

CASWELL COUNTY BOARD OF EDUCATION MINUTES

April 26, 2021

The Caswell County Board of Education met in regular session on Monday, April 26, 2021 at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Wayne Owen, Vice Chair Gladys Garland, Trudy Blackwell, Donna Hudson, Tracy Stanley, Mel Battle and Vennie Beggarly. Others present include Superintendent Dr. Sandra Carter and Board Attorney Ron Bradsher. Connie Kimrey recorded the minutes. Meeting was livestreamed via Zoom.

I. A. CALL TO ORDER

The meeting was called to order by Chairman Wayne Owen. A moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Gladys Garland moved, seconded by Vennie Beggarly, to approve the minutes of the April 12, 2021 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of agenda as presented. Donna Hudson moved, seconded by Tracy Stanley, to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter shared information regarding the Junior BETA Club noting several students were recently inducted. The event was held virtually and each school will post videos on their school website.

Dr. Carter also shared that two sixth grade students from NL Dillard participated in the Math League Press contest. The Math League has Math Contests for Grades 4 through 8, Algebra I students, and High School students. Over one million students from the United States and Canada participate each year. The students at NL Dillard competed with 12 schools in sixth grade and 13 in seventh and eighth grade. This year, over 700 students took the Math League Press contest that is in the same region as NL Dillard Middle School and our students did well. In sixth grade, Carmelo Crutchfield and Heather Edwards scored in the top 39 students in our region. Eighth grade as a whole ranked fourth place for all states that participated in the contest and fourth on our region. Also in eighth grade, there were 3 students who placed in the Top 39: Tanner Loftis, Cannon Edwards, and Sam Ensley.

Congratulations were extended to our middle school students and NL Dillard Math Coach, Danielle Flores, on a job well done!

I. E. PUBLIC COMMENTS

None at this time.

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II. UNFINISHED BUSINESS

None at this time.

III. REPORTS

Directors shared brief reports of their departments and responsibilities. The following directors shared updates:

Carol Boaz, Elementary Education & AIG Director
Medina Jones, Secondary Education & Accountability Director
Nicole McGhee, Human Resources Director
David Useche, Chief Technology Director

IV. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda as presented.

Questions were asked regarding the start date for school regarding the 2021-2022 school calendar. Dr. Carter shared this calendar follows the guidelines required by legislation. At this time the General Assembly has not given all districts calendar flexibility. The draft document was agreed upon by the calendar committee. Other questions included the purchase of tools for the transportation department. Dr. Carter shared that currently the transportation mechanics are using their own tools and this purchase would stock the department and the tools will also be engraved with CCS on them once they are delivered to assure they remain with Caswell County Schools. Funding is being used from transportation and also to prevent any funding being reverted back to the state if not used.

Upon no further discussion, Gladys Garland moved, seconded by Tracy Stanley, to approve the consent agenda as presented. The motion carried 6-1 with Battle voting "No."

(Mr. Battle shared he would like it noted that he voted no only for the tool purchase; however, it was not pulled from the consent agenda to vote separately. He was not against the other consent items).

Consent Agenda

Budget Amendment # 15

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CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 15		
Caswell County Board of Education made the following resolution:										
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.										
#	Account Code							Description	Debit	Credit
1	1	3100	000	000	000	000	00	Allocations from State Public School Fund		60,369.00
	1	5300	000	000	000	000	00	Alternative Programs and Services	60,369.00	
2	1	3100	000	000	000	000	00	Allocations from State Public School Fund		12,000.00
	1	6500	000	000	000	000	00	Operational Support Services	12,000.00	
3	1	7200	000	000	000	000	00	Nutrition Services	18,000.00	
	1	6500	000	000	000	000	00	Operational Support Services		18,000.00
									90,369.00	90,369.00
Justification(s):										
1	Allotment Revision #50 & #53 -Summer Reading Camp Allocations (Increase in Revenue)									
2	Allotment Revision #50 - Stop Arm Camera Allotment (Increase in Revenue)									
3	Align budget for use of Transportation Funds for School Nutrition (No effect on Revenue)									
Funding Source: State										
Total appropriation in current budget:									\$ 19,230,874	
Amount of increase/(decrease) of amendment:									\$ 72,369	
Total appropriation in amended budget:									\$ 19,303,243	

Requests for Transfer

Harris, Eulyss	Alamance	to	Caswell (1 st /South)*
*Parent employee of CCS / tuition waived			
Carraher, Scott	Caswell	to	Person (1 st)
Ellis, Paige	Caswell	to	Rockingham (3 rd)
Ellis, Ryan	Caswell	to	Rockingham (6 th)
Ellis, Parker	Caswell	to	Rockingham (9 th)
Smith, Conner	Caswell	to	Rockingham (K)
Vernon, Sarah	Caswell	to	Alamance-Burlington (7 th)
Vernon, Colin	Caswell	to	Alamance-Burlington (11 th)

EC Addendum to Contract for Physical Therapist - Ann Ramey & Rosie Kirby

Amended contract recommendation for physical therapist for special needs services for the Exceptional Children Program for 2020-2021 SY. The purpose for the amended contract is to increase the overall expected cost. The original contract did not take into account the additional time for virtual planning and an increase of PT services for students this year.

Estimated Cost Increase = \$4,500.00 (Cost: \$67/hr.)

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Stop Arm Cameras

Purchase of 4 stop arm cameras for buses funded by the \$12,000 stop arm camera grant applied for and received from NCDPI.

REI, 6534 L Street, Omaha, NE 68117

Cost: \$11,238.60

Funding Source: Transportation Equipment 1.6550.056.461.000.000.00

Lift Purchase

Current lifts are housed in the bus garage and are not mobile and are not designed for the longer, heavier buses that are being manufactured. This purchase will update the lifts in the bus garage to accommodate newer buses being received.

ATA (Alan Tye & Associates) 9669-D Main Street, Fairfax, VA 22031

Cost: \$39,207.53

Funding Source: Transportation Equipment 1.6550.056.461.000.000.00

Small Tools Purchase

Smalls tools are needed to provide bus mechanics with the appropriate tools necessary to perform job duties

Snap-on Industrial, 3011 IL RTE 176, Door 1, Crystal Lake, IL 60014

Cost: 46,617.73

Funding Source: Transportation Equipment 1.6550.056.461.000.000.00

Roof Repair = Bartlett Yancey Sr. High School East Wing

ACI Roof Restoration Experts

Cost: \$42,073.00

Funding Source: Roof Repairs, Capital Project 4.9004.001.528.000.000.00

2021-2022 School Calendar

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Caswell County Schools Academic Calendar 2021-2022

Approved by BOE 4/26/21

"Engaging all students in learning that will foster academic excellence, responsible citizenship, and life-long learning."

		July 2021							January 2022												
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S						
							1	2	3								Optional Workday	3-Jan			
		4	H	6	7	8	9	10		2	OWD	4	5	6	7	8	Martin Luther King Jr. Holiday	17-Jan			
		11	12	13	14	15	16	17		9	10	11	12	13	14	15	End of Semester 1	19-Jan			
		18	19	20	21	22	23	24		16	H	18	★	RWD	OWD	22	Required Workday	20-Jan			
		25	26	27	28	29	30	31		23	Sem2	25	26	27	28	29	Optional Workday	21-Jan			
										30	31						Semester 2 Begins	24-Jan			
		August 2021							February 2022												
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S						
		1	2	3	4	5	6	7		6	7	8	9	10	11	12	Remote Learning Day	9-Feb			
13-Aug	Optional Teacher Workday	8	9	10	11	12	OWD	14		13	14	15	16	17	18	19					
8/16-8/20	Required Teacher Workdays	15	RWD	RWD	RWD	RWD	RWD	21		20	21	22	RL	Interim	25	26	Remote Learning Day	23-Feb			
23-Aug	Day 1 School Students	22	Day 1	24	25	26	27	28		27	28						Student Interim Reports	24-Feb			
		29	30	31																	
		September 2021							March 2022												
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S						
		5	H	7	8	9	10	11		6	7	8	9	10	11	12	Required Workday	16-Mar			
		12	13	14	15	16	17	18		13	14	15	16	17	18	19	End of Grading Period	25-Mar			
23-Sept	Student Interim Reports	19	20	21	22	Interim	24	25		20	21	22	23	24	★	26	Remote Learning Day	30-Mar			
29-Sept	Early Release	26	27	28	ER	30				27	28	29	RL	31							
		October 2021							April 2022												
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S						
		3	4	5	RL	7	8	9		3	4	5	6	7	8	9					
6-Oct	Remote Learning Day	10	11	12	13	14	15	16		10	11	12	13	ER	H	16	Early Release	14-Apr			
25-Oct	End of Grading Period	17	18	19	20	21	22	23		17	AL	AL	AL	AL	AL	23	Good Friday Holiday	15-Apr			
27-Oct	Required Workday	24	★	26	RWD	28	29	30		24	25	26	27	28	29	30	Spring Break/No School	4/15-4/22			
		31																			
		November 2021							May 2022												
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S						
		1	2	3	4	5	6			1	2	3	4	5	Interim	7	Student Interim Reports	6-May			
10-Nov	Remote Learning Day	7	8	9	RL	H	12	13		8	9	10	11	12	13	14					
11-Nov	Verteran's Day Holiday	14	15	16	17	18	19	20		15	16	17	18	19	20	21					
24-Nov	Optional Workday	21	22	23	OWD	H	H	27		22	23	24	25	26	27	28					
11/25-11/26	Thanksgiving Holidays	28	29	30						29	H	31					Memorial Day Holiday	30-May			
		December 2021							June 2022												
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S						
		5	6	7	8	9	10	11		5	6	ER	RWD	OWD	10	11	Last Day for Students	7-Jun			
17-Dec	Early Release	12	13	14	15	16	ER	18		12	13	14	15	16	17	18	Student Early Release	7-Jun			
20-Dec	Optional Workday	19	OWD	AL	AL	H	H	25		19	20	21	22	23	24	25	BYHS Graduation	11-Jun			
12/20-1/3	No School for Students	26	H	AL	AL	AL	H			26	27	28	29	30							
Inclément Weather Plan Calendar is subject to change due to weather conditions or other disruptions. In instances of calendar disruptions, calendar revisions will be made. To make up for missed instructional time, calendar revisions may include a plan to add additional minutes and/or make-up days. Remote Learning Days could be moved due to inclément weather or other calendar disruptions. Please be aware that ER days, as well as OWD/RWD could be utilized for make-up days.		Calendar Legend Holiday Annual Leave Day Optional Teacher Workday Required Teacher Prof. Dev. /Workday Student Early Release/Required Prof. Dev. End of Grading Period Remote Learning Day		Semester Begins / Semester Ends Student Early Release Day 12:30 Interim Reports issued - Dates Subject to Change Report Cards Issued - Dates Subject to Change Early Release w/Parent Teacher Conferences High School Graduaton		<table border="1" style="font-size: small;"> <tr><td style="background-color: red;">H</td><td>Interim</td></tr> <tr><td style="background-color: yellow;">AL</td><td>R Cards</td></tr> <tr><td style="background-color: cyan;">OWD</td><td>ER PC</td></tr> <tr><td style="background-color: blue;">RWD</td><td>HS Grad</td></tr> <tr><td style="background-color: orange;">ER / PD</td><td></td></tr> <tr><td style="background-color: yellow;">★</td><td></td></tr> <tr><td style="background-color: yellow;">RL</td><td></td></tr> </table>		H	Interim	AL	R Cards	OWD	ER PC	RWD	HS Grad	ER / PD		★		RL	
H	Interim																				
AL	R Cards																				
OWD	ER PC																				
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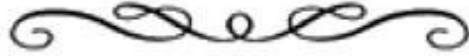
2. Resolutions

Vice Chair Gladys Garland read aloud the resolutions for former employees who recently passed away. Mel Battle moved, seconded by Trudy Blackwell, to approve the resolutions as presented. The motion carried unanimously.

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*Resolution in Memorial and Appreciation Of the Life of
Waynetta McGhee Smith*



WHEREAS, Waynetta McGhee Smith, was born on October 4, 1975, and resided at Hwy 158 W. Yanceyville, NC, 27379, at the time of her death on March 29, 2021, and

WHEREAS, Waynetta Smith, was a faithful and loving wife, mother, sister, and friend and her family’s welfare was her major and constant concern; and

WHEREAS, Waynetta Smith was an active member of New Thing Christian Center where she held the office of church secretary. She also was a CNA for Bayada Home Health Care and Premier Home Health Care; and

WHEREAS, Waynetta Smith was a special lady. She was employed as a Bus Aide for NL Dillard Middle School and also was a substitute in the Child Nutrition Department with Caswell County Schools and will be remembered for her commitment to education; and being known for her benevolence and servant’s heart to children; and

NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the memory of Waynetta Smith and expresses its sympathy to her family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 26th day of April 2021.

Wayne Owen, Chairman

Gladys Garland, Vice Chairman

Mel O. Battle

Vennie Beggarly

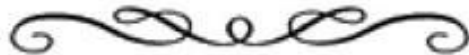
Trudy Blackwell

Donna R. Hudson

Tracy P. Stanley

Dr. Sandra Carter, Superintendent

*Resolution in Memorial and Appreciation Of the Life of
Thelma Lea Johnson*



WHEREAS, Thelma Lea Johnson, was born on July 17, 1925, and resided at Yanceyville, NC, at the time of her death on April 11, 2021, and

WHEREAS, Thelma Johnson, was a faithful and loving wife, mother, sister, and friend and her family’s welfare was her major and constant concern; and

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WHEREAS, Thelma Johnson was a devoted member of Yanceyville Missionary Baptist Church, where she served as "Mother" of the church, a Sunday School teacher, a deaconess, and a member of the senior choir. She was also a member of the Allen Chapel's "Order of the Eastern Star;" and

WHEREAS, Thelma Johnson was educated in the Caswell County School System and a local Community College. She was employed as a Teacher's Assistant for Oakwood Elementary prior to her retirement; and

WHEREAS, Thelma Johnson was a special lady. She enjoyed singing God's praises. She enjoyed watching the birds, talking with friends, and helping her community. She served others by serving as a Cub Scout and Brownie Girl Scout leader. She worked tirelessly for the local NAACP, Charter Member of Deeds, and a number of other volunteer organizations. She will be remembered for her commitment to education; and being known for her benevolence and servant's heart to children; and

NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the memory of Thelma Johnson and expresses its sympathy to her family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 26th day of April 2021.

Wayne Owen, Chairman

Gladys Garland, Vice Chairman

Mel O. Battle

Vennie Beggarly

Trudy Blackwell

Donna R. Hudson

Tracy P. Stanley

Dr. Sandra Carter, Superintendent

3. Bartlett Yancey Senior High School Course Catalog 2021-2022

Medina Jones, Secondary Education & Accountability Director and Lance Stokes, Principal at Bartlett Yancey Senior High School presented the 2021-2022 Course Catalog to the board.

The following additions include:

- Page 19 Animal Science (pre-requisite)
- Page 20 Honors Horticulture 2 (pre-requisite)
- Page 35 Drone Technology
- Page 41 AP English II
- Fine Arts – Expand Art Classes (Pre AP Visual Arts/Comp. Graphics)
- Page 50 PE – Addition of Sports Medicine 1 & 2
- Page 58-60 State of NC = Occupational Course of Study Updates /
- New Graduation Requirements
- Page 64 AP Chemistry

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Page 67	Social Studies / effects 9 th graders with cohorts
Page 69-70	Economics and Personal Finance
Page 80	Caswell Online

It was also shared this included the Associate Degree Program (Page 15).

Questions were asked regarding additions to the course and concerns were shared regarding the registration timeline. Mr. Stokes shared that registration will be a challenge; however, plans are being made to use a hybrid model as well as send out information to students and parents via email, phone calls and be as creative as possible to make this an easy process. As soon as the board approves the course catalog plans will be implemented to begin the registration process for students.

At this time questions were addressed to Mr. Stokes regarding the high school graduation. He shared there are 174 students in the senior class this year. A survey was sent to the parents and 107 were received. Out of that, 87% selected to have the graduation on the football field and to follow safety guidelines, two formal ceremonies will take place. One will begin at 9:00 a.m. and the other will begin at 11:00 a.m. A rain date has been set for Monday, June 7th.

Concerns shared from board members included they had heard feedback from students who were disappointed they would not graduate with their friends depending on how their last name fell.

Dr. Carter shared the course catalog still needed a few tweaks and needs to be checked for grammatical errors prior to printing. Dr. Carter recommended approval of the 2021-2022 Course Catalog for Bartlett Yancey Senior High School as presented. Mel Battle moved, seconded by Tracy Stanley, to approve the 2021-2022 Course Catalog for Bartlett Yancey Senior High School as presented. The motion carried unanimously.

V. SUPERINTENDENT UPDATES

Dr. Carter shared safety updates regarding the toolkit that has been used with the reopening of schools. Per safety guidelines directed from the State, we are no longer required to check daily temperatures of students. We will continue to follow the protocol of the toolkit as it changes.

Dr. Carter shared with the recent approval of senior activities, she would like to suggest allowing our clubs to begin to meet only in small group settings and following all safety protocols. This would allow club officers to meet to finalize plans for the end of the school year and preparations for the next school year. The clubs would only meet for these purposes and would need approval from the principal and central office. It was suggested that some type of form be created for the clubs to complete and list principal and central office signature approval as well as be kept on file.

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All were in agreement for clubs to meet in small groups with completion of form listing reasoning and approval from principal and central office levels.

Dr. Carter shared information regarding summer hours for staff. The summer programs will also be conducted on Monday through Thursday. Staff who normally work during the summer will be allowed to work Monday through Thursday also and work a forty-hour work week. This will begin on June 14th and end the week of August 2nd.

The board was in agreement for summer hours as long as the public is informed and it is posted on the schools that the school buildings will be open Monday through Thursday.

Dr. Carter shared information regarding third grade testing and noted that virtual students will need to test in person. She shared concerns with space issues. Dr. Carter suggested that K-2 students will all work remotely on May 20th and May 21st to allow staff to assist with the testing and the flow of following safety guidelines.

Dr. Carter recommended approval of remote learning days for all K-2 students on May 20th and May 21st, 2021 to allow space for testing needs. Donna Hudson moved, seconded by Gladys Garland, to allow May 20th and 21st, 2021 be remote learning days for all K-2 students. The motion carried unanimously.

Dr. Carter shared information regarding the alternative school program and noted the last meeting she suggested moving the middle school students to the middle school due to space concerns. Since the last meeting, Dr. Carter has met with Mr. Showalter (EC Director) and it has been brought to her attention that the EC students currently at the middle school and in discussion with their parents have opted to remain at the middle school until the high school renovations are complete and they can move into their designated locations rather than moving to a temporary location. At this time, Dr. Carter shared she would like to revert back to the original alternative program placement that was originally set in place. At this time the numbers are small and only consist of middle school students. A mobile unit will house the students until the regular rooms are complete.

Discussion took place regarding the reasoning of the move and why not continue to try it out as a "pilot program" as suggested at the last meeting. Dr. Carter shared that the main issue was due to lack of space to house the students and since the mobile unit has been secured she would like to keep the program in tact at the high school.

Dr. Carter recommended leaving the alternative program at the high school as originally designed. Tracy Stanley moved, seconded by Gladys Garland, to continue to house the alternative program at the high school as originally designed. The motion carried 5-2 with Blackwell and Beggarly voting "No."

Dr. Carter shared that she is continuing to follow Senate Bill 654 which will include K-12 Covid-19 provisions.

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VI. CLOSED SESSION

Gladys Garland made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a five-minute break. Tracy Stanley seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Donna Hudson made a motion to return to open session. Gladys Garland seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented. Gladys Garland moved, seconded by Mel Battle to approve the personnel listing as presented. The motion carried unanimously.

Resignation	
Bartlett Yancey Sr. High School	Kirstie Bryan, 9-12 English Teacher = Eff. 6/3/21
Retirement	
Oakwood Elementary	Carolyn Childress, Pre-K EC Teacher = Eff. 6/3/21
North Elementary - RESCINDED	Ruby Sizemore, Custodian (listed on personnel listing from April 12, 2021 meeting - Mrs. Sizemore rescinded her retirement decision)
Employment	
Oakwood Elementary	Cheryl Isom, EC Adaptive Curr. Teacher = Eff. 8/16/21
South Elementary	Brenda Withers, Tutor (Eff. 4/27/21)
South Elementary	Britnee Ames, Bus Driver = Eff. 4/27/21

IX. COMMUNICATIONS

- Spring Law Conference is April 29th and 30th @ Central Office
- Joint Meeting with Board of Commissioners = May 3rd @ 11:00 a.m.
- Master Board Training = May 4th @ 8:30 a.m.
- BYSHS Graduation = June 5, 2021 (Students A-L = 9:00 a.m. / M-Z = 11:00 a.m.)
- Calendar of upcoming events was shared with board

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Chairman Owen suggested having a work session at 9:00 a.m. on Monday, May 3rd prior to the 11:00 joint meeting to review information. Tracy Stanley moved, seconded by Donna Hudson to hold a work session at 9:00 a.m. on Monday, May 3rd, 2021 at 9:00 a.m. at the Central Office Board Room. The motion carried unanimously.

X. BOARD MEMBER OBSERVATIONS

- A board member requested that Policy 605 be added to an upcoming work session for discussion and clarity regarding the ten-point grading scale and Latin Honors. It was shared that they did not feel it was clear and needed to spell out for parents to understand.
- A board member shared that although the graduation ceremony for the Class of 2021 was shared earlier in the meeting that the Board of Education is often looked at to understand the rationale of why things occur. It was questioned if both graduations will be the same (i.e., graduation speakers, etc.). Dr. Carter shared that Mr. Stokes, Principal, has just started working on the program and she will share information once she is informed.

XI. ADJOURN

Vennie Beggarly made a motion to adjourn the meeting at 10:50 p.m., Gladys Garland seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on May 10, 2021 at 9:00 a.m. in the Caswell County Schools Administration Building.

Wayne Owen
Chairman

Dr. Sandra Carter
Superintendent