



Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Minutes of Meeting held on September 23, 2020

Meeting was held remotely with Google Meet

- I. Meeting called to order 6:37pm
 - a. Present: John Robinson, Amelia Bradford, Eliza Jane Whitman, Kim Kenne, Miguel Perez, Leonard Hernandez, Dr. Leslie Barnes, Judy McKinley & Angela Childs
- II. Public comments
 - a. none
- III. Approval of August 2020 meeting minutes
 - a. Eliza Jane Whitman provided comments so minutes will be approved next month.
- IV. Review of Action Items from August 2020 Meeting
 - a. Blair track funding was provided after the August 2020 COC meeting.
 - b. Revisited the request for assumptions between artificial and natural turfs. Facilities will provide if the Muir/PHS artificial turf projects move forward.
- V. Review of TT related Board Reports
 - a. none
- VI. Board of Education COC Liaison Report
 - a. The district's budget was not approved for the 2020-2021 school year due to a delay with the County of Los Angeles.
 - b. Reviewed MTT Central Admin Expenditures document provided by Kim Kenne. Staff vacancies will result in a lower expense. If Measure O passes, they will likely be positioned that are filled. Staff time gets allocated to specific projects as their time is billed but begins being funded by this central admin account. The increase of Owner's Representatives (inspectors, construction managers, project managers) in 2019-2020 but a significant decrease in legal fees.
 - c. LA County is listed as Purple status for COVID in the California Department of Public Health chart. Districts in the red status such as San Diego and Orange County are able to open schools but not necessarily deciding to do so. PUSD Parents and staff also need to be in agreement that schools should open based on the safety procedures put in place. PUSD has not made a decision about when to reopen.

- d. School related items on the November ballot include Measure O and School Board Seats 2, 4 and 6.
- e. District expenditures update – There have been savings on transportation and some specialists, but also certain one-time expenditures for training and technology needs.
- f. Measure O Update: Information will be provided to the community on the PUSD website that will be updated next week. A mailer will go out as soon as it is printed from PUSD for all Pasadena residents. Communication needs to be as broad as possible to school communities and all residents. Webster pages in the presentation are an example of the needs analysis, not a guarantee that the projects listed will be prioritized and funded. Once the needs analysis is completed for all schools it will be funneled down into a project prioritization. Item 12 on suggested improvements “intelligent new construction” this needs to be more definition.
- g. It was questioned if the Measure TT COC can be rolled over to Measure O. Dr. Barnes indicated that this would be the plan but allowing for current members to continue to volunteer at will. Because there are currently fewer than the minimum required members for the current Measure TT COC, this will be an opportunity to recruit additional members.

VII. Facilities Reports

- a. Consolidated Budget Status by Funds – Blair middle school reconciled. How is the board going to determine how to spend the uncommitted available funds currently at \$3.395M? Determined that Muir and PHS football fields would not be upgraded. PUSD Board decided not to spend the uncommitted available funds before they know if the Measure O bond passes. If not, it will be saved for emergencies. Potentially PHS Identity project could be re-scoped.
- b. Consolidation Status Report – PHS project was delayed because of the fires and smoke in the air but still on track to be finalized by end of October 2020. Blair Elevator Upgrade/Modification notice to award was issued to the Contractor and scheduled to be completed late January 2021.
- c. Pictures of Facilities Department Active MTT Projects – provided in the meeting materials.
- d. Quarterly DSA Closure status – There hasn’t been any additional projects closed since June. Ned is researching an old project. COC requests that the closure status be spell checked, write up expanded to show progress and presented at the October COC meeting. There needs to be more progress if we are paying for fulltime service to close projects. In addition, Architects should not be paid by PUSD their final payment if they are not providing documentation to close projects which several projects cannot be closed due to missing documentation from Architects.

VIII. Next Meeting date: October 21th 6:30pm

IX. Adjournment 7:49 pm