



**Vallejo City Unified School District  
VCUSD Teacher Induction Program  
Request for Change of Induction Mentor Assignment**

Vallejo City Unified  
School District

665 Walnut Ave  
Vallejo, CA 94592

Jessica Brown,  
Coordinator  
VCUSD Teacher  
Induction Program  
(707) 556-8921 ext.  
50052

Date: \_\_\_\_\_

Dear VCUSD Teacher Induction Program Coordinator:

Candidate Name \_\_\_\_\_ School \_\_\_\_\_

Induction Mentor \_\_\_\_\_ School \_\_\_\_\_

Grade/Subject(s) taught \_\_\_\_\_

I confidentially request that the match between me as an Induction Candidate and my current Induction Mentor be reconsidered. I understand that the process involves a Coordinator meeting with both the Induction Candidate and the Induction Mentor to investigate the situation. I further acknowledge that this request may not result in a change in Induction Mentor assignment if my concerns can be resolved within this current match.

My concerns are:

I have attempted to resolve the situation by:

I request your intervention in the following:

Resolution:

Teacher signature \_\_\_\_\_ Date \_\_\_\_\_

Coordinator signature \_\_\_\_\_ Date \_\_\_\_\_