.

Board members discussed a request from Hillsboro Classified United and Hillsboro Education Association that Hillsboro School District be designated a sanctuary district. Key points of the discussion included the level of anxiety recently expressed by students and community members, decisions being reached by cities and school districts within the local region, and the District's request for legal advice regarding practical implications of a sanctuary designation.

Chief Human Resources Officer Kona Lew-Williams provided an overview of the District's grievance procedures and appeal process.

Superintendent Scott and Chief Human Resources Officer Lew-Williams provided information and answered Board members' questions regarding this year's anticipated timeline for developing an inclement weather makeup recommendation, and factors that are relevant to this decision.

Director of Communications Beth Graser asked for Board members' input regarding the scheduling of information sessions for potential School Board candidates. Director Graser will schedule both a lunchtime and an early morning event.

Board members whose terms will end in June discussed their plans for the upcoming election. Director Glenn Miller said that he plans to run for reelection. Director Erik Seligman indicated that he is leaning against running for reelection, but has not yet made a firm decision.

Board members discussed District events and processes, and the Board's working agreements.

Adjourn Board Meeting

The meeting was adjourned at 7:39 PM.

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES  
January 24, 2017  
District Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, Oregon

DRAFT

1. **WORK SESSION**

Board Present:

Wayne Clift, Chair  
Glenn Miller, Vice Chair  
Monte Akers  
Lisa Allen  
Erik Seligman  
Janeen Sollman (speaker phone)  
Kim Strelchun

Budget Committee Present:

Martin Granum  
Erika Lopez  
Teresa Mahoney  
Heather Monaghan  
Jaime Rodriguez

Others Present:

Larry Grant  
Devin Hunter, HCU  
Joe Vermeire, HCU  
Jill Golay, HEA

Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Kona Lew-Williams, Chief Human Resources Officer  
Adam Stewart, Chief Financial Officer  
Beth Graser, Director, Communications  
Michelle Morrison, Director, Business Services  
Jeff Jones, Finance Manager  
Val Bokma, Assistant to the Board  
Laurie Boyd, Assistant to the Superintendent  
Diana Kleintob, Technology Support

Board Chair Wayne Clift called the meeting to order at 5:20 PM.

- a. Discuss Superintendent / Board / District Evaluation Process and Timeline  
Board Chair Wayne Clift provided an update on the processes for evaluating the Superintendent, the Board, and the District. He presented an overview of the Superintendent evaluation process and this year's proposed timeline. He explained that the Board evaluation process is recommended to be conducted on a two-year cycle, in years that alternate with election years. Since the Board evaluation process was completed last year, and this year is an election year, the next Board evaluation cycle is planned for 2018. He reported that a District evaluation process and timeline are being developed, and will be presented at a future meeting.
- b. Local Service Plan Discussion  
Superintendent Mike Scott presented an overview of the services that Northwest Regional Education Service District (NWRESD) provides for the Hillsboro School District (HSD), and explained that the HSD Board is scheduled to vote in February on the NWRESD 2017-18 Local Service Plan. The NWRESD 2017-18 Local Service Plan is included in the Board packet.

- c. Every Student Succeeds Act (ESSA) Update  
Assistant Superintendent Dayle Spitzer presented information regarding the Every Student Succeeds Act (ESSA), including an overview of expectations, opportunities, key components, Oregon state goals, and timelines. The Oregon Department of Education must submit its ESSA plan to the United States Department of Education by April 3.
- d. High School Academic Program Development Process Update  
Assistant Superintendent Travis Reiman presented an update on the work that has been accomplished to date in identifying shared values regarding educational outcomes for students, and the timeline for next steps in developing the District's 2017-18 course catalog. He presented an overview of program development improvements that have been implemented (from 2015 to the present date); and shared a draft "Summary of Findings" document, developed by the Citizens' Curriculum Advisory Committee (CCAC), in collaboration with District students and staff, which includes recommendations regarding ability and heterogeneous groupings of students. An academic program development open house has been scheduled for Monday, January 30, to provide an opportunity for parents to view the draft 2017-18 high school catalog and ask any questions they may have.

Board members discussed the information that was presented, and the importance of creating more opportunities for students, and communicating effectively regarding these opportunities.

- e. Budget Workshop  
Superintendent Mike Scott, CFO Adam Stewart, and Director of Business Services Michelle Morrison presented information regarding the Hillsboro School District's budget development process, and the challenges that are anticipated in developing the District's 2017-18 budget. Based on the budget proposals released by the Oregon State Governor and the Co-Chairs of the Oregon Legislature's Joint Ways and Means Committee, the District will need to prepare for a budget shortfall. Since there are many uncertainties impacting the development of the State budget, the District will need to identify funding priorities, and develop budget options based on various scenarios.

The Budget Committee is currently scheduled to meet with the Board during the February 28, March 14, and April 25 work sessions, and to approve the proposed 2017-18 District budget on May 4. The budget approved by the Budget Committee is scheduled to be presented to the Board for adoption on June 13. Although the development of the state budget may impact this timeline, the District's budget must be adopted no later than June 30.

- f. 2015-16 Audit Report  
Larry Grant of Grove, Mueller & Swank, PC, the District's financial auditor, presented the 2015-16 Comprehensive Annual Financial Report (CAFR), and explained that there were no findings. Mr. Grant and CFO Adam Stewart answered Board members' questions regarding the report. The CAFR will be presented to the Board for approval during the regular session.
- g. Board Discussion Time  
Board members discussed District processes, and their recent and upcoming activities.

Recess Board Meeting

The meeting was recessed at 6:54 PM.

**REGULAR SESSION**

Board Present:

Wayne Clift, Chair  
Glenn Miller, Vice Chair  
Monte Akers  
Lisa Allen  
Erik Seligman  
Janeen Sollman  
Kim Strelchun

Staff Present:

Mike Scott, Superintendent  
Travis Reiman, Assistant Superintendent, Academic Services  
Dayle Spitzer, Assistant Superintendent, School Performance  
Kona Lew-Williams, Chief Human Resources Officer  
Adam Stewart, Chief Financial Officer  
Beth Graser, Director, Communications  
Val Bokma, Assistant to the Board  
Laurie Boyd, Assistant to the Superintendent  
Martha Méndez Bolaños, Bilingual Interpreter / Translator  
Marcel Naachtigall, Bilingual Interpreter / Translator  
Diana Kleintob, Technology Support

Others Present:

Anya Hershberger  
HSD Counselors and  
Students  
Lisa Pearson  
Devin Hunter, HCU  
Jill Golay, HEA

2. Call to Order and Flag Salute

Board Chair Wayne Clift reconvened the meeting at 7:04 PM. and led the Pledge of Allegiance.

3. RECOGNITION / PRESENTATION

a. Student Presentation: College Application Week (School-to-Career Program)

Students and School-to-Career program staff from District high schools discussed their experiences as participants in National College Application Week, and described personal, school, and District successes. The goal of the program is for all students to be aware, eligible, and prepared for post-secondary success, including financial aid options, scholarships, 2- and 4-year colleges, trade and technical school programs, and military options. Through this program and the sustained efforts of HSD counseling staff, all HSD high schools increased their application rates for 2- and 4-year colleges, trade and technical school programs, and financial aid.

b. Recognition: School Board Recognition Month – Proclamation

Superintendent Scott expressed appreciation for Hillsboro School District Board members, who are dedicated to student success, and volunteer so many hours of their personal time to this work. He read the following proclamation into the record:

*Whereas school boards create a vision for what students should know and be able to do; and*

*Whereas school boards establish clear standards for student performance; and*

*Whereas school boards ensure that student assessments are tied to established standards; and*

*Whereas school boards are accountable to the community for operating schools that support student achievement; and*

*Whereas school boards align school district resources to ensure that students meet standards; and*

*Whereas school boards create a climate that supports the philosophy that all children can learn at high levels; and*

*Whereas school boards build collaborative relationships based on trust, teamwork, and shared accountability; and*

*Whereas school boards are committed to continuous education and training on issues related to student achievement;*

*Now, therefore, I, Mike Scott, hereby declare my appreciation to the members of Hillsboro School District's Board of Directors and proclaim the month of January 2017 to be School Board Recognition Month.*

*I urge all citizens to join me in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.*

Board members were honored with tokens of appreciation from District students and staff.

4. Approval of Agenda

Director Glenn Miller MOVED, SECONDED by Director Janeen Sollman, to approve the agenda. The MOTION CARRIED (7-0).

5. Audience Time

The following audience members addressed the Board:

- Regarding providing information to immigrant families: Kevin Proctor
- Regarding District coaching decisions: Warren McPherson, Kevin Bretthauer, Rich Musser, Clinton Washington, Emma Blackwell, Brian Lyles, Ron James, Derrick Kitts, Kiersten Fields

6. REPORTS AND DISCUSSION

a. Inter-District Transfers Overview and Input - Open Enrollment Update

Director of Communications Beth Graser provided information regarding the two processes that are available for inter-district student transfers, and the impact of legislation on the way school districts can manage and process these transfers. Director Graser will present a proposal of the number and location of openings to the Board for approval in February. In order to participate in open enrollment, the Board must take action by March 1 to announce the District's participation and the availability of slots.

b. Announce School Board Election Process / Timeline

Director of Communications Beth Graser announced that four positions on the Hillsboro School District Board of Directors will be on the May 2017 ballot. Candidates may file, beginning February 6 through March 16. Community members who are interested in candidacy are invited to attend an information session on

February 15 or 16 to learn more about Board service. Those who cannot attend are welcome to contact Director Graser or the Board secretary for additional information. Key dates and other relevant information are included in the Board packet.

c. New High School Course Proposal: Advanced Placement Psychology – First Reading

Assistant Superintendent Travis Reiman and Glencoe High School teacher Lisa Pearson presented the new course proposal, Advanced Placement Psychology, for first reading. Assistant Superintendent Reiman explained that the CCAC unanimously recommended that the course proposal be presented to the Board for consideration. The course proposal, summary, and outline are included in the Board packet.

d. Financial Report

CFO Adam Stewart presented the monthly financial report, and answered Board members' questions. The report is included in the Board meeting packet.

e. Policies—First Reading

*If no public comments or questions are received regarding these policies during the review period, they will be placed on the consent agenda for approval during the next regular meeting.*

1. Policy IL: Assessment Program; Delete Policy ILBA: Assessment Exemption

Assistant Superintendent Dayle Spitzer presented revisions to policy IL: Assessment Program for first reading. She explained that the recommended revisions are based on changes in Oregon statutes related to assessments, and the right to opt out of assessments, and that Oregon School Boards Association (OSBA) has recommended revisions to align Board policy IL: Assessment Program with Oregon statutes, incorporating information from policy ILBA: Assessment Exemption into policy IL, and then deleting ILBA. The proposed policy revisions are included in the Board meeting packet.

7. CONSENT AGENDA

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Director Erik Seligman MOVED, SECONDED by Director Kim Strelchun, to approve the Consent Agenda as printed. The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- a. Approve Minutes of December 6, 2016, Board Meeting
- b. Approve Routine Personnel Matters
- c. Accept Donations
- d. Approve New High School Course Proposals  
*The following course proposals were presented for first reading on December 6, 2016*
  - 1) Introduction to Computer Science
  - 2) Introduction to Agricultural Science and Technology
  - 3) eDynamic Learning: Introduction to Careers Electives
- e. Approve Policy Revisions  
*The following policies were presented for first reading on December 6, 2016*
  - 1) Policy JHCA/JHCB - Immunization, Physical Examination, Vision Screening / Eye Examination, and Dental Screening
  - 2) Policy JHCDA – Prescription Medications



8. ACTION ITEMS

a. Accept 2015-16 Audit Report

CFO Adam Stewart asked the Board to accept the 2015-16 Comprehensive Annual Financial Report, as presented during the work session.

Director Monte Akers MOVED, SECONDED by Director Glenn Miller, to accept the audit report for 2015-16. The MOTION CARRIED (7-0).

Board members congratulated CFO Stewart and his team for their outstanding work.

9. NWRESH/HCU/HEA Reports

HCU President Devin Hunter discussed the innumerable actions taken daily by staff members in many positions throughout the District to help ensure the safety of students at school and in transit.

HEA President Jill Golay discussed the importance of providing feedback to the State on the draft ESSA plan, and HEA’s interview process for school Board and legislative candidates. She also expressed appreciation for the countless hours that Board members volunteer to benefit students, and stated that HEA has donated \$160, in honor of HSD Board members, to the Oregon student foundation, which helps provide items for children in need.

10. Superintendent’s Time

Superintendent Scott discussed District processes, and provided a brief summary of his recent activities. He outlined the factors that are considered when determining whether to close school for inclement weather, and said that steps are being taken to create a plan for making up lost school days, with a goal of presenting the plan to the Board for approval at the February 7 work session.

11. Board of Directors’ Time

Board members discussed District events, programs, and processes, and provided brief summaries of their recent and upcoming activities. They thanked students and staff for their tokens of appreciation.

12. Follow-Up Items

Agenda Item / Request	Action
<u>Board Discussion Time</u> Add a credit recovery program report to a future Board meeting agenda	Report is planned for a future meeting
<u>Financial Report</u> Provide an update on legal issues	Information provided
<u>Policy IL: Assessment Program; Delete Policy ILBA: Assessment Exemption</u> Provide clarification regarding legally acceptable reasons for opting out of assessments	Information provided

13. Executive Session

No executive session was called.

14. Adjournment

The meeting was adjourned at 8:48 PM.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**APPROVE ROUTINE PERSONNEL MATTERS**

The Superintendent recommends that the Board of Directors:

- A. Ratify the acceptance of the retirement of the following licensed personnel:

**Debbie Jaron**

Assignment: 1.0 FTE Physical Education  
Location: Witch Hazel Elementary School  
Effective Date: June 26, 2017  
Years of Service: 31 years

**Susan Luther**

Assignment: 1.0 FTE Support Specialist  
Location: Student Services  
Effective Date: June 26, 2017  
Years of Service: 20 years

- B. Ratify the acceptance of the resignation of the following licensed personnel:

**Solitaire Betts**

Assignment: 1.0 FTE Kindergarten  
Location: Free Orchards Elementary School  
Effective Date: June 26, 2017

**Oneida Trainor**

Assignment: 1.0 FTE Speech Language Pathologist  
Location: Student Services  
Effective Date: June 26, 2017

- C. Approve the employment of the following licensed personnel in the 2016-17 school year:

**Brandon Fricke**

Education: MA – Concordia University, Irvine, CA  
Experience: 8 years  
Assignment: 1.0 FTE Physical Education – Century High School

**Robert Justiniano**

Education: BA – Portland State University, Portland, OR  
Experience: None  
Assignment: 0.5 FTE Elementary Resource Specialist – Free Orchards Elementary School

**Jason Kim**

Education: BA – Portland State University, Portland, OR  
Experience: 5 years  
Assignment: 1.0 FTE Business/Computers – Liberty High School

**Briana Koch**

Education: MA – Pacific University, Forest Grove, OR  
Experience: None  
Assignment: 1.0 FTE Art – Century High School

**Rebecca McAllister**

Education: BA – Oregon College of Education, Monmouth, OR  
Experience: 11 years  
Assignment: 1.0 FTE Physical Education – Century High School

**Marie Mugabe**

Education: BS – Loyola University, Chicago, IL  
Experience: 3 years  
Assignment: 1.0 FTE Language Arts – Glencoe High School

**Desiree Sellke**

Education: BA – Montana State University, Billings, MT  
Experience: None  
Assignment: 0.5 FTE Kindergarten – Patterson Elementary School

**Krystal Toderick**

Education: BA – Willamette University, Salem, OR  
Experience: 2 years  
Assignment: 0.5 FTE Counselor – Liberty High School

**Nicholas Whitton**

Education: MA – Western Governors University, Salt Lake City, UT  
Experience: None  
Assignment: 0.5 FTE Mathematics – Century High School

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**ACCEPT GIFTS AND DONATIONS**  
**(as of January 31, 2017)**

**SITUATION**

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures.

The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

- Donation of \$8,862 from Lenox Booster Club to Lenox Elementary School to be used to mount school projectors
- Donation totaling \$27,000 from Jerry King to Hillsboro School District for the District music library, comprising:
  - Guitar music and curriculum library and teacher resources valued at \$24,012.47
  - Ten 4-drawer filing cabinets with wheels valued at \$2,000

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors accept these donations.

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**APPROVE EXTENSION AND NON-EXTENSION OF TEMPORARY,**  
**PROBATIONARY, AND CONTRACT TEACHERS AND ADMINISTRATORS**

Resolved, that the Board of Directors accept the Superintendent's recommendation for the renewal of probationary teachers and administrators, and for the issuance of contracts to contract teachers and administrators.

1. Current first-year probationary teachers and administrators being offered one-year contracts for 2017-18 to second-year probationary status:

**Second-Year Probationary Teachers:**

Adams, Karen	Aguirre, Florence	Alexander, Theresa
Aman, Kaylee	Ares, Alvaro	Bailey, Sharon
Barnes, Leslie	Beddoe, Phillips	Binker, Zachary
Blanchard, Jayna	Bonnet, Brittany	Brauer, Rebecca
Breuier, Kasey	Brock, Alesha	Bromley, William
Brubaker, Claudia	Bryan, Leonard	Byrnes, Jennifer
Cabral, Karen	Carmolinga Espinoza, Yesenia	Cary, Jennifer
Clark, Stephanie	Clemens, Ashley	Clinebell, Lindsay
Dufficy, Sarah	Fifth-Lince, Amy	Flores, Holly
Fryer, Ashley	Gaspardis, Jonathan	Gatewood, Ronda
Geiger, Regan	Giobetti, Lauren	Goemmel, Mariah
Goodman, Priscilla	Gouldsbrough, April	Grandas, Paige
Grogan, Kristina	Guidoux, Kirsti	Harding, Samantha
Hargraves, Ann	Harrington, Karin	Harrison, Michelle
Hay, Rachel	Henderson, Scott	Hendryx, Jeffrey
Herrera, Jacqueline	Hobie, Kellen	Hornbuckle, Tessa
Johnson, Jeffrey	Jones, Corey	Jordan, Russell
Julian, Kelsey	Kalar, Ashley	Kelchner, Kaleigh
Kha, Tin	Koelbl, Bernice	Liao, Grace
Lipski, Victoria	Long, Nicola	Loos, Moriah
Lopez, Sylvia	Mahar, Courtney	Mahmud, Dixie
Manning, Stephanie	Martin, Cary	Mauk, Tonya
McCoy, Kenneth	McElmurry, Ashley	Mendonca, Patrick
Meyer, Kirsten	Mick, James	Midkiff, Valerie
Miles, Douglas	Montes, James	Neville, Abigail
Nguyen, Nancy	Park, Ji	Paz Cortes, Salvador
Peront, Renee	Pieser-Wirsching, Teresa	Post, Bradley
Ramirez Vasquez, Jessica	Reina, Randall	Rockenbaugh, Erin
Rosato, Amy	Scheafer, Ryan	Scoles, Tori
Semmelroth, Tia	Seres, Carolyn	Shanklin, Blair
Shores, Mary	Shumaker, Heather	Smith, Deka
Sprecher, Haley	Srinivasan, Abhinaya	St Amand, Patricia
Stewart-Lewis, Josie	Story, Lindsey	Teach, Elizabeth
Thomas, Adrienne	Thorpe, Pamela	Timmer, Nancy

Truesdale, Audrey  
White, Mary  
Wright, Timothy

Valadez Alvarez, Juana  
Wickel, Talysha  
York, Matthew

Van Wye, Karen  
Wood, Libbey  
Zyp, Scott

**Second-Year Probationary Administrators:**

Combs, Allison  
Jensen, Michelle  
McLain, Gina  
Zerizef, Nabil

Cox, Kelly  
Leonard, Courtney  
Pierce, Erika

Hernandez, Jennifer  
Marshall, Cherylen  
Vazquez, Teresa

2. Current second-year probationary teachers and administrators being offered one-year contracts for 2017-18 to third-year probationary status:

**Third-Year Probationary Teachers:**

Abrahamson, Dan  
Armitage, Sarah  
Bascom, Jessica  
Bieker, Allizon  
Brown, Nicole  
Caldwell, Kimberly  
Chavez Lopez, Dania  
Cooper Munoz, Jennifer  
Davis, Cary  
Dearing, Katherine  
Eagan, Jordan  
Eseppi, Melissa  
Fleming, Danielle  
Gale, Tiffany  
Greaves, Jill  
Hancock, Tiffany  
Hebert, Melissa  
Janssen, Brian  
Johansen, Mark  
Jones, Daniel  
Keane, Celina  
Larson, Elizabeth  
MacDonald, Jenessa  
Martinez, Cameron  
Mendonca, Jessica  
Moe, Kristi  
Nicholson, Aireanne  
Osorio, Jessica  
Pearson, Lisa  
Pitt, Richard  
Roberts, Stacy  
Sauve, Colleen  
Shimel, Lindsey

Adzima, Angela  
Aupperle, Amy  
Bateman, Joshua  
Brehm, Kristy  
Bruhl, Angela  
Camera, Maranda  
Clyatt, Lori  
Curl, Sarah  
De Jesus Hernandez, Elena  
Dover, Jacqueline  
Ellingson, Tammy  
Eubanks, Laura  
Foster, Alan  
Gamache, Lisa  
Hadley, Stephanie  
Harrington, Scott  
Her, Sue  
Jaspar, Corinne  
Johnson, Hugo  
Jost-Coq, Suzanne  
Kish, Nicholas  
Lobo, Sandy  
Manivanh, Laurie  
McCourt, Michele  
Miller, Sarah  
Nehring, Rachel  
Noyes, Benjamin  
Panagopoulos, Alexandra  
Pendergrass, Melissa  
Pohl, Lauren  
Rockenbaugh, Patrick  
Scott, Barbara  
Shuff, Daniel

Agno, Jacey  
Barcnas, Claudia  
Bestebreur, Sarah  
Brodniak, Chris  
Busby, Julia  
Cermak, Meagan  
Cocheu, Robin  
Davis, Bret  
De Leon Gomez, Jerver  
Dunn, Megan  
Emberlin, Kara  
Fields, Jennifer  
Fuglevand, Heidi  
Glem, Tamara  
Hagerty, Christopher  
Hawk, Ryan  
Huynh, Lilly  
Jewkes, Krispin  
Johnston, Colleen  
Kane, Jeremy  
Kolbet, Sara  
Longrie, Kimberly  
Marino, Amara  
McDonald, Alisa  
Mize, Kristeen  
Neuenschwander, Breanna  
O'Brien, Christopher  
Pardun, Jody  
Peters, Susan  
Priewe, Alison  
Rooney, Shannon  
Sherman, Lyndsey  
Smith, Adrienne

Smith, Janine  
Stack, Michael  
Stephen, Patricia  
Sylvester, Nancy  
Terpin, Kaitlan  
Tolzman, Kyle  
Ullman, Lise  
Vincent, Melissa  
Westover, Samantha  
Zaro, Morgan

Smyk, Ekaterina  
Stadelman, Emily  
Stock, Matthew  
Tabellija, Sara  
Thomas, Michael  
Turner, Gail  
Velasco, Alejandra  
Watson, Gabriel  
Wooley, Anna  
Zekmeister, Rochelle

Spangle, Trevor  
Stemple, Peter  
Sweatman, Jenny  
Taguchi, Jenny  
Thompson, Linnea  
Twitty, Rachael  
Vera Rocha, Juana  
Watson, Kimberly  
Wynns, Penelope

**Third-Year Probationary Administrators:**

Bailey, Louis  
Crane, Sarah  
Nova, Matt

Bekken, Andrew  
Luba, Thomas  
Ruf, Claudia

Ciliberto, Alano  
Lule, Berta  
Walker, Sarah

3. Current third-year probationary teachers being offered two-year contracts for July 1, 2017, to June 30, 2019:

Adair, Cinthia  
Barnaby, Sarah  
Becker, Claire  
Bethune, Amanda  
Blair, Stephanie  
Briceno, Connie  
Caldwell, Emily  
Casey, Kelsey  
Cook, Beth  
Cruickshank, Mallory  
DePosit, Evan  
Erikson, Daphne  
Feely, Zachary  
Freudenthal, Shannon  
Godfrey, Kristina  
Grassman, Janette  
Hakkila, Kristin  
Harris, Kimberly  
Heider, Hayley  
Hubler, Kyle  
Johnson, Aaron  
Jones, Abby  
Kieser, Gary  
Laman, Christine  
Lewis, Melanie  
Lopez, Aurora  
Major, Mandy  
Matias, Wilfred  
Meeuwsen, Laura

Ali, Karri  
Bautista, Amanda  
Begley, Brandon  
Birch, Jeremy  
Bliss, Robert  
Buck, Julie  
Campbell, Darci  
Chavez Torres, Christian  
Coolman, Kathleen  
Cunningham, Brett  
Diaz, Melanie  
Espinoza, Diann  
Fragoso, Joel  
Gainey, Kimberly  
Gonzalez, Jessica  
Griffiths, Ashley  
Hansen, Anita  
Hawk, Nancy  
Hellstrom, Raymond  
Iversen, Renae  
Johnston, Christine  
Kang, Justine  
Kraft, Barbara  
Laporte, Nardy  
Lewis, Sarah  
Luther, Deborah  
Marsh, Bonnie  
McGraw, Shannon  
Mendoza, Aida

Arguelles, Omar  
Baylis, Emily  
Bernard, Sara  
Bizjak, Robert  
Brennan, Rhianon  
Burger, Jennifer  
Carlson, Sharon  
Clagett, Eleanor  
Crnich, Megan  
Davenport, Tyler  
Dudley, Abigail  
Fanger, Michael  
French, Jessica  
Glaske, Heidi  
Gordon, Nicole  
Grimes, Zeke  
Harris, Erin  
Heath, Christopher  
Helmandollar-Armatas, Mindi  
Job, Stacy  
Johnston, Eric  
Keller, Christopher  
Lam, Rachel  
Lemons, Kelsey  
Lopez Lopez, Azucena  
Maher, Una  
Martin, Jessica  
Meeuwsen, Kelsey  
Merritt, Brooke



Molenkamp, Marcell  
Nunez, Griseldo  
Paulsen, Matthew  
Pinkstaff, Aarin  
Post, Wendy  
Quinn, Kelly  
Ratzke, Andrew  
Richey, Amanda  
Schmidt, Andrea  
Shotts, Tamara  
Spiegelberg, Annie  
Tenorio, Jacob  
Vandehey, Allison  
Yabu, David

Murphy, Jenna  
O'Neal-Sacks, Peggy  
Phillips, Breanna  
Plutko, Anne  
Prehn, Alison  
Ramirez Florian, Maria  
Reynoso, Ian  
Riley, Dana  
Schubmehl, Angela  
Shupe, Shayne  
Standish, Amanda  
Thex, Kelly  
Wong, Jem

Myrick, Mark  
Orton-Boyd, Anna  
Pill-Kahan, Sharon  
Pollock, Amy  
Prevost, Rachel  
Ramos, Liza  
Rice, Dennis  
Romero, Juan  
Self Jr, Charles  
Silva, Celeena  
Stimson, Clark  
Tolchin, Abigail  
Wong, Stella

4. Current third-year probationary teachers being offered one-year contracts for 2017-18; remaining at third-year probationary status:

Ellis, Shelby

Gross, Jacquelin

5. Current third-year probationary administrators being offered three-year contracts for July 1, 2017, to June 30, 2020, as contract administrators:

Brodniak, Carmen  
Juden, Wendy  
Ryan-Fear, Amanda  
Walters, Christie

Garcia, Lindsay  
Kingsmith, Rebecca  
Servignat, Donna  
Welch, Justin

Gulley, OJ  
Nova, Brooke  
Vickery, David  
Thomas, Kathleen

6. Current contract teachers being offered two-year contracts for July 1, 2017, to June 30, 2019, as contract teachers:

Abbott, Timisue  
Ackerman, Patrick  
Akers, Lindsey  
Andersen, Linda  
Anderson, Sheri  
Annis, Elizabeth  
Applegate, Shelley  
Avery, Lida  
Babey, Sarah  
Barnes, Alice  
Bauman, Daniel  
Beale, Nicole  
Beeler, Perry  
Bennett, Brittany  
Bice, Allyson  
Bingham, Lindsey

Abrams, Anne  
Adam, Elias  
Alvarado, Deborah  
Anderson, Laura  
Angal, Sharon  
Aoki, Kasumi  
Arrowsmith, Joel  
Babcock, Kathryn  
Baca, Jason  
Barrett, Elizabeth  
Bayer, Kimberly  
Bean, Teresa  
Belanger, Secret  
Benson, Linda  
Biddington, Tami  
Birkle, Patrick

Ackerman, Jessica  
Ahern, Patrick  
Alvarez, Raynelle  
Anderson, Miriam  
Anker, Ninon  
Appert, Diane  
Asanovic, Kim  
Babcock, Mary  
Bailie, Matthew  
Batchelor, Kimberly  
Bayer, William  
Bearson, Hana  
Bell, Michelle  
Berg, Anne  
Billington, Matthew  
Bishop, Shelly

Blair, Sara  
Blind, Salina  
Bonallo, Ashley  
Bosshardt, Daniel  
Bowlsby, Alana  
Brady, Michelle  
Brick, Beverlee  
Bromley, Molly  
Buchanan, Brent  
Buck, Tammie  
Burkhardt, Kelsi  
Burnor, Cheryl  
Busse, Linda  
Byrne, Michela  
Callon, Christopher  
Campa, Cristi  
Campos, Gloria  
Caputo, Christine  
Carnes, Rachelle  
Carr, Matthew  
Ceccarelli, Vanessa  
Chipps, Andrew  
Chung, Charles  
Clark, Rebecca  
Clemson, Donald  
Cole, Tamara  
Conner, Robin  
Corbeau, Shannon  
Cotton, Josiah  
Coyle, Sarah  
Craytor, Samual  
Cross, Judith  
Cumpston, Gene  
Dale, Cynthia  
Danley, Tambra  
Davis, Scott  
Day, Sarah  
DeBois, Erica  
Deering, Robert  
DePinto, Mike  
Dezellem, Stacy  
Dilley, Darren  
Douglas, David  
Drake, Steven  
Dumbrow, Cheryl

Blanchard, Lynne  
Blomberg, Kristin  
Bonebrake, Deborah  
Bouker, Kim  
Bowman, Betsy  
Brandt, Aliceson  
Brittenham, Patrick  
Bronson, Dawnmarie  
Buchanan, Rebecca  
Bunting, Kyle  
Burnett, Richard  
Burr-Bates, Leesa  
Butler, Martyn  
Cairns, Lisa  
Calvert, Kevin  
Campbell, Glenn  
Canaga, Margaret  
Carlson, Patricia  
Carney, Tamara  
Carroll, Sharon  
Cerda, Graciela  
Christianson, Mark  
Ciliberto, Cristina  
Clayton, Heidi  
Cloud-Fitzgerald, Fara  
Collins, William  
Conroy, Joann  
Corwin, Jeremy  
Cotton, Keely  
Crabtree, Kevin  
Crisi, David  
Crowell, Clark  
Cutburth, Paula  
Daliposon, Lori  
Dash, Maritza  
Dawson, Abby  
Dean, Cecilia  
DeBolt, Michelle  
Delplanche, Deborah  
Dessert, Kayla  
Dials, Karen  
Dortch, Jason  
Douthit, Brianna  
Drotning, Henry  
Duncan, Rheanon

Blem, Deanna  
Bohm, Wayne  
Borreggine, Michael  
Bourland, Madeleine  
Bradley, Tammy  
Brauer, Robert  
Brock, Andrea  
Brown, Brigitte  
Buck, Nathaniel  
Burggraf, Delina  
Burnett, Tristin  
Bushnell, Charlotte  
Buyas, Michelle  
Callahan, Melinda  
Cameron, Laurie  
Campos, David  
Canova, Erin  
Carlsson, Lisa  
Carr, Connie  
Castro, Gabrielle  
Cheek, Laura  
Chronister, Nicole  
Clark, Kimberly  
Clayton, Joni  
Cole, Sarah  
Conner, Jeremy  
Cook, Brian  
Corwin, Tarra  
Cox, Sarah  
Crackel, Deanna  
Cronan, Lori  
Crowell, Lindsay  
Dahl, Judy  
Danielson, Amy  
Davis, Audrey  
Dawson, Jennifer  
Debeljak, Anne  
DeCoster, Amy  
Denny, Sarah  
DeWhitt, Shellie  
Dikeman, Donna  
Douangmala, Caitlin  
Drake, Kelly  
Duggan, Derek  
Dundas, Kori

Dunlop, James  
Durgan, Kayse  
Edwards, Marci  
Elliott, Samantha  
Ellsworth, Kimberly  
Erickson, David  
Evers, Nayoko  
Ferguson, Kristin  
Fink, Roger  
Fishback, Layton  
Fleming, Carissa  
Formel, Michele  
Foster, Aaron  
Furstenberg, Barbara  
Galian, Julio  
Garrett, Jeanine  
Gaumond, Carol  
Gerst, June  
Gibbs, John  
Girod, Douglas  
Glaze, Marcus  
Godsey, Zoe  
Goldstein, Jaime  
Gonzalez, Hiltner  
Gorton, Brian  
Gray, Michelle  
Greenwood, James  
Grinnell, Sandie  
Gurske, Noelani  
Haberman, Amy  
Hale, Helene  
Hammer, Christie  
Hansen, Joel  
Harding, Megan  
Harlin, Laura  
Harsin, Sara  
Haskins, Brook  
Hayden, Sami  
Hebard, Kyle  
Henderson, Amy  
Hernandez, San  
Hertel, Kevin  
Hess, Kandi  
Hicks, Adrienne  
Hillis, Christina

Dunn, Michael  
East, Catherine  
Edwards, Michelle  
Elliott, Sharon  
Enck, Anna  
Erlandsen, Gretchen  
Evers-Selleck, Tracy  
Ferrante, Crystal  
Fink, Stephenie  
Fishback, Sean  
Flores, Christopher  
Forsberg, Judith  
Foster, Angie  
Futter, Michael  
Gallardo, Patricia  
Gary, Cheryl  
Gerber, Kirstin  
Giansante, Dominic  
Gibson, Emily  
Givens, Michael  
Glaze, Stacey  
Golay, Jill  
Golec, Alisha  
Gonzalez-Santos, Angel  
Gower, Jeffrey  
Greene, Danika  
Gregory, Jenae  
Grossen, Willow  
Gutierrez, Kasia  
Hafner, Heather  
Hall, Mary  
Hammond, Neysa  
Hanson, Krista  
Harkins, Amanda  
Harrington, Kimberly  
Hartfeil, Marika  
Hawbecker, Shelley  
Hazen, Jeffery  
Held, Colleen  
Henningsen, Stephanie  
Herrick, Rachel  
Herzog, Jenice  
Hickey, Kristin  
Hill, Alason  
Hirata, Melisa

Duran, Liana  
Edlefsen, Sandra  
Elison, Ruth  
Ellis, Melissa  
Englen, Andrew  
Estep, Christine  
Feldhaus, Tina  
Figueroa, Heather  
Finster, Jaymie  
Fisher, Sheryl  
Flores, Michelle  
Fosmark, Laurie  
Fotland, Geoffrey  
Gainey, David  
Galvez, Adrienne  
Gasper, Kelsey  
Gerig, Stephanie  
Giard, Heather  
Gill, Eugene  
Glasscock, Alicia  
Godfrey, Brooke  
Goldmann, Christine  
Gonzales, Gabriel  
Goodman, Judith  
Grabel, Sonja  
Greenlee, Connie  
Grenz, Carolyn  
Gurney, Lisa  
Gutierrez, Mary  
Hainline, Carolyn  
Hall, Troy  
Hancock, Melissa  
Hanson, Paul  
Harless, Jason  
Harris, James  
Harthold, Lynette  
Hawks, Rachelle  
Heagh-Avritt, Kristina  
Heller, Kiley  
Hergert, Susan  
Hershberger, Anya  
Heselwood, Marci  
Hickman, Logan  
Hill, Tamara  
Hollamon, Jeffrey

Holman, Sarah  
Holscher, Linda  
Howard, Laurie  
Hutchinson, Stacey  
Israel-Greco, Dovina  
James, Angela  
Jenkins, Laurie  
Johnson, Danielle  
Johnson, William  
Juster, David  
Kaigler-Roudebush, Aubry  
Kasper, Julie  
Keenan, Cara  
Kellar, Margaret  
Kelly, Marsha  
Kerbs, Sharon  
Kim, Michelle  
Kirsch, Theresa  
Klugherz, Gabrielle  
Kopp, Allen  
Kottkey, Kevin  
Krupa, Molly  
Kushner-Katz, Jane  
Lacock, Mary  
Lanthrum, Andrew  
Larsen, Kristi-Jo  
Laurie, Kayla  
LeCorre, Jennifer  
Lentz, Jamie  
Levine, Amanda  
Linehan, Elizabeth  
Lopez de Leon, Hector  
Lowe, William  
Lule-Jimenez, Alfonso  
Lusk, Shannon  
Magnuson, Andrew  
Maines, Sandra  
Marshall, Laurie  
Martinez, Kimberly  
Matthews, Madeline  
Mayers, April  
McClain, Julie  
McCullum, Heather  
McGinley, Emily  
McKernan, Cheryl

Holmen, James  
Hopper, Douglas  
Hugelier, Lisa  
Incrovato, Jamie  
Jackson, Scott  
Jeffery, Julie  
Jennings, Jennifer  
Johnson, Jennifer  
Johnston, Jeffrey  
Kagawa, Ko  
Kaiser, Michiah  
Kasper, Timothy  
Keenan, Elizabeth  
Kellar, Scott  
Keniston, Rachel  
Kessler, Miranda  
King, Joseph  
Kivett, Stuart  
Knight, Cora  
Kosmalski, Julie  
Kramer, Susan  
Kruse, David  
La Tour, Christina  
Lais, Paula  
Lardy, Paul  
Lassen, Jenny  
Laws, Kimberley  
Ledgerwood, Steffan  
Leonard, Kelly  
Lewis, Kimberly  
Linnell, Richard  
Lopez, Sarah  
Lower, Lisa  
Luna, Juana  
Lyle, Marla  
Mahlum, Adam  
Markealli, John  
Martin, Michele  
Massey, David  
Matykowski, Joel  
Mayers, David  
McClain, Stephanie  
McDaniel, Cecilia  
McIntosh, Pamela  
McLemore, Rachel

Holmes, Andrew  
Horton, Shereen  
Hullinger, Gwendolyn  
Irvine, Brandon  
Jager, Catherine  
Jellesed, Russell  
Jennings, Maxine  
Johnson, Steven  
Jones, Shannon  
Kahn, Ann  
Karlin, Richard  
Keck, Scott  
Keenan, Zachary  
Keller, Sarah  
Kennedy, Caterine  
Key, Mabel  
Kirkpatrick, Suzanne  
Klimke, Carly  
Knox, Douglas  
Kosmas, Christina  
Kramer, Tim  
Kulle, Jennifer  
Laack, Alia  
Land, Reyna  
Larrance, Amiya  
Laurance, Lydia  
Lawson, Karen  
Lemus, Garcia  
Leslie, James  
Liebertz, Carol  
Little, Linda  
Loun, Matthew  
Lugo-Estrada, Sonia  
Lundy, Mattie  
Magdaleno, Angelina  
Mahlum, Eric  
Marquez, Anna  
Martinak, Mayra  
Masters, Mary  
Matzelle, Rebecca  
McBroom, Laura  
McClure, Cheryl  
McDowall, Mark  
McIrvin McMahan, Megan  
McMullen, Emily

Mecheski, Hayley	Medina, Suzanne	Meeuwsen, Jeffrey
Meeuwsen, Jennifer	Milio, Kristin	Miller Jr, Olson
Miller, Nicole	Miller, Nyree	Miller, Tamara
Minch-Meehan, Nicole	Mito Ahern, Nicole	Miyama, Dean
Monahan, Annette	Mones, Janie	Monnier, Deborah
Moore, Dee	Morgan, Christina	Morgan, Elizabeth
Morgan, Robin	Morley, James	Mosqueda, Tiffany
Mowry, Brooke	Mudd, Michele	Mullavey, Julie
Munoz, Cruz	Munson, Shawna	Myers, Michaelene
Nahl, Elizabeth	Nasewytewa, Barbara	Nauert, James
Nave, Aaron	Naylor-Bluemmel, Malea	Nebel, Erik
Nees, Katrina	Nelson, Katherine	Nelson, Stacia
Neville, James	Newman, Kathryn	Ng, Robin
Nicholas, Laura	Nichols, Raya	Nickens, Teresa
Norman, Yvonne	O'Brien, Amy	O'Connor, Michael
Odman, Matthew	Ogbeide, Kara	O'Hollaren, Colleen
O'Leary, Sheila	Olivar, Mariaeugenia	Olivas, Julie
Orozco-Acosta, Christina	Oster, Heather	Osterhaus, Julia
Paden-Matsuzaki, Cynthia	Page, Breanna	Painter, Joseph
Paisley, Katherine	Panayiotou, Shelley	Pape, Suzanna
Parris, Rebecca	Parsons, Jennifer	Pate, Shirley
Patron, John	Patten, William	Patterson, Todd
Paulson, Gina	Pendergrass, Brian	Penrod, Susan
Peters, Dawn	Peters, Melissa	Petersen, Cheryl
Peterson, Christin	Peterson, Wendy	Petrick, Kellie
Pfister, Lisa	Phelan, Valerie	Phelps, Tyler
Phillips, Brett	Phipps, Jason	Phipps, Jonna
Pinder, Roger	Policar, Martin	Porter, Kimberly
Portinga, Teresa	Powers, Gail	Powers, Michele
Pratt, Lana	Price, Michelle	Prichard, Amy
Pridemore, Brenda	Pruss, Christa	Pruss, Nathan
Purdy, Kelly	Quas, Autumn	Rabe, Janet
Rainey, Lisa	Ramchandrar, Usha	Ramirez, Irma
Rappleyea, Lisa	Rattazzi, Darcy	Ravensberg, Edward
Ravins, Ashley	Ready, Denise	Reamer, Erin
Reardon, Susan	Reese, Adam	Reese, Laura
Reich, Barbara	Reid, Allison	Reigel, David
Reiman, Krista	Reiter, David	Reiter, Juanita
Reitmeier, Kimberlee	Retzlaff, Sara	Reyes, Sally
Rice, Azusa	Rice, Rebecca	Rice, Therese
Richardson, Margaret	Richmond, Susan	Richter, Lois
Richter-Furman, Jessica	Rider, Jami	Riendeau, Tiffany
Rikli, Anna	Riley, Sara	Rinck, Tracey
Rivas-Street, Paula	Robbins, Jennifer	Roberson, Elizabeth
Roberts, Dale	Robertson, Daniel	Robinson, Kendra

Rodrick, Joseph  
Rogers, Stephen  
Rooke, Michaelle  
Ross, Zachary  
Russell, Elizabeth  
Sahlfeld, Todd  
Salter, Christopher  
Sanchez, Mario  
Satterlee, Scott  
Saxton, Wendy  
Scharosch, Lisa  
Schneider, Jennifer  
Schranz, Barbara  
Scott, Molly  
Sele, Vance  
Severance, Heather  
Shaner, Erik  
Shell, Melissa  
Sherwood, Christopher  
Siems, Denise  
Smith, Christine  
Smith, Trevor  
South, Tyler  
Steele, Matthew  
Steiner, Christopher  
Stewart, Kathleen  
Stinnett, Ronald  
Strand, Jennifer  
Striplin, Melinda  
Sukhareva, Yelena  
Sunnes, Victory  
Talbot, Stacy  
Taube, Christine  
Taylor, Terri  
Temple, Amy  
Thacker, Nathaniel  
Thompson, Christy  
Thomson, Judy  
Toth, Ramona  
Turner-Baxter, Megan  
Underhill, Jennifer  
VanWess, Janet  
Vermeire, Joseph  
Volk, Kristin  
Waining, Sabrina

Rodriguez, Siordia  
Rohrig, Jessica  
Rose, Cindy  
Rousse, Denise  
Rykowski, Wendy  
Sahlfeld, Whitney  
Salzwedel, Mark  
Sanchez, Roberto  
Saul, Connie  
Sayre, Terrence  
Schlechter, Andrea  
Scholl, Milton  
Schwartz, Shannon  
Sebastian, Paula  
Sell, Leslie  
Severns, Raymond  
Shearing, Richard  
Sheller, Laura  
Shrout, Carissa  
Sims-Cochran, Veva  
Smith, Patricia  
Snyder, Julia  
Sriram, Shanthi  
Stein, Peter  
Stephens, Thomas  
Stewart, Timothy  
Stockbridge, Liisa  
Stremme, Tanya  
Sturtevant, Pamela  
Sunagawa, Naomi  
Szukalla, Vicki  
Tanedo, Lisa  
Taylor, Aprille  
Teays, Alicia  
Tesdal, Jane  
Thalman, Mark  
Thompson, Lynette  
Tierney, Anne  
Trinh, Phuong  
Twigg, Autumn  
Vandebergh, Rhonda  
Vanzant, Amber  
Vick, Michelle  
Vorderbrueggen, Trina  
Wakeman, Bonnie

Rogers, Keona  
Rooke, Kelly  
Ross, Benjamin  
Rueber, Kristen  
Sagapolu, Lisa  
Salis, Emily  
Sanchez, Alondra  
Sandefer, Charmaine  
Saxton, Brent  
Schaefer, Allison  
Schmidt, Angela  
Schott, Ann  
Scoble, Cassandra  
Seitz, Colleen  
Sevenau, Jeanine  
Shaaban, Lori  
Sheldon, Amy  
Shelton, Katharina  
Siebert, Ashley  
Skipper, Brigitte  
Smith, Sharma  
Soon, Kevin  
Stanley, Richard  
Steinbach, Haley  
Stevens, Sarah  
Stinger, Jason  
Stover, Mary  
Striplin, Mark  
Stuve, Carmen  
Sunday, Wendy  
Takahashi, Guy  
Tarrel, Brandi  
Taylor, Diana  
Teegarden, Elizabeth  
Tesdal, Ryan  
Thoma, Nancy  
Thompson, Nicole  
Timmons, Stephanie  
Trosclair, Brett  
Twigg, Neill  
VanDyke, Erin  
Ventura, Carin  
Vilante, Brooke  
Wagoner, Melanie  
Walker, David

Walker, Eric	Walker, Shannon	Wallace, Deborah
Wallace, Jennifer	Walls, Teresia	Walsh, Angela
Ward, Deborah	Washington, Katherine	Waterman, Daniel
Waugh, Ellen	Wear, Matthew	Webber, Carrie
Wedel, Amanda	Weidkamp, Susan	Whinery, Alan
Whitaker, Shannon	White, Christine	Wickham, Barbara
Wierdsma, Lindsay	Wilkerson, Stephanie	Williams, Laurie
Williams, Samuel	Wilson, Joseph	Wilson-Fey, Kathryn
Windle-Hanson, Tiffany	Winesburgh, Christal	Winikka, Chris
Winters, Melanie	Wolf, Linda	Woodard, Anna
Wrege, Berne	Wright, Mason	Yackel, Elizabeth
Young, Amber	Youngren, Tara	Zagyva, Alia
Zaugg, Jaycee	Zehr, Heather	Zephirin, Sarah
Zielke, Patricia	Zumwalt-Boyles, Stephanie	

7. Current contract administrators being offered three-year contracts for July 1, 2017, to June 30, 2020, as contract administrators:

Acuna, Olga	Bourget, Bruce	Farup-Romero, Robin
Fox, Elaine	Guise, Martha	Haghighi, Saideh
Harrington, Linda	Lew-Williams, Kona	Matsuo, John
Neville, Andrea	O'Mara, Gregg	Pede, Jon
Reiman, Travis	Schinderle, Scott	Smith, Rebecca
Thompson, Sonta	Waletich, Casey	

8. Temporary teachers employed on a 2016-17 contract, expiring June 30, 2017:

Beadnell, Nicole	Bernhardt, Mark	Bruemmer, Jordan
Butler, Leandre	Contreras, Amy	Dinsmore, Michelle
Dixon, Trina	Dorofey, Susan	Dunlap, Lora
Franklin, Sara	Fuentes Rios, Javier	Galindo Sanz, Maria
Going, Julie	Goss, Miller	Guthrie, Leona
Harp, Cynthia	Henry-Dorr, Olivia	Honma, Cynthia
Hoppen, Rebecca	Hull, Andrew	Hunt, Louisa
Justiniano, Robert	Kahut, Julie	Kares, Rachael
Kim, Jason	Lee, Christie	Ling, Roseanna
Mallory, Jennifer	McAllister, Rebecca	McClellan, Guadalupe
Mudrick, Breann	Mugabe, Marie	Murphy, Jane
Nies, Jessica	Palmer, Alison	Phelps, Brianna
Pugsley, Melina	Reeves, Kaitlin	Rodriguez Salinas, Romina
Rogers, Jessica	Santella, John	Sellke, Desiree
Stubbs, Rebecca	Toderick, Krystal	Towle, Heather
Tyerman, Kayleigh	Walsh, Hadley	Welch, Kathryn
Welch, Mary	Weller, Stephen	Whitman, Megan
Whitnah, Ruth	Wright, Jeffrey	

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**APPROVE NEW HIGH SCHOOL COURSE PROPOSAL:**  
**ADVANCED PLACEMENT PSYCHOLOGY**

**SITUATION**

Board approval is required for all proposed new courses. Once a course has been approved, it may be offered at the school bringing forth the proposal, as well as any other District school of the same level.

A new course proposal, entitled “Advanced Placement Psychology,” has been submitted by Lisa Pearson, a teacher of Psychology and Advanced Placement Human Geography at Glencoe High School. The course proposal, which is attached, was presented to the CCAC at their regular meeting on January 23, 2017, and was recommended to go to the Board for consideration by a unanimous vote. The Board reviewed the first reading of the course proposal during the January 24, 2017, Board meeting.

If the course is available during the 2017-18 school year, the Board will evaluate its success based on the evaluation presented by teachers to the CCAC in June 2018. This evaluation will include the number of students who signed up for the course, pre- and post-assessments, and the number of students forecasting for the course for the following year. If the course is not available in the 2017-18 school year (due to staffing or enrollment constraints), the Board will evaluate the success of the new course in the year of enactment.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve the proposed new high school course, Advanced Placement Psychology.



**Course Proposal: Advanced Placement Psychology**

School: Glencoe High School

Academic Program Area(s): Social Studies      Grade Level(s): 10-12

Sponsors of Change/Contact Person: Lisa Pearson and Kelly Cox

Title of Proposed Course: AP Psychology

Is the proposed course required  or elective       Credit .5    **1.0**    1.5    2.0  
(check one)      (circle one)

Is the proposed course part of a focused program of study? If so, which one? No

Attach course framework. Framework for College Board

Address the following issues on a separate page to be attached to this cover sheet:

1. Description of proposed course;
2. Rationale for proposed course - Describe the desired outcome for student learning and summarize best-practice research that supports this change;
3. Academic Content Standards - List all content standards addressed by the content of the proposed course;
4. Impact on the content program - Explain the potential impact on other curricular areas, staffing, and budget;
5. Projected additional costs - Include startup and ongoing costs (e.g., equipment, supplies, anticipated travel, or field trip expense, etc.);
6. Action Research Plan - Complete the form.

Attach a one-page draft course outline and list possible materials which would be proposed for use in this course.

Site Council Chairperson:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

School Principal:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **AP Psychology Course Proposal**

### **Description of proposed course:**

From the College Board:

The AP Psychology course introduces students to the systematic and scientific study of human behavior and mental processes. While considering the psychologists and studies that have shaped the field, students explore and apply psychological theories, key concepts, and phenomena associated with such topics as the biological bases of behavior, sensation and perception, learning and cognition, motivation, developmental psychology, testing and individual differences, treatment of abnormal behavior, and social psychology. Throughout the course, students employ psychological research methods, including ethical considerations, as they use the scientific method, analyze bias, evaluate claims and evidence, and effectively communicate ideas.

### **Rationale for proposed course - Describe the desired outcome for student learning and summarize best-practice research that supports this change:**

Glencoe High School is interested in expanding AP offerings for students who might be more interested in the humanities/liberal arts focus. At the present time, Glencoe offers eight AP courses in math and science, three courses in history/government, and four courses in the humanities/liberal arts. PSAT predictors indicate that a large number of students would participate in an AP Psychology course and perform well, based on score prediction. Social studies analysis standards and critical thinking standards can be addressed and reinforced through this course.

Qualitative research from students indicates the desire for a Psychology course that is more in-depth and rigorous in a year-long setting. Success in an AP course provides the opportunity for college and career readiness, specifically for students who might not have a strong interest in math or science courses.

All of the public universities in Oregon (U of O, OSU, PSU, WOU, EOU, SOU, OIT) will award four college Psychology credits (either 100 or 200 level, depending on the institution) for students who earn a 3 or higher (on a five-point scale) on the AP exam. Additionally, most of the private colleges (e.g., Lewis & Clark College, Linfield College, and Willamette University) will award four lower level college Psychology credits for students who earn a four or five on the AP exam. Portland Community College awards four Psychology elective credits, which can apply to the Social Science credits needed for an Associate of Arts Oregon Transfer Degree. Students who complete this transfer degree have met the lower division general education requirements of baccalaureate degree programs of any Oregon public university.

While initially this course will not be part of a Career and College Pathway (CCP), we are investigating the potential to possibly align with Early Childhood Education and/or Health Sciences.

### **Academic Content Standards - List all content standards addressed by the content of the proposed course:**

#### **Oregon Social Science Standards**

Historical Knowledge:

HS.1. Evaluate continuity and change over the course of world and United States history.

- HS.6. Analyze ideas critical to the understanding of history, including, but not limited to: populism, progressivism, isolationism, imperialism, communism, environmentalism, liberalism, fundamentalism, racism, ageism, classism, conservatism, cultural diversity, feminism, and sustainability.

Social Science Analysis:

- HS.57. Define, research, and explain an event, issue, problem, or phenomenon and its significance to society.
- HS.58. Gather, analyze, use, and document information from various sources, distinguishing facts, opinions, inferences, biases, stereotypes, and persuasive appeals.
- HS.59. Demonstrate the skills and dispositions needed to be a critical consumer of information.
- HS.60. Analyze an event, issue, problem, or phenomenon from varied or opposing perspectives or points of view.
- HS.61. Analyze an event, issue, problem, or phenomenon, identifying characteristics, influences, causes, and both short- and long-term effects.
- HS.62. Propose, compare, and judge multiple responses, alternatives, or solutions to issues or problems; then reach an informed, defensible, supported conclusion.
- HS.63. Engage in informed and respectful deliberation and discussion of issues, events, and ideas.

**Common Core State Standards, English Language Arts Standards for History/Social Studies**

- 11-12.RH.3 Evaluate various explanations for actions or events and determine which explanation best accords with textual evidence, acknowledging where the text leaves matters uncertain.
- 11-12.RH.4 Determine the meaning of words and phrases as they are used in a text, including analyzing how an author uses and refines the meaning of a key term over the course of a text (e.g., how Madison defines *faction* in *Federalist* No. 10).
- 11-12.RH.7 Integrate and evaluate multiple sources of information presented in diverse formats and media (e.g., visually, quantitatively, as well as in words) in order to address a question or solve a problem.
- 11-12.RH.8 Evaluate an author's premises, claims, and evidence by corroborating or challenging them with other information.

**American Psychology Association High School Standards**

Biopsychology:

- 1.1 Define psychology as a discipline and identify its goals as a science.
- 1.2 Describe the emergence of psychology as a scientific discipline.
- 1.3 Describe perspectives employed to understand behavior and mental processes.
- 1.4 Recognize the evolving nature of psychology as a scientific discipline.
- 1.5 Discuss the mechanisms and the importance of plasticity of the nervous system
- 2.1 List forms of physical energy for which humans and nonhuman animals do and do not have sensory receptors
- 2.2 Describe the major subfields of psychology
- 2.3 Identify the important role psychology plays in benefiting society and improving people's lives
- 3.1 Define descriptive statistics and explain how they are used by psychological scientists
- 3.2 Define forms of qualitative data and explain how they are used by psychological scientists
- 3.3 Define correlation coefficients and explain their appropriate interpretation
- 3.4 Interpret graphical representations of data as used in both quantitative and qualitative methods

- 3.5 Explain other statistical concepts, such as statistical significance and effect size
- 3.6 Explain how validity and reliability of observations and measurements relate to data analysis
- 4.1 Identify tools used to study the nervous system
- 4.2 Describe advances made in neuroscience
- 4.3 Discuss issues related to scientific advances in neuroscience and genetics

#### Consciousness:

- 1.1 Identify states of consciousness
- 1.2 Distinguish between processing that is conscious (i.e., explicit) and other processing that happens without conscious awareness (i.e., implicit)
- 2.1 Describe the circadian rhythm and its relation to sleep
- 2.2 Describe the sleep cycle
- 2.3 Compare theories about the functions of sleep
- 2.4 Describe types of sleep disorders
- 2.5 Compare theories about the functions of dreams
- 3.1 Characterize the major categories of psychoactive drugs and their effects
- 3.2 Describe how psychoactive drugs act at the synaptic level
- 3.3 Evaluate the biological and psychological effects of psychoactive drugs
- 3.4 Explain how culture and expectations influence the use and experience of drugs
- 4.1 Describe meditation and relaxation and their effects
- 4.2 Describe hypnosis and controversies surrounding its nature and use

#### Development:

- 1.1 Explain the interaction of environmental and biological factors in development, including the role of the brain in all aspects of development
- 1.2 Explain issues of continuity/discontinuity and stability/change
- 1.3 Distinguish methods used to study development
- 1.4 Describe the role of sensitive and critical periods in development
- 1.5 Discuss issues related to the end of life
- 2.1 Discuss theories of cognitive development
- 2.2 Discuss theories of moral development
- 2.3 Discuss theories of social development
- 3.1 Describe physical development from conception through birth and identify influences on prenatal development
- 3.2 Describe newborns' reflexes, temperament, and abilities
- 4.1 Describe physical and motor development
- 4.2 Describe how infant perceptual abilities and intelligence develop
- 4.3 Describe the development of attachment and the role of the caregiver
- 4.4 Describe the development of communication and language
- 5.1 Describe physical and motor development
- 5.2 Describe how memory and thinking ability develops
- 5.3 Describe social, cultural, and emotional development through childhood
- 6.1 Identify major physical changes
- 6.2 Describe the development of reasoning and morality
- 6.3 Describe identity formation
- 6.4 Discuss the role of family and peers in adolescent development
- 7.1 Identify major physical changes associated with adulthood and aging
- 7.2 Describe cognitive changes in adulthood and aging
- 7.3 Discuss social, cultural, and emotional issues in aging

#### Sociocultural Context:

- 1.1 Describe attributional explanations of behavior
- 1.2 Describe the relationship between attitudes (implicit and explicit) and behavior
- 1.3 Identify persuasive methods used to change attitudes
- 2.1 Describe the power of the situation
- 2.2 Describe effects of others' presence on individuals' behavior

- 2.3 Describe how group dynamics influence behavior
- 2.4 Discuss how an individual influences group behavior
- 3.1 Discuss the nature and effects of stereotyping, prejudice, and discrimination
- 3.2 Describe determinants of prosocial behavior
- 3.3 Discuss influences upon aggression and conflict
- 3.4 Discuss factors influencing attraction and relationships
- 1.1 Define culture and diversity
- 1.2 Identify how cultures change over time and vary within nations and internationally
- 1.3 Discuss the relationship between culture and conceptions of self and identity
- 1.4 Discuss psychological research examining race and ethnicity
- 1.5 Discuss psychological research examining socioeconomic status
- 1.6 Discuss how privilege and social power structures relate to stereotypes, prejudice, and discrimination
- 2.1 Discuss psychological research examining gender identity
- 2.5 Discuss the psychological research on gender and how the roles of women and men in societies are perceived
- 2.6 Examine how perspectives affect stereotypes and treatment of minority and majority groups in society
- 2.7 Discuss psychological research examining differences in individual cognitive and physical abilities

#### Cognition:

- 1.1 Identify factors that influence encoding
- 1.2 Characterize the difference between shallow (surface) and deep (elaborate) processing
- 1.3 Discuss strategies for improving the encoding of memory
- 2.1 Describe the differences between working memory and long-term memory
- 2.2 Identify and explain biological processes related to how memory is stored
- 2.3 Discuss types of memory and memory disorders (e.g., amnesias, dementias)
- 2.4 Discuss strategies for improving the storage of memories Content Standard
- 3.1 Analyze the importance of retrieval cues in memory
- 3.2 Explain the role that interference plays in retrieval
- 3.3 Discuss the factors influencing how memories are retrieved
- 3.4 Explain how memories can be malleable
- 3.5 Discuss strategies for improving the retrieval of memories
- 1.1 Define cognitive processes involved in understanding information
- 1.2 Define processes involved in problem-solving and decision-making
- 1.3 Discuss non-human problem-solving abilities
- 2.1 Describe obstacles to problem-solving
- 2.2 Describe obstacles to decision-making
- 2.3 Describe obstacles to making good judgments
- 1.1 Explain biologically based theories of motivation
- 1.2 Explain cognitively based theories of motivation
- 1.3 Explain humanistic theories of motivation
- 1.4 Explain the role of culture in human motivation
- 2.1 Discuss eating behavior
- 2.2 Discuss sexual behavior and orientation
- 2.3 Discuss achievement motivation
- 2.4 Discuss other ways in which humans and non-human animals are motivated
- 1.1 Explain the biological and cognitive components of emotion
- 1.2 Discuss psychological research on basic human emotions
- 1.3 Differentiate among theories of emotional experience
- 2.1 Explain how biological factors influence emotional interpretation and expression
- 2.2 Explain how culture and gender influence emotional interpretation and expression
- 2.3 Explain how other environmental factors influence emotional interpretation and expression
- 3.1 Identify biological and environmental influences on the expression and experience of negative emotions, such as fear

- 3.2 Identify biological and environmental influences on the expression and experience of positive emotions, such as happiness
- 3.1 Discuss biological and situational influences
- 3.2 Discuss stability and change
- 3.3 Discuss connections to health and work
- 3.4 Discuss self-concept
- 3.5 Analyze how individualistic and collectivistic cultural perspectives relate to personality

Psychological Treatment:

- 1.1 Explain how psychological treatments have changed over time and among cultures
- 1.2 Match methods of treatment to psychological perspectives
- 1.3 Explain why psychologists use a variety of treatment options
- 2.1 Identify biomedical treatments
- 2.2 Identify psychological treatments
- 2.3 Describe appropriate treatments for different age groups
- 2.4 Evaluate the efficacy of treatments for particular disorders
- 2.5 Identify other factors that improve the efficacy of treatment
- 2.6 Identify treatment providers for psychological disorders and the training required for each
- 3.1 Identify ethical challenges involved in delivery of treatment
- 3.2 Identify national and local resources available to support individuals with psychological disorders and their families (e.g., NAMI and support groups)
- 1.1 Define stress as a psychophysiological reaction
- 1.2 Identify and explain potential sources of stress
- 1.3 Explain physiological and psychological consequences for health
- 1.4 Identify and explain physiological, cognitive, and behavioral strategies to deal with stress
- 2.1 Identify ways to promote mental health and physical fitness
- 2.2 Describe the characteristics of and factors that promote resilience and optimism
- 2.3 Distinguish between effective and ineffective means of dealing with stressors and other health issues
- 1.1 Identify careers in psychological science and practice
- 1.2 Identify careers related to psychology
- 2.1 Identify degree requirements for psychologists and psychology-related careers
- 2.2 Identify resources to help select psychology programs for further study
- 3.1 Discuss ways in which psychological science addresses domestic and global issues
- 3.2 Identify careers in psychological science that have evolved as a result of domestic and global issues

**Impact on the content program - Explain the potential impact on other curricular areas, staffing, and budget:**

No additional staffing would be necessary for this course, but instead would result in the shifting of some staffing. Glencoe currently offers a .5 credit Psychology elective course. Some students would opt to take AP Psychology in place of Psychology, which would result in an easy shift of staffing allocation.

The addition of AP Psychology is not expected to have an impact on other curricular areas, but would expand elective opportunities for students. As mentioned above, many students who would have already taken Psychology are likely to forecast for AP Psychology. Additionally, this would provide an AP offering unlike any other AP offerings currently at Glencoe.

**Projected additional costs - Include startup and ongoing costs (e.g., equipment, supplies, anticipated travel, or field trip expense, etc.):**

**Start-up Costs:**

Textbook: Myers' Psychology for AP, \$136 per book (Amazon)

- Need, at minimum, a class set of 35 books: total \$4,760
- One book for each student enrolled in the course, with a projection of 2 sections at 35 students each: total \$9,520

Teacher Training/Professional Development:

- AP Institute: \$700
- Travel: \$250
- Lodging/Food: \$300-400

**On-going Costs:**

Possible Field Trip:

- Oregon Museum of Mental Health in Salem, OR: \$500

AP Exam: Student cost (subsidized by ODE)

- \$0 for students on free and reduced lunch
- \$63 for all other students (paid by student)

**Course Outline:**

Since this course is a nationally recognized curriculum and exam, the course outline is developed by the College Board: <https://secure-media.collegeboard.org/digitalServices/pdf/ap/ap-psychology-course-description-2014-15.pdf>

## Action Research Plan Abstract

Names: Lisa Pearson & Kelly Cox

Schools: Glencoe High School

### 1. Identify the goals of the proposed course:

The goals of the course are:

- Students interested in a liberal arts focus receive exposure to a year-long rigorous course
- Increase the number of students who are currently enrolled in at least one AP course

### 2. What data will be collected? (Include enrollment data).

- Enrollment data, including demographics
- Grade/completion data, AP exam results
- Retention data
- Percentage of students who take the AP exam
- Students enrolled in a focused program
- Future career interests of students at the end of the course

### 3. When and how will data be collected?

When data would be collected:

- During forecasting
- At the beginning of the year
- At the semester
- At the end of the year
- Summer (once AP scores are released)

How data would be collected:

- Forecasting data
- Synergy reports
- DCA reports
- Naviance reports
- AP report



**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**APPROVE REVISIONS TO POLICY IL: ASSESSMENT PROGRAM;**  
**DELETE POLICY ILBA: ASSESSMENT EXEMPTION**

**SITUATION**

House Bill (HB) 2655 amended Oregon Revised Statute (ORS) Chapter 329 to require that school districts and public charter schools annually notify adult students (18 years of age or older) and students' parents or guardians of the time frame in which the statewide assessments will take place, and the right of an adult student or a student's parent or guardian to request an exemption from taking the statewide summative assessments. Schools are required to provide notice twice each year: once at the beginning of the year, and a second time at least 30 days prior to the administration of the test. Oregon School Boards Association (OSBA) has recommended revisions to align Board policy IL: Assessment Program with the new legal requirements. OSBA recommends that policy ILBA: Assessment Exemption be deleted, since the information it contains will now be included in policy IL.

These proposed revisions were presented to the Board for first reading on January 24, 2017. No public comments or questions were received during the review period.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve the revisions to policy IL: Assessment Program, and the deletion of policy ILBA: Assessment Exemptions.

## Assessment Program\*\*

The District's assessment program shall be designed to determine for the purpose of determining District and school program improvement and individual student needs, and to meet the requirements of the Oregon Administrative Rules (OAR) 581-022-0606, 581-022-1210, and 581-022-1670. Each year, the District shall determine each student's progress toward reaching achieving federal, state, and local achievement goals requirements.

Assessments shall be used to measure the academic content standards and Essential Skills, and to identify students who meet or exceed the performance standards and Essential Skills adopted by the State Board of Education.

Accordingly, the District shall maintain the following assessment program:

1. Criterion-reference assessments, including performance-based assessments, content-based assessments, and other valid methods required by state and federal regulations;
2. Assessment of Essential Skills;
3. Individual diagnostic and ability evaluations in all grades, when students have been referred and parental permission obtained;
4. Assessments by individual teachers;
5. Optional schoolwide and grade-levelwide assessments, as recommended by the Superintendent / designee and as approved by the Board.

It is the intent of the Board that progress be measured in a manner that clearly enables the student and parents to know whether the student is making progress toward meeting or exceeding academic content standards and Essential Skills. District, school, and individual results shall be reported to the Board, the parents, and the community, as prescribed by law.

The District shall make additional services or alternative educational or public school options available to any student who has not met or has exceeded all of the state-required academic content standards. Additionally, students in schools receiving Title I monies that have been identified as in need of improvement by the Oregon Department of Education (ODE) will receive the necessary supports to address the specific areas of concern be provided supplemental services and public school options, as required by law.

The District shall not discriminate in the methods, practices, and materials used for testing assessment, evaluating, and counseling students on the basis of race, color, religion, sex, sexual orientation, parental status, national origin, marital status, disability, or age. Discrimination complaints shall be processed in accordance with established procedures.

Staff will receive in-service education in the use of designated assessments and interpretation of assessment results.

A student may opt out of the Smarter Balanced and/or alternate Oregon Extended Assessments in English language arts and mathematics, as provided in state law. The District shall provide the required notice and necessary forms to the student. The District shall provide supervised study time for students who are excused from participating in the assessment. A student may be excused from the Oregon Statewide Assessment Program for disability or religious reasons. Parents and adult students will be provided the required notices<sup>1</sup> that include a time frame in which statewide assessments will take place, and an adult student’s or parent’s right to request an exemption from taking the statewide summative assessments.

The District shall establish conduct and discipline consequences for student-initiated test impropriety. “Student-initiated test impropriety” means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance; or results in a score that is invalid.

The Superintendent shall ensure that a periodic review and evaluation of the District’s assessment program is conducted.

The annual assessment of student and District progress is a vital component of the instructional process. ~~It is the District's intention to include every student as specified by the state and District in the annual assessment program.~~

The assessment program will include:

1. Staff training in the use of designated tests and interpretation of test results.
2. A periodic review and evaluation of the District's assessment program.
3. An annual report detailing student achievement progress.

END OF POLICY

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**Legal Reference(s):**

[ORS 40.245](#)  
[ORS 326.565](#)  
[ORS 326.575](#)  
[ORS 329.485](#)  
[ORS 336.187](#)  
[ORS 659.870](#)

[OAR 581-021-0030](#)  
[OAR 581-022-0606](#)  
[OAR 581-022-0610](#)  
[OAR 581-022-0612](#)  
[OAR 581-022-0615](#)  
[OAR 581-022-1140](#)

[OAR 581-022-1210](#)  
[OAR 581-022-1510](#)  
[OAR 581-022-1670](#)  
[OAR 581-022-1910](#)  
HB 2655 (2015)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011)  
Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006)  
Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006)

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<sup>1</sup>Districts are required to provide notice twice each year: once at the beginning of the year; and second time at least 30 days prior to the administration of the test.

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311-6322 (2006)  
Elementary and Secondary Education Act (ESEA) Flexibility Waiver; ~~July 18, 2012~~ July 23, 2015

## Assessment Exemption

The District believes the annual assessment of student and District progress is a vital component of the instructional process. While it is the District's intention to include every student in the Oregon Statewide and Districtwide Assessment Program, it is recognized that a few students may be exempted from this assessment as provided by OAR 581-022-0612 and 581-022-1910.

Specific assessment exemption information will be made available to parents through the Individualized Education Program (IEP) meeting or through another school designee.

The District will follow the Oregon Statewide Assessment Administration Manuals regarding assessment exemptions.

END OF POLICY

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### Legal Reference(s):

[ORS 40.245](#)  
[ORS 326.565](#)  
[ORS 326.575](#)  
[ORS 329.485](#)  
[ORS 336.187](#)

[OAR 581-022-0606](#)  
[OAR 581-022-0610](#)  
[OAR 581-022-0612](#)  
[OAR 581-022-1510](#)  
[OAR 581-022-1910](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2006); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2006).

Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006).

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 793-794 (2006).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

Or. Dep't of Educ., Or. Statewide Assessment Admin. Manual(2005).

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**ADOPT RESOLUTION TO ADMIT NONRESIDENT STUDENTS**

**SITUATION**

During the 2011 Legislative Session, Oregon's elected leaders passed HB 3681, commonly known as the "open enrollment" law. This legislation details a process and timeline by which students may request to attend school in a district where they do not have legal residence, if they receive consent from the district where the school is located.

By March 1 of each year, school boards must determine whether they will give consent to students whose legal residence is not within their school district. If consent will be granted, boards shall establish standards by which consent will be given, including the number of persons to whom consent will be given for the school year.

It should be noted that, while a district is not required to admit nonresident students under the open enrollment provision, the decision not to participate does not preclude resident students from leaving for another district.

**RECOMMENDATION**

The Superintendent recommends the Board of Directors adopt the following resolution:

*The Hillsboro School District 1J Board of Directors hereby resolves to admit nonresident students for the 2017-18 school year under the provisions of Oregon HB 3681. The Board further directs administration to determine and announce the number and location of available transfer slots, and to devise an equitable process by which students will be selected for the slots.*

**HILLSBORO SCHOOL DISTRICT 1J**  
**February 28, 2017**  
**ADOPT RESOLUTION APPROVING NORTHWEST REGIONAL EDUCATION**  
**SERVICE DISTRICT LOCAL SERVICE PLAN FOR 2017-18**

**SITUATION**

In accordance with ORS 334.175, local school districts must approve their education service district's Local Service Plan for the following year on or before March 1, 2017. The Northwest Regional Education Service District (NWRESD), in concert with regional superintendents, developed a Local Service Plan to bring to the region's 20 school districts. For the local service plan to take effect for the 2017-18 school year, the plan must be approved by at least two-thirds of the component school districts representing more than 50 percent of the regional student population.

The Local Service Plan must contain, and every ESD must provide, the following services:

- Programs for children with special needs
- Technology support
- School improvement services
- Administrative and support services
- Other services required under ORS 339.005 to 339.090

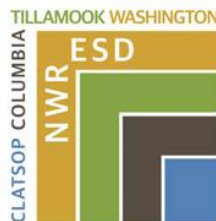
NWRESD's Local Service Plan for the 2017-18 school year is attached.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors adopt the resolution electing to receive 50 percent of the NWRESD State School Fund attributable to Hillsboro School District (HSD) for the 2017-18 school year, paid directly to HSD, and approving the NWRESD Local Service Plan for 2017-18.

# Northwest Regional ESD

## 2017-18 Local Service Plan



5825 NE Ray Circle | Hillsboro, OR 97124-6436

T: 503-614-1428 F: 503-614-1440 Toll-Free: 1-800-990-7500

[www.nwresd.org](http://www.nwresd.org)



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## Northwest Regional Education Service District

[Rob Saxton](#), Superintendent

### Washington Service Center

5825 NE Ray Circle Hillsboro, OR  
97124  
Phone: 503-614-1428  
Toll-Free in Oregon: 1-888-990-7500

### Clatsop Service Center

[Elizabeth Friedman](#), Administrator  
3194 Marine Drive Astoria, OR 97103  
Phone: 503-325-2862

### Columbia Service Center

[Cynthia Jaeger](#), Administrator  
800 Port Avenue St. Helens, OR 97051  
Phone: 503-366-4100

### Tillamook Service Center

[Kim Lyon](#), Administrator  
2515 3rd Street Tillamook, OR 97051  
Phone: 503-842-8423

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## NWRESD Board of Directors

### CHAIR

Fisher, Earl | Zone 4  
Clatskanie, OR  
503-728-2450

Cunningham, Karen | Zone 5  
Portland, OR  
503-246-3563

Poehlitz, Lisa | Zone 3.  
Sherwood OR  
503-628-5609

### VICE CHAIR

Hollandsworth, Dave | Zone 2  
Tillamook, OR  
503-702-8096

Green, Dr. Constance | Higher Ed  
TBCC  
Tillamook, OR  
503-842-8222

Riley, Christine | Zone 1  
Gaston, OR

Bruce, Renee | Social Services  
Beaverton, OR  
503-356-1777

McGlasson, Marilyn | At-Large  
Hillsboro, OR  
503-648-7312

Samuelson, Ann | Business  
Seaside, OR  
503-755-2540

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## Board Zones

- 1: School Districts: Gaston, Sherwood and Tigard-Tualatin
  - 2: School Districts: Astoria, Jewell, Knappa, Seaside, Warrenton-Hammond, Neah-Kah-Nie, Nestucca Valley, Tillamook, Banks and Forest Grove
  - 3: School District: Hillsboro
  - 4: School District: Beaverton (Attendance areas: Beaverton and Sunset High Schools) Clatskanie, Rainier, Scappoose, St. Helens, and Vernonia
  - 5: School District: Beaverton (Attendance areas: Aloha, Southridge and Westview High Schools)
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# Northwest Regional Education Service District

## Local Service Plan

Each ESD's component school districts are to pass the Local Service Plan following these guidelines: It must be passed by 2/3 of the districts representing more than 50% of the student population. The Local Service Plan must contain, and every ESD must provide, the following services:

- Programs for children with special needs, including but not limited to special education services, services for at-risk students and professional development for employees who provide those services.
- Technology support for component school districts and the individual technology plans of those districts, including but not limited to technology infrastructure services, data services, instructional technology services, distance learning and professional development for employees who provide those services.
- School improvement services for component school districts, including but not limited to services designed to support component school districts in meeting the requirements of state and federal law, services designed to allow the education service district to participate in and facilitate a review of the state and federal standards related to the provision of a quality education by component school districts, services designed to support and facilitate continuous school improvement planning, services designed to address school wide behavior and climate issues and professional technical education and professional development for employees who provide those services.
- Administrative and support services for component school districts, including but not limited to services designed to consolidate component school district business functions, liaison services between the Department of Education and component school districts and registration of children being taught by private teachers, parents or legal guardians pursuant to ORS 339.035.
- Other services that an education service district is required to provide by state or federal law, including but not limited to services required under ORS 339.005 to 339.090.

## Proposed NWRESD 2017-18 Local Service Plan: Core Services Budget

<u>Program</u>	<u>2016-17 Adopted Budget</u>	<u>2017-18 Projected Budget</u>
<b>School Improvement Services</b>		
School Improvement Allocations	\$ 208,951	\$ -
Professional Development Strands	-	508,375
<b>School Improvement Services</b>	<u>\$ 208,951</u>	<u>\$ 508,375</u>
<b>Regional Innovations Fund</b>	<u>550,000</u>	<u>550,000</u>
<b>Technology</b>		
Network Services	348,109	375,958
Help Desk	98,825	106,731
Application Support/Development	425,824	409,890
Technical Engineering Coop	413,259	446,320
Student Information System	731,269	789,771
Library Services	154,177	166,511
<b>Total Technology Services</b>	<u>2,171,463</u>	<u>2,295,180</u>
<b>Miscellaneous Services</b>		
Home School	12,950	13,598
Emergency Closure Network	9,500	9,975
County Allocations	1,483,287	1,489,589
<b>Total Miscellaneous Services</b>	<u>1,505,737</u>	<u>1,513,162</u>
<b>Total Core Services</b>	<u>\$ 4,436,151</u>	<u>\$ 4,866,717</u>
Amount Available for Core Services	<u>\$ 4,436,151</u>	<u>\$ 4,866,717</u>
Surplus/(Deficit)	<u>-</u>	<u>-</u>

**Proposed NWRESD 2017-18 Local Service Plan: Service Credits**

	2017-18 (Projected)	2016-17 (3/7/2016 SSF)
Projected Budget (JME 10/26/2016 estimate)	\$ 44,456,980	\$ 42,020,253
ESD Operations @ 10%	4,445,698	4,202,025
Resolution Plan @ 90%	40,011,282	37,818,228
Less: Beaverton (39.49%)	15,801,691	14,561,683
Less: Hillsboro (20.35%)	8,140,419	7,711,939
Amount Available for 18 Districts	16,069,172	15,544,606
CORE Services - 25% of Plan	4,017,293	3,886,151
Service Credits - 75% of Plan	\$ 12,051,879	\$ 11,658,454

County	District	ODE Report	ODE Report	Growth	Local Service Plan ADMw w/ Growth	% of Total	Projected 2017-18 Service Credit Allocation	Amount per ADMw	Budgeted 2016-17 Service Credit Allocation	Difference
		5/11/2015 2013-14 Ex. ADMw	5/10/2015 2014-15 Ex. ADMw							
Clatsop	Astoria	2,158.6	2,190.9	32.3	2,223.2	4.24%	\$ 510,764	\$ 229.74	\$ 510,608	\$ 156
	Jewell	265.6	251.6	(14.0)	251.6	0.48%	57,802	229.74	62,837	(5,035)
	Knappa	638.3	632.1	(6.2)	632.1	1.20%	145,217	229.74	150,992	(5,775)
	Seaside	1,839.2	1,929.6	90.4	2,020.0	3.85%	464,085	229.74	435,487	28,598
	Warrenton-Hammond	1,199.7	1,298.9	99.2	1,398.1	2.67%	321,191	229.74	310,361	10,830
Columbia	Clatskanie	876.3	899.2	22.9	922.1	1.76%	211,853	229.74	207,284	4,569
	Rainier	1,098.6	1,095.4	(3.2)	1,095.4	2.09%	251,653	229.74	259,865	(8,212)
	Scappoose	2,598.3	2,811.4	213.2	3,024.6	5.77%	694,869	229.74	617,228	77,641
	St. Helens	3,606.4	3,546.7	(59.7)	3,546.7	6.76%	814,817	229.74	853,483	(38,666)
	Vernonia	770.9	770.9	-	770.9	1.47%	177,107	229.74	189,765	(12,658)
Tillamook	Neah-Kah-Nie	940.5	1,008.1	67.6	1,075.7	2.05%	247,125	229.74	223,121	24,004
	Nestucca Valley	652.4	681.5	29.1	710.6	1.35%	163,247	229.74	148,885	14,362
	Tillamook	2,400.8	2,499.4	98.6	2,598.0	4.95%	596,871	229.74	596,248	623
Washington	Banks	1,260.9	1,259.7	(1.2)	1,259.7	2.40%	289,393	229.74	298,261	(8,868)
	Forest Grove	7,379.2	7,736.4	357.2	8,093.6	15.43%	1,859,422	229.74	1,769,790	89,632
	Gaston	779.7	813.9	34.2	848.1	1.62%	194,838	229.74	201,858	(7,020)
	Sherwood	5,719.8	6,021.3	301.6	6,322.9	12.05%	1,452,630	229.74	1,381,259	71,371
	Tigard-Tualatin	14,387.2	15,026.3	639.2	15,665.5	29.86%	3,598,993	229.74	3,441,122	157,871
TOTAL		48,572.2	50,473.2	1,901.0	52,458.6	100.00%	\$ 12,051,877		\$ 11,658,454	\$ 393,423

**Proposed NWRESD 2017-18 Local Service Plan: County Allocations**

Total Available for Allocation		\$	1,489,589
Base per County =	\$	125,000	x 4
Available by ADMw			989,589

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County	District	Resolution Plan ADMw w/ Growth	County Base	Allocation Outside of Base	Total 2017-18 Allocation Per County	Total 2016-17 Allocation Per County	Difference
Clatsop	Astoria	2,223.2					
	Jewell	251.6					
	Knappa	632.1					
	Seaside	2,020.0					
	Warrenton-Hammond	1,398.1					
	Total Clatsop County	6,525.0	\$ 125,000	\$ 123,089	\$ 248,089	\$ 249,005	\$ (916)
Columbia	Clatskanie	922.1					
	Rainier	1,095.4					
	Scappoose	3,024.6					
	St. Helens	3,546.7					
	Vernonia	770.9					
	Total Columbia County	9,359.7	125,000	176,563	301,563	304,446	(2,883)
Tillamook	Neah-Kah-Nie	1,075.7					
	Nestucca Valley	710.6					
	Tillamook	2,598.0					
	Total Tillamook County	4,384.3	125,000	82,705	207,705	206,664	1,041
Washington	Banks	1,259.7					
	Forest Grove	8,093.6					
	Gaston	848.1					
	Sherwood	6,322.9					
	Tigard-Tualatin	15,665.5					
	Total Washington County	32,189.7	125,000	607,232	732,232	723,172	9,060
TOTAL		52,458.6	\$ 500,000	\$ 989,589	\$ 1,489,589	\$ 1,483,287	\$ 6,302

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## **RESOLUTION AUTHORIZING NWRESD LOCAL SERVICE PLAN FOR 2017-18**

BE IT RESOLVED by the Board of Directors of Hillsboro School District in Washington County, Oregon, that for the nature and extent of Core Services, Service Credits, and the County Allocation Fund described in the proposed local service plan and in compliance with the provisions of ORS 334.175, the school board of said school district hereby approves the Northwest Regional Education Service District Local Service Plan for the 2017-18 school year.

ADOPTED this 28th day of February 2017.

ATTEST:

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D. Wayne Clift, Board Chair

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Mike Scott, Superintendent

**Please email or mail the signed document by March 1, 2017 to:**

Lauren Slyh O'Driscoll  
[lslyh@nwresd.k12.or.us](mailto:lslyh@nwresd.k12.or.us)  
Northwest Regional Education Service District  
5825 NE Ray Circle  
Hillsboro, Oregon 97124