



Pasadena Unified School District
Facilities Department

Date: December 19, 2016

Project Manager: **George Kwiter**

Marshall FS – New Gym

Ribbon cutting ceremony was on Friday, December 16, 2016 pictures below.





Pasadena Unified School District Facilities Department





Pasadena Unified School District Facilities Department



Report No. 1116-FMeeting Date: November 17, 2016

**BOARD OF EDUCATION
PASADENA UNIFIED SCHOOL DISTRICT
PASADENA, CALIFORNIA**

Topic: AMENDMENT TO REVISE THE CONTRACT WITH WLC ARCHITECTS.

RECOMMENDATION: The Board of Education approves the amendment to revise the contract with WLC Architects

District Priority/Strategy: To ensure a clean, safe, and orderly environment that supports learning.

I. BACKGROUND

On July 28, 2016 the board approved, board report 1065-F with WLC Architects for architectural & engineering services. This amendment is to revise the original fee proposal amount of \$591,625.00 submitted for Jackson Elementary School due to an increased scope of work on the project resulting from several meeting with the school site council.

II. STAFF ANALYSIS

District staff recommends approving revised fee proposal for Jackson Elementary School.

This Board Report was vetted by the Facilities Committee on November 17, 2016

Attachment: Revised Jackson fee proposal

III. FISCAL IMPACT

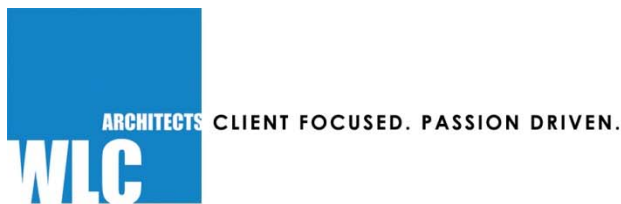
This amendment to contract will increase by \$252,532.00 for total not to exceed \$844,157.00. Funds in an amount not to exceed \$844,157.00 are available in the Measure TT Account.

Pasadena Unified School District
Board of Education Agenda: November 17, 2016
Prepared by: Nelson Cayabyab, Chief Facilities Officer

Funding Code: 21.1-95052.0-00000-85000-6210-0280000

Originator: Nelson Cayabyab, Chief Facilities Officer

**APPROVED by the Board of
Education of the Pasadena
Unified School District on the
above mentioned date.**



May 5, 2016

Revised September 8, 2016

Mr. Nelson Cayabyab
Chief Facilities Officer
Pasadena Unified School District
740 Woodbury Road
Pasadena, CA 91103

Re: Architectural / Engineering Services Fee Proposal - Revised
Jackson STEM Dual Language Magnet Academy
Project 1612700.06

Dear Mr. Cayabyab:

With the increased scope of work on this project as a result of the meeting with the School Site Council, we are revising the original fee proposal submitted on May 5, 2016 to reflect the increased scope of work.

Scope of Work and Services:

WLC will provide Pasadena Unified School District with architectural and engineering design services including but not limited to preparing plans and specifications.

We anticipate that the projects at Jackson Elementary School will require the following disciplines:

- Architectural Design
- Civil Engineering
- Landscape Design
- Structural Engineering
- Mechanical/Plumbing Engineering
- Electrical Engineering
- Food Services

Mr. Nelson Cayabyab
Architectural/Engineering Services Fee Proposal
Jackson STEM Dual Language Magnet Academy
Project 1612700.06
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Revised September 8, 2016
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Our work will be spread across the phases as defined in the Master Agreement and invoices shall be prepared to match the following percentages:

Schematic Design Phase	10%
Design Development Phase	20%
Construction Documents Phase	40%
Bidding Phase	5%
Construction Administration Phase	20%
Project Closeout Phase	5%
Total Fee:	100%

Excluded Services:

The following services are specifically excluded from the services anticipated within the proposal.

- DSA Plan Check Fees
- DSA Inspector of Record
- Special Inspection and Material Testing
- Topographic and Boundary Survey Engineering
- Site Geotech/Soil Borings
- Fire Hydrant Flow Test
- Geotechnical Investigations
- Hazardous Material Studies and Reports
- SWPPP and WQMP Studies
- Seismic Safety Studies and Reports
- Fire Sprinkler Design
- Commissioning per Green Code
- CDE Project Review Fees
- Utility City/County Fees and Inspections
- CEQA Consultant
- Furniture, Fixtures, and Equipment (FFE)

Mr. Nelson Cayabyab
 Architectural/Engineering Services Fee Proposal
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Fee Proposal:

WLC estimates that the professional fees are based on a percentage of the construction costs.

New Construction Sliding Scale	\$ 9,225,000.00
9% of the first \$500,000	45,000.00
8.5% of the next \$500,000	42,500.00
8% of the next \$1,000,000	80,000.00
7% of the next 4,000,000	280,000.00
6% of the next 4,000,000	193,500.00
Subtotal	\$ 641,000.00

Modernization Sliding Scale	\$ 1,778,700.00
12% of the first \$500,000	60,000.00
11.5% of the next \$500,000	57,500.00
11% of the next \$1,000,000	85,657.00
Subtotal	\$ 203,157.00

Total Fee	
New Construction Sliding Scale	641,000.00
Modernization Sliding Scale	203,157.00
Total Fee	\$ 844,157.00

Total Fee per this fee proposal	844,157.00
Total initial fee proposal submitted on May 5, 2016	591,625.00
Difference of Fees Amount	\$ 252,532.00

Reimbursable/Additional Expenses:

Reimbursable expenses will be limited to DSA submittal and bid set printing costs. Other additional services will be proposed by WLC and approved by Pasadena Unified School District prior to commencing any additional design work.

Mr. Nelson Cayabyab
Architectural/Engineering Services Fee Proposal
Jackson STEM Dual Language Magnet Academy
Project 1612700.06
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Schedule:

WLC understands that time is of the essence and we are prepared to commence work on the construction documents upon being given a Notice to Proceed. WLC understands the PUSD would like to start construction of the work as soon as possible. Below is the anticipated project schedule:

Task	Scheduled Start	Scheduled Finish	Activity Duration
Schematic Design Phase	7/7/16	7/28/16	3 Weeks
District Briefing/Review	8/4/16	8/11/16	1 Week
Site Survey/Geotechnical Report	8/18/16	9/29/16	6 Weeks
Design Development Phase	9/7/16	9/27/16	3 Weeks
Construction Document Phase	9/21/16	11/9/16	7 Weeks
Constructability Review by PUSD	11/16/16	11/30/16	2 Weeks
Constructability Review Resolution	11/30/16	12/14/16	2 Weeks
DSA Plan Check Submittal and Approval	12/16/16	3/8/17	12 Weeks
Bidding and Negotiation Phase	3/8/17	4/12/17	5 Weeks
Construction Administration Phase	4/12/17	8/1/18	68 Weeks (1 year – 4 months)

If this proposal meets your approval, please sign and return it to my office.

Sincerely,



ROBERT J. HENSLEY
Architect, AIA
LEED™ AP
Chairman, Principal

RJH:KW:hb/P01612700x1R-prp

Attachment: Initial Fee Proposal sent on May 5, 2016

cc: Nanette Piccini, Director, Accounting, Associate, WLC Architects, Inc.
Konni Wong, LEED™ AP BD+C, Project Manager, WLC Architects, Inc.



CLIENT FOCUSED. PASSION DRIVEN.

Initial Fee Proposal

May 5, 2016

Mr. Nelson Cayabyab
Chief Facilities Officer
Pasadena Unified School District
740 Woodbury Road
Pasadena, CA 91103

Re: Architectural / Engineering Services Fee Proposal
Jackson Elementary School Classroom Addition and Cafeteria/Kitchen Expansion
Project 1612700.06

Dear Mr. Cayabyab:

WLC Architects, Inc. is pleased to submit a proposal to provide architectural/engineering design services to the Pasadena Unified School District for the addition of the eight-classroom building facilities and the expansion to the existing Cafeteria and Kitchen facilities at Jackson Elementary School.

Scope of Work and Services:

WLC will provide Pasadena Unified School District with architectural and engineering design services including but not limited to preparing plans and specifications.

We anticipate that the projects at Jackson Elementary School will require the following disciplines:

- Architectural Design
- Civil Engineering
- Landscape Design
- Structural Engineering
- Mechanical/Plumbing Engineering
- Electrical Engineering
- Food Services

Mr. Nelson Cayabyab
Architectural/Engineering Services Fee Proposal
Jackson Elementary School Classroom Addition and Cafeteria/Kitchen Expansion
Project 1612700.06
May 5, 2016
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Project Closeout Phase	5%
Total Fee:	100%

Excluded Services:

The following services are specifically excluded from the services anticipated within the proposal.

- DSA Plan Check Fees
- DSA Inspector of Record
- Special Inspection and Material Testing
- Topographic and Boundary Survey Engineering
- Site Geotech/Soil Borings
- Fire Hydrant Flow Test
- Geotechnical Investigations
- Hazardous Material Studies and Reports
- SWPPP and WQMP Studies
- Seismic Safety Studies and Reports
- Fire Sprinkler Design
- Commissioning per Green Code
- CDE Project Review Fees
- Utility City/County Fees and Inspections
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Mr. Nelson Cayabyab
 Architectural/Engineering Services Fee Proposal
 Jackson Elementary School Classroom Addition and Cafeteria/Kitchen Expansion
 Project 1612700.06
 May 5, 2016
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Fee Proposal:

WLC estimates that the professional fees are based on a percentage of the construction costs.

New Construction Sliding Scale	\$ 6,750,000.00
9% of the first \$500,000	45,000.00
8.5% of the next \$500,000	42,500.00
8% of the next \$1,000,000	80,000.00
7% of the next 4,000,000	332,500.00
Subtotal	\$ 500,000.00

Modernization Sliding Scale	\$ 775,000.00
12% of the first \$500,000	60,000.00
11.5% of the next \$500,000	31,625.00
Subtotal	\$ 91,625.00

Total Fee	
New Construction Sliding Scale	500,000.00
Modernization Sliding Scale	91,625.00
Total Fee	\$ 591,625.00

Reimbursable/Additional Expenses:

Reimbursable expenses will be limited to DSA submittal and bid set printing costs. Other additional services will be proposed by WLC and approved by Pasadena Unified School District prior to commencing any additional design work.

Mr. Nelson Cayabyab
Architectural/Engineering Services Fee Proposal
Jackson Elementary School Classroom Addition and Cafeteria/Kitchen Expansion
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Schedule:

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Task	Proposed Start/Completion Date
Schematic Design Phase	May 2016 / June 2016
Design Development Phase	June 2016 / July 2016
Construction Document Phase	July 2016 / September 2016
Bidding and Negotiation Phase	To be determined
Construction Administration Phase	To be determined

If this proposal meets your approval, please sign and return it to my office.



Sincerely,



ROBERT J. HENSLEY
Architect, AIA
LEED™ AP
Chairman, Principal

RJH:KW:hb/16040-mkt

cc: Nanette Piccini, Director, Accounting, Associate, WLC Architects, Inc.
Konni Wong, LEED™ AP BD+C, Project Manager, WLC Architects, Inc.

<div>  <div> REPRESENTATION OF CITIZENS' OVERSIGHT COMMITTEE (COC) ON PUSD SCHOOL SITE COUNCILS </div>  </div>									
Data as of 11-02-16		List Maintenance by Q. Hocutt at qh001@earthlink.net							
SCHOOL	Type	SCHOOL ADDRESS	PRINCIPAL	Office Manager	COC Member	School Site Council Meeting			
						Site Council Chair	Date	Time	Location
Altadena	Elementary K - 5	743 E. Calaveras Street Altadena 91001 626-396-5650	Ana Maria (Ria) Apodaca apodoca.ana@pusd.us	Maria Luna-Fernandez, x14096	No Bond Construction Activity at this Time		Second Tuesday of each month	2:45	Penn State Room B101
Cleveland	Elementary K - 5	524 Palisade Street Pasadena, 91103 626-396-5670	Debra Lucas lucas.debra@pusd.us	Yolanda Robledo, x12096	No Bond Construction Activity at this Time			3:30	School Library
Don Benito	Elementary K - 5	3700 Denair Street Pasadena, 91107 626-396-5870	Dr. Linda Chang chang.linda@pusd.us	Victoria Cerda x61094	Derek Walker			3:30	Science Room # 20
Field	Elementary K - 5	3600 Sierra Madre Blvd. Pasadena 91107 626-396-5860	Daniel Bagby bagby.daniel @pusd.us		No Bond Construction Activity at this Time		Second Tuesday of each month	3:30	Room A10
Franklin	Elementary K - 5	527 W. Ventura Street Altadena 91001 626-396-5640	Dr. Merian Stewart stewart.meriani@pusd.us	Susana Cardona x20001	No Bond Construction Activity at this Time				
Hamilton	Elementary K - 5	2089 Rose Villa Street Pasadena 91107 626-396-5730	Frances Weissenberger weissenberger.france@pusd.us	Barbara Kolb x26094	No Bond Construction Activity at this Time			7:45 AM	Multi-purpose room
Jackson	Elementary K - 5	593 W. Woodbury Rd. Altadena 91001 626-396-5700 x28000	Rita Exposito exposito.rita@pusd.us	Vacant x28094	Mikala Rahn				School Library
Jefferson	Elementary K - 5	1500 E. Villa Street Pasadena 91106 626-396-5710 x30000	Amin C. Oria aria.amin@pusd.us	Ana Carias x30094	Steven Cole			2:35	Room 23, Main bldg.
Longfellow	Elementary K - 5	1065 E. Washington Blvd. Pasadena 91104 626-396-5720 x3800	Erica Ingber ingber.eric@pusd.us	Yvette Montoya x38001	Willie Ordonez		5/25/2016	4:00	Room 115
Madison	Elementary K - 5	515 Astabula Street Pasadena 91104 626-396-5780 x40000	Juan Ruelas ruelas.juan@pusd.us	Emily Perez x40094	Mikala Rahn			2:30	pending
McKinley	Elementary K - 5	325 S. Oak Knoll Avenue Pasadena 91101 626-396-5630 x73000	Dr. Charles Heaton heaton.charles@pusd.us	Vacant x73096	Geoffrey Commons		12-Oct	3:30	School Library
Norma Coombs	Elementary K - 5	2600 Paloma Street Pasadena 91107 626-396-5660 x60000	Dr. Jennifer Smith smithjackson.jenniife@pusd.us	Alice Garcia x60001	Joelle Morisseau-Phillips		3rd Thursday of each month	3:30	
Roosevelt (K - 12)	Elementary K - 5	315 N. Pasadena Ave. Pasadena 91103 626-396-5770 x46000	Dr. Merle Bugarin bugarin.merle@pusd.us	Edwin Rodriguez x46094	Diana Verdugo		Last Wednesday of each month	3:30	Room R163
San Rafael	Elementary K - 5	1090 Nithsdale Road Pasadena 91105 626-396-5790 x48000	Rodolfo Ramirez, Jr. ramirez.rodolfo@pusd.us	Isabel Gusman x48094	Chris Romero		3rd Tuesday of each month	2:30	Bungalow # 1 (Art Studio)
Sierra Madre	Elementary K - 5	141 W. Highland Sierra Madre 91024 626-396-5890 x50000	Lindsay Lewis lewis.lindsay@pusd.us	Pat Vidimos x50094				4:00	Room 124
Washington	Elementary K - 5	1520 N. Raymond Avenue Pasadena 91103 626-396-5840 x75000	Karrone Meeks meeks.karrone@pusd.us	Lanay Carver x75094			3rd Tuesday of each month	2:30	
Webster	Elementary K - 5	2101 E. Washington Blvd. Pasadena 91104 626-396-5740 x56000	Dr. Jeffrey Bauer bauer.jeffrey@pusd.us	Jennifer Delgadillo x56094	No Bond Construction Activity at this Time		1st Wednesday of each month	2:30	Parent Resource Room
Willard	Elementary K - 5	301 S. Madre Street Pasadena 91107 626-396-5690 x58000	Angela Baxter baxter.angela@pusd.us	Dona Gonzales x58094	No Bond Construction Activity at this Time		1st Thursday of each month	3:00	School Library



**REPRESENTATION OF
CITIZENS' OVERSIGHT COMMITTEE (COC)
ON PUSD SCHOOL SITE COUNCILS**



Data as of 11-02-16

List Maintenance by Q. Hocutt at qih001@earthlink.net

SCHOOL	Type	SCHOOL ADDRESS	PRINCIPAL	Office Manager	COC Member	School Site Council Meeting			
						Site Council Chair	Date	Time	Location
Eliot	Middle School 6 - 8	2184 N. Lake Avenue Altadena 91001 626-396-5680 x70000	Lori Touloumian touloumian.lori@pusd.us	Sydney Minckler, AP x70098 Vacant x70097	No Bond Construction Activity at this Time			2:45	Principal's Conference Room
McKinley	Middle School 6 - 8	325 South Oak Knoll Avenue Pasadena 91101 626-396-5630 x73000	Dr. Charles Heaton heaton.charles@pusd.us	Vacant x73096 Adam Barrios, AP x73098	Geoffrey Commons			3:30	School Library
Sierra Madre	Middle School 6 - 8	160 N. Canon Avenue Sierra Madre 91024 626-396-5910 x51000	Garret Newsom newsom.garrett@pusd.us	Diane Doperoy x51094	No Bond Construction Activity at this Time			6:00	Multi-Purpose Room
Washington	Middle School 6 - 8	1505 N. Marengo Avenue Pasadena 91103 626-396-5830 x76000	Shannon Malone Malone.shannon@pusd.us	Cynthia Bolton, AP x76098 Sherri Bosley x76001	Dianna Verdugo		2nd Tuesday of each month	2:30	Principal's Conference Room
Wilson	Middle School 6 - 8	300 S. Madre Street Pasadena 91107 626-396-5800 x78000	Sarah Rudchenko rudchenko.sarah@pusd.us	Charlene Tucker, AP x78098 Elaine Gomez x78094	No Bond Construction Activity at this Time		2nd Wednesday of each month	3:30	Room 107
Blair I.B. (6 - 12)	High School 16-12	1201 S. Marengo Avenue Pasadena, CA 91106 626-396-5820 x80000	David Ibarra ibarra.david@pusd.us	Maricella Brambila, AP x80097 Steve Gustin, AP x80098 Michelle Bailey x80094	Steven Cole		1st Thursday of each month	3:30	Family Resource Center Rm 1135 (middle school)
Marshall (6 - 12)	High School 16-12	990 N. Allen Avenue Pasadena 91104 626-396-5810 x64000	Dr. Mark S. Anderson anderson.mark@pusd.us	Sandra Rizzo, AP x64092 Vacant x64094 Benita Scheckel AP x64098	Glenn de Veer (Gym construction ?)			4:00	Parent Resource Room
Muir High	High School 9 - 12	1905 N. Lincoln Avenue Pasadena 91103 626-396-5600	Timothy Sippel sippel.timothy@pusd.us	Gloria Rodriguez, AP x82096 Ninfa Mahabir x82098 Brian James, AP x82097	Derek Walker	President: Helen Moses moses.helen@pusd.us	1st Tuesday of each month	3:30	Room A105 OR Library
Pasadena High	High School 9 - 12	2925 E. Sierra Madre Blvd. Pasadena 91107 626-396-5880 x84000	Roberto Hernandez hernandez.roberto@pusd.us	Raymond Cross, AP x84084 Maria C. Flores x84094 Dr. Paula Chamberlain, AP x84098 Bonnie Brimecombe, AP	Gretchen Vance	President: Kevin Strotz Gretchen Vance	VP: 5/18/2016	3:30	Room D101
Rose City High	High School 9 - 12	351 S. Hudson Avenue Pasadena 91109 626-396-5620 x86000	Jack Loos loos.jack@pusd.us	Brian Stanley, AP x86233 Bertha Benitez x86001	No Bond Construction Activity at this Time		5/16/2016	7:45 AM	Room 2