

**BETHANY BOARD OF EDUCATION
Regular Meeting**

AGENDA

**Wednesday, February 14, 2024
6:30 p.m.**

Bethany Community School Learning Commons

[Live Stream Link](#)

MISSION STATEMENT

We inspire and empower children to thrive in the world of tomorrow.

1. Call to Order

- a. Pledge of Allegiance

2. Presentation

- a. Survey Data Presentation

3. PTO Report

4. Public Comment (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address. [Submit a public comment online](#) to be read at the next available opportunity.

5. Approval of Minutes (Bylaw 9326)

- a. January 10, 2024 Regular Meeting Action Item

6. Committee Reports (Bylaw 9132)

- a. Curriculum
- b. Finance
 - i. Report of expenditures and adjustments to the 2023-2024 Operating Budget through January 31, 2024 Action Item
- c. Policy

7. Unfinished Business (Bylaw 9300)

- a. Approval of Superintendent's Proposed Spending Plan Action Item

8. New Business (Bylaw 9300)

- a. None.

9. Administrative Reports (Policy 2500)

- a. Superintendent
- b. Director of Special Services, Curriculum, and Instruction
- c. Principal

10. Chairman Report (Bylaw 9121)

11. Correspondence (Bylaw 9300)

12. Public Comment (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address.

13. Meeting Adjourned

Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: February 14, 2024

Re: Meeting Minutes

It is recommended under APPROVAL OF MINUTES:

Recommended Motion:

- a. Move the Bethany Board of Education accept the January 10, 2024 Regular Meeting Minutes as presented.

BETHANY BOARD OF EDUCATION
Regular Meeting Minutes
BCS Learning Commons
January 10, 2024

Present

Angelo Amato, Vice Chair
Susan Bradford
Joseph Cafasso
John Paul Garcia, Chair
Shannon Lane
Caroline Leary
Amy Lestinsky
EJ Maher
Shawn Uscilla arrived at 6:34 p.m.

Administration

Kai Byrd
Cheryl Kiesel
Tom Reed-Swale

Absent

Call to Order

Mr. Garcia called the meeting to order at 6:30 p.m.

PTO Report

Mrs. Zaldo reported on recent and upcoming PTO events.

Public Comment

None

Minutes

Motion by Amato, seconded by Lestinsky to accept the December 13, 2023 Regular Meeting Minutes as presented. *The motion carries 9 yes.*

Committee Reports

ACES:

No report.

Curriculum:

The committee did not meet in January.

Facilities:

The committee has not met recently.

Finance:

Motion by Maher, seconded by Uscilla to accept the report of expenditures and adjustments to the 2023-2024 Operating Budget through December 31, 2023 as presented. *The motion carries 9 yes.*

Policy:

The committee has not met recently.

Transportation:

The committee has not met recently.

Unfinished Business

None.

New Business

Motion by Cafasso, seconded by Lestinsky to approve the January 2024 through January 2025 BOE meeting dates. *The motion carries 9 yes.*

Mrs. Byrd presented the 2024-2025 Superintendent's Proposed Spending Plan and answered questions from Board members.

Superintendent Report

Mrs. Byrd reported that on December 31, 2023, PK-6 enrollment was 450 students.

Mrs. Byrd announced one resignation.

Director Report

Ms. Kiesel reported on Curriculum and Special Services. Her report is on file in the BOE Packet.

Principal Report

Mr. Reed-Swale reported on BCS's recent and upcoming BCS events. His report is on file in the BOE Packet.

Chairman Report

Mr. Garcia inquired about having a Bethany BOE representative on the ACES Board and whether it was valuable for the District.

Mr. Garcia shared new sub-committee communication procedures.

Communications

None.

Public Comment

None.

Adjournment

The meeting adjourned at 7:56 p.m.

Donna Ricciardi
Recording Secretary

DRAFT

Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: February 14, 2024

Re: Finance Committee Report of Expenditures and Adjustments

It is recommended that under COMMITTEE REPORTS, (a) Finance:

The attached reports present the adopted 2023-2024 Operating Budget with encumbrances through January 31, 2024.

Recommended Motions:

- i. Move that the Board of Education accept the report of expenditures and adjustments to the 2023-2024 Operating Budget through January 31, 2024.

Bethany Board of Education								
Operating Budget 2023-2024 Summary - as of January 2023								
	Adopted Budget	Revised Budget	YTD July-June	Forecast	Var\$ Dec	Var% Dec	Var\$ Dec	Var% Dec
General Education								
Salaries								
Certified	\$2,239,147	\$2,286,089	\$981,891	\$2,280,629	\$ 5,460	0.24%	\$ 5,460	0.24%
Curriculum (Supplemental)	\$0	\$0	\$0	\$0	\$ -	0.00%	\$ -	0.00%
Non-Certified	\$261,922	\$258,624	\$66,627	\$223,517	\$ 35,107	13.57%	\$ 35,107	13.57%
Nurse	\$54,057	\$54,058	\$21,973	\$54,058	\$ -	0.00%	\$ -	0.00%
Total Salaries	\$2,555,126	\$2,598,770	\$1,070,491	\$2,558,203	\$ 40,567	1.56%	\$ 40,567	1.56%
Benefits	\$502,865	\$439,519	\$229,953	\$439,519	\$ -	0.00%	\$ -	0.00%
Services								
BCS	\$5,800	\$5,800	\$302	\$5,800	\$ -	0.00%	\$ -	0.00%
Curriculum	\$94,012	\$94,012	\$61,918	\$94,012	\$ -	0.00%	\$ -	0.00%
IT	\$52,600	\$52,600	\$42,969	\$52,600	\$ -	0.00%	\$ -	0.00%
Total Services	\$152,412	\$152,412	\$105,189	\$152,412	\$ -	0.00%	\$ -	0.00%
Supplies								
BCS	\$65,380	\$65,380	\$40,067	\$65,380	\$ -	0.00%	\$ -	0.00%
Curriculum	\$5,646	\$5,646	\$6,696	\$8,500	\$ (2,854)	-50.55%	\$ (2,854)	-50.55%
IT	\$111,270	\$113,868	\$111,440	\$119,400	\$ (2,624)	-2.30%	\$ (5,332)	-4.86%
Total Supplies	\$182,296	\$184,894	\$158,203	\$193,280	\$ (5,478)	-2.96%	\$ (8,386)	-4.54%
Other								
BCS	\$1,550	\$1,550	\$240	\$1,550	\$ -	0.00%	\$ -	0.00%
Curriculum	\$650	\$650	\$184	\$650	\$ -	0.00%	\$ -	0.00%
IT	\$31,250	\$31,250	\$31,946	\$32,750	\$ -	0.00%	\$ (1,500)	-4.80%
Total Other	\$33,450	\$33,450	\$32,370	\$34,950	\$ -	0.00%	\$ (1,500)	-4.48%
Subtotal	\$3,426,149	\$3,409,045	\$1,596,205	\$3,378,364	\$ 35,089	1.03%	\$ 30,681	0.90%
Special Education								
Salaries	\$1,333,108	\$1,362,993	\$662,501	\$1,352,641	\$ 35,205	2.58%	\$ 10,352	0.76%
Benefits	\$294,914	\$269,430	\$141,181	\$246,430	\$ 23,000	8.54%	\$ 23,000	8.54%
Services	\$397,265	\$397,265	\$118,293	\$411,455	\$ (14,190)	-3.57%	\$ (14,190)	-3.57%
Supplies	\$7,064	\$7,064	\$7,699	\$7,064	\$ -	0.00%	\$ -	0.00%
Other	\$2,852	\$2,852	\$1,333	\$2,852	\$ -	0.00%	\$ -	0.00%
Subtotal	\$2,035,203	\$2,039,604	\$931,008	\$2,020,442	\$ 44,015	2.16%	\$ 19,162	0.94%
Operations and Overhead								
Salaries	\$1,050,846	\$1,039,336	\$580,098	\$1,065,617	\$ (26,281)	-2.53%	\$ (26,281)	-2.53%
Benefits	\$248,635	\$267,848	\$106,326	\$241,698	\$ 22,650	8.46%	\$ 26,150	9.76%
Services	\$169,229	\$174,229	\$141,826	\$170,249	\$ (2,242)	-1.29%	\$ 3,980	2.28%
Supplies	\$44,800	\$44,800	\$18,644	\$44,800	\$ -	0.00%	\$ -	0.00%
Utilities (Electricity)	\$120,000	\$120,000	\$61,635	\$120,000	\$ -	0.00%	\$ -	0.00%
Facilities and Maintenance	\$131,330	\$131,330	\$111,239	\$131,330	\$ -	0.00%	\$ -	0.00%
Student Transportation	\$291,678	\$291,678	\$147,339	\$ 291,678.00	\$ -	0.00%	\$ -	0.00%
Other	\$20,725	\$20,725	\$15,623	\$ 20,904.00	\$ (179)	-0.86%	\$ (179)	-0.86%
Subtotal	\$2,077,243	\$2,089,946	\$1,182,729	\$ 2,086,275.51	\$ (6,052)	-0.29%	\$ 3,670	0.18%
Total	\$7,538,595	\$7,538,595	\$3,709,943	\$7,485,082	\$ 73,052	0.97%	\$ 53,513	0.71%
Prek Account								
as of 07/01/2023			Revenue	Expenditures	Balance			
Tuition Revenue for FY			4689.79		111146.85			
Total Expenditures for FY				25893.64	85253.21			
Estimated Balance at Month End					\$85,253.21			
10-248a								
as of 07/01/2023			Revenue	Expenditures	Balance			
Total Revenue for FY			83152.77		369940.74			
Total Expenditures for FY				101987.97	453093.51			
Estimated Balance at Month End					351105.54			
excess cost =								
#1 rcv'd=								
#2 rcv'd =								
Total =								

Memorandum



To: Board of Education Members
From: Kai Byrd, Superintendent
Date: February 14, 2024
Re: Unfinished Business

It is recommended that under UNFINISHED BUSINESS:

The Superintendent presented a proposed 2024-2025 Spending Plan at the January 10, 2024 Board of Education meeting. The Board presented the proposed Spending Plan to the Bethany Board of Finance on February 3, 2024.

The Superintendent is recommending a budget totaling \$7,949,018 which represents an increase of \$410,423 (5.44%) over the 2023-2024 adopted budget.

Recommended Motion:

- a. Move that the Board of Education adopt the Superintendent's recommended Spending Plan for the 2024-2025 school year in the amount of \$7,949,018.

Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: February 14, 2024

Re: Superintendent Report

Under ADMINISTRATIVE REPORTS:

- Enrollment Update
- Personnel Update
- Kindergarten Entry Update

Memorandum



To: Board of Education Members

From: Cheryl Kiesel

Date: February 14, 2024

Re: Director of Special Services, Curriculum, and Instruction Report

Under ADMINISTRATIVE REPORTS:

- **Curriculum**
 - Professional Development
 - Grant Update

- **Special Education**
 - Department Updates

Memorandum



To: Board of Education Members

From: Tom Reed-Swale

Date: February 14, 2024

Re: Principal's Report

Under ADMINISTRATIVE REPORTS:

- BCS Happenings