

**SB 187
Comprehensive
School Safety Plan
Process**

Bernal Intermediate School



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Board Adopted _____

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The following document is an addendum to the District Comprehensive Safety Plan. The District Comprehensive Safety Plan is the main body of the document. Each school has a site specific document that works in tandem with the District’s plan. The Comprehensive Safety Plan is designed to be utilized as a resource for prevention/mitigation, preparedness, response and recovery planning and training as well as for meeting the guidelines of the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS) and Title 1, Division 4, Chapter 8 Government Code.

It is a living document to meet site, district and community needs, forms or requirements. It is NOT to be a “grab and go” guide in an actual emergency.

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All sites will refer to the District Comprehensive Safety Plan for all emergency preparedness, safety and operation protocol. All procedures have been standardized throughout the District.

The following information is school site specific.

School Safety Planning Committee

The school site council is responsible for developing the school site safety plan or for delegating the responsibility to a school safety planning committee. (Ed. Code 35294.1)

The school site safety committee shall be composed of the following members: the principal or designee, one teacher who is a representative of the recognized certificated employee organization; one parent/guardian whose child attends the school; one classified employee who is a representative of the recognized classified employee organization; other members if desired. (Ed Code 35294.1)

Local law enforcement has been consulted (Ed. Code 39294,1) Other local agencies, such as health care and emergency services, may be consulted if desired. (Ed Code 39294.2)

Other members of the school or community may provide valuable insights as members of the School Safety Planning Committee. Additional members may include:

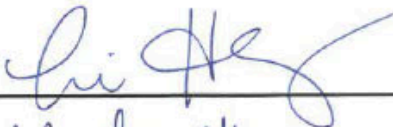
- A representative from the local law enforcement agency
- School Resource Officers
- Guidance counselor
- Special Education Department Chairperson
- One or more key community service providers
- Student representative(s)
- Disciplinary team member
- Staff leaders
- Additional parent representatives

Safe School Planning Committee

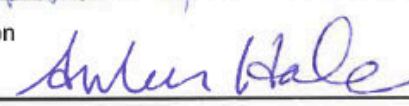
Safe School Planning Committee

BERNAL INTERMEDIATE SCHOOL SAFETY TEAM

The undersigned members of the Bernal Intermediate School Safety Planning Committee certify that the requirements of the SB 187 Safety Plan have been met.

Isis Hernandez 

Title - Teacher
Monae Lewis-Hall 

Title - Community Liaison
Amber Hale 

Title - Parent Representative
Maria Smith 

Title - Assistant Principal
Oscar A. Ortiz

District Safety Committee Chair

THE BERNAL SAFE SCHOOL PLAN WAS APPROVED VIRTUALLY BY THE BERNAL SCHOOL SITE COUNCIL ON JANUARY 23, 2024.

Background of School

Bernal Intermediate School is a school of 704 students in the Oak Grove School District of South San Jose. The focus of the school is California Common Core literacy, mathematics, Next Generation Science Standards, Special Education and our English Language Learners. The belief that all students can be successful is strongly internalized throughout the school. The mission statement of our school is: Bernal Intermediate School prepares students for the academic, social, and behavioral rigors of high school. Through a combination of clear expectations, targeted instruction, and responsive supports, all students leave Bernal ready to be successful in high school and beyond.

Providing a Safe School has always been a high priority for Bernal Intermediate School. With the collaborative efforts to maintain Safe Schools in the district, an emphasis has been in place within the district and throughout the community to ensure that safety is our number one concern. District safety measures in place include Safe Schools Specialists, a Community Liaison, Board policies, and collaboration with the San Jose Police Department for Run Hide Defend. Student safety is monitored by staff, administration, and Leadership at the school level. To this end, there are continuous improvement processes and collaborative efforts that provide a strong academic foundation within a safe and secure learning environment that ensures success for all students.

Prevention education at Bernal Intermediate School includes supplemental programs and policies including and not limited to: PBIS (Positive Behavior Intervention Supports), conflict/peer mediation, prevention education and awareness training on bullying, cyberbullying, and harassment, and socio-emotional/behavioral skills through the Advisory period, and physical education and nutrition education.

Attendance is closely monitored and students with unexcused absences of 10% or more receive law/school district/partnership intervention. Truancy abatement is a common goal of the school/district and other agency collaborative partnerships. The Safe School Specialist and the Community Liaison work in conjunction with the school to monitor and problem solve with students and families with attendance issues. Currently, Bernal Intermediate School has instituted attendance incentive procedures and programs through PBIS and Hero, which target tardies.

This Safe School Action Plan is approved through the work of the School Safety Committee and based on the results of the surveys administered to students, staff, and community as well as the Oak Grove District. The School Site Council of Bernal Intermediate School approved the Safe School Action Plan in the winter of 2024.

BERNAL INTERMEDIATE ELEMENTARY SCHOOL
Safety Plan Goals

Annual Safety Goals

The School Safety Planning Committee shall make an assessment of the current status of school crime committed on campus and at school-related functions and of appropriate strategies and programs that will provide or maintain a high level of school safety. (Ed. Code 35924.2)

While the School Safety Planning Committee reviews school, district and community crime data trends such as the California Safe School Assessment, other data can bring value to the discussions. Such data may include:

- Mental Health Data
- State, District or Site Surveys (such as the Youth Risk Behavior Survey)
- Disciplinary Data
- Community Police Data

Data may be more valuable if disaggregated by gender, age, zip code, ethnicity, etc. Current trends should be reviewed as well.

Based on data analysis, the School Safety Planning Committee identifies one or two **safety-related goals for the next school year as well as the strategies and/or programs that will be used to meet those goals**. The objective is to provide meaningful goals in order to improve the campus climate.

The goals are reported, with the Safety Plan, to the Board of Trustees and are shared with the school staff and community.

In order to keep the goals as a safety focus for the school year, it is recommended that at least three brief meetings be held to review data and progress. The progress can be reported to the School Site Council, staff, parent groups and the Board of Trustees.

The year-end assessment should be completed in May and reported.

Bernal Intermediate School Safe School Action Plan Component 1

Goal 1: During the 2022-2023 and 2023-2024 school years, all staff will be trained on and will practice emergency procedures.

Strategy 1.1: At least 10 times per school year, there will be 8 fire/earthquake drills and a presentation on the National Incident Management System (NIMS). Gates will remain locked during the instructional day, except the office gate and update of any maps.

Strategy 1.2 Emergency (Preparedness) Operations Plan (including the National Incident Management System, NIMS) reviewed annually.

Strategy 1.3 Monthly fire and/or duck and cover drills during each period.

Strategy 1.4 Emergency supplies housed on campus are annually inventoried, updated, recycled, and augmented.

Strategy 1.5 Each classroom contains a first aid kit and backpack which is updated annually which includes class rosters. Each classroom has red straps for each door for Run/Hide/Defend drills. For the 2022-2023 school year, radios will be added in each classroom. Classroom and office (exterior and interior routes) evacuation maps will be updated and posted by January.

Assessment: Will hold school safety meetings as needed to assess overall school safety data. Completed emergency supplies inventory of each classroom by the first Run/Hide/Defend September drill.

Objective 1: Each school year, all staff and students will be educated, trained, and have practiced on an on- going basis of the National Incident Management System (NIMS).

Baseline Data 1.1: The staff has agreed to hold the Run/Hide/Defend drill earlier in the school year during an extended Advisory at the beginning or end of the day for 24-25 school year.

Related Activities:

- A. Annual NIMS training.
- B. Annual First Aid and CPR certification required for Admin.
- C. Classroom presentations on emergency procedures for school and home.
- D. Annual Run Hide Defend/earthquake/fire drill practices including evacuations.
- E. Annual update of emergency and first aid supplies.
- F. Annual update of site emergency evacuation maps.
- G. Annual evaluation of the accessibility of emergency supplies.
- H. NIMS site committee.
- I. Annual review of emergency system communication.
- J. All staff and students wear school ID badges for easy identification and to ensure safety.

Resources Needed: NIMS training, First Aid training, SIP funding or donations for first aid materials/Health Clerk, MOT and modernization support

Person(s) responsible for Implementation:

District NIMS/Safety Committee, MOT and modernization, Administration, Health Clerk, and Health Liaison

Timeline: June, 2022-2024

Bernal Intermediate School Safe School Action Plan Component 2

Goal 2: School will update the ARCC to ensure adequate necessary supplies in the event of an emergency.

Strategy 2.1: Parent letters will ask them to provide snacks to be stored inside the ARCC for students with food allergies.

Strategy 2.2: Updated materials include facemasks, hand sanitizer, batteries, and blue tarps. Ask the community for donations.

Assessment 2.2: Verify items have been delivered and placed in the ARCC by January.

Baseline Data 3.1: 3 pop up tents were stolen out of the ARCC last school year and must be replaced. The lock and key were replaced.

Bernal Intermediate School Safe School Action Plan Component 3

Goal 3: To balance the school discipline plans with positive incentives, as well as appropriate alternative consequences.

Areas of Pride and Desired Change: The Positive Behavioral Intervention & Supports (PBIS) Committee of Bernal Intermediate School recognizes and commends the students, staff, and families for the following conditions and programs that communicate standards and expectations for student behavior.

Strategy 3.1 School-wide behavior assembly is scheduled in August. Cyberbullying and Internet Safety and Drugs and Alcohol presentation in the fall for students and parents provided by SJPD's Crime Prevention Specialists. School-wide behavior expectations posted in every classroom and around the school with the mantra of R2ISE: Respect, Responsibility, Integrity, Safety, and Excellence. Maintain hate speech contracts and consequences throughout the school year. Each student signs the contract.

Strategy 3.2 PBIS Incentives and programs offered for exhibiting R2ISE, such as Bronco Bucks and Bravo, Broncos!. Students who are awarded Bronco Bucks may use them at the Student Store for spirit wear, school supplies and other prizes. Leadership and AVID students assist every day during break and lunch in the Student Store.

Strategy 3.3 As part of the Bravo, Bronco Program, Bravo, Bronco slips will be read on morning announcements, with those winners receiving a prize.

Strategy 3.4 Oak Grove School District incentives, Honor Roll, Dreamkeepers, Hispanic Student Recognition Program, Every Student Succeeding awards, and student recognition.

Strategy 3.5 Training for PBIS including supplemental programs and not limited to de-escalation and restorative justice practices for all teachers.

Strategy 3.6 Advisory lessons to reinforce R2ISE expectations - build positive teacher-student and peer relationships.

Strategy 3.7 Alternatives are reviewed as options to discipline, i.e. behavior contracts, campus projects, incentives programs, community services, research related behavior topics and write an essay of understanding, when students return from suspension, they must check in with their counselor before going to class, Check in Check out (CICO) to encourage and build towards goals setting, Friday School, site or off-site group or individual counseling or programs, and/or alternative site placements for a fresh start.

Baseline Data 3.1: During the 2021 - 2022 school year, there were 76 total suspensions from 49 students. During the 2022 - 2023 school year, there were 150 total suspensions from 95 students.

Assessment Data 3.1: Will monitor data monthly and make necessary adjustments to impact the data.

Objective 1: On an on-going basis, review and revise incentives, positive discipline, and appropriate alternative consequence plans.

Related Activities:

- A. Orientation meetings with staff, students and parents/families.
- B. Communication and collaboration of school sites (elementary and intermediate) for continuity through and across Learning Communities.
- C. Staff and support staff discussions, training/professional development, activities, training and awareness related to teasing, bullying, harassment, and developmental assets, Wellness policies around physical education and nutrition, implementation of AB537 which occur at sites and the district level.
- D. Climate/leadership team/support staff and regular staff meetings discuss and revise programs on an ongoing basis.
- E. Outreach into the community at large and tap into available resources, grants and donations such as SJPD's Crime Prevention Specialists and Safe School/Youth Outreach Specialists.
- F. Koffee Klatches, HABLA, families/students/community meetings (i.e. District Wellness Committee, District Advisory Council, Student Advisory Council), recognition programs, and participation in community events work to develop caring relationships with students, families, and community.

Resources Needed: Local Funding Sources, donations, District in-kind funds

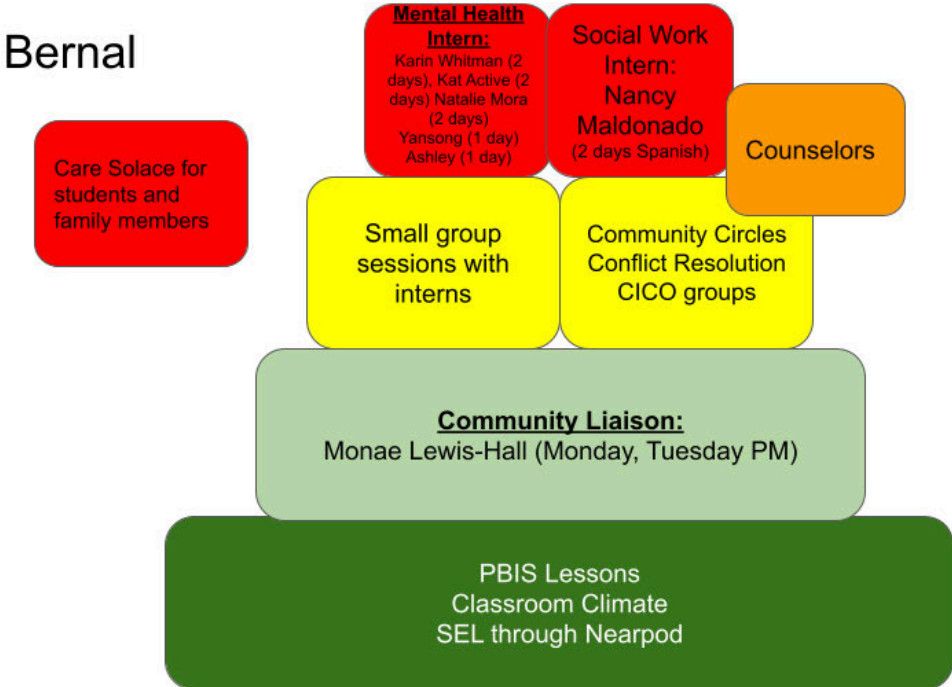
Person(s) responsible for implementation:

Climate, leadership team, support staff, regular staff, administration, counselors, staff, parents, families, students and district personnel.

4. Timeline: June 2024

Bernal Intermediate School Safe School Action Plan Component 4

Goal 4: To provide mental health support for students.



Mental Health Providers/Therapists:

- Natalie Mora
 - Mondays, Thursdays
- Karin Whitman
 - Tuesdays, Thursdays
- Katherine Active (Kat)
 - Tuesdays, Fridays
- Yansong
 - Wednesdays
- Ashley
 - Thursdays
- Nancy Maldonado (Spanish)
 - Thursdays, Fridays

Strategy 4.1: Mental Health/Social Worker Interns in person support for 5 days

Assessment 4.1: Number of students being served by mental health support systems.

Strategy 4.2: Parents and students can be referred through Care Solace via online or telephone

Strategy 4.3: Individual School Strategies, such as CICO, Community Circles, weekly SEL lessons via Advisory slides

Assessment 3.7: Connectedness and Belonging Survey results and Bernal Student Safety Survey results

Baseline Data 2.1 /2.2: Bernal had 2 social worker interns during the 2022-2023 school year.

**BERNAL INTERMEDIATE SCHOOL
EMERGENCY PROCEDURES**

BERNAL INTERMEDIATE ICS TEAM

Team Leader/Incident Commander: (Primary) Smith, (Secondary) Brown

Public Information Officer/Liaison: Unck

Situation Analysis: Unck, Smith

Operations: **Ochoa**

Site Check/Security: Fuller

Safety/Search and Rescue: Hoffman, Barragan, Hernandez, Varney

Medical: Bhamidipaty

Student Attendance/Release: Karim, Perez, Lewis-Hall

Transportation: Karim

Planning Chief/Staffing Officer: **Brown**

Documentation/Incident Log: Miguel

Logistics: **Bui**

Supplies/Facilities: Medina

Communications/Finance/Purchasing: **Ash**

Timekeeping: Rozanski

Insert Primary and Secondary Locations

Command Posts

One indoor and one outdoor area for the Command Center to be stationed in the event of a district emergency.

Primary: Front of big gym on the parking lot side.

Secondary: Arc near the first aid station benches.

Off Site School Evacuation Centers

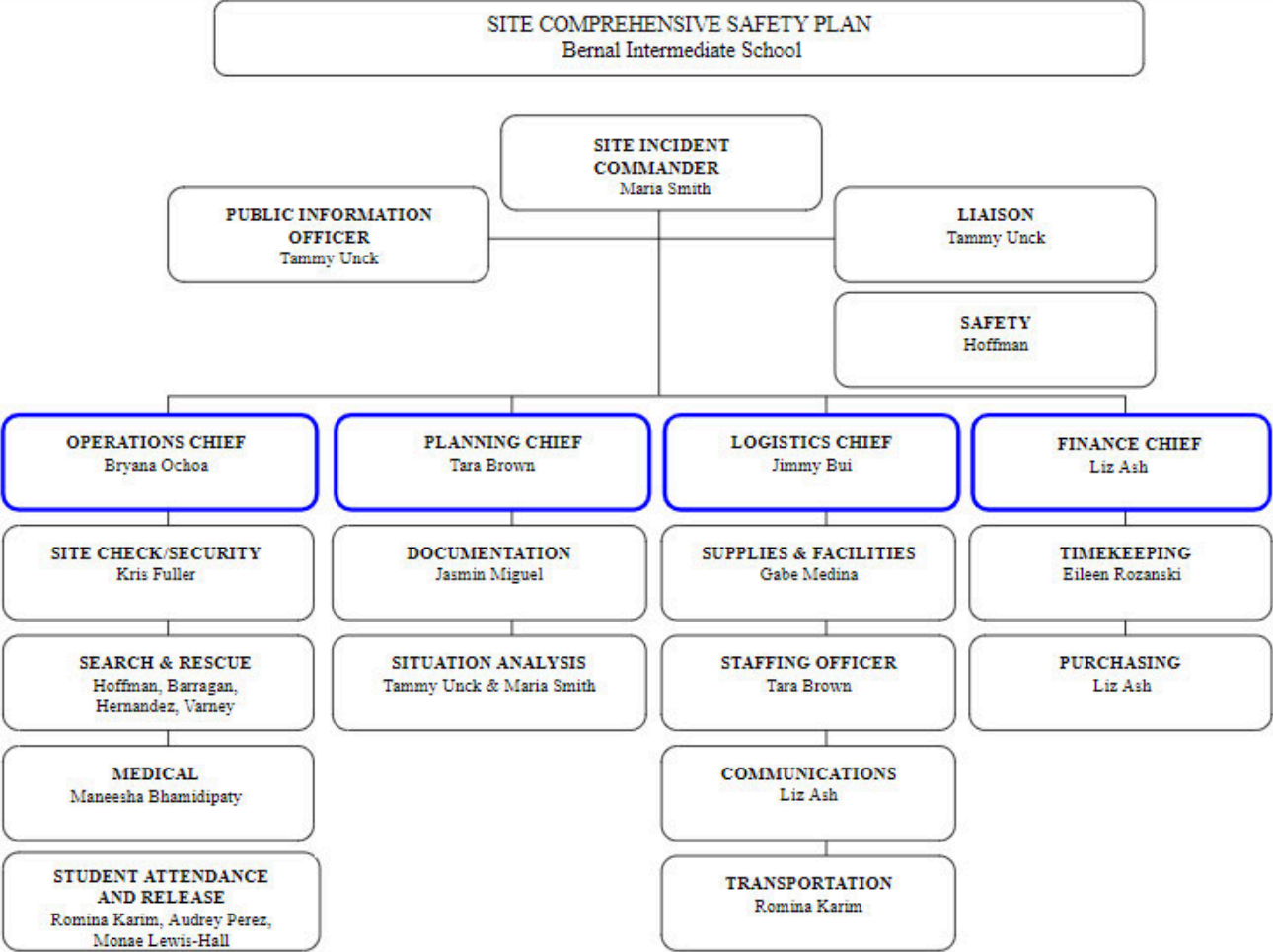
To be determined in conjunction with the Director of Facilities

Primary: St. Julies Church

Secondary: Oak Grove District Office

Unification Site	Staffing	
St. Julies Church	Sarah Woodrow	366 St Julie Dr San Jose, CA 95119
Oak Grove School District	Monae Lewis-Hall	6578 Santa Teresa Blvd San Jose, CA 95119

Emergency Response Teams



Operations

Team	Team Leader:	Staff Members:
Operations Chief	Bryana Ochoa	Bryana Ochoa
Security	Kris Fuller	Kris Fuller
Safety/Search & Rescue	Scott Hoffman	Elisa Barragan Isis Hernandez Sandy Varney
Medical	Maneesha Bhamidipaty	Maneesha Bhamidipaty
Student Attendance and Release	Romina Karim	Audrey Perez Monae Lewis-Hall

Planning

Team	Team Leader:	Staff Members:
Planning Chief	Tara Brown	Tara Brown
Documentation	Jasmin Miguel	Jasmin Miguel
Situation Analysis	Tammy Unck	Maria Smith

Logistics

Team	Team Leader:	Staff Members:
Logistic Chief	Jimmy Bui	Jimmy Bui
Supplies/Facilities	Gabe Medina	Gabe Medina
Staffing Officer	Tara Brown	Tara Brown
Communication	Liz Ash	Liz Ash
Transportation	Romina Karim	Romina Karim

Finance

Team	Team Leader:	Staff:
Finance Chief	Liz Ash	Eileen Rozanski
Timekeeping	Eileen Rozanski	Eileen Rozanski
Purchasing	Liz Ash	Liz Ash

Site:	Bernal Intermediate Elementary School	School Year:	2022-2024
Updated prepared by:	Maria Smith	Date:	1/23/2024

This list should be updated in September of each school year to accommodate any staff changes.

Note: Teachers assigned to lead or have staff assignments should be paired with teachers assigned to the student assembly area. In an emergency, when directed to evacuate to the assembly area, all teachers will take any emergency items and move their classes to the assembly area. Teachers assigned to lead or have staff assignments will then “hand off” responsibility for their class to their Buddy Teacher and report to their emergency assignment.

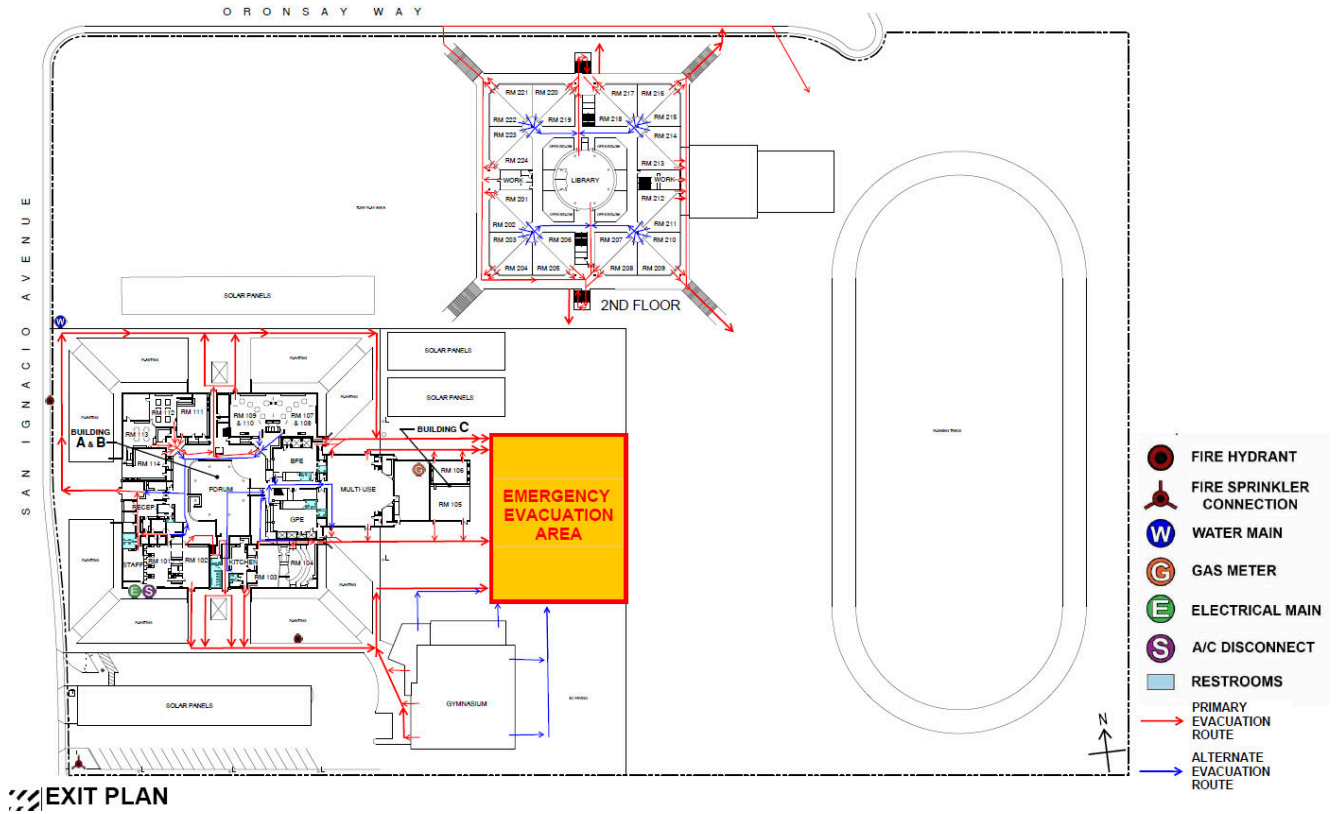
Responsibility for Remaining with Students		Responsibility for Assuming Emergency Task		Emergency Task
Room #	Teacher	Room #	Teacher	
		Office	Smith	Site Incident Commander, Situation Analysis
		Office	Unck	Public Information Officer, Situation Analysis
		Office	Brown	Secondary Incident Commander, Planning Chief, Staffing Officer
		Office	Ochoa	Operations Chief
		Office	Fuller	Security
		Office	Ash	Finance/Administration, Accountability
		Office	Rozanski	Finance/Administration, Accountability
		Office	Bhamidipaty	Medical
		Office	Perez	Student Attendance & Release
		Office	Lewis-Hall	Student Attendance & Release
		Office	Karim	Student Attendance & Release, Transportation
207	Huang	208	Barragan	Search & Rescue
222	Jahn	223	Hernandez	Search & Rescue
102/103/104	Fennern	101	Hoffman	Search & Rescue

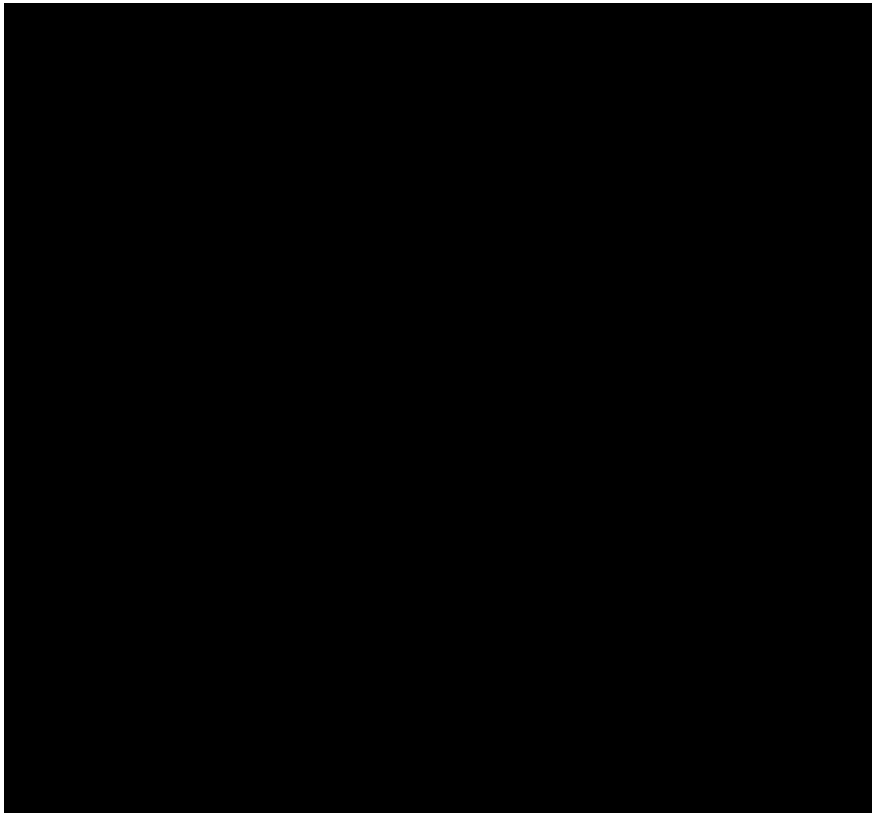
203	Rozman	204	Varney	Search & Rescue
109	Barham	108	Bui	Logistics
206	Guevarra	205	Medina	Supplies & Facilities
220	Nwankwo	219	Miguel	Documentation/Incident Log
Gym	Johnson	Gym	Wyness	
Gym	Miller	Gym	Haneta	
Gym	Delaney	APE	Schwing	
111	Juhasz	112	Aranda (Speech)	
114	Sar	113	Johnson	
201	Austin	202	Slater	
209	McFarren	210	Muong	
212	Therapy Room	Wkrm B	Woodrow (Psych)	
215	Polentz	217	Chita (SDC)	
218	Becker	216	Nichol	
221	Neumiester	224	Paigen	

Note: Teachers assigned to lead or have staff assignments should be paired with teachers assigned to the student assembly area. In an emergency, when directed to evacuate to the assembly area, all teachers will take any emergency items and move their classes to the assembly area. Teachers assigned to lead or have staff assignments will then “hand off” responsibility for their class to their Buddy Teacher and report to their emergency assignment.

Evacuation Map

Exterior and interior routes updated January 2024.





Review tardies, absenteeism, expulsion and suspension data.

The table displays the suspension and expulsion rates at the school, in the district, and throughout the state. Expulsions occur only when required by law or when all other alternatives are exhausted.

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions for School Year 2019–20 Only (data collected between July through February, partial school year due to the COVID-19 pandemic)

Rate	School 2019–20	District 2019–20	State 2019–20
Suspensions	2.87%	0.84%	2.45%
Expulsions	0.00%	0.00%	0.05%

Note: The 2019–20 suspensions and expulsions rate data are not comparable to other year data because the 2019–20 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019–20 school year compared to other school years.

Suspensions and Expulsions (data collected between July through June, each full school year respectively)

Rate	School 2020–21	School 2021–22	District 2020–21	District 2021–22	State 2020–21	State 2021–22
Suspensions	0.13%	7.12%	0.02%	2.08%	0.20%	3.17%
Expulsions	0.00%	0.00%	0.00%	0.00%	0.00%	0.07%

Note: Data collected during the 2020–21 school year may not be comparable to earlier years of this collection due to differences in learning mode instruction in response to the COVID-19 pandemic.

**Suspensions and Expulsions by Student Group
(School Year 2021–22)**

Student Group	Suspensions Rate	Expulsions Rate
All Students	7.12	0.00
Female	6.73	0.00
Male	7.44	0.00
Non-Binary	0.00	0.00
American Indian or Alaska Native	2.89	0.00
Asian	0.00	0.00
Black or African American	15.38	0.00
Filipino	2.56	0.00
Hispanic or Latino	10.71	0.00
Native Hawaiian or Pacific Islander	0.00	0.00
Two or More Races	8.70	0.00
White	1.96	0.00
English Learners	6.93	0.00
Foster Youth	0.00	0.00
Homeless	0.00	0.00
Socioeconomically Disadvantaged	15.05	0.00
Students Receiving Migrant Education Services	0.00	0.00
Students with Disabilities	10.75	0.00

Attendance Factor:

The attendance factor accounts for the difference between enrollment and attendance. It is the average percentage of enrolled students typically attending school on any given day. The factor is calculated annually using prior school year data.

- 2017-2018 Attendance Factor: 96.51%
- 2018-2019 Attendance Factor: 96.21%
- 2019-2020 Attendance Factor: COVID
- 2020-2021 Attendance Factor: 98.3%
- 2021-2022 Attendance Factor: 93.20%
- 2022-2023 Attendance Factor: 93.04%

Chronic absenteeism:

Students are considered chronically absent if they are absent at least 10 percent of the instructional days that they were enrolled to attend in a school. A distinguishing feature of this measure is that the goal is reversed.

- 2017-2018 Chronic Absenteeism Rate: 9.0%
- 2018-2019 Chronic Absenteeism Rate: 9.1%
- 2019-2020 COVID
- 2020-2021 Chronic Absenteeism Rate: 7.5%
- 2021-2022 Chronic Absenteeism Rate: 21.2%
- 2022-2023 Chronic Absenteeism Rate: 22.9%

**Chronic Absenteeism by Student Group
(School Year 2021–22)**

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	702	688	146	21.2
Female	312	303	72	23.8
Male	390	385	74	19.2
American Indian or Alaska Native	1	1	0	0.0
Asian	173	168	11	6.5
Black or African American	26	26	10	38.5
Filipino	39	39	2	5.1
Hispanic or Latino	308	301	92	30.6
Native Hawaiian or Pacific Islander	7	7	3	42.9
Two or More Races	46	46	12	26.1
White	102	100	16	16.0
English Learners	101	94	20	21.3
Foster Youth	3	3	1	33.3
Homeless	3	3	0	0.0
Socioeconomically Disadvantaged	186	179	76	42.5
Students Receiving Migrant Education Services	3	3	1	33.3
Students with Disabilities	93	93	32	34.4

School Facilities & Safety

Bernal Intermediate strives to provide a safe and healthy environment for our students and staff.

Bernal Intermediate School is one of 18 schools in the Oak Grove School District in South San Jose. Each year goals relating to school safety and for preventing the use of tobacco, drugs, alcohol, and school violence are established by the Student Services Advisory Committee and submitted to the State of California. Providing a safe school is a high priority for Bernal Intermediate School. To this end, there are continuous improvement processes and collaborative efforts that provide comprehensive health education and a strong academic foundation within a safe and secure learning environment that ensures success for all students.

The table shows the results of the most recent school facilities inspection. While reviewing this report, please note that even minor discrepancies are reported in the inspection process. The items noted in the table have been corrected or are in the process of remediation. The data in the table was collected in January 2023.

Cleaning Process

Bernal provides a safe and clean environment for students, staff, and volunteers. The district has adopted cleaning standards for all schools. Basic cleaning operations are performed on a daily basis throughout the school year with emphasis on classrooms and restrooms. A joint effort between students and staff helps keep the campus clean and litter-free. The principal works daily with the custodial staff to develop sanitation schedules that ensure a clean, safe, and functional learning environment.

Maintenance & Repair A scheduled maintenance program is administered by Bernal's custodial staff on a regular basis, with heavy maintenance functions occurring during vacation periods. Additionally, a scheduled maintenance program is administered by Oak Grove School District to ensure that school grounds and facilities remain in excellent repair. A work order process is used when issues arise that require immediate attention. Emergency repairs are given the highest priority; repair requests are completed efficiently and in the order in which they are received.

School Facility Good Repair Status

Using the **most recently collected** Facility Inspection Tool (FIT) data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The rate for each system inspected
- The overall rating

Year and month of the most recent FIT report: January 2023

System Inspected	Rating	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Good	
Interior: Interior Surfaces	Poor	The District is preparing new modernization standards thanks to the recent passing of Bond Measure P that will improve interior conditions District wide. Work orders have been generated to address replacement of ceiling tiles and lights.
Cleanliness: Overall Cleanliness, Pest/Worm Infestation	Good	
Electrical: Electrical	Poor	Work orders have been generated to address replacement of overhead lights and ballasts. Part of the upcoming modernization of Bernal,

System Inspected	Rating	Repair Needed and Action Taken or Planned
		the District plans to replace all overhead lights with new LED light fixtures.
Restrooms/Fountains: Restrooms, Sinks/Fountains	Good	
Safety: Fire Safety, Hazardous Materials	Good	
Structural: Structural Damage, Roofs	Good	
External: Playground/School Grounds, Windows/Doors/Gates/Fences	Good	

Overall Facility Rate

Year and month of the most recent FIT report: January 2023

Overall Rating	Fair
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fair updated 2/7/23

Before and After-School Programs on Oak Grove School District Campuses

As part of SB 187, the Oak Grove School District recognizes the importance of tailoring the Comprehensive Safety Plan for after-school programs. The District requires that all after-school program providers (BASE, Boys & Girls Club, Catalyst, Champions, Think Together, Headstart) annually share Agency-specific:

- Safety Plans and Procedures
- Staff Directory and Leadership Contacts

While after-school programs are included in each school's site-specific safety plan, there may be multiple program providers operating on campus after school that may not be addressed in each program provider's or school site's overall plan. To ensure that all preschool, before and after-school programs on OGSD campuses are prepared in the untimely event of an emergency, the district recommends that these partners (BASE, Boys & Girls Club, Catalyst, Champions, Think Together, Headstart) meet annually with their school site administration to:

1. Review and update school-specific Safety Plans to include their program hours
2. Identify the common Hazards of Before and Afterschool Access and Locations
3. Collaborate to Identify Key Emergency Roles and Responsibilities Before and After School
4. Understand Facilities, Equipment, and Emergency Supplies Access

To Confirm that each school site is adequately prepared after school, the Oak Grove School District will convene all Preschool, Before and Afterschool program providers (BASE, Boys & Girls Club, Catalyst, Champions, Think Together, Headstart) annually to review and discuss:

- District Plans and Protocols
- Develop Coordinated Communication Plans
- Coordination and Implementation of Emergency Disaster Drills

Licensed Preschool Programs on Oak Grove School District Campuses

Licensed Preschool Programs will follow all State Regulatory requirements for Disaster and Mass Casualty Planning including but not limited to:

- Each licensee shall have a disaster and mass casualty plan of action. The plan shall be in writing and shall be readily available.
- The plan shall be subject to review by the Department and shall include:
- Designation of administrative authority and staff assignments.
- Contingency plans for action during fires, floods, and earthquakes including, but not limited to, the following:
 - Fire safety plan.
 - Means of exiting.
 - Transportation arrangements.
 - Relocation sites that are equipped to provide safe temporary accommodations for children.
 - Supervision of children during evacuation or relocation, and contact after relocation to ensure that relocation has been completed as planned.

- Means of contacting local agencies, including but not limited to the fire department, law enforcement agencies, and civil defense, and other disaster authorities.
- Any special methods and procedures necessary for the evacuation and relocation of non-ambulatory children.
- The licensee shall instruct all children, age, and abilities permitting, and all childcare personnel, including volunteers, in their duties and responsibilities under the plan.
- Disaster drills shall be conducted at least every six months.
- The drills shall be documented. This documentation shall be kept in the childcare center for at least one year.

RESOURCES:

[Disaster Resources/Department of Social Services](#)

[Disaster Preparedness/CA Childcare Health Program](#)

[Stay Safe Procedures in Early Childhood Programs/Head Start](#)

EMERGENCY COMMUNICATION NUMBERS

Police, Fire & Rescue, Medical, Sheriff, Hazardous Incident			911
Emergency from mobile phone			408-227-8911
Police non-emergency	311		
Sheriff	408-299-3233	San Jose Mercury	408-920-5444
Regional Medical Center of SJ	408-259-5000		
Office of Emergencies Services Santa Clara	408-808-7800		
Fire Department 408-277-4619			
County of Santa Clara Emergency Medical Services	408-885-4250		
Pacific Gas & Electric	800-743-5000		
American Red Cross	408-577-2178		
San Jose Environmental Services 408-945-3000			
City of San Jose Emergency Services	408-277-4595		
Dead Animal Collection	408-578-7297		
HazMat	408-277-4659		
Poison Control SDS	800-876-4766 800-451-8346		
CAL/EPA	916-323-2514		
San Jose Water Resource Board 510-622-2300			
OSHA	800-321-6742		
CalOSHA-Fremont	510-794-2521		
San Jose Water	408-279-7900		
Highway Patrol	800-835-5247		
CHP Non Emergency	707-551-4100		

TRANSPORTATION EMERGENCY NUMBERS

CHP Goldengate	707-551-4151
CHP Gilroy	408-848-2324

RADIO AND TV STATIONS

KARA 105.7 FM	408-575-1057
KCBS 740 AM	415-765-4000
KFOG 104.5 FM	408-817-5364
KLIV 1590 AM	408-575-1600
KLOCK 1170 AM	408-440-0851
KGO CH 7	415-954-7777
KNTV CH 11	408-452-4780
KPIX CH 5	415-362-5550
KRON CH 4	415-441-4444
KTVU CH 2	510-834-1212

SAFETY DATA SHEETS

HOW TO REQUEST A SDS

1-800-451-8346
3E Company

Provide as much of the following product information as possible:

- Produce Name
- Manufacturer Name
- Product Number (found on side of container)
- UPC Code (if available)

GENERAL INFORMATION – SCHOOL SAFETY

District Commitment to School Safety

It is the policy of the Oak Grove School District Board of Education that all students enrolled in this district, and all employees employed by this district, have the right to attend campuses, which are safe and secure. The Board believes that a beginning step toward safer schools is the development of a comprehensive plan for school safety by every school within the District. The Board intends that parents, students, teachers, administrators, counselors, classified personnel, and community agencies develop safe school plans, including local law enforcement, and approved by the Board. The school site committee will review these safe school plans on an annual basis and proposed changes will be submitted to the Board for approval.

LEGISLATIVE REQUIREMENTS

The California Education Code (sections 35294.10-35294.15) outlines the requirements of all schools operating any kindergarten and any grades 1 to 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school.

This requirement was presented in Senate Bill 187, which was approved by the Governor and chaptered in 1997. This legislation contained a sunset clause, which stated that this legislation would remain in effect only until January 1, 2000. **See Appendix for Senate Bill 187 Text. Senate Bill 334 was approved and chaptered in 1999 and perpetuated this legislation under the requirement of the initial legislation.**

Comprehensive School Safety Plans are required under SB 187/SB 334 to contain the following elements:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse reporting procedures
- Disaster procedures
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Anti-harassment policy
- Sexual harassment policies
- School wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules and procedures on school discipline
- Uniform Complaint process
- Goals on providing a safe and healthy environment

The Comprehensive School Safety Plan will be reviewed and updated by the School Site Council every year. The school will report on the status of its school safety plan including a description of its key elements in the annual school accountability report card.

Glossary

SEMS - Standard Emergency Management System

NIMS – National Incident Management System

ELL – English Language Learner

PTA - Parent Teacher Association

H&SC - Home and School Club

ICS - Incident Command Site

HABLA – Hispanic Advisory Board Learning Assessment

HSA – Home & School Association

MOT - Maintenance and Operations Team

CICO – Check in/ Check out

CEIT – Continuous Equity Improvement Team

AB537 – Assembly Bill related to non-discrimination of sexual orientation or perceived sexual orientation and all aspects related to as such.

PBIS – Positive Behavior Intervention Supports

SIP – School Improvement Plan

GATE – Gifted and Talented Education

PE – Physical Education

N/A – not applicable

District Advisory Council (DAC) – a group of parents representative of each school in the district that meets monthly with the Superintendent to discuss and provide input into district programs.

Student Advisory Council – a group of students representative of each school in the district that meets monthly with the Superintendent to discuss and provide input into district programs.