



Pasadena Unified School District (PUSD)  
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING  
**Minutes of Meeting held on July 29, 2020**

Meeting was held remotely with Google Meet

- I. Meeting called to order 6:38pm
  - a. Present: John Robinson, Amelia Bradford, Stephen Aquino, Kim Kenne, Miguel Perez, Angela Child, Leonard Hernandez ( PUSD Director of Maintenance Operations, Transportation & Facilities ) and Suparna Jain (PUSD Legal Counsel from AALRR ). Eliza Jane Whitman joined at 7:40.
- II. Public Comments
  - a. none
- III. Approval of June 2020 meeting minutes
  - a. Correction 6 facilities reports item a. incorrect project noted.
- IV. Review of TT related Board Reports
  - a. BR 1498-F PHS gym and locker renovation – why is this a measure TT expense? All payments for this project have been paid by measure TT. This is a general condition claim that was not litigated. Nazerian is claiming a time delay. After review, it was determined that the claim of delay was valid and this claim is a complete resolution. Nazerian requested \$1.6M and the settlement amount is \$688k. Nazerian never added extra time expenses on other change orders and are now asking for all this extra time. This project is 17% over budget inclusive of this expense. Additional information is needed to document the negotiation that took place, what the claim is specifically related to and to link the time back to construction projects.
- V. Board of Education COC Liaison Report
  - a. Insurance report – theft insurance from measure TT for a project at Norma coombs. Kim is asking to see if this insurance is still needed or if it can be canceled. Angela confirmed that no additional funds will be used for insurance.
  - b. Burbank Elementary – Stratford Private School operates from there. Are there expenditures for this school? Kim saw a turf recovery expense what would not be appropriate to be a measure TT expense. Angela will check to see if this expense is related to the removal of the portables on the campus.
  - c. Related to the resolution No. 2577 authorizing the superintendent to spend the measure TT funds however he sees fit, in this emergency, funds might be used on Covid-19 safety measures such as handwashing stations. Beyond that there

should be a prioritization of the additional funds not just proceeding with new projects that are not prioritized. Uncommitted amount is between \$8-11M currently.

- d. The new bond is going on the ballot in November.
- VI. Facilities Reports
  - a. Consolidated Budget Status by Fund – Outstanding modernization at Blair includes adding accessibility to the field and adding a ramp access to the gym. Additional funds will be needed beyond the \$411k in the account.
  - b. Reviewed facilities Construction Status Report
  - c. Reviewed pictures of Facilities Department Partial Active Projects.
- VII. Next Meeting date: August 26<sup>th</sup> 6:30pm
- VIII. Adjournment 8:09 pm