



Hillsboro School District 1J

September 13, 2016
Board Meeting

Board of Directors

Monte Akers • Lisa Allen • Wayne Clift • Glenn Miller • Erik Seligman • Janeen Sollman • Kim Strelchun

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR

Board Meeting Agenda
September 13, 2016
5:15 PM

1. 5:15 p.m. Work Session
 - A. Discuss Healthy and Safe Facilities Plan 3
Presenter: Casey Waletich
 - B. Discuss Citizens' Curriculum Advisory Committee Applications 4
Presenter: Travis Reiman
 - C. Science Adoption Update 5
Presenter: Travis Reiman
 - D. Internship Portal Update 6
Presenter: Travis Reiman
 - E. Community Engagement / Program Development Update 7
Presenter: Travis Reiman
 - F. Update on Citizens' Bond Advisory Committee Format, Draft Timeline, and Action Plan 8
Presenter: Adam Stewart
 - G. Discuss Working Agreements / Goal-Setting 10
Presenter: Wayne Clift
 - H. Strategic Plan 2016-2021 Vision Summary 11
Presenter: Beth Graser
 - I. Alternative Programs 13
Presenter: Travis Reiman
 1. Review of Programs and Measures of Success
Presenter: Ted Zehr
 2. Vision for Future Programs
Presenter: Gregg O'Mara
 - J. Board Discussion Time
2. Next Meetings of the Board of Directors:
 - September 27, 2016 - Regular Session
 - October 11, 2016 - Work Session

HILLSBORO SCHOOL DISTRICT 1J
September 13, 2016
DISCUSS HEALTHY AND SAFE FACILITIES PLAN

SITUATION

In 2016, the Oregon Legislature passed Oregon Administrative Rule (OAR) 581-022-2223, which requires that each school district develop a Healthy and Safe Schools Plan to address environmental safety concerns, including the following:

- ❖ A plan for testing district-owned buildings for radon, as required under ORS 332.167;
- ❖ A plan to test for and reduce exposure to lead in water used for drinking or food preparation;
- ❖ A plan to reduce exposure to lead paint that includes the following compliance with the United States Environmental Protection Agency's Renovation, Repair, and Painting Program Rule;
- ❖ A plan to implement integrated pest management practices, as required under ORS 634.700 through 634.750; and
- ❖ A plan to communicate results for all tests required under the Healthy and Safe Schools Plan.

Tonight's report will include information regarding steps that the District is taking to fulfill the new requirements.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
September 13, 2016
DISCUSS CITIZENS' CURRICULUM ADVISORY COMMITTEE APPLICATIONS

SITUATION

In accordance with policy IFF, the Board of Directors has established the Citizens' Curriculum Advisory Committee (CCAC) to provide for citizen involvement in the development of the schools' curriculum and instructional programs, and input into those curricular areas identified by the Board. The CCAC consists of parents and/or citizens who reside in the District attendance area, and includes student representation, as appropriate. The Board, in consultation with the CCAC chair and District staff, determines the number of participants that is sufficient to fulfill the responsibilities of the committee.

CCAC members are appointed by the Board. The term of service for CCAC members is two years, and terms are staggered so that one-half of members' terms end each year. The Board may appoint CCAC members to as many consecutive terms as it deems appropriate.

Terms for three committee members expired on June 30, 2016. There are three additional vacancies, as a result of two resignations and one position that remained open during the 2015-16 school year. Therefore, a total of six positions are currently open, although the Board, in consultation with District staff and the CCAC chair, has the discretion to adjust the number of members, based on the number of qualified candidates.

Terms for the three student advisors who served with the committee in 2015-16 have also ended, and these students have graduated and moved on to other commitments. (There was one unfilled student advisor position in 2015-16.)

CCAC openings were advertised during the summer. A total of 12 membership applications were received – including one application for reappointment and 11 new applications – plus six student advisor applications. District and CCAC leaders are pleased at the interest in CCAC membership, and will ask the Board to consider appointing all applicants to the committee. If the Board agrees, the total composition of the committee would be 20 committee members and six student advisors.

During the September 13 work session, the Board is scheduled to review CCAC applications and select finalists, who will be invited to introduce themselves to the Board during the September 27 work session. The Board will vote on appointments during the September 27 regular session. A majority vote will result in the appointment of new members to fill committee vacancies.

New members who are appointed by the Board in September will be able to participate in the first CCAC meeting of the 2016-17 school year on October 3.

RECOMMENDATION

The Superintendent recommends the Board of Directors review and discuss applications for the CCAC.

HILLSBORO SCHOOL DISTRICT 1J
September 13, 2016
SCIENCE ADOPTION UPDATE

SITUATION

In accordance with policy IIA-AR: Core Instructional Materials Selection and Adoption, the Office for School Performance facilitates teams of teachers, students, parents, community members, and administrators to improve instructional programs, develop curriculum, and make recommendations to the Board regarding the adoption of instructional materials within each academic content area.

The District's Science Study Team has focused on reviewing student achievement data in K-12 science, understanding the Next Generation Science Standards (NGSS), and developing goals regarding the way students experience science education in the Hillsboro School District.

Tonight's update will include an overview of the progress of the Science Study Team, and an updated timeline for the curriculum adoption process.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
September 13, 2016
INTERNSHIP PORTAL UPDATE

SITUATION

Over the past two years, the steering committee of the Career and College Pathways (CCP) project has worked to streamline and systematize the process by which students participate in career-related internships. In partnership with the Hillsboro Chamber of Commerce and with feedback from the CCP executive committee, we have created an online portal for community partners to indicate their interest in hosting interns. Tonight's presentation will be a virtual tour through the contents of the portal.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
September 13, 2016
COMMUNITY ENGAGEMENT / PROGRAM DEVELOPMENT UPDATE

SITUATION

Prior to the publication of next year's high school course catalogue, teachers, parents, community partners, and students will have a chance to weigh in with their values regarding educational outcomes for students in Hillsboro School District. Tonight's presentation will be an update on the process for developing shared values across stakeholder groups. It will also outline the process for consolidating proposed program changes from each of the high schools into a single common course catalog for the District. Community members will be encouraged to participate in public forums, as well as school-level site councils, in order to have a voice in the program development process.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J
 SEPTEMBER 13, 2016
 UPDATE ON CITIZENS' BOND ADVISORY COMMITTEE FORMAT,
 DRAFT TIMELINE, AND ACTION PLAN**

SITUATION

During the August 17 Board retreat, a draft Citizen's Bond Advisory Committee format was presented for consideration. After discussion, the Board agreed on the following representation. District administration is currently soliciting representatives to fill these roles.

- Six (6) local business / community leaders
- Two (2) at-large community members
- Two (2) school Board representatives (Directors Glenn Miller and Kim Strelchun)
- Four (4) parent representatives (one from each feeder)
- Four (4) building-level administrators (one from each feeder, preferably from schools not represented by parent committee members)
- Washington County representative
- City of Hillsboro representative
- City of North Plains representative
- City of Cornelius representative
- Teacher representative
- Classified employee representative

The timeline for the Citizen's Bond Advisory Committee work is provided below, and a draft timeline for the complete Capital Bond Program is attached.

Date	Type of Meeting	Objective
September	Committee	Understanding Committee role, school construction and bond history, capital and modernization needs, and financing capacity
October	Committee	Present conceptual program packages
November	Community Open House	Community input on program packages
November	Committee	Refine program packages
December	Committee	Review tentative final program package recommendation
January	Community Open House	Present and discuss recommendation with the community
February	Committee	Finalize recommended program
March - May	School Board Meeting(s)	Present recommendation
June – October	Community Meetings	Public information
November	Bond Election	

RECOMMENDATION

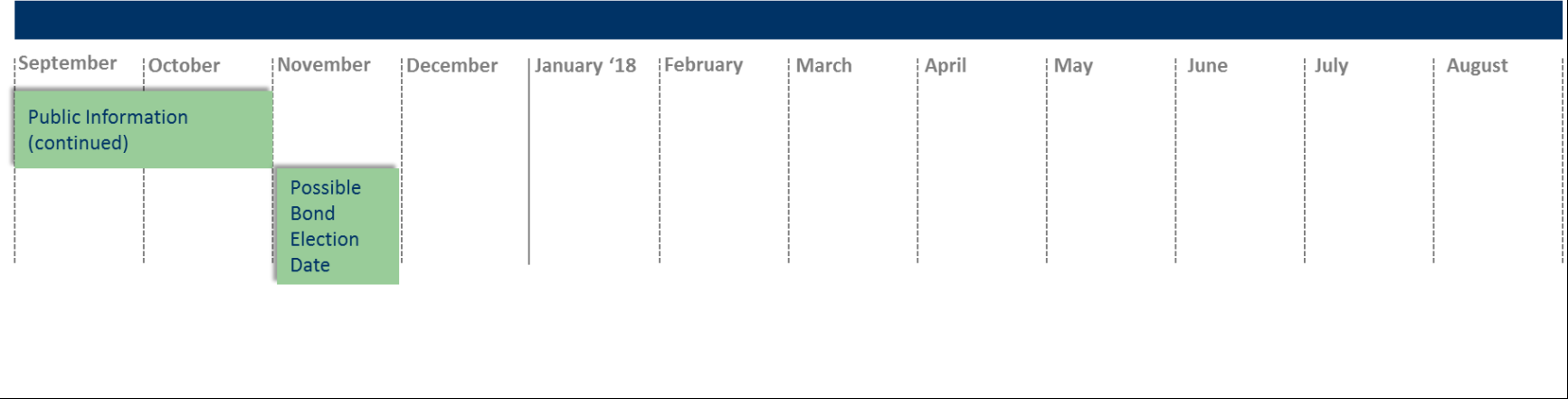
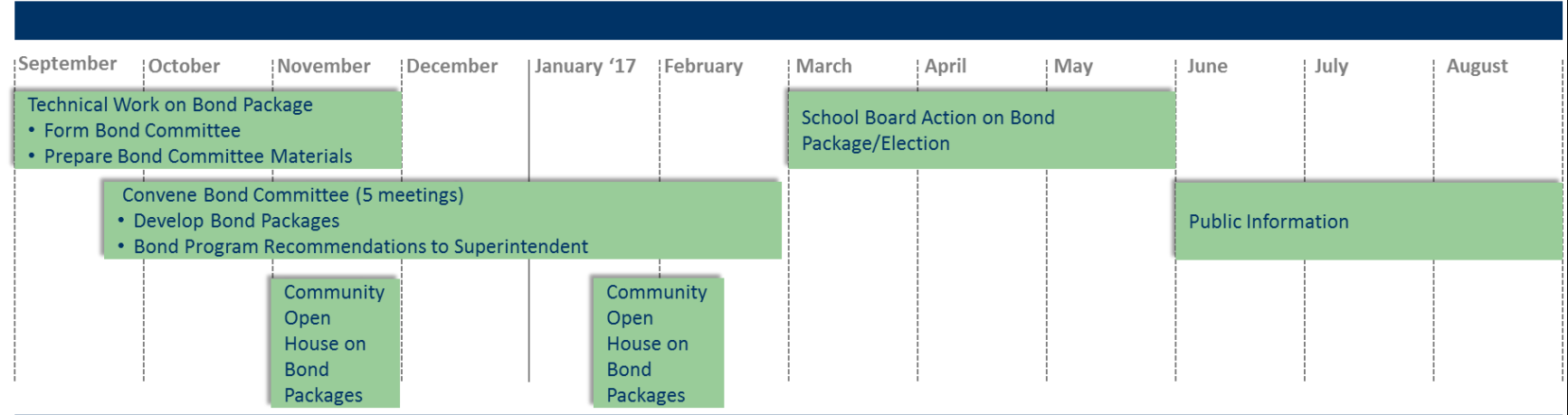
The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

Hillsboro School District Capital Bond Program Timeline - DRAFT



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HILLSBORO SCHOOL DISTRICT 1J
September 13, 2016
DISCUSS BOARD / SUPERINTENDENT WORKING AGREEMENTS
AND BOARD GOALS

SITUATION

The ongoing duties of the Board include resource allocation, formulating policy, and interacting with the community in support of the District mission. In order to effectively meet the District's challenges, it is essential that the Board and Superintendent function together as a leadership team. The Board / Superintendent working agreements, which facilitate unity among the team members, are annually reviewed and readopted by the Board. The Board may also annually identify and adopt goals in support of the District's Strategic Plan.

During the August 17, 2016, full-day work session, Board members began discussing factors that relate to their goals and working agreements for the 2016-17 school year. During tonight's work session, they will continue their discussion.

RECOMMENDATION

The Superintendent recommends the Board of Directors discuss their goals for the 2016-17 school year, and the 2016-17 Board / Superintendent working agreements.

HILLSBORO SCHOOL DISTRICT 1J
September 13, 2016
STRATEGIC PLAN 2016-2021 VISION SUMMARY

SITUATION

In June 2016, as the Board contemplated its pending adoption of the new Strategic Plan, a suggestion was made that the District develop a vision summary to accompany the plan. The purpose of the vision summary would be to more fully articulate the desired future state of the Hillsboro School District, including expectations and hopes for the educational system and District students.

A draft vision summary has been created by staff, as a starting point for the Board's review and discussion.

RECOMMENDATION

The Superintendent recommends that the Board of Directors review this document and provide input.

Hillsboro School District is a public school district, serving students from pre-kindergarten through age 21.* We are primarily funded by taxes collected at the local, state, and national levels. We serve all students, regardless of race, ethnicity, national origin, language, religion, gender, gender identity, sexual orientation, parental status, financial ability, marital status, disability, or age.*

Throughout their time with us, students will be surrounded by competent, caring adults who ensure that they are taught in an engaging, relevant, rigorous manner that appropriately matches their learning style, and that they are provided any necessary supports. The learning and working environment for students and staff will be safe, respectful, and inclusive. Students will have access to a wide variety of curricular and extracurricular activities that keep them active and engaged in their education. Our promise is that students will graduate from our schools with career- and college-readiness skills, prepared for civic life. A primary way we ensure our students' success is by counseling them about the various career paths that are available, and providing opportunities for them to explore those paths through course offerings and career-related learning activities.

Our work is guided by a strategic plan and annual goals. Our accountability structures include oversight by a Board of elected citizens, systems accreditation, District and school improvement plans required by the state, and compliance with state and federal regulations. We are committed to continuous improvement in all areas, especially in educational theory, structure, and practice.

We take active steps to budget our funds prudently, not only to maximize our resources for the students we currently have, but also to plan for future students and system needs. We maintain current, accurate information on growth projections, population forecasts, and facility needs. Our staffing philosophy is to ensure that the maximum number of qualified staff members are placed in schools to directly serve students, and to employ just enough non-school staff to run the District effectively and efficiently.

We deliver accurate, relevant, and timely information to community members on an ongoing basis, and provide multiple opportunities for them to share their feedback with us. In addition, we provide opportunities for community members to vote on bond issues that would allow us to generate operating and/or capital improvement funds.

Our desired future state includes the following elements:

- All students graduate.
- All students report that they feel engaged and supported in their education, and that what they are learning is relevant to their lives.
- All students have access to a wide variety of curricular and extracurricular activities that match their interests and abilities.
- All staff have the training, resources, and support necessary to perform their work in the most efficient, effective manner possible.
- All Hillsboro School District community members feel pride in and are supportive of the District.
- Annual funding is sufficient to provide reasonable class sizes, appropriate professional development for staff, and a full range of opportunities and supports for students, to ensure that all needs are met.
- Bond issues are passed, allowing us to keep our facilities safe, in top condition, and outfitted with the materials needed to maximize student learning; and to have sufficient capacity for all students.

**Hillsboro School District serves students up through age 21, if needed, so they can obtain their high school diplomas or General Educational Development (GED) certificates.*

HILLSBORO SCHOOL DISTRICT 1J
September 13, 2016
ALTERNATIVE PROGRAMS

SITUATION

This report will provide information regarding the District's alternative education programs, including levels of participation, program goals, how success is measured for each program, and the vision for alternative programs moving forward.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to this report and ask any questions they may have.