



Now Hiring:

## SUMMER CAMP MUSIC SPECIALIST

Come and spend the summer with us! New City School Summer Camp Specialists are hired to oversee the planning, preparation, and execution of specialized activities during the day for participants in our 2024 summer programming (June 10 - August 9). Campers range in age from 3 years old through rising 6th Graders.

Specialists in each area have full responsibility for the physical space, equipment, materials requests, and curriculum planning. During each of the 5-6 activity periods during the day, a group of children attends the specialized activity for approximately 45 minutes. There is a short transition time between each period to reset or take a break. Each group will be accompanied by a counselor who is able to assist with supervision or execution of the activity. Specialized counselors are expected to have previous experience or formal knowledge/certification in their specialized activity.

### MINIMUM QUALIFICATIONS

- Training and experience in specific activity area (must be documented)
- Desire and ability to work with children and adults in a busy camp setting
- Ability and experience in supervising staff and campers
- Ability to accept guidance and supervision
- Good character, integrity and adaptability
- Enthusiasm, patience, self-control and sense of humor
- Bachelor's degree (or higher) preferred

### RESPONSIBILITIES

- Be in attendance all day and every day that camp is in session
- Be punctual and prepared for your daily activities
- Ensure that counselors are fully engaged in the activities along with the campers, as appropriate, and to provide clear instruction and direction to counselors to ensure this
- Attend periodic staff meetings throughout the summer
- Communicate to appropriate administrative staff any situation needing attention with regard to personnel, scheduling, facility, or safety issues
- Come prepared each day with a creative, educational, and related rainy day activity
- Periodically assist with lunch and dismissal duties
- Conduct a pre-season inventory and provide the office with an order of needed supplies well in advance of the program start date
- Compile a written equipment and supplies inventory at the end of the season
- Maintain equipment and report damages or loss in a timely manner
- Ensure that all equipment and supplies are stored for the off-season in an organized manner
- Practice discretion at all times in conversations with campers and other staff
- Attend pre-season staff training
- Other reasonable duties as assigned by Directors of New City Summer Camp





## ESSENTIAL FUNCTIONS

- Ability to communicate and work with other staff and provide necessary instruction to campers
- Abilities to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior management techniques
- Cognitive and communication abilities to plan and conduct the activity to achieve camper development objectives
- Ability to work with different age and skill levels
- Visual and auditory ability to identify and respond to environmental and other hazards related to activities
- Possess strength and endurance required to maintain constant supervision of campers

**START DATE:** June 2024

**STARTING PAY:** \$20/hour and up, commensurate with experience.

**TO APPLY:** Please apply online at [newcityschool.campbrainstaff.com](http://newcityschool.campbrainstaff.com)

**QUESTIONS?** Send an email to: **Tobie Taylor-Hudson & Michele South**  
Co-Directors of Extended Day & Camps  
[familysupport@newcityschool.org](mailto:familysupport@newcityschool.org)

**NEW CITY SCHOOL** is a leading independent school located in St. Louis' historic Central West End neighborhood, enrolling approximately 320 students from age 3 through 6th Grade. Our teachers provide an education that is challenging yet developmentally appropriate and supportive, as they work to empower and encourage children to be active and engaged learners.

**OUR MISSION:** New City School inspires children to engage joyfully in learning and achieve academic excellence while cultivating their personal strengths and passions, and empowers their students to build community and advocate for a more just and equitable world.

*At New City School, we recognize a diverse faculty and staff is a strength that impacts and enhances all aspects of our school. We celebrate our inclusive school environment and are eager to accept applications from candidates of all backgrounds and perspectives. New City School does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status in any of its activities, hiring practices or operations.*