

CASWELL COUNTY BOARD OF EDUCATION MINUTES

March 26, 2018

The Caswell County Board of Education met in regular session on Monday, March 26, 2018, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chairman Sylvia Johnson, Mel Battle, Donna Hudson, Ross Gwynn, Gordon Satterfield, and Tracy Stanley. Others present include Superintendent Dr. Sandra Carter, Board Attorney Ron Bradsher, Nicole McGhee, Jeremy Teetor, Jerry Hatchett, Medina Jones, Y.Lynn Simpson, Billy Crumpton, Elyse N.Jardine, Amanda Young, Jennifer Eastwood, Carol Boaz, Kim Shelton, Amy Harger-Carter, Amy Adkins, Nicole Hodges, Amanda Castle. Connie Kimrey recorded the minutes. (Note: Others may have been present but did not sign the roster).

I. A. CALL TO ORDER

The meeting was called to order and a moment of silence was observed followed by the pledge of allegiance.

I. B. APPROVAL OF MINUTES

Sylvia Johnson moved, seconded by Tracy Stanley, to approve the minutes of the March 12, 2018 regular meeting, March 19, 2018 special called meeting, and March 19, 2018 joint meeting with county commissioners minutes as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Mel Battle moved, seconded by Donna Hudson to approve the revised agenda with deletion of "d" under Consent Agenda. Other revisions include addition of New Business Item "3" Maintenance Pilot Program and addition of Financial Auditor Visit under Reports. The motion carried unanimously.

I. D. ANNOUNCEMENTS

None at this time.

I. E. PUBLIC COMMENTS

Dorothy McCain, 13980 NC Hwy 119 N, Semora, NC 27343

Mrs. McCain stated she was in attendance as a concerned citizen and taxpayer. She addressed bullying at Bartlett Yancey High School and felt it is out of control. The children are becoming violent and felt if something isn't done they will hurt someone. All children should be treated fairly and in a safe environment. She felt that students are not participating in events as they are afraid. Instead of suspensions she felt that it would be beneficial to have students assist in cleaning up the schools, washing buses, reading a book and reporting on it, etc. A majority of the students that are suspended, in her opinion, want to be sent home noting they do not want to be at school anyway. With the environment we are living in there is serious crime among us and we need to protect all children regardless of race at our schools. Mrs. McCain asked the board to look into the bullying problems at the high school.

V. Mac Baldwin, 5341 NC Hwy 86 S., Yanceyville, NC, 27379

Mr. Baldwin addressed the board with a request on behalf of the Gideon International to set out small red testaments at the elementary schools and allow students to pick them up and take home if they so desire. Mr. Baldwin shared a story of a former student who had received a testament and the impact it had in her life. Mr. Baldwin also shared the enormous support from the community for a county of this

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size and the monetary donations received through 44 churches throughout the county. The small testaments will be placed on a table for elementary grade students to pick up freely.

James G. Baldwin, III, 960 New Walters Mill Road, Providence, NC 27315

Mr. James Baldwin also spoke on behalf of the Gideon International and shared a letter from a former student who received a small testament in the 5th grade. That individual is currently a pastor in the community and expressed the impact the testament had in his life.

II. PRESENTATION/SCHOOL BASED HEALTH CENTER

Caswell Family Medical Center shared a short presentation on a school based health center. Amanda Young reviewed that this program unites programs and policies and provides healthcare to low income, minority and under deserved populations. Jennifer Eastwood, County Health Director, also shared that this would be a partnership between the school district and health agencies offering medical, dental, vision, and behavioral health services on school grounds. This program will not do away with school nurses or students having a primary health physician. Based on the health equity report, health concerns are high in comparison to other counties in the state. In counties where a school based health center exists there has been an increase in student grade point average, graduation rates, less ER visits, and fewer discipline problems. The high school or middle school is a good starting point to make healthy lifestyle changes.

Billy Crumpton shared that they have visited other school systems who participate in this opportunity. Rockingham County offers this and they built their system around what they needed. All research they have compiled can be provided to anyone that would like to review it. Mr. Crumpton extended the invitation for the school system to join in with the Board of Health and Caswell Family Medical Center in pursuing a Planning Grant. There is no cost to either party to pursue the grant. A steering committee would need to be formed with representation from the school system to begin the grant application process.

Mel Battle questioned how many sites would exist. Mr. Crumpton responded that the planning grant will determine the needs.

Donna Hudson questioned if we have involved our school nurses stating they know the needs of our students more than anyone. Dr. Carter responded that Mr. Tyrrell would be the next level and if we pursue the nurses would be involved at a later stage. Gordon Satterfield questioned if the grant is received if a yearly process is required? Mr. Crumpton responded that this is a one-time process to acquire the grant; however, a number of opportunities will be determined once the planning grant is pursued. The health collaborative is through the Danville Regional Foundation.

Chairman Gladys Garland asked if the Board of Education is interested in pursuing this.

Dr. Carter recommended approval of participating in the Planning Grant for the School Based Health Center. Tracy Stanley moved, seconded by Sylvia Johnson.

Donna Hudson stated she felt that the nurses need to be involved in the early stages.

Upon no other questions or comments, the motion carried unanimously.

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III. UNFINISHED BUSINESS

Mel Battle moved, seconded by Sylvia Johnson to remove Policy # 335, Title I Parent & Family Engagement, from the table. The motion carried unanimously.

Dr. Carter recommended approval of Policy # 335, Title I Parent & Family, as presented. Sylvia Johnson moved, seconded by Gordon Satterfield to approve Policy # 335 as presented.

Policy # 335, Title I Parent & Family Engagement

The Caswell County Board of Education recognizes the value of family engagement in a child's academic success and believes that the education of children is an ongoing cooperative partnership between the home and the school. Parents and other family members are their children's first teachers; therefore, the continued involvement of parents and family members in the educational process is most important in fostering and improving educational achievement. School system officials shall strive to support parents and provide parents and family members with meaningful opportunities to become involved in the programs offered by the Title I schools. The board encourages parents and family members to participate in the design and implementation of the programs and activities in order to increase the effectiveness of the school system's Title I program in helping students meet state and local achievement standards.

A. DEFINITION OF PARENT AND FAMILY ENGAGEMENT

For the purposes of this policy, the term "parent and family engagement" means the participation of parents, guardians, and other family members in regular, two-way, and meaningful communication involving student learning and other school activities, including ensuring the following:

- 1. that parents and family members play an integral role in assisting their child's learning;*
- 2. that parents and family members are encouraged to be actively involved in their child's education at school;*
- 3. that parents are full partners in their child's education and parents and family members are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and*
- 4. that the school system utilizes activities to support parent and family engagement in the Title I programs.*

B. PURPOSE AND OPERATION OF TITLE I PROGRAM

The Title I program is a federally supported program that offers assistance to educationally and economically disadvantaged children to help ensure they receive an equitable, high-quality, well-rounded education and meet the school system's challenging academic standards. The Title I program provides instructional activities and supportive services to eligible students over and above those provided by the regular school program.

Qualified Title I schools will operate as school-wide programs or targeted assistance programs based upon federal eligibility criteria. School-wide programs will provide comprehensive support to offer improved opportunities for all students in the school to meet the school system's academic standards. Targeted assistance programs will provide services to eligible students most in need of assistance in the school, as determined by objective criteria established by the superintendent or designee. Eligibility criteria may include, for example, standardized test scores, teacher judgment, and results of preschool screening and home-school surveys.

Both school-wide and targeted assistance programs shall be based on effective means of improving student achievement and shall include evidence-based strategies to support parent and family engagement.

C. ANNUAL MEETING AND PROGRAM EVALUATION

Each year, school officials must invite parents of students participating in Title I programs to a meeting to explain parental rights, discuss the programs and activities to be provided with Title I funds, and solicit input on the Title I program and this policy. In addition, school officials must provide parents and family members a meaningful opportunity annually to evaluate the content and effectiveness of the Title I programs and the parent and family

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engagement policies and plans. Information collected from these proceedings will be used to revise Title I programs and parent and family engagement plans.

D. PARENT AND FAMILY ENGAGEMENT EFFORTS

The board believes that the involvement of Title I parents and family members in the design and implementation of the Title I program will increase the effectiveness of the program and contribute significantly to the success of the children. The Title I staff and all school system personnel shall strive to conduct outreach to parents and family members and involve them in activities throughout the school year.

The superintendent shall ensure that this system-level parent and family engagement policy and plan is developed with, agreed upon with, and annually distributed to parents and family members of participating students. In addition to the system-level parent and family engagement plan, each school participating in the Title I program shall jointly develop and annually distribute to parents and family members a school-level written parent and family engagement plan that describes the means for carrying out school-level policy, sharing responsibility for student academic achievement, building the capacity of school staff and parents for involvement, and increasing accessibility for participation of all parents and family members of children participating in Title I programs, including parents and family members who have limited English proficiency, who have disabilities, or who are migratory. School-level plans must involve parents in the planning and improvement of Title I activities and must provide for the distribution to parents of information on expected student achievement levels and the school's academic performance.

School officials shall invite appropriate school personnel from private schools to consult on the design and development of its programs in order to provide equitable services to students enrolled in private schools. The superintendent or designee shall establish any additional procedures necessary to achieve timely and meaningful consultation with private school officials in accordance with federal law.

In addition, school system officials and Title I school personnel shall do the following:

- 1. involve parents and family members in the joint development of the Title I program and school support and improvement plan and the process of school review and improvement by including parents on the school advisory committee and any committees that review the Title I program;*
- 2. provide coordination, technical assistance, and other support from various central office departments necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family engagement activities that are designed to improve student academic achievement and school performance;*
- 3. coordinate and integrate parent and family engagement strategies in the Title I program to the extent feasible and appropriate with parental engagement strategies established in other federal, state, and local laws and programs;*
- 4. with the meaningful involvement of parents, conduct an annual evaluation of the content and effectiveness of the school system parent and family engagement policies and program in improving the academic quality of the school and assisting students to meet the school system's academic standards;*
- 5. strive to eliminate barriers to parental participation by assisting parents who have disabilities and parents who are economically disadvantaged, have limited English proficiency, are migratory, or have other backgrounds or characteristics that may affect participation;*
- 6. provide outreach and assistance to parents and family members of children who are participating in Title I programs in understanding the state's testing standards, the assessments used, Title I requirements, and all national, state, and local standards and expectations through such efforts as community-based meetings, posting information on school websites, sending information home, newsletters, workshops, and newspaper articles;*
- 7. design a parent-student-school staff compact that sets out respective responsibilities in striving to raise student achievement and explains how an effective home/school partnership will be developed and maintained;*
- 8. with the assistance of parents, ensure that teachers, specialized instructional support personnel, principals, and other staff are educated in the value of parents as partners in the educational process and understand how to work with, communicate with, and reach out to parents as equal partners in education;*
- 9. distribute to parents information on expected student proficiency levels for their child and the school's academic performance, and provide materials and training to help parents monitor their child's progress and work with educators to improve achievement through such methods as literacy training or using technology, which may include education about the harms of copyright piracy;*

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10. coordinate and integrate, to the extent feasible and appropriate, parental involvement programs and activities with federal, state, and local programs, including public preschool programs, and conduct other activities in the community that encourage and support parents to more fully participate in the education of their child;
11. strengthen the partnership with agencies, businesses, and programs that operate in the community, especially those with expertise in effectively engaging parents and family members in education;
12. ensure that parents are involved in the school's Title I activities; and
13. provide such other reasonable support for Title I parental involvement activities as requested by parents.

E. NOTICE REQUIREMENTS

School system officials and Title I school personnel shall provide effective notice of the following information as required by law. The notice must be in an understandable and uniform format and, to the extent practicable, in a language the parents can understand.

1. Program for English Learners

Each year the principal or designee shall provide notice of the following to parents of English learners identified for participation in a Title I, Part A or Title III funded language-instruction educational program:

- a. the reasons for the child's identification;
- b. the child's level of English proficiency and how such level was assessed;
- c. methods of instruction;
- d. how the program will help the child;
- e. the exit requirements for the program;
- f. if the child has a disability, how the language instruction educational program meets the objectives of the child's individualized educational (IEP);
- g. any other information necessary to effectively inform the parent of the program and the parental rights regarding enrollment, removal, and selection of a program for English learners; and
- h. notice of regular meetings for the purpose of formulating and responding to recommendations from parents.

2. System Report Card

Each year, school system officials shall disseminate to all parents, schools, and the public a school system report card containing information about the school system and each school, including, but not limited to:

- a. the following information both in the aggregate and disaggregated by category: student achievement, graduation rates, performance on other school quality and/or student success indicators, the progress of students toward meeting long-term goals established by the state, student performance on measures of school climate and safety, and, as available, the rate of enrollment in post-secondary education;
- b. the performance of the school system on academic assessments as compared to the state as a whole and the performance of each school on academic assessments as compared to the state and school system as a whole;
- c. the percentage and number of students who are:
 - i. assessed,
 - ii. assessed using alternate assessments,
 - iii. involved in preschool and accelerated coursework programs, and
 - iv. English learners achieving proficiency;
- d. the per pupil expenditures of federal, state, and local funds; and
- e. teacher qualifications.

3. Teacher Qualifications

- a. At the beginning of each year, school system officials shall notify parents of students who are participating in Title I programs of the right to request certain information on the professional qualifications of the student's classroom teachers and paraprofessionals providing services to the child.
- b. The principal or designee of a Title I school shall provide timely notice informing parents that their student has been assigned to or has been taught for at least four consecutive weeks by a teacher who does not meet

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applicable state certification or licensure requirements at the grade level or subject area in which the teacher has been assigned.

4. Parental Rights and Opportunities for Involvement

- a. Each year, the principal or designee of a Title I school shall provide notice to parents of the school's written parent and family engagement policy, parents' right to be involved in their child's school, and opportunities for parents and family members to be involved in the school.*
- b. Each year, the principal or designee of a Title I school shall provide notice to parents of their right to request information regarding student participation in state-required assessments.*

F. WEBSITE DISTRIBUTION OF INFORMATION

Each year, school system officials shall publicize on the school system website and, where practicable, on the website of each school:

- 1. the report card described in subsection E.2, above; and*
- 2. information on each assessment required by the state and, where feasible, by the school system, organized by grade level. The information must include:*
 - a. the subject matter assessed;*
 - b. the purpose for which the assessment is designed and used;*
 - c. the source of the requirement for the assessment;*
 - d. if available, the amount of time students will spend taking the assessments and the schedule of the assessments; and*
 - e. if available, the time and format for distributing results.*

The superintendent, or designee, shall develop any administrative procedures necessary to implement the requirements of this policy.

Legal References: Elementary and Secondary Education Act, as amended, 20 U.S.C. 6301 et seq., 34 C.F.R. pt. 200.

2018-2019 Budget/Safety Request

Dr. Carter reviewed updates to the 2018-2019 Budget/Safety Request.

Page # 4 indicates the request for an additional social worker and noted Addendum 2 and 2.1 that list what the current social worker is doing and the needs for an additional position. Total of \$120,000 for both positions is requested.

Page # 4 also lists safety concerns along with Addendum 1. Most items are non-recurring and will only require a one-time cost. This will create a safer layer at all schools. Needs for the high school are not included with the anticipation of a new facility being approved. Construction for entrance security vestibule and secondary buzz-in systems were included in the request along with keyless entry systems. The middle school request includes a mobile metal detector and lobby guard scout. Other security needs include the need of an additional social worker and an electronic crisis management system. Total of \$1,340,722 is requested for safety.

Page # 5 includes the anticipation of a Duke Energy increase for the Local Operating Budget Request.

Dr. Carter shared that the County Manager has requested the budget be submitted by Tuesday, March 27, 2018.

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Tracy Stanley noted on Page # 4 to change USGA to USDA. Mr. Battle questioned keyless entry amounts. Finance Director Jeremy Teetor responded that he had talked to other school systems and amounts are based on number of doors with cameras and module to read the cards. The first door is generally the most expensive and the cost decreases based on volume. Donna Hudson felt that Addendum # 2 should list where the money is received, referencing gift donations and gift cards, so that there are no questions on funding.

Upon no further comments or questions, Dr. Carter recommended approval of the 2018-2019 Budget/Safety Request as presented. Tracy Stanley moved, seconded by Ross Gwynn to approve the 2018-2019 Budget/Safety Request as presented. The motion carried unanimously.

IV. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda as presented. Tracy Stanley moved, seconded by Sylvia Johnson to approve the consent agenda as presented.

Donna Hudson questioned if this will conclude the extended days. Dr. Carter confirmed that it will.

Upon no further question, the motion carried unanimously.

- a. Budget Amendments # 23 - # 24
- b. 2017-2018 Revised Calendar
- c. Requests for Transfer (2018-2019)

Budget Amendments # 23 & #24

CASWELL COUNTY SCHOOLS		BUDGET AMENDMENT # 23	
Caswell County Board of Education made the following resolution:			
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.			
Account Code	Description	Debit	Credit
4.4490.000.000.000.000.00	Capital Outlay Miscellaneous Revenue (Civic Center Project)		50,000.00
4.5110.001.462.000.000.00	Non-Cap. Computer Equipment		5,000.00
4.9001.001.541.000.000.00	Plumbing Equipment		7,308.20
4.9012.001.326.000.704.00	Civic Center Contracted Repairs	1,881.12	
4.9012.001.461.000.704.00	Civic Center Non-Cap Equipment	60,427.08	
4.9013.001.422.000.000.00	Emergency Items Repair Parts		1,000.00
4.9022.001.411.000.000.00	Playground Upgrade Supplies		11,000.00
4.9006.001.326.000.000.00	Landscaping Contracted Repairs	12,000.00	
		74,308.20	74,308.20
Funding Source:	Capital Outlay		
Justification: Budgeting for Civic Center Improvement and tree removal at North Elementary.			
	Total appropriation in current budget:		\$ 934,145.91
	Amount of increase/decrease of amendment:		\$ 50,000.00
	Total appropriation in amended budget:		\$ 984,145.91

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CASWELL COUNTY SCHOOLS		BUDGET AMENDMENT # 24	
Caswell County Board of Education made the following resolution:			
Be it resolved that the following amendments be made to the Budget Resolutino for the fiscal year ending June 30, 2018.			
Account Code	Description	Debit	Credit
1.3100.000.000.000.000.00	Allocations from State Public School Fund		56,105.00
1.5110.001.121.000.000.00	Teacher Salary	15,128.96	
1.5110.001.211.000.000.00	Employer Social Security	1,157.37	
1.5110.001.221.000.000.00	Employer Retirement	2,591.59	
1.5110.001.231.000.000.00	Employer Hospitalization	1,878.08	
1.5110.003.162.000.000.00	Substitute Pay	1,322.00	
1.6550.056.423.000.000.00	Transportation Gas/Diesel	26,157.00	
1.5110.085.411.000.000.00	Early Grade Reading Proficiency Supplies	7,870.00	
		56,105.00	56,105.00
Funding Source: State			
Justification: Allotment Revisions #35-36			
Total appropriation in current budget:			\$ 20,644,464.92
Amount of increase/decrease of amendment:			\$ 56,105.00
Total appropriation in amended budget:			\$ 20,700,569.92

2017-2018 School Calendar

Changes include extended days through April 26, 2018 for makeup time due to inclement weather.

Requests for Transfer

Holshouser, Avery E. Danville to Caswell 1st grade (2018-2018)*

*Tuition waived/parent = employee of school system

(*Note: Item below was added to the agenda)

Dr. Carter recommended approval for Gideon International to set up a table at the elementary schools for 5th graders in the school system. Gordon Satterfield moved, seconded by Mel Battle to approve Gideon’s to place pocket testaments in the elementary school for 5th grade children to pick up voluntarily. The motion carried unanimously.

Dr. Carter also stated similar opportunities would be made available to other entities upon request.

2. 2018-2019 School Calendar

Dr. Carter recommended approval of 2018-2019 School Calendar. Gordon Satterfield moved, seconded by Ross Gwynn to approve the 2018-2019 School Calendar as presented. The motion carried unanimously.

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3. Maintenance Pilot Program

Maintenance Director Jerry Hatchett reviewed a possible pilot program for mowing for the upcoming spring, summer and fall seasons. Proposal was to contract mowing out for South and N.L. Dillard. If approved, this would free up the maintenance men to attend to needs within the schools. Mr. Hatchett noted that the mowing would be done on the weekends or afterhours due to the amount of time that students are on the playground areas. Mr. Hatchett shared that he was not sure if this would work; however, he would like to try it out for one year and see if the results will be beneficial to his department. Mr. Hatchett noted that he has newly purchased lawn equipment that needs to be used; therefore, the maintenance department will still take care of the school grounds at the remaining schools.

Mel Battle shared concerns with the bidding process and pricing. Gordon Satterfield shared he understood the thought process but questioned could there be any interest from retired employees if this was advertised. Mr. Hatchett shared that in the past there has been very little interest referencing the painting position. Donna Hudson questioned if the contractors would be using their own equipment. Mr. Hatchett responded that they would.

Further discussion took place regarding extra assistance needed and the vacant position not being filled. It was suggested that in the future to do a better job of advertising, i.e, using the local paper, website, etc.

Dr. Carter shared that she needed clarity on what to do at this point as the bids were requested and submitted. Tracy Stanley expressed that the three quotes were not alike noting one included spraying herbicide and the other two did not. Mr. Hatchett shared he did not include that on the bid information; however, Custom Cuts included it in their pricing. He also noted that a license is required to perform herbicide prevention.

Upon no further questions, Dr. Carter recommended Custom Cuts Outdoor Maintenance for this mowing season and in the future to enhance the advertising process for contracted work needed. Mel Battle moved, seconded by Gordon Satterfield to approve Custom Cuts Outdoor Maintenance for mowing season as presented. The motion carried 6-1 with Stanley voting "No."

Custom Cuts Outdoor Maintenance, 741 Rudd Ridge Rd., Yanceyville, NC 27379

Lawn Maintenance Proposal includes: Mowing lawns weekly (as needed), trimming all non-mowable areas, edging all walkways and sidewalks, blowing down all walkways/pads after mowing, spraying herbicide - parking lots/bedding areas (includes materials: round-up). Mowing will be done after school hours or on weekends.

South: \$400/per mow

N.L. Dillard: \$325.00/per mow

V. REPORTS/UPDATES

Jerry Hatchett reviewed information from Alley, Williams, Carmen & King, Inc. which included the hourly rate as requested at previous board meeting. Hourly rates factor in when Jeff Johnson makes a site visit. These visits are usually kept to a minimum and usually occur during contractor billing.

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Jeremy Teetor shared that the auditors were here last week and reviewed practices. Mr. Teetor noted that all departments were very cooperative in working with the auditors. There were no write-ups and they will return in October to review financials. They were very pleased to see that bank reconciliations were in order. They also met with the two new book-keepers at the school level (North and Bartlett Yancey High School) and will follow-up with the others when they return in October.

VI. SUPERINTENDENT UPDATES

- Dr. Carter shared she was working with Personnel Director Nicole McGhee on Principal of the Year and Teacher of the Year with changing Teacher Assistant of the Year to Classified Staff of the Year. Dr. Carter shared that all full-time classified staff in schools are eligible for the recognition. She stated that everyone in the school can make a difference in a student’s success. Mr. Battle shared this was suggested years ago but an issue occurred on how to distinguish the variety of levels within the classified pool. Donna Hudson suggested adding another award to include Classified of the Year but to continue with Teacher Assistant of the Year (TAOY). Dr. Carter shared that there is a small pool to pull from for TAOY. Mr. Battle noted the same is true for Principal of the Year. Mr. Battle gave an example of a bus driver with 40 years of service and it would be good to be eligible for this recognition. Mr. Gwynn questioned how a custodian or bus driver would fall into this category. Dr. Carter shared that all employees make a difference to our students and each school would nominate one person and a committee would make the final decision.

VII. CLOSED SESSION

Gordon Satterfield made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a five minute break. Donna Hudson seconded the motion. The motion carried unanimously.

VIII. OPEN SESSION

Gordon Satterfield made a motion to return to open session. Donna Hudson seconded the motion. The motion carried unanimously.

IX. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented. Gordon Satterfield moved, seconded by Ross Gwynn to approve the personnel listing as presented. The motion carried unanimously.

Retirement	
Bartlett Yancey High School	Anna Stone, CN Asst. & Bus Aide = Eff. 7/1/18
Employment	
Bartlett Yancey High School	Herbert Hickman, Bus Driver = Eff. 3/27/18

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Transportation	Richard Smith, Lead Mechanic = Eff. 3/27/18
Substitute	Joel Lillard, Sub. Teacher & Sub. Activity Bus Driver = Eff. Pending background check
	Shenica Williams, Child Nutrition Sub. = Eff. 3/17/18

X. COMMUNICATIONS

Dr. Carter shared a flyer relating to new school construction with the board members and asked for input. Mr. Battle felt this is beneficial but needs to be shared at the right time. He felt that information should be included about a bond being used to build North and South, and list how much is owed on N.L. Dillard. Sylvia Johnson felt it is a good idea to emphasize the upcoming grant opportunities. Mrs. Johnson also shared quotes on providing good public schools. Gordon Satterfield felt the need to wait until after the commissioners work session on Tuesday before sharing these flyers noting that it could drive a wedge between the two groups. Donna Hudson shared that when the flyer is distributed she felt it needs to include a short paragraph listing what exactly is planned for 1st, 2nd & 3rd halls and list specifics. Gordon Satterfield did not feel that all the information on the back noting “call your commissioners” was needed. Dr. Carter will update the flyer.

Dr. Carter shared that Commissioner Rick McVey contacted her and shared that Senator Berger would be in Caswell on March 31st between 9:00 a.m. and 12:00 p.m. and will allot 30-minutes to take a short tour of the high school. He specifically requested to meet with a small group. Donna Hudson and Mel Battle will meet with Dr. Carter on a time as specified by Senator Berger. Sylvia Johnson requested that information she previously requested from Dr. Carter be shared with Senator Berger. The information will list other low wealth counties and what new construction has been done and how they paid for it. She would like this information shared when they meet. Mrs. Johnson also felt the Board Attorney should be present for the meeting.

XI. BOARD MEMBER OBSERVATIONS

Gordon Satterfield asked if Dr. Carter has had time to sit down with the sheriff and discuss possible volunteer School Resource Officers (SRO). Dr. Carter shared she met with Sheriff Durden earlier in the day and he understands the need for additional security. He is hopeful for the SRO grant but was not sure of an additional vehicle to be used from their department. He was not aware of volunteer SRO’s.

XII. ADJOURN

Ross Gwynn made a motion to adjourn the regular meeting at 9:36 p.m., Sylvia Johnson seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on April 23, 2018, at 6:30 p.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent