

OPEN ENROLLMENT 2022-23

Pasadena Unified School District

Open Enrollment includes enrollment for new-to-PUSD students and continuing PUSD students who will change schools for the 2022-23 school year.

For assistance, please contact:

Office of Enrollment, Permits,
& Student Records
351 S. Hudson Ave., Room 123
Pasadena, CA 91101
(626)396-3639
pusd.us/enrollment

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Search

- Find your school of residence: pusd.us/findmyschool
- Search our website for school tour dates, the PUSD schools guide, and enrollment forms and procedures: pusd.us/enrollment

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Select

- Choose to enroll your student in their school of residence for the 2022-23 school year (no lottery application required unless the requested program is dual language immersion) OR
- Apply online to participate in the lottery for another PUSD school or a dual language immersion program, January 10-28 & March 7-11
Online lottery applications: <https://schoolchoicepusd.com>

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Submit

Pre-enroll your child in their school of residence or offered lottery school.

Required documentation for registration/pre-enrollment:

- Child's birth certificate, passport, baptismal certificate, Bible record, or immigration certificate
- Child's proof of current immunizations
- Recent utility bill in parent/guardian's name: water, gas, or electric
- Proof of residency in PUSD boundaries: deed of trust, rental receipt with lease agreement, property tax bill in parent/guardian's name
- Transcript (high school students) or recent report card (middle school)
- Most recent Individualized Education Plan, if applicable
- Students may be assessed for language proficiency, if applicable

Registration for eligible students during valid dates: pusd.us/registration

See reverse for valid dates. For priority and lottery seats, staff will confirm eligibility and notify families when they are accepted and permitted to register. Once pre-enrolled, a student may not participate in other phases of Open Enrollment.

All applications and forms are available online at pusd.us/enrollment
Assistance is available in person by appointment and by phone (626)396-3639

PUSD OPEN ENROLLMENT 2022-23

Eligible families may submit sibling & priority applications for Fall 2022
pusd.us/enrollment

October 25, 2021, 9AM - November 15, 2021, 4PM

- **Sibling:** Pre-enrollment applications for siblings of an enrolled PUSD student who will attend the same school/program at the same time (siblings must reside at the same address)
- **Priority:** PUSD students who are promoting to 6th or 9th grades and continuing in the same signature program; visit pusd.us/enrollment for a list of qualifying programs & application

Families may register to attend their school of residence for Fall 2022
pusd.us/registration

Beginning November 29, 2021

- New to PUSD K-12 students who prefer their school of residence; kindergarten students must turn 5 by September 1, 2022
- New to PUSD students entering Transitional Kindergarten
- Current PUSD students who are promoting to 6th or 9th grades and prefer to attend their school of residence: pusd.us/findmyschool

OR:
PUSD families may apply online to participate in the lottery for another PUSD school or a dual language immersion program for Fall 2022
schoolchoicepusd.com

First Lottery

Apply: January 10, 2022, 9AM - January 28, 2022, 4PM

Results Available Online: February 17, 2022 by 11:59PM

Register: February 18, 2022, 9AM - February 28, 2022, 4PM

- New and continuing K-12 students residing in PUSD may apply for schools other than the student's school of residence or for a dual language immersion program
- Children of PUSD employees (verification required)
- Families who missed the sibling/priority application period
- First lottery participants not offered their 1st choice must select "Continue to Next Round" to be included in the second lottery

Second Lottery

Apply: March 7, 2022, 9AM - March 11, 2022, 4PM

Results Available Online: March 18, 2022 by 11:59PM

Register: March 21, 2022, 9AM - March 25, 2022, 4PM

- New & continuing K-12 students residing in PUSD who missed the first lottery

Families may submit Intradistrict & Interdistrict Permit Requests for Fall 2022
pusd.us/enrollment

Beginning March 28, 2022

- Intradistrict permit requests for students new to PUSD after the close of the second enrollment lottery
- Interdistrict permits to enter PUSD from another district of residence*

March 28, 2022-August 4, 2022

- Requests to relinquish permits to return to school of residence

March 28, 2022-June 28, 2022

- Interdistrict permits to exit PUSD*

*Requires release from district of residence per BP 5117

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Assistance is available in person by appointment and by phone (626)396-3639**