



CITIZENS' OVERSIGHT COMMITTEE MEETING

NOTICE AND AGENDA

MARCH 23, 2022

6:30 PM – 8:30 PM

HYBRID

IN PERSON: 351 S. HUDSON AVENUE, ROOM 236, PASADENA, CA 91106

OR



VIRTUALLY: [Join Webex meeting](#)

ID: 26263933187

Password: AiVmZVNJ326

OR



BY PHONE: [\(US\) +1 415-655-0001 \(toll\)](#)

Access code: 2626 393 3187

OR



26263933187@pusd.webex.com

- I. Call to Order**
- II. Public Comment**
- III. Approval of the December 2021, January 2022, & February 2022 Meeting Minutes**
- IV. Review of Measure TT and Measure O related Board Reports**
- V. Board of Education COC Liaison Report**
- VI. Facilities Reports**
 - **Dr. Leslie Barnes, Chief Finance and Operations Officer**
 - MTT/Measure O - Audit
 - SafeworkCM - CUPCCA Presentation
 - **Consolidated Budget Status by Funds**
 - MTT Projects
 - Measure O Projects
 - Construction Status Report
- VII. DSA Closure Status:** April 27, 2022 COC Meeting
- VIII. Next meeting date:** April 27, 2022



Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
FINAL Meeting Minutes for December 15, 2021

Meeting was held remotely via Google Meet

- I. Meeting called to order at 6:33 pm
 - a. Present:
 1. COC
Angela Uriu, John Robinson, Paul Nerenberg, Stephen Aquino, Wayne Hammack, Eliza Jane Whitman
 2. PUSD
Leonard Hernandez, Anahit Azarian, Dr. Leslie Barnes, Kim Kenne, Ana Tendaji Jamal
 3. Safework CM
Kiyana Latrece Bella, Teo Sierra, Donald Encarnacion Cristobal, Michael Villegas
 4. Kahua
Rob Shrack, Teresa Rodriguez
 5. Public
Benjamin Bigarré
- II. Resolution No. 12-15-21
 - a. Resolution No. 12-15-21 was unanimously approved which ratifies the proclamation of a state of emergency by Governor issued on March 4, 2020 and authorizes remote teleconferencing meetings of the COC
- III. Public comment
 - a. Benjamin Bigarré asks that PUSD keep special education students in mind when considering facilities upgrades. Leonard Hernandez provides his contact information. Question from COC member regarding number of SPED students at Willard. Mr. Bigarré notes that the issues go beyond ADA compliance.
- IV. Approval of November 2021 meeting minutes
 - a. Approved unanimously
- V. Review of Measure TT and Measure O related Board Reports
 - a. No Board reports to review for this meeting. Two actions items from the last meeting: TJ is in attendance to review financial updates. Ms. Kenne requests that Bylaws be placed on Measure O page on website. Leonard Hernandez

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for December 15, 2021

reports that the website update is in progress, to include the Bylaws relating to both Measure TT and Measure O.

- VI. Board of Education COC Liaison Report – Kim Kenne presenting
- a. PUSD Board Organization update: Dr. Pomeroy is President, Ms. Bailey is Vice-President, and Ms. Kenne is Clerk as well as COC liaison.
 - b. The Board will meet on December 16, 2021 to review Facilities Task Force recommendations. The Task Force was given the job of reviewing sites without operating schools, and making recommendations to the Board for uses, including for example District use, workforce housing, revenue, and for the good of the community. Currently there is the potential for workforce housing at Roosevelt. A survey went to staff to gauge interest.
 - c. The Board will also discuss starting and Armenian DLIP at Webster Elementary, beginning with TK-3rd grade in the first year and building off of that.
 - d. Salary negotiations continue, with the exception of CSEA.
 - e. The redistricting process for PUSD trustees is underway. Maps will be sent to the public, with a final determination expected by the end of February, 2022.
 - f. At this time there are no dates set for January public outreach/townhalls, but that will be discussed and scheduled.
 - g. The First Interim Budget is up for approval. The current year looks pretty good with artificial revenue stream, but the out years look tricky. This does not however consider the California budget surplus and the District is awaiting word as to how that will play out.
 - h. Ms. Kenne attended the California School Board Association conference in San Diego, during which she visited the Accountability booth. TBD whether Accountability will continue doing PUSD's budget system.
 - i. Regarding Special Education and the earlier public comment, the issue will be whether we have the same amenities, i.e. sufficient bathrooms, play areas, places to be safe, etc., for kids that left Roosevelt to attend other schools. Roosevelt was designed with special needs students in mind. COC member discusses considering program access/accessibility as low-hanging fruit as projects to possibly be done soon.
 - j. Ms. Kenne notes that the Facilities Master Plan includes not only physical needs but also programmatic needs.
 - k. COC member asks if classrooms are broken down by type with respect to special needs students. Leonard Hernandez is getting input on that.
 - l. The Board committee assignments are changing, and the Board will discuss committees at its meeting tomorrow night. There is a recommendation for a 3-member committee to prioritize Measure O projects and create a Facilities Master Plan.

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for December 15, 2021

VII. Facilities Reports – Dr. Leslie Barnes

1. Kahua Presentation to PUSD/COC

- a. Rob Shrack gives a presentation and sneak peek regarding Kahua, a project management system to instill best practices and provide insight as to what is going on with the projects. Mr. Shrack reports that Kahua was built for owners, is easy to use, and provides productivity tools to generate documentation. He touts security. Kahua streamlines project execution: scope, budget, scheduling, risk, and quality. Mr. Shrack reports that Kahua allows users to follow how projects are doing financially, and to follow construction administration, including RFI's and responses, document control, and design management, as well as photographs and field documentation.
- b. COC Member asks about competitors, and what Kahua offers that others don't. Mr. Hernandez reports that PUSD interviewed three other firms as well: Procore, E-Builder, and Unifier. Mr. Hernandez reports that Kahua has a high reputation based on the experience of other school districts and higher education institutions.
- c. COC Member asks about Safeworks' experience with Kahua. From a program management perspective, Safeworks uses Kahua to provide dashboard a report that will be presented to the COC and to the Board. Kahua provides for special reports that are easier than working with other systems.
- d. Mr. Hernandez explains that Kahua is the platform for proceeding with construction programs and systems, and will join with Safeworks to provide the District with financial transparency.
- e. In order for Safeworks to manage the project, a project management system was needed to manage the contractors, cost and schedule. Kahua helps manage RFI's, costs, and the program.
- f. Accountability is a financial reporting tool. Safeworks has experience working with Kahua on other projects, most recently the Chaffey Community College with a \$750 million bond program.
- g. Ms. Kenne asks whether a program like Kahua was in place with respect to Measure TT. The answer is no. The last bond was run internally with an accounting system. Kahua will push information into Accountability.
- h. Mr. Hernandez explains that Kahua is a deliverable for Safeworks and is part of the Safeworks budget, not a separate expense.
- i. Mr. Sierra explains that Safeworks will provide reports to the COC, including for active projects, change orders, and projects whether started or not.
- j. The District will have a designated support person from Kahua when assistance is needed.
- k. COC member encourages Safeworks/Kahua to provide reports to COC that are identical to Board reports.

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for December 15, 2021

2. Consolidated Budget Status by Funds

- Measure TT Projects
 - a. For track and field, retention is all that is left for both schools. Approximately half a million was added for Altadena portables. The rest has not moved.
 - b. COC member asks about the chiller at PHS – uncommitted moved up by \$100k.
 - c. Ms. Kenne asks about the chiller, restrooms, and campus appearance at PHS, each of which has uncommitted funds identified. Does that mean extra money or are we not paying for those. Answer: the work is done and we have some DSA fees to be paid.
 - d. \$495k was moved to Altadena for portables. There is a bit of a buffer there plus project manager expenses. Ms. Kenne confirms that the Board approved the project manager and the \$400k for portables.
- Measure O Projects
 - a. Presentation by Kiyana. Page 35 of the pdf currently reflects \$19,822,859, of which there are four projects in the works. \$340k is for cleaning and refresh of leased devices. \$12,305,345 is for furniture and equipment, split into four payment allocations so as not to chew up the initial Measure O raise. It was split over multiple years to allow for the ability to do multiple projects.
 - b. Presentation by TJ: COC indicates the spreadsheet provided is helpful. The goal is for COC to understand the reports.
 - c. Ms. Kenne asks if these can be cross-referenced so that expenditures can be grouped together in both systems, including PeopleSoft and Accountability. Mr. Hernandez indicates that we don't control Peoplesoft and are focusing on Accountability.
 - d. Ms. Kenne asks to have buckets included in PeopleSoft. Ana indicates that she usually asks for the resource codes and is sometimes denied.
 - e. Ms. Kenne asks TJ, because we've signed a contract and made these payments, does that trigger our financial system to show it is committed. Ms. Kenne asks about the \$340k for devices that is bunched under refresh, and whether that should go with the buyout, or is it included with refresh because they have been made fresh and new. TJ explains that yes that is why it is grouped as it is.
 - f. Page 36 of the pdf is the capital projects report, showing the current projects in place.

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for December 15, 2021

- VIII. DSA Closure Status
 - Rolled to January 26, 2022 COC meeting
- IX. Next Meeting
 - a. January 26, 2022 at 6:30 p.m. via a virtual format
 - b. **ACTION ITEM** – PUSD Facilities to provide RESOLUTION NO: 1-26-22 allowing COC to ratify the proclamation of a state of emergency by Governor issued on March 4, 2020 authorizing remote teleconferencing meetings of the COC.
- X. Adjournment



Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
FINAL Meeting Minutes for January 26, 2022

Meeting was held remotely via Google Meet

- I. Meeting called to order at 6:33 pm
 - a. Present:
 1. COC
Angela Uriu, John Robinson, Paul Nerenberg, Stephen Aquino, Wayne Hammack
 2. PUSD
Leonard Hernandez, Anahit Azarian, Kim Kenne
 3. Safeworks CM
Kiyana Latrece Bella, Teo Sierra, Joel Garnica, Donald Encarnacion Cristobal, Michael Villegas
 4. DLR Group
Jesse Miler
 5. Public
Ruthann Hall
- II. Resolution No. 1-26-22
 - a. Resolution No. 1-26-22 was unanimously approved which ratifies the proclamation of a state of emergency by Governor issued on March 4, 2020 and authorizes remote teleconferencing meetings of the COC
- III. Public comment
None.
- IV. Approval of December 2021 meeting minutes
Minutes to be reviewed and approved at the February 2022 meeting along with the January 2022 meeting minutes.
- V. Review of Measure TT and Measure O related Board Reports

Board Report No. 1537-F for Executive architectural services: DLR, Inc. was recommended. This is going to the school board tomorrow. Fiscal impact is \$1,283,524. COC member asks if hourly rate is set for term of the contract. Safeworks indicates the contract is for two years, and hourly rate is good for the duration of the contract.

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for January 26, 2022

COC Member asks about fee sheet for DLR – there is a delta of about \$300k. There are five items that Safeworks will provide, which will be presented to the Board. The contracts are not attached to the report. Item No. 15 is added which shows \$300k to be managed by the district for additional services, if applicable.

Item 16 on the sheet should be replaced to reflect the total board report amount (approx. 1.2 million) – to allow the money to be reconciled.

COC member Uriu notes that “meet with the Principals” is on the list. Question about work being done without community input. Leonard Hernandez indicates that this architectural firm does research and reaches out into the community. There will be surveys and meetings with the community including parents.

Task No. 13 involves work with district/facilities to provide opportunities for community/at-large participation. The number of schools listed needs to be revised. This is for the master plan - pulling ideas and concepts - it then funnels out for community outreach meetings to determine what is best for the school based on a variety of inputs.

Regarding Number 2, preparation of condition assessments, \$215k, Ms. Kenne asks if this is different from needs assessments for the sites. Mr. Hernandez says it could be, though DLR has taken in the needs assessments. Ms. Kenne asks if they're already going out there and being paid for that if the needs assessment has been done. Mr. Hernandez replies that the needs assessment was for an overview, not down to the nitty gritty. COC member asks when the needs assessment was done – it was done about a year and a half ago per Mr. Hernandez.

Ms. Kenne question: If there are state-of-the-art science labs desired at each secondary school, where does that kind of programmatic determination from the board/district level happen? Ms. Kenne would not want to depend on each site wanting something different in that regard. Where at the district level does that planning happen? Mr. Sierra replies that will be on the revisions of the standards. The executive architect will take the district standards and revamp them.

Mr. Sierra advises that with this additional assessment, they are looking at HVAC, plumbing, roofing, etc. to evaluate the systems to assess what needs to be replaced, going into detail looking at boilers, chillers, window systems, ceiling tiles, floors, fences, security, etc.

Ms. Kenne asks if this includes all sites, including closed sites: Mr. Sierra responds yes.

Ms. Kenne asks about proper number and usage of facilities, and where does that happen. Mr. Sierra and Jesse discussed how to integrate demographics and move forward to 2022, 2027, 2050 etc. as part of those additional services. Part of the additional scope of work

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for January 26, 2022

will include evaluating demographics as we move forward, and an update of the educational master plan as well. They have an expert team that will do that portion of the work.

Ms. Kenne does not want to spend money on sites that in 5-10 years will not be needed.

Safeworks: The needs assessments you have today don't account for needs of systems, so this contract includes looking at the life-cycle

COC member asks about reimbursable expenses. The contract refers to language in the PUSD contract – Mr. Sierra indicates that the contract signed right now has a section that discusses reimbursable expenses in detail, under Article IV, on page 3.

ACTION ITEM: Safeworks to forward to COC the contract that was approved by counsel.

Board Report 1538-F: For outreach and labor Compliance Services. Fiscal impact \$274,982

Solis Group contract includes the hourly rates for five years. Ms. Kenne asks about length of the contract which is not stated clearly in the report. Per Safeworks, this is a 2-year contract with an option for 3 more years. This contract was not attached. This is a one-year cost, with a 2-year contract, with firm "not-to-exceed" costs for first year, that could go into a second year.

COC member raises question of hiring a consultant to get local businesses engaged, and wants to make sure community is also involved. Mr. Hernandez talks about discussions with the City and public about what to do different from what was done with Measure TT. Will be doing best to reach out to community, though not hiring a firm to do that.

Report No. 1539 – Two DSA inspection services.

There is no hourly in the package for Vital Inspection Services. Question whether they are the same rates as for Knowlsand. Mr. Sierra indicates that there are hourly rates, to be provided. Each firm to receive \$250k/year. The last sentence seems to be incorrect - Fiscal impact should be \$500k.

Safeworks was looking for several firms, and wanted to make sure there was enough capacity for Class 1 inspectors. This is especially important given capacity issues. Safeworks determined which firms got the contracts based upon their qualifications.

Ms. Kenne asks if this is a "do not exceed", i.e., we won't spend the money until there is a project they will be working on, and their time will be charged to that project. This is confirmed.

Ms. Kenne asks about using the Measure TT inspectors. They are not being used here, having moved on to other districts.

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for January 26, 2022

Board report 1540-F: Materials Testing Services: Fiscal impact \$250k. Smith-Emery, Koury, and Geocon West.

COC member requests that the contracts be included with the board packages where possible. Mr. Hernandez notes time constraints in putting those in, but that should occur more frequently as we move forward.

Mr. Hernandez notes that for clarity, the \$250k per vendor will be laid out. COC member points out that this is of import for the fiscal impact

Board Report 1541: For DSA Approved Shade Structures: This piggybacks off of the Fullerton Unified School District deal. Fiscal impact, just over 4.4 million. Smaller school districts like PUSD can get a better deal by piggybacking off of a larger school district's deal.

COC member asks about solar panel structures and how they might conflict. Ms. Kenne asks about the status of installation of solar panels. Mr. Hernandez explains that solar installations are complete with the exception of moving some at Altadena. No solar is slated for the future at this point, including at Longfellow.

COC member asks how does Safeworks know that Fullerton got a good deal. The drawings they provided are DSA approved. That is in the package for Fullerton.

Ms. Kenne asks about "playground resurfacing" shown on photos, and asks if the playground resurfacing is included. Safeworks will not be replacing shade structures or resurfacing. It is adding them where needed.

Ms. Kenne asks if trees will be cut down or green areas removed. At this point, Safeworks does not see a need to cut down or replace any trees as a result of shade structure placement.

COC member raises question of equity: Look at schools that had less money spent in prior measures forward. COC member mentions that optics are critical. Mr. Hernandez points out that these are just recommendations, to be presented to facilities task force.

Regarding Field elementary, it is believed this package contains an old picture and there is a playground there where the drawing is now.

COC member asks, re DLR proposal, whether they will do a tree analysis. Safeworks responds that is not in the scope of work.

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for January 26, 2022

VI. Board of Education COC Liaison Report

Education did okay in Governor Newsom's proposed budget for 2022-23. PUSD's average daily attendance is not great this year because of Covid. Regarding calculating attendance and income, one proposal is 3-year average daily attendance, which would protect PUSD in a declining enrollment environment.

The proposed budget included a higher COLA than was expected, which while not yet approved is a good thing. Overall amount of spending on education is highest it has ever been.

Preliminary enrollment is 14,545, a loss of 678 students since last year. The year prior PUSD lost 638 students, approximately 1,300 students over two years. Concerned that this includes loss of a lot of elementary-level students.

PUSD Board he had a presentation of task force recommendations at the December meeting, looking at different uses for sites. Next steps going forward are TBD. There was a presentation about use of sites but undetermined whether some will be declared surplus or not.

Tomorrow's Board meeting will include approval of Armenian DLIP for Pre-K-5 at Webster.

Covid test kits have been distributed to students/families. Fewer staff are out than were out during the first week back from the holidays. The district may still be using some Central Office staff to cover classrooms, but it is getting better.

Covid testing: About 350 positive results the week before return to school; 615 during the first week of school; 450 during the second week of school.

The Facilities Committee is resuming. Ms. Bailey (Chair), Ms. Hall Lee and Mr. Cahalan are the three members.

Ms. Kenne expressed the hope that the facilities committee will have a close relationship with the public to look into some of the priorities and to ensure that what is being done is equitable, and then the committee will bring its recommendations to the Board for approval.

VII. Facilities Reports

Presentation Mr. Hernandez, who introduces DLR Group, who has been selected as executive architect. DLR went through an RFQ/RFP, and was not only the lowest bidder, but

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for January 26, 2022

has also been named as the #1 architectural firm in CA. DLR is very familiar with master facilities planning.

Mr. Sierra explains that DLR did a great job with the statement of qualifications. DLR will produce a "live" document as a facilities master plan. Jesse Miller of DLR will explain how that will be done for the good of the COC.

Presentation by Mr. Jesse Miller, Jesse Miller, Principal-in-charge with DLR group. DLR will oversee the master plan for PUSD. Mr. Miller makes a presentation regarding DSA certification process and what that means, including a PowerPoint presentation on the 7-step process.

The web-based master plan is transparent to the community, and there can be live updates. DSA certification certifies the project is completed as required per Ed code.

Following Mr. Miller's presentation, COC member asks about average timeline for design process. The DSA transitioned to a project inspector card system a few years back. On average it could be as quick as two months for DSA certification after a project is complete. If something takes longer than 2-3 months it might be because someone didn't submit a required form.

VIII. Consolidated budget items

Measure TT: one project going on now. Ms. Kenne notes that for Measure TT, the total budget went down \$10k. The PHS track and field seems to have been taken out, and in Peoplesoft there is a project at Wilson identified. **ACTION ITEM:** Mr. Hernandez to get back to COC re that project. Per Ana, the Wilson project relates to anticipated expenditures for project management.

The only Measure TT project currently is at Altadena elementary school, where it is anticipated the portables will be set in the Spring, and they are on track to be completed by Summer.

Ms. Kenne: there is approximately a half-million dollars which isn't showing yet. Ana indicates that this may refer to the accrual for last year. Whenever accrual, it has to be set aside to be paid for last year, not this year. Ms. Kenne is looking at ending balance for fiscal year from last year. But when we started the new year, we started lower by half million. Ana: we have to set aside money for last year expenses which we can't move over to pay for this year. Ms. Kenne expresses hope that separate buckets will be set up in Peoplesoft to track.

Measure O: Device refresh includes list of all projects. Unallocated is basically a holding fund until TJ gets board approval and then assigns projects.

Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Meeting Minutes for January 26, 2022

IX. DSA Closure status

Page 204 of the package: DSA closure status. Types of Closeout letters. Donald Cristobal is one of the project managers on the Safeworks/Facilities team who comprised this new format for closeout letters. Mr. Cristobal explains the process. Given a list of DSA assigned projects, cross-checked to get a certification status from DSA. The first page lists four different types of categories for closure of certification.

The next slide lists 30 projects with certification of compliance, then there are some (nine of them) with close of file without certification. Nos. 1-9 are what is left to close due to missing reports. Construction is complete. Some are "cancel without refund", some are notification of requirement for certification, and some are access only and some are resolution of decertification. (See this list for notes)

Mr. Hernandez: These were measure TT projects. Items 1-9 are works in progress. With respect to the 3 items on the list that are "on hold," the likelihood of getting them done by the dates indicated are slim, so they will drop down to "cancel without refund."

The Track/Fields at PHS and Muir are not on this list as they were not DSA projects.

X. Adjourn at 8:36 p.m. Next Meeting Date: February 23, 2022 at 6:30 p.m.

**BOARD OF EDUCATION
PASADENA UNIFIED SCHOOL DISTRICT
PASADENA, CALIFORNIA**

Topic: APPROVAL OF THE CHECKPOINT COMMUNICATIONS PROPOSAL FOR CONFIGURATION AND IMPROVEMENTS TO THE EXISTING BOGEN ENGINEERED PUBLIC ADDRESS SYSTEM AT WASHINGTON MS

RECOMMENDATION: The Governing Board of the Pasadena Unified School District approves the Checkpoint Communications proposal for the configuration and improvements to the existing Bogen Public Address (PA) System at Washington Middle School.

Anticipated Effect of Student Outcomes: Improvements to school facilities provide students with the assurance that they are in a clean, safe and orderly environment that supports learning.

I. BACKGROUND:

The award of this contract will provide the necessary PA enhancements to Building A and the Gymnasium at Washington Middle School. The existing PA system does not provide adequate sound at the Gymnasium and Building A.

II. STAFF ANALYSIS:

The approval of this purchase will provide the necessary PA enhancements to Building A and the Gymnasium at Washington Middle School.

Attachments: Proposals 21-1009

III. FISCAL IMPACT:

This project is part of the voter-approved Measure O Bond. Funds in the amount not to exceed \$66,745.00 will be provided upon approval of this agreement.

**Pasadena Unified School District
Board of Education Agenda:**

March 24, 2022

Submitted by: _____

Leslie Barnes, Ed.D, Chief Finance and Operations Officer

Funding title/code:

Title: Measure O Bond

Code: 21.3-97093.0-00000-85000-6275-0760000

Approved:

Brian O. McDonald, Ed.D.
Superintendent

Originated by: Leonard Hernandez Jr., Director of Facilities, Maintenance, Operations, & Transportation



February 8, 2022

Reference # 21-1009

Project Price Quotation
PUSD Washington MS – Added Paging Speakers

Attn:
Pete Jimenez
Lead Electronics Technician, ITS
Pasadena Unified School District
740 W. Woodbury Rd.
Pasadena, CA 91103

Checkpoint Communications Inc, is providing a proposal to add speakers for the Gym and A Bldg.

- Fitness Room – Replace metal box speaker with re-entrant horn to increase volume. Install Bogen Var 1 and Furman power relay to mute audio system during a page.
- Dance Room - Replace metal box speaker with re-entrant horn to increase volume. Install Bogen Var 1 and Furman power relay to mute audio system during a page
- Install (2) wide dispersion horns on North interior wall of Gym. Install Bogen Var 1 and connect to Bogen Core for Audio override. (Includes Lift Rental)
- Install (3) exterior horns Bldg A (North facing wall, West Facing Wall, Above Jackie Robinson)
- Install (4) Interior Metal Box Speakers in Bldg A (Cafeteria, Game Room, Band Room, Storage)
- Install new PA Feed cable from MDF to IDF on 2nd floor of Bldg A.
- Install ¾ EMT conduit for speaker locations.
- Program Quantum system for Added speakers.
- Test new Speakers

Prior to work being scheduled, an official Purchase Order is required. Payment is due within (30) days upon receipt of invoice. Work to be performed during 2nd Shift.

Note: This proposal is to be included in any and all contract documents in its entirety.

Price is \$ 66,745.00

Please send all P.O.'s, to Paula Cassini at pcassini@ccomwire.com.

If you have any questions please do not hesitate to call, thank you.

James Shoaff, RCDD, V.P. Engineering, (714) 892-5050, jshoaff@checkpointcomm.com

Checkpoint Communications is a Bogen Engineered Systems Dealer, Mohawk Ortronics Certified Installer, Cisco Reseller/Enterasys Reseller, Extron Reseller, and Listen Technology Reseller.

Interoffice Memo

To: Elizabeth Romero
From: Joel Garnica
cc: Teo Sierra
Date: 2/23/2022
Re: Non-Competitive Justification

The purpose of this memo is to provide non-competitive justification for the below-described purchase order request.

BACKGROUND: The existing public announcement (PA) system at Washington High School is not functioning at the Gymnasium and Building A. The campus PA utilizes a Bogen Engineered System. The equipment needed to complete the work must be system compatible and additionally, the installation must be performed by an authorized installer.

Purchase Order request information; vendor Checkpoint Communications Incorporated for a total price of \$66,745.00. The scope is outlined per quotation number 21-1009.

RECOMMENDATION: Approve the enclosed PO request for Checkpoint Communications, as described in this non-competitive justification.



Joel Garnica

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

CHECKPOINT COMMUNICATIONS, INC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☒ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

15412 ELECTRONIC LANE, SUITE 102

6 City, state, and ZIP code

HUNTINGTON BEACH, CA 92649

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

3 3 - 0 2 8 7 4 0 1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Amank Villaseal Acct Mgr

Date ► 02/17/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher & Co. Insurance Brokers of CA Inc. LIC #0726293 18201 Von Karman, Suite 200 Irvine CA 92612	CONTACT NAME: Arthur J. Gallagher	FAX (A/C, No): 949-372-4237	
	PHONE (A/C, No, Ext): 949-349-9800	E-MAIL ADDRESS: OCcertificaterequest@ajg.com	
INSURED Checkpoint Communications Inc 15412 Electronic Lane Ste .102 Huntington Beach, CA 92649	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Valley Forge Insurance Company		20508
	INSURER B: Continental Insurance Company		35289
	INSURER C: Insurance Company of the West		27847
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 95044806**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	6046229545	4/13/2021	4/13/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			6046229559	4/13/2021	4/13/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coll Ded. \$ 1,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6046229562	4/13/2021	4/13/2022	EACH OCCURRENCE \$ AGGREGATE \$ 4,000,000 Each Incident \$ 4,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A	WSD502253509	12/20/2021	12/20/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as additional insured, the insurance provided in the general liability policy is primary and any other insurance shall be excess only, and not contributing, waiver of subrogation applies to certificate holder, per the attached forms CNA75081XX115 and CNA74705XX115.

RE: Work performed by the named insured as required per written contract with respects to Pasadena Unified School District. Certificate Holder(s) Continued: Pasadena Unified School District, its board, officials, employees and agents.

CERTIFICATE HOLDER**CANCELLATION**

Pasadena Unified School District
351 S. Hudson Street
Pasadena CA 91109

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



**Blanket Additional Insured - Owners, Lessees or
Contractors - with Products-Completed Operations
Coverage - Limited Liability Endorsement**

The Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended with the addition of the following:

Any additional insured pursuant to this endorsement will as soon as practicable:

1. give the Insurer written notice of any **claim**, or any **occurrence** or offense which may result in a **claim**;
2. except as provided in Paragraph IV. of this endorsement, agree to make available any other insurance the additional insured has for any loss covered under this **coverage part**;
3. send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the **claim**; and
4. tender the defense and indemnity of any **claim** to any other insurer or self insurer whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the **written contract** requires this insurance to be primary and non-contributory, this paragraph 4 does not apply to insurance on which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a **claim** from the additional insured.

VI. Solely with respect to the insurance granted by this endorsement, the section entitled **DEFINITIONS** is amended to add the following definition:

Written contract means a written contract or written agreement that requires the **Named Insured** to make a person or organization an additional insured on this **coverage part**, provided the contract or agreement:

- A. is currently in effect or becomes effective during the term of this policy; and
- B. was executed prior to:
 1. The **bodily injury** or **property damage**; or
 2. The offense that caused the **personal and advertising injury**for which the additional insured seeks coverage.

Any coverage granted by this endorsement shall apply solely to the extent permissible by law.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.



Contractors' General Liability Extension Endorsement

1. ADDITIONAL INSURED

- a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs A. through H. below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

- (1) is currently in effect or becomes effective during the term of this **Coverage Part**; and
- (2) was executed prior to:
 - (a) the **bodily injury** or **property damage**; or
 - (b) the offense that caused the **personal and advertising injury**,
for which such additional insured seeks coverage.

- b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

- (1) a higher limit of insurance than required by such contract or agreement; or
- (2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph A. through H. below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

A. Controlling Interest

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

- 1. such person or organization's financial control of a **Named Insured**; or
- 2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

B. Co-owner of Insured Premises

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury**, **property damage** or **personal and advertising injury** as co-owner of such premises.

C. Lessor of Equipment

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.

D. Lessor of Land

Any person or organization from whom a **Named Insured** leases land but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of the ownership, maintenance or use of such land, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the



Contractors' General Liability Extension Endorsement

b. the acts or omissions of those acting on the **Named Insured's** behalf, in the performance of the **Named Insured's** ongoing operations at the trade show event premises during the trade show event.

2. The coverage granted by this paragraph does not apply to **bodily injury** or **property damage** included within the **products-completed operations hazard**.

2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE

The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision 2., the additional insured's own insurance means insurance on which the additional insured is a named insured. Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

3. BODILY INJURY - EXPANDED DEFINITION

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

4. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE

Under **CONDITIONS**, the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** is amended to add the following provisions:

A. BROAD KNOWLEDGE OF OCCURRENCE

The **Named Insured** must give the Insurer or the Insurer's authorized representative notice of an **occurrence**, offense or **claim** only when the **occurrence**, offense or **claim** is known to a natural person **Named Insured**, to a partner, executive officer, manager or member of a **Named Insured**, or an **employee** designated by any of the above to give such notice.

B. NOTICE OF OCCURRENCE

The **Named Insured's** rights under this **Coverage Part** will not be prejudiced if the **Named Insured** fails to give the Insurer notice of an **occurrence**, offense or **claim** and that failure is solely due to the **Named Insured's** reasonable belief that the **bodily injury** or **property damage** is not covered under this **Coverage Part**. However, the **Named Insured** shall give written notice of such **occurrence**, offense or **claim** to the Insurer as soon as the **Named Insured** is aware that this insurance may apply to such **occurrence**, offense or **claim**.

5. BROAD NAMED INSURED

WHO IS AN INSURED is amended to delete its Paragraph 3. in its entirety and replace it with the following:

3. Pursuant to the limitations described in Paragraph 4. below, any organization in which a **Named Insured** has management control:
- a. on the effective date of this **Coverage Part**; or
 - b. by reason of a **Named Insured** creating or acquiring the organization during the **policy period**,



Contractors' General Liability Extension Endorsement

(2) If the cause of loss to the damaged work arises as a result of:

- (a) fire;
- (b) smoke;
- (c) collapse; or
- (d) explosion.

B. The following paragraph is added to **LIMITS OF INSURANCE**:

Subject to 5. above, \$100,000 is the most the Insurer will pay under **Coverage A** for the sum of **damages** arising out of any one **occurrence** because of **property damage to your product and your work** that is caused by fire, smoke, collapse or explosion and is included within the **product-completed operations hazard**. This sublimit does not apply to **property damage to your work** if the damaged work, or the work out of which the damage arises, was performed on the **Named Insured's** behalf by a subcontractor.

C. This **Broadened Liability Coverage For Damage To Your Product And Your Work** Provision does not apply if an endorsement of the same name is attached to this policy.

7. CONTRACTUAL LIABILITY – RAILROADS

With respect to operations performed within 50 feet of railroad property, the definition of **insured contract** is replaced by the following:

Insured Contract means:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire to premises while rented to a **Named Insured** or temporarily occupied by a **Named Insured** with permission of the owner is not an **Insured contract**;
- b. A sidetrack agreement;
- c. Any easement or license agreement;
- d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;
- e. An elevator maintenance agreement;
- f. That part of any other contract or agreement pertaining to the **Named Insured's** business (including an indemnification of a municipality in connection with work performed for a municipality) under which the **Named Insured** assumes the tort liability of another party to pay for **bodily injury or property damage** to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph f. does not include that part of any contract or agreement:

(1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:

- (a) Preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage;

(2) Under which the **Insured**, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in (1) above and supervisory, inspection, architectural or engineering activities.

8. ELECTRONIC DATA LIABILITY



Contractors' General Liability Extension Endorsement

only for **claims** arising solely out of their capacity or status as such and, in the case of a **spouse**, where such **claim** seeks **damages** from marital community property, jointly held property or property transferred from such natural person **Insured** to such **spouse**. No coverage is provided for any act, error or omission of an estate, heir, legal representative, or **spouse** outside the scope of such person's capacity or status as such, provided however that the **spouse** of a natural person **Named Insured** and the **spouses** of members or partners of joint venture or partnership **Named Insureds** are **Insureds** with respect to such **spouses'** acts, errors or omissions in the conduct of the **Named Insured's** business.

10. EXPECTED OR INTENDED INJURY – EXCEPTION FOR REASONABLE FORCE

Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Expected or Intended Injury** and replace it with the following:

This insurance does not apply to:

Expected or Intended Injury

Bodily injury or **property damage** expected or intended from the standpoint of the **Insured**. This exclusion does not apply to **bodily injury** or **property damage** resulting from the use of reasonable force to protect persons or property.

11. GENERAL AGGREGATE LIMITS OF INSURANCE - PER PROJECT

A. For each construction project away from premises the **Named Insured** owns or rents, a separate Construction Project General Aggregate Limit, equal to the amount of the General Aggregate Limit shown in the Declarations, is the most the Insurer will pay for the sum of:

1. All **damages** under **Coverage A**, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and
2. All medical expenses under **Coverage C**,

that arise from **occurrences** or accidents which can be attributed solely to ongoing operations at that construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations, nor the Construction Project General Aggregate Limit of any other construction project.

B. All:

1. **Damages** under **Coverage B**, regardless of the number of locations or construction projects involved;
2. **Damages** under **Coverage A**, caused by **occurrences** which cannot be attributed solely to ongoing operations at a single construction project, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and
3. Medical expenses under **Coverage C** caused by accidents which cannot be attributed solely to ongoing operations at a single construction project,

will reduce the General Aggregate Limit shown in the Declarations.

- C. The limits shown in the Declarations for Each Occurrence, for Damage To Premises Rented To You and for Medical Expense continue to apply, but will be subject to either the Construction Project General Aggregate Limit or the General Aggregate Limit shown in the Declarations, depending on whether the **occurrence** can be attributed solely to ongoing operations at a particular construction project.
- D. When coverage for liability arising out of the **products-completed operations hazard** is provided, any payments for **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard** will reduce the Products-Completed Operations Aggregate Limit shown in the Declarations, regardless of the number of projects involved.



Contractors' General Liability Extension Endorsement

any actual or alleged violation of law with respect to Medicare, Medicaid, Tricare or any similar federal, state or local governmental program.

Services Excluded by Endorsement

Any **health care incident** for which coverage is excluded by endorsement.

C. DEFINITIONS is amended to:

i. add the following definitions:

Health care incident means an act, error or omission by the **Named Insured's employees or volunteer workers** in the rendering of:

- a. **professional health care services** on behalf of the **Named Insured** or
- b. Good Samaritan services rendered in an emergency and for which no payment is demanded or received.

Professional health care services means any health care services or the related furnishing of food, beverages, medical supplies or appliances by the following providers in their capacity as such but solely to the extent they are duly licensed as required:

- a. Physician;
- b. Nurse;
- c. Nurse practitioner;
- d. Emergency medical technician;
- e. Paramedic;
- f. Dentist;
- g. Physical therapist;
- h. Psychologist;
- i. Speech therapist;
- j. Other allied health professional; or

Professional health care services does not include any services rendered in connection with human clinical trials or product testing.

ii. delete the definition of **occurrence** and replace it with the following:

Occurrence means a **health care incident**. All acts, errors or omissions that are logically connected by any common fact, circumstance, situation, transaction, event, advice or decision will be considered to constitute a single **occurrence**;

iii. amend the definition of **Insured** to:

a. add the following:

- the **Named Insured's employees** are **Insureds** with respect to:

- (1) **bodily injury** to a co-employee while in the course of the co-employee's employment by the **Named Insured** or while performing duties related to the conduct of the **Named Insured's** business; and



Contractors' General Liability Extension Endorsement

- A. Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete exclusion j. **Damage to Property** in its entirety and replace it with the following:

This insurance does not apply to:

j. Damage to Property

Property damage to:

- (1) Property the **Named Insured** owns, rents, or occupies, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;
- (2) Premises the **Named Insured** sells, gives away or abandons, if the **property damage** arises out of any part of those premises;
- (3) Property loaned to the **Named Insured**;
- (4) Personal property in the care, custody or control of the **Insured**;
- (5) That particular part of real property on which the **Named Insured** or any contractors or subcontractors working directly or indirectly on the **Named Insured's** behalf are performing operations, if the **property damage** arises out of those operations; or
- (6) That particular part of any property that must be restored, repaired or replaced because **your work** was incorrectly performed on it.

Paragraphs (1), (3) and (4) of this exclusion do not apply to **property damage** (other than damage by fire) to premises rented to the **Named Insured** or temporarily occupied by the **Named Insured** with the permission of the owner, nor to the contents of premises rented to the **Named Insured** for a period of 7 or fewer consecutive days. A separate limit of insurance applies to Damage To Premises Rented To You as described in **LIMITS OF INSURANCE**.

Paragraph (2) of this exclusion does not apply if the premises are **your work**.

Paragraphs (3), (4), (5) and (6) of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraph (6) of this exclusion does not apply to **property damage** included in the **products-completed operations hazard**.

Paragraphs (3) and (4) of this exclusion do not apply to **property damage to:**

- i. tools, or equipment the **Named Insured** borrows from others, nor
- ii. other personal property of others in the **Named Insured's** care, custody or control while being used in the **Named Insured's** operations away from any **Named Insured's** premises.

However, the coverage granted by this exception to Paragraphs (3) and (4) does not apply to:

- a. property at a job site awaiting or during such property's installation, fabrication, or erection;
- b. property that is **mobile equipment** leased by an **Insured**;
- c. property that is an **auto**, aircraft or watercraft;
- d. property in transit; or
- e. any portion of **property damage** for which the **Insured** has available other valid and collectible insurance, or would have such insurance but for exhaustion of its limits, or but for application of one of its exclusions.



Contractors' General Liability Extension Endorsement

(2) the amount shown in the Declarations for Medical Expense Limit.

B. Under **COVERAGES**, the **Insuring Agreement of Coverage C – Medical Payments** is amended to replace Paragraph 1.a.(3)(b) with the following:

(b) The expenses are incurred and reported to the Insurer within three years of the date of the accident; and

18. NON-OWNED AIRCRAFT

Under **COVERAGES**, **Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended as follows:

The exclusion entitled **Aircraft, Auto or Watercraft** is amended to add the following:

This exclusion does not apply to an aircraft not owned by any **Named Insured**, provided that:

1. the pilot in command holds a currently effective certificate issued by the duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;
2. the aircraft is rented with a trained, paid crew to the **Named Insured**; and
3. the aircraft is not being used to carry persons or property for a charge.

19. NON-OWNED WATERCRAFT

Under **COVERAGES**, **Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete subparagraph (2) of the exclusion entitled **Aircraft, Auto or Watercraft**, and replace it with the following.

This exclusion does not apply to:

(2) a watercraft that is not owned by any **Named Insured**, provided the watercraft is:

- (a) less than 75 feet long; and
- (b) not being used to carry persons or property for a charge.

20. PERSONAL AND ADVERTISING INJURY –DISCRIMINATION OR HUMILIATION

A. Under **DEFINITIONS**, the definition of **personal and advertising injury** is amended to add the following tort:

- Discrimination or humiliation that results in injury to the feelings or reputation of a natural person.

B. Under **COVERAGES**, **Coverage B – Personal and Advertising Injury Liability**, the paragraph entitled **Exclusions** is amended to:

1. delete the Exclusion entitled **Knowing Violation Of Rights Of Another** and replace it with the following:

This insurance does not apply to:

Knowing Violation of Rights of Another

Personal and advertising injury caused by or at the direction of the **Insured** with the knowledge that the act would violate the rights of another and would inflict **personal and advertising injury**. This exclusion shall not apply to discrimination or humiliation that results in injury to the feelings or reputation of a natural person, but only if such discrimination or humiliation is not done intentionally by or at the direction of:

- (a) the **Named Insured**; or
- (b) any **executive officer**, director, stockholder, partner, member or manager (if the **Named Insured** is a limited liability company) of the **Named Insured**.



Contractors' General Liability Extension Endorsement

22. PROPERTY DAMAGE – ELEVATORS

- A. Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended such that the **Damage to Your Product** Exclusion and subparagraphs (3), (4) and (6) of the **Damage to Property** Exclusion do not apply to **property damage** that results from the use of elevators.
- B. Solely for the purpose of the coverage provided by this **PROPERTY DAMAGE – ELEVATORS** Provision, the **Other Insurance** conditions is amended to add the following paragraph:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis that is Property insurance covering property of others damaged from the use of elevators.

23. SUPPLEMENTARY PAYMENTS

The section entitled **SUPPLEMENTARY PAYMENTS – COVERAGES A AND B** is amended as follows:

- A. Paragraph 1.b. is amended to delete the \$250 limit shown for the cost of bail bonds and replace it with a \$5,000. limit; and
- B. Paragraph 1.d. is amended to delete the limit of \$250 shown for daily loss of earnings and replace it with a \$1,000. limit.

24. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

25. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

1. the **Named Insured's** ongoing operations; or
2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

1. is in effect or becomes effective during the term of this **Coverage Part**; and
2. was executed prior to the **bodily injury, property damage or personal and advertising injury** giving rise to the **claim**.

26. WRAP-UP EXTENSION: OCIP, CCIP, OR CONSOLIDATED (WRAP-UP) INSURANCE PROGRAMS

Note: The following provision does not apply to any public construction project in the state of Oklahoma, nor to any construction project in the state of Alaska, that is not permitted to be insured under a **consolidated (wrap-up) insurance program** by applicable state statute or regulation.

If the endorsement **EXCLUSION – CONSTRUCTION WRAP-UP** is attached to this policy, or another exclusionary endorsement pertaining to Owner Controlled Insurance Programs (O.C.I.P.) or Contractor Controlled Insurance Programs (C.C.I.P.) is attached, then the following changes apply:

- A. The following wording is added to the above-referenced endorsement:

[Home](#)



CONTRACTORS STATE LICENSE BOARD



Contractor's License Detail for License # 545063

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. [Click here for a definition of disclosable actions.](#)
- ▶ Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 2/17/2022 1:17:05 PM

Business Information

CHECKPOINT COMMUNICATIONS INC
15412 ELECTRONIC LANE STE 102
HUNTINGTON BEACH, CA 92649
Business Phone Number:(714) 892-5050

Entity Corporation
Issue Date 10/21/1988
Expire Date 10/31/2022

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- ▶ C-7 - LOW VOLTAGE SYSTEMS
- ▶ C10 - ELECTRICAL

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

Bond Number: SC8002984

Bond Amount: \$15,000

Effective Date: 01/01/2016

[Contractor's Bond History](#)

Bond of Qualifying Individual

This license filed Bond of Qualifying Individual number **SC8000093** for JAMES ANDREW SHOAF JR in the amount of **\$12,500** with AMERICAN CONTRACTORS INDEMNITY COMPANY.

Effective Date: 03/02/2009

[BQI's Bond History](#)

Workers' Compensation

This license has workers compensation insurance with the INSURANCE COMPANY OF THE WEST

Policy Number: WSD5022535

Effective Date: 12/20/2020

Expire Date: 12/20/2022

[Workers' Compensation History](#)

Other

- ▶ Personnel listed on this license (current or disassociated) are listed on other licenses.

Contractor Information

Legal Entity Name
CHECKPOINT COMMUNICATIONS, INC.

Legal Entity Type
Corporation

Status
Active

Registration Number
1000001532

Registration effective date
7/1/2019

Registration expiration date
6/30/2022

Mailing Address
15412 ELECTRONIC LANE, SUITE 102 HUNTINGTON BEACH 926...

Physical Address
15412 ELECTRONIC LANE, SUITE 102 HUNTINGTON BEACH 926...

Email Address

Trade Name/DBA
CHECKPOINT COMMUNICATIONS, INC.

License Number(s)
CSLB:545063
CSLB:545063

Registration History

Effective Date	Expiration Date
5/21/2018	6/30/2019
5/22/2017	6/30/2018
6/8/2016	6/30/2017
6/30/2015	6/30/2016
9/30/2014	6/30/2015
7/1/2019	6/30/2022

Legal Entity Information

Corporation Number:
C1431853

Federal Employment Identification Number:

President Name:
JAMES A SHOAFF

Vice President Name:
JAMES SHOAFF

Treasurer Name:
JAMES A SHOAFF

Secretary Name:
JAMES A SHOAFF

CEO Name:
JAMES A SHOAFF

Agent of Service Name:
JAMES SHOAFF

Agent of Service Mailing Address:
15412 ELECTRONIC LANE, SUITE 102 HUNTINGTON BEACH 92649 CA United States of America

Workers Compensation

Do you lease employees through Professional No



PASADENA
Unified School District

California Uniform Public Construction Cost Accounting Act (CUPCCA)

March 23, 2022

Our Children. Learning Today. Leading Tomorrow.

Measure O – Agenda

1.

What is CUPCCA?

2.

Pre-qualification Requirements

3.

Trade Categories

4.

Informal Contracts

5.

PUSD List-Prequalified Contractors

6.

Questions

What is CUPCCA?

- Pasadena USD elected to become subject to the CUPCCA procedures (PCC §22032)
- CUPCCA – California Uniform Public Construction Cost Accounting Act – Informal Bid Procurement Process
- Provides for alternative bidding procedures when an agency performs public project work by contract (up to \$200,000)
- In November of each year, participating districts place an ad in various construction trade journals inviting all licensed contractors to submit the name of their firm for inclusion on the district's list of qualified bidders for the following calendar year.

Pre-qualification Requirements

- Contractor's Letter of Interest
- Application
 - Firm Information, License No., Address, Fed. ID No.
 - List of School Construction Projects completed in past (2) years
 - Annual Revenues
 - Bonding, Insurance and Banking Information
 - List of References
- Pre-Qualification Rating Questionnaire
 - List of questions include:
 - Bonding/Insurance requirements
 - Violations to Federal, State or Local regulations
 - Current worker's comp requirements
 - Financial statements
 - Valid Contractor's License

Qualification based on required CCL (California Contractor's License):

- A – General Engineering
- B – General Building
- C – General Building (Specialty Construction)
 - Partial list
 - C-10 (electrical)
 - C-16 (fire protection)
 - C22 (asbestos abatement)

Informal Contracts

- **\$1K - \$15K**
 - Issue a request for Quotation, minimum (1) written quote required
- **\$15K - \$25K**
 - Issue a request for quotation, minimum of (3) written quotes required
- **\$25K – \$60K**
 - Issue a request for quotation, minimum of (3) written quotes required
 - Evaluate all bids and select/accept one (1) quote (Procurement Dept.)
 - Issue Notice of Intent to Award
- **Public projects of under \$200K**
 - May be awarded by informal bidding procedures
- **Public projects of over \$200K**
 - Requires formal bids: RFQ/P, advertising, job walk, formal bids

\$200,000 or Less

- **Projects estimated construction value of \$200,000 or less**
 - Allowed by PCC § 22032(b)
 - Informal bidding qualifications
 - Establish categories of trade contracting services for the current year
 - Soliciting bidder's response to Pre-qualification process
 - Evaluation of the Pre-qualification Application
 - Creating a list of qualified contractors
 - Bonding/Insurance Requirements
 - Trade qualification
 - References
 - Questionnaire
- **Projects over \$200K requires formal bidding**

Pre-qualified Contractors

- **2022 PUSD List of Pre-Qualified Contractors**
 - Total of 80 contractors
 - A, B licenses > 65%
 - Specialty licenses > 80%



Questions?





Consolidated Budget Status by Fund

Budget status summary by Fund (thru 03/11/2022)

Budget vs. Commitments and Expenditures by Fund

Reconciliation Always in Progress

School Name - Project Name/Cost Group/Object Code/Contract Name	21.1 - GOB (Measure TT Series A)			Fund 21.1 Analysis		
	Budget	Commitments	Expenditures	Remaining Commitment	Retention	Uncommitted Available Balance
Altadena Elementary School - COMPLETE: Addition of 3 Shade Structures (95022.0)						
	90,187	90,187	90,187	-		-
Altadena Elementary School - COMPLETE: Measure T E-Rate (95180.0)						
	88,088	88,088	88,088	-		-
Altadena Elementary School - Modernization Project (95068.0) (2)						
	10,842,166	10,395,618	10,395,618	-		446,549
ALTADENA ELEM. TOTAL	11,020,440	10,573,892	10,573,892	-	-	446,549
Aveson Charter School (Noyes) - COMPLETE: Portable N Demolition Project (95029.0)						
	30,654	30,654	30,654	-		-
AVENSON (NOYES) TOTAL	30,654	30,654	30,654	-	-	-
Blair High School - 04A Modernization of Main Building (95056.0) (2)						
	30,052,133	30,051,416	30,051,416	-		717
Blair High School - 04b Track and Field (95005.0) (2)						
	82,877	82,877	82,877	-		-
Blair High School - COMPLETE: Blair Middle School Campus (95001.0) (1) (2)						
	14,538,936	14,538,936	14,538,936	-		-
Blair High School - COMPLETE: Measure T E-Rate (95180.0)						
	428,677	428,677	428,677	-		-
Blair High School - COMPLETE: PROJECT CNLD - New 9th Grade Classroom (2)						
	1,146,779	1,146,779	1,146,779	-		-
BLAIR HS - Blair HS Site Access Improvement (ADA) (95056.1) (2)						
	51,285	51,285	51,285	-		-
BLAIR TOTAL	46,300,688	46,299,971	46,299,971	-	-	717
Burbank Elementary School - COMPLETE: Electrical Panel Upgrade (95064.0) (2)						
	87,603	87,603	87,603	-		-
Burbank Elementary School - COMPLETE: Renovation of Hodges (old 95140.0 merged (
	253,584	253,584	253,584	-		-
Burbank Elementary School - Lunch Shelter/Renovation (95131.0) (1) (2) (3)						
	955,463	924,769	924,769	-		30,694
BURBANK TOTAL	1,296,650	1,265,956	1,265,956	-	-	30,694
Career Technical - Career Technical Education Projects (95145.0)						
	2,683,000	2,683,000	2,683,000	-		-
Career Technical - COMPLETE: CTE KLRN TV (95145.0)						
	100,507	100,507	100,507	-		-
CAREER TECHNICAL TOTAL	2,783,507	2,783,507	2,783,507	-	-	-
Central Kitchen - COMPLETE: Culinary Academy/Kitchen Construction (9						
	1,238,928	1,238,928	1,238,928	-		-
CENTRAL KITCHEN TOTAL	1,238,928	1,238,928	1,238,928	-	-	-
Cleveland Elementary School - COMPLETE: Measure T E-Rate (95180.0)						
	113,292	113,292	113,292	-		-
Cleveland Elementary School - COMPLETE: New Classroom Wing (95031.0) (2)						
	4,594,037	4,594,037	4,594,037	-		-
Cleveland Elementary School - Modernize Kitchen (95121.0) (2)						
	108,495	108,495	108,495	-		-
Cleveland Elementary School - Student Safety Wall & Flooring Padding (2)						
	8,506	8,506	8,506	-		-
CLEVELAND ELEM. TOTAL	4,824,330	4,824,330	4,824,330	-	-	-
District Service Center - Facilities Administration (95000.0) (1) (2) (3)						
	16,919,126	16,225,462	16,097,099	128,363		693,664
DSC FACILITIES ADMIN TOTAL	16,919,126	16,225,462	16,097,099	128,363	-	693,664
District-Wide - COMPLETE: Bogen Clock Speaker System (95032.0)						
	1,436,405	1,436,405	1,436,405	-		-
District-Wide - COMPLETE: Energy Conservation Measures (95019.0) (2)						
	5,029,386	5,029,386	5,029,386	-		-



Consolidated Budget Status by Fund

Budget status summary by Fund (thru 03/11/2022)

Budget vs. Commitments and Expenditures by Fund

Reconciliation Always in Progress

21.1 - GOB (Measure TT Series A)				Fund 21.1 Analysis		
District-Wide - COMPLETE: Exterior Improvements (95036.0)						
	42,112	42,112	42,112	-		-
District-Wide - COMPLETE: Technology Modifications (95144.0)						
	3,071,556	3,071,556	3,071,556	-		-
District-Wide - District-Wide I.T. Wireless Access Upgrade (2)						
	3,000,000	3,000,000	3,000,000	-	109,813	-
District-Wide - DW - PRI 0 - Roofing (95135.0)						
	391,831	391,831	391,831	-		-
District-Wide - DW - PRI 0 - Windows (95136.0)						
	101,736	101,736	101,736	-		-
DISTRICT WIDE PROJECTS	13,073,026	13,073,026	13,073,026	-	109,813	-
Don Benito Elementary School - 11 HVAC and Kitchen (95146.0) (2)						
	301,509	296,509	263,398	33,111		5,000
Don Benito Elementary School - COMPLETE: Measure T E-Rate (95180.0)						
	147,679	147,679	147,679	-		-
Don Benito Elementary School - COMPLETE: Playground Structures (95043.0)						
	173,442	173,442	173,442	-		-
Don Benito Elementary School - Interim Housing (95181.0) (2)						
	397,779	397,779	397,779	-		-
Don Benito Elementary School - New Admin Bldg (95097.0) (2)						
	790,568	790,568	790,568	-		-
DON BENITO ELEM. TOTAL	1,810,976	1,805,976	1,772,865	33,111	-	5,000
Edison Elementary School - Edison ADA Upgrades (95143.0)						
	43,940	43,940	43,940	-		-
EDISON ELEMENTARY TOTAL	43,940	43,940	43,940	-	-	-
Eliot Middle School - 08 HVAC Upgrades (95146.0) (2)						
	828,427	828,427	828,427	-		-
Eliot Middle School - Auditorium/Cafe Modernization (95015.0) (2)						
	7,749,399	7,749,399	7,749,399	-		-
Eliot Middle School - COMPLETE: Career Technical Education (95145.0) (2)						
	29,261	29,261	29,261	-		-
Eliot Middle School - COMPLETE: Field Bleacher Replacement & ADA Upgrade (2)						
	92,835	92,835	92,835	-		-
Eliot Middle School - COMPLETE: Kitchen Modernization (95147.0) (2)						
	6,000	6,000	6,000	-		-
Eliot Middle School - COMPLETE: Lunch Shelter (95034.0) (2)						
	616,602	616,602	616,602	-		-
Eliot Middle School - COMPLETE: Measure T E-Rate (95180.0)						
	255,192	255,192	255,192	-		-
ELIOT MS CHILLED WATER PIPING CORR (95146.1) - ELIOT MS CHILLED WATER PIPING						
	89,230	89,230	89,230	-		-
ELIOT MIDDLE SCHOOL	9,666,945	9,666,945	9,666,945	-	-	-
Field Elementary School - COMPLETE: Measure T E-Rate (95180.0)						
	113,292	113,292	113,292	-		-
Field Elementary School - COMPLETE: Water Meter Separation (95106.0)						
	39,013	39,013	39,013	-		-
Field Elementary School - FIELD - Playground (95069.1) (2)						
	336,473	336,473	336,473	-		-
Field Elementary School - Modernization (95069.0) (2)						
	3,554,598	3,529,597	3,529,597	-		25,000
FIELD ELEMENTARY SCHOOL	4,043,376	4,018,375	4,018,375	-	-	25,000
Franklin Elementary School - COMPLETE: Measure T E-Rate (95180.0)						
	172,886	172,886	172,886	-		-
Franklin Elementary School - COMPLETE: New Library/Shade Structure (95035.0)						
	593,078	593,078	593,078	-		-



Consolidated Budget Status by Fund

Budget status summary by Fund (thru 03/11/2022)

Budget vs. Commitments and Expenditures by Fund

Reconciliation Always in Progress

21.1 - GOB (Measure TT Series A)				Fund 21.1 Analysis		
Franklin Elementary School - Modernize Cafe/MPR/Windows (95066.0)						
	2,156,637	2,156,637	2,156,637	-		-
FRANKLIN ELEM. TOTAL	2,922,600	2,922,600	2,922,600	-	-	-
Hamilton Elementary School - COMPLETE: Measure T E-Rate (95180.0)						
	138,499	138,499	138,499	-		-
Hamilton Elementary School - COMPLETE: Water Meter Separation (95149.0)						
	56,828	56,828	56,828	-		-
Hamilton Elementary School - Modernization MPR/Café (95071.0) (2)						
	4,477,235	4,472,235	4,472,235	-		5,000
HAMILTON ELEM. TOTAL	4,672,562	4,667,562	4,667,562	-	-	5,000
Jackson Elementary School - 13 Modernization / Parking Lot (95052.0)						
	4,661,384	4,661,384	4,661,384	-		-
Jackson Elementary School - COMPLETE: Measure T E-Rate (95180.0)						
	130,487	130,487	130,487	-		-
Jackson Elementary School - COMPLETE: Phase I Completed Projects (95020.0 / 95						
	192,368	192,368	192,368	-		-
JACKSON ELEM. TOTAL	4,984,238	4,984,238	4,984,238	-	-	-
Jefferson Elementary School - COMPLETE: Measure T E-Rate (95180.0)						
	156,861	156,861	156,861	-		-
Jefferson Elementary School - Modernization (95079.0)						
	911,596	911,596	911,596	-		-
Jefferson Elementary School - New Child Care Center (95073.0)						
	332,171	332,171	332,171	-		-
JEFFERSON ELEM. TOTAL	1,400,627	1,400,627	1,400,627	-	-	-
John Muir High School - 03a Modernization, Abatement & Kitchen (95051.0) (2)						
	30,680,410	30,662,255	30,631,230	31,025		18,155
John Muir High School - 03b Black Box Theater Project (95183.0) (2)						
	3,724,986	3,724,986	3,724,986	-		-
John Muir High School - 03c Bldg D Accessibility (95812.0) (2)						
	354,165	349,165	349,165	-		5,000
John Muir High School - COMPLETE: Artificial Surface Field & Track (95004.						
	1,518,980	1,518,980	1,518,980	-		-
John Muir High School - COMPLETE: Building G & L Window Replacement (95125						
	404,282	404,282	404,282	-		-
John Muir High School - COMPLETE: Career Technical Education (95145.0)						
	90,596	90,596	90,596	-		-
John Muir High School - COMPLETE: Kitchen Moderniation (95154.0)						
	6,000	6,000	6,000	-		-
John Muir High School - COMPLETE: Measure T E-Rate (95180.0)						
	555,842	555,842	555,842	-		-
John Muir High School - COMPLETE: Security System (95132.0)						
	159,785	159,785	159,785	-		-
John Muir High School - Culinary Arts Project (95184.0)						
	20,766	20,766	20,766	-		-
John Muir High School - Track and Field 95005.0 (2)						
	739,195	739,195	739,195	-		-
JOHN MUIR HIGH TOTAL	38,255,006	38,231,852	38,200,827	31,025	-	23,155
Linda Vista Elementary School - COMPLETE: Interior Structural Cleanup (95014.0)						
	39,580	39,580	39,580	-		-
Linda Vista Elementary School - Modernization (95188.0)						
	137,250	137,250	137,250	-		-
LINDA VISTA ELEM. TOTAL	176,830	176,830	176,830	-	-	-
Loma Alta Elementary School - COMPLETE: Measure T E-Rate (95180.0) (2)						
	63,647	63,647	63,647	-		-
Loma Alta Elementary School - COMPLETE: Modernization Project (95033.0)						



Consolidated Budget Status by Fund

Budget status summary by Fund (thru 03/11/2022)

Budget vs. Commitments and Expenditures by Fund

Reconciliation Always in Progress

	21.1 - GOB (Measure TT Series A)			Fund 21.1 Analysis	
	171,002	171,002	171,002	-	-
Loma Alta Elementary School - COMPLETE: Pre K conversion & Fire sprinkler enclos	181,497	181,497	181,497	-	-
Loma Alta Elementary School - COMPLETE: Retaining Wall & Street Improvements (95	1,013,583	1,013,583	1,013,583	-	-
Loma Alta Elementary School - COMPLETE: Water Meter Separation (95101.0)	27,355	27,355	27,355	-	-
LOMA ALTA ELEM. TOTAL	1,457,084	1,457,084	1,457,084	-	-
Longfellow Elementary School - 10 HVAC Upgrades (95146.0)	2,320,756	2,320,756	2,320,756	-	-
Longfellow Elementary School - COMPLETE: Child Care Center (95061.0)	300,503	300,503	300,503	-	-
Longfellow Elementary School - COMPLETE: Measure T E-Rate (95180.0) (2)	130,358	130,358	130,358	-	-
Longfellow Elementary School - New Kitchen Bldg/Lunch Shelter/Auditorium (95050.0) (2)	1,340,458	1,340,458	1,340,458	-	-
LONGFELLOW ELEM. TOTAL	4,092,074	4,092,074	4,092,074	-	-
Madison Elementary School - Bldg A & Auditorium Renovation (95010.0)	596,259	596,259	596,259	-	-
Madison Elementary School - COMPLETE: Measure T E-Rate (95180.0)	96,100	96,100	96,100	-	-
Madison Elementary School - COMPLETE: Window Replacement (95084.0)	858,784	858,784	858,784	-	-
Madison Elementary School - Kitchen Modernization (95048.0)	309,396	309,396	309,396	-	-
Madison Elementary School - Modernization (95063.0) (2)	4,109,419	4,109,419	4,109,419	-	-
MADISON ELEM. TOTAL	5,969,957	5,969,957	5,969,957	-	-
Marshall Fundamental Secondary School - 09 HVAC Upgrades (95146.0)	982,595	982,595	982,595	-	-
Marshall Fundamental Secondary School - COMPLETE: Career Technical Education (95	850	850	850	-	-
Marshall Fundamental Secondary School - COMPLETE: Electrical Upgrades (95091.0)	352,698	352,698	352,698	-	-
Marshall Fundamental Secondary School - COMPLETE: Library Modernization & Site Im	1,760,215	1,760,215	1,760,215	-	-
Marshall Fundamental Secondary School - COMPLETE: Measure T E-Rate (95180.0)	428,192	428,192	428,192	-	-
Marshall Fundamental Secondary School - COMPLETE: Water Meter Separation (95103.0)	21,090	21,090	21,090	-	-
Marshall Fundamental Secondary School - COMPLETE: Window Replacement (95094.0)	1,767,862	1,767,862	1,767,862	-	-
Marshall Fundamental Secondary School - Old Gym Renovation Project (95185.0)	1,333,706	1,333,706	1,333,706	-	-
Marshall Fundamental Secondary School - Sports Complex (95049.0) (2)	12,702,031	12,702,031	12,702,031	-	-
MARSHALL FUNDAMENTAL TOTAL	19,349,240	19,349,240	19,349,240	-	-
McKinley Elementary School - COMPLETE: Career Technical Education (95145.0)	51,619	51,619	51,619	-	-
McKinley Elementary School - COMPLETE: Measure T E-Rate (95180.0)	188,409	188,409	188,409	-	-
McKinley Elementary School - COMPLETE: Water Meter Separation (95159.0)	112,485	112,485	112,485	-	-
McKinley Elementary School - Phase I New Construction (95046.0)	20,006,670	20,006,670	20,006,670	-	-



Consolidated Budget Status by Fund

Budget status summary by Fund (thru 03/11/2022)

Budget vs. Commitments and Expenditures by Fund

Reconciliation Always in Progress

21.1 - GOB (Measure TT Series A)				Fund 21.1 Analysis		
McKinley Elementary School - Phase II Modernization (95123.0) (2)						
	869,493	868,396	868,396	-		1,098
MCKINLEY K-8 TOTAL	21,228,676	21,227,578	21,227,578	-	-	1,098
Norma Coombs Elementary - 05a New CR Wing & Admin Bldg (95133.0) (2)						
	10,439,301	10,434,301	10,434,301	-		5,000
Norma Coombs Elementary - 05b Central Plant Replacement (95146.0)						
	1,358,170	1,358,170	1,358,170	-		-
Norma Coombs Elementary - COMPLETE: Measure T E-Rate (95180.0)						
	146,511	146,511	146,511	-		-
Norma Coombs Elementary - COMPLETE: Shade Structures/Field Renovation (95021)						
	75,715	75,715	75,715	-		-
Norma Coombs Elementary - COMPLETE: Water Meter Separation (95116.0) (2)						
	21,400	21,400	21,400	-		-
NORMA COOMBS ELEM. TOTAL	12,041,097	12,036,097	12,036,097	-	-	5,000
Pasadena High School - 02a Modernize Gymnasium Complex (95075.0) (2)						
	20,861,288	20,848,782	20,848,782	-		12,507
Pasadena High School - 02c ADA Upgrade (DSA) (95074.0) (2)						
	575,735	555,305	555,305	-		20,430
Pasadena High School - Central Chilled Water Plant Project (95146.0) (2)						
	4,158,322	3,845,849	3,670,991	174,858	173,963	312,473
Pasadena High School - COMPLETE: Artificial Track & Field (95005.0)						
	2,099,063	2,099,063	2,099,063	-		-
Pasadena High School - COMPLETE: Career Technical Education (95145.0)						
	116,593	116,593	116,593	-		-
Pasadena High School - COMPLETE: Drainage at Fields (95006.0)						
	700,902	700,902	700,902	-		-
Pasadena High School - COMPLETE: Fire Alarm Corrections (95161.0) (2)						
	36,005	36,005	36,005	-		-
Pasadena High School - COMPLETE: Measure T E-Rate (95180.0)						
	644,227	644,227	644,227	-		-
Pasadena High School - Kitchen Project (95139.0) (2)						
	287,321	287,321	287,321	-		-
Pasadena High School - Security System Upgrades (95117.0) (2)						
	248,424	248,424	248,424	-		-
Pasadena High School - Track and Field (95005.1) (2)						
	787,557	756,826	756,826	-		30,731
Pasadena High School (Phase 2) - 02d Campus Upgrds/Restrooms Upgrades (95119.0) (2)						
	3,247,278	3,051,854	3,051,854	-		195,424
Pasadena High School (Phase 3) - 02b Campus Appearance/Identity (95080.0) (1) (2) (4)						
	184,994	159,996	159,996	-		24,998
PASADENA HIGH TOTAL	33,947,710	33,351,148	33,176,290	174,858	173,963	596,562
Roosevelt Elementary School - 12 Multi-purpose Facility (95025.0) (2)						
	1,831,607	1,831,607	1,831,607	-		-
Roosevelt Elementary School - COMPLETE: Auto Door Openers (95062.0)						
	98,844	98,844	98,844	-		-
Roosevelt Elementary School - COMPLETE: Measure T E-Rate (95180.0)						
	96,100	96,100	96,100	-		-
ROOSEVELT ELEM. TOTAL	2,026,550	2,026,550	2,026,550	-	-	-
Rose City High School - 07 Modification (95170.0) (2)						
	454,659	454,659	454,659	-		-
Rose City High School - COMPLETE: Career Technical Education (95145.0)						
	232,608	232,608	232,608	-		-
Rose City High School - COMPLETE: Measure T E-Rate (95180.0)						
	134,493	134,493	134,493	-		-
ROSE CITY HIGH TOTAL	821,759	821,759	821,759	-	-	-



Consolidated Budget Status by Fund

Budget status summary by Fund (thru 03/11/2022)

Budget vs. Commitments and Expenditures by Fund

Reconciliation Always in Progress

21.1 - GOB (Measure TT Series A)			Fund 21.1 Analysis	
San Rafael Elementary School - COMPLETE: Measure T E-Rate (95180.0)				
94,930	94,930	94,930	-	-
San Rafael Elementary School - COMPLETE: Phase I (95011.0/17.0)				
169,380	169,380	169,380	-	-
San Rafael Elementary School - Modernization (95030.0) (2)				
1,957,504	1,949,926	1,949,926	-	7,578
SAN RAFAEL ELEM. TOTAL	2,221,814	2,214,236	-	7,578
Sierra Madre Elementary School - 06 Phase II Upgrades (95126.0)				
756,811	756,811	756,811	-	-
Sierra Madre Elementary School - COMPLETE: Phase I - New Permanent Classroom Bui				
4,074,221	4,074,221	4,074,221	-	-
SIERRA MADRE ES TOTAL	4,831,032	4,831,032	-	-
Sierra Madre Middle School - COMPLETE: Career Technical Education (95145.0)				
38,113	38,113	38,113	-	-
Sierra Madre Middle School - COMPLETE: Measure T E-Rate (95180.0)				
299,998	299,998	299,998	-	-
Sierra Madre Middle School - New MS Campus (95038.0) (2)				
38,355,219	38,355,219	38,355,219	-	-
SIERRA MADRE MS TOTAL	38,693,330	38,693,330	-	-
Washington Accelerated Elementary School - 01 New Classroom/MPR Bldg (95045.0) (2)				
20,301,145	20,301,145	20,301,145	-	-
Washington Accelerated Elementary School - Campus Improvements - Measure Y				
5,631	5,631	5,631	-	-
Washington Accelerated Elementary School - COMPLETE: Measure T E-Rate (95180.0)				
251,858	251,858	251,858	-	-
Washington Accelerated Elementary School - New Child Care Center (95067.0) (2)				
123,747	118,747	118,747	-	5,000
WASHINGTON ES TOTAL	20,682,381	20,677,381	-	5,000
Washington Middle School - COMPLETE: Career Technical Education (95145.0)				
34,572	34,572	34,572	-	-
Washington Middle School - COMPLETE: Measure T E-Rate 95180.0 (2)				
261,489	261,489	261,489	-	-
Washington Middle School - New Constr. & Mod. (95081.0) (2)				
16,183,837	16,178,836	16,178,836	-	5,000
WASHINGTON MS TOTAL	16,479,898	16,474,898	-	5,000
Webster Elementary School - Aud/AdminBldg/Kitchen/Playground (95047.0) (2)				
2,181,333	2,181,333	2,181,333	-	-
Webster Elementary School - COMPLETE: Kitchen Modernization (95083.0)				
19,858	19,858	19,858	-	0
Webster Elementary School - COMPLETE: Measure T E-Rate 95180.0				
139,666	139,666	139,666	-	-
Webster Elementary School - COMPLETE: Preschool Shade Structure (95105.0)				
132,613	132,613	132,613	-	-
WEBSTER ELEM. TOTAL	2,473,471	2,473,471	-	0
Willard Elementary School - COMPLETE: Exterior Upgrade & Window Replacement (9				
711,113	711,113	711,113	-	-
Willard Elementary School - COMPLETE: Field Installation/Irrigation & Demo (95				
156,606	156,606	156,606	-	-
Willard Elementary School - COMPLETE: Multi-Use Room (95002.0)				
428,811	428,811	428,811	-	-
Willard Elementary School - COMPLETE: Power & Fire Alarm Upgrade (95065.0)				
393,698	393,698	393,698	-	-
Willard Elementary School - COMPLETE: Water Meter Separation (95108.0)				
47,115	47,115	47,115	-	-
Willard Elementary School - HVAC Upgrades (95187.0)				



Consolidated Budget Status by Fund

Budget status summary by Fund (thru 03/11/2022)

Budget vs. Commitments and Expenditures by Fund

Reconciliation Always in Progress

	21.1 - GOB (Measure TT Series A)			Fund 21.1 Analysis		
	297,217	297,217	297,217	-	-	-
Willard Elementary School - Kinder and Pre-K Complex (95115.0) (2)						
	4,138,009	4,138,009	4,138,009	-	-	-
WILLARD ELEM. TOTAL	6,172,568	6,172,568	6,172,568	-	-	-
Wilson Middle School - COMPLETE: Classroom Demolition (95028.0)						
	72,421	72,421	72,421	-	-	-
Wilson Middle School - COMPLETE: Painting & Window Replacement (95009.0)						
	618,777	618,777	618,777	-	-	-
Wilson Middle School - COMPLETE: Water Meter Separation (95109.0)						
	79,225	79,225	79,225	-	-	-
Wilson Middle School - Gym/Locker RM Courtyard Mod (95113.0)						
	5,036,321	5,036,321	5,036,321	-	-	-
Wilson Middle School - Interim Housing (95181.0)						
	7,400	7,400	7,400	-	-	-
WILSON MIDDLE SCHOOL - Wilson (95113.1) - School Site Programming, Facili (2)						
	-	-	-	-	-	-
WILSON MS TOTAL	5,814,145	5,814,145	5,814,145	-	-	-
Totals	363,767,237	361,917,220	361,549,863	367,357	283,776	1,850,017



Consolidated Budget Status by Fund

Budget status summary by Fund (thru 03/09/2022)

Budget vs. Commitments and Expenditures by Fund

Reconciliation Always in Progress

School Name - Project Name/Cost Group/Object Code/Contract Name	21.3 - Measure O (Capital Projects)			Fund 21.3 Analysis		
	Budget	Commitments	Expenditures	Remaining Commitments	Retention Held	UnCommitted Available Balance
District Service Center - Facilities Administration (97092.0) 21.3 (2)	39,905,298	2,451,163	414,834	2,036,329		37,454,135
Totals	39,905,298	2,451,163	414,834	2,036,329		37,454,135



Consolidated Budget Status by Fund

Budget status summary by Fund (thru 03/09/2022)

Budget vs. Commitments and Expenditures by Fund

Reconciliation Always in Progress

School Name - Project Name/Cost Group/Object Code	21.2 - Measure O (Ed Tech)			Fund 21.2 Analysis		
	Budget	Commitments	Expenditures	Remaining Commitments	Retention	Uncommitted Available Balance
DISTRICT-WIDE - District-Wide I.T. Device Refresh Project (97091.0)						
	12,645,345	6,607,333	6,530,373	76,960		6,038,013
DISTRICT-WIDE - District-Wide I.T. Chromebook Lease Buyout (97091.0)						
	667,843	667,843	667,843	-		0
DISTRICT-WIDE - District-Wide I.T. Server Infrastructure Upgrade (2) (97091.0)						
	1,447,380	1,447,379	1,171,924	275,455		1
DISTRICT-WIDE - UNALLOCATED FUNDS						
	5,105,457	-	-	-		5,105,457
Totals	19,866,025	8,722,554	8,370,139	352,415		11,143,471

PUSD - FACILITIES DEPARTMENT

MTT Construction Status Report March 2022

School / Funds Source	Project's Scope of Work	Progress/Issues February 2022 (Previous month status)	Progress/Issues March 2022 (Current month status)	Project Phase	Date in Phase	Expected date completion total project	% of compl. March 2022	Project Mgr.	Architect	Contractor	Inspector
Altadena ES	Relocation of 2 portable classrooms from Allendale ES to Altadena ES. Installation of new backflow preventer and on site fire hydrant.	Bid documents have been prepared and uploaded to Facilities Google drive. Bid Plug-In's have been forwarded to procurement department. Advertisements have been placed in the Pasadena Star News and Pasadena Journal. Job walk is scheduled for February 25, 2022 at 10:00 a.m. Bid opening date is scheduled for March 17, 2022 by 2:00 p.m.	Job walk was successfully conducted on February 25, 2022. 15 contractors were present on the job walk. Plans, specifications and addendums have been provided to interested bidders via Crisp Imaging. Pre-bid RFI's have been addressed by AOR and bid opening is March 17, 2022 by 2:00 p.m.	Planning	-	Summer 2022	0%	Sam Maissian	Flewelling and Moody	N/A	N/A
Washington MS	Install new speakers and associated programming to the Public Address (PA) system in building 'A' and the Gymnasium	Obtained a proposal from Checkpoint Communications, they are a certified Bogen Engineered Systems. Submitted purchase order request with non-competitive justification documentation. Equipment and installation must be performed by an authorized installer.	Submitted Board item asking for approval of the Checkpoint Communications proposal for the PA configuration and improvements. Item was placed on the 3/24 Board date.	Procurement	Mar-22	1-May	0%	Joel Garnica	N/A	Checkpoint Communications	N/A