

CASWELL COUNTY BOARD OF EDUCATION MINUTES

April 23, 2018

The Caswell County Board of Education met in regular session on Monday, April 23, 2018, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chairman Sylvia Johnson, Mel Battle, Donna Hudson, Ross Gwynn, Gordon Satterfield, and Tracy Stanley. Others present include Superintendent Dr. Sandra Carter, Medina Jones, Andrew Tyrrell, Jeremy Teeter, Y. Lynn Simpson, Maribeth Howe, Sara Broadwell, Sheena Sigmon, Candace Detweeler, Vennie Beggarly, Wayne Owen, Mauriah Smith, Nicole McGhee, Carol Boaz, Jonathan Childress, Karla Totten. Connie Kimrey recorded the minutes. (Note: Others may have been present but did not sign the roster).

I. A. CALL TO ORDER

The meeting was called to order and a moment of silence was observed followed by the pledge of allegiance.

I. B. APPROVAL OF MINUTES

Sylvia Johnson moved, seconded by Gordon Satterfield, to approve the minutes of the March 26, 2018 regular meeting as presented with change of wording on Page 2. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Donna Hudson moved, seconded by Sylvia Johnson to approve the revised agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Rachel Shumaker Manning and Karen Worlds, newly hired employees, were introduced to the Board of Education.

I. E. PUBLIC COMMENTS

Comments will be heard in Closed Session.

II. UNFINISHED BUSINESS

None at this time.

III. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda as presented. Tracy Stanley moved, seconded by Sylvia Johnson to approve the consent agenda as presented.

Mel Battle commented that the three bids were not consistent.

Upon no further questions, the motion carried unanimously.

- a. Budget Amendments # 25 - # 26
- b. Requests for Transfer
- c. Dell Invoice
- d. Additional Early Graduates

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Budget Amendments # 25 & # 26

CASWELL COUNTY SCHOOLS		BUDGET AMENDMENT # 25	
Caswell County Board of Education made the following resolution:			
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018			
Account Code	Description	Debit	Credit
1.3100.000.000.000.000.00	Allocations from State Public School Fund		75,172.58
1.3211.130.000.000.000.00	State Textbook Revenue		10,265.00
1.5110.015.312.000.000.00	Technology Workshops	183.00	
1.5350.016.121.000.000.00	Summer Reading Camp Teacher Pay	76,224.00	
1.5110.046.180.000.000.00	3rd Grade Reading Bonus		3,004.57
1.5110.046.211.000.000.00	Employer Social Security		229.85
1.5110.085.312.000.000.00	Master Literacy Trainer Workshops	2,000.00	
1.5110.130.412.000.000.00	State Textbooks	10,265.00	
		88,672.00	88,672.00
Funding Source: State			
Justification: Allotment Revisions #37-39			
Total appropriation in current budget:			\$ 20,700,569.92
Amount of increase/decrease of amendment:			\$ 88,672.00
Total appropriation in amended budget:			\$ 20,789,241.92

CASWELL COUNTY SCHOOLS		BUDGET AMENDMENT # 26	
Caswell County Board of Education made the following resolution:			
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.			
Account Code	Description	Debit	Credit
4.9006.001.411.000.000.00	Landscaping	3,000.00	
4.9014.001.532.000.000.00	Paving		3,000.00
		3,000.00	3,000.00
Funding Source: Capital Outlay			
Justification: Increasing landscaping for Juniper bushes needed at Dillard Middle School.			
Total appropriation in current budget:			\$ 984,145.91
Amount of increase/decrease of amendment:			\$ 0.00
Total appropriation in amended budget:			\$ 984,145.91

Requests for Transfer

Hughes, Iyonna	Oakwood	to	North (1 st grade)
Goots, Gavin	Caswell	to	Rockingham (6 th)
Goots, Guy	Caswell	to	Rockingham (9 th)
Gutierrez, Rosa	Caswell	to	Rockingham (5 th)
Rohla, William	Caswell	to	Orange (10 th)

Dell Invoice / Projectors for N.L. Dillard (6)

Total Invoice: \$6,484.98

Additional Early Graduates

Kendral Hunt
 Nicholas Taylor

IV. REPORTS/UPDATES

Quarter Reports were reviewed by Finance Director Jeremy Teetor.

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Carol Boaz shared information on summer reading camp which is scheduled to begin on July 9, 2018.

V. SUPERINTENDENT UPDATES

- Dr. Carter shared information on summer literacy program. A check was received in the amount of \$5,000 from the Order of the Arrow Boy Scout Troop. The money will be used for books for the students to read over the summer.
- An animal shelter survey that the BETA club members were asked to complete was shared with the Board. The BETA club recently volunteered at the animal shelter.
- Dr. Carter shared that Transportation Director Anthony Leak will be conducting bus driver training and working on communicating how to handle issues, who to notify, as well as other areas that need strengthening. Mr. Gwynn questioned if bus drivers are responsible for paying for the CDL license. Dr. Carter replied that after the driver has driven with the system for a year, they are reimbursed.
- Dr. Carter shared information on a Cardinal Grant that will be submitted by Mr. Tyrrell and Medina Jones. If received, the money will be used toward an intervention substance abuse program.
- Dr. Carter discussed summer hours for 12-month employees that would like to work a 10 hour/4 day schedule and rotate Fridays. Mr. Battle questioned why not close on Fridays as other surrounding counties do. Dr. Carter shared that she was requesting what the board had asked for pin prior years, but would be glad to recommend an optional 4-day work week in the summer. There was no opposition from board members. Information will be posted at the central office and the schools. This will apply to the schools as well.

VI. CLOSED SESSION

Tracy Stanley made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a five minute break. Ross Gwynn seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Sylvia Johnson made a motion to return to open session. Tracy Stanley seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented. Mel Battle moved, seconded by Gordon Satterfield to approve the personnel listing as presented. The motion carried unanimously.

Resignation	
N.L. Dillard Middle School	Hoyt Barrett, Bus Driver = Eff. 3/29/18
	Patricia Huffman, 6 th Grade Math Teacher = Eff. 4/19/18
	Mary Beth Smith, Math/Science Teacher = Eff.

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	4/17/18
Bartlett Yancey High School	Travis Coates, Athletic Trainer = Eff. 4/12/18
Oakwood Elementary	Andrew Craig, Guidance Counselor = Eff. 6/13/18
	Cary Lee Gluhareff, K-5 Teacher = Eff. 6/14/18
North Elementary	Lola Smith, K Teacher = Eff. 6/14/18
Employment	
N.L. Dillard Middle School	LaJuana Woods Hodge, Bus Driver = Eff. 3/24/18
Bartlett Yancey High School	Latia Graves, Bus Driver = Eff. 3/12/18
Stoney Creek Elementary	Lea Hodnett, Tutor = Eff. 4/11/18

IX. COMMUNICATIONS

Tracy Stanley shared she had heard the County Commissioners were meeting to review the school budget on Friday.

Discussion took place regarding the flyer for the new construction at the high school. Board members voiced their thoughts on what should be included. Dr. Carter stated the amounts need to be clarified. It was suggested that Dr. Carter meet with the Chair and Vice Chair for the Board of Commissioners. Mr. Gordon Satterfield expressed he would like the information posted on the website on Tuesday as well as send a copy of the flyer home with all students and send out an alert call. Mrs. Sylvia Johnson suggested including additional information on the flyer to state why new construction is needed and list reasons why the first, second and third hall cannot be remodeled. It was suggested to also include financial information for 30 and 40 years. All were in agreement to include the pictures of the commissioners and their contact number as well as a “frequently asked question” page. Dr. Carter suggested the board meet to determine the next course of action and look at upcoming school events to attend and advocate for the new high school. Dr. Carter also stated that Brian Bradner is willing to speak at these events. It was suggested to look at PIP Printing or Staples for copying of the flyers.

Other communications include:

- Out of State Field Trip = May 5th, BYHS Band, Busch Gardens, Williamsburg, VA
- April 26 = N.L. Dillard FFA @ 3:30
- Relay for Life = April 27
- BYHS Prom = April 28
- Student Art Show = May 3 @ 7:00 p.m. CCCC
- FFA Banquet = May 10 @ 6:00 p.m. CCCC

X. BOARD MEMBER OBSERVATIONS

Work session dates were to be discussed; however, it was noted that Dr. Carter would send out dates for the board to look at through email correspondence.

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Mel Battle shared he would like to begin recording the minutes. He felt this would be a good thing to do and would be available if discrepancies were noted. He shared an example noting the Teacher Assistant of the Year information and was unsure if it was for informational purposes or for board input.

Mel Battle moved, seconded by Ross Gwynn to begin recording the minutes of the Board of Education meeting.

Sylvia Johnson questioned what will we do with the recordings, will they be accessible to the public, and how long will we keep them. It was agreed that Connie Kimrey will continue to summarize the minutes.

Upon discussion, Mel Battle and Ross Gwynn withdrew their motions until meeting with the board attorney. Further discussion will take place at the next meeting.

XI. ADJOURN

Ross Gwynn made a motion to adjourn the regular meeting at 9:21 p.m., Sylvia Johnson seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on May 14, at 6:30 p.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent