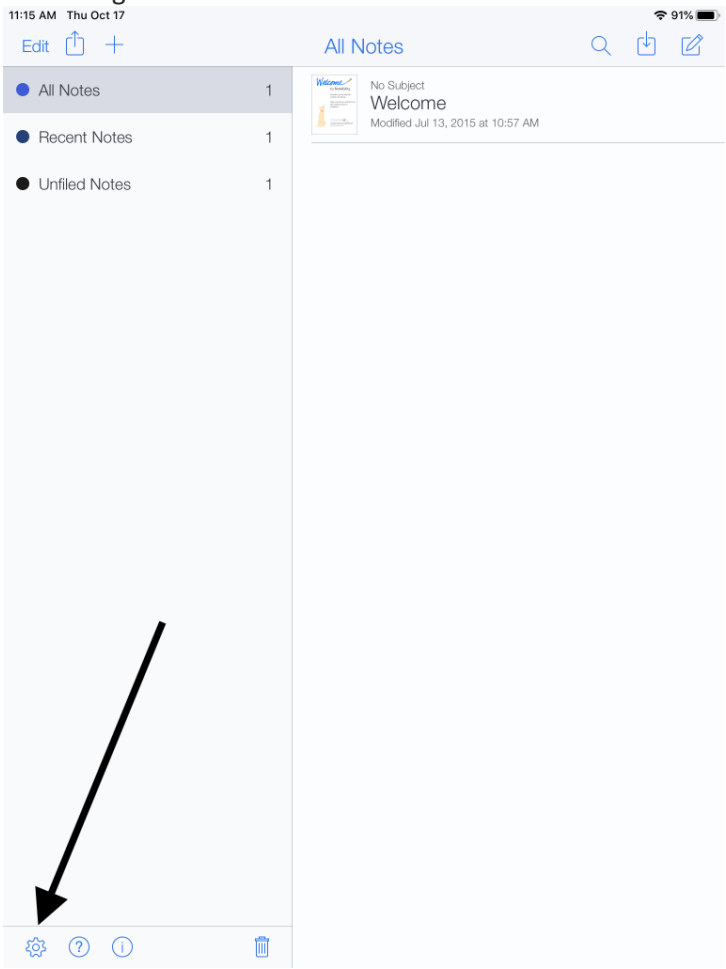
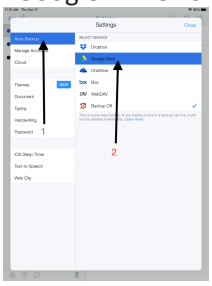
Back up Notability to Google Drive

Tuesday, September 24, 2019 8:44 AM

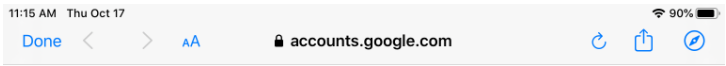
1. Open Notability
2. Click the gear icon on the bottom left

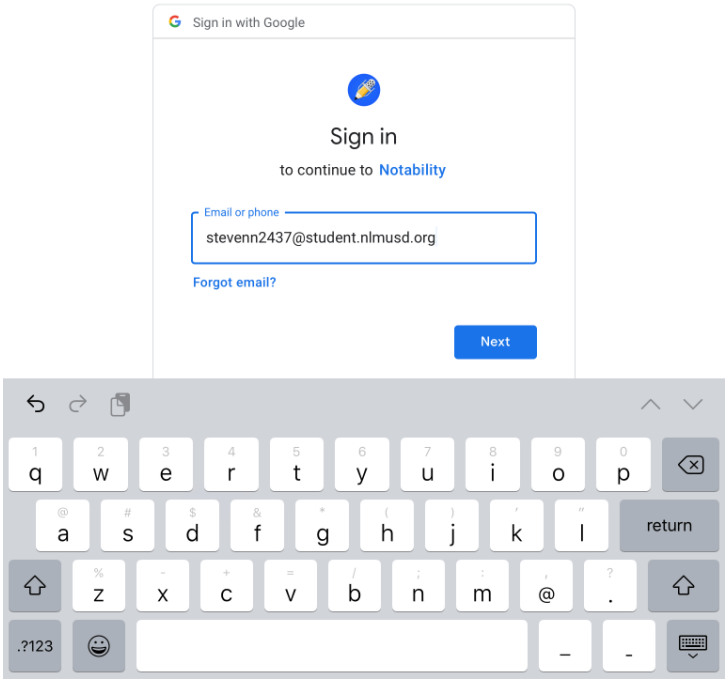


3. Select "Auto-Backup: on the left and then click "Google Drive" on the right

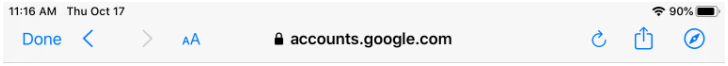


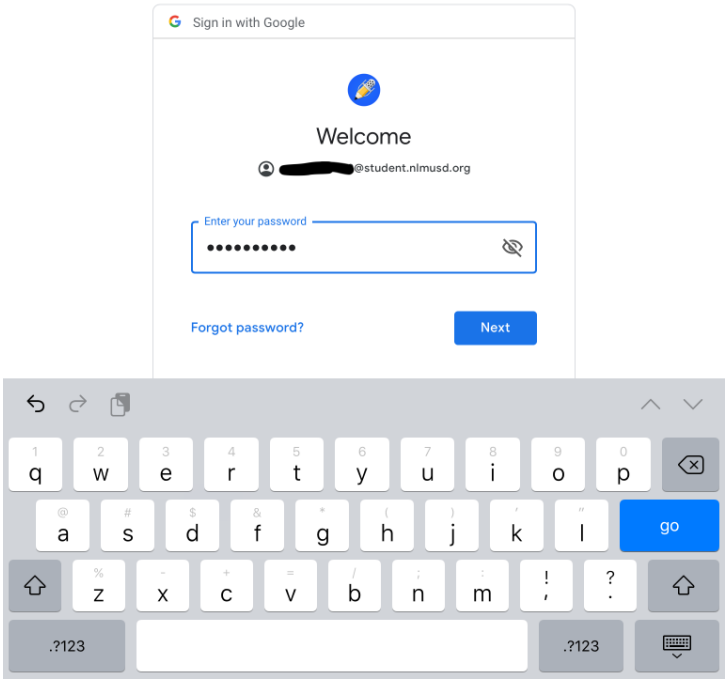
4. Sign in with full student email address



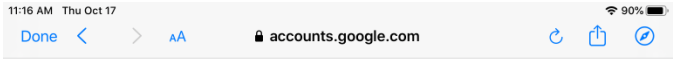


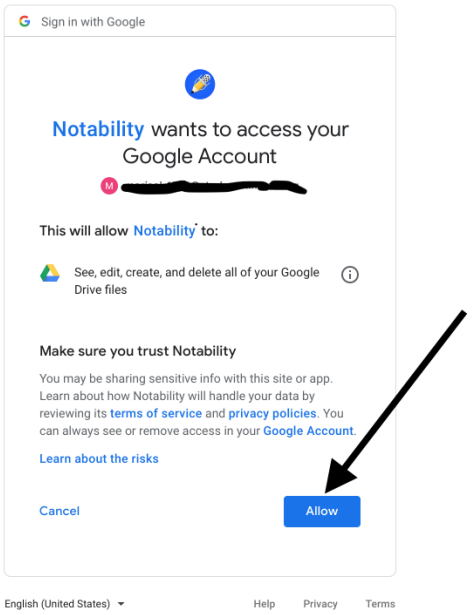
5. Input student password and click "Next"



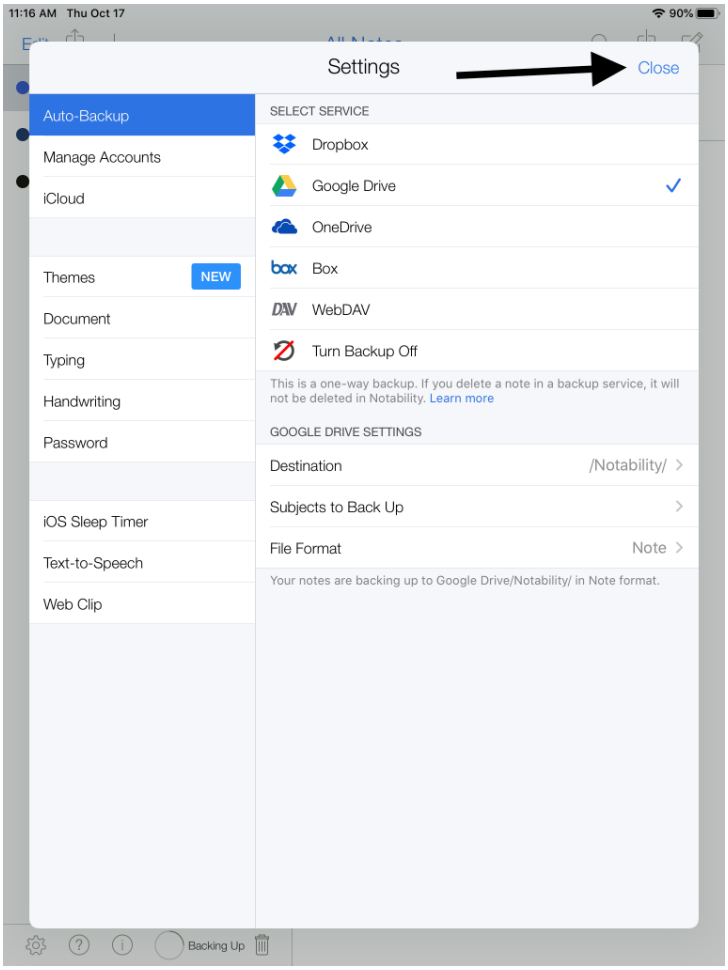


6. Allow access

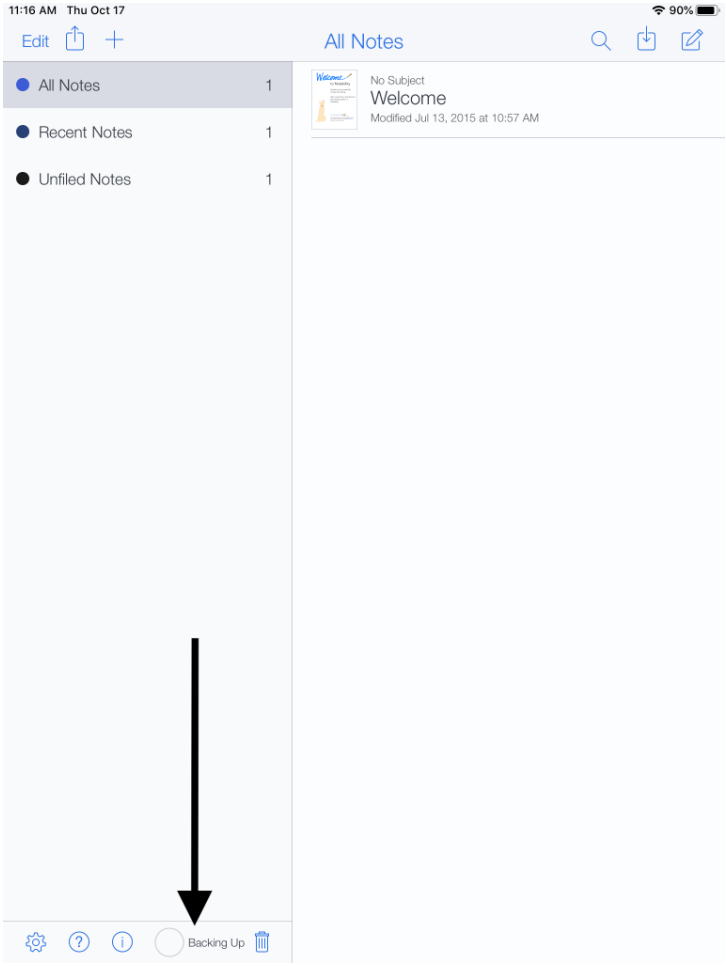




7. Close out the current window



8. Notability will start backup up files to students google drive automatically and when complete will say "Finished"



9. If the student is still not able to back up documents into Notablity put in a work order with the student FIRST AND LAST NAME as well as their student ID number so I can take a look at it. The work order link is below...

   https://nlmusd.sharepoint.com/sites/crowcanyon/itshelpdesk/EPortal/SitePages/Index.aspx