

**RIVER VALLEY SCHOOL DISTRICT
102 SCHOOL LANE
BLAIRSVILLE, PA 15717**

ATTENDANCE NOTIFICATION

Regular attendance is the keystone of a good education. Please read the following statements about the attendance policies of the River Valley School District:

- Attendance is closely monitored.
- Students should miss school only on the occasions that they are too ill to attend for the school day.
- A **written** excuse must be submitted in order for an absence to be recorded as excused. The excuse must include the following information:
 - Child's name
 - Legal reason for absence
 - Date of absence(s)
 - Parent or legal guardian's signature
- Half days are added up to full days. Excuses are needed these days.
- If a student comes to school late or leaves school early, a written excuse is required.
- This excuse must be returned within three (3) school days of the child's absence or the absence will be marked illegal.
- **A maximum of ten (10) days of cumulative lawful absences (verified with parental notification) are permitted during a school year. All absences beyond ten (10) cumulative days WILL require an excuse from a licensed physician.**
- Physician and court excuses are legal excuses and are subject to verification.
- The River Valley School District aggressively enforces the compulsory attendance laws of the Commonwealth of Pennsylvania. Please refer to the student handbook for more information.

Child's Name: _____

Parent's Signature: _____

Date: _____

An accumulation of time missed from school due to tardiness will result in a half-day or full day absence, as dictated by the amount of time the student is not present in school.