

PASADENA UNIFIED SCHOOL DISTRICT  
Pasadena, California



**CITIZENS' OVERSIGHT  
COMMITTEE MEETING**

**NOTICE AND AGENDA**

**May 16, 2018**

**5:30 PM**

**Multi-Purpose Room  
Washington ES  
1520 N Raymond Ave  
PASADENA, CA 91101**

- I. Call to Order
- II. Public comment
- III. Report by Board Liaison to the COC *Ms. Kenne*
- IV. Business
  - a. Approval of April minutes *Mr. Hocutt*
  - b. Review of new Board Reports *Mr. Hocutt/Mr. Stuart*
  - c. Review of Facilities Sub-Committee Liaison comments *Mr. Ossman*
  - d. Review current status of response requested from the Board of Education concerning the COC's Annual Report recommendations *Mr. Hocutt/ Ms. Kenne*
  - e. Discuss best practices process for COC's future communications with the PUSD Board, Administration and Facilities Dept. *Mr. Hocutt/Mr. Stuart*
- V. Old Business
  - a. Follow up items *Dr. Rahn*
    - 1. Break out of contents of the Facilities Admin. Budget
    - 2. Status of reconciliation of PeopleSoft and "Accountability" *Mr. Cayabyab*
    - 3. Status of removal of "web page" charges from TT Funds *Mr. Cayabyab*
    - 4. Status of RFP for auditors *Mr. Cayabyab*
    - 5. Status of Measure TT funds spent on legal fees of 7-11 committees *Mr. Cayabyab*
      - i. Identify amounts, coverage period and other details.
    - 6. Status of remaining legal fee transfers to be made including, those for training seminars and general legal fees unrelated to Measure TT construction issues. *Mr. Cayabyab*

7. Discussion of process for determining the percentage of staff personnel time to be funded by Measure TT funds. *Mr. Hocutt/Mr. Cayabyab*

b. Discuss need for production of Budget Status Reports and improved Construction Status Reports in support of Spend-Out plan approved by Board. *Mr. Hocutt*

c. Chair's comments *Mr. Hocutt*

VI. Construction Status Report by Chief of Facilities *Mr. Cayabyab*

VII. Next meeting date: June 20, 2018 *Mr. Hocutt*

VIII. Adjournment