

PASADENA UNIFIED SCHOOL DISTRICT
Pasadena, California



**CITIZENS' OVERSIGHT
COMMITTEE MEETING**

NOTICE AND AGENDA

April 18, 2018

6:30 PM

ROOM 236

**351 S. HUDSON AVENUE
PASADENA, CA 91101**

- I. Call to Order
- II. Public comment
- III. Business
 - a. Approval of March minutes *Mr. Hocutt*
 - b. Introduction of new COC Members *Mr. Hocutt*
 - c. Assignments to COC committees *Mr. Hocutt*
 - d. Election of new Vice-Chair *Mr. Hocutt*
 - e. Definition of "malfeasance" – misappropriation of public funds
 - f. "How to help" the PUSD *Mr. Hocutt*
 - g. Discussion of costs of operation of the COC "website." *Mr. Hocutt*
 - h. Request for review and accounting of expenses contained in the budget item for "Facilities Administration" in the new spend out plan. *Mr. Stuart*
 - i. Advise the Board of significant mathematical errors in the Spend Out plan and request corrections *Mr. Stuart*
 - j. Request for bids supporting costs of security cameras and a comparison to similar expenses in other school districts. *Mr. Stuart*
 - k. Discussion re potential school closures, if any, and its effect upon spending of TT funds. *Mr. Stuart*
 - l. Brief on the legal fees moved out of TT that were expended in support of 7-11 committees: *Mr. Cayabyab*
 - 1. What is the amount, what periods of time does it cover, how was the determination made of the amount.
 - 2. What is the status of future moves to be made, including those for training seminars and general legal fees unrelated to construction issues.
 - m. Discussion of "Process" on how to determine appropriate percentages for charges against Measure TT by Facilities staff personnel *Mr. Hocutt*
 - n. Resolution of charges for COC support charged to Measure TT, and how the

decision was reached to dismiss transcriptionist without discussion, consultation or notification to the COC. *Mr. Hocutt*

1. Provision of microphones/good equipment/typing of verbatim from transcript, including time markers.
2. Discussion of how to prepare minutes with no verbatim transcript
- o. Discussion of Acceptance by the Board of the Spend Out plan resulting in the need for production of Budget Status Reports and enhanced Construction Status reports, and their formats, in support of that plan. *Mr. Hocutt*
- p. Discussion of Altadena library board and violation of state law. *Mr. Hocutt*
- q. Discussion of letter by private citizen to PUSD Board *Mr. Hocutt*
- r. Review of new Board Reports. *Mr. Hocutt*
- IV. Report by Chief of Facilities *Mr. Cayabyab*
 - a. Status of search for new auditors
 - b. Proposed MOU for Muir bathroom
- V. Report by Board Liaison to the COC *Mr. Ossman, Mr. Salzer*
- VI. Report by COC Liaison to Facilities Committee *Ms. Kenne*
- VII. Next meeting date: May 16, 2018 *Mr. Hocutt*
- VIII. Adjournment