

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
Tuesday, September 12, 2023
5:15 PM

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **5:15 PM - Work Session**
 - A. Call to Order
Presenter: Mark Watson
Time: 5:15 PM
 - B. Healthy and Safe Schools Plan 3
Presenter: Saideh Haghighi Khochkhou
Time: 5:15 PM, 15 minutes
 - C. Board Goals Discussion 4
Presenter: Mark Watson
Time: 5:30 PM, 15 minutes
 - D. Board Working Agreements Discussion 5
Presenter: Mark Watson
Time: 5:45 PM, 15 minutes
 - E. Public Comment / Audience Participation Discussion 8
Presenter: Mark Watson
Time: 6:00 PM, 15 minutes
 - F. Board Member Compensation Discussion 11
Presenter: Mark Watson
Time: 6:15 PM, 30 minutes
 - G. Discuss OSBA Elections 15
Presenter: Mark Watson
Time: 6:45PM, 15 minutes
 - H. Custodial Salary Update With Hillsboro Classified United 16
Presenters: Kona Lew-Williams / Michelle Morrison
Time: 7:00 PM, 10 minutes
 - I. Action Items 18
 1. Appoint Education Equity Advisory Committee Members 18
Presenter: Francesca Sinapi
Time: 7:10 PM, 10 minutes
SAMPLE MOTION: I move that the Board of Directors appoint the Education Equity Advisory Committee members as recommended by the Superintendent.
OR
I move that the Board of Directors appoint the Education Equity Advisory Committee members with the following changes to the recommendation made by the Superintendent.
 - J. Discussion Time
Time: 7:20 PM, 10 minutes
-Student Reps
-Superintendent
-Board Members

- K. Recess Board Meeting
Time: 7:30 PM
- L. Next Meetings of the Board of Directors
 - September 26, 2023 Board Work / Regular Session
 - October 10, 2023 Board Work Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

HILLSBORO SCHOOL DISTRICT 1J
September 12, 2023
HEALTHY AND SAFE SCHOOLS PLAN ANNUAL REVIEW

SITUATION

In 2017, the Oregon State Legislature passed SB 1062, which requires that every school district, education service district, and public charter school develop a Healthy and Safe Schools Plan (HASS Plan). Per ORS 332.331, each organization's HASS Plan has specific requirements that must be included for the HASS Plan to comply with state law. HASS Plans are submitted to the Oregon Department of Education by July 1, 2023. Additionally, each school district, education service district, and public charter school is required to certify annually that the organization continues to comply with the requirements of the HASS Plan by filing an Annual Statement.

As part of the annual requirements of the [HASS Plan](#), the plan must be reviewed by the Board.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
September 12, 2023
BOARD GOALS DISCUSSION

SITUATION

The ongoing duties of the Board include resource allocation, formulating policy, and interacting with the community in support of the District mission. During this work session, the Board will discuss goals for the 2023-24 school year.

As a reminder, the adopted Board goals for 2022-23 included the following:

- The Board will participate in the development and adoption of a four-year strategic plan.
- The Board will direct the Superintendent to encourage staff to actively engage with students and create feedback loops to foster mutual understanding, increase awareness, and demonstrate action. The Board will use student input to improve policies and procedures so they align with the District's value of educational equity and serve to promote success among all students.
- The Board will seek community engagement opportunities, with an emphasis on historically underserved families, in order to inform policy decisions, continually improve district systems and processes, and to guide Board professional development.

RECOMMENDATION

The Superintendent recommends that the Board of Directors discuss their goals for 2023-24.

HILLSBORO SCHOOL DISTRICT 1J
September 12, 2023
BOARD WORKING AGREEMENTS DISCUSSION

SITUATION

The ongoing duties of the Board include resource allocation, formulating policy, and interacting with the community in support of the District's mission. In order to effectively meet the District's challenges, it is essential that the Board and Superintendent function together as a leadership team. The Board working agreements, which facilitate unity among the team members, are annually reviewed and readopted by the Board.

Tonight's discussion will include a review of the Board working agreements that were first presented at the August 8 Board Retreat.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

Hillsboro School District 2022-23 Board / Superintendent Working Agreements

Purpose

The Board of Directors is the educational policy-making body for the Hillsboro School District. The Board and Superintendent function together as a leadership team to effectively meet the District's challenges, agreeing that their first and greatest concern is the educational welfare of students. The Board and Superintendent are jointly committed to upholding the values and implementing the protocols outlined in the following working agreements.

Information Requests

- Individual Board members with requests for information will contact the Superintendent or appropriate Cabinet member. The Superintendent and / or Cabinet member will respond to general questions and inquiries.
- If information requests require additional staff work, the Superintendent will determine how to proceed. Requests that require considerable staff work will be added to a Board agenda, so the Board can determine whether it is a valuable investment of staff time.
- Information requests made during Board meetings will be recorded and tracked in the minutes.

Personnel Issues

- Board members support the employment of those persons best qualified to serve as school staff.
- Board members recognize that their sole employee is the Superintendent, whom they direct as a Board, and that it is not their role to direct staff.
- Board members agree that when they have concerns, they will follow the chain of command and contact the Superintendent or a Cabinet member.
- The Superintendent and Board Chair will collaborate to respond to employee concerns.

Speaking with One Voice

- Board members agree that they will strive to render all decisions based on the available facts and their independent judgment.
- Board members agree to accept the decision of the majority, while honoring the right of individual members to express opposing viewpoints and vote their convictions.
- The Board Chair, Vice Chair, and Superintendent will confer with each other, when possible, before responding to the media and

community as the official voice of the Board. The Superintendent and Communications Director will communicate facts and notify the Board when responding, as appropriate.

- Board members will be certain to clarify when they are speaking on their own behalf and when they are speaking as representatives of the Board. (For example, "... I am speaking to you today as an individual, and not on behalf of the Hillsboro School District Board of Directors.")

Superintendent / Board Relationship

- Board members agree to work with other Board members to establish effective Board policies, and to delegate authority for the administration of the schools to the Superintendent.
- Board members agree that they will not take any private action that will compromise the Board or administration. They will respect the confidentiality of information that is privileged under applicable law, and they will avoid being placed in a position that involves a conflict of interest.
- The Superintendent will communicate with the Board in a timely manner about issues that concern the District. Board members will provide feedback or suggestions to the Superintendent.
- Board members have access to members of Cabinet. In the event that a Board member contacts a Cabinet member, the Superintendent will be copied on the correspondence.
- The Superintendent will provide the Board with weekly updates.
- The Board Chair and Vice Chair will meet with the Superintendent to plan Board meeting agendas and strategize on how to address key issues.
- Board members and the Superintendent agree to be open to suggestions, and respectful in their manner of giving and receiving feedback, including reminders when their working agreements are being violated. The Board Chair and/or Superintendent will counsel Board members when necessary.
- The Board and Superintendent will review, revise, and recommit to their working agreements annually.

Meetings

- Board members agree to read all packet materials prior to the meetings.
- The Board packet will normally be emailed to Board members by the end of the day on the Thursday prior to a regularly scheduled Board meeting.
- When an individual Board member has a question about an agenda item prior to a Board meeting, they will strive to contact the Superintendent, so that information can be gathered and shared before the meeting.
- The Superintendent and Board secretary will act as parliamentarians at Board meetings to help ensure that each motion is clear and there is no missing or misunderstood information.
- The Board Chair will make every effort to ensure that all Board members wishing to speak regarding an agenda item have an opportunity to be heard.

Communication – Board / Superintendent / Staff / Community

- Board members and the Superintendent agree to show respect and consideration for each other at Board meetings and in all of their communications, work collaboratively together, strive to be a highly functioning team, and offer the same level of consideration and respect to administrators, staff members, audience members, and community members.
- Board members will endeavor to make policy decisions only after full discussion at publicly held Board meetings.
- Board members agree to encourage the free expression of opinion by all Board members, and to follow the protocols established by the Board and Superintendent when communicating with other Board members, students, staff, and community members.
- Board members are encouraged to visit schools.
 - When Board members visit schools in their official capacity, they agree to plan their visits in advance with the principal, and wear their District “Board Member” badges.
 - When Board members visit schools as a parent or volunteer, they will sign in at the office and ask for a visitor badge. Advance notice is encouraged, but may not be required in all cases.
- Board members agree that emails sent to the entire Board from stakeholders will be answered by the Board Chair (or designee) on behalf of the Board, and copied to all Board members, and that concerns about the District will be referred to the Superintendent and Cabinet member, if appropriate. The Board Chair (or designee)

will include the following points in their response:

1. Thank you for sharing your concern regarding _____.
2. I have referred your concern to the Superintendent and Cabinet member (if appropriate).

If a Board member would like to respond to a stakeholder who has contacted several Board members regarding a concern, the Board member’s response will include the following points:

1. Thank you for sharing your concern regarding _____.
2. The Hillsboro School District Board Chair (or designee) will respond on behalf of the Board.

Board Meeting Agendas

- The Board Chair, Vice Chair, and Superintendent will set the Board agenda. Individual Board members may request that items be added to the agenda by contacting the Superintendent or Board Chair.
- Items will only be added to the agenda at a Board meeting if the majority of the Board agrees to consider them.

Board Professional Development Requests

- Because Board members believe that professional development is a key component to being an effective Board member, they are committed to informing themselves about current educational issues by individual study and through participation in programs that provide valuable relevant information, such as programs sponsored by state and national school boards associations and other professional organizations.
- See policy BHB for specific information regarding professional development requests. Board members participating in professional development opportunities will share a brief summary of the training with the rest of the Board following the event.

Adopted 09/27/22

HILLSBORO SCHOOL DISTRICT 1J
September 12, 2023
PUBLIC COMMENT / AUDIENCE PARTICIPATION DISCUSSION

SITUATION

During the August 8 Board Retreat, Board members discussed the protocol for audience members providing public comment during Hillsboro School District Board meetings, processes that are available for receiving different types of input from community members, and the script read before public comment time. This evening, Board members will continue their discussion.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

PROPOSED NEW VERSION

AUDIENCE PARTICIPATION STATEMENT

Read at the beginning of Audience Time:

As representatives of the community, members of the Board of Directors believe that listening to public input is essential to making wise decisions. So we thank you for taking the time to be here.

We consider this your time to speak and our time to listen, so individual board members will not reply directly to you immediately following your comment. If a board member hears something that requires additional attention, they may request it be added to a future meeting agenda, or the superintendent or his designee may reach out directly to connect with you.

We are fortunate in the Hillsboro School District to have a collaborative community that can discuss points of disagreement in a respectful manner. With this in mind, rudeness, ridicule, obscene or profane language, impatience, lack of respect for others and personal attacks are not acceptable. Comments aimed at state and federally protected classes are prohibited. Audience demonstrations supporting or opposing a speaker or idea are not permitted.

We welcome frank discussion of district operations and programs, but in public sessions the Board cannot hear comments regarding any individual district staff member. There are structured channels for the Board to review complaints involving staff members, described in Board policy KL.

As you start your remarks, please share your name and, if speaking for an organization, the name of your organization. We allow up to three minutes for each public comment. Please feel free to follow up by email to the board or the superintendent.

CURRENT VERSION

AUDIENCE PARTICIPATION STATEMENT - NON-AGENDA TOPIC

Read at beginning of Audience Time:

Public participation in Board meetings is governed by Policy BDDH.

Visitors who wish to speak before the Board must complete an Intent to Speak card (available on the top of the HSD homepage and/or at the table at the entrance of the Board Room) and submit it via the google form, by email, or in person, to the Executive Assistant to the Board of Directors Rose Roman.

Commenters should include their name and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose. Up to three minutes, at the Board's discretion, will be allowed per comment.

Commenters may offer objective criticism of district operations and programs, but in public sessions the Board will not hear comments regarding any individual district staff member. Commendations involving staff members should be sent to the Superintendent. Channels for the Board's review of legitimate complaints involving individuals include Board policy KL—Public Complaints. If appropriate, the Board chair will connect the visitor with an administrator to receive comments regarding personnel. Any hearing conducted before the Board regarding personnel shall take place in an executive session.

Comments aimed at State and Federally protected classes shall be prohibited. Anger, rudeness, ridicule, obscene or profane language, impatience, lack of respect for others and personal attacks are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea are not permitted.

The Board thanks all visitors for their presence, and appreciates the input of community members.

HILLSBORO SCHOOL DISTRICT 1J
September 12, 2023
BOARD MEMBER COMPENSATION DISCUSSION

SITUATION

With the passage of [HB 2753 \(2023\)](#), district school boards are now allowed to provide stipends of up to \$500 per month to board members. Tonight, Board members will discuss the legislation.

OSBA Sample Resolution language is as follows:

WHEREAS, board members provide many hours of valuable service to the district;

WHEREAS, the Oregon Legislature authorized payments of stipends to be paid to voting board members by passing [HB 2753 \(2023\)](#), amending ORS 332.018;

WHEREAS, individual board members may opt out of receiving the stipend by notifying the business office in writing;

WHEREAS, the district's adopted budget includes funds to cover the cost of the stipend;

[WHEREAS, board members will still be eligible for reimbursement of actual and necessary expenses incurred or paid by the board member in the performance of the duties of the board member in accordance with district policies;] *{If stipends are being provided, the district can, but is not required to provide reimbursement for actual and necessary expenses. If choosing to provide reimbursement in addition to the stipend, include this bracketed language. If the district does not provide a stipend, the district is required to reimburse for actual and necessary expenses. See ORS 332.018(3)(b)(B) as amended by HB 2753.}*

AND WHEREAS, board members do not become employees of the district by acceptance of the stipend;

BE IT THEREFORE RESOLVED that the [] School District Board authorizes a monthly stipend be paid to all board members in the amount of [up to \$500] for the fiscal year 2023-24.

ADOPTED by the [] School District Board, [] County, Oregon, at the regular meeting thereof, held this [1st] day of [August, 2023].

ATTEST: Board of Directors:

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this report and ask any questions they may have.

Board Member Stipend Frequently Asked Questions

What does the change in statute allow districts to do?

Previously, ORS 332.018 prohibited board members from receiving any compensation from the district. During the 2023 Legislative session, House Bill 2753 was passed. This law removes the prohibition on compensation and allows school district boards to provide each “voting member of the board with a stipend in an amount determined by the board, not to exceed \$500 per month.”

What is the procedure for a board to take up this topic? If the board wants to authorize a stipend for members, what would be a sample motion?

The statute does not specify a required procedure, but the board would need to vote to approve the stipend. The following process could be used:

1. Board amends, deletes or suspends policy BHD to allow for board member compensation;
2. Board ensures that the budget includes adequate funds;
3. Board approves resolution establishing the amount of the stipend;
4. District business office follows existing procedures to make payments to participating board members.

OSBA will be releasing an update to sample board policy BHD in August 2023. OSBA also has a sample resolution that the board can use.

If the board authorizes stipends, can a member choose not to take the funds? How do we handle that?

HB 2753 specifically requires the board to “allow individual directors¹ to choose to not receive the stipend.” Board members should be made aware of the procedure to decline any stipend. Unused funds remain in the budget unless reallocated.

Aren't board members not supposed to materially benefit from their position? What are the ethical implications of authorizing stipends?

Yes, ORS 244.040 prohibits board members from using their official position to receive a financial benefit. However, board members are allowed to receive official compensation and HB 2753 classifies the stipend as “part of the director’s official compensation package.” Reimbursements are also considered to be part of the official compensation package under ORS 244.040(2)(c).

Do stipends violate the non-employment requirement of board service? If not, how does that work?

ORS 332.016(1) provides:

“A person who is an employee of a school district may not serve as a member of the district school board for the district by which the employee is employed.”

HB 2753 does not change this and specifically states “a director who receives a stipend is not considered an employee of the school district.”

¹ HB 2753 uses the term “director” in place of board member.



If a board member accepts a stipend, can the district place any specific expectations on that member with regard to their board service?

While it may depend on the expectations, likely not. HB 2753 states:

“A district school board may choose to provide *each director who is a voting member of the board* with a stipend...” (Emphasis added).

If the board implements stipends, then later decides they are not working out, how does the board remove the payment of stipends?

This depends on the method of approval used. If the board uses an annual resolution to approve the stipends but wants to discontinue at the end of a budget year, it could simply not approve the resolution for the following year. If the board adopts a policy stating that stipends will be paid every month, the board would need to amend the policy.

The board can also use the annual budgeting process to determine how funds will be used. Failure to allocate funds for stipends would halt those payments. In this case, the board should ensure that policy and resolution language match the budget.

Is there a sample OSBA policy on stipends? Is it required?

OSBA sample policy BHD includes language regarding compensation (previously a prohibition on compensation). An update will be included in the August 2023 Policy Update. It is not a required policy as nothing in the stipend law requires a board to have a policy. However, the policy can help organize the board to ensure that the proper process has been followed.

Does the board have to vote on it?

Yes, the board is the decision maker regarding stipends and all board decisions require a vote in a public meeting.

Is it taxable income?

Yes. Consult with your district’s business professionals for more information.

How much can the stipend be?

Initially, the stipend is capped at \$500 per month. This amount will be revised based on changes in the Consumer Price Index. The first adjustment to the amount can occur after July 1, 2024.

Can I still be reimbursed for board expenses?

If the board allows a stipend, the board can still allow for reimbursement of actual and necessary expenses (reimbursement in addition to the stipend). If the board does not allow a stipend, the board must allow reimbursement for actual and necessary expenses. Boards can continue to require approval and documentation for reimbursements.

Should the board discuss with administration before enacting?

Yes, it can be very beneficial to discuss the budget and any accounting procedures before approving stipends.



Where does this money come from?

No additional funds are being provided for these stipends. Funds will have to come out of the existing budget.

Does the board need to adopt any budget adjustments?

The funds for the stipends need to be included in the district’s budget. Each year when the board is going through the budgeting process, it should ensure that sufficient funds are allocated to cover the stipends. For the 2023-24 school year, adjustments may need to be made to the current budget. The board must follow legal requirements for amending the budget.

Will the public know which board members receive the stipend?

While individual board members are not required to make a public statement about whether they will accept the stipend, this information would be considered a public record and would be available upon request.

What about ESD, community college and charter school board members?

HB 2753 is codified in ORS 332 and only applies to school district boards. ESD board members (ORS 334.100(3)) and community college board members (ORS 341.283(6)) are still prohibited from receiving any compensation.

What if the board only wants to do a stipend for childcare? Can we do that? If so, how?

Providing a stipend for a single purpose sounds more like a reimbursement than a stipend. If the board approves a stipend, it should be provided to “each director who is a voting member of the board” unless that board member indicates that they do not want to receive the stipend. If the board wants to limit what payment can be used for, reimbursement may be a better option.

When is this effective?

HB 2753 included an emergency clause and became effective July 18, 2023. Subject to proper budget allocations, the board could authorize board members to receive payment for the stipend starting in July (back payments for July 2023 are allowable).

Does this mean board members can be paid for coaching and other positions?

No. ORS 332.016 still prohibits board members from being employees, consequently, board members cannot be paid for other positions. The difference between a coaching stipend and the board member stipend is that HB 2753 specifies that receipt of the board member stipend does not make the board member an employee.

Can we make this effective at some time in the future?

Yes, the board could decide to hold off on implementation of the stipends until next year, after the next election or another time in the future. OSBA recommends that the stipend be available for all board members at the same time.

This document was created by the Oregon School Boards Association as a resource for member school boards and their members. It is not intended as legal advice. If you have legal questions, please contact your legal counsel.



HILLSBORO SCHOOL DISTRICT 1J
September 12, 2023
DISCUSS OSBA ELECTIONS

SITUATION

Oregon School Boards Association (OSBA) is seeking nominations for positions on the OSBA Board of Directors. Washington County school districts (Banks, Beaverton, Forest Grove, Gaston, Hillsboro, Sherwood, and Tigard-Tualatin) are represented by positions 15, 16, and 20, which are staggered, two-year terms. Nominations are open for positions 16 (currently held by Maureen Wolf) and 20 (currently held by Erika Lopez).

Nominations are also being sought for all OSBA Legislative Policy Committee (LPC) positions. Washington County school districts are represented by positions 15 (currently held by Mark Watson, Hillsboro), 16 (currently held by Becky Tymchuk, Beaverton), and 20 (currently held by Tj Johnson, Gaston).

Tonight, Board members will discuss their possible interest in OSBA Board positions in anticipation of nominations at the September 26, 2023, regular session.

RECOMMENDATION

The Superintendent recommends that the Board of Directors discuss interest in OSBA board service.

HILLSBORO SCHOOL DISTRICT 1J
September 12, 2023
CUSTODIAL SALARY UPDATE WITH HILLSBORO CLASSIFIED UNITED

SITUATION

In collaboration with the Hillsboro Classified United (HCU) leadership, we are pleased to share that we have come to an agreement to address our hard to fill custodial vacancies in the Day and Night Custodian plus Night Lead and Night Lead Swing Custodian positions.

There has been a chronic shortage of Day/Night Custodian employees since 2017. It is Hillsboro School District's (HSD) responsibility to operate clean and safe facilities on behalf of our students, staff and community.

We came to agreement with our union partners on the following processes with regard to the placement of current newly hired Day/Night Custodian and Night Lead Custodian employees with Hillsboro School District, retroactive to July 1, 2023:

1. Day/Night Custodian and Night Lead Custodian employees hired for the 2023-24 SY and previously placed on Steps 1 - 3 of the Classified Salary Schedule will be placed on Step 4.
2. Day/Night Custodian and Night Lead Custodian employees hired for the 2023-24 SY without any previous experience will be placed on Step 4.
3. The Salary Schedule itself will not change and the positions above correlate with rows A(1), A(2), B(1), and B(2).
4. A one-time Custodial Service Payment of \$700 will be awarded to employees who are currently on Steps 4 - 9 for rows A(1), A(2), B(1), and B(2) and are not receiving step advancement.

This Memorandum of Agreement went into effect on August 31, 2023 and shall remain in effect through June 30, 2024.

2023-24 Custodial Pay Schedule (per MOA)

Pay Grade	1	2	3	4	5	6	7	8	9
A (1)	\$18.79	\$19.36	\$19.94	\$20.53	\$21.15	\$21.78	\$22.44	\$23.11	\$24.04
A (2)	\$18.99	\$19.56	\$20.14	\$20.73	\$21.35	\$21.98	\$22.64	\$23.31	\$24.24
B (1)	\$19.29	\$19.87	\$20.47	\$21.08	\$21.72	\$22.37	\$23.04	\$23.73	\$24.68
B (2)	\$19.49	\$20.07	\$20.67	\$21.28	\$21.92	\$22.57	\$23.24	\$23.93	\$24.88

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the information and ask any questions they may have regarding the custodial salary update.

HILLSBORO SCHOOL DISTRICT 1J
September 12, 2023
APPOINT EDUCATION EQUITY ADVISORY COMMITTEE MEMBERS

SITUATION

In accordance with SB 732, the Hillsboro School District formed an Education Equity Advisory Committee (EEAC) to make recommendations to the Superintendent and Board of Directors related to equity and corresponding practices. The committee is comprised of community members representing the various groups including students, staff, family, and community members with efforts to ensure that the diversity of identities and experiences in the community is reflected. EEAC members are expected to commit to two years of service, meeting monthly from September through May/June.

Member duties will include:

- Advising the Board about the educational equity impacts of policy decisions
- Advising the Superintendent about the educational equity impacts of policy decisions
- Informing the Board of Directors and Superintendent when a situation arises in a school of the district that negatively impacts underrepresented students and advising the board and superintendent on how best to handle that situation.

The EEAC has the option of preparing an annual report that contains successes and challenges experienced in meeting the educational equity needs of students, recommendations the committee made to the Board of Directors and Superintendent, and actions that were taken in response to those recommendations, and any other information required by the State Board of Education.

[Senate Bill 732 \(Enrolled\)](#)

(4)(a) An educational equity advisory committee shall be selected by the school district board and school district superintendent and must be composed of parents, employees, students and community members from the school district. (b) For the purpose of selecting members, the school district board and school district superintendent: Enrolled Senate Bill 732 (SB 732-B) - Page 1

(A) Shall solicit names of possible members from the community;

(B) Must ensure that membership is primarily representative of underserved student groups;

(C) May not exclude members based on immigration status; and

(D) Must comply with any other requirements established by the State Board of Education by rule.

[OREGON ADMINISTRATIVE RULES](#)

Section 2 of OAR 581-022-2307 articulates that:

- A DEC (Diversity Equity Committee) [aka, Educational Equity Advisory Committee] shall be selected by the school district board and school district superintendent and must be composed of parents, employees, students and community members from the school district.
- The school district superintendent is responsible for coordinating the member nomination process and proposing finalists to the school district board.
- The school district board is responsible for appointing members from those proposed by the superintendent, and ensuring that membership primarily representative of underserved student groups.

[ODE Guidance: Establishing District Equity Committees SB 732](#) - Page 19

RECOMMENDATION

The Superintendent recommends that the Board of Directors appoint the Education Equity Advisory Committee as recommended by the Superintendent.

I move that the Board of Directors appoint the Education Equity Advisory Committee members as recommended by the Superintendent.

OR

I move that the Board of Directors appoint the Education Equity Advisory Committee members with the following changes to the recommendation made by the Superintendent.