

**Mansfield Township Board of Education**

**February 15, 2024**

**7:00 p.m. - Executive Session**

**7:30 p.m. - Regular Meeting**

**Call to Order - Constance Quinn, President**

**Roll Call – Paul DeAngelo, Business Administrator/Board Secretary**

**Mansfield Township Board of Education:**

Judy Irwin	Diane Margolin	Jennifer Rosenblum
Jonathan Lemp	Constance Quinn	Linda Watters
Alison Lorentson	Jonathan Rood	James J. Winand

**Executive Session - 7:00 p.m. (If Necessary)**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

1. *Matters rendered confidential by Federal Law, State Law, or Court Rule*
2. *Pending Litigation*
3. *Personnel Matters*
4. *Matter of Attorney/Client Privilege*
5. *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Judy Irwin				

Jonathan Lemp				
Alison Lorentson				
Diane Margolin				
Constance Quinn				
Jonathan Rood				
Jennifer Rosenblum				
Linda Watters				
James J. Winand				

Reconvene: \_\_\_\_\_

**President’s Announcement**

**Statement of Advance Notice**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

**Pledge of Allegiance** - Constance Quinn, President

**President’s Report** - Constance Quinn

**Interim Superintendent’s Report** - Dr. Gary McCartney

**Business Administrator’s Report** - Paul DeAngelo

- 2024/2025 Expenditure Report
- 2024/2025 Revenue Report

**Communications and Petitions (If required)** – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

**Public Comment**

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

**Consent Agenda - Recommended Action(s)**

**Approval of Minutes and Reports**

1. Motion to amend and approve the January 3, 2024 Reorganization minutes.
2. Motion to approve the open and closed session minutes of the January 18, 2024 regular meeting and the January 17, 2024, January 20, 2024, January 30, 2024, February 7, 2024, and February 12, 2024 Special Executive Session Meetings.
3. Motion to receive/approve the HIB Report Cases, if any.

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Judy Irwin				
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Alison Lorentson				
Diane Margolin				
Constance Quinn				
Jonathan Rood				
Jennifer Rosenblum				
Linda Watters				
James J. Winand				

**Approval Agenda**

**Chair: Diane Margolin**

**Education/Policy Committee - Recommended Action(s)**

1. Motion to amend the 2023-2024 Mansfield Township School District Calendar by adding Wednesday, June 5, 2024 and Thursday, June 6, 2024 as instructional days as a result of two days lost to inclement weather. The last three school days, June 4th, 5th, and 6th will be 12:35 dismissals. May 31, 2024 and June 3, 2024 will be regular dismissal days.
2. Motion to approve quote # 00331080 from Great Minds in the amount of \$44,783.40 for (6) Geodes Level K; Print Classroom Kit (20) SP at \$20,396.40 and Geodes Level 1; Print Classroom Kit (20) SP at \$20,396.40 plus Shipping and Handling \$3,990.60.

3. Motion to approve quote # SO-15535 from School Wide in the amount of \$53,603.30 for Reading Units - General Education and Special Education, Reading Lessons, Classroom Libraries - General Education Education and Special Education, and Digital - General Education and Special Education.
4. Motion to approve the annual quote from JouneyEd.com for Microsoft License(s), Part# 176747 M365 EDU and 1765796 M365 EDU @ \$115.05 (100) licenses for a total of \$11,505.00.
5. Motion to approve the Special Education Medicaid Initiative (Semi) Waiver for the 2024-25 school year. Mansfield Township School District Medicaid-eligible student count per NJ Smart submission as of 10/13/2023 is (48) students for \$25,351.68 in reimbursement.

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Jennifer Rosenblum				
Linda Watters				
James J. Winand				

**Approval Agenda**

**Chair: Alison Lorentson**

**Personnel Committee - Recommended Action(s)**

1. Motion to approve Robert Magnuson and Jackie Nassry as consultants to replace Caryn Coscia for a time period from March 19, 2024 through June 6, 2024. Approximately forty-five days will be worked between the two individuals at a daily rate of \$430.00.
2. Motion to approve the professional workshops and travel, as recommended by the Superintendent.

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Linda Watters				
James J. Winand				

**Township Liaison Agenda**

**Township Chair: Linda Watters and Jonathan Rood**

**Township Committee - Recommended Action(s):**

1. No requested Action/Update as Needed.

**Approval Agenda**

**Chair: James Winand**

**Facilities/Finance Committee - Recommended Action(s)**

1. Motion to approve The Busch Law Group, LLC to serve as both General Counsel and Special Counsel effective February 8, 2024 through June 30, 2024. Services will be billed at \$185/hr.
2. Motion to approve the proposal #2240001006 from The JDM Group, (Mansfield Township School District Technology vendor), as the Managed Internal Broadband Services (MIBS) provider for Mansfield Township School District for the 2024-25 school year allowing E-rate services against their contract per our e-rate provider, e2e Exchange. Mansfield e-rate reimbursement 100%, estimated at \$20,000.00 per year.
3. Motion to approve estimate #MTES431 from The JDM Group, (Mansfield Township Technology vendor), in the amount of \$16,386.65 for School Security cameras to be paid by the Small Rural School Achievement Grant, (SRSA), and installed in 2024-25 or sooner.
4. Motion to approve estimate # MTES432 from The JDM Group, (Mansfield Township Technology vendor), in the amount of \$16,861.35 for (3) GSM4230PX 24 Port POE Switch and (5) Year support on switches, (1) GSM4212PX 12 Port (8) POE Switches and (5) year support on switches, and (1) AXM-763 10GB SFP + Transceivers to be paid by the Small Rural School Achievement Grant, (SRSA), and installed in 2024-25 or sooner. This purchase is applicable for E-rate in 2024-25. (Grant Funded).
5. Motion to approve estimate # MTES456 from The JDM Group in the amount of \$3,011.60 for (3) IP Video Intercom Stations, (1) IP Video Door Station (1) 5 Port POE

Switch, (385) feet Cat6 wire, (8) RJ45 male plug each, and installation to be paid by the Small Rural School Achievement Grant, (SRSA), and installed in 2024-25 or sooner. (Grant Funded).

6. Motion to approve quote# S6237357 from Aramsco Inc. in the amount of \$9,582.04 for (1) 2608-3891 NUC compact scrubber \$4,442.54, (1) 2694-3098 TGB516NX Compact Scrubber \$3,669.29, and (1) 2667-6852 Motorscrubber \$1,464.21, and \$6.00 shipping and handling. To be paid from the Cafeteria Account, Corrective Action Plan, (CAP).
7. Motion to approve proposal# ES24-435216 from Partners Engineering and Science, Inc. in the amount of \$6,200.00 to provide NJDEP Remedial Action Permit Compliance, (RAP), for Permit# RAP210001 for remediation. (In conjunction with DEP conditions).
8. Motion to amend the Homeless II - ARP grant from \$31,290.00 to \$32,918.00. Mansfield Township Board of Education received an adjustment of \$1,628.00.
9. Motion to approve the Monthly Payroll:

January 30, 2024 regular payroll in the amount of \$361,262.96.
10. Motion to approve the January 18, 2024 to January 31, 2024 Bill Lists in the amount of \$687,530.36. February 1, 2024 to February 15, 2024 in the amount of \$130,929.77. Cafeteria bill list from January 18, 2024 to January 31, 2024 in the amount of \$27,797.81 and February 1, 2024 to February 15, 2024 in the amount of \$2,550.30.
11. Motion to approve the December 2023 Treasurer's and Board Secretary Report in the amount of \$511,739.42.
12. Motion to approve the December 2023 Budget Transfers, as listed
  - Fund 10 - \$ 42,954.21
  - Fund 20 - \$ 30,348.59
13. Motion to approve the January 31, 2024 Fund Transfer of \$45,000.00 from Maintenance Reserve Account, 10-117 to be added to General Fund 10-101 to offset Maintenance account 11-000-262-420. Total transfer \$45,000.00. The BOE approved Maintenance Reserve to pay for the repairs to the gym bleachers, backboard, and outside septic tank and lid.
14. Motion to approve the December 2023 Budget Reclassifications in the amount \$12,500.00 to keep all accounts positively stated.
15. Motion to approve the Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) for the month of December 31, 2023 that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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**New Business** - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

**Old Business** - Members of the Board may comment on any item or topic that was previously discussed by the Board.

**Future Board Meeting Dates:**

Thursday, March 14, 2024 - Budget Due to County March 20, 2024

Thursday, April 25, 2024 - Public Budget Hearing and Final Adoption

**Special Executive Session Meetings:**

Thursday, February 22, 2024

Thursday, February 29, 2024

**Second Executive Session (If Necessary)**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Judy Irwin				
Jonathan Lemp				
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Diane Margolin				
Constance Quinn				
Jonathan Rood				
Jennifer Rosenblum				
Linda Watters				
James J. Winand				

Reconvene: \_\_\_\_\_

**Recommended Action** - Motion to adjourn the meeting.

Adjournment \_\_\_\_\_ p.m.

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