



# Parent Portal as easy as 1,2,3...

The Parent and Student Portals were created as a way for both parents and students to stay involved in the student's academic life. The PUSD Parent and Student Portals allow for better communication between parents, students and teachers.

Parent and Student Portals have up to date information on:

- Grades
- Assignments
- Attendance
- and more

A mobile app version of parent portal is also available!

**NOTE:** Mobile App is *limited* to **Grades, Report Cards, Attendance, Contact** and **Demographic** information.

Download through your mobile device's app store below:



Email to [help4parentportal@pusd.us](mailto:help4parentportal@pusd.us) for technical assistance.

**PASADENA UNIFIED SCHOOL DISTRICT**

*Our Children, Learning Today, Leading Tomorrow.*

## 1. Fill out the Access Form

Visit [www.pusd.us/parentportal](http://www.pusd.us/parentportal)

Email the form to your child's school

Or [help4parentportal@pusd.us](mailto:help4parentportal@pusd.us)

Picture ID is required.

INNOVATIVE TECHNOLOGY SERVICES  
PUSD Parent Portal Access Form

Please print

School: \_\_\_\_\_  
Students Name: (first) \_\_\_\_\_ (last) \_\_\_\_\_  
Students Permanent ID: \_\_\_\_\_  
Parent/Guardian Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Primary Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 2. Create and confirm your parent account.

Visit <https://pasadenausd.asp.aeries.net./Student/>

You will need an email address

and create a password.

## 3. Link the student information to your account.

Enter the students primary information

and VPC code provided by the school.

- LINKING YOUR STUDENT
1. Login to your Parent Portal account with the email address and password you created in the steps above.
  2. In the STUDENT VERIFICATION SCREEN enter the following:  
STUDENT PERMANENT ID NUMBER: \_\_\_\_\_  
STUDENT PRIMARY TELEPHONE NUMBER: \_\_\_\_\_  
VERIFICATION CODE: \_\_\_\_\_
  3. Click (NEXT)
  4. EMERGENCY CONTACT VERIFICATION - Select your name from the list provided and then click (NEXT)
- Your account is now linked to the student

**Step 1**  
**Student Verification**

Please Enter The Following Information About Your Student

Student ID: \_\_\_\_\_

Student Home Telephone Number: \_\_\_\_\_

Verification Code: \_\_\_\_\_

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**Violá! You are now ready to view and access the student information.**