

# **SB 187 Comprehensive School Safety Plan**



## **Davis Intermediate School**

5035 Edenvue Drive

San Jose, CA 95111

Phone: (408) 227-0616

Fax: (408) 224-8957

Board Adopted \_\_\_\_\_

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The following document is an addendum to the District Comprehensive Safety Plan. The District Comprehensive Safety Plan is the main body of the document. Each school has a site specific document that works in tandem with the District’s plan. The Comprehensive Safety Plan is designed to be utilized as a resource for prevention/mitigation, preparedness, response and recovery planning and training as well as for meeting the guidelines of the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS) and Title 1, Division 4, Chapter 8 Government Code. It is a living document to meet site, district and community needs, forms or requirements. It is NOT to be a “grab and go” guide in an actual emergency.

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**All sites will refer to the District Comprehensive Safety Plan for all emergency preparedness, safety and operation protocol. All procedures have been standardized throughout the District.**

## School Safety Planning Committee

The school site council is responsible for developing the school site safety plan or for delegating the responsibility to a school safety planning committee. (Ed. Code 35294.1)

The school site safety committee shall be composed of the following members: the principal or designee, one teacher who is a representative of the recognized certificated employee organization; one parent/guardian whose child attends the school; one classified employee who is a representative of the recognized classified employee organization; other members if desired. (Ed Code 35294.1)

Local law enforcement has been consulted (Ed. Code 39294,1) Other local agencies, such as health care and emergency services, may be consulted if desired. (Ed Code 39294.2)

Other members of the school or community may provide valuable insights as members of the School Safety Planning Committee. Additional members may include:

- A representative from the local law enforcement agency
- School Resource Officers
- Guidance counselor
- Special Education Department Chairperson
- One or more key community service providers
- Student representative(s)
- Disciplinary team member
- Staff leaders
- Additional parent representatives

**DAVIS INTERMEDIATE SCHOOL SAFETY TEAM**

The undersigned members of the Davis Intermediate School Safety Planning Committee certify that the requirements of the SB 187 Safety Plan have been met.

*Ginelyn Doldolea-Kudsi*

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Principal: Ginelyn Kudsi

*Kellee Humphrey*

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Assistant Principal: Kellee Humphrey

*Jennifer Lapena & Angela White*

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Teachers: Jennifer Lapena and Angela White

*Israel Luna*

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Classified Staff member:

*Cyndi Lubben & Chris Shannon*

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Parent Representatives:

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District Safety Committee Chair: Oscar Ortiz

**THE DAVIS SAFE SCHOOL PLAN WAS APPROVED BY THE DAVIS SCHOOL SITE COUNCIL ON  
1/25/24 .**

# DAVIS INTERMEDIATE ELEMENTARY SCHOOL

## Safety Plan Goals

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### Annual Safety Goals

The School Safety Planning Committee shall make an assessment of the current status of school crime committed on campus and at school-related functions and of appropriate strategies and programs that will provide or maintain a high level of school safety. (Ed. Code 35924.2)

While the School Safety Planning Committee reviews school, district and community crime data trends such as the California Safe School Assessment, other data can bring value to the discussions. Such data may include:

- Mental Health Data
- State, District or Site Surveys (such as the Youth Risk Behavior Survey)
- Disciplinary Data
- Community Police Data

Data may be more valuable if disaggregated by gender, age, zip code, ethnicity, etc. Current trends should be reviewed as well.

**Based on data analysis**, the School Safety Planning Committee identifies one or two **safety-related goals for the next school year as well as the strategies and/or programs that will be used to meet those goals**. The objective is to provide meaningful goals in order to improve the campus climate.

The goals are reported, with the Safety Plan, to the Board of Trustees and are shared with the school staff and community.

In order to keep the goals as a safety focus for the school year, it is recommended that at least three brief meetings be held to review data and progress. The progress can be reported to the School Site Council, staff, parent groups and the Board of Trustees.

The year-end assessment should be completed in May and reported.

**DAVIS INTERMEDIATE SCHOOL**  
**Safety Plan Goals**  
**2023 - 2025**

**GOAL 1: Increase the safety of all students and staff by installing various security measures**

**Strategy 1.1:** Installation of cameras throughout the school campus

**Assessment 1.1:** Installation has been completed

**Strategy 1.2:** Provide software with recording capabilities as well as live viewing options

**Assessment 1.2:** Installation has been completed

**Strategy 1.3:** Installation of additional outdoor lights (Front, side of building)

**Assessment 1.3:** Installation has been completed

**GOAL 2: School will update the ARCC to ensure adequate necessary supplies in the event of an emergency.**

**Strategy 2.1:** Each class will receive a bin, along with a gallon sized zip top bag for every student. Parent letters will accompany the bags home, asking for snacks to be stored inside the ARCC.

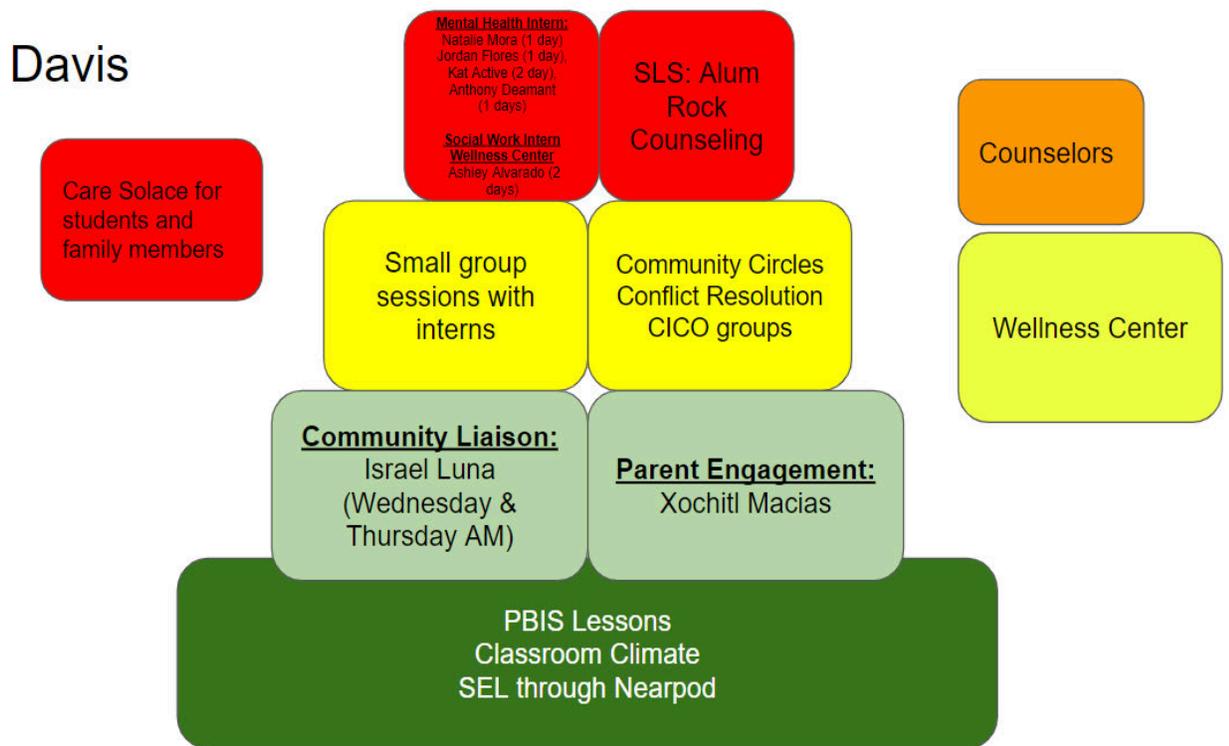
**Assessment 2.1:** Confirm storage of classroom bins with zip top bags for every student by October.

**Strategy 2.2:** Updated materials include batteries and [First Aid supplies](#)

**Assessment 2.2:** Verify items have been delivered and placed in the ARCC by January.

**GOAL 3: Provide mental health support for students.**

Student Services Pyramid :



**Strategy 3.1:** Mental Health Intern support for 4 days

**Strategy 3.2:** Social Worker Intern support for 2 days

**Strategy 3.3:** Outside agency referrals for mental health support through School Linked Services for Alum Rock Counseling, Community Solutions, Rebekah’s Children Services;

**Strategy 3.4:** Parents and students can be referred through Care Solace

**Assessment 2.1 through 2.4:** Number of students being served by mental health support systems.

**Strategy 3.5:** Professional Learning Community focus, Culture & Climate, Advisory check-ins 4 days a week

**Strategy 3.6:** Individual School Programs and Strategies, such as Wellness Center, Art of Yoga, Community Circles, SEL Lessons through Nearpod & Advisory Classes, Lunchtime Clubs

**Assessment 3.5 through 3.6:** Safety, Connectedness and Belonging Survey Results

The table displays the suspension and expulsion rates at the school, in the district, and throughout the state. Expulsions occur only when required by law or when all other alternatives are exhausted.

**State Priority: School Climate**

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

**Suspensions and Expulsions for School Year 2019–20 Only**  
 (data collected between July through February, partial school year due to the COVID-19 pandemic)

Rate	School 2019–20	District 2019–20	State 2019–20
Suspensions	1.62%	0.84%	2.45%
Expulsions	0.00%	0.00%	0.05%

Note: The 2019–20 suspensions and expulsions rate data are not comparable to other year data because the 2019–20 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019–20 school year compared to other school years.

**Suspensions and Expulsions**  
 (data collected between July through June, each full school year respectively)

Rate	School 2020–21	School 2021–22	District 2020–21	District 2021–22	State 2020–21	State 2021–22
Suspensions	0.00%	6.43%	0.02%	2.08%	0.20%	3.17%
Expulsions	0.00%	0.00%	0.00%	0.00%	0.00%	0.07%

Note: Data collected during the 2020–21 school year may not be comparable to earlier years of this collection due to differences in learning mode instruction in response to the COVID-19 pandemic.

**Suspensions and Expulsions by Student Group  
(School Year 2021–22)**

Student Group	Suspensions Rate	Expulsions Rate
All Students	6.43	0.00
Female	5.33	0.00
Male	7.28	0.00
Non-Binary	0.00	0.00
American Indian or Alaska Native	2.02	0.00
Asian	0.00	0.00
Black or African American	20.00	0.00
Filipino	0.00	0.00
Hispanic or Latino	7.61	0.00
Native Hawaiian or Pacific Islander	0.00	0.00
Two or More Races	6.25	0.00
White	3.33	0.00
English Learners	7.44	0.00
Foster Youth	0.00	0.00
Homeless	0.00	0.00
Socioeconomically Disadvantaged	7.64	0.00
Students Receiving Migrant Education Services	0.00	0.00
Students with Disabilities	14.61	0.00

Attendance Factor:

The attendance factor accounts for the difference between enrollment and attendance. It is the average percentage of enrolled students typically attending school on any given day. The factor is calculated annually using prior school year data.

- 2017-2018 Attendance Factor: 95.79%
- 2018-2019 Attendance Factor: 95.32%
- 2019-2020 Attendance Factor: COVID
- 2020-2021 Attendance Factor: 94.70%
- 2021-2022 Attendance Factor: 90.20%
- 2022-2023 Attendance Factor: 90.86%

Chronic absenteeism:

Students are considered chronically absent if they are absent at least 10 percent of the instructional days that they were enrolled to attend in a school. A distinguishing feature of this measure is that the goal is reversed.

- 2016-2017 Chronic Absenteeism Rate: 11.10%
- 2017-2018 Chronic Absenteeism Rate: 13.40%
- 2018-2019 Chronic Absenteeism Rate: 14.70%
- 2019-2020 COVID
- 2020-2021 Chronic Absenteeism Rate: 17.6%
- 2021-2022 Chronic Absenteeism Rate: 34.2%

**Chronic Absenteeism by Student Group  
(School Year 2021–22)**

<b>Student Group</b>	<b>Cumulative Enrollment</b>	<b>Chronic Absenteeism Eligible Enrollment</b>	<b>Chronic Absenteeism Count</b>	<b>Chronic Absenteeism Rate</b>
All Students	560	541	185	34.2
Female	244	235	81	34.5
Male	316	306	104	34.0
American Indian or Alaska Native	0	0	0	0.0
Asian	99	97	10	10.3
Black or African American	15	15	7	46.7
Filipino	25	25	2	8.0
Hispanic or Latino	368	357	153	42.9
Native Hawaiian or Pacific Islander	4	3	1	33.3
Two or More Races	16	14	4	28.6
White	30	27	7	25.9
English Learners	215	208	69	33.2
Foster Youth	4	4	3	75.0
Homeless	2	2	0	0.0
Socioeconomically Disadvantaged	301	290	119	41.0
Students Receiving Migrant Education Services	8	8	2	25.0
Students with Disabilities	89	85	42	49.4

**School Facilities & Safety**

Davis Intermediate strives to provide a safe and healthy environment for our students and staff.

Davis Intermediate School is one of 18 schools in the Oak Grove School District in South San Jose. Each year goals relating to school safety and for preventing the use of tobacco, drugs, alcohol, and

school violence are established by the Student Services Advisory Committee and submitted to the State of California. Providing a safe school is a high priority for Davis Intermediate School. To this end, there are continuous improvement processes and collaborative efforts that provide comprehensive health education and a strong academic foundation within a safe and secure learning environment that ensures success for all students.

The table shows the results of the most recent school facilities inspection. While reviewing this report, please note that even minor discrepancies are reported in the inspection process. The items noted in the table have been corrected or are in the process of remediation. The data in the table was collected in January 2018.

### School Facility Good Repair Status

Using the **most recently collected** Facility Inspection Tool (FIT) data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The rate for each system inspected
- The overall rating

Year and month of the most recent FIT report: January 2023

System Inspected	Rating	Repair Needed and Action Taken or Planned
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer	Good	
<b>Interior:</b> Interior Surfaces	Good	Work order generated for the flooring at the administration building.
<b>Cleanliness:</b> Overall Cleanliness, Pest/Vermin Infestation	Good	Work order generated for the flooring care
<b>Electrical:</b> Electrical	Fair	Work orders generated to address light outs and a damaged receptacle.
<b>Restrooms/Fountains:</b> Restrooms, Sinks/Fountains	Good	
<b>Safety:</b> Fire Safety, Hazardous Materials	Good	
<b>Structural:</b> Structural Damage, Roofs	Good	
<b>External:</b> Playground/School Grounds,	Good	

System Inspected	Rating	Repair Needed and Action Taken or Planned
Windows/Doors/Gates/Fences		

### Overall Facility Rate

Year and month of the most recent FIT report: January 2023

Overall Rating	Good
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Last updated: 2/1/23

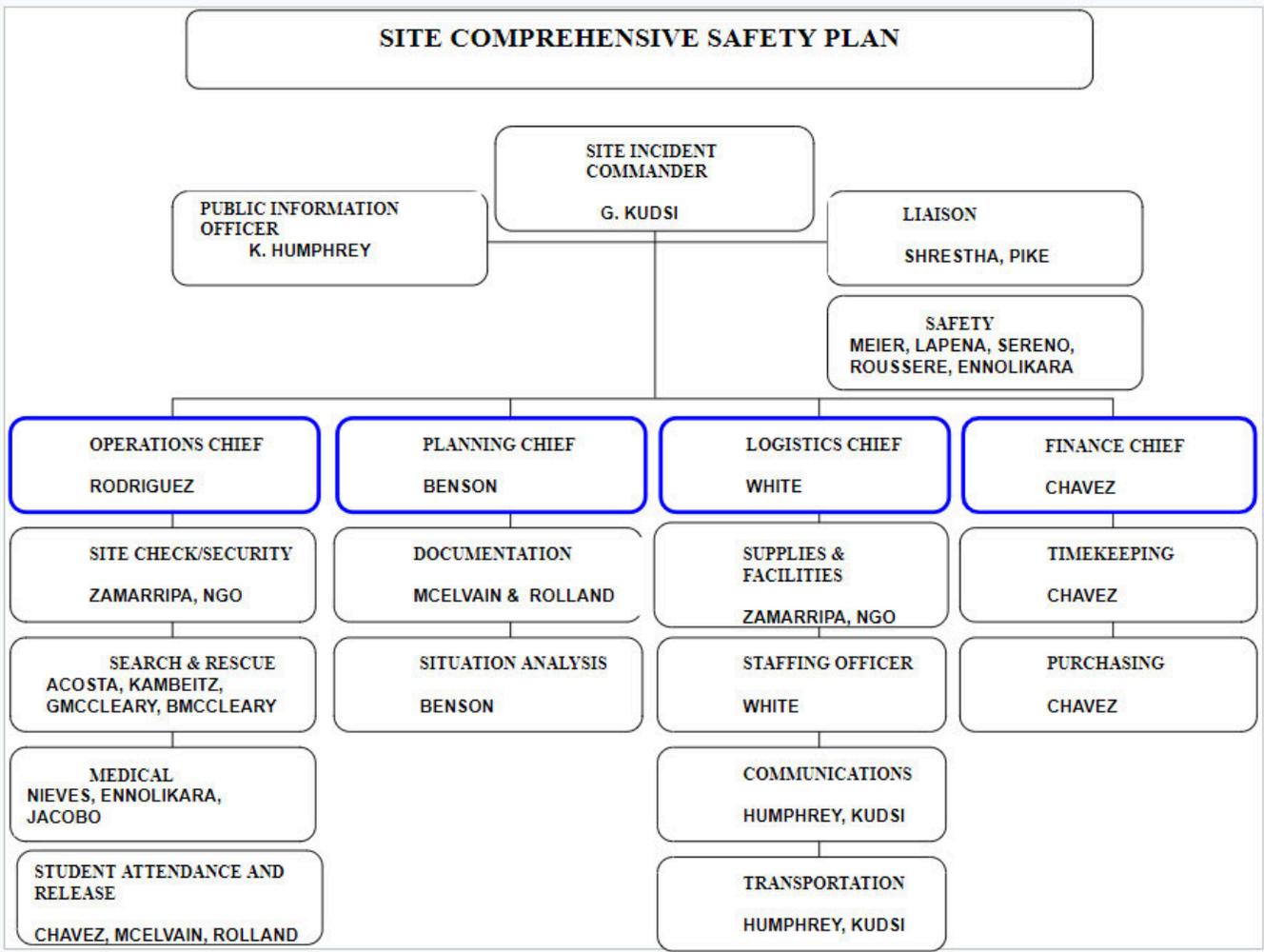
## Cleaning Process

Davis Intermediate provides a safe and clean environment for students, staff, and volunteers. The district has adopted cleaning standards for all schools. Basic cleaning operations are performed on a daily basis throughout the school year with emphasis on classrooms and restrooms. A joint effort between students and staff helps keep the campus clean and litter-free. The principal works daily with the custodial staff to develop sanitation schedules that ensure a clean, safe, and functional learning environment.

**Maintenance & Repair** A scheduled maintenance program is administered by Davis Intermediate's custodial staff on a regular basis, with heavy maintenance functions occurring during vacation periods. Additionally, a scheduled maintenance program is administered by Oak Grove School District to ensure that school grounds and facilities remain in excellent repair. A work order process is used when issues arise that require immediate attention. Emergency repairs are given the highest priority; repair requests are completed efficiently and in the order in which they are received.

# DAVIS INTERMEDIATE SCHOOL EMERGENCY PROCEDURES

## DAVIS INTERMEDIATE ICS TEAM



## Operations

<b>Team</b>	<b>Team Leader:</b>	<b>Staff Members:</b>
<b>Operations Chief</b>	Rodriguez	
Security	Zamarripa	Ngo
Search & Rescue	B. McCleary	G. McCleary Acosta Kambeitz
Medical	Nieves	Ennolikara Jacobob
Student Attendance and Release	Chavez	Rolland McElvain

## Planning

Team	Team Leader:	Staff Members:
<b>Planning Chief</b>	Benson	
Documentation	Benson	McElvain Rolland
Situation Analysis	Benson	

## Logistics

Team	Team Leader:	Staff Members:
<b>Logistics Chief</b>	White	
Supplies/Facilities	Zamarripa	Ngo
Staffing Officer	Kudsi	Humphrey
Communication	Kudsi	Humphrey
Transportation	Kudsi	Humphrey

## Finance

Team	Team Leader:	Staff:
Finance Chief	Adriana Chavez	
Timekeeping	Adriana Chavez	
Purchasing	Adriana Chavez	

# Staging Areas – Davis Intermediate

## Command Posts

One indoor and one outdoor area for the Command Center to be stationed in the event of a district emergency.

Primary: PE Blacktop Area

Secondary: Edenvale Community Center Gym

## Off Site School Evacuation Centers

To be determined in conjunction with the Director of Facilities

Primary: Great Oaks Park, 5248 Snow Drive, San Jose, CA 95111

Secondary: Edenvale Library, 101 Branham Ln E, San Jose, CA 95111

Unification Site	Staffing	
Great Oaks Park	First to arrive on the scene.	
Edenvale Library	First to arrive on the scene.	

# Emergency Response Teams

## Buddy Teacher System Roster

Site:	Davis Intermediate School	School Year:	2023-2024
Updated prepared by:	Ginelyn Kudsi	Date:	Oct. 15, 2023

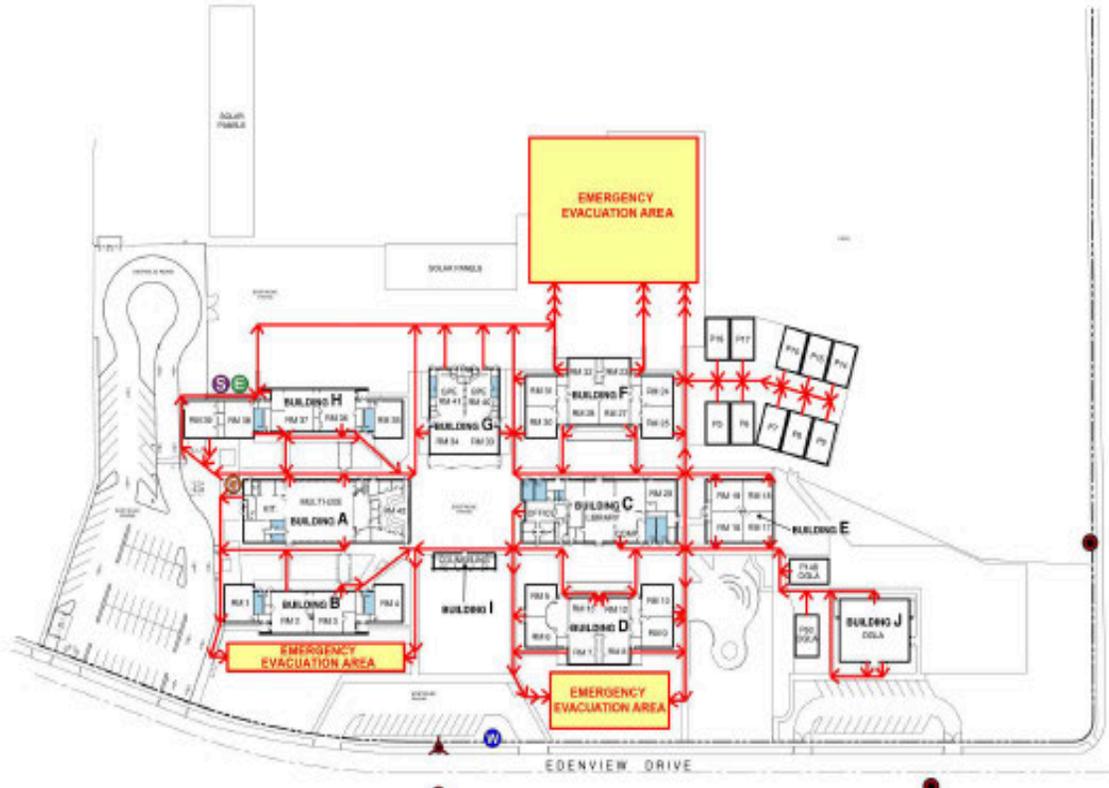
*This list should be updated in September of each school year to accommodate any staff changes.*

Note: Teachers assigned to lead or have staff assignments should be paired with teachers assigned to the student assembly area. In an emergency, when directed to evacuate to the assembly area, all teachers will take any emergency items and move their classes to the assembly area. Teachers assigned to lead or have staff assignments will then “hand off” responsibility for their class to their Buddy Teacher and report to their emergency assignment.

Responsibility for Remaining with Students		Responsibility for Assuming Emergency Task		Emergency Task
Room #	Teacher	Room #	Teacher	
37	Moscoso	1	G. McCleary	Search & Rescue
		39	B. McCleary	Search & Rescue
		3	Wellness Center	
30	Nunez (Manzanilla)	40 (PE)	Acosta	Search & Rescue
			Roussere	Safety
		41 (PE)	Benson	Planning
			White	Logistics
		42	Kambeitz	Search & Rescue
28	Morikawa	31	Acosta	Search & Rescue

		5	Pike	Liaison
		7	Jacobo	Medical
12	Lemus	8	Ennolikara	Safety
10	Hintzman	9	Lapena	Safety
		Library		
24	Cho	19	Shrestha	Liaison
20	Vaughn	25	Meier	Safety
18	Bal	27	Sereno	Safety
16	Do	16	Do	
P5	Amador	P5	Amador	

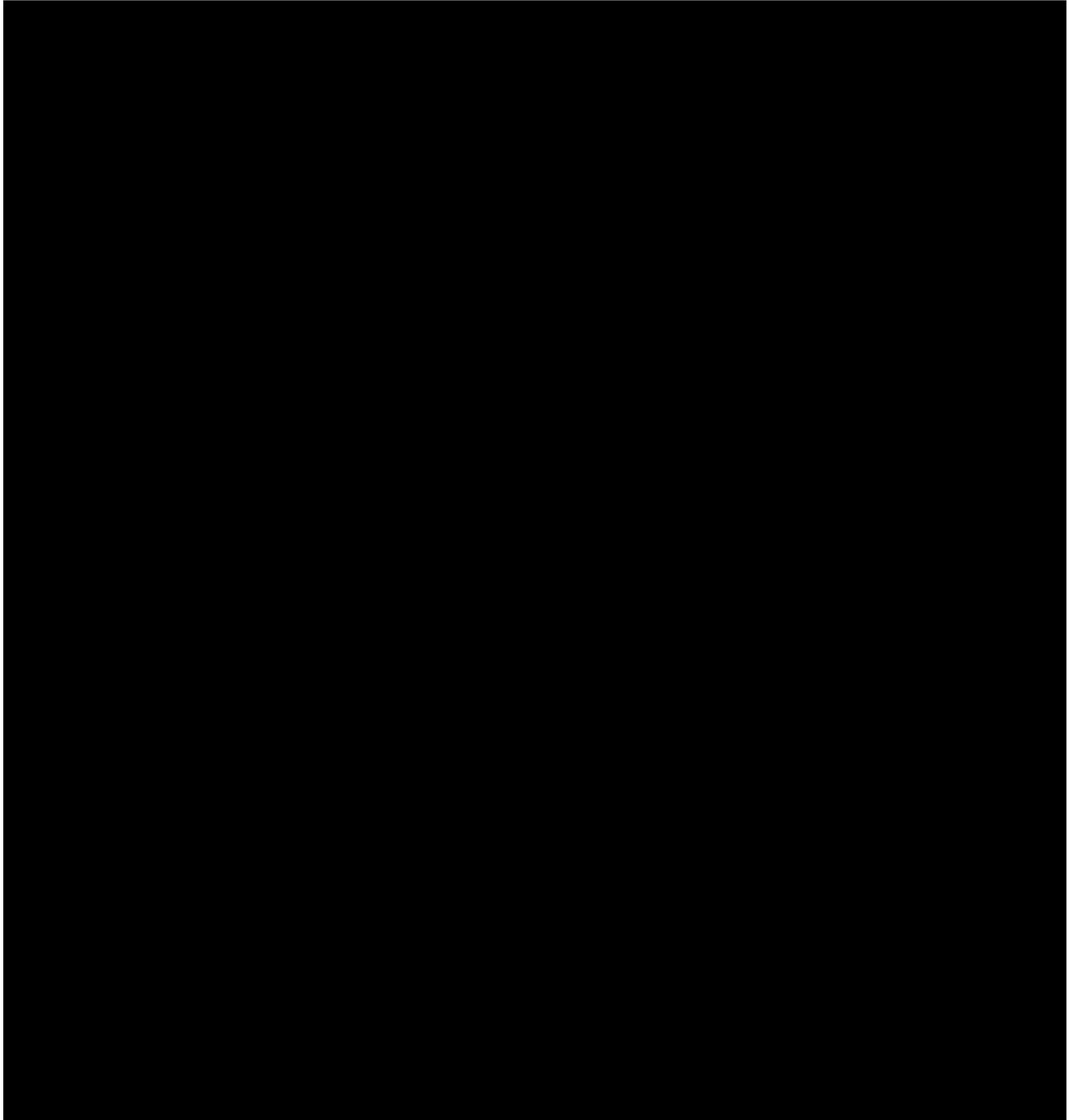
# Evacuation Map



- FIRE HYDRANT
- FIRE SPRINKLER CONNECTION
- WATER MAIN
- GAS METER
- ELECTRICAL MAIN
- A/C DISCONNECT
- RESTROOMS

**EXIT PLAN**  
**DAVIS INTERMEDIATE SCHOOL**  
 5035 EDENVUE DR. SAN JOSE, CA 95111  
 OAK GROVE SCHOOL DISTRICT

## **Ingress/Egress Routes for Evacuation**



## **Before and After-School Programs on Oak Grove School District Campuses**

As part of SB 187, the Oak Grove School District recognizes the importance of tailoring the Comprehensive Safety Plan for after-school programs. The District requires that all after-school program providers (BASE, Boys & Girls Club, Catalyst, Champions, Think Together, Headstart) annually share Agency-specific:

- Safety Plans and Procedures
- Staff Directory and Leadership Contacts

While after-school programs are included in each school's site-specific safety plan, there may be multiple program providers operating on campus after school that may not be addressed in each program provider's or school site's overall plan. To ensure that all preschool, before and after-school programs on OGSD campuses are prepared in the untimely event of an emergency, the district recommends that these partners (BASE, Boys & Girls Club, Catalyst, Champions, Think Together, Headstart) meet annually with their school site administration to:

1. Review and update school-specific Safety Plans to include their program hours
2. Identify the common Hazards of Before and Afterschool Access and Locations
3. Collaborate to Identify Key Emergency Roles and Responsibilities Before and After School
4. Understand Facilities, Equipment, and Emergency Supplies Access

To Confirm that each school site is adequately prepared after school, the Oak Grove School District will convene all Preschool, Before and Afterschool program providers (BASE, Boys & Girls Club, Catalyst, Champions, Think Together, Headstart) annually to review and discuss:

- District Plans and Protocols
- Develop Coordinated Communication Plans
- Coordination and Implementation of Emergency Disaster Drills

## **Licensed Preschool Programs on Oak Grove School District Campuses**

Licensed Preschool Programs will follow all State Regulatory requirements for Disaster and Mass Casualty Planning including but not limited to:

- Each licensee shall have a disaster and mass casualty plan of action. The plan shall be in writing and shall be readily available.
- The plan shall be subject to review by the Department and shall include:
- Designation of administrative authority and staff assignments.
- Contingency plans for action during fires, floods, and earthquakes including, but not limited to, the following:
  - Fire safety plan.
  - Means of exiting.

- Transportation arrangements.
- Relocation sites that are equipped to provide safe temporary accommodations for children.
- Supervision of children during evacuation or relocation, and contact after relocation to ensure that relocation has been completed as planned.
- Means of contacting local agencies, including but not limited to the fire department, law enforcement agencies, and civil defense, and other disaster authorities.
- Any special methods and procedures necessary for the evacuation and relocation of non-ambulatory children.
- The licensee shall instruct all children, age, and abilities permitting, and all childcare personnel, including volunteers, in their duties and responsibilities under the plan.
- Disaster drills shall be conducted at least every six months.
- The drills shall be documented. This documentation shall be kept in the childcare center for at least one year.

RESOURCES:

[Disaster Resources/Department of Social Services](#)  
[Disaster Preparedness/CA Childcare Health Program](#)  
[Stay Safe Procedures in Early Childhood Programs/Head Start](#)

## EMERGENCY COMMUNICATION NUMBERS

Police, Fire & Rescue, Medical, Sheriff, Hazardous Incident	911
Emergency from mobile phone	408-227-8911

Police non-emergency	311	San Jose Mercury	408-920-5444
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Sheriff	408-299-3233
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### TRANSPORTATION EMERGENCY NUMBERS

Regional Medical Center of SJ	408-259-5000	CHP Goldengate	707-551-4151
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Office of Emergencies Services Santa Clara	408-808-7800	CHP Gilroy	408-848-2324
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### RADIO AND TV STATIONS

Fire Department	408-277-4619	KARA 105.7 FM	408-575-1057
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County of Santa Clara Emergency Medical Services	408-885-4250	KCBS 740 AM	415-765-4000
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Pacific Gas & Electric	800-743-5000	KFOG 104.5 FM	408-817-5364
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American Red Cross	408-577-2178	KLIV 1590 AM	408-575-1600
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San Jose Environmental Services	408-945-3000	KLOCK 1170 AM	408-440-0851
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City of San Jose Emergency Services	408-277-4595	KGO CH 7	415-954-7777
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Dead Animal Collection	408-578-7297	KNTV CH 11	408-452-4780
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HazMat	408-277-4659	KPIX CH 5	415-362-5550
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Poison Control	800-876-4766	KRON CH 4	415-441-4444
SDS	800-451-8346	KTVU CH 2	510-834-1212

CAL/EPA	916-323-2514
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### SAFETY DATA SHEETS

San Jose Water Resource Board	510-622-2300
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HOW TO REQUEST A SDS  
1-800-451-8346  
3E Company

OSHA	800-321-6742
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CalOSHA-Fremont	510-794-2521
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Provide as much of the following product information as possible:

San Jose Water	408-279-7900
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- Produce Name
- Manufacturer Name
- Product Number (found on side of container)
- UPC Code (if available)
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Highway Patrol	800-835-5247
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CHP Non Emergency	707-551-4100
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## **GENERAL INFORMATION – SCHOOL SAFETY**

### **District Commitment to School Safety**

It is the policy of the Oak Grove School District Board of Education that all students enrolled in this district, and all employees employed by this district, have the right to attend campuses, which are safe and secure. The Board believes that a beginning step toward safer schools is the development of a comprehensive plan for school safety by every school within the District. The Board intends that parents, students, teachers, administrators, counselors, classified personnel, and community agencies develop safe school plans, including local law enforcement, and approved by the Board. The school site committee will review these safe school plans on an annual basis and proposed changes will be submitted to the Board for approval.

### **LEGISLATIVE REQUIREMENTS**

The California Education Code (sections 35294.10-35294.15) outlines the requirements of all schools operating any kindergarten and any grades 1 to 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school.

This requirement was presented in Senate Bill 187, which was approved by the Governor and chaptered in 1997. This legislation contained a sunset clause, which stated that this legislation would remain in effect only until January 1, 2000. **See Appendix for Senate Bill 187 Text. Senate Bill 334 was approved and chaptered in 1999 and perpetuated this legislation under the requirement of the initial legislation.**

Comprehensive School Safety Plans are required under SB 187/SB 334 to contain the following elements:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse reporting procedures
- Disaster procedures
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Anti-harassment policy
- Sexual harassment policies
- School wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules and procedures on school discipline
- Uniform Complaint process
- Goals on providing a safe and healthy environment

The Comprehensive School Safety Plan will be reviewed and updated by Davis School Site Council every year. The school will report on the status of its school safety plan including a description of its key elements in the annual school accountability report card.