

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
Tuesday, February 28, 2023
5:15 PM

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **5:15 PM - Executive Session**
 - A. Call to Order Executive Session
Presenter: Mark Watson
Time: 5:15 PM
 - B. ORS 192.660(2)(b) - Complaint Brought Against Staff Members
Presenter: Mark Watson
Time: 5:15 PM, 30 minutes
 - C. Recess Executive Session
Presenter: Mark Watson
Time: 5:45 PM
2. **5:45 PM - Work Session**
 - A. Call to Order
Presenter: Mark Watson
Time: 5:45 PM
 - B. Budget Development Update 4
Presenter: Michelle Morrison
Time: 5:45 PM, 30 minutes
 - C. School Resource Officer Fall 2022 Update 5
Presenter: Casey Waletich
Time: 6:15 PM, 15 minutes
 - D. Superintendent Search - Update 6
Presenter: Mark Watson
Time: 6:30 PM, 20 minutes
 - E. Recess Board Meeting
Presenter: Mark Watson
Time: 6:50 PM
3. **7:00 PM - Regular Session**
 - A. Call to Order and Flag Salute
Presenter: Mark Watson
Time: 7:00 PM, 5 minutes
 - B. Land Acknowledgement 7
Presenter: Mark Watson
Time: 7:05 PM, 5 minutes
 - C. Proclamations
Time: 7:10 PM, 5 minutes
 1. Classified Employee Appreciation Week 8
Presenter: Patrick Maguire
 2. Women's History Month 9
Presenter: Lisa Allen
 - D. Approval of Agenda
Presenter: Mark Watson

Time: 7:15 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors approve the Agenda as printed.

E. Audience Time

Presenter: Mark Watson

Time: 7:20 PM, 5 minutes

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Presenter: Mark Watson

Time: 7:25 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors approve the Consent Agenda as printed.

- | | |
|---|----|
| 1. Approve Minutes of January 24, 2023 Board Meeting | 10 |
| 2. Approve Minutes of February 14, 2023 Board Meeting | 17 |
| 3. Approve Extension and Non-Extension of Temporary, Probationary, and Contract Teachers and Administrators | 20 |

G. Action Items

- | | |
|------------------------------------|----|
| 1. Appoint Budget Committee Member | 35 |
|------------------------------------|----|

Presenter: Michelle Morrison

Time: 7:30 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors appoint Kim Strelchun to position 7 on the Budget Committee, which expires on June 30, 2025.

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| 2. Boundary Adjustment Recommendation Tamarack, Rosedale and Witch Hazel Elementary Schools | 36 |
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Presenter: Adam Stewart

Time: 7:35 PM, 15 minutes

SAMPLE MOTION: I move that the Board of Directors approve the new Tamarack, Rosedale and Witch Hazel Elementary School attendance boundaries as proposed by the Tamarack Elementary Boundary Adjustment Committee.

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| 3. Adopt 2023-2024 School Calendar | 44 |
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Presenter: Kona Lew-Williams

Time: 7:50 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors adopt the 2023-2024 School Calendar.

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| 4. Approve High School Courses - AP World History, IB Language ab initio, IB Psychology | 47 |
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Presenter: Travis Reiman

Time: 7:55 PM, 5 minutes

SAMPLE MOTIONS:

I move that the Board of Directors approve the proposed course AP World History.

I move that the Board of Directors approve the proposed course IB Language ab initio.

I move that the Board of Directors approve the proposed course IB Psychology.

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| 5. Complaint Hearing Determination | 48 |
|------------------------------------|----|

Presenter: Mark Watson

Time: 8:00 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors accept/decline to hear the Step 4 complaint filed by _____.

H. Reports and Discussion	
1. Strategic Planning Process Update	49
Presenter: Beth Graser	
Time: 8:05 PM, 30 minutes	
2. Financial Report	54
Presenter: Michelle Morrison	
Time: 8:35 PM, 5 minutes	
3. Inter-District Transfer Plan Development	59
Presenter: Beth Graser	
Time: 8:40 PM, 15 minutes	
I. Policies - First Reading	60
<i>Policies that are scheduled for first reading are included in the Board meeting packet. Staff members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.</i>	
Presenter: Mike Scott	
Time: 8:55 PM, 5 minutes	
1. E - Support Services	
a. EFA: Local Wellness Program	61
Presenter: Michelle Morrison	
2. I - Instruction	
a. IGDJ: Interscholastic Activities	73
Presenter: Casey Waletich	
b. IL: Assessment Program	76
Presenter: Jordan Beveridge	
J. HCU / HEA Reports	
Presenter: Mark Watson	
Time: 9:00 PM, 10 minutes	
K. Discussion Time	
Time: 9:10 PM, 10 minutes	
1. Student Representatives' Time	
2. Superintendent's Time	
3. Board of Directors' Time	
L. Adjourn Regular Session	
Time: 9:20 PM	
4. Next Meetings of the Board of Directors	
• March 14, 2023, Executive / Regular Session	
• April 11, 2023, Work Session	

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
BUDGET DEVELOPMENT UPDATE

SITUATION

Each year, the District conducts periodic discussions with Budget Committee members about the current and future financial position of the District. This update is in preparation to develop the 2023-24 District budget. The Committee members will review information regarding the current year budget, budget development, and details regarding specific resources.

Date	Upcoming Activities
February 28, 2023	Budget update during Board Work Session Biennial Appropriations and Contingency Planning
February-March	Interim Fieldwork, and Document Preparation
April 25, 2023	Budget Committee Meeting: Committee members review proposed budget documents, receive Budget Message, and may approve the budget for Hearing.
June 20, 2023	Budget Hearing: Board Adopts Budget, Makes Appropriations, Declares the Levy.
July 1, 2023	Begin Implementation of Fiscal Year
July 14, 2023	Levy Certified to Assessor, and Adopted Budgets distributed per Local Budget Law and district best practice.

RECOMMENDATION

The Superintendent recommends that the Budget Committee listen to this report and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
SCHOOL RESOURCE OFFICER FALL 2022 UPDATE

SITUATION

The Board will receive the Fall 2022 School Resource Officer (SRO) program update and the progress this school year.

The presentation will include:

- Monthly Activity Data Collection Overview
- Training Overview and Calendar

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the update and ask any questions they have.

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
SUPERINTENDENT SEARCH - UPDATE

SITUATION

The Board of Directors will receive an update on the Superintendent search. Consultants from McPherson and Jacobson will be on hand to give a candidate update, review the stakeholder input report, discuss interview questions and procedures, and to discuss the total compensation package.

RECOMMENDATION

The Superintendent recommends the Board of Directors listen to the information and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J
BOARD OF DIRECTORS 2022-2023
LAND ACKNOWLEDGEMENT**

As we gather here today, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.

We honor the Indigenous people whose traditional and ancestral homelands we stand on the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other Indigenous nations of the Columbia River.

In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.

The Hillsboro School District is committed to the recognition and education regarding tribal and local history and working with our local tribes in partnership.

PROCLAMATION

In honor of Classified Employee Appreciation Week, March 6 through 10, 2023, the Board of Directors would like to thank the over 1300 people who fill the critical roles of educational assistants, bus drivers, cafeteria workers, maintenance technicians, custodians, office support staff and many others for the Hillsboro School District.

Your often-unsung work behind the scenes, support of teachers in delivering instruction, diverse talents and tireless dedication to our community's students is invaluable. Your contributions to the Hillsboro School District are valued and appreciated.

Please join us in thanking our Classified staff and recognizing them during Classified Employee Appreciation Week.

The Board of Education of the Hillsboro School District do hereby proclaim the week of March 6 through 10, 2023 to be:

CLASSIFIED EMPLOYEE APPRECIATION WEEK



We urge all community members to join us in recognizing the many contributions and achievements of Classified employees to the development and prosperity of our Hillsboro School District community.

Hillsboro School District Board of Directors

PROCLAMATION

The Hillsboro School District celebrates women of every race, class, and background that have made historic contributions to the growth and strength of our community in countless recorded and unrecorded ways.

The Hillsboro School District honors women that have played, and continue to play, critical economic, cultural, and social roles in every sphere of the life of our community by constituting a significant portion of the labor force working inside and outside of the home.

The Hillsboro School District acknowledges that women have played a unique role throughout the history of our community by providing the majority of the volunteer labor force of the community and school district.

The Hillsboro School District recognizes that women have served as early leaders in the forefront of every major progressive social change movement. Women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all;

The Board of Education of the Hillsboro School District do hereby proclaim the month of March 2023 to be:

WOMEN'S HISTORY MONTH



We urge all community members to join us in recognizing the many contributions and achievements of Women to the development and prosperity of our community.

Hillsboro School District Board of Directors

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

January 24, 2023

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Audrea Neville, Assistant Superintendent, School Performance
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Patrick Maguire	Michelle Morrison, Financial Officer
Monique Ward	Beth Graser, Communications Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer
Ivette Alonso Garcia	Francesca Sinapi, Equity, Access and Engagement Officer
V Godoy	Brooke Nova, Director of CCP and Student Support Networks
Cailey McGuire	Jeff Jones, Manager – Business Services
	Melissa Pendergrass, Coordinator Career/College Pathways
<u>Others Present:</u>	Claudia Rizo Mendoza, Project Manager Youth Apprenticeship
Dan Goldman, NWRES D	Rose Roman, Executive Assistant to the Board
David Williams, NWRES D	John Garcia Lopez, Technical Support
Yadira Martinez, NWRES D	Ciara Hartzell, Technical Support
Yuvindu Chandrasinghe, Student	Gaspar Lopez Lopez, Supervisor - Language Liaison
	Sebastian Antonio Hernandez Viera, Language Liaison
<u>Budget Committee Members:</u>	Mary Kay Babcock, HEA President
Ian King	Angela Adzima, HEA Vice-President
Dawn Wallace, virtual	
Kristine Adams-Wannberg, virtual	
Michael Smith, virtual	

A. Call to Order

Board Chair Mark Watson called the meeting to order at 5:15 PM

B. Budget Update

Financial Officer Michelle Morrison provided a budget development update including the budget development process, current year budget status, accelerated learning plan 2022-23, preliminary budget outlook, biennium budgeting contingency plan, collective current service level support and investments, and next steps. Board members asked clarifying question and provided comment.

C. 2023-2024 School Calendar Discussion

Human Resources Officer Kona Lew-Williams provided an update on the 2023-24 school calendar, and discussed draft calendars for the 2024-25 and 2025-26 school years. Board members asked clarifying question and provided comment.

D. Hillsboro Advanced Manufacturing Registered Youth Apprenticeship

Assistant Superintendent Travis Reiman introduced the topic. Director of CCP and Student Support Networks Brooke Nova provided an overview, and discussed the theory of action. Coordinator of Career/College Pathways Melissa Pendergrass discussed college and career pathways, key employers, and advanced manufacturing growth trends. Project Manager of Youth Apprenticeship Claudia Rizo Mendoza discussed the youth apprenticeship program, key elements, available occupations, and benefits for apprentices and employers. Apprentice student Yuvindu Chandrasinghe discussed his experience with the program. Board members asked questions and provided comments.

E. Northwest Regional Education Service District (NWRES D) Local Service Plan for 2023-2024

Superintendent Mike Scott introduced the NWRES D staff and provided background information. NWRES D Director Yadira Martinez gave background information on the NWRES D. NWRES D Chief of Staff David Williams provided information on the NWRES D Local Service Plan for 2023-24. NWRES D Superintendent Dan Goldman discussed the NWRES D service menu, and the student success act technical assistance plan. Board members asked questions and provided comments.

F. Superintendent Search - Update

Board Chair Mark Watson provided an update on the superintendent search process.

G. Recess Work Session

Board Chair Mark Watson recessed at 6:56 PM.

2. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
See Eun Kim	Audrea Neville, Assistant Superintendent, School Performance
Erika Lopez	Kona Lew-Williams, Human Resources Officer
Patrick Maguire	Michelle Morrison, Financial Officer
Monique Ward	Beth Graser, Communications Officer
	Casey Waletich, Operations Officer
<u>Student Representatives Present:</u>	Jordan Beveridge, Information Technology Officer, virtual
Ivette Alonso Garcia	Francesca Sinapi, Equity, Access and Engagement Officer
V Godoy	Becky Kingsmith, Director of Teaching and Learning
Cailey McGuire	Rose Roman, Executive Assistant to the Board
	Ciara Hartzell, Technical Support
<u>CCAC Members Present:</u>	John Garcia Lopez, Technical Support
Shira Long-Strand, CCAC President	Mary Kay Babcock, HEA President
	Melody Hansen, HCU President
	Angela Adzima, HEA Vice President

A. Call to Order and Flag Salute

Board Chair Mark Watson reconvened the meeting at 7:10 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Mark Watson read the Land Acknowledgement.

C. Proclamations

1. School Board Appreciation Month

Superintendent Mike Scott read the School Board Appreciation Month Proclamation.

2. Black History Month

Vice Chair Nancy Thomas read the Black History Month Proclamation.

3. School Bus Driver Appreciation Day

Director Monique Ward read the School Bus Driver Appreciation Day Proclamation.

4. School Counselors Week

Director Erika Lopez read the School Counselors Week Proclamation.

D. Approval of Agenda

Director Monique Ward MOVED, SECONDED by Director Erika Lopez, to approve the agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

E. Audience Time

No audience members requested to address the Board.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director See Eun Kim MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as printed.

The MOTION CARRIED (6-0). No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of December 6, 2022 Board Meeting
2. Approve Minutes of December 15, 2022 Board Meeting
3. Approve Minutes of January 10, 2023 Board Meeting
4. Approve Routine Personnel Matters
5. Approve Policies
 - a. J - Students
 - 1) JECBA: Admission of Exchange Students
Presenter: Audrea Neville

G. Reports and Discussions

1. First Reading - High School Course Approvals: AP World History, IB Language ab initio, IB Psychology

Assistant Superintendent Travis Reiman introduced the topic. Director of Teaching and Learning Becky Kingsmith introduced the presenters. Century High School teacher Michiah Kaiser gave an outline of the AP World History course proposal. CCAC president Shira Long-Strand provided the CCAC perspective, and shared the vote of the CCAC committee (13 ayes, 1 abstain). Student representatives and Board members asked questions and provided comments. Hillsboro High School IB Coordinator Ashley Clemens gave an overview of IB curriculum. Hillsboro High School teacher James Mick gave an overview of IB Psychology. CCAC president Shira Long-Strand provided the CCAC perspective and shared the vote of the CCAC committee (13 ayes, 1 abstain). Student representatives and Board members asked questions and provided comments. Hillsboro High School teacher Robyn Anderson Morehouse gave an overview of IB Language ab initio. CCAC president Shira Long-Strand provided the CCAC perspective and shared the vote of the CCAC committee (14 ayes). Board members and student representatives asked questions and provided comments.

2. Strategic Planning Process Update

Communications Officer Beth Graser introduced consultant Lauren Klaffky. Lauren gave an update of the current progress on the strategic plan, the framework, equity focused planning, strategic priorities, measured outcomes, and key milestones. Board members asked questions and provided comments.

3. 2023-2024 School Calendar - First Reading

Human Resources Officer Kona Lew-Williams presented the first read of the 2023-2024 School Calendar, providing key highlights and features.

4. Financial Report

Board members asked questions and provided comments. Financial Officer Michelle Morrison answered questions from the Board.

H. Action Items

1. Adopt Resolution Approving Northwest Regional Education Service District Local Service Plan for 2023-2024

Director Erika Lopez MOVED, SECONDED by Director Patrick Maguire, that the Board of Directors adopt the resolution approving the Northwest Regional Education Service District Local Service Plan for 2023-2024.

The MOTION CARRIED (6-0). No further discussion took place.

2. Approve High School Course Proposals - Diesel Mechanic Program of Study & Data Science

Director Erika Lopez MOVED, SECONDED by Director See Eun Kim, that the Board of Directors approve the proposed course Diesel Mechanic Program of Study.

The MOTION CARRIED (6-0).

Board Chair Mark Watson expressed excitement for the opening of the classroom at the Transportation Center.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve the proposed course Data Science.

The MOTION CARRIED (5-0). Director Monique Ward abstained.

Director Patrick Maguire provided insight on the proposed course, and expressed his support. Director Monique Ward expressed her concerns. Assistant Superintendent Travis Reiman answered Board member questions.

3. Approve Lot Consolidation at Tobias Elementary School Site

Operations Officer Casey Waletich provided background information on efforts under the Bond to clean up records and tax documents.

Director Nancy Thomas MOVED, SECONDED by Director Monique Ward, that the Board of Directors approve the Bargain and Sale Deed for Lot Consolidation to create one tax lot at Tobias Elementary School.

The MOTION CARRIED (6-0). No further discussion took place.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors approve the Resolution attesting to Hillsboro School District 1J ownership of Tobias Elementary School and removing the reference to Washington County School District No. 29.

The MOTION CARRIED (6-0). No further discussion took place.

4. Imlay HVAC Upgrade Projects

Operations Officer Casey Waletich explained the HVAC projects presented.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, that the Board of Directors acting in the capacity of the Local Contract Review Board, award

the contract for Imlay Elementary School HVAC controls upgrade to Environmental Controls Corp. (ECC) in the amount of \$233,859.00.

The MOTION CARRIED (6-0). Director Monique Ward thanked Operations Officer Casey Waletich for the information provided.

5. Witch Hazel HVAC Upgrade Projects

Director Patrick Maguire MOVED, SECONDED by Director See Eun Kim, that the Board of Directors acting in the capacity of the Local Contract Review Board, award the contract for Witch Hazel Elementary School HVAC controls upgrade to Environmental Controls Corp. (ECC) in the amount of \$233,859.00.

The MOTION CARRIED (6-0). No further discussion took place.

I. HCU / HEA Reports

HCU President Melody Hansen thanked Student Reps and the Board for their work for students and staff, and shared thoughts on selecting a Superintendent.

HEA President Mary Kay Babcock reflected on MLK day, mid-year orientations, goals of the union, building discipline plans, and the upcoming Superintendent search. She also highlighted a donation of \$200 in name of HSD Board to OEA Foundation.

J. Discussion Time

1) Student Representatives' Time

Ivette Alonso Garcia highlighted the end of semester, thanked school staff, and said it is an honor to be here.

Cailey McGuire thanked everyone for the position, highlighted an internship at a law firm, and mock trial is approaching.

2) Superintendent's Time

Superintendent Mike Scott highlighted HSD graduation rates being released and thanked the Board for their work.

3) Board of Directors' Time

Director Erika Lopez highlighted her passion for education, gratefulness for servicing with fellow board members, and highlighted student representative to the Board.

Director Monique Ward thanked the audience for attending, thanked staff for answering her questions, shared her appreciation for the opportunity to serve the community, serving with fellow board members, and thanked the schools for the swag gifts.

Director See Kim thanked the presenters, highlighted the course proposals, and thanked schools for the recognition and the gifts. She announced her intention to seek re-election to the Board.

Director Patrick Maguire thanked the union leaders, highlighted course proposals, and thanked fellow Board members.

Board Vice Chair Nancy Thomas thanked bus drivers, counselors, teachers and administrators. She spoke regarding an email received by Board members from a constituent, and highlighted the PACs, including the Black Village Family Advisory Committee.

Board Chair Mark Watson thanked Nutrition Services for the meal, Tech Services, reminded everyone about the HSF Gala, discussed the statement of economic

interest that the Board is now required to submit, thanked the community for their support and the support of the Superintendent Search process, thanked fellow Board members, and thanked the school for the gifts.

K. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 9:31 PM.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

February 14, 2023

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. ***EXECUTIVE SESSION***

Board Present:	Staff and Others Present:
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Kona Lew-Williams, Human Resources Officer
Erika Lopez	Beth Graser, Communications Officer
Patrick Maguire	Casey Waletich, Operations Officer
Monique Ward	Jordan Beveridge, Information Technology Officer
	Francesca Sinapi, Equity, Access and Engagement Officer
	Michelle Morrison, Financial Officer
	Rose Roman, Executive Assistant to the Board

A. Call to Order Executive Session

Board Chair Mark Watson called the Executive Session to order at 5:18 PM and gave information about the claim.

B. Recess Executive Session

Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:38 PM.

2. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Mike Scott, Superintendent
Nancy Thomas, Vice Chair	Travis Reiman, Assistant Superintendent, Academic Services
Lisa Allen	Audrea Neville, Assistant Superintendent, School Performance
Erika Lopez	Francesca Sinapi, Equity, Access and Engagement Officer
Patrick Maguire	Beth Graser, Communications Officer
Monique Ward	Kona Lew-Williams, Human Resources Officer
	Michelle Morrison, Financial Officer
<u>Student Representatives Present:</u>	Casey Waletich, Operations Officer
Ivette Alonso Garcia	Jordan Beveridge, Information Technology Officer
V Godoy	Rian Petrick, Director of Extracurricular Services and Athletics
	Dr. Xylecia Fynn-Aikins –TOSA - SEL/Universal Supports
	Yessica Hardin Mercado -TOSA - Equity Access and Engagement
	Jennifer Williams –TOSA - SEL/Universal Supports
	Rose Roman, Executive Assistant to the Board
	Ciara Hartzell, Technology Support
	Mary Kay Babcock, HEA President
	Melody Hansen, HCU President
	Idania Romo Diaz, Language Liaison
	Sebastian Antonio Hernandez Viera, Language Liaison

A. Call to Order

Board Chair Mark Watson called the meeting to order at 5:41 PM

B. Extracurricular Athletics and Activities Report

Operations Officer Casey Waletich introduced Director of Extracurricular Services and Athletics Rian Petrick. Rian Petrick discussed the value of extracurricular activities to the community, the inequity of access, the effort to provide activities where students are, the efforts happening at different grade levels, and the data around activities. Board members asked questions and provided comment.

C. Equity & Social Emotional Learning

Equity, Access and Engagement Officer Francesca Sinapi introduced the topic, shared a timeline of HSD Equity, Access, and Engagement, and work employability skills. Jennifer Williams shared an outline of the presentation, CASEL Framework, and working with families, caregivers, and the community. Dr. Xylecia Fynn-Aikins discussed SEL as a lever for Equity, Diversity, Inclusion and Excellence, and for Equity in Action. Yessica Hardin Mercado shared the five SEL competencies for students, and promoting SEL and equity with students and schools through integration.

D. Graduation Rates Update

Assistant Superintendent Audrea Neville discussed the graduation rates and data, highlighting the rise in graduation rates over the years, the focal group comparisons, comparisons between other top 5 largest school districts in Oregon, COVID impact, 2021-22 summer school impact on on-track, 9th grade on/off track, current 12th grade on track, and a look ahead. Board members asked questions and provided comment.

E. Superintendent Search - Update

Board Chair Mark Watson provided an update on the Superintendent search.

F. Information - Administrative Regulation Update

Assistant Superintendent Audrea Neville presented the administrative regulation update.

G. Discussion Time

1) Student Representatives' Time

V Godoy highlighted cultural week at Century High School, seeking donations from stores, and selling food at lunch, with funds going towards a Latinx dance in May.

Ivette Alonso Garcia highlighted the club MEChA at Liberty High School also working on a Latinx dance in May, and their fundraising efforts.

2) Superintendent's Time

Superintendent Mike Scott highlighted the presentations and the good work going on in schools.

3) Board of Directors' Time

Director Patrick Maguire thanked staff for the presentations, especially the SEL update and announced his intent to run for position 7 in the May election.

Director Erika Lopez thanked staff for the great presentations.

Director Lisa Allen thanked staff for the presentations. She announced her intention to not seek re-election.

Director Monique Ward wished everyone a Happy Valentine's Day.

Vice Chair Nancy Thomas highlighted the prospective board member information session held this week, and the privilege of writing a scholarship letter of recommendation for student representative Ivette Alonso Garcia.

Chair Mark Watson wished the State of Oregon a happy birthday.

H. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 7:16 PM.

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
APPROVE EXTENSION AND NON-EXTENSION OF TEMPORARY,
PROBATIONARY, AND CONTRACT TEACHERS AND ADMINISTRATORS

Resolved, that the Board of Directors accept the Superintendent's recommendation for the renewal of probationary teachers and administrators and for issuance of contracts to contract teachers and administrators.

1. Current first-year probationary teachers and administrators being offered one-year contracts for 2023-24 to second-year probationary status:

Second-Year Probationary Teachers

Acosta, Alexandria	Adams, Julia	Aguirre Hernandez, Claudia
Anderson, Carol	Arellano Sanchez, Neida	Arumugam, Kamala
Aviles Ramirez, Karel	Baer, Sadie	Baisch, Jeffrey
Baker, Rachel	Baldrig Hochstetler, Clara	Ball, David
Beadle, Christopher	Bruno, Viviana	Buechler, Melissa
Bueffel, Derek	Butterfield, Kelly	Caley, Junia
Calkins, Samantha	Carter, Jacob	Carter, Jeremy
Chapman, Melissa	Chevalier, Jessica	Crews, Elizabeth
Crouse, Christina	Curletto-Holt, Lindsay	Del Castillo, Janelle
Della Zoppa, Emily	Desai, Jesse	Dozier, Nicolas
Echeverria-Garcia, Lidia	Ely, Monique	Ensign, Mathew
Fairchild, Nicole	Fellows, Robert	Fitzgerald, James
Galvez, Carlos	Gonzales, Seth	Gonzalez Barragan, Ana
Gonzalez, Jessica	Gonzalez, Melissa	Gonzalez-Sixto, Karen
Gutierrez Soto, Priscila	Hafez, Maria	Hehn, Kevin
Hennigan, Trevor	Jackson, Dakota	Jimenez Morales, Maria
John, Bill	Jones, Lisa	Kahn, Hannah
Kirchner, David	Knapton, Cameron	Kneeland, Grace
Knight, Madison	Kottkamp, Brooke	Krabiel, Alex
Landis, Andrea	Lankham, Kathryn	Lawrence, Claire
Lehnen, Melanie	Liao, Chunwen	Libby, John
Little, Matthew	Logue, Amber	London, Elizabeth
Martin, John	Martinez-Manne, Sofia	McNamee, Hollee
Medina, Rafael	Meek, Brianna	Morelli, Damon

Moreno, Eduardo	Mostul, Haley	Mouw, Robert
Najera, Oralia	Nasco, Samantha	Newton, Sara
Nielsen, Jeffrey	North, Benjamin	Noyes, Ariel
Oconnor, Michael	Olsen, Theresa	Oropeza-Sixtos, Lendy
Pawelko, Kathryn	Penarrubia Sanchez, Maria	Pestner, Cynthia
Phelps, Mary	Preston, Adele	Ptacek, Denise
Rivera, Jessica	Rojas, Itzel-Nohemi	Sabino, Erick
Sandoval, Nanci	Scheu, Kristin	Sellers, Angela
Shadley, Sarah	Shah, Meghavi	Siller, Anita
Siron, Taylor	Solares-Vega, Jose	Soto, Martha
Spencer, Dakota	St Clair, Tracy	Stupfel, Jonathan
Suarez-Cuellar, Xavier	Switzer, Kimberly	Tellechea, Jaime
Tenorio, Jacob	Theunissen, Jessica	Todd, Lily
Urenda Hernandez, Fatima	Valdivia, Juan	Van Hoomissen, Mark
Watson, Lauren	Weight, Stephanie	Weinfurter, Breana
Weitman, Tina	Whitney, Kate	Williamson, Alexander
Wynne, Anthony	Zehr, Kelli	Zimbelman, McKenzie

Second-Year Probationary Administrators

Barragan, Alejandra	Bethune, Amanda	Gray, Michelle
Hong, Juliet	Kagawa, Ko	Pendergrass, Melissa
Pollick, Chelsea	Rojas, Mykle	Shelton, Katharina

2. Current second-year probationary teachers and administrators being offered one-year contracts for 2023-24 to third-year probationary status:

Third-Year Probationary Teachers

Aldaz Puga, Santiago	Almquist, Carl	Anderson, Mark
Avalos-Alfaro, Eric	Ayeni, Megan	Backs, Erika
Barnes, James	Barrow Hodgson, Natalie	Bennett, Michelle
Blum, Kyle	Bosze, Isabelle	Brooks, Heather
Buck, Alan	Cach Briceno, Jacqueline	Cano, Cynthia
Castro, Samuel	Chitwood, Zane	Chong, Natalie
Clark, Zacary	Clemson, Donald	Close, Brynna-Marie
Cohen, Rachel	Cole, Zachary	Collins, Emily
Connor, Casey	Conroy, Emily	Contreras, Jade
Cox, Ashley	Curtis, Mackenzie	Daniels, Martha

Darke, Katherine	DeLyser, Carrie	Denning, Nancy
Dessert, Jonathan	Dinsmore, Michelle	Esparza, Paolina
Facundo, Tiffany	Fair, Lucinda	Faulkner, McKenna
Fawk, Bree	Fisher, Hannah	Fisher, Jennifer
FitzPatrick, Caitlyn	Fix, Heather	Freed, Michelle
Freeman, Erik	Fresh, Emmett	Galik, Ashley
Garcia Angeles, Luis	Garcia, Melanie	Garcia, Rebecca
Garrett, LaShaun	Gatchalian, Nessima	Georgette, Danielle
Gibb, Courtney	Gill, John	Gomez, Sonia
Gower, Jeffrey	Graves, Courtney	Grotle, Nidia
Haines, Marissa	Hancock, Vanessa	Harwood, Sarah
Hawkins III, Budweiser	Heil, Nicole	Hernandez, Jennifer
Imada, Keri	James, Melissa	Jansen, Kimberly
Johnson, Alyssa	Johnson, Emma	Jones, Danielle
Jorgensen, Christy	King, Sonya	Kinman, Christopher
Kloster, William	Koborsi, Molar	Kreisher, Kenyan
Kyaw, Brian	Lawler, Jennifer	Ledbetter, Matthew
Lee, Jin	Lefkort, Benjamin	Lineberry, Kara
Lloyd, Melinda	Lorentz-Olivares, Sophia	Loughborough, Ivy
Lueck, Molly	Lyon, Laura	Malloy, Breeana
Mason, Heather	McCullough, Stacy	Mejia, Rachelle
Mendez Bolanos, Martha	Mercado, Chanel	Meyer, Alyssa
Mihalko, Rowelynne	Mikkelson, Christopher	Miller Saunders, Melanie
Miller, MyKenzie	Morse, Lindsey	Morton, Vickie
Mosley, Sarika	Munger, Clare	Muskat, Samuel
Nelson, Joshua	Orcutt, Hannah	Orion, Rose
Pagan, Carlos	Panagopoulos, Raymond	Parkin, Madelina
Phillips, Lauren	Plotts, Monica	Porter Cepeda, Derick
Post, Theron	Pounders, Joshua	Quine, Brynn
Rafferty, Laurel	Rainey, Alyssa	Rasheed, Alisa
Reed, Melissa	Rempel, Courtney	Rickis, Camille
Rico-Alcaraz, Crystal	Rios, MaKaylee	Rodriguez, Bianca
Rodriguez, Natalia	Sabo, Jennifer	Sahnow, Lucas
Sakamoto, Kori	Salvatierra Hernandez, Evelyn	Sanchez Toro, Karla
Sanchez, Belinda	Sarceno, Jerson	Sheller, Oluwaseun

Shipley, Amanda	Shortt, Derek	Sibert, Mackenzie
Sleezer, Eliza	Smith, Jessica	Spirlin, Danielle
St John, Kathryn	Strause, Rachel	Striplin, Chelsea
Stupfel, Kelsey	Tellez, Adriana	Tengs, Rebecca
Thurley, Christopher	Tocher, Claire	Valdes, Vilma
Verri, Abelid	Villaraldo Ojeda, Emma	Wagner, Rebecca
White, Ellen	Whiteman, Nichole	Whitley, Melissa
Whitmore, Tanner	Wiggins, Kearston	Witman, Shannon
Wollney, Siera	Wood, Kadysha	Yoshioka, Katie
Zamora, Mary		

Third-Year Probationary Administrators

Alvarado, Deborah E	Benz, Christopher F	Carrillo-Field, Melissa
Foster, Alan Michael	Keller, Sarah Anne	McFarland, Lauren Elizabeth
Petrack, Kellie M	Quimby, Morgan Ann	Reiman, Krista Leigh
Schroeder, Amy Nida		

3. Current third-year probationary teachers being offered two-year contracts for July 1, 2023, to June 30, 2025:

Acosta, Elizabeth	Acuna, Maricruz	Alaniz, Angelica
Arreola, Asusena	Astudillo Zepeda, Cesar	Balian, Sarah
Bui, Nini	Callahan, Patrick	Clark, Kyla
De Los Santos, Jennifer	Dunham, Connor	Dye, Devin
Fiesta, Kaela	Fresh, Sierra	Garcia, Graciela
Genter-Gilmore, Natalie	Goodwin, Shane	Goritz, Holly
Graham Ubaldo Paz, Aleja	Hange, Hannah	Hartford, Bradley
Hernandez, San	James, Zachary	Jennings, Ashley
Jensen, Anita	Johnston, Madison	Jones, Paula
Kenney, Erin	Kira, Joseph	Lemus Santos, Kimberly
Lopez Todd, Lynna	Matthews, Colleen	May, Janae
McKean, David	Miranda Rosales, Gloria	Mitchell, Shelley
Montoya Rodriguez, Araceli	Morris, Susan	Ollis, Kenneth
Perkins, Trudy	Plomer, Laura	Ray, Billy
Reohr, Andrea	Sakauye, Megan	Snyder, Annette
Sosnick, Andrea	Stevens, Kayla	Tapia De Prado, Jesahel
Teague, Malinda	Tencos Mendoza, Mara	Williamson, Rachel

Wyman, Emely

Wynne, Anne

Yamamoto, Coran

4. Current third-year probationary administrators being offered three-year contracts for July 1, 2023, to June 30, 2026, as contract administrators:

Olivar, Maria Eugenia

5. Current contract teachers being offered two-year contracts for July 1, 2023, to June 30, 2025, as contract teachers:

Abrahamson, Dan

Ackerman, Andrew

Adam, Elias

Adams, Benjamin

Adzima, Angela

Ahern, Patrick

Akers, Lindsey

Alexander, Theresa

Ali, Karri

Alm, Sydnee

Almquist, Jennifer

Alvarado Luviano, Leslie

Aman, Kaylee

Anderson Morehouse, Robyn

Anderson, Laura

Anderson, Miriam

Anderson, Samantha

Angal, Sharon

Anker, Ninon

Annis, Elizabeth

Aoki, Kasumi

Ares, Alvaro

Armenta, Ada

Armitage, Sarah

Asanovic, Kim

Aupperle, Amy

Avery, Lida

Awabdeh, Talline

Babcock, Mary

Baca, Jason

Bailie, April

Bankston, Jennifer

Barash, Adam

Barcenas, Claudia

Barnes, Leslie

Barry, Jennifer

Bascom, Jessica

Bateman, Joshua

Battaglia, Darren

Bauman, Daniel

Bayer, Kimberly

Bayer, William

Beale, Nicole

Beddoe Phillips, Vanessa

Beeler, Perry

Begley, Brandon

Belanger, Secret

Bennett-Larson, Brittany

Berger, Alexander

Bernhardt, Mark

Bice, Allyson

Biddington, Tami

Billington, Matthew

Binoeder, Shelly

Blair, Sara

Blanchard, Jayna

Blind, Salina

Blomberg, Kristin

Bohm, Wayne

Bonebrake, Deborah

Bosshardt, Daniel

Botella Gonzalez, Cristina

Boucher, Emily

Bouker, Kim

Bourland, Madeleine

Bowlsby, Alana

Bowman, Betsy

Boyd, Stephanie

Bradley, Tammy

Brady, Michelle

Brandt, Aliceson

Brehm, Kristy

Breitenbuecher, Kelly

Briceno, Connie

Brittenham, Patrick

Brock, Alesha

Brock, Andrea

Bromley, Molly

Bromley, William

Bronson, Dawnmarie

Brown, Brigitte

Brown, Kevin	Brown, Nicole	Brownlie, Sheryl
Broyles, Lilly	Bruhl, Angela	Buchanan, Brent
Buck, Tammie	Bugg, Alicia	Bunting, Andrew
Bunting, Kyle	Burger, Jennifer	Burgess, Jason
Burkhardt, Kelsi	Burnett, Richard	Burnor, Cheryl
Burnsed, Casy	Buthe, Ana	Butler, Leandre
Butler, Martyn	Buxton, Jeremy	Buyas, Michelle
Byers, Beverlee	Cabral, Karen	Cai, Helen
Cairns, Lisa	Caldwell, Kimberly	Callahan, Melinda
Calvert, Kevin	Campbell, Darci	Campbell, Glenn
Campos, Gloria	Canaga, Margaret	Canova, Erin
Caputo, Christine	Carlson, Sharon	Carmolinga Espinoza, Yesenia
Carnes, Rachelle	Carney, Tamara	Carpenter, Jenae
Carr, Connie	Carr, Matthew	Carrero Ramos, Alejandro
Cary, Jennifer	Casey, Kelsey	Castro, Gabrielle
Ceccarelli, Vanessa	Centers, Zachary	Cerda, Graciela
Cermak, Meagan	Chavez Lopez, Dania	Chipp, Andrew
Chitwood, Valeria	Christianson, Mark	Christopher, Jules
Chronister, Nicole	Ciliberto, Cristina	Clagett, Eleanor
Clark, Rebecca	Clemens, Ashley	Clift, David
Clinebell, Lindsay	Cloud-Fitzgerald, Fara	Cocheu, Robin
Cole, Sarah	Colondres Velez, Fernando	Conner, Robin
Cook, Brian	Cooley, Shane	Coolman, Kathleen
Corbeau, Shannon	Corwin, Tarra	Cosman, Kayla
Cotton, Josiah	Cotton, Keely	Crabtree, Kevin
Crackel, Deanna	Cramer, Meaghan	Crisi, David
Crnich, Megan	Crocker, Kristina	Crowell, Clark
Crowell, Lindsay	Cruickshank, Mallory	Cuevas Trol, Maria
Cumpston, Gene	Cuomo, Helene	Daliposon, Lori
Danielson, Amy	Danley, Tambra	Dash, Maritza
Davis, Audrey	Davis, Bret	Davis, Cary
Davis, Scott	Dawson, Abby	Dawson, Jennifer
Day, Sarah	DeLosSantos Vega, Antonio	Dean, Cecilia
Debeljak, Anne	DeBois, Erica	DeBolt, Michelle
Decoster, Amy	Delplanche, Deborah	Denny, Sarah

DePinto, Mike	Dessert, Kayla	Dewhitt, Shellie
Dezellem, Stacy	Dikeman, Donna	Dilley, Darren
Dolan, Tara	Donnelly, Evan	Dortch, Jason
Douangmala, Caitlin	Douthit, Brieanna	Dover, Jacqueline
Driver, Heather	Drotning, Henry	Dumbrow, Cheryl
Duncan, Rheanon	Dunlop, James	Dunn, Megan
Dunn, Michael	Duran, Liana	Durgan, Kayse
Dye, Izza	East, Catherine	Echeverria, Natasha
Elison, Ruth	Ellingson, Tammy	Elliott, Samantha
Ellis, Melissa	Emmorey, Melissa	Enck, Anna
Englen, Andrew	Engler, Lorienne	Erickson, David
Erikson, Daphne	Erlandsen, Gretchen	Espinoza, Diann
Estep, Christine	Estevez Galicia, Yazmin	Evanson, Char
Evers, Nayoko	Evers-Selleck, Tracy	Faulder, Brenda
Fay, Kathline	Feldhaus, Tina	Ferber, Alex
Ferguson, Kristin	Ferrante, Crystal	Fifth-Lince, Amy
Figueroa, Heather	Fink, Stephenie	Finster, Jaymie
Fishback, Layton	Fishback, Sean	Fleming, Carissa
Fleming, Danielle	Flores Millet, Isabel	Flores, Christopher
Flores, Holly	Flores, Michelle	Foote Allen, Rachel
Foster, Aaron	Foster, Angie	Fotland, Geoffrey
Fragosi, Michael	Francom, Barbara	Frayn, Laurie
French, Jessica	Fryer, Chelsea	Fuglevand-Fredrick, Heidi
Fukuhara, Marissa	Fuss, Bryan	Futter, Michael
Fynn Aikins, Xylecia	Gainey, Kimberly	Galbraith, Elizabeth
Galian, Julio	Gallardo, Patricia	Gamache, Lisa
Garcia Avilez, Mariana	Garcia, Esmeralda	Garcia-Puga, Ruben
Garmon, Mary	Gaspardis, Jonathan	Gatewood, Ronda
Gaumont, Carol	Geiger, Regan	Gerber, Kirstin
Gerig, Stephanie	Giacomini, Renata	Giard, Heather
Giboney, Bryce	Gibson, Emily	Gill, Eugene
Givens, Michael	Glaskie, Heidi	Glasscock, Alicia
Glaze, Marcus	Glaze, Stacey	Godfrey, Brooke
Godsey, Zoe	Golay, Jill	Goldmann, Christine
Goldstein, Jaime	Gonzalez Hiltner, Magaly	Gonzalez, Lacy

Gonzalez-Santos, Angel	Goodman, Priscilla	Greene, Danika
Grenz, Carolyn	Grinnell, Roger	Grinnell, Sandie
Grossen, Kelsey	Grossen, Willow	Gurney, Lisa
Gurske, Noelani	Gustafson, Kaylee	Guthrie, Leona
Gutierrez, Mary	Haberman, Amy	Hakkila, Kristin
Hale, Helene	Hall, Caleb	Hallquist, Jacquelyn
Hammer, Christie	Hammond, Neysa	Hancock, Melissa
Hansen, Joel	Hanson, Erin	Hanson, Krista
Hardin Mercado, Yessica	Harless, Jason	Harp, Cynthia
Harrington, Kimberly	Harrington, Scott	Harris, Erin
Harris, Kimberly	Harsin, Sara	Harvey, Bethany
Haskins, Brook	Haueter, Alex	Haulton, Allison
Hawbecker, Shelley	Hawks, Rachelle	Heath, Christopher
Hebert, Melissa	Hedges, Ceanna	Heider, Hayley
Held, Colleen	Heller, Kiley	Hellstrom, Raymond
Henderson, Amy	Hendryx, Jeffrey	Henningsen, Stephanie
Henry-Dorr, Olivia	Her, Sue	Hergert, Susan
Hershberger, Anya	Herzog, Jenice	Heselwood, Marci
Hess, Kandi	Hibbert, Kyle	Hickey, Kristin
Hickman, Logan	Hicks, Adrienne	Hiles, Mattie
Hill, Alason	Hill, Lauren	Hill, Tamara
Hillis, Christina	Hirata, Melisa	Holmen, James
Holmes, Andrew	Honse, Samuel	Hoppen, Rebecca
Horton, Shereen	Hughes, Corinne	Hutchinson, Stacey
Incrovato, Jamie	Ingalls, Nicholas	Israel-Greco, Dovina
Ito, Gary	Jackson, Scott	Jager, Catherine
James, Angela	Jansen, Camille	Jarrell, Heather
Jaspar, Corinne	Jellesed, Russell	Jennings, Maxine
Jewkes, Krispin	Job, Stacy	Johansen, Mark
Johnson, Hugo	Johnson, Jeffrey	Johnson, Steven
Johnston, Eric	Johnston, Jeffrey	Jones, Abby
Jones, Corey	Jones, Daniel	Jones, Jason
Jones, Shannon	Jordan, Russell	Julian, Kelsey
Juster, David	Justiniano, Robert	Kaigler-Roudebush, Aubry
Kaiser, Michiah	Kang, Justine	Kares, Rachael

Kasper, Timothy	Keck, Scott	Keenan, Elizabeth
Keeth, Justin	Kellar, Margaret	Kellar, Scott
Keller, Christopher	Kelly, Claire	Kelly, Marsha
Keniston, Rachel	Kennedy, Catherine	Kerbs, Sharon
Kernan, Daniel	Kessler, Miranda	Key, Mabel
Kha, Tin	King, Ashley	Kirkpatrick, Suzanne
Kish, Nicholas	Kissinger, Amanda	Klimke, Carly
Klugherz, Gabrielle	Koch, Briana	Kolbet, Sara
Kosmalski, Julie	Kosmas, Christina	Kottkey, Kevin
Kourt, Katerina	Kraft, Barbara	Kramer, Susan
Kramer, Tim	Krueger, Melissa	Krupa, Molly
Kruse, David	Kulle, Jennifer	La Tour, Christina
Laack, Alia	Lais, Paula	Lam, Rachel
Land, Reyna	Langbauer, Nels	Laporte, Nardy
Lardy, Paul	Larrance, Amiya	Lassen, Jenny
Laurance, Lydia	Laurie, Kayla	Laws, Kimberley
Lawson, Allison	Lawson, Lauren	Lebeau, Kristin
Lecorre, Jennifer	Ledgerwood, Steffan	Lee, Emily
Lemons, Kelsey	Lemus Garcia, Raquel	Lenahan, Jason
Leslie, James	Lewis, Kimberly	Lewis, Melanie
Lewis, Sarah	Licht, Joshua	Lindley, Christopher
Ling Ho, Roseanna	Linnell, Richard	Lizarraga Arciga, Gina
Lobo, Sandy	Long, Nicola	Longrie, Kimberly
Lopez De Leon, Hector	Lopez Lopez, Azucena	Lopez, Juan
Lopez, Luis	Lopez, Sylvia	Lopez-Arana, Jonathan
Loun, Matthew	Lowman, Haley	Lugo-Estrada, Sonia
Lule-Jimenez, Alfonso	Luna, Juana	Lundy, Mattie
Lusk, Shannon	Luther, Deborah	Lyle, Marla
Magdaleno, Angelina	Magnuson, Andrew	Mahar, Courtney
Maher, Una	Mahlum, Adam	Mahlum, Eric
Makboul, Noor	Malinov, Irina	Manzo, Jordan
Marchand, Megan	Marino, Amara	Markealli, John
Marquez, Ana	Marston, Lori	Martell, Kyron
Martin Bellido, Daniel	Martin, Cary	Martin, Jessica
Martinak, Mayra	Martinez, Cameron	Martinez, Kimberly

Marvin, Avery	Matias, Wilfred	Mayers, April
Mayers, David	Mccaffrey, Meghan	McClain, Julie
McClain, Stephanie	McCourt, Michele	McCoy, Ashley
McCoy, Kenneth	McCullum, Heather	Mcelmurry, Ashley
McGinley, Emily	McGraw, Shannon	McHarg, Kayla
McIrvin McMahan, Megan	Medina, Suzanne	Meeuwsen, Jennifer
Meeuwsen, Joel	Mendoza, Aida	Mendoza, Itzia
Merritt, Brooke	Mete, Antonia	Meyer, Kirsten
Meyer, Samantha	Mick, James	Mick-Lipski, Victoria
Midkiff, Valerie	Miles, Douglas	Miller, Nicole
Miller, Nyree	Miller, Samuel	Miller, Sarah
Minch-Meehan, Nicole	Miranda-Diaz, Miriam	Mito Ahern, Nicole
Miyama, Dean	Mizuta, Jonathan	Moe, Kristi
Molenkamp, Marcell	Monahan, Annette	Monghate, Nava
Monroy, Nicole	Montes, James	Moore, Dee
Moreno, Brenna	Morgan, Christina	Morgan, Elizabeth
Morgan, Jennifer	Morgan, Malgorzata	Morgan, Robin
Mueller, Arig	Mullavey, Julie	Munson, Shawna
Murphy, Jenna	Myers, Michaelene	Nahl, Elizabeth
Nave, Aaron	Nebel, Erik	Nees, Katrina
Nelson, Katherine	Nelson, Stacia	Nesbitt, Jeremy
Neville, Abigail	Neville, James	Newman, Kathryn
Ng, Robin	Ngo, Thu	Nguyen, Mai
Nguyen, Stephanie	Nicholas, Laura	Nichols, Raya
Nies, Jessica	Noyes, Benjamin	Nunez, Griseldo
O'Brien, Amy	Ogbeide, Kara	Oleary, Sheila
Olen, Thomas	Olivas, Julie	Osorio, Jessica
Osterhaus, Julia	Owens, Stephanie	Paden-Matsuzaki, Cynthia
Page, Breanna	Panayiotou, Shelley	Panozzo, Patricia
Pardun, Jody	Parris, Rebecca	Parsons, Jennifer
Patterson, Todd	Paulsen, Matthew	Pearson, Lisa
Pelayo Roberts, Stacy	Pendergrass, Brian	Penrod, Susan
Perez-Yepiz, Laura	Perkins, Suzanna	Peters, Dawn
Peters, Kaitlin	Peterson, Christin	Peterson, Wendy
Petrick, Heidi	Pfister, Lisa	Phanichayakarn, Rachel

Phelan, Valerie
Phipps, Jonna
Pollock, Allison
Powers, Michele
Price, Michelle
Pruss, Christa
Rainey, Lisa
Ramirez, Irma
Ravensberg, Edward
Reamer, Erin
Reese, Laura
Reid, Meaghan
Retzlaff, Sara
Reynoso, Ian
Rice, Dennis
Riley, Dana
Robbins, Megan
Robinson, Kendra
Rodrick, Joseph
Rogers, Keona
Rohwer, Tonya
Ross, Benjamin
Rothery, Megan
Russell, Elizabeth
Sadler, April
Sahlfeld, Whitney
Sanchez, Mario
Sarafa, Hope
Sauve, Cassondra
Saxton, Brent
Schaefer, Allison
Schlechter, Andrea
Schott, Ann
Scoble, Cassandra
Sell, Leslie

Phelps, Brianna
Pitt, Richard
Portinga, Teresa
Pratt, Lana
Prichard, Amy
Pruss, Nathan
Ramchandrar, Usha
Ranger, Jennifer
Ray, Emily
Reardon, Susan
Reich, Barbara
Reitmeier, Kimberlee
Reyes, Lorena
Rhamey, Daniel
Rice, Therese
Rinck, Tracey
Roberts, Dale
Rockenbaugh, Erin
Rodriguez, Laury
Rogers, Marisa
Rosato, Amy
Ross, Zachary
Rueber, Kristen
Rykowski, Wendy
Sagapolu, Lisa
Salis, Emily
Sanchez, Roberto
Satterlee, Scott
Sauve, Colleen
Saxton, Wendy
Scharosch, Lisa
Schmalzer, Kristina
Schubmehl, Angela
Scott, Molly
Semmelroth, Tia

Phipps, Jason
Policar, Martin
Posthumus, Anna
Prehn, Alison
Pridemore, Brenda
Quinn, Kelly
Ramirez Florian, Maria
Rattazzi, Darcy
Ready, Denise
Reese, Adam
Reichenbach, Timothy
Rekow, Kristen
Reyes, Sally
Rice, Azusa
Rich, Therman
Rivas-Street, Paula
Robertson, Daniel
Rockenbaugh, Patrick
Rogers, Allison
Rogers, Stephen
Rose, Cindy
Rosser, Tessa
Rugile, Jessica
Sabroe, Sarah
Sahlfeld, Todd
Sanchez, Alondra
Sanchez-Reyes, Arely
Saul, Connie
Savage, David
Sayre, Terrence
Scheafer, Ryan
Schmidt, Angela
Schwartz, Shannon
Sebastian, Paula
Sevenau, Jeanine

Severance, Heather	Shaaban, Lori	Shearing, Richard
Sheldon, Amy	Sheller, Laura	Shene, Jory
Shepherd, Renee	Sherwood, Christopher	Shimel, Lindsey
Showell, Pauline	Shrout, Carissa	Shuff, Daniel
Shumaker, Heather	Shupe, Shayne	Siasiakis, Maria
Siddiqui, Sidra	Siebert, Ashley	Siegfried, Arianna
Simonson, Noah	Sinclair, Anthony	Sipp, Shane
Sivula, Rebecca	Skipper, Brigitte	Smith, Adrienne
Smith, Caitlyn	Smith, Denice	Smith, Molly
Smith, Sharma	Smith-Menard, Deka	Snyder, Julia
Soon, Kevin	South, Tyler	Sriram, Shanthi
Staat, Emily	Stanley, Richard	Steele, Matthew
Steele, Wendy	Stein, Peter	Steinbach, Haley
Steiner, Mary	Stemple, Peter	Stephen, Patricia
Stephens, Thomas	Stewart, Timothy	Stinger, Jason
Stock, Matthew	Stockbridge, Liisa	Stollberg, Sara
Strand, Jennifer	Striplin, Mark	Striplin, Melinda
Sturtevant, Pamela	Stuve, Carmen	Sukhareva, Yelena
Sunagawa, Naomi	Sunday, Wendy	Sunnes, Victory
Sweatman, Jenny	Sweeney, Katherine	Sylvester, Nancy
Szmigulski, Kristin	Tabellija, Sara	Taguchi, Jenny
Talbot, Stacy	Tanedo, Lisa	Tarrel, Brandi
Taube, Christine	Taylor, Diana	Taylor, Odelsa
Teegarden, Elizabeth	Temple, Amy	Terpin, Kaitlan
Tesdal, Ryan	Thex, Kelly	Thomas, Michael
Thomas, Scott	Thomas, Todd	Thompson, Christy
Thompson, Linnea	Thompson, Lynette	Thompson, Nicole
Thorpe, Pamela	Tierney, Anne	Tillman-Dunlevy, Jessica
Timmons, Stephanie	Tobias, Kayleigh	Tolchin, Abigail
Tolle, Heidi	Toth, Ramona	Trinh, Phuong
Trosclair, Brett	Truesdale, Audrey	Trummel, Stephanie
Turner, Gail	Turner-Baxter, Megan	Twigg, Neill
Twitty, Rachael	Underhill, Jennifer	Valadez Alvarez, Juana
Van Wye, Karen	Vandebergh, Rhonda	VanDyke, Erin
VanSlyke, Tamara	Vanwess, Janet	Ventura, Carin

Vera Rocha, Juana	Vick, Michelle	Villamagua, Maria
Vincent, Melissa	Volk, Kristin	Volz, Nichole
Vorderbrueggen, Trina	Vosicka, Katherine	Wagoner, Melanie
Waining, Sabrina	Wakefield, Amber	Wakeland, Lynsey
Wakeman, Bonnie	Walker, David	Walker, Eric
Wallace, Deborah	Wallace, Jennifer	Walsh, Angela
Washington, Katherine	Waterman, Daniel	Watson, Christi
Waugh, Ellen	Wear, Matthew	Webber, Carrie
Webster, Courtney	Wedel, Amanda	Weir, Sylvia
Welsh, David	Whinery, Alan	Whitaker, Shannon
White, Christine	Whitman, Megan	Whitton, Nicholas
Wilkerson, Stephanie	Wilkinson, Breanna	Williams, Jennifer
Williams, Samuel	Wilson, Dawn	Wilson, Joseph
Winikka, Chris	Winters-Blodgett, Melanie	Wong, Jem
Wong, Stella	Wood, Jennifer	Wood, Libbey
Wright, Andrea	Wright, Mason	Wright, Timothy
Yabu, David	Yamamoto, Dawne	Yerlick, Avidan
Young, Amber	Youngren, Tara	Zagyva, Alia
Zaugg, Jaycee	Zekmeister, Rochelle	Zephirin, Sarah
Zielke, Patricia	Zyp, Scott	

6. Current contract administrators continuing their three-year contracts from July 1, 2021, to June 30, 2024 (Addendum Contract)

Aguilar Fasel, Lisa	Barraza, Jose	Bekken, Andrew
Beveridge, Jordan	Burnett, Tristin	Caldwell, Emily
Ciliberto, Alano	Crane, Sarah	Haats, Brian
Hatfield, Carol	Lentz, Jamie	Lew-Williams, Kona
Luba, Thomas	Lule, Berta	Morrison, Michelle
Neville, Audrea	Nova, Matt	Peterson, David
Petrick, Rian	Reiman, Travis	Robbins, Jennifer
Rodriguez Siordia, Martha	Ruf, Claudia	Timmons, Gregory
Torres, Amy	Tovar, Arcema	Waletich, Casey
Waletich, Casey		

7. Current contract administrators being offered three-year contracts for July 1, 2023, to June 30, 2026, as contract administrators:

Acuna, Olga	Brodniak, Carmen	Coleman, Yolanda
Combs, Allison	Fox, Elaine	Garcia, Lindsay
Graser, Elizabeth	Gulley, Otis	Gutierrez, Kasia
Haghighi, Saideh	Johns, Janette Lee	Johnson, Danielle
Kasper, Julie	Kingsmith, Rebecca	Marshall, Cherylen
Matsuo, John	McCalley, Jennifer	McLain, Gina
Muilenburg, Peter	Nova, Brooke	Painter, Joseph
Pede, Jon	Pierce, Erika	Ramos, Wendy
Roedel, Nathan	Sinapi, Francesca	Thomas, Kathleen
Thompson, Sonta	Vazquez, Teresa	Walters, Christina

8. Temporary teachers employed on a 2022-23 contract, expiring June 30, 2023:

Acker, Morgan	Acosta, Susan	Alcazar Polvos, Brianda
Allen, Jennifer	Alman, Emma	Aquino, Daniel
Babat, Megan	Baker, Devon	Battaion Jr, Timothy
Becker, Krista	Bird, Hollie	Boone, Kyle
Botnik, Paige	Boutin, Renee	Brandaw, Tonya
Brogan, Mark	Brown, Kaden	Brown, Katie
Burdsall, Adrianna	Carranza, Claudia	Chamberlain, Lindsay
Chao, Amanda	Chasteen, Melyssa	Chavez, Xavier
Cleveland, Saffron	Connors, Taylor	Conroy, Jo
Costa, Heather	Coughlin, Thomas	Daza Santos, Concepcion
De Jesus Hernandez, Alicia	Diehl, Lauren	Dresser, Kelsey
Driscoll, Bryce	Dunn, Jordan	Ehl, Madeline
Finney, Sara	Flood, Mikayla	Garcelon, Brooke
GarciaSenechal, Raimundo	Girod, Douglas	Gust Cordova, Paola
Guzman-Cruz, Karen	Hamilton, Alexia	Hawthorne, Suzanne
Hayden, Matthew	Hehn, Lindsay	Heikkila, Kevin
Heyen, Adam	Holden, Bryttnie	Holden, Laura
Hurley, Katherine	Huston, Frank	Jones, Gary
Jones, Tiffany	Krile Ponce, Aaron	Lang, Anna
Leon Aguilar, Maria	Long, Annemarie	Lopez Perez, Dorotea
Lopez, Aurora	Mansouri, Jilla	Mathers, Arica
Matsumori, Yoriko	Mendoza Avila, Jessica	Morales Sagun, Claudia
Moreno, Janel	Moreno, Stephen	Negrete Cardenas, Floricel
Nelson, Evan	Neth, Stacey	Ochoa Diaz, Dalia

Pearson, Lisa	Petersen, Molly	Peterson, Matthew
Phillips, Janet	Piril, Amanda	Rasmussen, Heather
Rocha Lopez, Ana	Rooke, Kelly	Sandage, Sarah
Satterlee, Samantha	Seeger, Cara	Shurkin, Jonathan
Sims-Cochran, Veva	Smith, Christy	Sunday, Wendy
Taylor, Amy	Thompson, Natalie	Troolines, Elizabeth
Veloz, Valerie	Verdugo Encinas, Carlos	Waarvick, Laura
Watkins, Jessica	Webber, Jason	Wiest, Arik
Wood, Kelsey	Wright, Robert	Xiong, Julie
Zajac, Richard		

9. Temporary administrators employed on a 2022-23 contract, expiring June 30, 2023:

Acuna, Maricruz

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
APPOINT BUDGET COMMITTEE MEMBER

SITUATION

State law and policy DBEA provide for the establishment of a Budget Committee to review the District's proposed budget. The Hillsboro School District Budget Committee consists of seven members appointed by the Board, plus the seven elected Board members. To be eligible for appointment, Budget Committee members must live and be registered to vote in the District, and must not be officers, agents, or employees of the District. The appointed positions are for three-year terms, with staggered expiration dates.

Budget Committee position 3 is open, after being vacated during the winter of 2022. Budget Committee position 7 is open, after the last term expired on June 30, 2022.

<u>POSITION</u>	<u>EXPIRES</u>	<u>WAS HELD BY</u>	<u>NOTES</u>
3	June 30, 2024	VACANT	This position is unfilled.
7	June 30, 2025	VACANT	This position is unfilled.

Vacancies on the Budget Committee were publicly announced in June 2022, and the application deadline was extended through February 17, 2023. The following candidate submitted an application:

- [Kim Strelchun](#) (former committee member, term expired June 20, 2022)

RECOMMENDATION

The Superintendent recommends that the Board of Directors appoint Kim Strelchun to position 7 on the Budget Committee, which expires on June 30, 2025.

I move that the Board of Directors appoint Kim Strelchun to position 7 on the Budget Committee, which expires on June 30, 2025.

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
BOUNDARY ADJUSTMENT RECOMMENDATION
TAMARACK, ROSEDALE AND WITCH HAZEL ELEMENTARY SCHOOLS

SITUATION

With the upcoming opening of the new Tamarack Elementary School in the South Hillsboro urban growth expansion area this fall, there is a need to balance student enrollments between Tamarack Elementary and the existing Rosedale and Witch Hazel Elementary Schools. This required a boundary adjustment process that was initiated in November 2022 and in March 2023 resulted in a proposal to redraw the attendance boundaries for these schools.

The information is intended to provide background information about the boundary adjustment process, including selection and deliberation of the committee members and public comments. The proposed boundary map is also attached for review.

RECOMMENDATION

The Superintendent recommends the Board of Directors approve the new Tamarack, Rosedale and Witch Hazel Elementary School attendance boundaries as proposed by the Tamarack Elementary Boundary Adjustment Committee.

I move that the Board of Directors approve the new Tamarack, Rosedale and Witch Hazel Elementary School attendance boundaries as proposed by the Tamarack Elementary Boundary Adjustment Committee.

REPORT ON BOUNDARY ADJUSTMENT PROCESS TAMARACK, ROSEDALE AND WITCH HAZEL ELEMENTARY SCHOOLS

Introduction

The 2017 Hillsboro School District Bond provided for a new school to be built in south Hillsboro, specifically at 7201 SE Kinnaman Street, Hillsboro, in the Reeds Crossing development. Named Tamarack Elementary School, construction of the campus will be completed by summer 2023 and opened to students in September 2023. The capacity of Tamarack is 600 students.

New growth continues to take place in the Reeds Crossing, Butternut Creek and Rosedale Parks neighborhoods. As these communities continue to grow, the District expects to have up to two additional elementary schools and a middle school to accommodate additional students. While the District does own property for these future schools, construction will be dependent on student enrollment and a future school bond(s).

The construction of Tamarack Elementary does necessitate the redrawing of school attendance boundaries to balance current and projected enrollments between Tamarack, Rosedale and Witch Hazel Elementary Schools.

Process

Following Board Policy JC: School Attendance Boundary Areas, the Superintendent initiated a boundary adjustment process in November 2022 to allow for community input. This included formation of a Boundary Adjustment Committee, comprising parents from Rosedale and Witch Hazel Elementary Schools, Rosedale and Witch Hazel principals, and District staff. Appendix 1 provides a list of committee members, meeting dates and the guiding principles for the process. The committee first met on November 17, 2022, and met again on December 1 (two additional meetings were cancelled as there were no changes requested to the current proposal).

Throughout the process, meeting dates and solicitations for feedback from the community were publicized on the Rosedale and Witch Hazel websites, on the District Bond website, the District's weekly "Hot News" e-newsletter and concomitant social media, Witch Hazel newsletter, and forwarded to Brookfield Properties for their neighborhood newsletter. Phone calls also were made to Rosedale and Witch Hazel families inviting them to their respective school community meetings. Based on this process, a draft proposal was finalized.

The draft proposal was shared with school parents at a Witch Hazel Coffee with the Principal on January 20, 2023 and at Rosedale on January 26, 2023 following their regular PTO meeting.

As of February 1, 2023 the English-language video of the draft proposal has been viewed 708 times, and the Spanish-language video has been viewed 41 times. No emails or comments have been received regarding the draft proposal.

Proposal

The draft proposal has been shared in multiple venues, both in-person and virtually. The Boundary Adjustment Committee has not received any negative comments regarding the proposal. Based on this, the Committee recommends that the School Board of Directors approve the draft proposal as presented.

The draft proposal will have the following impact on Tamarack, Rosedale and Witch Hazel Elementary Schools:

Tamarack Elementary

Boundary:

The entire current Rosedale boundary south of Tualatin-Valley Highway and east of 67th Avenue. The portion of the current Rosedale boundary north of Tualatin-Valley Highway and east of Brookwood (see map below)

Projected 10/1/2023 Enrollment:

Kindergarten	35
Grade 1	32
Grade 2	35
Grade 3	25
Grade 4	22
Grade 5	26
Grade 6	<u>27</u>
	202

- Note – In addition, we are anticipating that there will be a Pre-K program at Tamarack. There are also conversations ongoing about other District programs that might be housed at this site.

Witch Hazel Elementary School

Boundary:

The portion of the current Witch Hazel Elementary boundary south of SE Oakhurst Street will move to Rosedale Elementary School. There are currently only 3 students living in this area, but it is part of the Witch Hazel Village South Urban Growth expansion area and is projected to be home to 128-156 students at build-out (see map below)

Enrollment:

10/1/2022 Actual		10/1/2023 Projected	
Kindergarten	50	Kindergarten	59
Grade 1	52	Grade 1	57
Grade 2	57	Grade 2	65
Grade 3	66	Grade 3	61
Grade 4	68	Grade 4	55
Grade 5	75	Grade 5	76
Grade 6	<u>65</u>	Grade 6	<u>74</u>
	433		447

Rosedale Elementary School

Boundary:

The entire current Rosedale boundary south of Tualatin-Valley Highway and east of 67th Avenue. The portion of the current Rosedale boundary north of Tualatin-Valley Highway and east of Brookwood (see map below)

Enrollment:

10/1/2022 Actual		10/1/2023 Projected	
Kindergarten	70	Kindergarten	36
Grade 1	69	Grade 1	41
Grade 2	61	Grade 2	46
Grade 3	61	Grade 3	37
Grade 4	61	Grade 4	61
Grade 5	65	Grade 5	51
Grade 6	<u>52</u>	Grade 6	<u>39</u>
	439		311

- Note – Future development in the Witch Hazel Village South development is projected to add 128-156 students at build-out.

APPENDIX 1: BOUNDARY ADJUSTMENT PROCESS COMMITTEE MEMBERS, MEETING DATES & GUIDING PRINCIPLES

Members

- Carol Hatfield, Executive Director of Transportation
- Christy Walters, current Principal of Witch Hazel Elementary and incoming Principal of Tamarack Elementary
- Misty Pacific, Rosedale Elementary parent
- Jackie Steinlicht, Rosedale Elementary parent
- Lindsay Garcia, Executive Director of Elementary Schools
- Erika Pierce, Principal of Rosedale Elementary
- Jane Siguenza, Bond Marketing Specialist
- Adam Stewart, Capital Projects Officer
- Erik Howard, Witch Hazel Elementary parent
- Alhiea Howard, Witch Hazel Elementary parent

Meeting dates:

- November 17, 2022 – review process and first draft
- December 1, 2022 – review demographic data, refine draft
- January 20, 2023 – Witch Hazel Elementary community meeting
- January 26, 2023 – Rosedale Elementary community meeting
- January 27, 2023 – draft proposal finalized

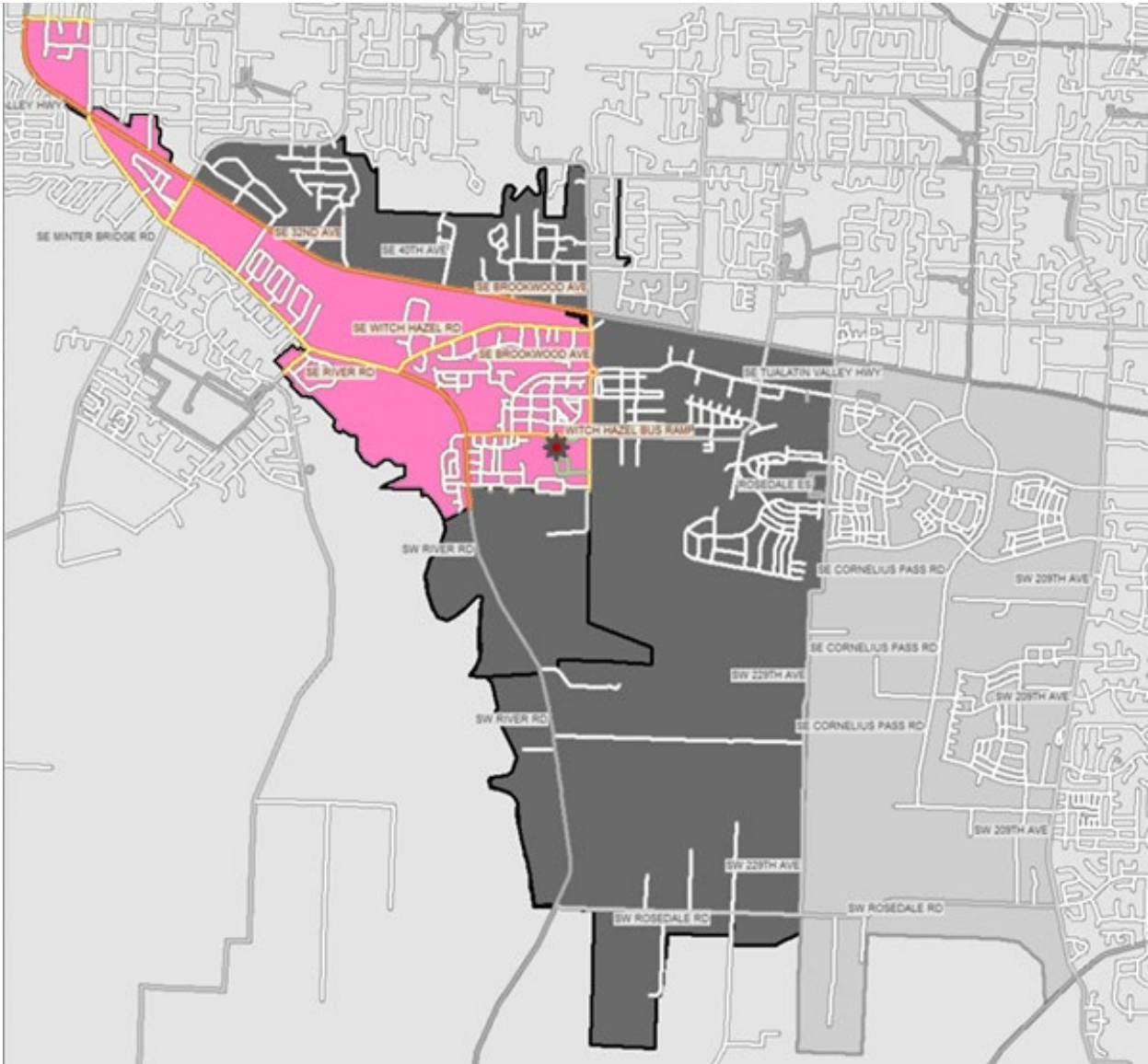
Meeting summaries and videos may be found at: <https://www.hsd.k12.or.us/Page/7214>

Guiding Principles

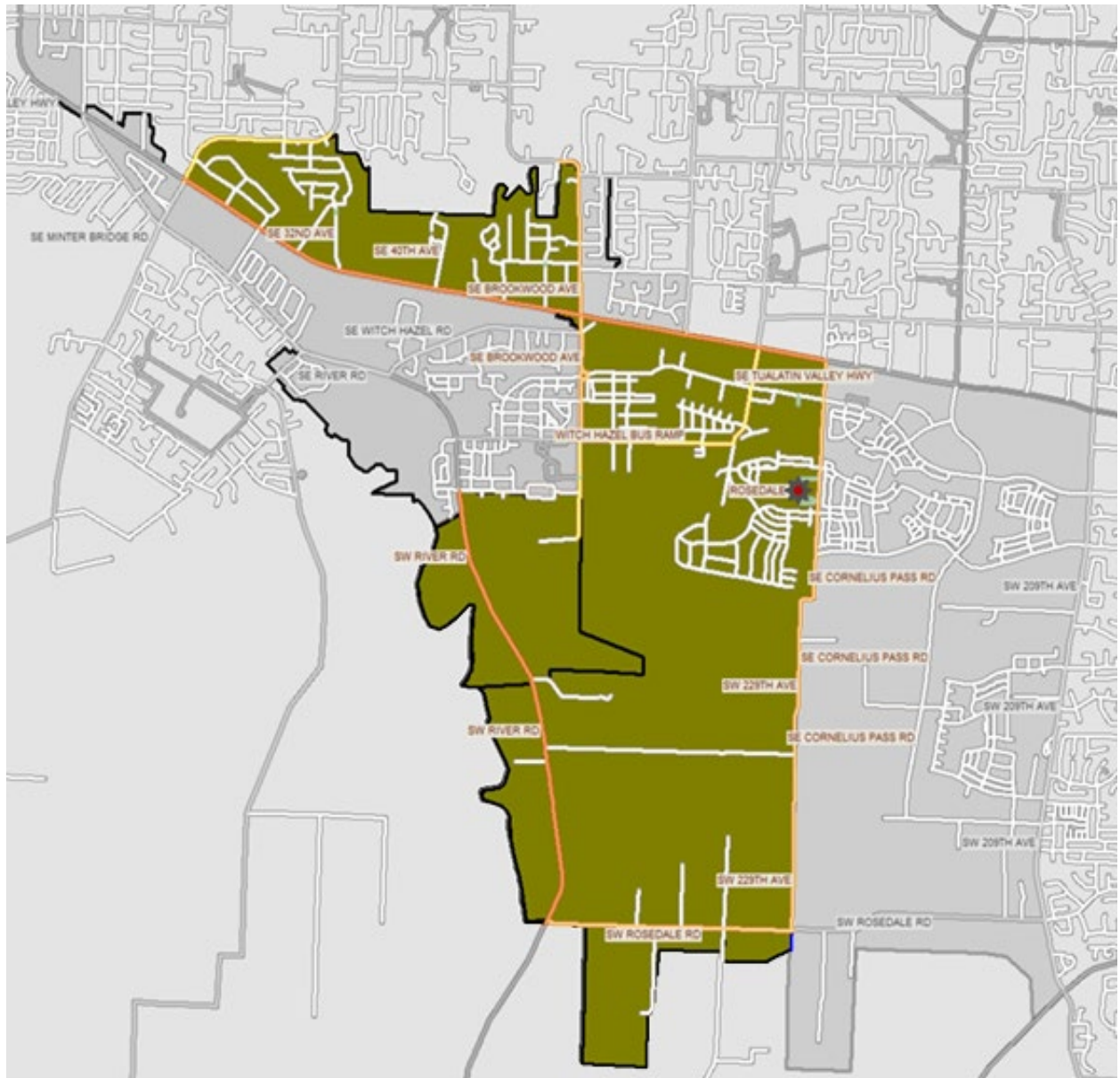
- Maintain existing feeder patterns – keep students in existing feeder group
- Minimize the numbers of schools and students impacted by boundary adjustments
- Minimize changes for families who have been impacted by past boundary adjustments
- Make adjustments for the long term to maintain boundaries for as long as possible
- Consider the transportation costs associated with any boundary adjustment
- Maintain existing neighborhoods
- Create an appeal/transfer process to allow students to stay at their current school, even if their neighborhood is moved to a new school through the boundary adjustment process
- Consider transfer requests to and from other District schools
- Consider equity in the boundary adjustment process

It is understood that some of these Guiding Principles can be mutually exclusive.

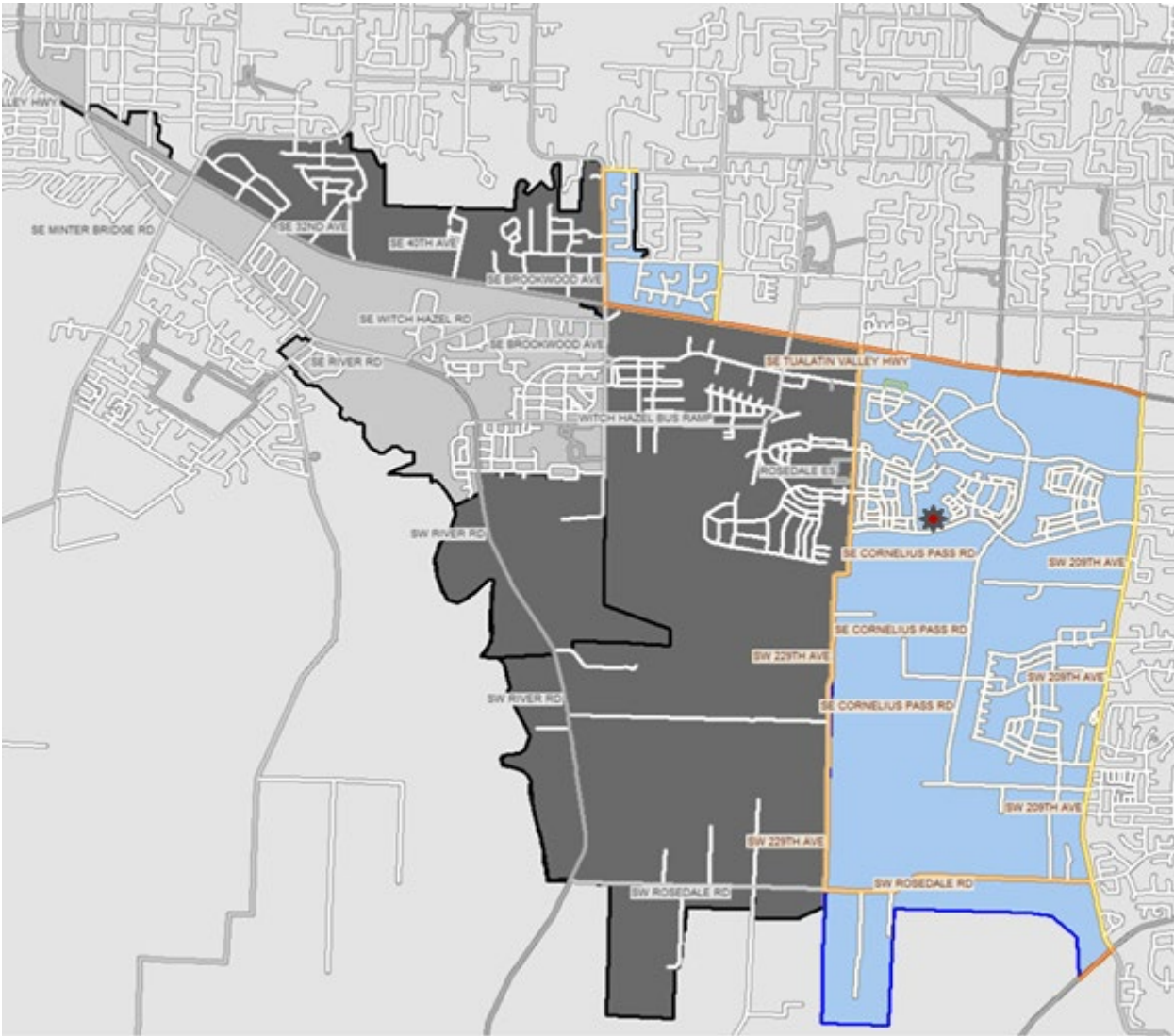
WITCH HAZEL ELEMENTARY BOUNDARY PROPOSAL



ROSEDALE ELEMENTARY PROPOSED BOUNDARIES



TAMARACK ELEMENTARY PROPOSED BOUNDARIES



HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
ADOPT 2023-2024 SCHOOL CALENDAR

SITUATION

Board policy IC: School Year / School Calendar requires that the calendar for the upcoming school year be approved no later than the April Board meeting. This year, a calendar has been drafted for the 2023-24 school year, with Family Connections before the Labor Day holiday and school starting after the Labor Day holiday. The proposed calendar includes key dates and vacation periods to assist families and staff as they plan for the upcoming year.

Key highlights of the 2023-24 calendar:

- Based on feedback, the New Licensed Staff In-service will continue to be Monday through Wednesday, August 21, 22, 23, 2023 to start the week with professional development time.
- The start of the year will be one day for Family Connections on Friday, September 1, 2023, which affords us the opportunity to continue the practice of building connections with students and families with the support of school based staff.
- School will start for grades 1-6, 7, and 9 on Tuesday, September 5, 2023, followed by kindergarten, grades 8, and 10-12 on Wednesday, September 6, 2023.
- September 25, 2023 will be designated as a PK-12 Staff Development Day for both classified and licensed staff to support staff professional development.
- For the 2023-24 calendar, Veterans Day, a federal holiday, is observed on Friday, November 10, 2023.
- Our Staff Development/Family Conferences will be held November 20, 21 and 22, 2023. The conference dates in November have been scheduled in order to have the least impact on contiguous instruction.
- New Year's Day will be observed federally on Monday, January 1, 2024, our winter break will be: Monday, December 18, 2023 through December 29, 2023.
- 2024 is a Leap Year which will include an additional day on February 29, 2024.
- Spring break will occur March 25-29, 2024.
- The last day for students will be Thursday, June 13, 2024.
- The last day for licensed staff per contract will be Friday, June 14, 2024.
- We will observe Juneteenth as a licensed non-contract day, Monday, June 20, 2024.
- A link to the Oregon Department of Education Standards for Public Elementary and Secondary Schools, including minimum required instructional time, has been added to the 2023-24 calendar.

Key features of the 2023-24 proposed calendar include the following:

- Potential inclement weather make-up days are reserved
- The calendar complies with the seat-time requirements outlined by the Oregon Department of Education
- Instructional days are balanced as best as possible for each semester

Information regarding the observance of Labor Day is provided below:

2020-21: September 7, 2020

2021-22: September 6, 2021

2022-23: September 5, 2022

2023-24: September 4, 2023

RECOMMENDATION

The Superintendent recommends that the Board of Directors adopt the proposed 2023-2024 calendar.

I move that the Board of Directors adopt the proposed 2023-2024 calendar.

DRAFT 2023-24 Calendar

POST LD Start

173 Student Contact Days

186 + 5 Holidays = 191 Teacher
Contract Days

First Day/End of Quarter/Semester



Early Release



No School




Family Connections & Transitions

TOTAL STUDENT DAYS:

Semester 1 = 88 All students

Semester 2 = 85 All students

HSD exceeds ODE seat requirements.
Click [HERE](#) for more information.

	JULY 2023							1 – NO SCHOOL Licensed Non-Contract Day 15 – NO SCHOOL Licensed Non-Contract Day Martin Luther King Jr. Day 87/99	JANUARY 2024 21/21						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
							1			1	2	3	4	5	6
	2	3	4	5	6	7	8		7	8	9	10	11	12	13
	9	10	11	12	13	14	15		14	15	16	17	18	19	20
	16	17	18	19	20	21	22		21	22	23	24	25	26	27
	23	24	25	26	27	28	29		28	29	30	31			
21-23 – New Licensed Staff In-Service 24-25 – Licensed Non-Contract Day 28-31 – Licensed In-Service Days 0/4	AUGUST 2023 0/4							1 – End of 1st Semester (42) 2 – NO SCHOOL Teacher Grade Prep Day 5 – NO SCHOOL Licensed Prep Day 19 – NO SCHOOL Holiday – Presidents' Day 105/120	FEBRUARY 2024 18/21						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
			1	2	3	4	5						1	2	3
	6	7	8	9	10	11	12		4	5	6	7	8	9	10
	13	14	15	16	17	18	19		11	12	13	14	15	16	17
	20	21	22	23	24	25	26		18	19	20	21	22	23	24
	27	28	29	30	31				25	26	27	28	29		
1 – Family Connections and Transitions (K-12) 4 – NO SCHOOL Holiday – Labor Day 5 – First Day of School for grades 1-6, 7 and 9 6 – All Students - (First day for K, 8, 10-12) 25 – NO SCHOOL Staff Development 19/25	SEPTEMBER 2023 19/21							25-29 – NO SCHOOL Licensed Non-Contract Days (Spring Break) 121/136	MARCH 2024 16/16						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
						1	2							1	2
	3	4	5	6	7	8	9		3	4	5	6	7	8	9
	10	11	12	13	14	15	16		10	11	12	13	14	15	16
	17	18	19	20	21	22	23		17	18	19	20	21	22	23
	24	25	26	27	28	29	30		24	25	26	27	28	29	30
13 – NO SCHOOL Licensed Non-Contract Day 40/46	OCTOBER 2023 21/21							11 – End of 3rd Quarter (42) 12 – NO SCHOOL Elementary – Work Day Secondary – Grade Prep Day 142/158	APRIL 2024 21/22						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
	1	2	3	4	5	6	7			1	2	3	4	5	6
	8	9	10	11	12	13	14		7	8	9	10	11	12	13
	15	16	17	18	19	20	21		14	15	16	17	18	19	20
	22	23	24	25	26	27	28		21	22	23	24	25	26	27
	29	30	31						28	29	30				
8 – End of 1st Quarter (46) 9 – NO SCHOOL Elementary – Work Day Secondary – Grade Prep 10 – NO SCHOOL Holiday – Veterans Day (Obs.) 20 – NO SCHOOL Elementary-Staff Development and Family Conference Prep Secondary-Staff Development 21-22 – NO SCHOOL Family Conference Connections K-12 23 – NO SCHOOL Holiday – Thanksgiving Day 24 – NO SCHOOL Licensed Non-Contract Day 55/67	NOVEMBER 2023 15/21							27 – NO SCHOOL Holiday – Memorial Day 164/181	MAY 2024 22/23						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
				1	2	3	4					1	2	3	4
	5	6	7	8	9	10	11		5	6	7	8	9	10	11
	12	13	14	15	16	17	18		12	13	14	15	16	17	18
	19	20	21	22	23	24	25		19	20	21	22	23	24	25
	26	27	28	29	30				26	27	28	29	30	31	
18 – 29 – NO SCHOOL Licensed Non-Contract Days (Winter Break) 66/78	DECEMBER 2023 11/11							13 – EARLY RELEASE Last Day of School for K-11 (43) 14 – Last Day for Licensed Staff 17-18 – Possible inclement weather make-up days. If the District closes school due to inclement weather during the 2023-2024 school year these days could be added to the school calendar as make up days. Graduation dates would not be affected. 173/191	JUNE 2024 9/10						
	S	M	T	W	Th	F	S		S	M	T	W	Th	F	S
						1	2								1
	3	4	5	6	7	8	9		2	3	4	5	6	7	8
	10	11	12	13	14	15	16		9	10	11	12	13	14	15
	17	18	19	20	21	22	23		16	17	18	19	20	21	22
	24	25	26	27	28	29	30		23	24	25	26	27	28	29
	31								30						

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
APPROVAL HIGH SCHOOL COURSES:
AP WORLD HISTORY; IB LANGUAGE AB INITIO; IB PSYCHOLOGY

SITUATION

On January 24, 2023, the Board of Directors heard presentations for three new high school courses/programs. The courses came forward from Century High School and Hillsboro High school, with the opportunity to be offered at any of our district high schools. The Community Curriculum Advisory Committee (CCAC) has provided feedback to the teachers proposing these courses and recommended that the Board consider these courses for adoption. "AP World History" was presented by Michiah Kaiser, a social studies teacher from Century High School. "IB Language ab initio" was presented by Robyn Anderson Morehouse, currently a math teacher but also a certified Japanese language teacher, and Ashley Clemens, IB Coordinator, both from Hillsboro High School. "IB Psychology" was submitted by James Mick, social studies teacher, and Ashley Clemens, IB Coordinator, both from Hillsboro High School. These presentations were supported by Director of Secondary Teaching and Learning, Becky Kingsmith. If approved, these courses would be available to be offered in the 2023-2024 school year.

RECOMMENDATION

The Superintendent recommends that the Board of Directors approve the proposed courses, AP World History, IB Language ab initio, and IB Psychology.

I move that the Board of Directors approve the proposed course AP World History.

I move that the Board of Directors approve the proposed course IB Language ab initio.

I move that the Board of Directors approve the proposed course IB Psychology.

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
COMPLAINT HEARING DETERMINATION

SITUATION

A formal complaint has been made by a former employee alleging violations of Policy KL: Public Complaints.

Today, the Board of Directors will hold a vote to determine if they will hear the Step 4 appeal.

RECOMMENDATION

The Superintendent recommends that the Board of Directors take action on the following motion:

I move that the Board of Directors accept/decline to hear the Step 4 complaint filed by _____.

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
STRATEGIC PLANNING PROCESS UPDATE

SITUATION

Our strategic planning consultant, Lauren Klaffky, will join the Board meeting virtually to provide an update on the strategic planning process and timeline as we near the completion of the draft plan.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to this update and ask any questions they may have.



Strategic Plan

2023 - 2027

OUR PROMISE

To Know,
Value and
Empower
Every Student

EXECUTIVE SUMMARY



Hillsboro, Oregon

FEBRUARY 2023 - DRAFT



PORTRAIT OF A HILLSBORO SCHOOL DISTRICT GRADUATE

Prepared for Career, College & Life



- Develop their physical, mental, emotional, and social health and well-being
- Recognize and understand their emotions, thoughts, and values
- Reflect on their strengths, assets, and areas for growth

Self-Empowered Learners



- Listen to understand diverse perspectives
- Use strategies and techniques to communicate effectively
- Build relationships and collaborate with people whose culture, background, ability, or other attributes differ from their own

Collaborative Communicators

PILLAR A: *Teaching & Learning*

Culturally-Responsive Teaching & Learning

In Hillsboro School District, we connect learning to students' community, and everyday lives, we intentionally build inclusive classroom cultures, and we sustain a high-rigor environment in which differentiated supports are provided.

51

PILLAR B: *Schools Can't Do It Alone*

Strong & Safe, Family & Community Relationships

Hillsboro School District strives to develop trusting partnerships between the home- school-community through proactive, responsive communication, meaningful and authentic collaboration, and shared responsibility for the emotional and physical safety and success of all students.

The Hillsboro Portrait of a Graduate embodies our commitment to know, value and support every student. We will nurture each student’s growth on their journey to career, college and life readiness.

**Inquisitive
Scholars**

- Possess a strong command of academic skills
- Explore, identify, organize and synthesize ideas and information to assess experiences and innovate solutions
- Embrace curiosity, flexibility and creativity in learning



**Community
-Connected
Contributors**

- Take responsibility for actions and impact within a diverse community
- Develop understanding of the larger world and find commonality across difference
- Identify and cultivate resources to support their future success
- Act on issues that are important to them and give back to the community



PILLAR C: Investing in People

Exceptional Staff

We foster a culture of collaboration, accountability and shared responsibility through the investment in and advancement of staff and systematic development of the capacity for all members of the school community to serve every student.

PILLAR D: Bringing It All Together

Culture of Continuous Improvement

To meet the specific needs of students and schools, Hillsboro School District will systematically gather and use frequent and timely formative assessments to monitor and adjust teaching, leadership, and organizational practices to ensure our actions are aligned with our belief in all students.



Our Plan

The Hillsboro School District's Strategic Plan was developed during a months-long process that began in August 2022 and concluded in March 2023.

Thousands of students, staff, families, and community members contributed to the development of the plan through participation in focus groups, as members of planning teams, completion of surveys, and participation in community forums.

Our Goals for Student Success

Our Strategic Plan centers on Five Goals for Student Success, from preschool through high school. These goals will guide the work of the District for the coming years.

GOAL #1



Success in the Early Years

Every student will acquire the social-emotional readiness and foundational academic skills for future success.

GOAL #2



Safe & Supported Learners

Every student will develop the habits and skills necessary to confidently demonstrate self and social awareness, and access available resources and supports.

GOAL #3



Access & Opportunity

Every student will receive equitable treatment and needed supports and services in order to eliminate barriers and increase predictability of future success.

GOAL #4



Critical Thinking & Problem Solving

Every student will be an empowered, engaged, critical, creative thinker who demonstrates proficiency across content areas.

GOAL #5



Graduate Ready for Career, College and Life

Every student will successfully navigate significant transitions with access to supports to graduate from high school ready⁵³ for career, college and life.

Resources

SUPERINTENDENT

Mike Scott

BOARD OF EDUCATION

Mark Watson, *Chair*

Erika Lopez, *Member*

Nancy Thomas, *Vice Chair*

Patrick Maguire, *Member*

Lisa Allen, *Member*

Monique Ward, *Member*

See Eun Kim, *Member*

HILLSBORO SCHOOL DISTRICT

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@HillsboroSD

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@hillsboro_sd

hsd.k12.or.us

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
FINANCIAL REPORT

Business Office- General Update

In alignment with the [Center for Educational Leadership Principal Support Framework](#), specifically, Action Area 3: A Strategic Partnership Between the Central Office and Principals, the Business Office develops systemic solutions that ensure instructional leadership is the primary job of principals.

Example 65: Professional Development for Student Body Funds

“The central office has a culture of continuous improvement and can learn, adapt and respond to the changing needs of schools.” Central office team members are leaders in professional development for the school support staff. After providing a day of in-person training on new programming for Student Body Accounting, a cohort of bookkeepers attended a software conference to ensure all of the system tools were available to best serve parents and students, while providing the necessary internal controls for handling receivables within the schools.

Finance Team- Accounts Payable, Banking, and Student Body Accounting

Jennifer Zavatsky, Finance Manager, continues to restructure the District’s Purchase Card (P-Card) program in an effort to minimize user errors and external fraud attempts. She has developed and implemented a standard for the number and types of transactions required by users in order to hold an individual card. All schools and departments have check-out PCards available to staff that are managed by trained Office Support staff in order to meet the traveling and online purchasing needs of authorized district staff.

Finance Team- Financial Reporting, Contracts, and Grants

Nathan Depinto has been working with the Human Resources and Communications Department staff on the targeted activities allowable under the HB 4030 Retention and Recruitment Grant. Accessing consultant services to bridge recruitment gaps, offering extended support to new staff members through mentorship, and compensating substitutes for optional training are eligible expenses under this grant. In addition, Nathan has been working with the Office of School Performance on preliminary administration and planning of summer programs.

Christy Woodard continues to support the Medicaid Billing pilot and has attended professional development related to Medicaid Administrative Claiming. Both of these are strategies to recover outlay for eligible activities that staff are doing as part of their regular positions. Christy is also the Business Office contact for City View Charter School and supports the District’s extended day programs (funded through the Student Investment Account). She is excellent at managing complex funding streams to support students!

Employee Benefits

Daphne Fisk, Employee Benefits Supervisor, has worked with the Oregon Educators Benefits Board to shift the timeline for Dependent Eligibility Verification from this March until next fall. This ensures that staff are supported as they provide the necessary documentation for dependent eligibility. The Dependent Eligibility Verification process is scheduled on a rotation basis for all participating organizations and is one of the strategies to minimize premium increases by ensuring that coverage is not extended to individuals that are not eligible.

Payroll

Kim Hall, Payroll Supervisor, has been working to remedy a premium calculation issue with the State of Oregon Employment Department. Although federal rules exempted the District from administrative charges related to unemployment during the COVID pandemic period, the department included claims during that time as part of the assessment process. This created a spike in the premium percentage that Kim noticed and addressed immediately.

Donations Over \$5,000

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures. The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

There are no January donations to report that were valued at \$5,000 or more.

Workers' Compensation Report

The table below includes workers' compensation claims reported month to date through December 31, 2022.

The District received six workers' compensation claims for December, there have been 47 claims filed year to date. 34 were for medical costs only, and 14 included time loss. Slips and falls are top drivers for incidents.

Workers' Compensation Reports			
	2020-21	2021-22	2022-2023
July	0	2	1
August	3	7	8
September	6	19	11
October	5	8	13
November	2	12	8
December	2	10	6

January	0	8	
February	2	10	
March	2	6	
April	4	13	
May	7	8	
June	4	9	
Yearly Total:	37	112	47

Student Incident Report

Student incident data below is month to date through 12/31/2022. Drivers for incidents are slip/fall and collision with an object. Injuries to the head were the most common body part injured.

Student Incident Reports						
	2021-22 Total Incidents	Average Incidents Per School Day	Serious Injuries With 911 Transport	2022-23 Total Incidents	Average Incidents Per School Day	Serious Injuries With 911 Transport
July	1	N/A	0	0	N/A	0
August	4	N/A	0	3	N/A	0
September	74	0.2	2	87	0.2	1
October	63	0.3	0	128	0.2	5
November	84	0.3	4	71	0.16	3
December	77	0.2	2	70	0.17	3
January	56	0.3	1			
February	84	0.2	1			
March	64	0.3	1			
April	85	0.2	1			
May	76	0.2	0			
June	22	0.2	0			
Yearly Total:	690	0.225	12	359	0.2	12

Vehicle Accidents

There was one vehicle accident month to date for December.

General Functions

If you would like more information or to discuss these or other Business Office items, please contact Michelle Morrison at 503-844-1527 or morrisom@hsd.k12.or.us.

HILLSBORO SCHOOL DISTRICT HILLSBORO SCHOOL DISTRICT 1J

2022-23

MONTHLY FINANCIAL REPORT - as of January 31, 2023

	1st Quarter	October	November	December	2nd Quarter	January	3rd Quarter	Fiscal YTD	Budget		Fiscal YTD	
Revenues	Actual	Actual	Actual	Actual	Actual	Actual	Actual	2022-23	2022-23	% of Budget	2021-22	% of Budget
Taxes	\$200,975.46	\$47,334.06	\$58,147,290.13	\$28,554,502.40	\$86,749,126.59	\$1,271,070.64	\$1,271,070.64	\$88,221,172.69	\$88,485,305.00	99.70%	\$82,250,003.82	96.62%
Interest	\$96,743.35	\$39,845.00	\$95,911.84	\$254,361.84	\$390,118.68	\$278,081.26	\$278,081.26	\$764,943.29	\$500,353.00	152.88%	\$129,315.13	25.85%
Local Sources	\$238,084.45	\$36,537.47	\$554,703.97	\$122,847.36	\$714,088.80	\$125,728.67	\$125,728.67	\$1,077,901.92	\$1,798,031.00	59.95%	\$260,290.61	8.37%
Total Local	\$535,803.26	\$123,716.53	\$58,797,905.94	\$28,931,711.60	\$87,853,334.07	\$1,674,880.57	\$1,674,880.57	\$90,064,017.90	\$90,783,689.00	99.21%	\$82,639,609.56	93.12%
County/ESD	\$0.00	\$1,556,144.70	\$329,684.00	\$347,783.79	\$2,233,612.49	\$447,212.12	\$447,212.12	\$2,680,824.61	\$4,452,707.00	60.21%	\$2,359,024.70	62.48%
State Sources	\$46,854,905.33	\$11,710,064.89	\$11,964,179.14	\$11,530,926.89	\$35,205,170.92	\$11,530,926.89	\$11,530,926.89	\$93,591,003.14	\$150,089,995.00	62.36%	\$99,848,851.75	67.05%
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Unassigned Beginning Balance*	\$9,491,915.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,491,915.00	\$11,620,812.00	81.68%	\$9,494,012.00	100.00%
Total Revenue	\$56,882,623.59	\$13,389,926.12	\$71,091,769.08	\$40,810,422.28	\$125,292,117.48	\$13,653,019.58	\$13,653,019.58	\$195,827,760.65	\$256,947,203.00	76.21%	\$194,341,498.01	77.45%
Expenditures												
Instruction												
Salaries	\$7,965,362.39	\$7,881,658.63	\$7,931,958.43	\$7,832,817.50	\$23,646,434.56	\$7,834,841.10	\$7,834,841.10	\$39,446,638.05	\$84,589,381.65	46.63%	\$35,153,682.71	42.55%
Benefits	\$3,787,333.03	\$3,895,500.77	\$3,869,325.47	\$3,819,929.95	\$11,584,756.19	\$3,779,196.70	\$3,779,196.70	\$19,151,285.92	\$45,603,296.86	42.00%	\$17,586,234.42	39.99%
Purchased Service	\$1,317,463.47	\$1,019,630.42	\$955,923.83	\$783,589.60	\$2,759,143.85	\$452,173.93	\$452,173.93	\$4,528,781.25	\$15,457,508.83	29.30%	\$4,446,236.23	30.20%
Supplies/Materials	\$443,351.66	\$381,815.29	\$156,941.62	\$148,423.63	\$687,180.54	\$114,231.03	\$114,231.03	\$1,244,763.23	\$5,459,407.47	22.80%	\$1,924,080.52	40.96%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$69,110.19	\$124,976.78	\$4,669.00	\$3,210.00	\$132,855.78	\$2,633.00	\$2,633.00	\$204,598.97	\$1,136,366.19	18.00%	\$188,442.94	18.47%
Total Instruction	\$13,582,620.74	\$13,303,581.89	\$12,918,818.35	\$12,587,970.68	\$38,810,370.92	\$12,183,075.76	\$12,183,075.76	\$64,576,067.42	\$152,245,961.00	42.42%	\$59,298,676.82	40.33%
Support Services												
Salaries	\$8,788,407.72	\$4,188,136.16	\$4,084,555.06	\$4,339,505.34	\$12,612,196.56	\$4,081,243.84	\$4,081,243.84	\$25,481,848.12	\$51,340,343.95	49.63%	\$21,885,967.03	41.80%
Benefits	\$4,739,797.67	\$2,245,591.86	\$2,167,184.30	\$2,283,614.40	\$6,696,390.56	\$2,268,948.33	\$2,268,948.33	\$13,705,136.56	\$27,678,284.20	49.52%	\$12,040,354.30	43.19%
Purchased Service	\$2,158,571.95	\$2,097,386.75	\$1,395,479.08	\$1,217,013.92	\$4,709,879.75	\$1,624,729.57	\$1,624,729.57	\$8,493,181.27	\$9,381,719.13	90.53%	\$7,002,300.48	75.04%
Supplies/Materials	\$1,217,138.13	\$593,685.34	\$601,142.57	\$386,335.12	\$1,581,163.03	\$649,796.58	\$649,796.58	\$3,448,097.74	\$3,313,511.13	104.06%	\$3,874,762.92	130.12%
Capital Purchases	\$24,340.50	\$34,087.86	\$15,349.00	\$9,268.33	\$58,705.19	\$63,316.00	\$63,316.00	\$146,361.69	\$0.00	N/A	\$69,226.62	0.00%
Other	\$1,786,523.20	\$87,332.76	\$4,633.96	\$12,417.69	\$104,384.41	\$5,796.14	\$5,796.14	\$1,896,703.75	\$689,701.59	275.00%	\$1,793,208.78	277.26%
Total Support	\$18,714,779.17	\$9,246,220.73	\$8,268,343.97	\$8,248,154.80	\$25,762,719.50	\$8,693,830.46	\$8,693,830.46	\$53,171,329.13	\$92,403,560.00	57.54%	\$46,665,820.13	50.07%
Community Services												
Salaries	\$66,460.24	\$29,669.60	\$32,321.28	\$31,020.46	\$93,011.34	\$30,158.34	\$30,158.34	\$189,629.92	\$295,388.40	64.20%	\$197,620.48	52.63%
Benefits	\$35,022.05	\$18,374.90	\$19,231.50	\$16,292.18	\$53,898.58	\$17,095.88	\$17,095.88	\$106,016.51	\$159,247.94	66.57%	\$106,923.72	53.49%
Purchased Service	\$10,278.45	\$4,833.74	\$4,060.95	\$2,143.67	\$11,038.36	\$5,680.00	\$5,680.00	\$26,996.81	\$53,978.04	50.01%	\$15,570.90	23.27%
Supplies/Materials	\$3,400.95	\$584.24	\$4,349.23	\$1,229.79	\$6,163.26	\$92.70	\$92.70	\$9,656.91	\$19,064.40	50.65%	\$2,784.00	13.04%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,968.22	N/A	\$800.00	0.00%
Total Community Services	\$115,161.69	\$53,462.48	\$59,962.96	\$50,686.10	\$164,111.54	\$53,026.92	\$53,026.92	\$332,300.15	\$531,647.00	62.50%	\$323,699.10	48.44%
Capital Projects												
Purchased Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Total Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Debt Service Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	-\$2,673.85	0.00%
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
Contingency/Ending Balance	\$9,182,658.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,182,658.00	\$11,766,035.00	78.04%	\$9,491,915.00	94.57%
Total Expenditures	\$41,595,219.60	\$22,603,265.10	\$21,247,125.28	\$20,886,811.58	\$64,737,201.96	\$20,929,933.14	\$20,929,933.14	\$127,262,354.70	\$256,947,203.00	49.53%	\$115,777,437.20	46.14%

*Unaudited Fund Balance

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
ACCEPT GIFTS AND DONATIONS
(as of January 31, 2023)

SITUATION

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures.

The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

There are no January donations to report that were valued at \$5,000 or more.

RECOMMENDATION

The Superintendent recommends that the Board of Directors accept these donations.

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
INTER-DISTRICT TRANSFER PLAN DEVELOPMENT

SITUATION

House Bill 2747, passed by the Legislature during the 2013 full session, governs the process by which students are allowed to transfer between school districts. Under House Bill 2747, district school boards must take action to announce the number of students who will be allowed to leave and enter their district for the following school year. They must also determine the process by which transfer requests will be considered, the length of the transfer approval, and any other terms associated with the approval. Students wishing to leave their district of residence to seek enrollment in a non-resident district must obtain a release from their district of residence.

It is recommended that the District participate in this process, both to accept transfers to the District and release students to attend other districts.

We propose allowing up to 120 nonresident students to attend HSD and up to 70 resident students to be released from HSD to attend other districts in the 2023-24 school year. Due to the time-sensitive nature of the materials, we are gathering the most current information and details of the proposed plan – including the number and location of openings at each school, which schools/grades are closed to transfer requests, etc. - and will share it at the March Board meeting. [For an example, please see the [2022-23 Open Slots for Inter-district Transfer](#) document on our website.]

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the report and ask any questions they may have about the development of the 2023-24 inter-district transfer plan.

HILLSBORO SCHOOL DISTRICT 1J
February 28, 2023
FIRST READING – POLICIES

SITUATION

The Hillsboro School District has contracted with Oregon School Boards Association (OSBA) to receive a quarterly policy update.

Policy language must meet the following criteria:

- Legally mandated or legally wise
- Harmonize with District's existing collective bargaining agreements
- Reflect current District practice

The Superintendent and Cabinet members have reviewed the policies listed below, and are presenting them to the Board for first reading:

Policies in Section E: Support Services

- EFA: Local Wellness Program

Policies in Section I: Instruction

- IGDJ: Interscholastic Activities
- IL: Assessment Program

RECOMMENDATION

The Superintendent recommends that the Board of Directors review the first reading of the policies in sections E and I of the District's policy manual.



Code: EFA
Adopted: 6/13/17
Revised/Readopted: 3/12/19
Orig. Code: EFA

Local Wellness ~~Program~~

{Title 7 C.F.R. 210.31(a) requires local education agencies to “establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program...”. The law describes the policy as “a written plan that includes” various components intended to improve student wellness. This policy is designed to meet the requirements for a wellness policy and provide the framework for the district’s plan. Previously these requirements were split between the policy and an administrative regulation (AR). All required and/or related content is now included in the model policy, therefore OSBA recommends deleting the AR if the district previously included it in the board’s policy manual. Districts should consult with stakeholders in the process of adoption and incorporate language that meets the unique needs of the district.}

The District is committed to the optimal development of every student and believes that a positive, safe, and health-promoting learning environment is necessary for students to have the opportunity to achieve personal, academic, developmental, and social success.

To help ensure ~~that~~ students possess the knowledge and skills necessary to make healthy choices for a lifetime, the Superintendent or designee shall prepare and implement a comprehensive District nutrition program consistent with state and federal requirements for districts sponsoring the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP). The program shall reflect the Board’s commitment to providing adequate time for instruction that fosters healthy eating through nutrition education and promotion, serving healthy and appealing foods at District schools, developing food-use guidelines for staff, and establishing liaisons with nutrition service providers, as appropriate.

~~The input of staff (including, but not limited to, physical education and school health professionals), students, parents, the public, the Board, school administrators, representatives of the school food authority, and public health professionals will be encouraged in the development of wellness policy. The Superintendent or designee will develop guidelines, as necessary to implement the goals of the local wellness plan and ensure compliance of such policy.~~

~~WELLNESS~~ POLICY IMPLEMENTATION, MONITORING, ACCOUNTABILITY, AND COMMUNITY ENGAGEMENT

Implementation Plan

The District shall ~~develop and maintain a plan to~~ manage and coordinate the implementation of this local wellness policy.

Implementation will consist of, but not be limited to, the following:

~~The plan will:~~

1. ~~Delineating~~ ~~Delineate~~ roles, responsibilities, actions and timelines specific to each school;
2. ~~Generating and disseminating~~ ~~Include~~ information about who will be responsible to make what change, by how much, where and when;

3. Establishing standards for all foods and beverages provided (but not sold) to students during the school day on participating school campuses;
4. ~~Include specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, and in food and beverage marketing~~ Establishing standards and nutrition guidelines for all foods and beverages sold to students during the school day on participating school campuses that meet state and federal nutrition standards for NSLP and SBP, competitive foods, permit marketing of same that meets the competitive food nutrition standards, and promotes student health and reduces child obesity; and;
5. ~~Establishing~~ ~~Include~~ specific goals ~~and objectives~~ for nutrition promotion and education, physical activity, physical education, and other school-based activities that promote student wellness.

The ~~In an effort to measure the implementation of this policy, the~~ Board designates the Superintendent or designee as the person who will be responsible for ensuring ~~that~~ each school meets the goals outlined ~~and~~ ~~complies with~~ ~~in~~ this policy.

[Record Keeping

The District will retain the following records to document compliance with the ~~local wellness policy~~ requirements ~~of the wellness policy~~ at the District's administrative offices:

6. The written ~~local~~ wellness policy;
7. Documentation ~~to demonstrate~~ ~~demonstrating that~~ the policy has been made available to the public;
8. Documentation of efforts to review and update the local wellness policy, including an indication of who ~~participates~~ ~~is involved~~ in the update and the methods the ~~district~~ ~~District~~ uses to make stakeholders aware of their ability to participate;
9. Documentation to demonstrate compliance with the annual public notification requirements;
10. ~~Documentation of the district's~~ ~~The~~ most recent assessment on the implementation of the local wellness policy;
11. Documentation ~~to demonstrate~~ ~~demonstrating that~~ the most recent assessment on the implementation of the local wellness policy has been made available to the public.]

~~Annual~~ Notification of Policy

~~The District will make available to the public annually an assessment of the implementation, including the extent to which the schools are in compliance with policy, how the policy compares to model policy and a description of the progress being made in attaining the goals of the policy. The District will make this information available through the District website.~~ The District will inform the public about the content and implementation of the local wellness policy, and post the policy and any updates to the policy on the District website annually. Included will be, if available, the most recent assessment of the implementation, and a description of the progress being made in attaining the goals of the policy.

The District will ~~also~~ publicize the name and contact information of the District or school official(s) leading and coordinating the policy and ~~as well as~~ information on how the public can get involved with the local wellness policy. This information will be published on the District's website and in district communications.

Triennial Progress Assessments

At least once every three years, the District will evaluate ~~compliance with the local wellness policy, to assess the implementation of this policy and its progress with a triennial assessment~~the policy and produce a ~~triennial~~ progress report that will include:

1. The extent to which schools under the jurisdiction of the District are in compliance with the policy;
2. The extent to which the District's policy compares to model ~~local school~~ wellness policy^{1}; and
3. A description of the progress made in attaining the goals of the District's policy.

The District will ~~publish~~~~actively notify households/families of the availability of~~ the triennial progress report ~~on the District website when available.~~

Revisions and Updating the Policy

The District will update or modify the ~~local wellness~~ policy based on ~~the results of the triennial assessment, assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerge; and new federal or state guidance or standards are issued. The local wellness policy will be assessed and updated, as indicated, at least every three years following the triennial assessment.~~

Community Involvement, Outreach, and Communications (Review of, and Updating Policy)^{2}

The District will actively communicate ways in which the community can participate in the development, implementation, and periodic review and update of the local wellness policy. ~~through a variety of means appropriate for the District.~~ The District will communicate information about opportunities [in community news, on the district's website, on school websites, and/or in district or school communications]. The district will ~~also ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the District and individual schools communicate important school information to parents.~~

Parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board, school administrators, and the general public will be solicited to participate in the periodic review and update of the local school wellness policy.

[Wellness Advisory Committee]^{3}

The district supports a wellness advisory committee to assist the development, implementation, and periodic review and update of the local wellness policy. The superintendent or designee will be a member of this committee.

The district will publicize information about the wellness advisory committee [in community news, in communications to parents, and/or on websites operated by the district] to communicate to parents,

¹ {Model Wellness Policy resource published by the [Alliance for a Healthier Generation](#). OSBA makes no representation of its compliance by providing this resource.}

² {USDA Local school wellness policy [resource](#); CDC [resource](#); CDC Healthy Schools [resource](#); USDA Local school wellness policy [outreach toolkit](#) and communication resource from [Alliance for a Healthier Generation](#).}

³ {A Wellness Advisory Committee is not required. If the district chooses to have a committee, the district should amend the language here to establish the membership and responsibilities of the committee. [School Wellness Committee Toolkit](#) published by the Alliance for a Healthier Generation}

students and the community at large to explain the committee's purpose, process and an invitation to volunteer.

4. The wellness advisory committee membership will include, to the extent possible, but not be limited to:
 - a. Parents, caregivers and students;
 - b. Representatives of the school nutrition program (e.g., school nutrition director);
 - c. Physical education and/or health education teachers;
 - d. School health professionals (e.g., school nurses, physicians, dentists, health educators and other allied health personnel who provide school health services);
 - e. Mental health and social services staff (e.g., school counselors, psychologists, social workers, or psychiatrists);
 - f. School administrators (e.g., superintendent, assistant superintendent, principal, vice principal);
 - g. Board members;
 - h. Supplemental Nutrition Assistance Program (SNAP) education coordinators;
 - i. Healthcare professionals and/or other health related professionals (e.g., dietitians, doctors, nurses, dentists); and
 - j. Members of the general public.
5. The committee, appointed by the superintendent or designee, will meet to organize and vote on a committee chair and a secretary prior to or at the beginning of the school year. The chair and secretary will serve for one year minimum and may be reappointed.
6. The wellness advisory committee will meet [four] times per year to review of the local wellness policy.
7. The committee will facilitate the development, review and update of the wellness policy, and evaluate each participating school's compliance with the policy.

The district will create building-level committees to establish school-specific goals and activities that implement this policy. A school coordinator will be designated to support compliance with this policy.]

NUTRITION PROMOTION AND NUTRITION EDUCATION

Nutrition promotion and nutrition education positively influence lifelong eating behaviors by using evidence-based strategies and techniques and nutrition messages and, by creating food environments that support encourage healthy nutrition choices, and by encouraging participation in school meal programs. Students and staff will receive consistent nutrition messages throughout the school environment. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by staff, teachers, parents, students and the community.

[Nutrition promotion and nutrition education shall be a sequential and integrated focus on improving students' eating behaviors, reflect evidence-based strategies and be consistent with state and local district health education standards.]

To promote nutrition education in the schools, the principal is responsible for ensuring the following goals are implemented:

1. {⁴} [Students and staff will receive consistent nutrition messages throughout the school environment;
2. Nutrition education is provided throughout the student's school years as part of the district's age-appropriate, comprehensive nutrition program[(which includes the benefits of healthy eating, essential nutrients, nutritional deficiencies, principles of healthy weight management, the use and misuse of dietary supplements, safe food preparation, and handling and storage related to food and eating)], and is aligned and coordinated with the Oregon Health Education Standards and school health education programs;
3. Nutrition education will include culturally relevant, participatory activities that include social learning strategies and activities that are aligned and coordinated with the Oregon Health Education Standards and school health education programs;
4. Teachers will receive curriculum-specific training;
5. Parents and families are encouraged through school communications to send healthy snacks/meals and [reusable] water bottles with their student to school;
6. Families and community organizations are involved, to the extent practicable, in nutrition education;
7. Nutrition education homework that students can do with their families is assigned (e.g., reading and interpreting food labels, reading nutrition-related newsletters, preparing healthy recipes);
8. Materials on how to assess one's personal eating habits, set goals for improvement and achieve those goals.]

Nutrition promotion, including marketing and advertising nutritious foods and beverages to students, will be implemented consistently through a comprehensive and multi-channel approach, (e.g., in the classroom, cafeteria and at home) by staff, teachers, parents, students and the community.

To ensure adequate nutrition promotion, the following goals will be implemented:

1. {⁵} [Information about available meal programs is distributed prior to or at the beginning of the school year and at other times throughout the school year;
2. Information about availability and location of a Summer Food Service Program (SFSP) is distributed;
3. Nutrition promotion materials are sent home with students, published on the district website, and distributed at parent-teacher conferences;

⁴ {The goals listed are not required, but districts are required to include goals in the policy. Districts are encouraged to evaluate needs and resources and to develop specific goals. Districts are required to "review and consider evidence-based strategies and techniques" (7 CFR 210.31(c)(1)). Model Wellness Policy resource published by the [Alliance for a Healthier Generation](#). OSBA makes no representation of its compliance by providing this resource.}

⁵ {The goals listed are not required, but districts are required to include goals in the policy. Districts are encouraged to evaluate needs and resources and to develop specific goals. Districts are required to "review and consider evidence-based strategies and techniques" (7 CFR 210.31(c)(1)). Model Wellness Policy resource published by the [Alliance for a Healthier Generation](#). OSBA makes no representation of its compliance by providing this resource.}

4. Families are invited to attend exhibitions of student nutrition projects or health fairs;
5. Physical activity is a planned part of all school-community events.]

School Meals

The District participates in U.S. Department of Agriculture (USDA) child nutrition programs, administered through the Oregon Department of Education (ODE), including the National School Lunch Program (NSLP), the School Breakfast Program (SBP), and the Summer Food Service Program (SFSP). The District also operates additional nutrition-related programs and activities, including Farm-to-School programs and school gardens. Additionally, the District may participate in the Fresh Fruit & Vegetable Program (FFVP) and the Child and Adult Care Food Program (CACFP).

Staff Qualifications and Professional Development

~~All school nutrition program directors, managers, and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA Professional Standards for Child Nutrition Professionals.~~

The District's available meal program(s) will operate to meet meal pattern requirements and dietary specifications in accordance with the Healthy, Hunger-Free Kids Act and applicable federal laws and regulations.

The [principal(s)] will support nutrition and food services operation as addressed in Board policy EFAA – District Nutrition and Food Services and its accompanying administrative regulation EFAA-AR – Reimbursable Meals and Milk Programs.

[Water

Free, safe, unflavored, drinking water will be available to all students throughout the school day and throughout every school campus. The District will make drinking water available where school meals are served during mealtimes.]

Competitive Foods and Beverages

The District controls the sale of all competitive foods. All foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day ~~and extended school day~~ will meet or exceed ~~the nutrition standards set by the USDA and the Oregon~~ Smart Snacks Standards⁶. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores, ~~and~~ snack or food carts ~~and fund raising~~.

~~Food sold in competition with the SBP or NSLP shall not be allowed during the breakfast and/or lunch periods unless the funds accrue to the nonprofit food service program, the school, or student organizations, as may be defined by the Board.~~

⁶ Oregon Department of Education, [Oregon Smart Snacks Standards](#)

⁴~~Oregon Department of Education, Oregon Smart Snacks Standards~~

Celebrations and Rewards/~~Incentives~~

All foods and beverages offered on the school campus are encouraged to meet the nutrition standards set by the USDA and the Oregon Smart Snacks Standards. This includes, but is not limited to, celebrations, parties, and classroom snacks brought by parents, ~~rewards, and incentives~~. [Food will not be used as a reward or incentive.] [This information will be conveyed to staff and parents.]

[Fund Raising

Foods and beverages that meet or exceed the nutrition standards set by the USDA and the Oregon Smart Snacks Standards may be sold through fund raisers on the school campus during the school day. Such requests to conduct a fund raiser will be submitted to the [principal] for approval before starting.]

Food and Beverage Marketing in Schools

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the nutrition standards for competitive foods set by the USDA ~~and the Oregon Smart Snacks Standards~~.

[The District (i.e., school nutrition services, athletics department, PTA, PTO) will review existing contracts, new contracts and equipment, and product purchase or replacement to reflect the applicable food and beverage marketing guidelines.]

~~“Food and beverage marketing” is defined as advertising and other promotion in schools. Food and beverage marketing often includes an oral, written, or graphic statement made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller, or any other entity with a commercial interest in the product.~~

PHYSICAL ACTIVITY ~~AND~~ /PHYSICAL EDUCATION

~~A~~The Board realizes that a quality physical education program is an essential component for all students to learn about and participate in physical activity. The district will develop and assess student performance standards and program minute requirements in order to meet ODE’s physical education content standards and state law.

Physical activity should be included in thea school’s daily education program for grades [pre-]K through 12 and. ~~Physical activity should~~ include regular, instructional physical education, as well as co-curricular activities and recess.

~~The District will develop and assess student performance standards in order to meet the Oregon Department of Education’s (ODE’s) physical education content standards.~~

In order to ensure students are afforded the opportunity to engage in physical education and physical activity in the school setting, the following goals are established:

1. {7}[Physical education will be a course of study that focuses on students’ physical literacy and development of motor skills;

⁷ {The goals listed are not required, but districts are required to include goals in the policy. Districts are encouraged to evaluate needs and resources and to develop specific goals. Districts are required to “review and consider evidence-based strategies and techniques” (7 CFR 210.31(c)(1)). Model Wellness Policy resource published by the [Alliance for a Healthier Generation](#). OSBA makes no representation of its compliance by providing this resource.}

2. Staff encourages and provides support for parental involvement in their children's physical education;
3. Physical education courses will be the environment where students learn, practice and are assessed on developmentally appropriate knowledge, skills and confidence to become physically literate;
4. Instruction, provided by adequately prepared teachers, i.e., licensed or endorsed to teach physical education, will meet the state adopted academic content standards for physical education (Oregon Revised Statute (ORS) 329.045). Teachers of physical education shall regularly participate in professional development activities annually;
5. {⁸} Every public school student in [pre-]kindergarten through grade 8 shall participate in physical education for the entire school year. Students in kindergarten through grade [5] [6] shall participate for a least 150 minutes during each school week, and students in grades [6] [7] through 8 for at least 225 minutes per school week;
6. Physical activity will be integrated across curricula and throughout the school day. Movement will be made a part of all classes or courses as part of a well-rounded education;
7. Physical activity during the school day (including, but not limited to, recess, classroom physical activity breaks or physical education) will not be used as a punishment or a reward;
8. {⁹} At least 50 percent of the weekly physical education class time in grades K through 8 shall be devoted to actual physical activity;
9. Physical activity is a planned part of all school-community events;
10. Materials promoting physical activity are sent home with students and published on the district website.]

[¹⁰] A student with a disability shall have suitably adapted physical education incorporated as part of their individualized education program (IEP) developed under ORS 343.151. A student who does not have an IEP but has chronic health problems, other disabling conditions or other special needs that preclude them from participating in regular physical education instruction, shall have suitably adapted physical education incorporated as part of their individualized health plan, developed by the district.]

[¹¹] **School Employee Wellness** {¹²}

The District encourages staff to pursue a healthy lifestyle that contributes to their improved health status, improved morale, and a greater personal commitment to the school's overall wellness program. Many actions and conditions that affect the health of staff may also influence the health and learning of students. The physical and mental health of staff is integral to promoting and protecting the health of students, and

⁸ {Districts are required to provide the specified number of physical education minutes, but are not required to include them as goals or in this policy. If the district operates K-5 elementary schools, select "5" in the first bracket and "6" in the second bracket. If the district operates K-6 elementary schools, select "6" in the first bracket and "7" in the second bracket.}

⁹ {This language is not required to be in policy, but this is a required action pursuant to ORS 329.496.}

¹⁰ {This language is not required to be in policy, but this is a required action pursuant to ORS 329.496.}

¹¹ {This language is optional and is not required by state or federal law.}

¹² {CDC resources for [school employee wellness](#) and [workplace health promotion](#)}

helps foster their academic success. The District's employee wellness program will promote health, and reduce risky behaviors of employees, and identify and correct conditions in the workplace that can compromise the health of staff, reduce their levels of productivity, impede student success, and contribute to escalating health-related costs, such as absenteeism.

The District will collaborate with community partners to identify programs, services, and/or resources to compliment and enrich employee wellness endeavors.

The District's Employee Wellness Program may include the following:

1. Health education and health promoting activities that focus on skill development and lifestyle behavior that change along with awareness building, information dissemination, access to facilities, and are preferably tailored to employees' needs and interests;
2. Safe, supportive social and physical environments including organizational expectations about healthy behavior, and implementation of policy that promotes health and safety and reduces the risk of disease;
3. Linkage to related programs such as employee assistance programs, emergency care and programs that help employees balance work life and family life;
4. Education and resources to help employees make decisions about health care; and
5. Nutrition and fitness educational opportunities that may include but are not limited to, the distribution of educational and informational materials, and the arrangement of presentations and workshops that focus on healthy lifestyles, health assessments, fitness activities and other appropriate nutrition and physical activity related topics.

The district encourages participation from all employees. "Employees" are not limited to instructional staff (i.e., teachers and instructional assistants), but includes all administrators and support staff.

The following groups are seen as essential for establishing, implementing and sustaining an effective employee wellness program:

1. School personnel who implement existing wellness programs in the district (i.e., employee wellness committee);
2. District personnel who implement health programs for students (e.g., school health coordinator, school nurses, psychologist, health and physical educators, nutrition professionals, counselors and other staff); and
3. Decision makers who have the authority to approve policy and provide administrative support essential for a school wellness program (e.g., Board members, superintendents, human resource administrators, fiscal services administrators and principals).]

Other Activities that Promote Student Wellness

The District will integrate wellness activities throughout the entire school environment (districtwide), not just in the cafeterias, other food and beverage venues, and physical activity facilities. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition, and other wellness components, so all efforts are complimentary, not duplicated, and work toward the same set of goals and objectives promoting student well-being, optimal development, and strong educational outcomes.

The district will provide the following activities and encourage the following practices which promote local wellness:

1. [Scoliosis screenings;
2. Safe Routes to Schools Program;
3. Physically active family and community engagement activities for families to learn about healthy eating or to practice being active together (e.g., skate night, fun run, dance night);
4. Nonfood-related fund raisers;
5. Physical activity energizers during transitions from one subject to another;
6. Intramural sports;
7. Monthly/Weekly school walks;
8. Assemblies which focus on wellness issues such as the importance of breakfast, healthy beverages, and how students and staff can incorporate 60 minutes of physical activity into their day;
9. Use of alternates to food as rewards in the classroom;
10. Creation of connections between out-of-school time (OST) programs that involve staff members from OST programs, both school- and community-based, in school initiatives that address healthy eating, such as school wellness teams or wellness committees;
11. Integration of social, emotional and mental health supports into school programs (e.g., promote a positive school climate where respect is encouraged and students can seek help from trusted adults);
12. Communication between classroom teachers and nutrition staff, so that menus and nutrition promotion can be tied into classroom learning and coursework;
13. Include wellness as a standing agenda item for school-based meetings (e.g., staff meetings, site council meetings, PTO).]

[DEFINITIONS]

1. “Competitive food” means all food and beverages other than meals reimbursed under programs authorized by the Richard B. Russell National School Lunch Act and the Child Nutrition Act available for sale to students on the school campus during the school day.
2. “Food and beverage marketing”¹³ is defined as advertising and other promotion in schools. Food and beverage marketing often includes an oral, written or graphic statement made for the purpose of

¹³ [This term includes, but is not limited to, the following: brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container; displays, such as on vending machine exteriors; corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (Note: Immediate replacement of these items is not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is financially possible over time so that items are in compliance.); corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, student assignment books or school supplies displayed,

promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product.

3. “Oregon Smart Snacks Standards”¹⁴ means the State’s minimum nutrition standards for competitive foods and beverages (ORS 336.423).

4. “School day” means, for the purpose of competitive food standards implementation, the period from the midnight before, to 30 minutes after the end of the official school day[, i.e., at the conclusion of afternoon student activities, such as athletic, music or drama practices, clubs, academic support and enrichment activities].

“School campus” means, for the purpose of competitive food standards implementation, all areas of property under the jurisdiction of the school that are accessible to students during the school day.]

END OF POLICY

Legal Reference(s):

[ORS 327.531](#)

[ORS 327.537](#)

[ORS 329.496](#)

[ORS 332.107](#)

[ORS 336.423](#)

[OAR 581-051-0100](#)

[OAR 581-051-0305](#)

[OAR 581-051-0306](#)

[OAR 581-051-0310](#)

[OAR 581-051-0400](#)

distributed, offered or sold by the district; advertisements in school publications or school mailings; free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.]

¹⁴ Oregon Department of Education, [Oregon Smart Snacks Standards](#)

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b (2018).
National School Lunch Program, 7 C.F.R. Part 210 (2022).
School Breakfast Program, 7 C.F.R. Part 220 (2022).

Cross Reference(s):

EFAA - District Nutrition and Food Services
EFD - Food Preparation



Code: IGDJ
Adopted: 2/25/20
Revised/Readopted: 1/25/22

Interscholastic Activities

(This is now a required policy because of the contracting and complaint process requirements with a voluntary organization which administers interscholastic activities. Rest of original language is now in brackets as it was originally included in an optional policy, but is helpful for governing such activities.)

[The Board recognizes the integral role interscholastic activities¹ play in the character development and general enhancement of the education of its students. Accordingly, administrators, coaches, advisors, student participants, and others associated with the district's high school activities programs and events² shall conduct themselves in a manner that is consistent with the letter and spirit of policies, rules, and regulations of the district and any associated voluntary organization³.~~of the Oregon School Activities Association (OSAA) and the fundamental values of sportsmanship.~~ Each will be held accountable for their actions.]

The District and its schools may only be members of and pay fees, if any, to a voluntary organization that administers interscholastic activities or that facilitates the scheduling and programming of interscholastic activities if the organization:

1. Implements and adheres to equity focused policies that:
 - a. Address the use of derogatory or inappropriate names, insults, verbal assaults, profanity, or ridicule that occurs at an interscholastic activity, including by spectators of the interscholastic activity;
 - b. Prohibit discrimination;
 - c. Permit a student to wear religious clothing in accordance with the student's sincerely held religious belief and consistent with any safety and health requirements; and
 - d. Balance the health, safety, and reasonable accommodation needs of participants on an activity-by-activity basis.
2. Maintains a transparent complaint process that:
 - a. Has a reporting system to allow participants of interscholastic activities or members of the public to make complaints about student, coach, or spectator behavior;

¹ Interscholastic activities includes: for students any grade from kindergarten through grade 12, athletics, music, speech and other similar or related activities; for students in any grade from kindergarten through grade eight, activities that are offered only before or after regular school hours and that may, but are not required to, involve interaction among other schools.

² ~~This applies to only OSAA-sanctioned activities and events.~~

³ Includes a voluntary organization that administers interscholastic activities or that facilitates the scheduling and programming of interscholastic activities.

- b. Responds to a complaint made within 48 hours of the complaint being received; and
 - c. Resolves a complaint within 30 days of the complaint being received unless the organization determines that there is good cause to extend the timeline for resolving the complaint.
3. Develops and implements a system of sanctions against schools, students, coaches, and spectators if a complaint is verified; and
 4. Performs an annual survey of students and their parents to understand and respond to potential violations of equity focused policies or other discrimination.

{⁴} [The district shall allow homeschooled ~~and qualified private school~~ students that reside in the district, students eligible to attend school and enrolled in a high school equivalency ~~district or ESD provided~~ **General Education Development (GED)** program⁵ that reside in the district, and students attending a public charter school that does not provide interscholastic activities that reside in the district, the opportunity to participate in available interscholastic activities when the requirements found in Oregon law are met.

Interscholastic activities when provided by the district will comply with Title IX and other nondiscrimination laws.]

{⁶} [District employees, students, parents, alumni, and activity volunteers are prohibited from inducing or attempting to induce a student to attend a district school for interscholastic activity eligibility or participation. The principal, activities director, advisors and coaches are each responsible for ensuring student participants meet all district ~~and OSAA~~ eligibility requirements of participation and those of the associated voluntary organization. The principal [or designee] is responsible for ensuring accurate certification regarding the eligibility of participating students and for verifying that athletic directors, coaches of sports, and activity advisors have all required certifications prior to assuming their duties. The principal [or designee] shall ensure that a program is in place to effectively evaluate the performance of all coaches and activity advisors under their supervision.

Volunteers may ~~must~~ be approved ~~through the District's volunteer background check~~ to assist with district activities with prior approval from the principal [or designee].

The principal shall investigate all allegations of district student ineligibility, staff recruitment violations or other student or staff conduct that may violate Board policies, administrative regulations, and/or ~~the OSAA~~ rules and regulations of the associated voluntary organization. The principal shall notify the superintendent [or designee] of conduct that violates the terms of this policy and report to the associated voluntary organization if ~~OSAA as~~ required.

An employee determined to have violated Board policies and/or rules and regulations of the associated voluntary organization ~~OSAA~~ may be subject to discipline, up to and including, dismissal. A student in violation of Board policies and/or the ~~OSAA~~ rules and regulations of the associated voluntary organization will be subject to discipline, up to and including, dismissal from an interscholastic activity or program,

⁴ {This policy content is required practice but is not required policy language.}

⁵ "High school equivalency program" means a program provided to assist a student in earning a certificate for passing an approved high school equivalency test such as the General Educational Development (GED) test.

⁶ {The remaining policy content is optional, but highly recommended language to inform about and support governance of activities (see beginning bracket here; ending with last paragraph of policy – see closing bracket).}

suspension and/or expulsion from school. Volunteers in violation of Board policies and/or the ~~OSAA~~ rules and regulations of the associated voluntary organization shall be subject to discipline, up to and including, removal from district programs and activities and such other sanctions as may be deemed appropriate by the district.

Employees, volunteers, or students in violation of such policies, ~~OSAA~~ rules and/or regulations may be required to remunerate the district in the event ~~of fines~~ are assessed ~~by OSAA~~ as a result of their actions.

The superintendent will develop procedures, as necessary, to implement this policy, including a process to ensure that all district rules governing the conduct of students, staff, and volunteers engaged in district activities are regularly reviewed and updated.

The District will annually review interscholastic activities and participation to determine whether the current offerings reflect the students the district serves.]

END OF POLICY

Legal Reference(s):

[ORS 326.051](#)
[ORS 332.075\(1\)\(e\)](#)
[ORS 332.107](#)
[ORS 339.450 - 339.460](#)

[OAR 581-015-2255](#)
[OAR 581-021-0045 – 0049](#)
[OAR 581-022-2308\(2\)](#)
[OAR 581-026-0005](#)

[OAR 581-026-0700](#)
[OAR 581-026-0705](#)
[OAR 581-026-0710](#)

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2022).
Montgomery v. Bd. of Educ., 188 Or. App. 63 (2003).
Senate Bill 1522 (2022).

Cross Reference(s):

JHCA/JHCB - Immunizations, Physical Examinations, Vision Screening/Eye Examinations and Dental Screening



Code: IL
Adopted: 2/28/17
Revised/Readopted: 2/25/20; 2/22/22
Orig. Code: IL

Assessment Program**

The District's assessment program shall be designed for the purpose of determining District and school program improvement and individual student needs including the requirements of the Oregon Administrative Rules. Each year the District shall determine each student's progress toward achieving federal, state and local achievement requirements.

Assessments shall be used to measure the academic content standards and to identify students who meet or exceed the performance standards adopted by the State Board of Education.

Accordingly, the District shall maintain the following assessment program:

1. Criterion-reference assessments, including performance-based assessments, content-based assessments and other valid methods as may be required by state and federal requirements;
2. Individual diagnostic and ability evaluations in all grades when students have been referred and parental permission obtained;
3. Assessments by individual teachers;
4. Other schoolwide and grade-level wide assessments.

It is the intent of the Board that progress be measured in a manner that clearly enables the student and parents to know whether the student is making progress toward meeting or exceeding academic content standards. District, school, and individual results shall be reported to the Board, parents and the community, as prescribed by law.

The District shall make additional services or alternative educational or public school options available to any student who has not met or has exceeded all of the state-required academic content standards. Additionally, students in schools receiving Title I monies that have been identified by the Oregon Department of Education (ODE), will be provided supplemental services and public school options as required by law.

The District shall not discriminate in the methods, practices, and materials used for assessment, evaluating and counseling students on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, disability, or age. Discrimination complaints shall be processed in accordance with established procedures.

Staff will receive in-service education in the use of designated assessments and interpretation of assessment results.

A parent on behalf of their student or an adult student may annually opt-out of taking the Smarter Balanced and/or alternate Oregon Extended summative assessments in English language arts and/or mathematics by completing and submitting ODE's opt-out form¹ to the school or District.

A parent on behalf of their student or an adult student may annually request an exemption from the Oregon Statewide Assessment System (OSAS) Science Assessment and/or the English Language Proficiency Assessment (ELPA or Alt ELPA) for disability or religious reasons. The parent or adult student must submit the provided District-approved exemption form or a signed letter indicating their request for an exemption from OSAS Science and/or ELPA Summative Assessments.

Parents and adult students will be provided the required notices² and access to forms by the District that include a time frame in which statewide assessments will take place, and an adult student's or parent's right to request an opt-out and/or exemption from taking a statewide summative assessment. The District shall provide supervised study time for students who are excused from participating in the assessment.

The act of student-initiated test impropriety is prohibited. A student that participates in an act of student-initiated test impropriety will may be subject to discipline and, in most cases, their test will be invalidated by the Oregon Department of Education. "Student-initiated test impropriety" means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance.

The Superintendent shall ensure a periodic review and evaluation of the District's assessment program is conducted.

The annual assessment of student and District progress is a vital component of the instructional process.

The assessment program will include:

1. Staff training in the use of designated tests and interpretation of test results.
2. A periodic review and evaluation of the District's assessment program.
3. An annual report detailing student achievement progress.

END OF POLICY

¹ Oregon Department of Education page for: [30-day notice and opt-out form](#)

² Districts are required to provide notice twice each year: once at the beginning of the year and second time at least 30 days prior to the administration of the test.

Legal Reference(s):

[ORS 40.245](#)
[ORS 326.565](#)
[ORS 326.575](#)
[ORS 329.479](#)
[ORS 329.485](#)
[ORS 336.187](#)
[ORS 659.850](#)

[OAR 581-021-0009](#)
[OAR 581-021-0030](#)
[OAR 581-022-2030](#)
[OAR 581-022-2060](#)
[OAR 581-022-2100](#)
[OAR 581-022-2110](#)
[OAR 581-022-2115](#)

[OAR 581-022-2250](#)
[OAR 581-022-2270](#)
[OAR 581-022-2310](#)
House Bill 3041 (2021)
Senate Bill 602 (2021)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2021).
Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2021).
Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2018).
Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2018).

Cross Reference(s):

IKF - Graduation Requirements