

## **Creating an Academic Plan in Student Portal**

Students can now create their **Academic Plan** in the **Student Portal** which will provide you a road map to your high school years.

The Academic Plan allows you to select your core classes

- Math
- English
- Science

- Social Science
- Physical Education

## **Navigate to Academic Plan**

Once you've logged into your Student Portal account, you will navigate to Academic plan by going to **Classes >** Academic Plan



## **Selecting Courses for Your Academic Plan**

1. Click on Grade button under the Add Courses to the Academic Plan section

Add Courses to the Academic Plan							
Subject:	All	Course:	None	Add To Plan	Add Course Set By:	Grade	Submit My P

2. Pick Course Request Packets pop up window will appear

Pick a course	e request packet	for each grade	level	
Grade Level	Matching R	equest Packets		
9		Please pick one	•	î
10		Please pick one	•	
11		Please pick one	•	
12		Please pick one	•	
*The courses will be	placed in their pref	erred terms where	available.	
	Apply the Selection	Cancel		



3. From the **Pick Course Request Packets** pop up window, click on the drop-down to select the packet for each grade level

	Pick Course Request Packets	×				
	Pick a course requ	est packet for each grade level				
	Grade Level	Matching Request Packets				
	10	Please pick one	*			
Please pick one						
SDCSH-SH Students LS Seminar A(744909), LS Ac	cademics 1A(74493B), LS Comm Trng A(7449	77), LS Dom Trng A(7449C7), LS Rec Leis A(7449T7), LS	Voc Ting A(7449Y3), LS Career Ex			
10 APP-10th Reg APP World Hist P A(110523), World	d Hist P B(110524), English 2P A(210539), Englis	uh 2P B(210540), Math 2 Intgr A(310519), Math 2 Intgr B	(310520), Chemistry P A(410905), C			
10 H 1-10th Honors 1 APP World Hist HP A(11523), World Hist HP 8(11524), English 2 HP A(211539), English 2 HP 8(211540), Math 2 IntgrdHA(362519), Math 2 IntgrdHB(362520), Chemistry HP.						
10 HON-10 grade Honor World Hist HP A(111523), World	<b>%</b> kd Hist HP B(111524), English 2 HP A(211539), Er	nglish 2 HP 8(211540), Math 2 IntgrH A(311519), Math 2 I	IntgrH B(311520), Chemistry HP A(4			

4. Once you've selected your course packets for each grade level, click on Apply the Selection

Pick a course re	equest packet for each grade level	
Grade Level	Matching Request Packets	
10	10th Reg APP	
11	11th grade APP 🔹	
12	12th Grade APP Reg 🔻	
*The courses will be plo	aced in their preferred terms where available.	

**5.** A **confirmation** pop up window will appear, if you are happy with your selection, click **OK**. If you would like to make a change, click **Cancel** and make your changes

Confirm		×
Are you sure you packets to this a	want to apply the selected course request cademic Plan?	



	10th Grade					11th Grade			
Semester1		Semester2			Semester1		Semester2		
Qtr 1	Qtr 2	Qtr 3	Qtr 4	Summer	Qtr 1	Qtr 2	Qtr 3	Qtr 4	
Chem	istry P	Chemis	stry P B		Physi	cs P A	Physic	cs P B	
A (41	0905)	(410	906)		(410	1913)	(410	1914)	
Math	2 Intgr	Math	2 Intgr		Math	3 Intgr	Math 3	3 Intgr	
A (31	0519)	B (31	0520)		A (31	0639)	B (310	0640)	
English 2P A		English 2P B			English 3P A		English 3P B		
(210539)		(210540)			(210641)		(210642)		
World Hist P		World Hist P B			US His	story P	US Hist	ory P B	
A (110523)		(110524)			A (11	0621)	(110	622)	

6. You will see your classes listed on the Academic Plan screen

7. Click on Submit My Plan For Counselor Review

Add Course Set By: Grade	Submit My Plan For Counselor Review	Status : Pending Submission

You've finished entering your Academic Plan and now have a road map of your High School Curriculum

