Payment Instructions for the Hewlett-Woodmere Web Store

- 1. Visit the school website at http://www.hewlett-woodmere.net and select Online Payments
- 2. Select Lunch Payments, Registrations, or Student Fees
- **3.** To check your Food Service balance and add money to your account, click on the **Lunch Payments** button
 - a. Enter your student's Last Name and Student ID in the spaces provided and click Continue
 - b. View your student's balance and enter the **amount** you would like to add to your account in the space provided
 - c. Click "Buy Now"
- 4. To Add Additional Fees, (Optional) please select Continue Shopping at the shopping cart page.
- 5. To pay for school fees click on Student Fees
 - a. Enter your Infinite Campus Portal User Name and Password in the spaces provided and click Next Page
 - Select the fees you would like to make a payment for and click Next Page

o continue sł	opping click	here: [Contir	ue Shopp	ing] 👞		
Items:		Price	* <u>Oty</u> 1	Total		
5th Grade Outdoo Note: xx	r Education	\$150.00	1 5	\$150.00		
			Total: \$	150.00		
Update To	tals()) Emp	ty (E) Go to Ch	eckout			
Infinite Campus St	udent Fees					
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6. To Add Additional Fees, (Optional) please select Continue Shopping at the shopping cart page.

Next Page >

<=== Click To Proceed...

- 7. To pay and Register for Adult Education select Registrations
 - a. Select a Program
 - b. Find the class you would like to sign up for and click on the **Class Number or Name**
 - c. Click on the Click Here to Register link
 - d. After creating or logging into an account, **add a participant**
 - e. Answer the required questions and/or enter the required information
- 8. Continue to add fees to your cart (Optional)
- 9. Confirm your payment choices and click Go to Checkout
- 10. If a new customer, select "I am a new customer"
 - a. Enter your email address
 - b. Click Sign in
- 11. Enter your billing information and create a password (if required)
- 12. Enter your payment information
- 13. Verify information for accuracy and select **Complete Order**
- 14. Payment will be processed and Receipt can be viewed and printed.

A.M. Lap St	wimming For Resident	5			
Make swimm abilities and	ning part of your early m assign a workout lane.	orning routine. F Space is limited	ive-lane pool. The to 20 swimmers per	lifeguard will assess ea '	ach swimmer's
Number:	Date:	Day(s):	Time:	Instructor(s):	Pri :e:
930100-A	9/23/13-6/6/14	Mo, We, Fr	5:45a-6:30a		\$267.00
930100-B	9/23/13-6/6/14	Mo, We, Fr	6:30a-7:15a	Amitrano, Dotty	\$207.00
930100-C	9/24/13-6/5/14	Tu, Th	5:45a-6:30a		\$208.00
930100-D	9/24/13-6/5/14	Tu, Th	6:30a-7:15a	Amitrano, Dotty	\$208.00
Aqua Exerc	cise and Beginner Swir	n Lessons			
First half is swim. If you	a warm-up and 45 minu u are fearful of water - t	tes of a total boo his class is for y	dy workout that do ou! Bring your bath	esn't require you to kn ing	iow how to
Number:	Date:	Dav(s):	Time:	Instructor(s):	Price:
930105	9/30/13-12/16/13	Mo	8:30p-10:00p	Amitrano, Dotty	\$104.00
Evening Aq	ua Aerobics and Exer	cise			
This class is This is not a	for novice or better sw a learn-to-swim class. Ir	immers who are 1 this class you v	looking for a fun an vill learn water exe.	id effective way to ge	t into shape.
Number:	Date:	Day(s):	Time:	Instructor(s):	Price:
930106	10/3/13-12/19/13	Th	8:30p-9:30p	Amitrano, Dotty	\$78.00

Create an account with us, and make reordering a snap Enter your email address: mynewemail@example.c

I am a new custome

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	I am a return and my pass	ing custo word is	mer		
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Step 1: ViewCart Step 2: Order	Info Step 3: Payn	nent Ste	p 4: R	eceip	
Shopping cart contents:		Price	Qty	То	al
InfiniteCampus #Photograp	phy 1-LHS	\$40.00	1	\$4	.00
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« RETURN TO CART	* Last Name	Order 1	fotal	: \$40	.0
« RETURN TO CART BILLING INFO: First Name: john	* Last Name Doe	Order 1	fotal	: \$4	.0
« RETURN TO CART	* Last Name Doe Address 2:	Order 1	fotal	: \$4	.0
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