



Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Minutes of Meeting held on February 26, 2020

Location: Pasadena Unified School District Education Center,
351 S. Hudson Ave., Pasadena, CA 91109

- I. Meeting called to order 6:35pm
 - a. Present: John Robinson, Stephen Aquino, Eliza Jane Whitman, Amelia Bradford, David Bell, Nelson Cayabyab, Kim Kenne, Miguel Perez
- II. Public comments
 - a. Laura Hacket – CAC meeting recap included what schools the students with ADA needs will be attending with the closure of Roosevelt. Not all schools are equipped to receive students utilizing wheelchairs especially at Don Bonito.
 - b. Francis Boland – concern about the Blair basketball team and funding for a basketball coach when the PHS school has a great coaching staff. Concerned about the food that is available to the students during lunch and is interested in knowing if food trucks could be brought in and pay a fee to park on campus.
- III. Approval of January meeting minutes
 - a. Minutes revised to note Laura agreed to organize the facilities pictures by school to be uploaded onto the facilities website.
- IV. Introduction of Dr. Leslie Barnes
 - a. In the role of Chief Business Officer, Dr. Barnes will oversee the facilities department.
 - b. Nelson Cayabyab retirement starting June 30th
- V. COC Annual Report
 - a. Comments due to John early March.
 - b. Annual report will be presented in the March board meeting.
- VI. COC Membership Discussion
 - a. Of the five potential candidates, one has declined submitting an application at this time and Laura Hacket has submitted an application. Nadia is following up with the other 3 candidates.
 - b. The committee can be disbanded once the final school project certificate of completion board report is approved.
- VII. Review of MTT Related Board Reports
 - a. BR 1475 – approval of the reassignment to the COC for Amelia Bradford and Stephen Aquino

- VIII. Board of Education COC Liaison Report
 - a. Kim reports that the budget status report is not matching the prior month's report. Additionally, there seems to be an error in the calculation in the people soft for the % contract change.
 - b. The soft costs within the range of 16-20% seem to be appropriate for the industry.
 - c. Facilities master plan is in progress and is due in April.
 - d. There is a board task force to determine the next steps for facilities that are not currently being used.
- IX. Facilities Reports
 - a. Reviewed Construction Status Report for February
 - b. Reviewed pictures of current construction projects.
- X. Next Meeting date: March 25th 6:30pm
- XI. Adjournment 7:48pm