HOUSEHOLD LETTER

FREE AND REDUCED PRICE SCHOOL MEALS

Dear Parent/Guardian:

Children need healthy meals to learn. **York School District One** offers healthy meals every school day. Breakfast costs **$1.00**; lunch for Elementary costs **$2.35** and Secondary costs **$2.45**. **Your children may qualify for free meals or for reduced price meals.** Reduced price is **$0.30** for breakfast and **$0.40** for lunch. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?
   - All children in households receiving benefits from **South Carolina SNAP** or **TANF**, are eligible for free meals.
   - Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
   - Children participating in their school's Head Start program are eligible for free meals.
   - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
   - Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

Federal Income Eligibility Guidelines
Effective from July 1, 2020 to June 30, 2021

Household size	REDUCED PRICE MEALS – 185%						FREE MEALS – 130%				
	Annual	Monthly	Twice per month	Every two weeks	Weekly		Annual	Monthly	Twice per month	Every two weeks	Weekly
1……	23,606	1,968	984	908	454		16,588	1,383	692	638	319
2……	31,894	2,658	1,329	1,227	614		22,412	1,868	934	862	431
3……	40,182	3,349	1,675	1,546	773		28,236	2,353	1,177	1,086	543
4……	48,470	4,040	2,020	1,865	933		34,060	2,839	1,420	1,310	655
5……	56,758	4,730	2,365	2,183	1,092		39,884	3,324	1,662	1,534	767
6……	65,046	5,421	2,711	2,502	1,251		45,708	3,809	1,905	1,758	879
7……	73,334	6,112	3,056	2,821	1,411		51,532	4,295	2,148	1,982	991
8……	81,622	6,802	3,401	3,140	1,570		57,356	4,780	2,390	2,206	1,103
For each additional family member, add	8,288	691	346	319	160		5,824	486	243	224	112

1. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail **Diana Smith at dsmith@york.k12.sc.us.**.

2. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Contact Janet Cowan whose address is: P.O. Box 770 York, SC 29745 or 803-684-9916 or** jcowan@york.k12.sc.us.

3. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact **Janet Cowan whose address is: P.O. Box 770 York, SC 29745 or 803-684-9916 or** jcowan@york.k12.sc.us immediately.

4. CAN I APPLY ONLINE? Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit **www.LunchApplication.com** to begin or to learn more about the online application process. Contact Janet Cowan whose

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address is: P.O. Box 770 York, SC 29745 or 803-684-9916 or jcowan@york.k12.sc.us if you have any questions about the online application.

5. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through **September 30, 2020**. You must send in a new application unless the school told you that your child is eligible for the new school year. If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.

6. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.

7. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.

8. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

2. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Amy Hagner or Janet Cowan whose address is: P.O. Box 770 York, SC 29745 or 803-684-9916 or jcowan@york.k12.sc.us.**

9. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.

10. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make $1000 each month, but you missed some work last month and only made $900, put down that you made $1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

11. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

12. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

13. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. Contact **Janet Cowan whose address is: P.O. Box 770 York, SC 29745 or 803-684-9916 or jcowan@york.k12.sc.us** to receive a second application.

14. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for **South Carolina SNAP** or other assistance benefits, contact your local assistance office or call South Carolina Department of Social Service (DSS) at (800) 616-1309.

If you have other questions or need help, call **803-684-9916.**

Sincerely,

Latisha Holt

Director of Dining Services

York School District One