

# CASWELL COUNTY BOARD OF EDUCATION MINUTES

May 11, 2020

The Caswell County Board of Education met in regular session on Monday, May 11, 2020, at 9:00a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chair Wayne Owen, Donna Hudson, Ross Gwynn, Tracy Stanley, Vennie Beggarly, and Mel Battle. Others present include Superintendent Dr. Sandra Carter, Bill Powell, Brian Bradner and Caswell Messenger Editor. Chief Finance Officer Amy Chandler and Assistant Superintendent Andy Tyrrell virtually attended the meeting. Dr. Sandra Carter recorded the minutes.

## **I. A. CALL TO ORDER**

The meeting was called to order by Chairman Garland. A moment of silence was observed followed by the Pledge of Allegiance.

## **I. B. APPROVAL OF MINUTES**

Mel Battle moved, seconded by Donna Hudson, to approve the minutes of the April 27, 2020 regular meeting. Discussion was held regarding the May 4, 2020 joint meeting with the Commissioners as to whether or not the meeting was for the purpose of discussion with Board of Education members since the only discussion was from questions directed to Dr. Carter. The motion to approve the minutes carried unanimously.

## **I. C. APPROVAL OF AGENDA**

Ross Gwynn moved, seconded by Tracy Stanley, to approve the agenda as presented. The motion carried unanimously.

## **I. D. ANNOUNCEMENTS**

Dr. Carter read aloud two notes received in the mail. The first note was from the family of John Cannon, thanking the Board for their thoughtfulness. The second note received was from Benton Kay Thompson thanking the school system for their hard work during the current health crisis. Dr. Carter also shared condolences for the family of Randy Chilton.

Dr. Carter relayed events that took place in the prior week, including Caswell County Schools Staff Appreciation Week, Nurses Appreciation Day as well as Principal Appreciation Day. Dr. Carter thanked all the staff for their ongoing hard work.

## **I. E. PUBLIC COMMENTS**

None at this time.

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**II. UNFINISHED BUSINESS**

Policy 501 was brought from the table for second read from a motion by Wayne Owen and a second by Tracy Stanley. A minor technical correction, the addition of "her," was added to the draft policy. Mel Battle made the motion to adopt Policy 501. It was seconded by Wayne Owen and was approved unanimously.

**III. NEW BUSINESS**

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda. Mel Battle moved, seconded by Donna Hudson, to approve the consent agenda as presented. It was clarified that Custom Cuts Outdoor Maintenance invoice in the amount of \$35,000 is the company and amount approved in the Consent Agenda for the Stoney Creek enclosure materials. The motion to approve the consent agenda carried unanimously.

a. Stoney Creek Enclosure Materials

Custom Cuts Outdoor Materials: \$35,000.00

Storm Water Drainage - Custom Cuts Outdoor Maintenance will provide all materials and labor to complete the following:

Drain Basins

Intall 3 storm drain basins at back of building

Basins will be tied into 6" schedule 40 drainline

Placed to carry water from left side of canopy walk/low areas to drain out in back lawn away from building

All fittings and pipe schedule 40

12' basins with trash grates

Trench Drains

4' wide section of concrete saw cut and removed from under canopy

2 additional 4' pads formed on each side of canopy at new door locations

4" trench drains installed on each side of walkway where new doors will be located

2 drains total

Drains exit from bottom of drains / not sides

Tied into 6" schedule 40 drainline

Concrete re-poured and finished approximately 8 yards

Gutter Drains

Existing gutters on canopy over walkway to classrooms will be trenched into new storm drains

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Gutters on right side of connecting canopy trenched and tied into new drain system  
 Gutters on left side of connecting canopy trenched and tied into separate (new) drain  
 New drainage system will run out east end of building onto side yard  
 All utilities will be marked by owner/maintenance  
 All utilities will be hand dug around  
 All areas seeded and strawed after work is complete  
 \*\*\*Work to be completed within 10 days of approval \*\*\*

b. Student Transfer Requests – School Year 2020/2021

Paige Kathryn Ellis	Caswell	to	Rockingham (2 <sup>nd</sup> )
Avery Holshouser	Danville	to	North Elem (3 <sup>rd</sup> )
Connor Michael Camp	Caswell	to	ABSS (K)
Parker Bruce Ellis	Caswell	to	to Rockingham (8 <sup>th</sup> )
Ryan Michael Ellis	Caswell	to	Rockingham (5 <sup>th</sup> )

c. Budget Amendments #7, #8, #9

CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 7				
Caswell County Board of Education made the following resolution:												
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020												
#	Account Code							Description	Debit	Credit		
1	1	3100	000	000	000	000	00	Allocations from State Public School Fund			1,812.00	
	1	5110	003	162	000	000	00	Sub Pay	1,683.23			
	1	5110	003	211	000	000	00	Employer Social Security	128.77			
2	1	3100	000	000	000	000	00	Allocations from State Public School Fund			4,320.00	
	1	5350	016	198	000	000	00	Read to Achieve-Salary	3,392.23			
	1	5350	016	211	000	000	00	Employer Social Security	259.50			
	1	5350	016	221	000	000	00	Employer Retirement	668.27			
3	1	3100	000	000	000	000	00	Allocations from State Public School Fund			9,668.00	
	1	5210	032	311	000	000	00	EC Contracted Services	9,668.00			
4	1	3100	000	000	000	000	00	Allocations from State Public School Fund			97,572.00	
	1	7200	154	174	000	000	00	CN Employees	38,308.60			
	1	7200	154	211	000	000	00	Employer Social Security	2,930.61			
	1	7200	154	221	000	000	00	Employer Retirement	7,546.79			
	1	7200	154	451	000	000	00	Purchased Food	48,786.00			
5	1	3211	130	000	000	000	00	State Textbook Revenue			15,947.00	
	1	5110	131	415	000	000	00	State Textbooks	15,947.00			
									129,319.00		129,319.00	
<b>Justification(s):</b>												
1	Allotment Revision #41 - Sub Pay December & January (Increase in Revenue)											
2	Allotment Revision #42 - Summer Reading Camps Twice Retained Student Funding (Increase in Revenue)											
3	Allotment Revision #44 - Group Foster Hom Allocation (Increase in Revenue)											
4	Allotment Revision #48 - COVID-19 Supplemental Funding (Increase in Revenue)											
5	Allotment Revision #51 - Indian Gaming Textbook Funds (Increase in Revenue)											
Funding Source: State												
Total appropriation in current budget:										\$ 20,071,552		
Amount of increase/decrease of amendment:										\$ 129,319		

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CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 8				
Caswell County Board of Education made the following resolution:												
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.												
#	Account Code							Description	Debit	Credit		
1	4	9004	001	528	000	000	00	Roof Repairs Capital Project		45,000.00		
	4	9017	001	422	000	000	00	HVAC Contracted Repairs	45,000.00			
									<b>45,000.00</b>	<b>45,000.00</b>		

**Justification(s):**

1 Align Budget for HVAC Replacement at Civic Center

**Funding Source: Capital**

Total appropriation in current budget:	<b>\$ 2,109,812</b>
Amount of increase/decrease of amendment:	<b>\$ 0</b>
Total appropriation in amended budget:	<b>\$ 2,109,812</b>

CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 9				
Caswell County Board of Education made the following resolution:												
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.												
#	Account Code							Description	Debit	Credit		
1	3	3600	118	000	000	000	00	Revenue - IDEA VI-B Special Needs		9,075.00		
	3	5210	118	163	000	000	00	EC-Substitute Pay Staff Development	161.83			
	3	5210	118	196	000	000	00	EC-Staff Development Participant Pay	3,450.00			
	3	5210	118	211	000	000	00	Employer Social Security	276.31			
	3	5210	118	221	000	000	00	Employer Retirement	711.53			
	3	5210	118	312	000	000	00	Workshop Expense	1,740.00			
	3	5210	118	361	000	000	00	Membership Dues and Fees	270.00			
	3	5210	118	411	000	000	00	Supplies and Materials	2,058.37			
	3	8100	118	392	000	000	00	Indirect Costs	406.96			
2	3	3600	060	000	000	000	00	Title VI-B Revenue	1,584.01			
	3	5210	060	142	000	000	00	Title VI-B TA	80.69			
	3	5210	060	162	000	000	00	Title VI-B Sub (Regular Absence)	1,500.00			
	3	5210	060	163	000	000	00	Title VI-B Sub (Workshop Absence)	700.00			
	3	5210	060	192	000	000	00	Title VI-B Additional Responsibility Stipend	4,529.00			
	3	5210	060	196	000	000	00	Title VI-B Workshop Participant Pay	3,612.00			
	3	5210	060	211	000	000	00	Employer's Social Security	797.22			
	3	5210	060	221	000	000	00	Employer's Retirement	1,639.32			
	3	5210	060	311	000	000	00	Title VI-B Contracted Services	83,800.00			
	3	5210	060	312	000	000	00	Title VI-B Workshop	4,900.00			
	3	5210	060	332	000	000	00	Title VI-B Travel	1,200.00			
	3	5210	060	411	000	000	00	Title VI-B Supplies	6,762.09			
	3	5210	060	461	000	000	00	Title VI-B Non Capital Equipment		100.00		
	3	5210	060	462	000	000	00	Title VI-B Non Capital Computer Equipment		100.00		
	3	5250	060	311	000	000	00	Title VI-B Audiology Contracted Services	6,400.00			
	3	6200	060	151	000	000	00	Title VI-B Office Personnel	20.76			
	3	6200	060	211	000	000	00	Employer's Social Security	1.58			
	3	6200	060	221	000	000	00	Employer's Retirement	4.09			
	3	6200	060	231	000	000	00	Employer's Hospitalization	302.10			
	3	6200	060	312	000	000	00	Title VI-B Admin Workshop	3,000.00			
	3	6200	060	332	000	000	00	Title VI-B Admin Travel	100.00			
	3	6200	060	411	000	000	00	Title VI-B Admin Supplies	3,900.00			
	3	6550	060	331	000	000	00	Title VI-B Pupil Transportation	1,369.20			
	3	8100	060	392	000	000	00	Indirect Costs	1,606.54			
	3	8100	060	339	000	000	00	Unbudgeted Carryover		127,608.60		
3	3	3600	050	000	000	000	00	Title I Revenue		2,864.00		
	3	5330	050	411	000	000	00	Title I Supplies	2,735.57			
	3	8100	050	392	000	000	00	Indirect Costs	128.43			
									<b>139,747.60</b>	<b>139,747.60</b>		

**Justification(s):**

- 1 Allotment Revision #37 - DPI approved plan for PRC 118.
- 2 Align Budget with DPI approved plan.
- 3 Align Budget with DPI approved plan.

**Funding Source: Federal**

Total appropriation in current budget:	<b>\$ 2,275,085</b>
Amount of increase/decrease of amendment:	<b>\$ 10,355</b>
Total appropriation in amended budget:	<b>\$ 2,285,440</b>

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2. BYSHS Construction Contractor

Dr. Carter shared that a name for the contractor would be coming to the Board of Education to consider this week. At this time all the background work had not been completed, but expect it to be completed this week. Brian Bradner (Dewberry/Davis) was present and shared the final bid tabulation was occurring this week. He also shared that the county was in the process of completing interim financing. Questions were asked of the exact amount of the construction bid and project cost based on the bid. Mr. Bradner shared that once everything is finalized, all the information would be included in the detailed tabulation for the public.

Bill Powell (Project Manager/LT Consulting) provided the Board of Education an update on where BYSHS is at in regards to transitioning prior to construction. Mr. Powell shared that in the midst of the terrible pandemic, they have been able to move forward with relocating many of the systems (fire, intercom, phone, etc.) due to the vacant campus and that the Caswell County Schools staff and local service providers have been instrumental in advancing forward with this work. The BYSHS Main Office is scheduled to transition to the Civic Center this week along with the new location of guidance in the East Wing. Mr. Powell also stated that the advance work has enabled a timeline that should allow construction crews to move on site (pending approval and funding) by mid June.

It was determined that the Board of Education would hold a Special Called Meeting on Friday, May 15, 2020 at 9:00am for the purpose of selecting the BYSHS Construction Contractor to recommend to the County Commissioners for final approval.

**IV. REPORTS/UPDATES**

None at this time

**V. SUPERINTENDENT UPDATES**

1. BYHS Construction Updates

No additional information

2. New COVID-19 LAWS

a. 2020-2021 Calendar Revisions – per State COVID-19 Law

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Dr. Carter provided a legislative update to the Board on the recent law that went into effect based on Governor Cooper's signing of House Bill 1043 and Senate Bill 704. Specifically addressed were the funding sources from the federal CARES Act that would trickle down to the state and local levels in the near future. At this time, there has been no state guidance on what amount would be provided to the districts. Updates also included the state waiver of end of year accountability and testing measures, the extension of school improvement plans until December 31, 2020, as well as the Remote Learning Plans to be designed and submitted to the state department in July. The law also provides a temporary retiree return to work provision that changes the six month waiting period to one month for those who retired October 1, 2019 until April 1, 2020. Dr. Carter also shared changes in the Teacher Performance and Training guidelines and School Calendar changes for the 2020-2021 school year. The first day of school for students will be August 17, 2020 and the law also mandates guidelines for remote learning days to be included in the calendar.

### 3. BYSHS Senior Recognition Month Activities

Dr. Carter shared that BYSHS has declared May at Senior Month in an effort to recognize our outstanding seniors. A list of senior events provided by Mr. Stokes was read that are planned during the month of May. It was discussed that parents would not be charged for senior spotlights in the Caswell Messenger and that all seniors (that provide release information) would be recognized even though it may take longer than one month. Honor Society cords are recognized in the cord pickup ceremony and the senior lawn pictures be provided to the seniors after graduation.

## VI. CLOSED SESSION

Donna Hudson made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Vennie Beggarly seconded the motion. The motion carried unanimously.

## VII. OPEN SESSION

Tracy Stanley made a motion to return to open session. Vennie Beggarly seconded the motion. The motion carried unanimously.

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**VIII. PERSONNEL**

Ross Gwynn made a motion to approve the Personnel Agenda, seconded by Vennie Beggarly. The motion carried unanimously.

<b>Retirement</b>	
<b>Bartlett Yancey Sr. High School</b>	Cheryl Blackard, Office Support Guidance = Eff. 7/1/2020
	Sidney Graves, Math Teacher = Eff. 7/1/2020
<b>South Elementary</b>	Susan Coleman, Teacher Asst. = Eff. 5/1/2020
<b>Resignation</b>	
<b>Central Office</b>	Dr. DelShana LeGrant, EC/Preschool Coordinator = Eff. 6/26/2020
<b>Alternative Program / BYSHS</b>	Marvin Morton, Alt. Program Teacher = Eff. 6/11/2020
<b>NL Dillard Middle</b>	Lauren Sartin, CTE Ag. Teacher = Eff. 6/11/2020
<b>Employment</b>	
<b>South Elementary</b>	Randy Jones, Custodian Sub. = Eff. 5/12/2020

Contracts

Dr. Carter recommended approval of teacher, central office and administrative contracts as presented. Mel Battle moved, seconded by Vennie Beggarly. The motion carried unanimously.

<b>Bartlett Yancey Senior High School</b>		
<b>1 Year (expires 6/30/2021)</b>	<b>4 Year</b>	<b>Non-renewal</b>
Romonda Brooks		Christopher Pinkleton
Joshua Brumfield		
Jeffrey Bunnell (PL)		
Todd Christensen (PL)		

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Sharon Inge		
Jeanette Long		
Shari Manning		
April McDonald		
Jeffrey Minton		
Taylor Mustain		
Troy Nevells (PL)		
Brittany Post		
Chrislin Strickland		
Donna Surface		
Brian Totten		
Ena Wood		
Karen Worlds		
PL = Pending Licensure		

NL Dillard Middle School		
1 Year (expires 6/30/2021)	4 Year	Non-renewal
Silas Baldwin	Sonia Granado***	
Lisa Cates		
Tyler Coleman		
Paula Diggs		
Alexander Dodson		
Mark Hughes		
LaNita Johnson		
Jeffrey Joyce		
Megan Kaltenbach		
Heather Karney		
Hannah Lynch		
Brianna McCandies		
Rebecca Merrill-Foster		
Erika Minor		
Alesia Smith		
Anthony Spinks		
Danielle Flores		
Lauren Sartin		



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North Elementary		
1 Year (expires 6/30/2021)	4 Year	Non-renewal
Olivia Talbert	Taylor Vernon	
Julie Allen	Courtney Smith	
Julia Fair	Carla Edwards	
	Yvette Worsham	
	Ryan Moretz	
Oakwood Elementary		
1 Year (expires 6/30/2021)	4 Year	Non-renewal
Carolyn Childress (PL)	Rhonda McFalls	
Robin Crumpton		
Robin Harris		
Sonya Holman ****		
Anna Isaacs		
Angela Jones		
Kathryn Thornton		
Brandi Neil		
Bobby Shields		
PL = Pending Licensure		
South Elementary		
1 Year (expires 6/30/2021)	4 Year	Non-renewal
Ellen Amos	Leslie Blackwood	
Karen Barbieri	Barbara Jane Hodges	
Amanda Caporicci	Kandice Stanfield- Ceparano	
Casey Evans		
Deanna Gardner		
Katherine Harris		
Kristen Henley		
Norma Lee		
Hollie Martin		
Brittni Macedo		
Bailey Williamson		

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Stoney Creek Elementary		
1 Year (expires 6/30/2021)	4 Year	Non-renewal
Pamela Bodley	Lisa Strader	
Amanda Caporicci		
Marceai Foster		
Jessica Lunsford		
Julie Ross		
Julie Sladky		
Vada Thompson		
Michelle Whitfield		
Central Office		
1 Year (expires 6/30/2021)	4 Year	Non-renewal
	Jamie Buchanan	
<b>Administrators</b>		
	4 Year	
	Carol Boaz, Director (Elem. Curr.)	
	Kimberly Mims, Director (Child Nutrition)	
	Nelson Showalter, Director (Excep. Children)	
	David Useche, Director (IT Dept.)	
	2 Year	
Clarence Garrett, Asst. Prin. (NL Dillard)		
	3 Year	
	Andrew Tyrrell, Asst. Supt.	

**Contracts**

Dr. Carter recommended Karen Godlock (BYSHS) for a one year contract. Mel Battle moved, seconded by Ross Gwynn. The motion carried 5-2 with Tracy Stanley and Vennie Beggarly voting "NO."

Dr. Carter recommended Kenneth Malloy (NLDMS) for a one year contract. Wayne Owen moved, seconded by Ross Gwynn. The motion carried 6-1 with Vennie Beggarly voting "NO."

Dr. Carter recommended Owen Wall (BYSHS) for a one year contract. Donna Hudson moved, seconded by Vennie Beggarly. The motion carried 6-0. Wayne Owen recused himself from the vote due to family kinship.

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Dr. Carter recommended Paige Mishue (North Elem) for a four year contract. Vennie Beggarly moved, seconded by Mel Battle. The motion carried 6-0. Wayne Owen recused himself from the vote due to family kinship.

Dr. Carter recommended Kimberly Owen (North Elem) for a four year contract. Vennie Beggarly moved, seconded by Tracy Stanley. The motion carried 6-0. Wayne Owen recused himself from the vote due to family kinship.

Dr. Carter recommended Franchesca Gantt (NLDMS) for a four year administrative contract. Tracy Stanley moved, seconded by Donna Hudson. The motion carried 5-2. Mel Battle and Vennie Beggarly voted "NO."

Dr. Carter recommended Nicole McGhee (Central Office) for a four year administrative contract. Mel Battle moved, seconded by Wayne Owen. The motion carried 5-1. Tracy Stanley voted "NO" and Vennie Beggarly abstained.

Dr. Carter recommended Shannon Gammon (Central Office) for a two year administrative contract. Donna Hudson moved, seconded by Tracy Stanley. The motion carried 6-0. Wayne Owen recused himself from the vote due to family kinship.

**IX. COMMUNICATIONS**

None at this time.

**X. BOARD MEMBER OBSERVATIONS**

Discussion was held on the need to fill vacancies with a sense of urgency. Dr. Carter shared that administrators were actively recruiting and holding virtual interviews.

**XI. ADJOURN**

Ross Gwynn made a motion to adjourn the meeting at 12:15 p.m., Vennie Beggarly seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on June 8, 2020 at 9:00 a.m. in the Caswell County Schools Administration Building.

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Gladys Garland  
Chairman

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Dr. Sandra Carter  
Superintendent