

## CASWELL COUNTY BOARD OF EDUCATION MINUTES

March 23, 2020

The Caswell County Board of Education met in regular session on Monday, March 23, 2020, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chair Wayne Owen, Ross Gwynn, Vennie Beggarly, Mel Battle, and Tracy Stanley. Donna Hudson participated via conference call. Others present include Superintendent Dr. Sandra Carter and Board Attorney Ron Bradsher. Connie Kimrey recorded the minutes. *(Note: Others may have been present but did not sign the roster or names were not legible).*

### I. A. CALL TO ORDER

The meeting was called to order by Chairman Garland. A moment of silence was observed followed by the Pledge of Allegiance.

### I. B. APPROVAL OF MINUTES

Vennie Beggarly moved, seconded by Tracy Stanley, to approve the minutes of the March 9, 2020 regular meeting and March 9, 2020 work session as presented with minor typographical changes to work session minutes. The motion carried unanimously.

Mel Battle questioned the bid process planned for the 18<sup>th</sup> and if the current situation will have an impact on that date. Dr. Carter shared that the bid process has been pushed back to the 23<sup>rd</sup> and the board attorney will update later in the meeting regarding USDA funding.

### I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of revised agenda with addition of E-rate to the Consent Agenda as Item C and to New Business, Item # 3, Daycare Options. Wayne Owen moved, seconded by Tracy Stanley, to approve the revised agenda with changes as presented. The motion carried unanimously.

Donna Hudson questioned if she could vote. Mel Battle shared that it was questioned a few years ago when Mrs. Sartin was having trouble attending the meetings. The board has prohibited it in the past. Board Attorney shared that she can participate electronically especially under the current circumstances and she must indicate how she will vote. Mrs. Hudson shared unless she said no she would be in favor of the motion.

### I. D. ANNOUNCEMENTS

Dr. Carter shared recent announcements from the State indicating that schools will be closed through March 30. A lot has occurred under a short amount of time and Dr. Carter wanted to publically honor and recognize our staff especially the food services and transportation departments. Lunches and breakfast meals are being given out five days a week and the numbers continue to increase. When the program began the total was 585 and as of today the total was 884. An additional site was also included which totals 12 sites. Dr. Carter shared they have asked parents who need meals to give addresses and the bus drivers will be carrying meals

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to those that are truly in need. We are working very hard to make sure all children are getting fed.

Dr. Carter also praised the technology department. She shared that David Useche, IT Director, and his staff has worked very hard to provide a high quality program for our teachers. Those include Canvas, Google Docs, Google Classroom and several more. Thanks are also extended to Jamie Buchanan and Hilary Dodson for offering virtual support. Teachers that are comfortable are working from home and some have opted to stay to receive additional support. Packets have gone out for students to work on and the next phase will be virtual except for those without internet accessibility.

As of today, schools will be closing for students until May 15, 2020, per Governor Cooper’s mandate. Dr. Carter shared she spoke with Representative Greg Mayer regarding school closure.

Chairman Gladys Garland asked the board what their thoughts are on sending something out on behalf of the Board of Education to all staff to show them how much they are appreciated. Board Attorney suggested possibly doing something in the form of a resolution to be included in the minutes. This will be included on the agenda for the next meeting.

**I. E. PUBLIC COMMENTS**

None at this time.

**II. UNFINISHED BUSINESS**

None at this time.

**III. NEW BUSINESS**

1. Consent Agenda

Dr. Carter recommended approval of the revised consent agenda. Tracy Stanley moved, seconded by Vennie Beggarly, to approve the revised consent agenda as presented. The motion carried unanimously.

Transfer Requests

School Year 2020/21

Baker, Maci	Caswell	to	Burlington-Alamance	9 <sup>th</sup>
Carter, Eli	Rockingham	to	Caswell	5 <sup>th</sup> *

\*Parent is employee of CCS

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Resolution Authorizing CCS Board of Education's Chairperson to Sign Distribution Requests for Needs-Based Public School Capital Fund NC Education Lottery Grant

Resolution

**CASWELL COUNTY BOARD OF EDUCATION RESOLUTION**

**RESOLUTION AUTHORIZING THE CASWELL COUNTY BOARD OF EDUCATION'S**

**CHAIRPERSON TO SIGN DISTRIBUTION REQUESTS FOR NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND NORTH CAROLINA EDUCATION LOTTERY GRANT**

WHEREAS, the Caswell County Board of Education is a political subdivision existing under the laws of the State of North Carolina vested with the powers and authority conferred upon counties by the laws of the State of North Carolina, acting through its Board of Education; and

WHEREAS, on June 18, 2018 the County Board of Commissioners adopted a Bond Order as provided for by the Local Government Bond Act to authorize the issuance of general obligation school bonds of the County "to pay capital costs of providing capital improvements to acquire, construct, improve, expand, renovate and equip County public school facilities including safety and security improvements to County schools and improvements, construction and renovation at the County's high school, and including related financing costs and other necessary or incidental costs" and providing that taxes will be levied in an amount sufficient to pay the principal of and interest on the bonds so issued, (hereinafter referred to as the "Bond Order"), and the said Bond Order was approved by a majority of County voters in the manner provided for by law on November 6, 2018; and

WHEREAS, the County Board of Commissioners voted to proceed with long-term financing of certain costs, including financing costs and other necessary or incidental costs in accordance with the Bond Order, of improvements, renovations, construction and equipping of Bartlett Yancey Senior High School (hereinafter referred to at times as the "Bartlett Yancey Senior High School Project" and sometimes as the "Project") through the Community Facilities program of the United States Department of Agriculture, Rural Development (hereinafter referred to as the "USDA"), because USDA offers a financing term at an interest rate more advantageous to Caswell County than other available financing options; and

WHEREAS, in October of 2018 the County was awarded a grant by the North Carolina Department of Public Instruction in the amount of \$15 million from the Needs-Based Public School Capital Fund that was established by the North Carolina General Assembly pursuant to Session Law 2017-57, Section 5.3, as modified by Session Law 2017-212,

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Section 1.1 and Session Law 2018-5, Section 5.3 to be used for construction of new school buildings at Bartlett Yancey Senior High School, and such grant includes conditions including a matching fund requirement for the County to provide one dollar in local funds for every three dollars provided under the grant as well as required project review by and reporting to the North Carolina Department of Public Instruction; and

WHEREAS, the County Board of Commissioners and the Board of Education desire the County to finance the costs of the Bartlett Yancey Senior High School Project pursuant to the powers and authority granted by North Carolina law utilizing funds received under the above-described grant and from the issuance of notes and/or bonds under the above-described Bond Order; and

WHEREAS, the receipt of funds from the Needs-Based Public School Capital Fund, the USDA and any other lender or underwriter providing interim or long-term financing for the Bartlett Yancey High School Project (each, hereinafter referred to individually as a "Funding Source" and together, collectively as the "Funding Sources"), is subject to a number of requirements and conditions to be fulfilled in a timely manner and as holder of the Supervisory Powers the Board of Education agrees to cause such requirements and conditions to be fulfilled and to present the County Board of Education in a timely fashion with all instruments, agreements and other documents for review and approval as needed; and

WHEREAS, the County Board of Education is committed to providing timely payments to Architects, Engineers, Contractors and anyone contracted by Caswell County in conjunction with the Bartlett Yancey High School Project; and

WHEREAS, the North Carolina Department of Public Instruction Needs-Based Public School Capital Fund Grant requires the authorization from both the Chairperson of the Caswell County Board of Commissioners and the Chairperson of the Caswell County Board of Education to draw down funds associated with the grant;

NOW, THEREFORE, be it resolved by the Caswell County Board of Education, the Chairperson of the Caswell County Board of Education may sign all North Carolina Department of Public Instruction Needs-Based Public School Capital Fund Grant Distribution Request forms in conjunction with the local match of 1:3 to draw down funding provided by the Needs-Based Public School Capital Fund Grant. Before signing the documents, the documents must be reviewed and approved by the Board of Education Finance Department and Superintendent. It will then be forwarded to the Caswell County Local Government Finance Department.

This the 23rd day of March, 2020.

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Gladys Garland, Chairman

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Caswell County Board of Education

Attest:

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Dr. Sandra Carter  
Secretary to the Board

E-rate funding

Surazal Contract – Renewal of 5-year contract to expire June 30, 2020

This contract specifically indicates that the agreement is contingent upon receiving e-rate funding.

Funds to cover this contract: As in previous years

E-rate (USAC) 85%: \$62,067.00

Caswell County Schools (Local) 15%: \$10,953.00

2. Resolution – Mary “Kitty” Jones

Vice Chair Wayne Owen read aloud the resolution for Mary “Kitty” Jones. Mel Battle moved, seconded by Wayne Owen to approve the resolution as presented. The motion carried unanimously.

*Resolution in Memorial and Appreciation  
Of the Life of  
Mary “Kitty” Jones*

WHEREAS, Mary “Kitty” Jones, was born on April 5, 1935, and resided at 541 Hickory Circle, Myrtle Beach, SC, at the time of her death on February 26, 2020, and

WHEREAS, Kitty Jones, was a faithful and loving wife, mother, grandmother, great-grandmother, and friend and her family’s welfare was her major and constant concern; and

WHEREAS, Kitty Jones was of the Methodist faith. Her compassion for others was felt through her generous spirit and kindness displayed to others; and

WHEREAS, Kitty Jones was employed with Caswell County Schools in the School Nutrition Programs. She retired after 20 years serving as the Bartlett Yancey Senior High School cafeteria manager. She was well known for the delicious food she prepared for the students as well as catering school events. Upon her retirement she pursued her passion in the catering business for 40 years; and

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WHEREAS, Kitty Jones spent her life enjoying her family, her church, her community and her world. Kitty Jones was truly a fixture at Bartlett Yancey Senior High School and is remembered today by the difference she made to Caswell County Schools; and

NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the memory of Kitty Jones and expresses its sympathy to her family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 23rd day of March 2020.

### 3. Daycare Options

Dr. Carter shared she had recently polled the Board of Education on pursuing a day care option for staff. A survey was sent out with multiple interest. Since then the numbers have declined. We have five students participating and this allows our after school employees the opportunity to get their hours. We will continue to provide this as long as the Board of Education approves. Dr. Carter also shared the Board of Commissioners are also providing day care for their employees who are working and asked if we would consider a combined daycare. This would need to be discussed later if the board is interested. Upon polling the vote was 5-2 (Battle and Beggarly voted "No.")

## IV. REPORTS

None at this time.

## V. SUPERINTENDENT UPDATES

Dr. Carter shared updates on the following:

- Bartlett Yancey Senior High School renovations are moving ahead. Dr. Carter participated in several meetings as well as phone conferences. Brian Bradsher shared that he has received two phone calls expressing interest and noted that due to the current situation we are in this may allow for more interest. Dr. Carter shared she hopes the bids go out once Dewberry & Davis receive all approvals from the Department of Instruction. A lot of things are going on at the high school. The band has moved to its new location and the media center has almost finished moving into the Civic Center. Meetings have occurred with Project Manager Bill Powell and Maintenance Director Jerry Hatchett and Dr. Carter. The Guidance Department is working on moving and cleaning out things that are no longer needed. If all goes accordingly bids will go out at the end of March or the first of April.

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- It was brought to our attention that a second deed is needed. Board Attorney shared he did not feel that this is true. The deed that has been signed over is for the first tract of land. The second deed is for the second part of the high school land. The deed that has been submitted should be sufficient and not slow down the bid process. Board Attorney has the second deed and needs authorization for the Board Chair to sign it so it can be sent over to the Board of Commissioners and have it recorded at the Register of Deeds.

Dr. Carter recommended approval of the second deed of transfer to the Board of Commissioners for the land transfer. Mel Battle moved, seconded by Wayne Owen to approve the second deed as presented. The motion carried unanimously.

- Dr. Carter shared information on discussion with Dewberry and Davis regarding furniture options. Plans were for staff to see what the furniture would actually look like. With the current situation plans are to set up samples on a slide show and provide a specific location to view in person (possibly at the Civic Center) to receive staff feedback. As of now we are still awaiting samples.
- When talking with Brian Bradner plans for dirt disposal was discussed. Dr. Carter shared that coaches have mentioned they need more space for practice fields. If possible the plans are to use the dirt to make the practice fields larger if this is doable.

Mel Battle asked Dr. Carter if in talking with Brian Bradner if the contractors will most likely bid higher to possibly offset the overruns. Is this required? Dr. Carter shared she also inquired on this and per Brian Bradner if you do not have a wider spread it will not fall within the range and you will have to rebid. If contingency is not included you cannot negotiate. Mel Battle shared he hopes we can keep all the alternatives that Mr. Powell shared at the work session. Dr. Carter shared that both Bill Powell and Brian Bradner indicated that until the bids are received we will not know.

- Coronavirus Update:  
Teachers and staff are stepping up and working together during the national coronavirus crisis. Everyone has come together. Plans are to continue with virtual learning. Teachers will continue to receive support as well as offering support to parents. Teachers are required to complete evidence of remote teaching/learning showing documentation of who they are calling, classroom support, etc. The form is minimal; however, it supports documentation that work occurred.

Questions regarding what is going to happen are coming in from across the State. As of now a clear definitive answer is not provided but we will continue to provide all the support we can. Federal Government provided the State the flexibility to forego end of grade testing for elementary, middle and high school. The NC State

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Board of Education unanimously voted to apply for a waiver. We should be hearing something within the next day or two on what the waiver includes. One need that Dr. Carter shared with Representative Greg Mayer is the text book fund. Only books or digital resources can be used for this fund. Chromebooks are not included. Dr. Carter hopes the state would grant a waiver to use these funds to provide additional chromebooks for our students so we will have enough and if the Board of Education will approve.

Representative Mayer shared he will be happy to use whatever resources he can provide for remediation and tutoring.

With the current situation and the continuing spread of the Coronavirus, teachers need to be prepared to work from home. We still have employees at the school who are following social distancing. Dr. Carter shared she would like to begin this week with a 4-day work week and teachers at home can also use this option. Classified and/or Certified may work with their supervisor to work remotely. She would like to give this opportunity to those that can to decrease the number of people in the buildings. The feeding program will continue at five days unless the school food services staff would like to go to four days. If so, Kim Mims has indicated a boxed meal could be handed out on Thursday along with the regular meal. Mrs. Mims is also working on ordering enough meals to be handed out while employees are off during Spring Break.

Tracy Stanley requested that once the information is confirmed for end of year testing that it be placed on the website for everyone to be aware. Tracy Stanley also shared that emails are being sent out from the high school on school debts that need to be paid. Dr. Carter shared that she has spoken with Principal Lance Stokes and he plans to look at these on a case-by-case situation. No one will be denied an opportunity to learn.

Mel Battle shared that these are extremely difficult times and he liked what Dr. Carter had shared. He questioned what a PE/Art/Band teacher will do as well as guidance counselors and assistant principals. Dr. Carter shared they are working individually with their principal. One example included a PE teacher sharing videos or linking videos for students to use. He shared that all employees need to be credible and professional. He also shared to be aware when posting things on Facebook that it sends the wrong message and also shared concerns with social distancing.

Dr. Carter shared that teachers have been asked to be mindful of contact time with students. They have been instructed to not call before 8:00 a.m. or after 6:00 p.m. unless parent permission. Principals will work with teachers and allow flexibility.



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Wayne Owen shared he had heard from teachers that they are required to provide two more weeks of lesson plans by Wednesday. Dr. Carter shared we are going to allow flexibility and do the best we can. Paper packets have to be finished so they can be delivered. Wayne Owen shared to be careful with administration that they are not adding to what was shared with them.

Ross Gwynn questioned if packets will be turned in to be graded. Dr. Carter shared that every teacher should be contacting their students and there should be some actual conversation (not only by email). Packets will not be taken up but teachers will review work with students. As of today, everyone will receive a paper packet and this is basically information to review. As of March 30<sup>th</sup> virtual learning will take place. If students do not have internet access, they will continue to receive a packet. The feeding site program will work to deliver packets to these students. Mr. Gwynn asked if students can call their teachers to ask questions. Dr. Carter shared that teachers are available for calls and every teacher should be calling their students. Wayne Owen shared that if a student has tried to get in touch with the teacher and has not been succeeded they should be aware they can call their principal who can get in touch with the teacher. Ross Gwynn asked if this information can be shared with all students so that it is clear. Dr. Carter shared she would make sure this is taken care of and asked if there are any issues to let her know.

Vennie Beggarly shared concerns with phone numbers not being correct. Dr. Carter shared that she spoke with principals today and this is a perfect time to make sure all numbers, addresses, etc. are up to date. Data Managers and Receptionists can do this from home.

Vennie Beggarly questioned if students do not return to school will they automatically go to the next grade level. Dr. Carter shared we will learn more once the State approves waivers and provides additional guidance.

Tracy Stanley questioned the status of graduation. Dr. Carter shared at this time it will depend on the continuing spread of the virus. We will have to wait and see if it continues to spike.

Mel Battle questioned if any employee stands a chance of losing money? Dr. Carter shared that all employees have been offered an opportunity to work. It may not be in their normal setting but in the case of cafeteria workers, they are working more hours than normal. No one will receive less hours than they are originally scheduled. Vennie Beggarly questioned if cafeteria workers can use annual leave days. Dr. Carter shared this is not the same situation as a normal day and the food program is operating more as an independent business. The USDA will reimburse the meal program.

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Vennie Beggarly questioned if substitute teachers are still working. Dr. Carter shared they should not be unless there is a certain circumstance where there was only one certified teacher and they are working together. If so, the long-term substitute will be used to assist the teacher.

Dr. Carter shared she has spoken with every supervisor on what their employees can do at home and would like the board to approve flexibility for working at home dependent upon their job, to approve a four-day work week, for the meal program to continue at five days and limited visiting hours for all of Caswell County Schools.

Tracy Stanley moved, seconded by Vennie Beggarly to approve flexibility for working at home dependent upon their job, to approve a four-day work week, for the meal program to continue at five days and limited visiting hours for all of Caswell County Schools.

Mel Battle shared he supports this motion and would like to reiterate to make all six principals and all employees held accountable noting respecting time frames that have been set. We are all in this together.

The motion carried unanimously.

Vennie Beggarly shared she would like to acknowledge Ms. Mishue who is out on maternity leave but reached out to all of her students. She felt this was very commendable.

Dr. Carter shared she met with Finance Director Amy Chandler and Maintenance Director Jerry Hatchett on the needs of the district. A draft budget to be presented to the Board of Commissioners will be shared with the Board of Education and will need to be voted on by the end of April.

**VI. CLOSED SESSION**

Mel Battle made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Vennie Beggarly seconded the motion. The motion carried unanimously.

**VII. OPEN SESSION**

Tracy Stanley made a motion to return to open session. Wayne Owen seconded the motion. The motion carried unanimously.

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**VIII. PERSONNEL LISTING**

Dr. Carter recommended approval of the personnel listing as presented. Mel Battle moved, seconded by Wayne Owen to approve the personnel listing as presented. The motion carried unanimously.

<b>Resignation</b>	
Bartlett Yancey Sr. High School	Maria Acosta, 9-12 Spanish Teacher = Eff. 5/30/20
	Karla Hernandez Perez, 9-12 Spanish Teacher = Eff. 6/6/20
	Solomon Reynolds, 9-12 Fine Arts = Eff. 6/11/20
NL Dillard Middle School	LaChelle Allen, 6-8 Social Studies = Eff. 4/16/20
Oakwood Elementary	Tabitha Miles, 5 <sup>th</sup> Grade = Eff. 6/11/20
North Elementary	Susan Painter, 3 <sup>rd</sup> Grade = Eff. 6/11/20
<b>Retirement</b>	
Bartlett Yancey Sr. High School	Rita Best, 9-12 Special Ed. = Eff. 7/1/20
	Leslie Jenkins Hunt, 9-12 Social Studies = Eff. 7/1/20
	Debora Watkins, 9-12 English = Eff. 7/1/20
NL Dillard Middle	Carolyn Poteat, 6-8 Math = Eff. 7/1/20
South Elementary	Brenda Watkins, K-5 Special Ed. = Eff. 7/1/20
<b>Classified Employment</b>	
Oakwood Elementary	Wayne Deaton, Temp. Bus Custodian = Eff. 3/16/20
	Sheena Sigmon, Temp. Bus Custodian = Eff. 3/16/20
NL Dillard Middle	Kelly Dunlap, Temp. Bus Custodian = Eff. 3/16/20
	Nick Henderson, Temp. Bus Custodian = Eff. 3/16/20
Stoney Creek Elementary	Desera Placer, Temp. Bus Custodian = Eff. 3/16/20
Bartlett Yancey Sr. High School	Tabitha Smithy, Temp. Bus Custodian = Eff. 3/16/20
	Rondi Trujillo, Temp. Bus Custodian = Eff. 3/16/20
South Elementary	Celia Turner, Temp. Bus Custodian = Eff. 3/16/20

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### Episode of Violence

Dr. Carter declared an incident that occurred with Mrs. Minton (teacher at NL Dillard) and a student at NL Dillard Middle School as an Episode Act of Violence. Dr. Carter recommends Mrs. Minton is entitled to recover compensation beginning on the date the incident occurred until the date she returned to work. Tracy Stanley moved, seconded by Wayne Owen to declare an incident that occurred with Mrs. Minton (teacher at NL Dillard) and a student at NL Dillard Middle School as an Episode Act of Violence. Dr. Carter recommends Mrs. Minton is entitled to recover compensation beginning on the date the incident occurred until the date she returned to work. The motion carried 6-0 (Mel Battle abstained).

### IX. COMMUNICATIONS

- Mel Battle reviewed letter received from Mark Johnson. He wanted to make sure we are all on the same page. All employees will be paid normal and local school board mandates are optional and noted the last bulleted item regarding hourly employees. Dr. Carter shared that school districts have the option to reassign hourly employees to offer them a job to avoid not getting paid.
- Donna Hudson expressed concerns with the current situation and timing for registration for students at the high school and the guidance department. She questioned what is being done for grades 6-12 and noted concerns if students do not have access to using technology and noted this is a crucial time. Dr. Carter shared the guidance department will be working on this. Plans were to dive into registration after spring break and noted some errors have been found which has resulted in a lot of clean up. Mrs. Hudson shared that if we wait until the end of April it may be too late and be very tough especially on the high school students. In concerns to state budget we will do all we can to make sure funding is not reverted. During this time, the State may have some options. Directors have been asked to keep up with all monies being spent due to the Coronavirus which include copying, delivery, chemicals, sanitizer, etc.
- April 13, 2020 Board Meeting is cancelled
- April 27, 2020 on schedule with decision on timing to be determined. Mel Battle questioned why the work session was not held today and shared there is nothing in policy for the chair to cancel a meeting. He asked for clarity and questioned why the board was not polled on the work session as they were on the regular meeting. Chairman Garland shared she was not sure where we would be due to the current coronavirus situation. Ross Gwynn shared that we are having the meeting tonight and observing the social distancing. Wayne Owen expressed planning on having the April 27<sup>th</sup> meeting but to monitor the situation.
- Chairman Gladys Garland shared information from Ed Dunlap asking the school board to grant the Superintendent emergency power. Mrs. Garland shared that Dr. Carter is doing a good job at keeping the board informed through email and phone calls. Mr. Battle questioned if Dr. Carter really needs this. Dr. Carter shared she would like to up the spending threshold to \$10,000 from the current price of

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\$5,000. Mel Battle shared that he agreed the amount may need to be changed but to not have a cap could create a lot of liability. Dr. Carter agreed and shared she would continue to poll the board if emergencies arise and would like to increase the amount to \$10,000 noting that almost everything currently requires board approval.

Dr. Carter made a recommendation to increase the limit of spending approval from \$5,000 to \$10,000. Tracy Stanley moved, seconded by Wayne Owen to increase the threshold for spending approval from \$5,000 to \$10,000. The motion carried unanimously. The policy reflecting this wording will be brought back to the next meeting for a first reading.

- Vennie Beggarly questioned if students who have elective classes this semester are officially done. Dr. Carter shared they need to wait until they receive more information from the State Department. Dr. Carter shared information should be entered in PowerSchool. Vennie Beggarly also questioned if reimbursement will be made for field trips. Dr. Carter shared reimbursements will be made. She was only aware of one school that is having an issue and they are looking into the school taking care of it. Tracy Stanley shared if there is a hardship for someone in the county they can give the money owed back to her to someone in need.

**X. BOARD MEMBER OBSERVATIONS**

- Tracy Stanley shared that due to the recent suspension of all sports it was very nice that Reidsville High School allowed the Bartlett Yancey Sr. High School seniors to be recognized for senior night. There were many coaches and staff that were there to extend support. She thought this was very commendable.

**XI. ADJOURN**

Ross Gwynn made a motion to adjourn the meeting at 9:10 p.m., Tracy Stanley seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on April 27, 2020 at 9:00 a.m. in the Caswell County Schools Administration Building.

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Gladys Garland  
Chairman

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Dr. Sandra Carter  
Superintendent