

PASADENA UNIFIED SCHOOL DISTRICT
Pasadena, California



**CITIZENS' OVERSIGHT
COMMITTEE MEETING**

NOTICE AND AGENDA

**October 19, 2016
6:30 p.m.**

**PASADENA HIGH SCHOOL
ROOM A 203
2925 E. SIERRA MADRE BLVD.
PASADENA, CA 91107**

I. CALL TO ORDER	Ms. Vance
II. PUBLIC COMMENT	Ms. Vance
III. APPROVAL OF JUNE 15, 2016 AND SEPTEMBER 21, 2016 MEETING MINUTES	
IV. PERFORMANCE AND FINANCIAL AUDITS	Mr. Whittington
V. PENDING BUSINESS	
A. Preparation of COC Meeting Minutes	Ms. Wang and Mr. Hocutt
i. Continuing Problems	
ii. Review of the schedule previously approved by the Committee and the District and insuring adherence thereto	
iii. Continuing need for satisfactory transcription software	
B. Independent counsel analyses and recommendations	Mr. Cates
C. Action taken on proposed Prop TT expenditures previously reviewed by the Committee	Mr. Cayabyab/Mr. Cahalan
D. Member photographs for the website	Mr. Hocutt
E. Updating school site council representative information	Ms. Vance and Mr. Hocutt
F. COC Website	Messrs. Cates and Quincy
G. Participation in Committee activities by <i>all</i> members	Ms. Vance and Mr. Hocutt

<p>VI. NEW BUSINESS</p> <p>A. Newly proposed expenditures of Prop TT funds</p> <ol style="list-style-type: none"> 1. Water Testing Costs 2. Historical Survey for Linda Vista and San Rafael Sites <p>B. Preparation by the District of a comprehensive report showing what projects are in progress, their current status, expected completion dates, and cost</p> <p>C. Appointment of new COC Project Finance Monitor, who is responsible for preparing the budget report</p> <p>D. Election of new Vice Chair</p> <p>E. Timely implementation of decisions of the Committee</p> <p>F. Expectation that <i>all</i> COC members will participate in the Committee's work</p> <p>G. Revisions of site council handbook</p> <p>H. Removal of members who miss 3 consecutive meetings</p> <p>I. Preparation of new member handbook</p> <p>J. Annual Report for fiscal year ended June 30, 20116</p>	<p>Mr. Cayabyab</p> <p>Mr. Hocutt</p> <p>Ms. Vance</p> <p>Ms. Vance</p> <p>Ms. Vance and Mr. Hocutt</p> <p>Ms. Vance and Mr. Hocutt</p> <p>Messrs. Hocutt and Cates</p> <p>Ms. Vance</p> <p>Mr. Hocutt</p> <p>Ms. Vance</p>
<p>VII. REPORT BY CHIEF OF FACILITIES</p> <p>A. See attached report</p>	<p>Mr. Cayabyab</p>
<p>VIII. REPORT BY BOARD OF EDUCATION LIAISON</p>	<p>Mr. Cahalan</p>
<p>IX. REPORT BY COC LIAISON TO FACILITIES COMMITTEE</p>	<p>Mr. Cole</p>
<p>X. FUTURE MEETING AGENDA ITEMS, DATES, AND LOCATIONS</p>	<p>Ms. Vance</p>
<p>XI. ADJOURNMENT</p>	