

CASWELL COUNTY BOARD OF EDUCATION MINUTES

August 24, 2020

The Caswell County Board of Education met in regular session on Monday, August 24, 2020, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Gladys Garland, Vice Chair Wayne Owen, Ross Gwynn, Tracy Stanley, Donna Hudson, Vennie Beggarly, and Mel Battle. Others present include Superintendent Dr. Sandra Carter, HR Director Nicole McGhee, Carol Boaz, and Debra Ferrell (Caswell Messenger), Finance Officer Amy Chandler, Assistant Superintendent Andrew Tyrrell, Medina Jones, Lisa Lassiter, Steve Evans, Carla Murray, Terri Gullick, Franchesca Gantt, and Lance Stokes. Connie Kimrey recorded the minutes.

I. A. CALL TO ORDER

The meeting was called to order by Chairman Garland. A moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Mel Battle moved, seconded by Donna Hudson, to approve the minutes of the August 10, 2020 regular meeting. The motion to approve the minutes carried unanimously.

As a follow-up to the minutes of August 10th meeting there is no additional cost for Saffelle, Inc. and also inspection reports from Saffelle, Inc. were passed around for board members to review.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of the agenda as presented with the addition of one transfer request under the consent agenda. Donna Hudson moved, seconded by Wayne Owen, to approve the agenda as presented with additional transfer requests under consent agenda. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter acknowledged that this has been a most exciting as well as stressful school start-up; however, she acknowledged the dedication of our staff and shared that teachers are working very hard as well as administration following all safety protocols and thanked the staff.

Dr. Carter shared that Assistant Superintendent Andrew Tyrrell and Medina Jones received approval for the School Resource Officer (SRO) grant that was submitted and requires a 2:1 match. This is available for one year. Dr. Carter shared the SRO would be used at the elementary level and could assist with check-ins, etc.

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Personnel Director Nicole McGhee shared information regarding Teacher of the Year (TOY), Classified of the Year (COY) and Beginning Teacher of the Year (BTOY). Individuals were introduced via google meet and participated in the meeting virtually.

Nominees for Teacher of the Year are:

Daryl Carver
Sonia Granado
Anna Butts
Ginger Spicer
Kellie Smith
Logan Webb

Nominees for Beginning Teacher of the Year are:

Todd Christensen
Kenneth Malloy
Taylor Vernon
Laura Salcedo
Leslie Blackwood
Julie Ross Parker

Nominees for Classified of the Year are:

Kim Dail
Kandi Butts
Bushia Moore
Kim Brooks
Geneive Jones
Sharon Jones

Winners were announced as follows:

Teacher of the Year = Anna Butts, North Elementary
Beginning Teacher of the Year, Todd Christensen, BYSHS
Classified of the Year = Geneive Jones, South Elementary

Dr. Carter announced the Principal of the Year, Ms. Franchesca Gantt, NL Dillard Middle School. She provided the board with the academic progress as well as increased programs that have occurred under Principal Gantt's leadership.

Principal of the Year = Franchesca Gantt, NL Dillard Middle

Congratulations were extended to all nominees and winners.

I. E. PUBLIC COMMENTS

None at this time.

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II. UNFINISHED BUSINESS

Tracy Stanley moved, seconded by Donna Hudson to remove Policy # 111 from the table. The motion was amended by Tracy Stanley, seconded by Donna Hudson to remove all policies as presented for second reading from the table. The motion carried unanimously.

Dr. Carter shared that the policies were updates as presented at the August 10th meeting and the numbers from the North Carolina School Board Association (NCSBA) is also included under our numbering system to assist with crossing over to the NCSBA policy format.

Upon no further comments Dr. Carter recommended approval of:

- Policy # 111 (Nondiscrimination on the Basis of Disabilities (New Policy)
- Policy # 452 (Prohibition Against Discrimination, Harassment, Bullying)
- Policy # 452-A (Bullying & Harassing Behavior Prohibited) (New Policy)
- Policy # 454 (Title IX Nondiscrimination on the Basis of Sex) (New Policy)
- Policy # 454-A (Title IX Sexual Harassment-Prohibited Conduct & Reporting Process) (New Policy)
- Policy # 454-B (Title IX Sexual Harassment-Grievance Process) (New Policy)
- Policy # 482 (Student/Parent/Guardian Grievances)
- Policy # 700-A (Staff Responsibilities)
- Policy # 712 (Employee Use of Social Media) (New Policy)
- Policy # 745 (Sex. Harassment-Discrimination & Harassment in the Workplace)

All updated policies will be posted on the website and shared with directors and principals.

Donna Hudson moved, seconded by Tracy Stanley to approve second reading of:

- Policy # 111 (Nondiscrimination on the Basis of Disabilities (New Policy)
- Policy # 452 (Prohibition Against Discrimination, Harassment, Bullying)
- Policy # 452-A (Bullying & Harassing Behavior Prohibited) (New Policy)
- Policy # 454 (Title IX Nondiscrimination on the Basis of Sex) (New Policy)
- Policy # 454-A (Title IX Sexual Harassment-Prohibited Conduct & Reporting Process) (New Policy)
- Policy # 454-B (Title IX Sexual Harassment-Grievance Process) (New Policy)
- Policy # 482 (Student/Parent/Guardian Grievances)
- Policy # 700-A (Staff Responsibilities)
- Policy # 712 (Employee Use of Social Media) (New Policy)
- Policy # 745 (Sex. Harassment-Discrimination & Harassment in the Workplace)

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The motion carried unanimously.

III. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda. Mel Battle moved, seconded by Wayne Owen. Mel Battle requested Transfer Request from the consent agenda be pulled until after closed session. The motion carried unanimously with approval of the consent agenda Items A-B as presented.

Consent Agenda

Orkin Pest Control

1 year renewal / July 2020 through June 2021

\$840.74

50% = 2.6580.801.326.000.000.00

(Local Maintenance Contracted Repairs & Maintenance)

50% = 4.7200.001.326.000.000.00

(CAPOUT Child Nutrition Contracted Repairs & Maintenance)

Piedmont Triad Educational Consortium Invoice

Membership dues for 2020-2021

\$16,200

Federal Funds, Title II (3.5110.103.361.000.000.00)

2. Roofing Bids for Page Gym and Maintenance Garage

Dr. Carter reviewed bid from ACI Systems noting this was the only bid submitted. The information requesting bids was posted on the website. Dr. Carter shared she has reached out to other districts to see how we can possibly receive more input as this has occurred in the past with only one bid.

Dr. Carter recommended approval of ACI Systems for roof repairs for the Page Gym and the Maintenance Garage as presented. Mel Battle moved, seconded by Donna Hudson to approve ACI Systems for roof repairs for Page Gym and Maintenance Garage as presented. The motion carried unanimously.

Funding = Capital Outlay

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ACI Systems

Bartlett Yancey Sr. High School – Page Gym (Square Foot = 3,590)

\$12,280.00

ACI Systems

Maintenance Garage (Square Foot = 3,740)

\$17,611.00

3. Elementary School Handbooks 2020-2021
4. Middle School Handbook / High School Handbook 2020-2021

Principals reviewed changes and additions to the elementary school handbooks. Most changes or updates were due to COVID-19.

Upon review, Dr. Carter recommended approval of all student handbooks as presented. Wayne Owen moved, seconded by Vennie Beggarly to approve student handbooks as presented for 2020-2021.

5. Resolution – Cheryl Blackard

Vice Chair, Wayne Owen, read aloud the resolution for former employee, Cheryl Blackard, who recently passed away. Mel Battle moved, seconded by Ross Gwynn, to approve the resolution for Cheryl Blackard as presented. The motion carried unanimously.

*Resolution in Memorial and Appreciation
Of the Life of
Cheryl Lynn Cook Blackard*

WHEREAS, Cheryl Lynn Cook Blackard, was born on May 30, 1960, and resided at 15397 NC 119 N, Semora, NC, 27343, at the time of her death on August 3, 2020, and

WHEREAS, Cheryl Blackard, was a faithful and loving daughter, mother, and friend and her family's welfare was her major and constant concern; and

WHEREAS, Cheryl Blackard was a faithful member of Red House Presbyterian Church; and

WHEREAS, Cheryl Blackard graduated from Person Senior High School and later received her Associates Degree in Accounting from Piedmont Community College with the Class of 1980; and

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WHEREAS, Cheryl Blackard was employed with Caswell County Schools for 37 years and 7 months. She was a fixture at Bartlett Yancey Senior High School serving as the secretary for the Guidance Department. She always greeted you with a smile and a friendly hello making everyone feel welcome. Her contagious love for life and joy could be heard when calling the Guidance Department for assistance. She was always glad to help in any area that she could and will be missed by her friends and colleagues. She will be remembered for her commitment to education; and being known for her benevolence and servant's heart to children; and

NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the memory of Cheryl Blackard and expresses its sympathy to her family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 24th day of August 2020.

Gladys Garland, Chairman

Wayne Owen, Vice Chairman

Mel O. Battle

Vennie Beggarly

Ross Gwynn, Jr.

Donna R. Hudson

Tracy P. Stanley

Dr. Sandra Carter, Superintendent

6. Career & Technical Education Plan (CTE)

Medina Jones and Lisa Lassiter shared a handout with the board, reviewed the Local CTE Plan and answered questions from the board.

Upon review, Dr. Carter recommended approval of the Local CTE Plan as presented. Ross Gwynn moved, seconded by Mel Battle, to approve the Local CTE Plan as presented. The motion carried unanimously.

7. UNC-G Teacher Supplement Program

Personnel Director Nicole McGhee reviewed the Teacher Supplement Program for beginning teachers. She noted this program has been very successful and beneficial to our beginning teachers and reviewed attributes the system has brought to Caswell County Schools.

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Dr. Carter recommended approval of the Teacher Supplement Program as presented and noted the flexibility to increase the numbers if additional beginning teachers come on board throughout the school year. Tracy Stanley moved, seconded by Mel Battle, to approve the Teacher Supplement Program as presented. The motion carried unanimously.

IV. REPORTS/UPDATES

Quarter Reports were reviewed by Finance Officer Amy Chandler

Reopening Plan – “School Your Way” was reviewed by Assistant Superintendent Andrew Tyrrell. This plan listed highlights of Plan A, B, and C and is subject to change based on Governor’s regulations.

V. SUPERINTENDENT UPDATES

1. Fundraisers – Dr. Carter suggested holding off on all fundraising request at this time until there is some sense of normalcy. Board was in agreement to hold all fundraisers at this time.
2. Dr. Carter shared information regarding the hot-spot/rangers that have been put in place at four locations. Some issues have occurred that required resetting the equipment. Inventory for the hot-spots has been received and will be sharing these with schools and hold some for churches that are able to assist with internet services.

3. BYSHS Construction Updates

Dr. Carter shared that the construction is moving forward. Temporary classrooms are now housing some of our teachers. Some minor tweaking is being made.

4. Stoney Creek Elementary School Enclosure

Dr. Carter shared that the enclosure area looks nice. The company will be back to finalize as there is still work to be done but progress has been made.

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VI. CLOSED SESSION

Donna Hudson made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a short break. Vennie Beggarly seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Donna Hudson made the motion to go into Open Session, seconded by Tracy Stanley. The motion carried unanimously.

VIII. PERSONNEL

Mel Battle made a motion to approve the Personnel listing as presented, seconded by Wayne Owen. The motion carried unanimously.

Resignation	
South Elementary	Tracey Bowman-Stone - Teacher Asst. - Eff. 9/2/2020
Bartlett Yancey Sr. High School	Adam Moore, 9-12 Teacher = Eff. 9/16/2020
	Samuel Roche, 9-12 Music Teacher = Eff. 8/14/2020
North Elementary	Richard Todd, Custodian = Eff. 8/13/2020
Oakwood Elementary	Justin Jones, K-5 PE Teacher = Eff. 9/23/2020
Employment	
Bartlett Yancey Sr. High School	Avery Gifford, 9-12 Music/Band = Eff. TBD
	Lauren Wilson (Ren), School Counselor = Eff. 8/28/2020
Stoney Creek Elem.	Mary Holderness, School Nurse = Eff.

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	9/21/2020
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Dr. Carter recommended approval to transfer requests as presented. Wayne Owen moved, seconded by Ross Gwynn, to approve transfer requests as presented. The motion carried unanimously.

Barker, Forrest Carter	Oakwood	to	South	(K)
Byrd, Alice Ja'Shea	North	to	Oakwood	(K)
Corbett, Kynlee Skye	Stoney Creek	to	South	(K)
Harris, Eulyss	Alam.-Burl.	to	Caswell/South	(K) **
Lea, Nathan	Stoney Creek	to	South	(K)
Myers, Nolan	Oakwood	to	North	(K)
Randall, Braxton	Oakwood	to	North	(K)
Rethaford, William	South	to	North	(K)
Wall, Dylan	Danville-Pitt.	to	Caswell/ BYSHS	(11 th) ***
Carter, Kara Jill	Danville-Pitt.	to	Caswell/Oakwood	(5 th) **

**Employee w/ Caswell County Schools

***Tuition will apply

IX. COMMUNICATIONS

Gladys Garland reminded board members of upcoming October Fall Law Conference that will be held virtually and other upcoming events through the North Carolina School Board Association.

X. BOARD MEMBER OBSERVATIONS

None at this time.

XI. ADJOURN

Ross Gwynn made a motion to adjourn the meeting at 10:30 p.m., Tracy Stanley seconded the motion. The motion carried unanimously. The next regular meeting of the Board of Education is on September 14, 2020 at 9:00 a.m. in the Caswell County Schools Administration Building.

Gladys Garland
Chairman

Dr. Sandra Carter
Superintendent