



Pasadena Unified School District (PUSD)  
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING  
**Minutes of Meeting held on May 27, 2020**

Meeting was held remotely with Google Meet

- I. Meeting called to order 6:46pm
  - a. Present: John Robinson, Amelia Bradford, David Bell, Eliza Jane Whitman, Kim Kenne, Miguel Perez, Dr. Leslie Barnes and Angela Child.
- II. Public comments
  - a. none
- III. Approval of April 2020 meeting minutes
  - a. Correction – 4. E. change “PHS Identity” instead of “PHS Modernization”
  - b. Approved with correction
- IV. Review of TT related Board Reports
  - a. 1491F – Request for qualification to replace the synthetic fields at John Muir High and Pasadena High. The BR will come back to the COC after the proposals are received with detail about how the project would be funded. Both schools have funds available in Measure TT. A discuss occurred regarding Measure TT can't be used for maintenance so if the field was originally funded by measure TT, it can't be used again to replace the field. Facility staff were going to research and provide determination with synthetic field proposal recommendation.
  - b. 1493F – In the future COC recommends changing language in master contract for future bonds that calculates architect fees for contractor change orders based on work provided vs. flat percentage.
  - c. 1494F – Without the allowance, the change order is more than 10% and needs a board resolution.
  - d. 1495F – The notice of completion is not included in the prepared materials and Facility staff indicated that the notice of completion was not necessary.
- V. Board of Education COC Liaison Report
  - a. Change in personnel expenses from '17-'18 to '18-'19 when COC asked that the time be split between measure TT projects and non-measure TT projects. Legal expenditures have declined from '16-'17 to '17-'18. In '19-'20 projected to come in under the current total personnel expense because not all positions are filled currently. The miscellaneous amount in '19-'20 is the amount not assigned to a potential project and can be moved to a project that is underfunded or used for the remaining timing that will be used until the end of the projects.

- VI. Facilities Reports
  - a. Consolidated Budget Status by Fund – reviewed. PHS Chiller is in pre-construction until next summer, PHS campus identity is on hold. Kim questioned if all the current staff is needed knowing the project load is currently low.
  - b. Review facilities Construction Status Report – reviewed.
  - c. Kim asking for a quarterly progress report of DSA closures by Ned as part of the facilities report. Please include status; completed, in progress or still open.
  - d. Pictures of Facilities Department Partial Active Projects.
- VII. Next Meeting date: June 24<sup>th</sup> 6:30pm
- VIII. Adjournment 7:59 pm