

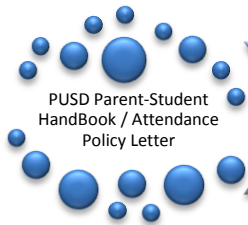


Pasadena Unified School District
Child Welfare, Attendance & Safety

PUSD Truancy Flow Chart

A Truancy Prevention Program

Partnership between PUSD & the District Attorney's Office



- Beginning of School Year
- Initiate School-Wide Positive Attendance Behavior Support (PABS) plan

Truancy Letter 1

- Identify Students with 3 Truancies
- Send Truancy Letter 1
- Monitor Truant Students' Attendance

Truancy Letter 2

- Monitor Truant Students' Attendance
- Parent Meeting
- Identify Students with 4 Truancies & who are recipients of Truancy Letter 1
- Send Truancy Letter 2

SART Meeting

- Conduct Student/Parent or Guardian/Team Meetings
- Apply Tier 2 Interventions
- Refer to resources (Mental Health, Mentorships, etc.)
- Document Interventions/Referrals
- Sign Attendance Contract

Truancy Letter 3

- Identify Habitual Truant Students - Students with 5 Truancies & who have received Truancy Letters 1 & 2
- Follow-up with referrals
- Progress Monitor Tier 2 Interventions
- Send Truancy Letter 3

SARB Hearing

- Identify Chronic Truant Students (Truancy rate of 10% or more) & who have received truancy Letters 1, 2 & 3
- Documented interventions (SART)
- Complete & submit SARB Referral to CWAS Dept.

District Attorney
Mediation
Hearing / Filing
of a Criminal
Case

- Monitor Truant Students' Attendance
- Apply Tier 3 Interventions (CBT)
- Apply further resources/interventions recommended by SARB Committee
- No Improvement in Student Attendance - Complete & submit DA Mediation referral & submit to CWAS Dept.

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