



CITIZENS' OVERSIGHT COMMITTEE MEETING

NOTICE AND AGENDA

Tuesday May 25, 2021, 6:30 PM

**Teleconference call only due to
COVID-19 Stay at Home Restrictions**

To join the meeting:

By phone dial + 1 347-343-4253 PIN: 464 622 267#

From your computer, on your calendar invite click on

Join with Google Meet

From your computer, type in your browser: meet.google.com/mcz-djuo-hge

- I. Call to Order**
- II. Public comment**
- III. Approval of the April 2021 Meeting Minutes**
- IV. Review of Measure TT and Measure O related Board Reports**
- V. Board of Education COC Liaison Report**
- VI. Facilities Reports**
 - **Dr. Leslie Barnes, Chief Business Officer**
 - Status Update on COC Application Process
(<https://www.pusd.us/Domain/1836>)– Extended until May 31, 2021
 - **Consolidated Budget Status by Funds**
 - **Construction Status Report**
 - **Pictures of Facilities Department Active MTT Projects**
- VII. DSA Closure Status – Update to be provided in June 2021 Meeting**
- VIII. Next meeting date: June 23, 2021**



Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Minutes of Meeting held on April 28, 2021

Meeting was held remotely with Google Meet

- I. Meeting called to order 6:34pm
 - a. Present: John Robinson, Amelia Bradford, Eliza Jane Whitman, Stephen Aquino, David Bell, Miguel Perez, Leonard Hernandez, Dr. Leslie Barnes, Patrick Cahalan, Anahit Azarian & Kim Kenne
- II. Public comments
 - a. none
- III. Approval of March 2021 meeting minutes
 - a. Approved unanimously
- IV. Review of Measure TT and Measure O related Board Reports
 - a. 1517-F Resolution going to the board. General obligation bond resolution is \$20,000,000 long term bonds for capital improvements to complete the facilities master plan and establish the projects and potentially a few quick start projects. The board made a promise to the voters to limit the amount that was issued until '22. Once the facilities plan is completed then additional bonds will be issued. Meetings will be hosted at each school or virtually to gather input from the public for the facilities master plan.
 - b. 1518-F Approval to award program and services to Safework. Approval of the PMC Services to Safeworks based on their communication and commitment to the district and ownership over the projects. They have a project dashboard that can be posted on the PUSD website to track progress. Reviewed by Barnes, Leonard and Chief Facilities Officer.
- V. Board of Education COC Liaison Report – Presented by Patrick Cahalan
 - a. Amendment to the PUSD vision statement led by Ms. Bailey
 - b. Mesa Energy Systems proposal to do some additional assessments of HVAC systems being paid by Covid funds
 - c. There haven't been any Covid positive instances to date. Return to campus is lower than expected with most families choosing to stay home at this time. The fall plans will be a topic of future board meetings.
 - d. State of the Schools meeting will happen at the end of May. Kim and Patrick to confirm that it won't interfere with the May COC meeting.
- VI. Facilities Reports

- a. Measure TT Audit resulted in no findings. Financial statements, internal controls, contract and bid process and contract and change orders were reviewed. It was the same auditor as prior years. Is there any litigation against measure TT that the COC should be aware of? There was a \$660k issue that has been resolved at one of the following schools: Mc Kinley, Washington Elementary and Sierra Madre. Dr. Barnes to report back. COC will provide an annual report incorporating the audit findings and additional financial information.
- b. COC Application extension to May 31st. More applications are needed.
- c. Outstanding action items:
 - i. Facilities and I need to work together so we can make sure Measure TT and Measure O related Board Reports in the future. Really an Action Item for next month.
 - ii. Facilities was to confirm that the State of the Schools would not impact the May 26th COC meeting.
 - iii. Facilities was to confirm there is no Measure TT litigation (specifically Washington) as McKinley and Sierra Madre it was discussed had been resolved.
 - iv. Facilities is to determine why this month's Accountability Total Budget Column (\$364,161,560) increased by \$119,077 from last month within the Consolidated Budget Status by Fund. Increase did not happen in PeopleSoft.
 - v. Facilities is going to look for the Board Report that was approved by PUSD Board for the Altadena Portables that was listed in MTT Construction Status Report for the last two months.
 - vi. Facilities needs to provide me the deadline when the COC's Annual Report for Fiscal Year 07/01/2019-06/30/2020 is due to be reviewed and approved by the PUSD.
- d. Consolidated Budget Status by Funds – it appears the total amount budgeted went up \$117k due to a reimbursement for the solar project. PeopleSoft balance has increased when the reimbursement was received. The two accounts should be updated by next meeting.
- e. Construction Status Report
 - i. PHS Athletic Field and John Muir fields are being completed by the same crew so John Muir will be started after PHS is completed. COC asks that the fields not be used until the students return to school to use the fields. COC recommends facilities performing an analysis to determine the appropriate costs to charge organizations to rent the field. Facilitron software will be implemented to track rentals and expenses to ensure that the correct rate is charged based on usage. Additional projects including parking, bleachers and a press box for each field that will be included in the facilities master plan.
 - ii. Altadena Portables – currently need to add fire hydrants need to be added to accommodate the two portables. This is delaying the completion of the project.

- f. Pictures of Facilities Dept Active MTT Projects – reviewed pictures
- VII. DSA Closure Status
 - a. Next update will be provided in June meeting
- VIII. Next Meeting date: May 26th 6:30 PM
- IX. Adjournment 7:24 pm

PUSD - FACILITIES DEPARTMENT

MTT Construction Status Report May 25, 2021

School /Project Name Funds Source	Project's Scope of Work	Progress/Issues May 2021	Project Phase	Date in Phase	May 2021 Report Expected date completion total project	Expected date completion total project	% of compl. May 2021	Project Mgr.	Architect	Contractor	Inspector
PHS Central Plant Chillers 95146.0.	Design-Build Central Chilled Water Plant	Structural steel has been manufactured and is currently in galvanization process. Structural steel is scheduled for erection and welding on 5/19/2021. Cooling tower has been manufactured and delivered to vendor's local warehouse.	Construction	Early March 2020	End of summer 2021	End of summer 2021	38%	Sam Maissiam	Design-Build by Southland		Ned Khachikian
Blair HS Elevator Upgrade/Mod. 95056.0	Modernization of 2,500lb. in-line passenger elevator.	All materials are on hand to complete project. Project start date has been postponed to June 28, 2021 by school principal's request.	Construction	Nov. 2020	End of July 2021	April. 2021	0%	Sam Maissiam	N/A	GMS Elevators	State of California Elevator Division.
J Muir Athletic Field Upgrade 95005.0	Remove Existing turf and replace with new; Track resurfacing cap	Turf removal and grade preparation completed. Turf installation schedule for late May.	Construction	Mar 18, 2021	Jun 30, 2021	Jun 30, 2021	35%	Shirly Barrett	N/A	Astro Turf	Shirly Barrett
PHS Athletic Field Upgrade 95005.0	Remove Existing turf and replace with new; Track resurfacing cap	Installation of turf completed. Track resurfacing to begin May 2021	Construction	Mar 18, 2021	Jun 30, 2021	Jun330, 2021	75%	Shirly Barrett	N/A	Astro Turf	Shirly Barrett
Previous Reports available at www.pusd.us/Page/6819											
Altadena Portables No TT funds allocated yet	Relocation of 2 portables from Burbank to Altadena	Due to proximity of portable classrooms to nearest fire hydrant, LA County Fire Department has requested that a new fire hydrant be installed no more than 400 feet in proximity of new portables. District has located the position of new fire hydrant and submitted to LA County Fire Department for final approval.	Planning	-	End of 2021	Jun 30, 2021	0%	Sam Maissiam	Flewelling & Moody	TBD	Ned Khachikian



Pasadena Unified School District

Pictures of Facilities Department Active Projects

May 26, 2021



Pasadena Unified School District

Active Project List

John Muir HS Athletic Field Restoration

Pasadena HS Athletic Field Restoration

Pasadena HS Central Plant - Chillers Replacement

May 26, 2021

Athletic Field Upgrade (Rendering)



Athletic Field Upgrade

Old turf already removed



Athletic Field Upgrade

Old turf already
removed



Athletic Field Upgrade

Old turf already removed



Athletic Field Upgrade

Turf rolls drop off for hauling

May 26, 2021



Athletic Field Upgrade

Old turf ready for hauling



May 26, 2021

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Athletic Field Upgrade

Old turf ready for hauling



Athletic Field Upgrade

Grading and compacting field



Athletic Field Upgrade

Grading and compacting field



May 26, 2021

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New Central Plant - Chillers Replacement

New manufactured
hydronic pipes delivered
onsite





New Central Plant - Chillers Replacement

New manufactured
hydronic pipes delivered
onsite





New Central Plant - Chillers Replacement

New manufactured
hydronic pipes delivered
onsite





PASADENA HIGH SCHOOL
Home of the Bulldogs

New Central Plant - Chillers Replacement

New manufactured
hydronic pipes delivered
onsite



May 26, 2021



PASADENA HIGH SCHOOL
Home of the Bulldogs

New Central Plant - Chillers Replacement

New Pump and ancillary
equipment onsite



May 26, 2021



New Central Plant - Chillers Replacement

New Pump and ancillary
equipment onsite



New Central Plant Chillers Replacement

Structural steel onsite





PASADENA HIGH SCHOOL
Home of the Bulldogs

New Central Plant - Chillers Replacement

New expansion tank



May 26, 2021



New Central Plant - Chillers Replacement

New copper line





New Central Plant - Chillers Replacement

New connection to
the existing system





PASADENA HIGH SCHOOL
Home of the Bulldogs

Athletic Field Upgrade

New turf installation



May 25, 2021

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PASADENA HIGH SCHOOL
Home of the Bulldogs

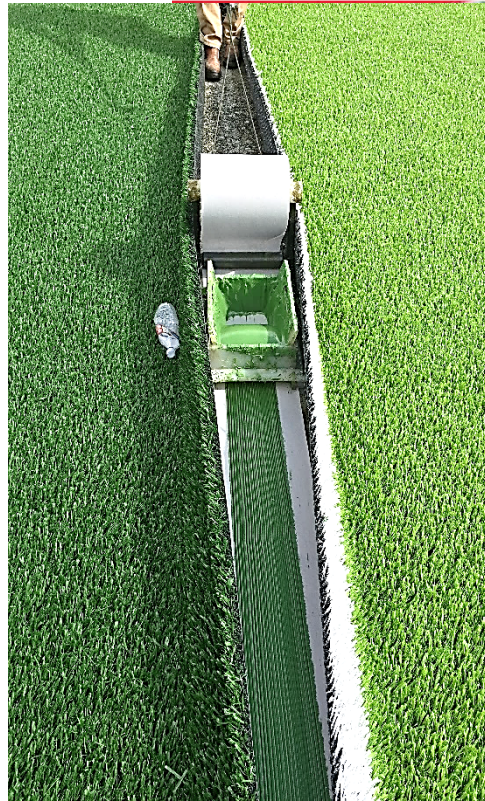
Athletic Field Upgrade - New turf installation





Athletic Field Upgrade

Glue placement
to join adjacent
turf rolls

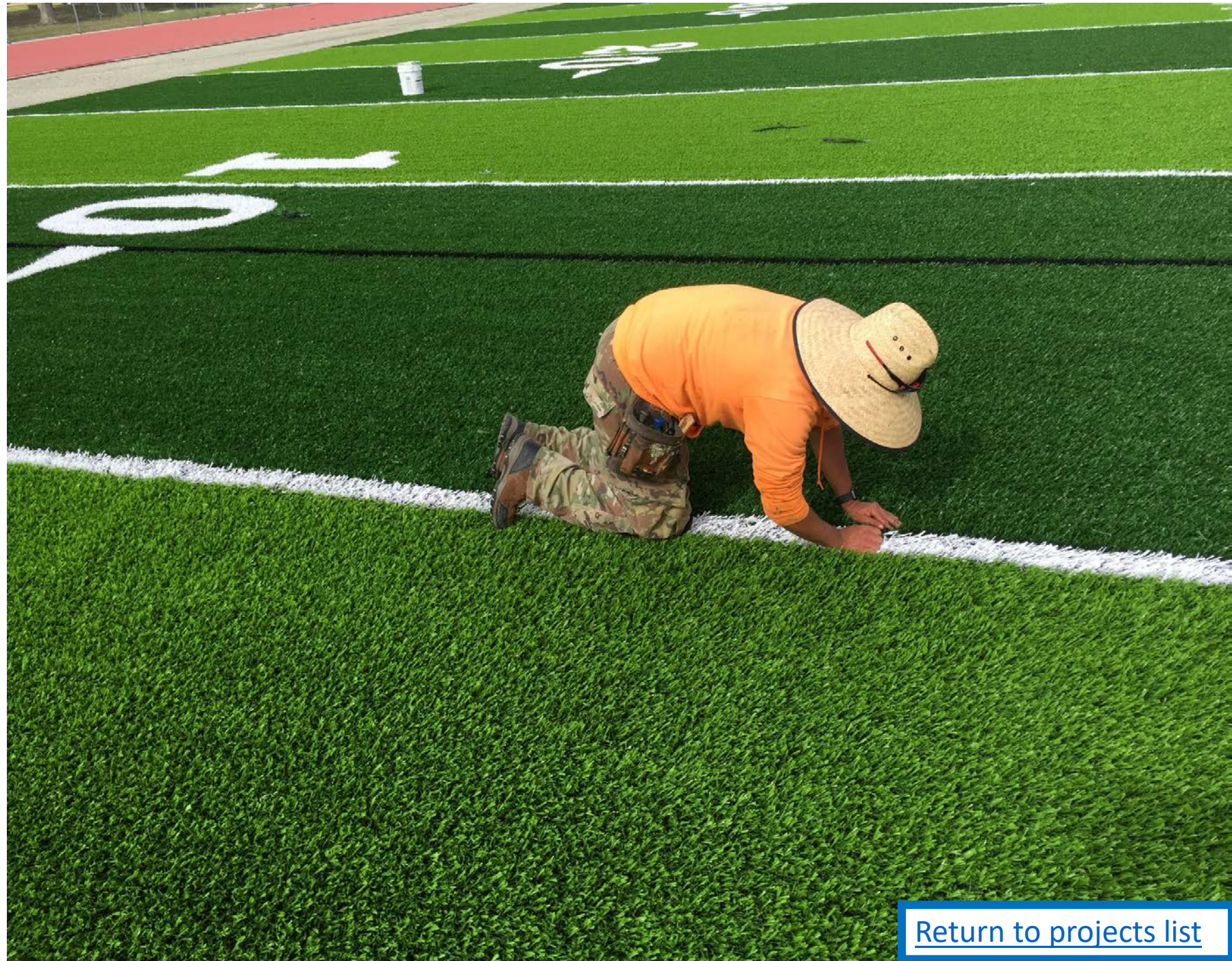




PASADENA HIGH SCHOOL
Home of the Bulldogs

Athletic Field Upgrade

Checking roll joints



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PASADENA HIGH SCHOOL
Home of the Bulldogs

Athletic Field Upgrade

Installed turf



May 25, 2021



PASADENA HIGH SCHOOL
Home of the Bulldogs

Athletic Field Upgrade - Installed turf





PASADENA HIGH SCHOOL
Home of the Bulldogs

Athletic Field Upgrade - Installed turf



May 25, 2021

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Athletic Field Upgrade – Aerial photograph





Athletic Field Upgrade – Aerial photograph

