

Welcome!

As you join...

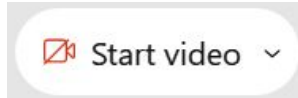
Note the controls at the bottom of the screen:

Unmute, Start Video, Participants, and Chat

To turn the microphone on/off (mute/ unmute)
click the microphone icon



To turn the webcam on/off click the start video icon



The **participants**, **chat**, and **panel options** buttons
are located at the bottom right.



General Etiquette For Smooth Meeting

Muting microphones (*6 on phones) when not speaking reduces background noise and echo. The chat feature (bottom right of WebEx) can help capture comments or ideas as a presentation is occurring. Acknowledge technical issues and understand this is a unique setting

This meeting is being recorded for the purposes of minutes and note taking.

Accessing This Presentation

Home > PUSD Services > Special Projects, State & Federal Programs > Webinars

SPECIAL PROJECTS, STATE & FEDERAL PROGRAMS

- Department Home
- **Webinars**
 - 2022-2023 SSC Webinar
 - 2021-22 SSC Webinar
 - 2020-21 SSC Webinar
- + LCAP Information
 - LCAP Town Hall April 2020
 - PUSD LEA Plan 2015 Revision

School Site Council (SSC) Webinars

Select the following link to view the Slide-deck: [2022-2023 School Site Council Training](#)

Select the following link to view the Slide-deck - Spanish:

Select the following link to view the SSC Recording: [Coming Soon](#)

September 13, 2022 4:00pm - 5:30pm
Join Webex Meeting: <https://pusd.webex.com/pusd/j.php?MTID=m4bf1c3007725ae854c9b28481a7cc7fb>
Join by Phone: (US) +1 415-655-0001
Password: **JEjVGvRM825**
Access Code: **2621 919 1653**

Welcome (Sign-in)

1. For record keeping, please use the chat box to type in
 - Your name
 - School / organizational affiliation
 - Role within the School Site Council / organization

Example: Alvin Nash, PUSD, Program Support Specialist

2. Facilitated opportunity to verbally introduce yourself (if you choose to)

School Site Training #2: Understanding & Reading School Budgets



Dr. Robert Hernandez, Director-
Planning, Innovation,
Accountability, & Special Projects

Mr. Alvin Nash, Program Support
Specialist

Purpose and outcomes of our time together

- Understand an overview of school budgets including resource funds, objects, and encumbrances in budget reports
- Understand the different resource funds used by school sites and departments to support personnel, programs, and supplementary materials
- Become familiar with reading school budget reports
- Aligned with Pillar 5 of PUSD Strategic Plan ***Collaboration with Families and Communities to Increase Trust***
- Aligned with LCAP Goal 4 ***Parents and guardians feel welcomed at their school, have sufficient two-way communication with their school and are provided with knowledge and skills to successfully support and advocate for their child***

The slide features decorative geometric shapes in the corners. In the top-right corner, there is a cluster of three diamonds: a dark blue one, a light blue one, and an orange one. In the bottom-left corner, there is a cluster of three diamonds: a red one, a light blue one, and a dark blue one. The central text is in a bold, black, sans-serif font.

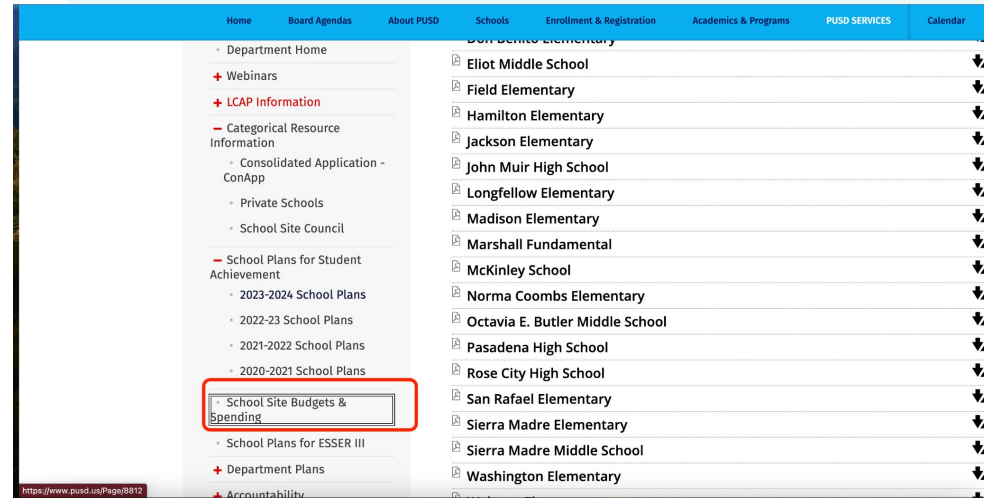
Questions & Wonderings

Resources for Today's Session



“How do I access budget reports?”

<https://www.pusd.us/Page/10518>



School Funding: Major Expenditure Functions

- What are we doing?
 - Instruction
 - Instruction related services
 - Pupil services
 - Family & community services

School Funding: Major Expenditure Categories

- How are our expenditures classified?
 - Salaries
 - Benefits
 - Books & Supplies
 - Services and other operating expenditures

The slide features decorative geometric shapes in the corners. The top-right corner contains a dark blue diamond, a light blue diamond, a yellow diamond, and a red triangle. The bottom-left corner contains a red triangle, a light blue diamond, a yellow diamond, and a dark blue diamond.

Reading a School Budget Report

Fund
Budget Class
Location Display

01
Site Directed
0040000-Altadena Elementary

RESOURCE DESCRIPTION
LCFF 0000.0
LCFF S&C 07091
Title I 30100

Resource Class / Resource Display	Goal Display	Function Display	Object Class	Current Budget	Pre-Encumbered	Encumbered	Expended	Total Obligated	Sum of Remaining Balance
1 - Unrestricted				\$32,894.00	\$0.00	\$12,124.92	\$9,781.07	\$21,905.99	\$10,988.01
00000.0-Unrestricted Resource	11100-Regular Education K-12	10000-Instruction	4-Supplies	\$23,894.00	\$0.00	\$4,589.60	\$8,354.94	\$12,944.54	\$10,949.46
			4310-Materials and Supplies	\$20,394.00	\$0.00	\$4,589.60	\$8,354.94	\$12,944.54	\$7,449.46
			4311-Supplies- Warehouse	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
			5-Services	\$8,650.00	\$0.00	\$7,185.32	\$1,426.13	\$8,611.45	\$38.55
			5635-Copier Lease and Repair	\$8,650.00	\$0.00	\$7,185.32	\$1,426.13	\$8,611.45	\$38.55
		24900-Other Instructional Resources	2-Class, Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			2930-Other Classif Sal-Hourly/Daily	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		31400-Health Services	4-Supplies	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	\$0.00
			4310-Materials and Supplies	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	\$0.00
00000.0-Unrestricted Resource Total				\$32,894.00	\$0.00	\$12,124.92	\$9,781.07	\$21,905.99	\$10,988.01
2 - Unrestricted-LCAP				\$176,597.00	\$0.00	\$610.00	\$5,952.61	\$6,562.61	\$170,034.39
07091.0-Suplemntl. & Conctr. LCFF	11100-Regular Education K-12	10000-Instruction	4-Supplies	\$26,477.00	\$0.00	\$610.00	\$0.00	\$610.00	\$25,867.00
			4310-Materials and Supplies	\$26,477.00	\$0.00	\$610.00	\$0.00	\$610.00	\$25,867.00
			4450-Equipment less than \$5000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		24900-Other Instructional Resources	2-Class, Salaries	\$20,412.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,412.00
			2930-Other Classif Sal-Hourly/Daily	\$20,412.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,412.00
			3-Benefits	\$8,243.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,243.00
07091.0-Suplemntl. & Conctr. LCFF Total				\$55,132.00	\$0.00	\$610.00	\$0.00	\$610.00	\$54,522.00
07091.1-LCAP CARRYOVER	11100-Regular Education K-12	10000-Instruction	4-Supplies	\$2,597.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,597.00
			4310-Materials and Supplies	\$2,597.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,597.00
		24900-Other Instructional Resources	2-Class, Salaries	\$84,677.00	\$0.00	\$0.00	\$4,399.48	\$4,399.48	\$80,277.52
			2930-Other Classif Sal-Hourly/Daily	\$84,677.00	\$0.00	\$0.00	\$4,399.48	\$4,399.48	\$80,277.52
			3-Benefits	\$34,191.00	\$0.00	\$0.00	\$1,553.13	\$1,553.13	\$32,637.87
07091.1-LCAP CARRYOVER Total				\$121,465.00	\$0.00	\$0.00	\$5,952.61	\$5,952.61	\$115,512.39
3 - Restricted Federal				\$67,474.00	\$0.00	\$1,000.00	\$3,149.40	\$4,149.40	\$63,324.60
30100.0-ESSA: Title I Part A	11100-Regular Education K-12	10000-Instruction	1-Cert. Salaries	\$12,996.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,996.00
			1160-Teachers' Salaries-Substitute	\$12,996.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,996.00
			2-Class, Salaries	\$27,971.00	\$0.00	\$0.00	\$1,589.52	\$1,589.52	\$26,381.48
			2110-Instruct Aide Sal-Full-Time	\$27,971.00	\$0.00	\$0.00	\$1,589.52	\$1,589.52	\$26,381.48
			3-Benefits	\$25,227.00	\$0.00	\$0.00	\$1,559.88	\$1,559.88	\$23,667.12
		24950-Parent Participation	4-Supplies	\$1,280.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$280.00
			4310-Materials and Supplies	\$1,280.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$280.00
30100.0-ESSA: Title I Part A Total				\$67,474.00	\$0.00	\$1,000.00	\$3,149.40	\$4,149.40	\$63,324.60
Grand Total				\$276,965.00	\$0.00	\$13,734.92	\$18,883.08	\$32,618.00	\$244,347.00

Fund (Highlighted funds monitored by School Site Council)

- 00000- General Fund
- 07091- LCFF Supplemental & Concentration (S&C) Funds
 - LCFF Equity Multiplier (Rose City, CIS)
- 30100- Title I
- 31280- Comprehensive Support & Improvement (specific schools identified- Rose City, CIS, Madison)
- 32140- ESSER (one-time funds that expire September 2024)

Resource Description

Major Object

Fund 01
 Budget Class Site Directed
 Location Display 0040000-Altadena Elementary

Resource Class / Resource Display	Goal Display	Function Display	Object Class	Current Budget	Pre-Encumbered	Encumbered	Expended	Total Obligated	Sum of Remaining Balance
1 - Unrestricted				\$32,894.00	\$0.00	\$12,124.92	\$9,781.07	\$21,905.99	\$10,988.01
00000.0-Unrestricted Resource	11100-Regular Education K-12	10000-Instruction	4-Supplies	\$23,894.00	\$0.00	\$4,589.60	\$8,354.94	\$12,944.54	\$10,949.46
			4310-Materials and Supplies	\$20,394.00	\$0.00	\$4,589.60	\$8,354.94	\$12,944.54	\$7,449.46
			4311-Supplies- Warehouse	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
			5-Services	\$8,650.00	\$0.00	\$7,185.32	\$1,426.13	\$8,611.45	\$38.55
			5635-Copier Lease and Repair	\$8,650.00	\$0.00	\$7,185.32	\$1,426.13	\$8,611.45	\$38.55
		24900-Other Instructional Resources	2-Class, Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			2930-Other Classif Sal-Hourly/Daily	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		31400-Health Services	4-Supplies	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	\$0.00
			4310-Materials and Supplies	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	\$0.00
00000.0-Unrestricted Resource Total				\$32,894.00	\$0.00	\$12,124.92	\$9,781.07	\$21,905.99	\$10,988.01
2 - Unrestricted-LCAP				\$176,597.00	\$0.00	\$610.00	\$5,952.61	\$6,562.61	\$170,034.39
07091.0-Suplemntl. & Concntr. LCFF	11100-Regular Education K-12	10000-Instruction	4-Supplies	\$26,477.00	\$0.00	\$610.00	\$0.00	\$610.00	\$25,867.00
			4310-Materials and Supplies	\$26,477.00	\$0.00	\$610.00	\$0.00	\$610.00	\$25,867.00
			4450-Equipment less than \$5000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		24900-Other Instructional Resources	2-Class, Salaries	\$20,412.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,412.00
			2930-Other Classif Sal-Hourly/Daily	\$20,412.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,412.00
			3-Benefits	\$8,243.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,243.00
07091.0-Suplemntl. & Concntr. LCFF Total				\$55,132.00	\$0.00	\$610.00	\$0.00	\$610.00	\$54,522.00
07091.1-LCAP CARRYOVER	11100-Regular Education K-12	10000-Instruction	4-Supplies	\$2,597.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,597.00
			4310-Materials and Supplies	\$2,597.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,597.00
		24900-Other Instructional Resources	2-Class, Salaries	\$84,677.00	\$0.00	\$0.00	\$4,399.48	\$4,399.48	\$80,277.52
			2930-Other Classif Sal-Hourly/Daily	\$84,677.00	\$0.00	\$0.00	\$4,399.48	\$4,399.48	\$80,277.52
			3-Benefits	\$34,191.00	\$0.00	\$0.00	\$1,553.13	\$1,553.13	\$32,637.87
07091.1-LCAP CARRYOVER Total				\$121,465.00	\$0.00	\$0.00	\$5,952.61	\$5,952.61	\$115,512.39
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30100.0-ESSA: Title I Part A	11100-Regular Education K-12	10000-Instruction	1-Cert. Salaries	\$12,996.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,996.00
			1160-Teachers' Salaries-Substitute	\$12,996.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,996.00
			2-Class Salaries	\$27,971.00	\$0.00	\$0.00	\$1,589.52	\$1,589.52	\$26,381.48
			2110-Instruct Aide Sal-Full-Time	\$27,971.00	\$0.00	\$0.00	\$1,589.52	\$1,589.52	\$26,381.48
			3-Benefits	\$25,227.00	\$0.00	\$0.00	\$1,559.88	\$1,559.88	\$23,667.12
		24860-Parent Participation	4-Supplies	\$1,280.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$280.00
			4310-Materials and Supplies	\$1,280.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$280.00
30100.0-ESSA: Title I Part A Total				\$67,474.00	\$0.00	\$1,000.00	\$3,149.40	\$4,149.40	\$63,324.60
Grand Total				\$276,965.00	\$0.00	\$13,734.92	\$18,883.08	\$32,618.00	\$244,347.00

- Major Object
 - 1= certificated staff
 - 2= classified staff
 - 3= employee benefits in major objects 1 or 2
 - 4= materials & equipment
 - 5= services (online subscriptions, membership dues, conferences, professional development)

Major Object Number

Location Display 0040000-Altadena Elementary

Resource Class / Resource Display	Goal Display	Function Display	Object Class	Current Budget	Pre-Encumbered	Encumbered	Expended	Total Obligated	Sum of Remaining Balance
1 - Unrestricted	11100-Regular Education K-12	10000-Instruction	4-Supplies	\$32,094.00	\$0.00	\$12,124.92	\$9,781.07	\$21,905.99	\$10,988.01
00000.0-Unrestricted Resource			4310-Materials and Supplies	\$23,894.00	\$0.00	\$4,589.60	\$8,354.94	\$12,944.54	\$10,949.46
			4311-Supplies- Warehouse	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
			5-Services	\$8,650.00	\$0.00	\$7,185.32	\$1,426.13	\$8,611.45	\$38.55
			5635-Copier Lease and Repair	\$8,650.00	\$0.00	\$7,185.32	\$1,426.13	\$8,611.45	\$38.55
		24900-Other Instructional Resources	2-Class, Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			2930-Other Classif Sal-Hourly/Daily	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		31400-Health Services	4-Supplies	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	\$0.00
			4310-Materials and Supplies	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	\$0.00
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07091.0-Suplemntl. & Conctr. LCFF			4310-Materials and Supplies	\$26,477.00	\$0.00	\$610.00	\$0.00	\$610.00	\$25,867.00
			4450-Equipment less than \$5000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		24900-Other Instructional Resources	2-Class, Salaries	\$20,412.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,412.00
			2930-Other Classif Sal-Hourly/Daily	\$20,412.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,412.00
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07091.1-LCAP CARRYOVER			4-Supplies	\$2,597.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,597.00
			4310-Materials and Supplies	\$2,597.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,597.00
		24900-Other Instructional Resources	2-Class, Salaries	\$94,677.00	\$0.00	\$0.00	\$4,399.48	\$4,399.48	\$90,277.52
			2930-Other Classif Sal-Hourly/Daily	\$94,677.00	\$0.00	\$0.00	\$4,399.48	\$4,399.48	\$90,277.52
			3-Benefits	\$34,191.00	\$0.00	\$1,553.13	\$1,553.13	\$1,553.13	\$32,637.87
07091.1-LCAP CARRYOVER Total				\$121,465.00	\$0.00	\$0.00	\$5,952.61	\$5,952.61	\$115,512.39
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30100.0-ESSA: Title I Part A			1160-Teachers' Salaries-Substitute	\$12,996.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,996.00
			2-Class, Salaries	\$27,971.00	\$0.00	\$0.00	\$1,589.52	\$1,589.52	\$26,381.48
			2110-Instruct Aide Sal-Full-Time	\$27,971.00	\$0.00	\$0.00	\$1,589.52	\$1,589.52	\$26,381.48
			3-Benefits	\$25,227.00	\$0.00	\$0.00	\$1,559.88	\$1,559.88	\$23,667.12
		24950-Parent Participation	4-Supplies	\$1,280.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$280.00
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30100.0-ESSA: Title I Part A Total				\$67,474.00	\$0.00	\$1,000.00	\$3,149.40	\$4,149.40	\$63,324.60
Grand Total				\$276,965.00	\$0.00	\$13,734.92	\$18,883.08	\$32,618.00	\$244,347.00

Object Description

- Budget
- Pre-Encumb/Encumb
- Expended
- Total Obligated
- Sum of Remaining Balance

Object Description



Considerations

- Budget reports are usually a month behind (currently closing September)
- Any personnel paid out of site funds will not have full salary encumbered, will show month by month
- Refer to SFP Handbook, Appendix L for Allowable Expenditures Checklist (Title I, LCFF S&C)

Future Trainings

November	January	February	March	April
Reading the Single Plan for Student Achievement (SPSA) Implementation & Monitoring Actions/ Strategies	Understanding the California School Dashboard	Allocation of Funds to School Sites Evaluation of SPSA Actions/ Strategies	Examining Needs Assessment & Building SPSA	Preparing for Elections of New Members

Resources on PIASP Website

- [PUSD LCAP, Title I, SSC, and SPSA Handbook](#)
 - School Plan for Student Achievement (SPSA)
 - Appendix L- Allowable Expenditures
 - Appendix J- Monthly Calendar
 - Department Plans
 - School Budgets
 - Webinar Recordings



The slide features decorative geometric shapes in the corners. The top-right corner contains three overlapping squares: a dark blue one, a light blue one, and an orange one. The bottom-left corner contains three overlapping squares: a red one, a light blue one, and a dark blue one. The bottom-right corner contains a red square.

Feedback & Suggestions

Contact Supports

If you have questions or need general guidance, contact the PUSD **Planning, Innovation, Accountability, & Special Projects** Office:

Robert Hernandez, Ed.D.

Director

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Alvin Nash

Program Support Specialist

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April Armendariz

Administrative Assistant

armendariz.april@pusd.us

THANK

YOU