



Ottawa Hills

Local Schools

Board Policy and Legislation Committee Meeting January 29, 2024 - 2:30 p.m. Village Green Conference Room

AGENDA

1. Meeting Called to Order

Present: Jen Kielczewski, Maara Fink, Adam Fineske

2. Items for discussion

A. Review of proposed new Board policies

a. Document Review Process Policy

- i. The team reviewed a draft of a proposed policy for this and decided to make a few changes to wording as well make it specific to review of any and all ballot language. The process includes a thorough review of the document by the superintendent or treasurer, then another review by the superintendent or treasurer, followed by the attorney, then to the full Board for a review through an update email, then to the Board for a final review, and vote at a public meeting.

b. Operating Balance Management Policy

- i. The process began for the review of this new policy draft, but questions arose that needed further clarification by our attorney and NEOLA who helps manage our Board policy. It was also decided that our new treasurer, when hired, needed to be involved in providing feedback on this policy before moving it forward to the full Board. Another meeting will be scheduled in the coming weeks to discuss this further.

3. Items for possible Board approval

- A.
- B.
- C.

4. Additional issues or concerns?

- A.
- B.
- C.

5. Adjournment at 4:03 p.m.