



Pasadena Unified School District (PUSD)  
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING  
**Minutes of Meeting held on October 21, 2020**

Meeting was held remotely with Google Meet

- I. Meeting called to order 6:35pm
  - a. Present: John Robinson, Amelia Bradford, Eliza Jane Whitman, Stephen Aquino Kim Kenne, Miguel Perez, Leonard Hernandez, Dr. Leslie Barnes, Angela Childs and Anahit Azarian
- II. Public comments
  - a. None
- III. Approval of August & September 2020 meeting minutes
  - a. August 2020 meeting minutes approved
  - b. Steve was present for the September 2020 meeting. September 2020 Meeting minutes approved with the change.
- IV. Review of Action Items from September 2020 Meeting
  - a. None
- V. Review of TT related Board Reports
  - a. None for the second month
- VI. Board of Education COC Liaison Report
  - a. Budget reconsolidation is still in progress.
  - b. School openings – PUSD will open schools no sooner than January 11<sup>th</sup>. Required steps include LA county moving into tier that would allow the schools to open, agreement with the Pasadena Health Department regarding the opening and finalizing negotiations with the teacher's union. On Monday, October 26<sup>th</sup>, small group cohorts of special ed and English learners will return to campus but will remain under 10% of the student population. Students will participate in remote learning because teachers will not be present. After school LEARNs has been taking place for elementary and middle school. A new way of conducting in-person learning has been proposed which would live stream teacher's lessons. This would allow for the same instruction for students regardless of being in-person or at home.
  - c. Measure O update – marketing has been received by Pasadena residents. The school needs assessment is posted on the Measure O website: <https://www.pusd.us/Page/8883>. According the Dr. Barnes, the facilities master plan will be started after the bond passes because of the expense that will be

incurred to complete it. Measure TT website provides an overview of all projects completed under that bond. It was requested that the website provide an overview of all projects completed under Measure Y.

VII. Facilities Reports

- a. Consolidated Budget Status by Funds– no questions from the COC. The remaining funds will be kept separate from new Measure O funds if the measure is passed. Remaining Measure TT funds would need to be utilized in accordance with the bond language from Measure TT, not Measure O. COC recommends looking for other source of funds for projects such as EV charging stations and non-potable water irrigation project at John Muir.
- b. Construction Status Report –Two projects are not measure TT related; EV Charging stations and John Muir PWP Irrigation Water. It was recommended to keep these on the Construction Status Report but label them non-Measure TT.
- c. Pictures of Facilities Department Active MTT Projects – reviewed by COC

VIII. Quarterly DSA Closure status report

- a. Item 1 close to closeout.
- b. Item 2 DSA closeout confirmed today (10/21/20)
- c. Item 3 – 10 still working to complete for closure. Going forward, we would like to understand if it will cost Measure TT money to close out the remaining projects. COC recommends adding the outstanding issue to the summary, action items to complete projects and an anticipated timeline for closeout. As a follow up to the June 24<sup>th</sup> meeting Facilities provided a DSA Closure Status Report that included 19 projects of which only 10 are shown on the 10-21-20 DSA Closure Status Report. Were the projects listed in the June report closed out? Facilities will reconcile the report from June and the report provided for this meeting to review next month. If Measure O passes, we cannot open new projects at a school site if there is an open project with the DSA.

IX. Next Meeting date: November 18<sup>th</sup> 6:30pm tentative

- a. Facilities staff does not believe there will be any board reports for next month.
- b. If the DSA closures are ready to discuss, this will be the agenda for the meeting.

X. Adjournment 7:20 pm